



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 8

List View

### General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 352542

Procurement Type: Statewide MA (Open End)

Vendor ID: 000000104818

Legal Name: XPEDX LLC

Alias/DBA:

Total Bid: \$0.00

Response Date: 07/19/2017

Response Time: 15:09

SO Doc Code: CRFQ

SO Dept: 0212

SO Doc ID: SWC1800000001

Published Date: 7/13/17

Close Date: 7/20/17

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum - 01 Statewide contract for Sanitary Paper

Total of Header Attachments: 8

Total of All Attachments: 8





Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

Proc Folder : 352542

Solicitation Description : Addendum - 01 Statewide contract for Sanitary Paper Products

Proc Type : Statewide MA (Open End)

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-07-20 13:30:00	SR 0212 ESR07191700000000180	1

VENDOR

000000104818

XPEDX LLC

Solicitation Number: CRFQ 0212 SWC1800000001

Total Bid : \$0.00

Response Date: 2017-07-19

Response Time: 15:09:43

Comments: Veritiv Operating Company is Vendor# 104816.

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham

(304) 558-2157

brittany.e.ingraham@wv.gov

Signature on File

FEIN #

DATE

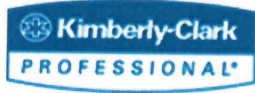
All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Please see Exhibit A Pricing Page.	0.00000	LS	\$48,441.600000	\$0.00

Comm Code	Manufacturer	Specification	Model #
14110000			

Extended Description :	Vendors should complete all columns of the attached Excel file labeled SANPAP17_PriceSheet LOCKED. Columns highlighted in green indicate information inputted by the vendor. Gray highlighted areas are not applicable to the product listed.
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LINE #1



Exceptional  
Workplaces®



**SCOTT® Standard Roll Bathroom Tissue**

**CODE 05102**



SIZE :

**4.1" x 4.0" / 10.4cmx10.2cm**

COLOR :

**WHITE**

SCOTT® 1-ply Standard Roll Bathroom Tissue is the reliable and practical choice. Meets EPA Standards for post consumer waste content.

Package Dimensions

Packaging Level 1 : 1 Case = 80 Roll(s)

Qty/Pack : 1 Roll = 1210 Sheet(s)

Packaging Level 3 : 1 Case = 96800 Sheet(s)

LINE #2



Exceptional  
Workplaces®



Kleenex® Cottonelle® Bathroom Tissue

CODE 17713



SIZE :

4.09"X4.0" / 10.3cmx10.2cm

COLOR :

WHITE

A premium bath tissue that makes a great impression. Choosing KLEENEX® COTTONELLE® products from KIMBERLY-CLARK PROFESSIONAL® delivers the premium quality and performance you expect from the COTTONELLE® Brand. Our high quality base sheet and embossing creates a softer, fluffier tissue conveying a superior feeling of luxury for your guests and employees. COTTONELLE® Bath Tissue is stronger and more absorbent for excellent performance and user satisfaction. Additionally, these products meet EPA's Comprehensive Procurement Guidelines and they are certified to the Forest Stewardship Council's (FSC) chain of custody standards — which ensure that they come from well-managed forests or other approved sources.

Package Dimensions

Packaging Level 1 : 1 Case = 60 Roll(s)

Qty/Pack : 1 Roll = 451 Sheet(s)

Packaging Level 3 : 1 Case = 27060 Sheet(s)

LINE #3



Exceptional  
Workplaces



Scott® 2-ply Standard Roll Bath Tissue

CODE 04460



SIZE :

4.1" x 4.0" / 10.4cmx10.2cm

COLOR :

WHITE

SCOTT® Brand is the practical choice for bath tissue, offering the ideal blend of great performance and value in products that are eco-friendly. SCOTT® Bath Tissue is the product of choice for customers needing a highly efficient, long lasting, quality product.

Highly efficient

Long lasting

Good value

Sustainably sourced

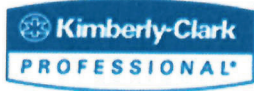
Package Dimensions

Packaging Level 1 : 1 Case = 80 Roll(s)

Qty/Pack : 1 Roll = 550 Sheet(s)

Packaging Level 3 : 1 Case = 44000 Sheet(s)

LINE #4



Exceptional  
Workplaces



**SCOTT® JRT Jr. Bathroom Tissue**  
**CODE 07223**



SIZE :

**3.55" x 2,000' / 9.0cm x 609.6m**

COLOR :

**WHITE**

SCOTT® 1-ply JRT Jr. Jumbo Roll Tissue is the reliable and practical choice. One roll of this high capacity tissue equals nearly 5 standard rolls. This system is ideal for those high traffic areas by helping reduce run-outs and re-fills. Meets EPA Standards for minimum post consumer waste content.

Package Dimensions

Packaging Level 1 : **1 Case = 12 Roll(s)**

Qty/Pack : **1 Roll = 2000 Feet(s)**

Packaging Level 3 : **1 Case = 24000 Feet(s)**

LINE #5



Exceptional  
Workplaces®



SCOTT® JRT Bathroom Tissue

CODE 07827



SIZE :

3.55" x 2,000' / 9.0cm x 609.6m

COLOR :

WHITE

SCOTT® 2-ply JRT Jumbo Roll Tissue is the reliable and practical choice. One roll of this high capacity tissue equals nearly 10 standard rolls. This system is ideal for those high traffic areas by helping reduce run-outs and re-fills. Meets EPA Standards for minimum post consumer waste content.

Package Dimensions

Packaging Level 1 : 1 Case = 6 Roll(s)

Qty/Pack : 1 Roll = 2000 Feet(s)

Packaging Level 3 : 1 Case = 12000 Feet(s)



LINE # 6



PERFORMANCE  
AT WORK™

GP Pro

1-866-HELLO GP (435-5647)

www.gppro.com

## Acclaim® 2-Ply Jumbo Jr. Bathroom Tissue

Economical 2-ply bathroom tissue in a long-lasting 9" jumbo junior roll format now in better packing and efficient put up case size. REPLACES 13702 and 13566



### Description:

Our jumbo jr. bath tissue is an affordable choice for high-traffic areas, such as washrooms in hotels, office buildings, public facilities, schools, foodservice and healthcare facilities. Each jumbo-sized roll delivers an economical 1,000 feet of tissue, which means reduced maintenance time and greater customer satisfaction by decreasing the chances of run-out during peak times.

### Features & Benefits:

- » Reliable performing jumbo jr. bathroom tissue in 1000' 2-ply roll format is an affordable choice for high-traffic areas
- » Safe for all standard sewer and septic systems
- » This jumbo tissue is replaced less often, reducing maintenance time and maximizing customer satisfaction
- » Perfect Size™ GMA pallet configuration offers better packaging efficiency & easier to handle, lighter cases

### Product Details

Brand Owner	GP
Brand	Acclaim®
MFG Part#	13728
Color	White
UP - UPC	073310137285
Each Per Ship Unit	8 Rolls
Items Per Each	1,000 Linear Feet
Case Total	8000 Linear Feet
Sheet (WxL)	3.500" x 1000.000'
UNSPSC	14111704
Roll Diameter	9"
Core Size	3.3"
Replaces Item	13702, 13566
Buy Multiple	30 CS

### Case Shipping Info

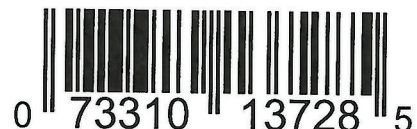
Case GTIN	10073310137282
Case Gross Wgt	15.350 LBS
Case Net Wgt	14.520 LBS
Case Dimensions (LxWxH)	18.630" x 9.500" x 15.130"
Case Volume	1.550 CFT

### Each Shipping Info

Each Gross Weight	0.0 1.815
Each Net Wgt	1.815 1.815
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.194 CFT

### Unit Shipping Info

TI-Qty/Layer	10
HI-Layers/Unit	6
Unit Qty	60
Unit Dimensions (LxWxH)	47.130" x 38.000" x 90.750"



printed:6/2/2017

LINE #7



Exceptional  
Workplaces®



SCOTT® JRT Jr. Bathroom Tissue

CODE 07805



SIZE :

3.55" x 1000' / 9.0cm x 304.8m

COLOR :

WHITE

SCOTT® 2-ply JRT Jr. Bathroom Tissue is the reliable and practical choice. One roll of this high capacity tissue equals nearly 5 standard rolls. This system is ideal for those high traffic areas by helping reduce run-outs and re-fills. Meets EPA Standards for minimum post consumer waste content.

Package Dimensions

Packaging Level 1 : 1 Case = 12 Roll(s)

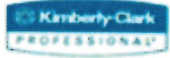
Qty/Pack : 1 Roll = 1000 Feet(s)

Packaging Level 3 : 1 Case = 12000 Feet(s)

LINE #8

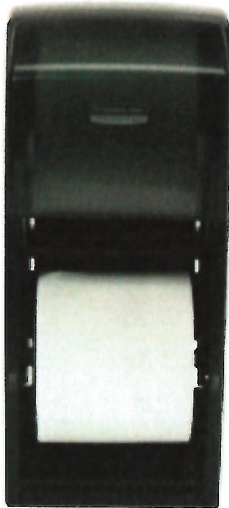


Exceptional  
Workplaces®



**Kimberly-Clark Professional\* Double Roll Tissue Dispenser**

**CODE 09021**



SIZE :

**6.0000x6.7000x13.7000**

COLOR :

**SMOKE/GREY**

The Double Roll Bathroom Tissue Dispenser offers a high capacity, easy maintenance system that can help lower maintenance costs. This system can be used with both Kleenex® Brand and Scott® Brand Coreless Bathroom Tissue and offers a key or keyless option.

Modern design, compliments any décor

Double roll toilet paper dispenser

Uses standard toilet tissue paper up to 5" diameter

The dispenser is ADA compliant when installed properly and includes both a C-Mandrill for standard cored bath tissue and an H-Mandrill for coreless dispensing

Easy-to-use and to install

Access to reserve roll once lower roll is completely used.

[Spare Parts and Keys](#)

Package Dimensions

Packaging Level 1: 1 Case = 1 Package(s)

Qty/Pack: 1 Package = 1 Unit(s)

Packaging Level 3: 1 Case = 1 Unit(s)

Line #9



**Exceptional  
Workplaces®**



**K-C PROFESSIONAL\* Cored JRT Bathroom Tissue Dispenser**  
**CODE 09551**



SIZE :

20.43" x 13.12" x 5.8" / 51.9cm x 33.3cm x  
14.7cm

COLOR :

**SMOKE**

Cored JRT Combo Unit Bathroom Tissue Dispenser can be used with two JRT Jr. rolls or one JRT Sr. roll and a stub roll. An easy to use mechanism adjusts to meet the customer's needs. Can be used with or without a key. When installed properly, these dispensers meet the ADA Standards for Accessible Design, local rules may vary.

[Spare Parts and Keys](#)

Package Dimensions

Packaging Level 1 : 1 Case = 1 Package(s)

Qty/Pack : 1 Package = 1 Unit(s)

Packaging Level 3 : 1 Case = 1 Unit(s)



Line #10



Exceptional  
Workplaces®



K-C PROFESSIONAL® JRT Jr. ESCORT® Jumbo Roll Bathroom Tissue Dispenser with Stub Roll  
CODE 09507



SIZE :

14.0000x5.8000x16.0000

COLOR :

SMOKE

The JRT Jr. ESCORT® Jumbo Roll Tissue Dispenser with Stub Roll gives you a graceful look. It is curved and contemporary. Designed for easier access to bathroom tissue. Replaceable lock with push button option and stub roll. Spare parts attached to back wall. When installed properly, this dispenser meets the ADA Standards for Accessible Design.

#### Spare Parts and Keys

##### Package Dimensions

Packaging Level 1 : 1 Case = 1 Package(s)

Qty/Pack : 1 Package = 1 Unit(s)

Packaging Level 3 : 1 Case = 1 Unit(s)

LINE #11



Exceptional  
Workplaces®



Scott® Hard Roll Towels

CODE 04142



SIZE :

8" x 800' / 20.3cm x 243.8m

COLOR :

BROWN

High-footage roll towel that provides reliable quality that lasts.

Highly absorbent, so you'll use less and waste less

Compatible with most universal hard roll towel dispensers

Elemental chlorine-free (ECF) bleaching

Meets EPA standards; FSC® and EcoLogo® certified

Package Dimensions

Packaging Level 1 : 1 Case = 12 Roll(s)

Qty/Pack : 1 Roll = 800 Feet(s)

Packaging Level 3 : 1 Case = 9600 Feet(s)

LINE #12

PERFORMANCE  
AT WORK™

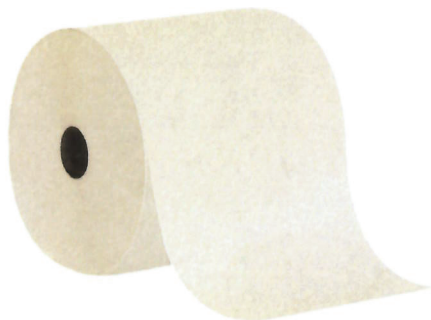
GP Pro

1-866-HELLO GP (435-5647)

www.gppro.com

## Envision® High Capacity Roll Towel

Green Seal Certified to GS-1 Standard. Economy, high capacity white ECOLOGO® hardwound roll towels offer reliable performance at a low cost.



### Description:

Designed to fit into a wide range of everyday dispensers, Envision® high capacity white economy hardwound towels help you keep costs under control. Low per-unit costs makes these towels the affordable choice for areas such as washrooms in government and public facilities, office buildings, foodservice facilities and lodging. Envision hardwound roll towels let you offer your customers quality and reliable performance at a low cost.



### Features & Benefits:

- » Offers dependable absorbency, thickness, and strength
- » Low per-unit cost make these paper towels a good everyday choice
- » High capacity reduces maintenance intervals and risk of product run-out in high-traffic areas
- » This product meets Green Seal™ Standard GS-1 based on chlorine free processing, energy and water efficiency, and content of 100% recovered material, with a minimum of 50% post-consumer material. GreenSeal.org.
- » Contains at least 50% Post-Consumer Recycled Fiber. Meets or Exceeds EPA Comprehensive Procurement Guidelines.
- » UL ECOLOGO® Certified for reduced environmental impact. View specific attributes evaluated at UL.COM/EL UL-175
- » Processed Chlorine Free® Certified
- » Can help earn LEED credits

### Product Details

Brand Owner	GP
Brand	Envision®
MFG Part#	26601
Color	White
UP - UPC	073310266015
Each Per Ship Unit	6 Rolls
Items Per Each	800 Linear Feet
Case Total	4800 Linear Feet
Towel (WxL)	7.870" x 800.000'
UNSPSC	14111703
Core Size	1.625
EPA CPG Compliant	Yes
Min. PCW %	50%
Min. Recycled %	100%
LEED O&M	MR,IEQ
Replaces Item	28400
Buy Multiple	55 CS

### Case Shipping Info

Case GTIN	10073310266012
Case Gross Wgt	25.400 LBS
Case Net Wgt	23.090 LBS
Case Dimensions (LxWxH)	23.875" x 16.125" x 8.750"
Case Volume	1.949 CFT

### Each Shipping Info

Each Gross Weight	0.0 4.0
Each Net Wgt	3.848 4.0
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.000 CFT

### Unit Shipping Info

TI-Qty/Layer	5
HI-Layers/Unit	11
Unit Qty	55
Unit Dimensions (LxWxH)	48.375" x 40.000" x 96.250"



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LINE #13



PERFORMANCE  
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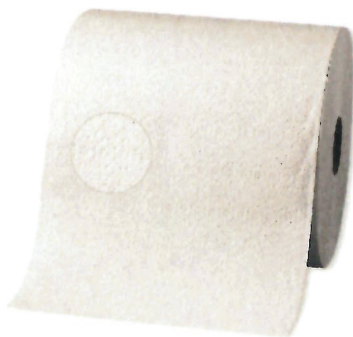
GP Pro

1-866-HELLO GP (435-5647)

www.gppro.com

## Signature® 2-Ply Premium Roll Towel

Pamper your guests, tenants and customers with our luxuriously soft and absorbent 2-ply hardwound roll towels.



### Description:

Signature® 2-Ply premium paper hardwound roll towels let you pamper your guests, tenants and customers with luxury. These hardwound towels feature our patented honeycomb emboss to add a touch of elegance to any washroom, while two thick and thirsty plies offer super absorbency with every hand dry. Your customers will know you have their comfort in mind when you care enough to provide these towels. (Not Available in Canada)

### Features & Benefits:

- » 2-Ply towel offers more absorbency with every hand dry
- » Designer packaging makes a statement of elegance and coordinates with bath and facial tissue products
- » Customer-preferred patented honeycomb pattern creates thick, luxurious softness

### Product Details

Brand Owner	GP
Brand	Signature®
MFG Part#	28000
Color	White
UP - UPC	073310280004
Each Per Ship Unit	12 Rolls
Items Per Each	350 Linear Feet
Case Total	4200 Linear Feet
Towel (WxL)	7.875" x 350.000"
UNSPSC	14111703
Core Size	1.625
Buy Multiple	15 CS

### Case Shipping Info

Case GTIN	10073310280001
Case Gross Wgt	29.200 LBS
Case Net Wgt	27.000 LBS
Case Dimensions (LxWxH)	24.125" x 15.625" x 16.375"
Case Volume	3.572 CFT

### Each Shipping Info

Each Gross Weight	0.0 2.25
Each Net Wgt	2.25 2.25
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.298 CFT

### Unit Shipping Info

TI-Qty/Layer	5
HI-Layers/Unit	6
Unit Qty	30
Unit Dimensions (LxWxH)	48.250" x 39.750" x 98.250"



printed:6/2/2017

LINE #14



Exceptional  
Workplaces®



Scott® Hard Roll Towels

CODE 01040



SIZE :

8.0" x 800' / 20.3cm x 243.8m

COLOR :

WHITE

High-footage roll towel that provides reliable quality that lasts.

Highly absorbent, so you'll use less and waste less

Compatible with most universal hard roll towel dispensers

Elemental chlorine-free (ECF) bleaching

Meets EPA standards; FSC® and EcoLogo® certified

Package Dimensions

Packaging Level 1 : 1 Case = 12 Roll(s)

Qty/Pack : 1 Roll = 800 Feet(s)

Packaging Level 3 : 1 Case = 9600 Feet(s)

LINE # 15



PERFORMANCE  
AT WORK™

GP Pro

1-866-HELLO GP (435-5647)

www.gppro.com

## enMotion® 8" 1-Ply Roll Towel

High capacity, high quality, refill roll towels for the enMotion Recessed or Impulse 8 Automated Towel Dispenser.



### Description:

These cost-effective, high-quality roll paper towels are specifically designed to be used with our enMotion® 8" Recessed Automated Touchless Roll Paper Towel Dispenser and our enMotion® Impulse® 8" 1-Roll Automated Touchless Roll Paper Towel Dispensers to provide reliable towel dispensing at the wave of a hand. Choose these towels for dependable performance and customer satisfaction.



### Features & Benefits:

- » Long Lasting:  
Long lasting 700' roll reduces maintenance costs & the risk of run-out
- » Hygienic:  
Automated touch free dispensing helps reduce cross-contamination for a more hygienic washroom
- » Enhanced Image:  
High quality towel makes a positive statement about a facility & enhances user satisfaction
- » LEED®:  
Can help earn LEED® credits. The LEED® Certification Mark is a registered trademark owned by the U.S. Green Building Council and is used by permission.
- » USDA Certified Biobased product:  
Biobased products are derived from plants and other renewable agricultural, marine, and forestry materials and provide an alternative to conventional petroleum derived products. Biopreferred.gov
- » Inventory Efficiency: Use with enMotion® 8" Recessed Automated Touchless Roll Paper Towel Dispenser, 59466 and 59466A, and enMotion® Impulse® 8" 1-Roll Automated Touchless Roll Paper Towel Dispenser, 59498, 59437, 59497, 59498A, 59437A, and 59497A.

### Product Details

Brand Owner	GP
Brand	enMotion®
MFG Part#	89420
Color	White
UP - UPC	073310894201
Each Per Ship Unit	6 Rolls
Items Per Each	700 Linear Feet
Case Total	4200 Linear Feet
Towel (WxL)	8.200" x 700.000'
UNSPSC	14111703
Core Size	1.56"
LEED O&M	I
Buy Multiple	5 CS

### Case Shipping Info

Case GTIN	10073310894208
Case Gross Wgt	19.500 LBS
Case Net Wgt	18.290 LBS
Case Dimensions (LxWxH)	22.875" x 15.250" x 9.000"
Case Volume	1.817 CFT

### Each Shipping Info

Each Gross Weight	0.0 3.233
Each Net Wgt	3.048 3.233
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.303 CFT

### Unit Shipping Info

TI-Qty/Layer	5
HI-Layers/Unit	11
Unit Qty	55
Unit Dimensions (LxWxH)	45.750" x 38.125" x 99.000"



printed:7/19/2017



LINE # 16



PERFORMANCE  
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**GP Pro**  
1-866-HELLO GP (435-5647)  
www.gppro.com

## enMotion® High Capacity Roll Towel

High quality 10 inch wide roll towels for enMotion® Classic or enMotion® Impulse® 10 automated electronic roll towel systems.



### Description:

These cost-effective, high-quality roll towels are specifically engineered to be used with our enMotion® Wall-Mount Automated Towel Dispenser or enMotion® Impulse® 10 Towel Dispenser to provide reliable towel dispensing at the wave of a hand. Choose these towels for dependable, cost-saving performance and customer satisfaction.



### Features & Benefits:

- » enMotion® touchless towel dispensers help reduce waste by 30% vs. standard folded towels
- » One-at-a-time, touch free dispensing helps minimize usage and helps reduce the risk of cross contamination
- » Long lasting 800' roll reduces maintenance costs and the risk of run-out
- » Provides fast and pleasant hand drying experience
- » USDA Certified Biobased product
- » Can help earn LEED credits

### Product Details

Brand Owner	GP
Brand	enMotion®
MFG Part#	89460
Color	White
UP - UPC	073310894607
Each Per Ship Unit	6 Rolls
Items Per Each	800 Linear Feet
Case Total	4800 Linear Feet
Towel (WxL)	10.000" x 800.000'
UNSPSC	14111703
Core Size	1.75"
LEED O&M	I
Replaces Item	89461, 89465
Buy Multiple	45 CS

### Case Shipping Info

Case GTIN	10073310894604
Case Gross Wgt	29.400 LBS
Case Net Wgt	28.000 LBS
Case Dimensions (LxWxH)	24.375" x 16.375" x 10.875"
Case Volume	2.512 CFT

### Each Shipping Info

Each Gross Weight	0.0 4.45
Each Net Wgt	4.667 4.45
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.419 CFT

### Unit Shipping Info

TI-Qty/Layer	5
HI-Layers/Unit	9
Unit Qty	45
Unit Dimensions (LxWxH)	49.130" x 40.750" x 97.880"



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LINE # 17

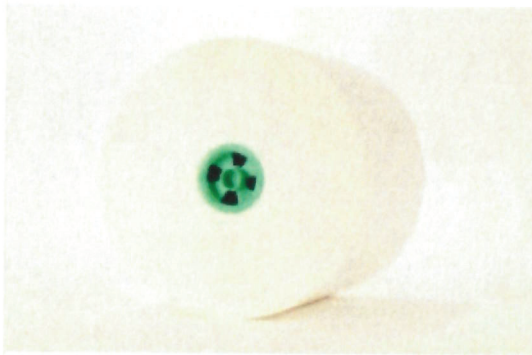


Exceptional  
Workplaces®



KLEENEX® Hard Roll Towels

CODE 25630



SIZE :

7.55" x 700' / 19.0cm x 213.4m

COLOR :

GREEN-WHITE

The exterior of the Mod® System can change from black to white to stainless, but it's all green inside. This towel is made with 20% rapidly renewable plant fiber, and helps to reduce pressure on natural forests and promotes environmental stewardship. It is designed with patented Absorbency Pockets®, so users need fewer towels to dry their hands. The result: more towels left in the dispenser, more time between refills, less paper waste and, in many cases, less cost for your business.

- Meets EPA Standards
- FSC Certified
- ECOLOGO Certified

Package Dimensions

Packaging Level 1 : 1 Case = 6 Roll(s)

Qty/Pack : 1 Roll = 700 Feet(s)

Packaging Level 3 : 1 Case = 4200 Feet(s)

LINE #18

PERFORMANCE  
AT WORK™

**GP Pro**  
1-866-HELLO GP (435-5647)  
www.gppro.com

## Envision® Hardwound Roll Paper Towel

Economical brown ECOLOGO® hardwound roll towels offer reliable performance at a low cost for environmentally concerned customers.



### Description:

Designed to fit into a wide range of everyday hardwound roll towel dispensers, these economical, brown hardwound towels help you keep costs under control. Low per-unit costs makes these towels an affordable choice for areas such as washrooms in government and public facilities, office buildings, foodservice facilities and lodging. EPA compliant for minimum post consumer waste recycled fiber content, these hardwound roll towels let you offer your customers reliable performance at a low cost.



### Features & Benefits:

- » Offers dependable absorbency, thickness, and strength
- » Low per-unit cost make these paper towels a good everyday choice
- » Smaller diameter roll fits into a wider range of everyday universal dispensers
- » Contains at least 40% Post-Consumer Recycled Fiber. Meets or Exceeds EPA Comprehensive Procurement Guidelines.
- » UL ECOLOGO® Certified for reduced environmental impact. View specific attributes evaluated at [UL.COM/EL\\_UL-175](http://UL.COM/EL_UL-175)
- » Processed Chlorine Free® Certified
- » Can help earn LEED credits

### Product Details

Brand Owner	GP
Brand	Envision®
MFG Part#	26401
Color	Brown
UP - UPC	073310264011
Each Per Ship Unit	12 Rolls
Items Per Each	350 Linear Feet
Case Total	4200 Linear Feet
Towel (WxL)	7.875" x 350.000'
UNSPSC	14111703
Core Size	1.625
EPA CPG Compliant	Yes
Min. PCW %	40%
Min. Recycled %	100%
LEED O&M	MR,IEQ
Replaces Item	27691, 26890
Buy Multiple	27 CS

### Case Shipping Info

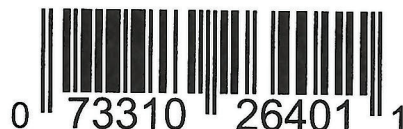
Case GTIN	10073310264018
Case Gross Wgt	21.320 LBS
Case Net Wgt	20.000 LBS
Case Dimensions (LxWxH)	16.625" x 11.375" x 16.625"
Case Volume	1.819 CFT

### Each Shipping Info

Each Gross Weight	0.0 1.667
Each Net Wgt	1.667 1.667
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.152 CFT

### Unit Shipping Info

TI-Qty/Layer	9
HI-Layers/Unit	6
Unit Qty	54
Unit Dimensions (LxWxH)	45.500" x 39.375" x 99.750"



printed:6/2/2017



LINE #19 (OPTION 1)



PERFORMANCE  
AT WORK™

GP Pro

1-866-HELLO GP (435-5647)

www.gppro.com

## enMotion® Impulse® 8 Automated Towel Dispenser

Automated, touchless dispensing improves hygiene, lowers your risk of cross-contamination, reduces towel usage by up to 30 percent\* and decreases operational expenses.



### Description:

From the makers of enMotion® comes the enMotion® Impulse® 8 dispenser. Sharing many features as the enMotion® Wall Mount Towel Dispenser (does not include roll transfer feature), the enMotion® Impulse® 8 dispenser is designed to fit in employee break rooms, medical/dental offices, back of the house in foodservice, and other areas with space constraints. Hygienic and hands-free, the enMotion® Impulse® 8 dispenser is everything you love about the enMotion® wall mount dispenser in a new, smaller size. \*Only available via a one-time, lifetime lease agreement through GP or authorized distributor.



### Features & Benefits:

- » enMotion® touchless towel dispensers help reduce waste by 30% vs. standard folded towels
- » One-at-a-time towel dispensing improves operational efficiency
- » Automatic touchless dispensing helps improve hygiene and helps reduce risk of cross-contamination
- » Smaller profile fits great in small spaces and enhances image and decor
- » Adjustable settings - sheet length and dispense mode
- » Operates quietly on 3 D-cell alkaline batteries (included)
- » Uses same towel as enMotion® Recessed Towel Dispensers

### Product Details

Brand Owner	GP
Brand	enMotion®
MFG Part#	59498
Color	Translucent Smoke
UP - UPC	073310594989
Each Per Ship Unit	1 Each
Items Per Each	0 Each
Case Total	1 Each
Dispenser (WxDxH)	13.230" x 9.500" x 13.120"
UNSPSC	47131701
Buy Multiple	1 EA

### Case Shipping Info

Case GTIN	10073310594986
Case Gross Wgt	8.750 LBS
Case Net Wgt	5.500 LBS
Case Dimensions (LxWxH)	13.875" x 10.625" x 16.000"
Case Volume	1.365 CFT

### Each Shipping Info

Each Gross Weight	8.75 LBS
Each Net Wgt	5.5 LBS
Each Dimensions	13.875" x 10.625" x 16.000"
Each Volume	1.365 CFT

### Unit Shipping Info

TI-Qty/Layer	9
HI-Layers/Unit	9
Unit Qty	81
Unit Dimensions (LxWxH)	48.000" x 41.625" x 95.625"



printed:7/19/2017



Line #19 (Option 2)



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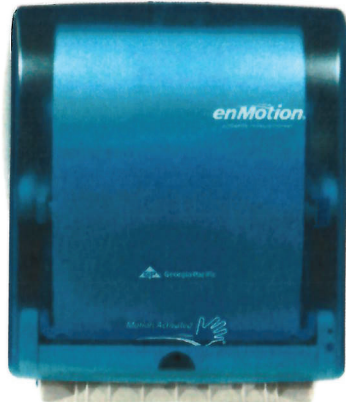
GP Pro

1-866-HELLO GP (435-5647)

www.gppro.com

## enMotion® Wall Mount Automated Touchless Towel Dispenser

Using technology to help improve hygiene, enhance image, and control costs.



### Description:

The enMotion® towel dispenser is a highly reliable, affordable solution for automated touchless towel dispensing. For over a decade, this high-capacity dispenser has helped facilities reduce towel consumption, waste and service visits, while enhancing image and improving hygiene. The enMotion® towel dispenser supplies a single towel by waving your hand and is the leader in automated, touchless dispensing. It's no wonder that 98% of enMotion® towel dispenser customers are satisfied with its performance! \*Only available via a one-time, lifetime lease agreement through GP or authorized distributor



### Features & Benefits:

- » enMotion® touchless towel dispensers help reduce waste by 30% vs. standard folded towels
- » Adjustable settings for sheet length, time delay, sensor range and dispensing mode controls usage and increases operational efficiency
- » One-at-a-time dispensing helps reduce the risk of cross-contamination for a more hygienic washroom
- » High-capacity system and paper transfer mechanism provide continuous service while reducing maintenance costs
- » High tech functionality, sleek styling and quality towels make positive statements about your facility
- » Perfect for washrooms or food prep areas
- » Multiple power options: 4 Standard Alkaline D-Cell batteries (included) or optional AC power adapters
- » \*Only available via a one-time, lifetime lease agreement through GP or authorized distributor

### Product Details

Brand Owner	GP
Brand	enMotion®
MFG Part#	59460
Color	Splash Blue
UP - UPC	073310594606
Each Per Ship Unit	1 Each
Items Per Each	0 Each
Case Total	1 Each
Dispenser (WxDxH)	14.800" x 9.750" x 16.750"
UNSPSC	47131701
Buy Multiple	1 EA

### Case Shipping Info

Case GTIN	10073310594603
Case Gross Wgt	11.880 LBS
Case Net Wgt	10.000 LBS
Case Dimensions (LxWxH)	15.130" x 11.000" x 18.880"
Case Volume	1.818 CFT

### Each Shipping Info

Each Gross Weight	11.88 LBS
Each Net Wgt	10.0 LBS
Each Dimensions	15.130" x 11.000" x 18.880"
Each Volume	1.818 CFT

### Unit Shipping Info

TI-Qty/Layer	6
HI-Layers/Unit	9
Unit Qty	54
Unit Dimensions (LxWxH)	45.380" x 37.750" x 99.000"



printed:7/19/2017

LINE # 20



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**K-C PROFESSIONAL® MOD® Manual Hard Roll Towel Dispenser, Green Code  
CODE 29734**



SIZE :

**12.66" x 16.44" x 9.18" / 32.2cm x 41.8cm x 23.3cm**

COLOR :

**BLACK**

The MOD® Dispenser Systems are designed with innovative internal dispensing modules that plug and play to give you the flexibility to build a dispenser customized to meet your requirements. The M-Series dispensers' controlled manual delivery offers the hygiene of touchless dispensing without the batteries. This system is also quieter than enMotion® and Tork Intuition systems. The MOD® System combines touchless technology with the bacteria-reducing benefits of drying with paper towels, supporting and promoting better hand and surface hygiene.

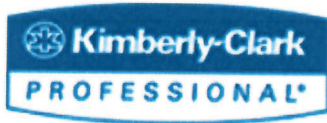
Package Dimensions

Packaging Level 1 : 1 Case = 1 Package(s)

Qty/Pack : 1 Package = 1 Unit(s)

Packaging Level 3 : 1 Case = 1 Unit(s)

LINE #21



**Exceptional  
Workplaces®**



**K-C PROFESSIONAL\* Omni Roll Towel Dispenser**  
**CODE 09746**



SIZE :

**10.5000x10.0000x10.0000**

COLOR :

**SMOKE**

High-impact grey plastic with smoked transparent cover. Compact dispenser perfect for areas with limited wall space. Holds up to 1000 feet of towels. No-touch dispensing helps reduce cross-contamination. Non-restrictive design allows user to take length of sheet desired. Features easy-loading design, locking cover and stainless steel internal parts to resist corrosion.

**Spare Parts and Keys**

Package Dimensions

Packaging Level 1 : 1 Case = 1 Package(s)

Qty/Pack : 1 Package = 1 Unit(s)

Packaging Level 3 : 1 Case = 1 Unit(s)





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## Georgia-Pacific® Push Paddle Roll Paper Towel Dispenser

Offering a great combination of portion control for operational efficiency and an enhanced push paddle design.



### Description:

Put the simple, clean performance of the push paddle towel dispenser to work for you. This high-capacity dispenser, which holds an 8" diameter roll, will cut down on labor costs and help maintain user satisfaction. The contemporary design fits perfectly in a variety of market segments including manufacturing, schools, and high-traffic areas. This dispenser meets ADA guidelines when properly installed, giving you peace of mind while enjoying reliable, consistent performance from this dispenser.

### Features & Benefits:

- » Contemporary design fits perfectly into a variety of market segments
- » Dispenses high capacity 8 Inch diameter rolls to help reduce costs and maintain user satisfaction
- » Durable dispenser provides consistent performance for peace of mind
- » ADA compliant when mounted properly

### Product Details

Brand Owner	GP
Brand	Georgia-Pacific®
MFG Part#	54338
Color	Translucent Smoke
UP - UPC	073310543383
Each Per Ship Unit	1 Each
Items Per Each	0 Each
Case Total	1 Each
Dispenser (WxDxH)	12.500" x 10.600" x 14.400"
UNSPSC	47131701
Replaces Item	58553, 58353
Buy Multiple	1 EA

### Case Shipping Info

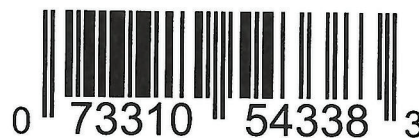
Case GTIN	10073310543380
Case Gross Wgt	7.600 LBS
Case Net Wgt	6.500 LBS
Case Dimensions (LxWxH)	15.600" x 13.300" x 10.200"
Case Volume	1.225 CFT

### Each Shipping Info

Each Gross Weight	7.6 LBS
Each Net Wgt	6.5 LBS
Each Dimensions	15.600" x 13.300" x 10.200"
Each Volume	1.225 CFT

### Unit Shipping Info

TI-Qty/Layer	9
HI-Layers/Unit	9
Unit Qty	81
Unit Dimensions (LxWxH)	47.000" x 39.800" x 91.500"



printed:6/5/2017



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1-866-HELLO GP (435-5647)

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## Envision® Singlefold Paper Towels

Economical, EPA compliant for recycled fiber content singlefold towels offer reliable performance at a low cost.



### Description:

Designed to fit into singlefold dispensers, low per-unit costs makes these towels an affordable choice for areas such as washrooms in government and public facilities, office buildings, foodservice facilities and lodging. Envision® singlefold towels let you offer your customers reliable performance at a low cost. (Folded width: 5 5/16")



### Features & Benefits:

- » Offers dependable absorbency, thickness, and strength
- » Affordable choice
- » Contains at least 40% Post-Consumer Recycled Fiber. Meets or Exceeds EPA Comprehensive Procurement Guidelines.
- » Can help earn LEED credits

### Product Details

Brand Owner	GP
Brand	Envision®
MFG Part#	20904
Color	White
UP - UPC	073310209043
Each Per Ship Unit	16 Packages
Items Per Each	250 Count
Case Total	4000 Count
Towel (WxL)	9.250" x 10.250"
Folded (WxL)	9.25" x 5.625"
UNSPSC	14111703
EPA CPG Compliant	Yes
Min. PCW %	40%
Min. Recycled %	40%
LEED O&M	MR,IEQ
Replaces Item	23990
Buy Multiple	35 CS

### Case Shipping Info

Case GTIN	10073310209040
Case Gross Wgt	20.540 LBS
Case Net Wgt	18.000 LBS
Case Dimensions (LxWxH)	22.375" x 14.625" x 10.000"
Case Volume	1.894 CFT

### Each Shipping Info

Each Gross Weight	0.0 1.125
Each Net Wgt	1.125 1.125
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.118 CFT

### Unit Shipping Info

TI-Qty/Layer	7
HI-Layers/Unit	10
Unit Qty	70
Unit Dimensions (LxWxH)	51.630" x 44.750" x 100.000"



printed:6/2/2017





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## Envision® Singlefold Paper Towels

Economical, ECOLOGO® singlefold towels offer reliable performance at a low cost.



### Description:

These brown singlefold towels help you keep costs under control. Low per-unit costs makes these towels an affordable choice for areas such as washrooms in government and public facilities, office buildings, foodservice facilities and lodging. EPA compliant for minimum post consumer waste recycled fiber content Envision® singlefold towels let you offer your customers quality and reliable performance at a low cost. (Folded width: 5 5/16")



### Features & Benefits:

- » Offers dependable absorbency, thickness, and strength
- » Economic Low per-unit cost make these towels an affordable choice
- » Contains at least 40% Post-Consumer Recycled Fiber. Meets or Exceeds EPA Comprehensive Procurement Guidelines.
- » UL ECOLOGO® Certified for reduced environmental impact. View specific attributes evaluated at [UL.COM/EL](http://UL.COM/EL) UL-175
- » Processed Chlorine Free® Certified
- » Can help earn LEED credits

### Product Details

Brand Owner	GP
Brand	Envision®
MFG Part#	23504
Color	Brown
UP - UPC	073310235042
Each Per Ship Unit	16 Packages
Items Per Each	250 Count
Case Total	4000 Count
Towel (WxL)	9.250" x 10.250"
Folded (WxL)	9.25" x 5.625"
UNSPSC	14111703
EPA CPG Compliant	Yes
Min. PCW %	40%
Min. Recycled %	100%
LEED O&M	MR,IEQ
Replaces Item	20757
Buy Multiple	35 CS

### Case Shipping Info

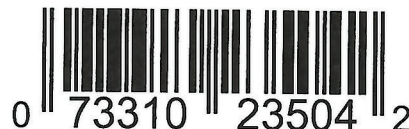
Case GTIN	10073310235049
Case Gross Wgt	20.540 LBS
Case Net Wgt	19.310 LBS
Case Dimensions (LxWxH)	22.380" x 14.630" x 10.000"
Case Volume	1.895 CFT

### Each Shipping Info

Each Gross Weight	0.0 1.207
Each Net Wgt	1.207 1.207
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.118 CFT

### Unit Shipping Info

TI-Qty/Layer	7
HI-Layers/Unit	10
Unit Qty	70
Unit Dimensions (LxWxH)	51.625" x 44.750" x 100.000"



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LINE # 25



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## Acclaim® C-Fold Paper Towels

Economy C-Fold towels offer reliable performance at a low cost.



### Description:

Designed to fit into a wide range of appropriate dispensers, Acclaim economy C-Fold towels help you keep costs under control. And low per-unit costs makes these towels the affordable choice for areas such as washrooms in government and public facilities, office buildings, foodservice facilities, and lodging. Acclaim C-Fold towels let you offer your customers reliable performance at a low cost. (Folded width: 3.6")



### Features & Benefits:

- » Offers dependable absorbency, thickness, and strength
- » Low per-unit cost make these paper towels an affordable C-Fold choice

### Product Details

Brand Owner	GP
Brand	Acclaim®
MFG Part#	20603
Color	White
UP - UPC	073310206035
Each Per Ship Unit	10 Packages
Items Per Each	240 Count
Case Total	2400 Count
Towel (WxL)	10.100" x 13.200"
Folded (WxL)	10.1" x 3.6"
UNSPSC	14111703
Replaces Item	21924
Buy Multiple	63 CS

### Case Shipping Info

Case GTIN	00073310206035
Case Gross Wgt	17.600 LBS
Case Net Wgt	16.600 LBS
Case Dimensions (LxWxH)	18.880" x 13.380" x 10.880"
Case Volume	1.591 CFT

### Each Shipping Info

Each Gross Weight	0.0 1.66
Each Net Wgt	1.66 1.66
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.000 CFT

### Unit Shipping Info

TI-Qty/Layer	7
HI-Layers/Unit	9
Unit Qty	63
Unit Dimensions (LxWxH)	45.625" x 40.125" x 97.875"



printed:6/2/2017



Line #26

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## Envision® C-Fold Paper Towels

Economical C-Fold towels for environmentally concerned customers offer reliable performance at a low cost



### Description:

Designed for environmentally concerned customers and to fit into a wide range of C-Fold dispensers, Envision® economical C-Fold towels help you keep costs under control. And low per-unit costs makes these towels the affordable choice for areas such as washrooms in government and public facilities, office buildings, foodservice facilities and lodging. Envision C-Fold towels let you offer your customers quality and reliable performance at a low cost. (Folded width: 3.6")



### Features & Benefits:

- » Offers dependable absorbency, thickness, and strength
- » Low per-unit cost make these paper towels an affordable C-Fold choice
- » Fits into a wide range of everyday roll towel dispensers
- » Contains at least 40% Post-Consumer Recycled Fiber. Meets or Exceeds EPA Comprehensive Procurement Guidelines.
- » Can help earn LEED credits

### Product Details

Brand Owner	GP
Brand	Envision®
MFG Part#	21924
Color	Brown
UP - UPC	073310219240
Each Per Ship Unit	10 Packages
Items Per Each	240 Count
Case Total	2400 Count
Towel (WxL)	10.100" x 13.200"
Folded (WxL)	10.1" x 3.6"
UNSPSC	14111703
EPA CPG Compliant	Yes
Min. PCW %	40%
Min. Recycled %	40%
LEED O&M	MR,IEQ
Replaces Item	25290
Buy Multiple	63 CS

### Case Shipping Info

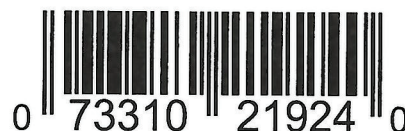
Case GTIN	10073310219247
Case Gross Wgt	17.620 LBS
Case Net Wgt	16.600 LBS
Case Dimensions (LxWxH)	18.880" x 13.380" x 10.875"
Case Volume	1.590 CFT

### Each Shipping Info

Each Gross Weight	0.0 1.66
Each Net Wgt	1.66 1.66
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.000 CFT

### Unit Shipping Info

TI-Qty/Layer	7
HI-Layers/Unit	9
Unit Qty	63
Unit Dimensions (LxWxH)	45.630" x 40.130" x 97.875"



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LINE #27

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## BigFold Z® Premium C-Fold Replacement Paper Towels

Quality and cost savings to meet the demands of today's workplace.



### Description:

BigFold Z towels have a decorative emboss that shouts quality, hand-performance, and hand comfort. This towel's unique fold allows for reliable, touchless dispensing of one fully-opened, absorbent towel, which reduces the number of towels used as well as the risk of cross-contamination. The 8" BigFold Z towel fits into existing C-Fold and multifold dispensers with the use of dispenser assistance device #50470 to provide a premium, cost-saving substitute for C-Fold towels. BigFold Z outperforms C-Fold towels by reducing waste and decreasing costs for an economical solution you can count on.



### Features & Benefits:

- » Dispenses a large, fully-opened, absorbent towel, one at a time.
- » Unique fold allows towel to be pulled without touching dispenser, reducing risk of cross contamination
- » Interfold design cannot be loaded incorrectly which prevents mis-feeds and reduces maintenance time
- » Contains at least 40% Post-Consumer Recycled Fiber. Meets or Exceeds EPA Comprehensive Procurement Guidelines.
- » High quality with decorative emboss and guaranteed satisfaction for your customers, employees and you!
- » Can help earn LEED credits

### Product Details

Brand Owner	GP
Brand	BigFold Z®
MFG Part#	20885
Color	White
UP - UPC	073310208855
Each Per Ship Unit	10 Packages
Items Per Each	260 Count
Case Total	2600 Count
Towel (WxL)	8.000" x 11.000"
Folded (WxL)	8.0" x 3.75"
UNSPSC	14111703
EPA CPG Compliant	Yes
Min. PCW %	40%
Min. Recycled %	40%
LEED O&M	MR,IEQ
Replaces Item	33587
Buy Multiple	6 CS

### Case Shipping Info

Case GTIN	10073310208852
Case Gross Wgt	14.730 LBS
Case Net Wgt	13.610 LBS
Case Dimensions (LxWxH)	19.125" x 15.625" x 8.750"
Case Volume	1.513 CFT

### Each Shipping Info

Each Gross Weight	0.0 1.537
Each Net Wgt	1.361 1.537
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.151 CFT

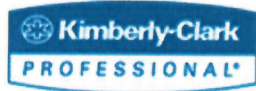
### Unit Shipping Info

TI-Qty/Layer	6
HI-Layers/Unit	11
Unit Qty	66
Unit Dimensions (LxWxH)	46.875" x 38.250" x 96.250"



printed:6/2/2017

LINE #28



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**SCOTT® 100% Recycled Fiber Multi-Fold Towels**

**CODE 01801**



SIZE :

**9.2" x 9.4" / 23.4cm x 23.9cm**

COLOR :

**BROWN**

Made with 100% recycled fiber. Meets EPA standards for minimum post consumer waste content (towels: 40%)

Towel codes contain no added fragrances.

Package Dimensions

Packaging Level 1 : **1 Case = 16 Clips**

Qty/Pack : **1 Clips = 250 Towels**

Packaging Level 3 : **1 Case = 4000 Towels**





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1-866-HELLO GP (435-5647)

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## Georgia-Pacific® Singlefold Towel Dispenser

Space saver singlefold towel dispenser for cost-conscious customers.



### Description:

Our space saver singlefold towel dispenser holds up to 500 singlefold towels. This simple, white metal dispenser complements any decor, and the covered key-lock design protects against waste and pilferage while making refilling towels quick and easy.

### Features & Benefits:

- » Durable steel construction holds up to 500 singlefold towels
- » Offers an economical approach to towel dispensing
- » Covered, key-lock mechanism provides protection against waste and pilferage

### Product Details

Brand Owner	GP
Brand	Georgia-Pacific®
MFG Part#	56701
Color	White
UP - UPC	073310567013
Each Per Ship Unit	6 Each
Items Per Each	0 Each
Case Total	6 Each Per Case
Dispenser (WxDxH)	11.625" x 6.625" x 8.125"
UNSPSC	47131701
Buy Multiple	6 EA

### Case Shipping Info

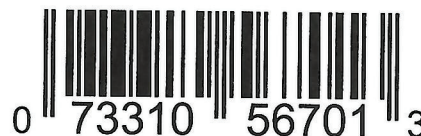
Case GTIN	00073310567013
Case Gross Wgt	25.800 LBS
Case Net Wgt	20.298 LBS
Case Dimensions (LxWxH)	20.375" x 16.375" x 12.125"
Case Volume	2.341 CFT

### Each Shipping Info

Each Gross Weight	4.11 LBS
Each Net Wgt	3.383 LBS
Each Dimensions	6.625" x 11.625" x 8.125"
Each Volume	0.362 CFT

### Unit Shipping Info

TI-Qty/Layer	6
HI-Layers/Unit	4
Unit Qty	24
Unit Dimensions (LxWxH)	40.125" x 40.750" x 48.500"



printed:6/5/2017



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## Georgia-Pacific® Combination C-Fold or Multifold Paper Towel Dispenser

Combination C-Fold / multifold / BigFold® towel dispenser couples affordability with versatility for cost-conscious customers.



### Description:

This durable and versatile plastic towel dispenser holds up to 400 C-Fold, 600 multifold, or one package of BigFold® towels to provide a cost-effective solution for washroom towel dispensing. This attractive see-through grey color complements any decor, and the covered key-lock design protects against waste and pilferage while making refilling towels quick and easy.

### Features & Benefits:

- » Durable plastic construction
- » Holds up to 400 C-Fold, 600 multifold, or one pack BigFold® paper towels
- » Offers an economical and versatile approach to towel dispensing

### Product Details

Brand Owner	GP
Brand	Georgia-Pacific®
MFG Part#	56650/01
Color	Translucent Smoke
UP - UPC	073310566504
Each Per Ship Unit	1 Each
Items Per Each	0 Each
Case Total	1 Each
Dispenser (WxDxH)	11.000" x 5.250" x 15.400"
UNSPSC	47131701
Replaces Item	59501
Buy Multiple	1 EA

### Case Shipping Info

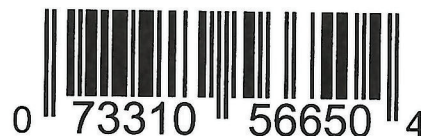
Case GTIN	10073310566501
Case Gross Wgt	3.140 LBS
Case Net Wgt	2.220 LBS
Case Dimensions (LxWxH)	16.000" x 11.500" x 6.000"
Case Volume	0.639 CFT

### Each Shipping Info

Each Gross Weight	3.14 LBS
Each Net Wgt	2.22 LBS
Each Dimensions	16.000" x 11.500" x 6.000"
Each Volume	0.639 CFT

### Unit Shipping Info

TI-Qty/Layer	10
HI-Layers/Unit	8
Unit Qty	80
Unit Dimensions (LxWxH)	48.000" x 39.000" x 48.000"



printed:6/5/2017



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1-866-HELLO GP (435-5647)

www.gppro.com

**Envision® Facial Tissue, Flat Box**

Green Seal Certified to GS1 Standard. Economical, EPA compliant for recycled fiber content ECOLOGO® facial tissue helps provide an affordable alternative for all areas.

**Description:**

Our economical, white, 2-ply facial tissue with 100 tissue sheets per box offers an affordable solution for all areas. This product is engineered to meet EPA guidelines for minimum post consumer waste recycled fiber content. Customers will appreciate this reliably performing facial tissue, while you appreciate the savings. Individual Box Dimensions (LxWxH): 9" x 4.75" x 2"

**Features & Benefits:**

- » Affordable choice
- » Economical facial tissue employees, guests, tenants will appreciate
- » Contains at least 15% Post-Consumer Recycled Fiber. Meets or Exceeds EPA Comprehensive Procurement Guidelines.
- » This product meets Green Seal™ Standard GS-1 based on chlorine free processing, energy and water efficiency, and content of 100% recovered material, with a minimum of 15% post -consumer material. GreenSeal.org.
- » UL ECOLOGO® Certified for reduced environmental impact. View specific attributes evaluated at UL.COM/EL UL-175
- » Processed Chlorine Free® Certified
- » Can help earn LEED credits

**Product Details**

Brand Owner	GP
Brand	Envision®
MFG Part#	47410
Color	White
UP - UPC	073310474106
Each Per Ship Unit	30 Boxes
Items Per Each	100 Sheets
Case Total	3000 Sheets
Sheet (WxL)	8.000" x 8.330"
UNSPSC	14111701
EPA CPG Compliant	Yes
Min. PCW %	20%
Min. Recycled %	100%
LEED O&M	MR,IEQ
Replaces Item	48090
Buy Multiple	35 CS

**Case Shipping Info**

Case GTIN	10073310474103
Case Gross Wgt	11.700 LBS
Case Net Wgt	8.530 LBS
Case Dimensions (LxWxH)	21.875" x 14.750" x 9.625"
Case Volume	1.797 CFT

**Each Shipping Info**

Each Gross Weight	0.0 LBS
Each Net Wgt	0.284 LBS
Each Dimensions	9.000" x 4.750" x 2.000"
Each Volume	0.060 CFT

**Unit Shipping Info**

TI-Qty/Layer	7
HI-Layers/Unit	10
Unit Qty	70
Unit Dimensions (LxWxH)	51.375" x 44.250" x 96.250"



printed:6/5/2017

LINE #32



PERFORMANCE  
AT WORK™

GP Pro

1-866-HELLO GP (435-5647)

www.gppro.com

## Preference® Jumbo Perforated Roll Towel

2-ply perforated white roll towels in a jumbo-sized roll offer long lasting reliable performance



### Description:

Designed for lasting service and exceptional absorbency, Preference® 2-ply perforated roll towels are ideal for cleaning and wiping in foodservice, healthcare, laboratory and clinic settings. Join the growing number of facilities that are moving up to additional sheets to enhance the ease and efficiency of clean-up tasks. This 2-ply, jumbo-sized 250-count roll offers the same full-weight, full-strength paper as standard, 2-ply Preference.

### Features & Benefits:

- » Lasting strength and absorbency make this towel ideal for cleaning/wiping in foodservice, healthcare, lab, and clinic settings
- » Jumbo roll offers the same full-weight, full-strength paper as standard Georgia-Pacific 2-ply rolls
- » For everyday cleaning and wiping tasks

### Product Details

Brand Owner	GP
Brand	Preference®
MFG Part#	27700
Color	White
UP - UPC	073310277004
Each Per Ship Unit	12 Rolls
Items Per Each	250 Count
Case Total	3000 Count
Towel (WxL)	11.000" x 8.800"
UNSPSC	14111703
Core Size	1.625
Min. Recycled %	
Buy Multiple	20 CS

### Case Shipping Info

Case GTIN	10073310277001
Case Gross Wgt	18.600 LBS
Case Net Wgt	18.200 LBS
Case Dimensions (LxWxH)	22.875" x 16.125" x 11.625"
Case Volume	2.481 CFT

### Each Shipping Info

Each Gross Weight	0.0 1.517
Each Net Wgt	1.517 1.517
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.207 CFT

### Unit Shipping Info

TI-Qty/Layer	5
HI-Layers/Unit	8
Unit Qty	40
Unit Dimensions (LxWxH)	48.375" x 39.000" x 93.000"



printed: 7/19/2017



Line # 33

PERFORMANCE  
AT WORK™

GP Pro

1-866-HELLO GP (435-5647)

www.gppro.com

**Envision® High Capacity Perforated Paper Kitchen Roll Towel**

2-ply, perforated, brown roll towels are EPA compliant for recycled fiber content and offer reliable performance in a long lasting jumbo-sized roll.

**Description:**

Envision® jumbo perforated roll towels contain at least 40% post-consumer recycled fiber and meet or exceed EPA guidelines for post-consumer recycled fiber content. Offering good quality at a value price, these absorbent, 2-ply towels are a cost-effective choice for environmentally concerned customers in foodservice, healthcare, laboratories and clinic settings. Envision® jumbo perforated roll towels let you offer your employees high-quantity, good quality and reliable performance.

**Features & Benefits:**

- » Lasting strength and absorbency make this towel ideal for cleaning/wiping in foodservice, healthcare, lab, and clinic settings
- » High capacity jumbo roll offers longer replacement intervals
- » Contains at least 40% Post-Consumer Recycled Fiber. Meets or Exceeds EPA Comprehensive Procurement Guidelines.
- » Can help earn LEED credits

**Product Details**

Brand Owner	GP
Brand	Envision®
MFG Part#	28290
Color	Brown
UP - UPC	073310282909
Each Per Ship Unit	12 Rolls
Items Per Each	250 Count
Case Total	3000 Count
Towel (WxL)	11.000" x 8.800"
UNSPSC	14111703
Core Size	1.625
EPA CPG Compliant	Yes
Min. PCW %	40%
Min. Recycled %	40%
LEED O&M	MR,IEQ
Buy Multiple	20 CS

**Case Shipping Info**

Case GTIN	10073310282906
Case Gross Wgt	19.100 LBS
Case Net Wgt	16.840 LBS
Case Dimensions (LxWxH)	22.875" x 16.125" x 11.625"
Case Volume	2.481 CFT

**Each Shipping Info**

Each Gross Weight	0.0 1.692
Each Net Wgt	1.403 1.692
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.207 CFT

**Unit Shipping Info**

TI-Qty/Layer	5
HI-Layers/Unit	8
Unit Qty	40
Unit Dimensions (LxWxH)	48.375" x 39.000" x 93.000"



printed:6/2/2017



LINE #34



PERFORMANCE  
AT WORK™

**GP Pro**  
1-866-HELLO GP (435-5647)  
www.gppro.com

## Safe-T-Gard™ 1/2 Fold Toilet Seat covers

Quality 1/2-fold paper toilet seat covers in a convenient, reduced case size for a hygienic barrier at an economical cost



### Description:

Our Safe-T-Gard® seat cover dispensing system solution delivers clean, white seat covers for increased protection against germs at an economical cost. These quality seat covers provide a low-cost alternative to wasteful makeshift seat covers comprising of toilet paper and paper towels prepared by patrons when real seat covers are not provided.

### Features & Benefits:

- » Hygienic:  
"No Touch" feature minimizes cross-contamination
- » Help Reduce Clogs: Dispenses highly dispersible seat covers to reduce clogs caused by the use of costly alternatives, such as toilet paper or paper towels

### Product Details

Brand Owner	GP
Brand	Safe-T-Gard™
MFG Part#	47052
Color	White
UP - UPC	073310470528
Each Per Ship Unit	4 Packages
Items Per Each	250 Count
Case Total	1000 Count
Size (WxL)	14.500" x 17.440"
UNSPSC	14111702
Replaces Item	47048
Buy Multiple	10 CS

### Case Shipping Info

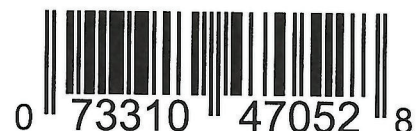
Case GTIN	10073310470525
Case Gross Wgt	6.085 LBS
Case Net Wgt	5.675 LBS
Case Dimensions (LxWxH)	16.140" x 10.630" x 3.350"
Case Volume	0.333 CFT

### Each Shipping Info

Each Gross Weight	0.0 1.28
Each Net Wgt	1.419 1.28
Each Dimensions	0.000 x 0.000 x 0.000
Each Volume	0.000 CFT

### Unit Shipping Info

TI-Qty/Layer	10
HI-Layers/Unit	14
Unit Qty	140
Unit Dimensions (LxWxH)	48.030" x 37.400" x 46.900"



printed:6/2/2017

PERFORMANCE  
AT WORK™

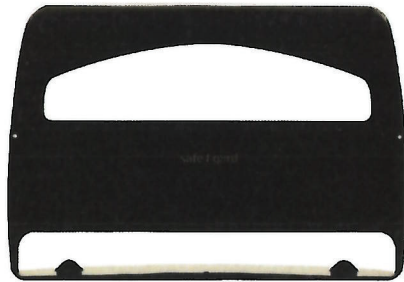
GP Pro

1-866-HELLO GP (435-5647)

www.gppro.com

**Safe-T-Gard™ 1/2 Fold Seatcover Dispenser**

1/2-fold seat cover dispensing system provides increased protection against germs at an economical cost.

**Product Details**

Brand Owner	GP
Brand	Safe-T-Gard™
MFG Part#	57748
Color	Black
UP - UPC	073310577487
Each Per Ship Unit	10 Each Per Case
Items Per Each	0 Each
Case Total	10 Each Per Case. Ecommerce Order as Eaches
Dispenser (WxDxH)	16.375" x 2.500" x 11.750"
UNSPSC	14111702
Buy Multiple	10 EA

**Case Shipping Info**

Case GTIN	10073310577484
Case Gross Wgt	16.000 LBS
Case Net Wgt	14.400 LBS
Case Dimensions (LxWxH)	24.125" x 15.250" x 17.500"
Case Volume	3.726 CFT

**Each Shipping Info**

Each Gross Weight	1.6 LBS
Each Net Wgt	1.44 LBS
Each Dimensions	2.500" x 16.375" x 11.750"
Each Volume	0.278 CFT

**Unit Shipping Info**

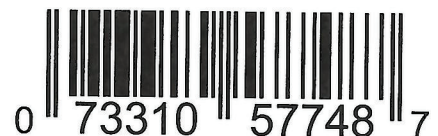
TI-Qty/Layer	50
HI-Layers/Unit	4
Unit Qty	200
Unit Dimensions (LxWxH)	48.250" x 39.375" x 69.500"

**Description:**

Our Safe-T-Gard seat cover dispensing system solution delivers clean, white seat covers for increased protection against germs at an economical cost. Our quality seat covers provide a low-cost alternative to wasteful makeshift seat covers comprising of expensive tissue paper and/or towels prepared by patrons when real seat covers are not provided. Furthermore, they reduce labor and maintenance costs associated with system clogs and restroom litter. Offer your patrons the protection and convenience of easy-to-dispense, sanitary seat covers with these durable plastic dispensers.

**Features & Benefits:**

- » "No Touch" feature minimizes cross-contamination
- » Dispenses highly dispersible seat covers to reduce clogs caused by the use of costly alternatives, such as towels or tissues
- » Durable plastic dispenser with double-pack loading feature is easy to install and cost-effective to maintain



printed:6/5/2017



Line #36



PERFORMANCE  
AT WORK™

GP Pro

1-866-HELLO GP (435-5647)

www.gppro.com

## Brawny Industrial® Light Duty 2-Ply Paper Wipers

Light Duty, single use 2-Ply white paper wipers perfect for glass cleaning, small spills, light lubes and light solvent use. Convenient, top dispensing box for waste management and cost control - one-at-a-time dispensing.



### Description:

The Brawny Industrial® light-duty paper wiper offers superior 2-ply quality and absorbency for quick clean-up of light oils and solvents. These cost-effective light-duty paper wipers come in a convenient, portable pop up box for added protection. Quick and easy hands-free, one-at-a-time dispensing for waste and cost control.

### Features & Benefits:

- » 2-ply paper is engineered for greater absorbency
- » Economical streak-free cleaning ideal for cleaning grocery check-out stands, automotive windshields, mirrors and more
- » Perfect for general maintenance
- » Tall, pop-up dispenser box format meets market preferences for dispensing

### Product Details

Brand Owner	GP
Brand	Brawny Industrial®
MFG Part#	29221
Color	White
UP - UPC	073310292212
Each Per Ship Unit	20 Boxes
Items Per Each	148 Count
Case Total	2960 Count
Wiper (WxL)	8.000" x 12.500"
UNSPSC	47131502
Replaces Item	29811/03
Buy Multiple	4 CS

### Case Shipping Info

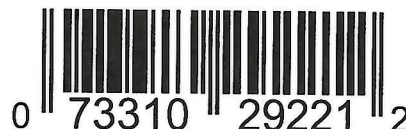
Case GTIN	10073310292219
Case Gross Wgt	31.400 LBS
Case Net Wgt	23.300 LBS
Case Dimensions (LxWxH)	23.375" x 20.125" x 17.375"
Case Volume	4.730 CFT

### Each Shipping Info

Each Gross Weight	1.413 LBS
Each Net Wgt	1.165 LBS
Each Dimensions	8.312" x 4.500" x 9.750"
Each Volume	0.237 CFT

### Unit Shipping Info

TI-Qty/Layer	4
HI-Layers/Unit	6
Unit Qty	24
Unit Dimensions (LxWxH)	46.750" x 40.250" x 104.250"



printed:6/2/2017

LINE # 37



PERFORMANCE  
AT WORK™

GP Pro

1-866-HELLO GP (435-5647)

www.gppro.com

## Brawny Dine-A-Wipe® Foodservice Busing Towel (Carded Rayon 1/4 Fold)

Foodservice wiper engineered for front of house cleaning of tables and spills. Strong, durable, stands up to harsh sanitizers, washable and reusable.



### Description:

The Brawny® Dine-A-Wipe® medium weight, quarter fold foodservice wipers is engineered from carded rayon and designed for cleaning and wiping in retail grocery and food service areas. These economical, strong wipers stand up to harsh sanitizers, can be rinsed and reused and are machine washable for longer use, making them a cost-effective wiper solution for your establishment. For added convenience, these white and red wipers are available in a dispenser box.

### Features & Benefits:

- » Perfect for front of house cleaning of tables and spills
- » High-quality, strong, rinseable wipes for repeat use means cost savings to you
- » Strong, carded rayon material for continued use that holds up well in sanitizers
- » Washable and reusable

### Product Details

Brand Owner	GP
Brand	Brawny Dine-A-Wipe®
MFG Part#	29414
Color	Red and White
UP - UPC	073310294148
Each Per Ship Unit	1 Box
Items Per Each	160 Count
Case Total	160 Count
Wiper (WxL)	14.000" x 21.500"
UNSPSC	47131502
Buy Multiple	16 CS

### Case Shipping Info

Case GTIN	00073310294148
Case Gross Wgt	3.620 LBS
Case Net Wgt	3.250 LBS
Case Dimensions (LxWxH)	11.875" x 10.000" x 7.625"
Case Volume	0.524 CFT

### Unit Shipping Info

TI-Qty/Layer	16
HI-Layers/Unit	13
Unit Qty	208
Unit Dimensions (LxWxH)	47.500" x 40.000" x 99.125"



printed:6/2/2017





Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
20 -- Household Items

Proc Folder: 352542

Doc Description: Addendum - 01 Statewide contract for Sanitary Paper Products

Proc Type: Statewide MA (Open End)

Date Issued	Solicitation Closes	Solicitation No	Version
2017-07-13	2017-07-20 13:30:00	CRFQ 0212 SWC1800000001	2

**BID RECEIVING LOCATION**

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

**VENDOR**

Vendor Name, Address and Telephone Number:

Veritiv Operating Company

Bid Department

7016 A C Skinner Parkway

Jacksonville, FL 32256

800-631-1955

Fax 800-224-8799

**FOR INFORMATION CONTACT THE BUYER**

Brittany E Ingraham

(304) 558-2157

brittany.e.ingraham@wv.gov

Signature X

FEIN # 13-5369500

DATE 7/18/17

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

## Addendum

Addendum No.01 issued to publish and distribute the attached information to the vendor community.

\*\*\*\*\*

The West Virginia Purchasing Division is soliciting bids on behalf of the State of West Virginia to establish an Open-End Statewide Contract for Sanitary Paper and Accessories as further defined within these specifications. This Contract will be available to Agencies of the State of West Virginia and its political subdivisions.

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV99999  US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Please see Exhibit A Pricing Page.	0.00000	LS		

Comm Code	Manufacturer	Specification	Model #
14110000			

**Extended Description :**

Vendors should complete all columns of the attached Excel file labeled SANPAP17\_PriceSheet LOCKED. Columns highlighted in green indicate information inputted by the vendor. Gray highlighted areas are not applicable to the product listed.

<b>SWC1800000001</b>	<b>Document Phase</b> Final	<b>Document Description</b> Addendum - 01 Statewide contract for Sanitary Paper Products	<b>Page 3</b> <b>of 3</b>
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#### **ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
20 — Household Items

Proc Folder: 352542

Doc Description: Addendum - 01 Statewide contract for Sanitary Paper Products

Proc Type: Statewide MA (Open End)

Date Issued	Solicitation Closes	Solicitation No	Version
2017-07-07	2017-07-20 13:30:00	CRFQ 0212 SWC1800000001	2

**BID RECEIVING LOCATION**

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

**VENDOR**

Vendor Name, Address and Telephone Number:

Veritiv Operating Company

Bld Department

7016 A C Skinner Parkway

Jacksonville, FL 32256

800-631-1955

Fax 800-224-8799

**FOR INFORMATION CONTACT THE BUYER**

Brittany E Ingraham

(304) 558-2157

brittany.e.ingraham@wv.gov

Signature X

FEIN # 13-5369500

DATE

7/18/17

All offers subject to all terms and conditions contained in this solicitation



**ADDITIONAL INFORMATION:**

## Addendum

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\*\*\*\*\*

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INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City                                      WV99999	No City                                      WV 99999
US	US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Please see Exhibit A Pricing Page.	0.00000	LS		

Comm Code	Manufacturer	Specification	Model #
14110000			

**Extended Description :**

Vendors should complete all columns of the attached Excel file labeled SANPAP17\_PriceSheet LOCKED. Columns highlighted in green indicate information inputted by the vendor. Gray highlighted areas are not applicable to the product listed.

**SOLICITATION NUMBER: CRFQ SWC1800000001**  
**Addendum Number: No.01**

---

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

**Description of Modification to Solicitation:**

This addendum is issued to modify the solicitation per the attached documentation and the following:

1. The purpose of this addendum is to publish vendor questions and responses.

No other changes.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

## ATTACHMENT A

Statewide Contract for Sanitary Paper Products  
CRFQ SWC1800000001  
Vendor Questions and Agency Answers

Q1.) Since this is being rebid, are only the vendors who participated in the first pre-bid meeting authorized to bid or is it now open to anyone?

A1.) This solicitation is open to any vendor who meets the mandatory requirements set forth in the specifications.

Q2.) Are you able to please email me an award tabulation with the vendor name on it?

A2.) These items were recently solicited as CRFQ SWC1700000017 that opened on: 06/06/2017. Vendors may review submitted bid responses by visiting the west Virginia Purchasing Division "Bid Opening Index" at the following:  
<http://www.state.wv.us/admin/purchase/Bids/FY2017/BO20170606.html>  
• No award was made from this solicitation.

These items were previously solicited and awarded under the Contract: SANPAP13 that opened on: 08/27/2013. Vendors may review submitted bid responses by visiting the west Virginia Purchasing Division "Bid Opening Index" at the following:  
<http://www.state.wv.us/admin/purchase/Bids/FY2014/BO20130827.html> to review previously submitted bids.

Q3.) Are you able to clarify regarding delivery, if there is 1 central warehouse or how many warehouse locations are there?

A3.) This solicitation is open to all state spending units and political subdivisions per item 39 of the terms and conditions. Please also see item 6 of the specifications regarding delivery. There is no central warehouse owned or operated by the State. Vendor will be required to deliver per the specifications of the solicitation.

Q4.) Roughly how many deliveries would take place throughout the year?

A4.) Since this is open to all State entities and Political subdivisions this quantity is not known nor can it be accurately estimated.

Q5.) Can you supply the Previous Bid Tab for this Bid?

A5.) See Answer 2 above.



Q6.) Why was the Bid opened on 6/6/2017 cancelled?

A6.) This solicitation was re-bid due to no vendors meeting mandatory requirements and flawed specifications.

Q7.) Do we have to bid on all items?

A7.) Yes. Per page 39, item 4.1:

**Contract Award:** The Contract is intended to provide Agencies with a purchase price on all Contract Eligible Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall **TOTAL BID AMOUNT** as shown on the Pricing Pages.

Q8.) Are we supplying dispensers AND installing them, or just supplying them?

A8.) Just supplying them.

Q9.) Approx. how many locations are there deliveries to?

A9.) See Answer 4 above.

**ADDENDUM ACKNOWLEDGEMENT FORM****SOLICITATION NO.:** CRFQ 0212 SWC1800000001

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

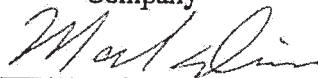
(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

**Veritiv Operating Company**

Company



Authorized Signature

7/18/17

Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
20 - Household Items

Proc Folder: 352542

Doc Description: Statewide contract for Sanitary Paper Products

Proc Type: Statewide MA (Open End)

Date Issued	Solicitation Closes	Solicitation No	Version
2017-07-07	2017-07-20 13:30:00	CRFQ 0212 SWC1800000001	1

**BID RECEIVING LOCATION**

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

**VENDOR**

Vendor Name, Address and Telephone Number:

Veritiv Operating Company

Bid Department

7016 A C Skinner Parkway

Jacksonville, FL 32256

800-631-1955

Fax 800-224-8799

**FOR INFORMATION CONTACT THE BUYER**

Brittany E Ingraham

(304) 558-2157

brittany.e.ingraham@wv.gov

Signature X

FEIN # 13-5369500

DATE 7/18/17

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of the State of West Virginia to establish an Open-End Statewide Contract for Sanitary Paper and Accessories as further defined within these specifications. This Contract will be available to Agencies of the State of West Virginia and its political subdivisions.

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER     No City WV99999  US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER     No City WV 99999  US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Please see Exhibit A Pricing Page.	0.00000	LS		

Comm Code	Manufacturer	Specification	Model #
14110000			

**Extended Description :**

Vendors should complete all columns of the attached Excel file labeled SANPAP17\_PriceSheet LOCKED. Columns highlighted in green indicate information inputted by the vendor. Gray highlighted areas are not applicable to the product listed.



<b>SWC1800000001</b>	<b>Document Phase</b> <b>Draft</b>	<b>Document Description</b> Statewide contract for Sanitary Paper Products	<b>Page 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

## INSTRUCTIONS TO VENDORS SUBMITTING BIDS

**1. REVIEW DOCUMENTS THOROUGHLY:** The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

**2. MANDATORY TERMS:** The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

**3. PREBID MEETING:** The item identified below shall apply to this Solicitation.

☒ A pre-bid meeting will not be held prior to bid opening

☐ A NON-MANDATORY PRE-BID meeting will be held at the following place and time:

☐ A MANDATORY PRE-BID meeting will be held at the following place and time:

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one person attending the pre-bid meeting may represent more than one Vendor.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. The State will not accept any other form of proof or documentation to verify attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in, but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

**4. VENDOR QUESTION DEADLINE:** Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below in order to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted e-mails should have solicitation number in the subject line.

Question Submission Deadline: July 13, 2017 at 9:00 AM EST

Submit Questions to: Brittany Ingraham

2019 Washington Street, East

Charleston, WV 25305

Fax: (304) 558-4115 (Vendors should not use this fax number for bid submission)

Email: [Brittany.E.Ingraham@wv.gov](mailto:Brittany.E.Ingraham@wv.gov)

**5. VERBAL COMMUNICATION:** Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

**6. BID SUBMISSION:** All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the date and time of the bid opening. Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via e-mail. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

The bid delivery address is:  
 Department of Administration, Purchasing Division  
 2019 Washington Street East  
 Charleston, WV 25305-0130

A bid that is not submitted electronically through wvOASIS should contain the information listed below on the face of the envelope or the bid may be rejected by the Purchasing Division.:

SEALED BID:  
 BUYER:  
 SOLICITATION NO.:  
 BID OPENING DATE:  
 BID OPENING TIME:  
 FAX NUMBER:

The Purchasing Division may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. Submission of a response to an Expression of Interest or Request for Proposal is not permitted in wvOASIS.

**For Request For Proposal ("RFP") Responses Only:** In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal plus N/A convenience copies of each to the Purchasing Division at the address shown above. Additionally, the Vendor should identify the bid type as either a technical or cost proposal on the face of each bid envelope submitted in response to a request for proposal as follows:

BID TYPE: (This only applies to CRFP)

- ☐ Technical  
☐ Cost

**7. BID OPENING:** Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time: July 20, 2017 at 1:30 PM EST

Bid Opening Location: Department of Administration, Purchasing Division  
 2019 Washington Street East  
 Charleston, WV 25305-0130



**8. ADDENDUM ACKNOWLEDGEMENT:** Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**9. BID FORMATTING:** Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.

**10. ALTERNATES:** Any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.

**11. EXCEPTIONS AND CLARIFICATIONS:** The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.

**12. COMMUNICATION LIMITATIONS:** In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.

**13. REGISTRATION:** Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

**14. UNIT PRICE:** Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.

**15. PREFERENCE:** Vendor Preference may only be granted upon written request and only in accordance with the West Virginia Code § 5A-3-37 and the West Virginia Code of State Rules. A Vendor Preference Certificate form has been attached hereto to allow Vendor to apply for the preference. Vendor's failure to submit the Vendor Preference Certificate form with its bid will result in denial of Vendor Preference. Vendor Preference does not apply to construction projects.

**16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES:** For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37(a)(7) and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

**17. WAIVER OF MINOR IRREGULARITIES:** The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

**18. ELECTRONIC FILE ACCESS RESTRICTIONS:** Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

**19. NON-RESPONSIBLE:** The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform, or lacks the integrity and reliability to assure good-faith performance.”

**20. ACCEPTANCE/REJECTION:** The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b.”

**21. YOUR SUBMISSION IS A PUBLIC DOCUMENT:** Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

**DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.**

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

**22. INTERESTED PARTY DISCLOSURE:** W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$100,000, the vendor must submit to the Purchasing Division a disclosure of interested parties to the contract, prior to contract award. That disclosure must occur on the form prescribed and approved by the WV Ethics Commission. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. "Interested parties" means: (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors; (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract; and (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency: Provided, That subdivision (2) shall be inapplicable if a business entity is a publicly traded company: Provided, however, That subdivision (3) shall not include persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.

## **GENERAL TERMS AND CONDITIONS:**

**1. CONTRACTUAL AGREEMENT:** Issuance of a Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

**2. DEFINITIONS:** As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

**2.1. "Agency" or "Agencies"** means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

**2.2. "Bid" or "Proposal"** means the vendors submitted response to this solicitation.

**2.3. "Contract"** means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

**2.4. "Director"** means the Director of the West Virginia Department of Administration, Purchasing Division.

**2.5. "Purchasing Division"** means the West Virginia Department of Administration, Purchasing Division.

**2.6. "Award Document"** means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

**2.7. "Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

**2.8. "State"** means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

**2.9. "Vendor" or "Vendors"** means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.



**3. CONTRACT TERM; RENEWAL; EXTENSION:** The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

☒ **Term Contract**

**Initial Contract Term:** This Contract becomes effective on \_\_\_\_\_  
upon award and extends for a period of \_\_\_\_\_ one (1) year(s).

**Renewal Term:** This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Renewal of this Contract is limited to \_\_\_\_\_ three (3) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed \_\_\_\_\_ thirty-six (36) months in total. Automatic renewal of this Contract is prohibited. Notwithstanding the foregoing, Purchasing Division approval is not required on agency delegated or exempt purchases. Attorney General approval may be required for vendor terms and conditions.

**Delivery Order Limitations:** In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

☐ **Fixed Period Contract:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within \_\_\_\_\_ days.

☐ **Fixed Period Contract with Renewals:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within \_\_\_\_\_ days.

Upon completion, the vendor agrees that maintenance, monitoring, or warranty services will be provided for one year thereafter with an additional \_\_\_\_\_ successive one year renewal periods or multiple renewal periods of less than one year provided that the multiple renewal periods do not exceed \_\_\_\_\_ months in total. Automatic renewal of this Contract is prohibited.

☐ **One Time Purchase:** The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

☐ **Other:** See attached.

**4. NOTICE TO PROCEED:** Vendor shall begin performance of this Contract immediately upon receiving notice to proceed unless otherwise instructed by the Agency. Unless otherwise specified, the fully executed Award Document will be considered notice to proceed.

**5. QUANTITIES:** The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

☒ **Open End Contract:** Quantities listed in this Solicitation are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

☐ **Service:** The scope of the service to be provided will be more clearly defined in the specifications included herewith.

☐ **Combined Service and Goods:** The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

☐ **One Time Purchase:** This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

**6. EMERGENCY PURCHASES:** The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

**7. REQUIRED DOCUMENTS:** All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

☐ **BID BOND (Construction Only):** Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

☐ **PERFORMANCE BOND:** The apparent successful Vendor shall provide a performance bond in the amount of \_\_\_\_\_. The performance bond must be received by the Purchasing Division prior to Contract award. On construction contracts, the performance bond must be 100% of the Contract value.

☐ **LABOR/MATERIAL PAYMENT BOND:** The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

☐ **MAINTENANCE BOND:** The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

☐ **LICENSE(S) / CERTIFICATIONS / PERMITS:** In addition to anything required under the Section entitled Licensing, of the General Terms and Conditions, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits prior to Contract award, in a form acceptable to the Purchasing Division.

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The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications prior to Contract award regardless of whether or not that requirement is listed above.

**8. INSURANCE:** The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. Subsequent to contract award, and prior to the insurance expiration date, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies mandated herein, including but not limited to, policy cancelation, policy reduction, or change in insurers. The insurance coverages identified below must be maintained throughout the life of this contract. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

☐ **Commercial General Liability Insurance** in at least an amount of:

\_\_\_\_\_

☐ **Automobile Liability Insurance** in at least an amount of: \_\_\_\_\_

☐ **Professional/Malpractice/Errors and Omission Insurance** in at least an amount of:

\_\_\_\_\_

☐ **Commercial Crime and Third Party Fidelity Insurance** in an amount of:

\_\_\_\_\_

☐ **Cyber Liability Insurance** in an amount of: \_\_\_\_\_

☐ **Builders Risk Insurance** in an amount equal to 100% of the amount of the Contract.

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**9. WORKERS' COMPENSATION INSURANCE:** The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

**10. LITIGATION BOND:** The Director reserves the right to require any Vendor that files a protest of an award to submit a litigation bond in the amount equal to one percent of the lowest bid submitted or \$5,000, whichever is greater. The entire amount of the bond shall be forfeited if the hearing officer determines that the protest was filed for frivolous or improper purpose, including but not limited to, the purpose of harassing, causing unnecessary delay, or needless expense for the Agency. All litigation bonds shall be made payable to the Purchasing Division. In lieu of a bond, the protester may submit a cashier's check or certified check payable to the Purchasing Division. Cashier's or certified checks will be deposited with and held by the State Treasurer's office. If it is determined that the protest has not been filed for frivolous or improper purpose, the bond or deposit shall be returned in its entirety.

**11. LIQUIDATED DAMAGES:** Vendor shall pay liquidated damages in the amount of

\_\_\_\_\_ for \_\_\_\_\_.

This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy.

**12. ACCEPTANCE:** Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

**13. PRICING:** The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification.

**14. PAYMENT:** Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.

**15. PURCHASING CARD ACCEPTANCE:** The State of West Virginia currently utilizes a Purchasing Card program, administered under contract by a banking institution, to process payment for goods and services. The Vendor must accept the State of West Virginia's Purchasing Card for payment of all orders under this Contract unless the box below is checked.

☐ Vendor is not required to accept the State of West Virginia's Purchasing Card as payment for all goods and services.

- 16. TAXES:** The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 17. ADDITIONAL FEES:** Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.
- 18. FUNDING:** This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available.
- 19. CANCELLATION:** The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-6.1.e.
- 20. TIME:** Time is of the essence with regard to all matters of time and performance in this Contract.
- 21. APPLICABLE LAW:** This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code or West Virginia Code of State Rules is void and of no effect.
- 22. COMPLIANCE WITH LAWS:** Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.
- 23. ARBITRATION:** Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

- 24. MODIFICATIONS:** This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.
- 25. WAIVER:** The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.
- 26. SUBSEQUENT FORMS:** The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.
- 27. ASSIGNMENT:** Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments. Notwithstanding the foregoing, Purchasing Division approval may or may not be required on certain agency delegated or exempt purchases.
- 28. WARRANTY:** The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.
- 29. STATE EMPLOYEES:** State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.
- 30. BANKRUPTCY:** In the event the Vendor files for bankruptcy protection, the State of West Virginia may deem this Contract null and void, and terminate this Contract without notice.
- 31. PRIVACY, SECURITY, AND CONFIDENTIALITY:** The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

**32. YOUR SUBMISSION IS A PUBLIC DOCUMENT:** Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

**33. LICENSING:** In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

**34. ANTITRUST:** In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

**35. VENDOR CERTIFICATIONS:** By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.



Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

**36. VENDOR RELATIONSHIP:** The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

**37. INDEMNIFICATION:** The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

**38. PURCHASING AFFIDAVIT:** In accordance with West Virginia Code § 5-22-1(i), the contracting public entity shall not award a contract for a construction project to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees. Accordingly, prior to contract award, Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath that it is not in default on any monetary obligation owed to the state or a political subdivision of the state.

**39. ADDITIONAL AGENCY AND LOCAL GOVERNMENT USE:** This Contract may be utilized by other agencies, spending units, and political subdivisions of the State of West Virginia; county, municipal, and other local government bodies; and school districts ("Other Government Entities"). Any extension of this Contract to the aforementioned Other Government Entities must be on the same prices, terms, and conditions as those offered and agreed to in this Contract, provided that such extension is in compliance with the applicable laws, rules, and ordinances of the Other Government Entity. If the Vendor does not wish to extend the prices, terms, and conditions of its bid and subsequent contract to the Other Government Entities, the Vendor must clearly indicate such refusal in its bid. A refusal to extend this Contract to the Other Government Entities shall not impact or influence the award of this Contract in any manner.

**40. CONFLICT OF INTEREST:** Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

**41. REPORTS:** Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

☒ Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

☒ Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at [purchasing.requisitions@wv.gov](mailto:purchasing.requisitions@wv.gov).

**42. BACKGROUND CHECK:** In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository. The service provider is responsible for any costs associated with the fingerprint-based state and federal background inquiry.

After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision. The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.

Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

**43. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS:** Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
- c. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
- d. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

**44. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL:** In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

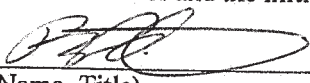
The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a "substantial labor surplus area", as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.



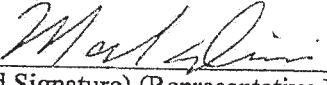
**45. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE:** W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$100,000, the vendor must submit to the Agency a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-award interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. "Interested parties" means: (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors; (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract; and (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency: Provided, That subdivision (2) shall be inapplicable if a business entity is a publicly traded company: Provided, however, That subdivision (3) shall not include persons or business entities performing legal services related to the negotiation or drafting of the applicable contract. The Agency shall submit a copy of the disclosure to the Ethics Commission within 15 days after receiving the supplemental disclosure of interested parties.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 , BID SPECIALIST  
 (Name, Title)  
 BRIAN PALMENTRA , BID SPECIALIST  
 (Printed Name and Title)  
 7016 A.C. SKINNER PKWY JACKSONVILLE FL 32256  
 (Address)  
 (800) 631-1955 / (800) 224-8799  
 (Phone Number) / (Fax Number)  
 UWWBids@Veritivcorp.com  
 (email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

**Veritiv Operating Company**

(Company)  
  
 (Authorized Signature) (Representative Name, Title)  
 MARK DIANI , VICE PRESIDENT  
 (Printed Name and Title of Authorized Representative)  
 7/18/17  
 (Date)  
 (800) 631-1955 / (800) 224-8799  
 (Phone Number) (Fax Number)

**SPECIFICATIONS**

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the State of West Virginia to establish an Open-End Contract for Sanitary Paper and Accessories as further defined within these specifications.

These items were recently solicited as CRFQ SWC1700000017 that opened on: 06/06/2017. Vendors may review submitted bid responses by visiting the west Virginia Purchasing Division "Bid Opening Index" at the following:

<http://www.state.wv.us/admin/purchase/Bids/FY2017/BO20170606.html>

- No award was made from this solicitation.

These items were previously solicited and awarded under the Contract: SANPAP13 that opened on: 08/27/2013. Vendors may review submitted bid responses by visiting the west Virginia Purchasing Division "Bid Opening Index" at the following:

<http://www.state.wv.us/admin/purchase/Bids/FY2014/BO20130827.html> to review previously submitted bids.

*It is the intent to have the awarded contract in place and become effective December 1st, 2017.*

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
- 2.1 **"Contract Item" or "Contract Items"** means the list of items identified in Section 3.1 below and on the Pricing Pages.
- 2.2 **"Basis Unit Weight"** means weight in pounds of one (1) Square Foot of Item.
- 2.3 **"Contract Price (Per Case)"** means the contract price represents the price of the packaged quantity the Vendor will sell to the Agency.
- Example** the contract price for toilet paper in case of ninety-six (96) rolls would be the price for the case of ninety-six (96) rolls under this Contract.
- 2.4 **"Dispenser Number"** means number of the corresponding sanitary Paper Product dispenser which fits the sanitary Paper Product being provided.
- 2.5 **"Eligible Item"** means the list of Sanitary Paper and other accessories available under this Contract that have been specifically identified on the Exhibit A Pricing Page.
- 2.6 **"Extended Unit Price"** means the Unit Price multiplied by the Estimated Quantity.
- 2.7 **"Item"** means one (1) package/roll/etc. of the product being provided.

- 2.8 “Item Price/ Cost per Item”** means cost of one (1) Item.
- 2.9 “Linear Feet”** mean the same measurement as a foot. The linear foot measures 12 inches in length. Linear is used to describe the total length of an item without regard to width or thickness.
- 2.10 “Manufacturer”** means the producer of the eligible Item being provided.
- 2.11 “Manufacturer’s Model/Product Number”** means the specific model or product code designated by the manufacturer for order placement.
- 2.12 “Items per case (Rolls or Packages for Contract Price)”** means the number of Items that are included in the package being sold for the Contract Price.
- 2.13 “Item Length in Feet”** means the total length in feet of Paper Products contained in each Item.
- 2.14 “Item Width in Feet”** means the total width in feet of Paper Products contained in each Item.
- 2.15 “Unit of Measure”** means the smallest measurable amount of an eligible Item and is identified on the Pricing Page in the Unit column. Unit will be used for evaluation purposes only.
- 2.16 “Unit Price”** means (Cost per Square Foot) the price of an individual Unit of an eligible Item as shown on the Pricing Pages.
- 2.17 “Pricing Pages”** means the schedule of prices, estimated order quantity, and totals contained in wvOASIS or attached hereto as Exhibit A, and used to evaluate the solicitation responses.
- 2.18 “Total Bid Amount”** means the total sum of the Extended Cost Column on the Pricing Page.
- 2.19 “Solicitation”** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

**3. GENERAL REQUIREMENTS:**

- 3.1 Contract Items and Mandatory Requirements:** Vendor shall provide Agency with the Contract Items listed below on an open-end and continuing basis. Contract Items must meet or exceed the mandatory requirements as shown below.

**PAPER PRODUCTS:**



**3.1.1 BATH TISSUE**

**3.1.1.1** Bath tissue shall be made with reasonable industry practice with respect to quality including holes, tears, wrinkles, cleanliness and foreign materials.

**3.1.1.2** Bath tissue shall meet or exceed specifications as listed below.

**3.1.1.3** Product Requirements/Specifications:

**3.1.1.3.1 (Item1) Consumer Bath Tissue:** Georgia Pacific - Envision Model 14585, or Equal.

**3.1.1.3.1.1** Must be white in color.

**3.1.1.3.1.2** Single ply.

**3.1.1.3.1.3** Post-Consumer Waste of no less than 25% (EPA minimum requirements).

**3.1.1.3.1.4** Recycled Content of no less than 25% (EPA minimum requirements).

**3.1.1.3.1.5** Minimum Basis Unit Weight of: .0035 lbs. per sq. ft.

**3.1.1.3.1.6** Chlorine free processing.

**3.1.1.3.2 (Item 2) Consumer Bath Tissue:** Georgia Pacific - Angle Soft Embossed; Model 16840, or Equal.

**3.1.1.3.2.1** Must be white in color.

**3.1.1.3.2.2** Must be a minimum of double ply.

**3.1.1.3.2.3** Post-Consumer Waste of no less than 25% (EPA minimum requirements).

**3.1.1.3.2.4** Recycled Content of no less than 25% (EPA minimum requirements).

**3.1.1.3.2.5** Minimum Basis Unit Weight of: .0064 lbs. per sq. ft.

3.1.1.3.2.6 Chlorine free processing.

**3.1.1.3.3 (Item 3) Consumer Bath Tissue:** Georgia Pacific Envision Model 19880/01, or Equal.

3.1.1.3.3.1 Must be white in color.

3.1.1.3.3.2 Must be a minimum of double ply.

3.1.1.3.3.3 Post-Consumer Waste of no less than 25% (EPA minimum requirements).

3.1.1.3.3.4 Recycled Content of no less than 25% (EPA minimum requirements).

3.1.1.3.3.5 Minimum Basis Unit Weight of: .0060 lbs. per sq. ft.

3.1.1.3.3.6 Chlorine free processing.

**3.1.1.3.4 (Item 4) Consumer Bath Tissue:** Georgia Pacific-Acclaim Jumbo; Model 13718, or Equal.

3.1.1.3.4.1 Must be white in color.

3.1.1.3.4.2 Single ply.

3.1.1.3.4.3 Post-Consumer Waste of no less than 25% (EPA minimum requirements).

3.1.1.3.4.4 Recycled Content of no less than 25% (EPA minimum requirements).

3.1.1.3.4.5 Minimum Basis Unit Weight of: .0035 lbs. per sq. ft.

3.1.1.3.4.6 Chlorine free processing.

**3.1.1.3.5 (Item 5) Consumer Bath Tissue:** Kimberly Clark - Scott JRT Sr.; Model 07827, or Equal.

3.1.1.3.5.1 Must be white in color.

3.1.1.3.5.2 Must be a minimum of double ply.

**3.1.1.3.5.3** Minimum Basis Unit Weight of: .0063 lbs. per sq. ft.

**3.1.1.3.6 (Item 6) Consumer Bath Tissue:** Georgia Pacific-Acclaim Jumbo; Model 13728, or Equal.

**3.1.1.3.6.1** Must be white in color.

**3.1.1.3.6.2** Must be a minimum of double ply.

**3.1.1.3.6.3** Minimum Basis Unit Weight of: .0062 lbs. per sq. ft.

**3.1.1.3.7 (Item 7) Consumer Bath Tissue:** Georgia Pacific-Envision Jumbo; Model 12798, or Equal.

**3.1.1.3.7.1** Must be white in color.

**3.1.1.3.7.2** Must be a minimum of double ply.

**3.1.1.3.7.3** Post-Consumer Waste of no less than 25% (EPA minimum requirements).

**3.1.1.3.7.4** Recycled Content of no less than 25% (EPA minimum requirements).

**3.1.1.3.7.5** Basis Unit Weight of: .0059 lbs. per sq. ft.

**3.1.1.3.7.6** Chlorine free processing.

### **3.1.2 BATH TISSUE DISPENSERS**

**3.1.2.1** Bath tissue dispenser shall be made with reasonable industry practice with respect to quality.

**3.1.2.2** Bath tissue dispensers shall meet or exceed the specifications listed below.

**3.1.2.3** Bath tissue dispensers shall fit bath tissue supplied as a part of this contract.

**3.1.2.4** Product Requirements/Specifications:

**3.1.2.4.1 (Item 8) Bath Tissue Dispenser**-Georgia Pacific; Model 57120/01, or Equal

**3.1.2.4.1.2** Must be a two (2) roll bath tissue dispenser.

**3.1.2.4.1.3** Must hold rolls a minimum of 4" wide to a maximum of 4.5" wide.

**3.1.2.4.1.4** Must hold rolls of up to 5" in diameter.

**3.1.2.4.2 (Item 9) Bath Tissue Dispenser** - Georgia Pacific; Model: 59206 or Equal.

**3.1.2.4.2.1** Must be a two (2) roll covered bath tissue dispenser.

**3.1.2.4.2.2** Must be able to hold rolls that are a maximum of 4" wide.

**3.1.2.4.2.3** Must be constructed of plastic.

**3.1.2.4.3 (Item 10) Bath Tissue Dispenser** - Georgia Pacific; Model 59009, or Equal.

**3.1.2.4.3.1** Must be a single roll dispenser.

**3.1.2.4.3.2** Must be able to hold one roll up to a maximum of 9" diameter.

**3.1.2.4.3.3** Must be constructed of plastic.

**3.1.3 ROLL TOWELS**

**3.1.3.1** Towels shall be made in accordance with industry standard practice with respect to holes, tears, wrinkles, and cleanliness from foreign materials and dirt.

**3.1.3.2** Towels to meet or exceed specifications as listed below.

**3.1.3.3** Product Specifications:

**3.1.3.3.1 (Item 11) Roll Towels** - Kimberly Clark-Scott Hard Roll; Model 04142, or Equal.

**3.1.3.3.1.1** Should be brown in color.



3.1.3.3.1.2 Chlorine free processing.

3.1.3.3.1.3 Post-Consumer Waste of no less than 40% (EPA minimum requirements).

3.1.3.3.1.4 Recovered fiber content of at least 40% (EPA Minimum requirements).

3.1.3.3.1.5 Must be unscented.

3.1.3.3.1.6 Minimum Basis Unit Weight of: .0068 lb. per sq. ft.

**3.1.3.3.2 (Item 12) Roll Towels - Kimberly Clark – Kleenex Hard Roll, Model 50606, or Equal.**

3.1.3.3.2.1 Should be white in color.

3.1.3.3.2.2 Minimum Basis of Weight of: .0073 lb. per sq. ft.

3.1.3.3.2.3 Must be unscented.

**3.1.3.3.3 (Item 13) Roll Towels - Kimberly Clark – Kleenex Hard Roll; Model 01080, or Equal.**

3.1.3.3.3.1 Should be white in color.

3.1.3.3.3.2 Minimum Basis Unit Weight of: .0086 lbs. per sq. ft.

**3.1.3.3.4 (Item 14) Roll Towels - Kimberly Clark- Scott Hard Roll; Model 01040, or Equal.**

3.1.3.3.4.1 Must be white in color.

3.1.3.3.4.2 Minimum Basis Unit Weight of: .0058 lbs. per sq. ft.

3.1.3.3.4.3 Post-Consumer Waste of no less than 40% (EPA minimum requirements).

**3.1.3.3.5 (Item 15) Roll Towels - Georgia Pacific enMotion High Capacity; Model 89420 or Equal.**

3.1.3.3.5.1 Must be white in color.

3.1.3.3.5.2 Basis Unit Weight of: .0064 lbs. per sq. ft.

3.1.3.3.5.3 Must be unscented.

**3.1.3.3.6 (Item 16) Roll Towels** - Georgia Pacific enMotion High Capacity; Model 89460, or Equal.

3.1.3.3.6.1 Must be white in color.

3.1.3.3.6.2 Minimum Basis Unit Weight of: .0067 lbs. per sq. ft.

3.1.3.3.6.3 Must be unscented.

**3.1.3.3.7 (Item 17) Roll Towels** - Georgia Pacific Ultima High Capacity Premium; Model 2530, or equal.

3.1.3.3.7.1 Must be white in color.

3.1.3.3.7.2 Minimum Basis Unit Weight of: .0087 lbs. per sq. ft.

3.1.3.3.7.3 Must be unscented.

**3.1.3.3.8 (Item 18) Roll Towels** - Georgia Pacific-Envision Hardbound Roll; Model 26401, or Equal.

3.1.3.3.8.1 Must be brown in color.

3.1.3.3.8.2 Must be unscented.

3.1.3.3.8.3 Minimum Basis Unit Weight of: .0072 lbs. per sq. ft.

3.1.3.3.8.4 Post-Consumer Waste of no less than 40% (EPA minimum requirements).

3.1.3.3.8.5 Recovered fiber content of at least 40% (EPA minimum requirements).

#### **3.1.4 ROLL TOWEL DISPENSERS**

**3.1.4.1** Roll Towel Dispensers shall be made in accordance with standard industry practice.

**3.1.4.2** Roll Towel Dispensers shall meet or exceed specifications listed below.

**3.1.4.3** Roll Towel Dispensers shall fit roll towels provided as a part of this contract.

**3.1.4.4** Product specifications:

**3.1.4.4.1 (Item 19) Roll Towel Dispenser** - Georgia Pacific-enMotion; Model 59498, or Equal.

**3.1.4.4.1.1** Must be constructed of plastic.

**3.1.4.4.1.2** Must be able to be wall mounted

**3.1.4.4.2 (Item 20) Roll Towel Dispenser** - Georgia Pacific-enMotion; Model 59460 or Equal.

**3.1.4.4.2.1** Must be constructed of plastic.

**3.1.4.4.2.2** Must be able to be wall mounted.

**3.1.4.4.2.3** Must be automatic and touch free.

**3.1.4.4.3 (Item 21) Roll Towel Dispenser** - Georgia Pacific-Cormatic; Model ADS200B, or Equal

**3.1.4.4.3.1** Must be constructed of plastic.

**3.1.4.4.3.2** Must be able to be wall mounted.

**3.1.4.4.3.3** Must be automatic and touch free.

**3.1.4.4.4 (Item 22) Roll Towel Dispenser** - Georgia Pacific Push Paddle for Roll Paper; Model 54338, or Equal.

**3.1.4.4.4.1** Must be constructed of plastic.

**3.1.4.4.4.2** Must be able to be wall mounted.

**3.1.4.4.4.3** Must have a push paddle to dispense towels.

3.1.4.4.4 Must hold a minimum eight (8)" diameter roll.

**3.1.5 FOLDED TOWELS**

3.1.5.1 Towels shall be made in accordance with standard industry practice with respect to holes, tears, wrinkles, cleanliness, foreign materials, and dirt.

3.1.5.2 Towels shall meet or exceed specifications listed below.

3.1.5.3 Product specifications:

**3.1.5.3.1 (Item 23) Folded Towels** - Georgia Pacific Envision Single Fold, Bleached; Model 20904, or Equal.

3.1.5.3.1.1 Must be white in color.

3.1.5.3.1.2 Basis Unit Weight of: .0068 lbs. per sq. ft.

3.1.5.3.1.3 Must be unscented.

**3.1.5.3.2 (Item 24) Folded Towels** - Georgia Pacific-Envision single fold economy towels, unbleached; Model 23504, or Equal.

3.1.5.3.2.1 Must be brown in color.

3.1.5.3.2.2 Post-Consumer Waste of no less than 40% (EPA minimum requirements).

3.1.5.3.2.3 Recovered fiber content of at least 40% (EPA Minimum requirements).

3.1.5.3.2.4 Minimum Basis Unit Weight of: .0073 lbs. per sq. ft.

3.1.5.3.2.5 Must have a single fold.

3.1.5.3.2.6 Must be unscented.

**3.1.5.3.3 (Item 25) Folded Towels** - Georgia Pacific-Acclaim C Fold, Bleached; Model 20603, or Equal.

3.1.5.3.3.1 Must be white in color.

3.1.5.3.3.2 Must be unscented.



3.1.5.3.3.3 Minimum Basis Unit Weight of: .0074 lbs. per sq. ft.

3.1.5.3.4 (Item 26) Folded Towels - Georgia Pacific-Envision C Fold Economy, Unbleached; Model 21924, or Equal.

3.1.5.3.4.1 Must be brown in color.

3.1.5.3.4.2 Post-Consumer Waste of no less than 40% (EPA minimum requirements).

3.1.5.3.4.3 Recovered fiber content of at least 40% (EPA Minimum requirements).

3.1.5.3.4.4 Minimum Basis Unit Weight of: .0074 lbs. per sq. ft.

3.1.5.3.5 (Item 27) Folded Towels - Georgia Pacific-Signature Multifold (Z fold) Bleached Economy; Model 21000, or Equal.

3.1.5.3.5.1 Must be white in color.

3.1.5.3.5.2 Minimum Basis Unit Weight of: .0086 lbs. per sq. ft.

3.1.5.3.6 (Item 28) Folded Towels – Georgia Pacific-Envision Multifold; Model 23304, or Equal.

3.1.5.3.6.1 Must be brown in color.

3.1.5.3.6.2 Post-Consumer Waste of no less than 40% (EPA minimum requirements).

3.1.5.3.6.3 Recovered fiber content of at least 40% (EPA Minimum requirements).

3.1.5.3.6.4 Minimum Basis Unit Weight of: .0074 lbs. per sq. ft.

### **3.1.6 FOLDED TOWEL DISPENSERS**

3.1.6.1 Folded Towel Dispensers shall be made in accordance with standard industry practices.

**3.1.6.2** Folded Towel Dispensers shall meet or exceed specifications listed below.

**3.1.6.3** Folded Towel Dispensers shall fit folded towels provided as a part of this contract.

**3.1.6.4** Product Specifications:

**3.1.6.4.1 (Item 29) Folded Towel Dispenser-** Georgia Pacific Single Fold Towel Dispenser; Model 56701, or Equal.

**3.1.6.4.1.1** Must be of metal construction.

**3.1.6.4.1.2** Must be able to be wall mounted.

**3.1.6.4.2 (Item 30) Folded Towel Dispenser-** Georgia Pacific Combination C and Multifold (Z fold) dispenser; Model 56650/01, or Equal.

**3.1.6.4.2.1** Must be constructed of plastic.

**3.1.6.4.2.2** Must be able to be wall mounted.

**3.1.6.4.2.3** Must accommodate both C fold and Z fold towels.

**3.1.7 MISCELLANEOUS PRODUCTS AND ACCESSORIES**

**3.1.7.1** Products shall be of manufacturer's best grade

**3.1.7.2** Product specifications:

**3.1.7.2.1 (Item 31) Facial Tissues-** Georgia Pacific-Envision 2 Ply Facial Tissues; Model 47410, or Equal.

**3.1.7.2.1.1** Must be white in color.

**3.1.7.2.1.2** Minimum Basis Unit Weight of: .0061 lbs. per sq. ft.

**3.1.7.2.1.3** Must contain a minimum of 10% Post- consumer Recycled Fiber (EPA minimum requirement).

**3.1.7.2.1.4** Chlorine free processing.

3.1.7.2.1.5 Must be 2 ply.

3.1.7.2.2 (Item 32) Kitchen Towels- Georgia Pacific Preference, Perforated, Bleached; Model 27700, or Equal.

3.1.7.2.2.1 Must be white in color.

3.1.7.2.2.2 Minimum Basis Unit Weight of: .0085 lbs. per sq. ft.

3.1.7.2.2.3 Must be 2 ply.

3.1.7.2.2.4 Must be unscented.

3.1.7.2.3 (Item 33) Kitchen Towels- Georgia Pacific-Envision Perforated, Unbleached; Model 28290, or Equal

3.1.7.2.3.1 Must be brown in color.

3.1.7.2.3.2 Must be unscented.

3.1.7.2.3.3 Minimum Basis Unit Weight of: .0083 lbs. per sq. ft.

3.1.7.2.3.4 Post-Consumer Waste of no less than 40% (EPA minimum requirements)

3.1.7.2.3.5 Recovered fiber content of at least 40% (EPA Minimum requirements)

3.1.7.2.3.6 Must be 2 ply.

3.1.7.2.4 (Item 34) Toilet Seat Covers- Georgia Pacific Safe-T-Gard; Model 47052, or Equal

3.1.7.2.4.1 Must be white in color.

3.1.7.2.4.2 Minimum Basis Unit Weight of: .0032 lbs. per sq. ft.

3.1.7.2.5 (Item 35) Toilet Seat Cover Dispenser- Georgia Pacific Safe-T-Gard Dispenser; Model 57710, or Equal.

3.1.7.2.5.1 Must be made of plastic

3.1.7.2.5.2 Must be able to be wall mounted.

3.1.5.1.1.1 Must fit toilet seat covers supplied as a part of this contract.

3.1.5.1.2 (Item 36) Wipers- Brawny Industrial Light Duty, Double Ply Paper Wipers; Model 29221, or Equal

3.1.5.1.2.1 Must be white in color.

3.1.5.1.2.2 Minimum Basis Unit Weight of: .0113 lbs. per sq. ft.

3.1.5.1.2.3 Must be 2 ply.

3.1.5.1.2.4 Must be unscented.

3.1.5.1.3 (Item 37) Food Service Towels- Brawny Dine-A-Wipe; Model 29414, or Equal.

3.1.5.1.3.1 Must be white in color.

3.1.5.1.3.2 Must be unscented.

3.1.5.1.3.3 Minimum Basis Unit Weight of: .0095 lbs. per sq. ft.

3.1.5.1.3.4 Must be washable and reusable.

### **3.1.8 ADDITIONAL REQUIREMENTS**

3.1.8.1 Vendor must provide manufacturer specification sheets for all products bid and should label each as to what Line Item the specifications are referencing. It is strongly preferred this information be submitted with Vendor's bid response. Manufacturer specification sheets will be used to validate information contained in the Vendor's submitted Pricing Page. Differences in information provided between the manufacturer specification sheets and the Pricing Page may result in the disqualification of the Vendor's submitted bid.

### **3.1.9 CUSTOMER SERVICE**

3.1.9.1 Vendor shall provide assistance via telephone, fax or email to all contract users in placing orders against this contract as it relates to the Vendor's functions including: Order Placement, Order Status, Account Inquire, and Billing.



3.1.9.2 Vendor should resolve any issues arising from order placement, order status, account inquire, and/or billing within one (1) business day of the inquiry. Issues which cannot be resolved in this timeframe must be reported to the Agency with a description of the issue and expected resolution deadline. The Vendor shall report all inquiries unresolved in five (5) business days to the Purchasing Division.

3.1.9.3 Vendor must carry sufficient stock to fill orders placed under this contract within the delivery requirements as specified in Section 6.

4 **CONTRACT AWARD:**

4.1 **Contract Award:** The Contract is intended to provide Agencies with a purchase price on all Contract Eligible Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall **TOTAL BID AMOUNT** as shown on the Pricing Pages.

Please note that orders placed against this contract will reflect the Contract Price (Price per Case). Notwithstanding the forgoing, the Purchasing Division reserves the right to award this Contract to multiple Vendors if it deems such action is necessary and is in the best interest of the State.

The Price quoted must take into account and consideration any and all fees, charges, or other miscellaneous cost associated that the vendor may require, including delivery charges as indicated below, those fees, charges or other miscellaneous cost will not be paid separately. The Agency shall only pay the appropriate Contract Price for items purchased under this Contract.

**Minimum Order:** Orders under \$300.00 may be purchased in the open market through normal competitive Purchasing bidding procedures and requirements.

4.2 **Pricing Pages:** Vendors are strongly encouraged to complete the Pricing Pages electronically; they have been created in MS Excel and will automatically perform Vendor calculations as required for the evaluation of this solicitation. Doing so will reduce the number of manual calculations required and limit the possibility for errors as explained below. Vendor should complete the Pricing Pages in their entirety as failure to do so may result in Vendor's bids being disqualified.

4.2.1 **Information requested-**The Pricing Page includes paper products and miscellaneous accessories. Vendor should complete the Pricing Page by filling it in (GREEN BLANK SPACES) as required with the information requested. The information requested on the Pricing Pages for each frequently purchased Eligible Item includes:

**Eligible Item Description**

- Manufacturer
- Manufacturer's Model/Product Number
- Dispenser Number (if applicable)

**Item Information and Pricing**

- Contract Price (Per Case)
- Quantity of Items per Case (Rolls or Packages of Paper for Contract Price)
- Item Price (Cost per Item)
- Item Length in Feet
- Item Width in Feet
- Item Net Weight in Pounds
- Basis Unit Weight (Pounds Per Square Foot)

**Pricing for Evaluation**

- Unit Price
- Unit of Measure
- Estimated Unit Quantity to be purchased
- Extended Unit Price
- Total Bid Amount.

**4.2.2 Pricing Page Calculations** – The Pricing Pages require the Vendor to insert its:

- Manufacturer
- Manufacturer's Model/Product Number
- Dispenser Number (if applicable)
- Contract Price (Per Case)
- Items per Case (Rolls or Packages of Paper for Contract Price)
- Item Price (Cost per Item)
- Item Length in feet
- Item Width in Feet
- Item Weight in Pounds
- Basis Unit Weight (Pounds Per Square Foot)
- Unit Price
- Unit of Measure
- Estimated Unit Quantity to be purchased
- Extended Unit Price
- Total Bid Amount.

**If the Vendor completes the Pricing Pages electronically using the Microsoft Excel version provided electronically in wvOASIS, these calculations will be automatically populated.**

**4.2.3 Vendor Entered Information for Calculations**

**4.2.3.1 Item Length in Feet** – Length in feet of product contained in an Item.

**Example:** Item 17 Georgia Pacific 20904 Single Fold Bleached Towel. Towel Length (10.250") /12" = .854 Linear Feet.

**4.2.3.2 Item Width in Feet** – Width in feet of product contained in an Item.

**Example:** Item 17 Georgia Pacific 20904 Single Fold Bleached Towel. Towel Width (9.25") /12" = .770 Linear Feet.

**4.2.4 Populated Information for Calculations**

**4.2.4.1 Item Price (Cost per item)** – Contract price divided by the number of Items per Case (Rolls or Packages of Paper for Contract Price).

**Example Contract Price \$10.00/ (4) Items per Case = \$2.50 Unit Cost Per Item.**

**4.2.4.2 Basis Unit Weight** - (Pounds per Square Foot) – Item Net Weight in Pounds divided by the total of Item Length in feet multiplied by Item Width in feet. [WEIGHT ÷ (LENGTH x WIDTH)]

**Example** 2.050 Pounds (Item Net Weight in Pounds) divided by [2000 Lineal Feet (Item Length in Feet) multiplied by 0.29 Lineal Feet (Item Width in Feet)].

$$\frac{2.050}{2000 \times 0.029} = \frac{2.050}{68.97} = .0297 \text{ lbs. per Sq. Ft.}$$

**4.2.4.3 Unit Price** - (Cost per Square Foot) divided by Square Foot of Item (This will be the cost utilized for the evaluation).

**Example** \$2.50 divided by 68.97 Sq. Ft. = \$0.0362 per Sq. Ft.

**4.2.4.4 Extended Unit Cost** - (Cost Basis Cost) multiplied by the estimated Quantity

**Example** \$0.0362 multiplied by 25,000 (Estimated Quantity) = \$905.00.

**4.2.4.5 Total Bid Amount** - Total of the Extended Cost Column for all items.

The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendor should electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document. Vendors can download the Excel Pricing Sheet for the wvOASIS Vendor Self-Serve website.

**5 ORDERING AND PAYMENT:**

**5.1 Ordering:** Vendor shall accept orders through wvOASIS, regular mail, facsimile, e-mail, or any other written form of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.

Spending Units will issue an Agency delegated Purchase order (ADO) to the Vendor for Eligible Items awarded from this Contract.

**5.2 Payment:** Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

**6 DELIVERY AND RETURN:**

**6.1 Delivery Time:** Vendor shall deliver standard orders within seven (7) calendar days after orders are received. Vendor shall deliver emergency orders within two (2) calendar day(s) after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met.

**Agencies placing Emergency Orders MUST include this information on the face of the Agency delivery Order (ADO). Failure to include this information may result in delays of delivery.**

**6.2 Late Delivery:** The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

**6.3 Delivery Payment/Risk of Loss:** Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.



*Vendor may invoice Agency for the cost of any delivery valued at less than \$200.00 provided that the Vendor invoices those delivery cost as a separate charge with the original freight bill attached to the invoice.*

- 6.4 Return of Unacceptable Items:** If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.
- 6.5 Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

**7 VENDOR DEFAULT:**

- 7.1** The following shall be considered a vendor default under this Contract.
- 7.1.2** Failure to provide Contract Items in accordance with the requirements contained herein.
  - 7.1.3** Failure to comply with other specifications and requirements contained herein.
  - 7.1.4** Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
  - 7.1.5** Failure to remedy deficient performance upon request.
- 7.2** The following remedies shall be available to Agency upon default.
- 7.2.2** Immediate cancellation of the Contract.
  - 7.2.3** Immediate cancellation of one or more release orders issued under this Contract.
  - 7.2.4** Any other remedies available in law or equity.

REQUEST FOR QUOTATION  
Sanitary Paper Products

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**8 MISCELLANEOUS:**

- 8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Joe GURZENDA

**Telephone Number:** (717) 215-4249

**Fax Number:** (717) 612-3105

**Email Address:** JOSEPH.GURZENDA@VERITYCORP.COM

# EXHIBIT B KNOWN STATE USAGE

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Product, From 01/01/16 to 12/31/16

Product	ProdDesc	QtyShp	UOM	Extended
GP-20603	ACCLAIM C-FOLD PAPER TOWEL	4554	CS	74913.30
GP-21924	ENVISION C-FOLD PAPER TOWEL	1116	CS	18660.60
GP-23504	ENVISION SINGLEFOLD PAPER	60	CS	921.00
GP-26401	ENVISION HARDWOUND ROLL PAPER	124	CS	2120.40
GP-27700	PERFERENCE HOUSEHOLD ROLL	1209	CS	24240.45
GP-28290	ENVISION BROWN EPA ROLL TOWEL	17	CS	328.95
GP-47046	SAFE-T-GARD TOILET SEAT COVER	307	CS	9670.50
GP-47410	ENVISION FACIAL TISSUE 100/BX	415	CS	6411.75
GP-54338	VISTA PUSH PADDLE ROLL	26	CS	650.00
GP-56650/01	COMBINATION TOWEL DISPENSER	24	EA	300.00
GP-57710	SAFE-T-GARD TIOLET SEAT COVER	38	EA	152.00
GP-59460	enMOTION TOWEL DISPENSER	22	CS	847.00
GP-89460	enMOTION ROLL TOWEL 6/CS HIGH	1771	CS	85804.95
KC-01040	SCOTT HARD ROLL TOWEL 8"X800'	32	CS	1483.20
KC-01080	KLEENEX HARD ROLL TOWEL	294	CS	12715.50
KC-01801	100% RECYCLED FIBER BROWN	3648	CS	56726.40
KC-01890	KLEENEX MULTIFOLD PAPER TOWEL	3935	CS	65894.13
KC-04142	SCOTT HARD ROLL TOWEL 8"X800'	203	CS	7845.95
KC-04460	SCOTT STANDARD TOILET TISSUE	3881	CS	129431.35
KC-05102	SCOTT STANDARD TOILET TISSUE	3583	CS	142424.25
KC-05320	WYPALL L10 UTILITY WIPER	190	CS	5491.00
KC-05925	WYPALL X70 FOOD SERVICE WIPER	67	CS	1725.25
KC-07223	9" DIA SCOTT JRT JUMBO TOILET	1005	CS	25627.50
KC-07805	9" DIA SCOTT JUMBO TOILET	1110	CS	26307.00
KC-07827	12" DIA SCOTT JUMBO TOILET	263	CS	6377.75
KC-09507	INSIGHT JRTJR DISP/STUB ROLL	11	CS	82.50
KC-17713	KLEENEX COTTONELLE TOILET	5051	CS	146535.71
KC-25630	KLEENEX HARD ROLL TOWEL 6/CS	301	CS	14448.00
KC-29741	MOD NG ELECTRONIC DISP. WHITE	5	EA	75.00
KC-50606	8" DIA KLEENEX HARD ROLL	953	CS	28351.75
TOTAL		34215		896563.14



VENDORS SHOULD COMPLETE ALL COLUMNS. COLUMNS HIGHLIGHTED IN GREEN INDICATE INFORMATION INPUTTED BY THE VENDOR. GRAY HIGHLIGHTED AREAS ARE NOT APPLICABLE TO THE PRODUCT LISTED.

7/7/2017

### Miscellaneous Paper Products

Item	Eligible Item Description				Item Information and Pricing							Pricing for Evaluation			
	All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.				The information below is necessary to fully evaluate the vendor's bid response. Failure to provide the information requested may result in the disqualification of the vendor's bid.							The information provided in this section will be used for evaluation purposes.			
	Description	Manufacturer	Manufacturer Model/Product Number	Dispenser No. (If applicable)	Contract Price (Per Case)	Items per Case (Rolls or Packages of Paper for Contract Price)	Item Price (Cost Per Item)	Item Length in Feet	Item Width in Feet	Item Net Weight in Pounds	Basis Unit Weight (Pounds Per Square Foot)	Unit Price	Unit of Measure	Estimated Quantity	Extended Unit Price
<b>Bathroom Tissue</b>															
1	Small Single Ply Roll	GP14585 or equal													
2	Small Double Ply Roll	GP16840 or equal											Square Foot	100,000	
3	Small Double Ply Roll	GP19880/01 or equal											Square Foot	100,000	
4	Large Single Ply Roll	GP13718 or equal											Square Foot	100,000	
5	Large Double Ply Roll	KC07827 or equal											Square Foot	250,000	
6	Large Double Ply Roll	GP13728 or equal											Square Foot	250,000	
7	Large Double Ply Roll	GP12798 or equal											Square Foot	250,000	
<b>Bathroom Tissue Dispensers</b>															
8	Double Dispenser Basic	GP57120/01 or equal													
9	Enclosed Two-Roll Plastic	GP59206 or equal											Each	100	
10	Enclosed Large Roll Plastic	GP59009 or equal											Each	200	
<b>Roll Towels</b>															
11	Hard Roll Towel Unbleached	KC04142 Or Equal													
12	Hard Roll Towel Bleached	KC50606 or equal											Square Foot	100,000	
13	Hard Roll Towel Bleached	KC01080 or equal											Square Foot	100,000	
14	Roll Towel Bleached	KC01040 or equal											Square Foot	100,000	
15	High Capacity Touchless	GP89420 or equal											Square Foot	100,000	
16	High Capacity Towel Bleached	GP89460 or equal											Square Foot	100,000	
17	High Capacity Towel Un-bleached	GP2530 or equal											Square Foot	250,000	
18	Hardround Roll Unbleached	GP26401 or equal											Square Foot	250,000	
<b>Roll Towel Dispensers</b>															
19	Wall Mount Automatic Dispenser	GP59498 or equal													
20	Wall Mount Automatic Dispenser	GP59480 or equal											Each	200	
21	Wall Mount Automatic Dispenser	GPADS2008 or equal											Each	200	
22	Push Paddle Dispenser	GP54338 or equal											Each	200	
<b>Folded Towels</b>															
23	Single Fold Bleached	GP20804 or equal											Each	300	
													Square Foot	250,000	





## West Virginia Ethics Commission



### Disclosure of Interested Parties to Contracts

Pursuant to W. Va. Code § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$100,000 or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

*"Business entity"* means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation.

*"Interested party"* or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

*"State agency"* means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of W. Va. Code § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

*This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: [ethics@wv.gov](mailto:ethics@wv.gov); website: [www.ethics.wv.gov](http://www.ethics.wv.gov).*

## Disclosure of Interested Parties to Contracts

Contracting business entity: Veritiv Operating Company

Address: 1000 ABERNATHY ROAD NE BUILDING 400, SUITE 1700 ATLANTA GA 30328

Contracting business entity's authorized agent: N/A

Address: \_\_\_\_\_

Number or title of contract: CRFQ 0212 SWC1800000001

Type or description of contract: STATEWIDE CONTRACT FOR SANITARY PAPER PRODUCTS

Governmental agency awarding contract: STATE OF WEST VIRGINIA

Names of each Interested Party to the contract known or reasonably anticipated by the contracting business entity (attach additional pages if necessary):

Veritiv Operating Company

Signature: \_\_\_\_\_

Date Signed: 7/18/17

☐ Check here if this is a Supplemental Disclosure.

### Verification

State of Oklahoma, County of Tulsa:

I, Mark Diani, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledges that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 18<sup>th</sup> day of July, 2017.



John Krumsiek  
Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_



## VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. ☐ **Application is made for 2.5% vendor preference for the reason checked:**  
☐ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or,**  
☐ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or,**  
☐ Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or,**  
☐ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or,**
2. ☐ **Application is made for 2.5% vendor preference for the reason checked:**  
☐ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or,**
3. ☐ **Application is made for 2.5% vendor preference for the reason checked:**  
☐ Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or,**
4. ☐ **Application is made for 5% vendor preference for the reason checked:**  
☐ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or,**
5. ☐ **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
☐ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or,**
6. ☐ **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
☐ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. ☐ **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with *West Virginia Code* §5A-3-59 and *West Virginia Code of State Rules*.**  
☐ Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Veritiv Operating Company

Signed: 

Date: 7/18/17

Title: VICE PRESIDENT

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.



STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL OTHER CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Veritiv Operating Company

Authorized Signature: *Mark Quinn* Date: 7/18/17

State of Oklahoma

County of Tulsa, to-wit:

Taken, subscribed, and sworn to before me this 18<sup>th</sup> day of July, 2017.

My Commission expires 2-14-2021, 20  .

AFFIX SEAL HERE



NOTARY PUBLIC

*Jo Ann Krumsiek*  
Purchasing Affidavit (Revised 07/07/2017)



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
20 — Household Items

Proc Folder: 352542

Doc Description: Statewide contract for Sanitary Paper Products

Proc Type: Statewide MA (Open End)

Date Issued	Solicitation Closes	Solicitation No	Version
2017-07-07	2017-07-20 13:30:00	CRFQ 0212 SWC1800000001	1

**BID RECEIVING LOCATION**

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

**VENDOR**

Vendor Name, Address and Telephone Number:  
Veritiv Operating Company  
Bid Department  
7016 A C Skinner Parkway  
Jacksonville, FL 32256  
800-631-1955  
Fax 800-224-8799

**FOR INFORMATION CONTACT THE BUYER**

Brittany E Ingraham  
(304) 558-2157  
brittany.e.ingraham@wv.gov

Signature X

FEIN # 13-5369500

DATE

7/18/17

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of the State of West Virginia to establish an Open-End Statewide Contract for Sanitary Paper and Accessories as further defined within these specifications. This Contract will be available to Agencies of the State of West Virginia and its political subdivisions.

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City                                      WV 99999	No City                                      WV 99999
US	US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Please see Exhibit A Pricing Page.	0.00000	LS		

Comm Code	Manufacturer	Specification	Model #
14110000			

**Extended Description :**

Vendors should complete all columns of the attached Excel file labeled SANPAP17\_PriceSheet LOCKED. Columns highlighted in green indicate information inputted by the vendor. Gray highlighted areas are not applicable to the product listed.

<b>SWC1800000001</b>	<b>Document Phase</b> Final	<b>Document Description</b> Statewide contract for Sanitary Paper Products	<b>Page 3</b> <b>of 3</b>
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# **ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions



VENDORS SHOULD COMPLETE ALL COLUMNS. COLUMNS HIGHLIGHTED IN GREEN INDICATE INFORMATION INPUTTED BY THE VENDOR. GRAY HIGHLIGHTED AREAS ARE NOT APPLICABLE TO THE PRODUCT LISTED.

7/7/2017

## Miscellaneous Paper Products

Eligible Item Description					Item Information and Pricing								Pricing for Evaluation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					The information below is necessary to fully evaluate the vendor's bid response. Failure to provide the information requested may result in the disqualification of the vendor's bid.								The information provided in this section will be used for evaluation purposes.			
Item	Description	Manufacturer	Manufacturer Model/Product Number	Dispenser No. (If applicable)	Contract Price (Per Case)	Items per Case (Rolls or Packages of Paper for Contract Price)	Item Price (Cost Per Item)	Item Length in Feet	Item Width in Feet	Item Net Weight in Pounds	Basis Unit Weight (Pounds Per Square Foot)	Unit Price	Unit of Measure	Estimated Quantity	Extended Unit Price	
	Bathroom Tissue															
1	Small Single Ply Roll	GP14585 or Equal	Kimberly Clark	#05102	#09021	\$39.49	80	\$0.49	403.3333	0.3417	0.5363	0.0039	\$0.0036	Square Foot	100,000	\$358.17
2	Small Double Ply Roll	GP16840 or equal	Kimberly Clark	#17713	#09021	\$29.67	60	\$0.49	150.3333	0.3408	0.3583	0.0070	\$0.0097	Square Foot	100,000	\$965.19
3	Small Double Ply Roll	GP19880/01 or equal	Kimberly Clark	#04460	#09021	\$35.10	80	\$0.44	183.3333	0.3417	0.3770	0.0060	\$0.0070	Square Foot	100,000	\$700.38
4	Large Single Ply Roll	GP13718 or equal	Kimberly Clark	#07223	#09507	\$26.25	12	\$2.19	2000.0000	0.2916	2.2417	0.0038	\$0.0038	Square Foot	250,000	\$937.71
5	Large Double Ply Roll	KC07827 or Equal	Kimberly Clark	#07827	#09612	\$24.54	6	\$4.09	2000.0000	0.2958	3.7700	0.0064	\$0.0069	Square Foot	250,000	\$1,728.36
6	Large Double Ply Roll	GP13728 or equal	Georgia Pacific	#13728	#59209	\$17.12	8	\$2.14	1000.0000	0.2917	1.8150	0.0062	\$0.0073	Square Foot	250,000	\$1,834.08
7	Large Double Ply Roll	GP12798 or equal	Kimberly Clark	#07805	#09507	\$23.97	12	\$2.00	1000.0000	0.2958	1.7529	0.0059	\$0.0068	Square Foot	250,000	\$1,688.22
	Bathroom Tissue Dispensers															
8	Double Dispenser Basic	GP57120/01 or equal	Kimberly Clark	#09021	N/A	\$2.00	1	\$2.00					\$2.0000	Each	100	\$200.00
9	Enclosed Two-Roll Plastic	GP59206 or equal	Kimberly Clark	#09551	N/A	\$2.00	1	\$2.00					\$2.0000	Each	200	\$400.00
10	Enclosed Large Roll Plastic	GP59009 or equal	Kimberly Clark	#09507	N/A	\$2.00	1	\$2.00					\$2.0000	Each	300	\$600.00
	Roll Towels															
11	Hard Roll Towel Unbleached	KC04142 Or Equal	Kimberly Clark	#04142	#09746	\$40.26	12	\$3.36	800.0000	0.6667	3.6400	0.0068	\$0.0063	Square Foot	100,000	\$629.03
12	Hard Roll Towel Bleached	KC50606 or equal	Georgia Pacific	#26601	#54338	\$22.54	6	\$3.76	800.0000	0.6558	3.8483	0.0073	\$0.0072	Square Foot	100,000	\$716.05
13	Hard Roll Towel Bleached	KC01080 or equal	Georgia Pacific	#28000	#54338	\$34.24	12	\$2.85	350.0000	0.6563	2.2500	0.0098	\$0.0124	Square Foot	100,000	\$1,242.17
14	Roll Towel Bleached	KC01040 or equal	Kimberly Clark	#01040	#09746	\$45.16	12	\$3.76	800.0000	0.6667	3.3250	0.0062	\$0.0071	Square Foot	100,000	\$705.59
15	High Capacity Touchless	GP89420 or equal	Georgia Pacific	#89420	#59498	\$51.53	6	\$8.59	700.0000	0.6833	3.0483	0.0064	\$0.0180	Square Foot	100,000	\$1,795.56
16	High Capacity Towel Bleached	GP89460 or equal	Georgia Pacific	#89460	#59460	\$50.79	6	\$8.47	800.0000	0.8333	4.6667	0.0070	\$0.0127	Square Foot	250,000	\$3,174.50
17	High Capacity Towel Un-bleached	GP2530 or equal	Kimberly Clark	#25630	#29734	\$42.37	6	\$7.06	700.0000	0.6292	3.8233	0.0087	\$0.0160	Square Foot	250,000	\$4,008.30
18	Hardround Roll Unbleached	GP26401 or equal	Georgia Pacific	#26401	#54338	\$18.19	12	\$1.52	350.0000	0.6563	1.6670	0.0073	\$0.0066	Square Foot	250,000	\$1,649.76
	Roll Towel Dispensers															
19	Wall Mount Automatic Dispenser	GP59498 or equal	Georgia Pacific	#59498 OR #59460	N/A	\$2.00	1	\$2.00					\$2.0000	Each	200	400.00
20	Wall Mount Automatic Dispenser	GP59460 or equal	Kimberly Clark	#29734	N/A	\$2.00	1	\$2.00					2.0000	Each	200	400.00
21	Wall Mount Automatic Dispenser	GPADS200B or equal	Kimberly Clark	#09746	N/A	\$2.00	1	\$2.00					2.0000	Each	200	400.00
22	Push Paddle Dispenser	GP54338 or equal	Georgia Pacific	#54338	N/A	\$2.00	1	\$2.00					2.0000	Each	300	600.00
	Folded Towels															
23	Single Fold Bleached	GP20904 or equal	Georgia Pacific	#20904	#56701	\$20.00	16	\$1.25	213.5417	0.7708	1.1250	0.0068	\$0.0076	Square Foot	250,000	\$1,898.57
24	Single Fold Unbleached	GP23504 or equal	Georgia Pacific	#23504	#56701	\$17.18	16	\$1.07	213.5417	0.7708	1.2069	0.0073	\$0.0065	Square Foot	250,000	\$1,630.87



25	C-Fold Bleached	GP20603 or equal	Georgia Pacific	#20603	#56650/01	\$17.40	10	\$1.74	264.0000	0.8417	1.6600	0.0075	\$0.0078	Square Foot	250,000	\$1,957.62
26	C-Fold Unbleached	GP21924 or equal	Georgia Pacific	#21924	#56650/01	\$17.40	10	\$1.74	264.0000	0.8417	1.6600	0.0075	\$0.0078	Square Foot	250,000	\$1,957.62
27	Z/Multiple Fold Bleached	GP21000 or equal	Georgia Pacific	#20885	#56650/01	\$17.40	10	\$1.74	238.3333	0.6667	1.3610	0.0086	\$0.0110	Square Foot	250,000	\$2,737.63
28	Z/Multiple Fold Unbleached	GP23304 or equal	Kimberly Clark	#01801	#09905	\$16.26	16	\$1.02	195.8333	0.7667	1.1125	0.0074	\$0.0068	Square Foot	250,000	\$1,692.11
<b>Folded Towel Dispensers</b>																
29	Wall Mount Pull Dispenser	GP56701 or equal	Georgia Pacific	#56701	N/A	\$12.00	6	\$2.00					\$2.0000	Each	300	\$600.00
30	Wall Mount Pull Dispenser	GP56650/ 01 or equal	Georgia Pacific	#56650/01	N/A	\$2.00	1	\$2.00					\$2.0000	Each	300	\$600.00
<b>Miscellaneous</b>																
31	Facial Tissue	GP47410 or equal	Georgia Pacific	#47410	N/A	\$16.89	30	\$0.56	69.4167	0.6667	0.2843	0.0061	\$0.0122	Square Foot	50,000	\$608.25
32	Kitchen Paper Towel Bleached	GP27700 or equal	Georgia Pacific	#27700	N/A	\$20.17	12	\$1.68	183.3333	0.9167	1.5167	0.0090	\$0.0100	Square Foot	100,000	\$1,000.13
33	Kitchen Paper Towel Unbleached	GP28290 or equal	Georgia Pacific	#28290	N/A	\$19.44	12	\$1.62	183.3333	0.9167	1.4033	0.0083	\$0.0096	Square Foot	100,000	\$963.93
34	Toilet Seat Covers	GP47052 or equal	Georgia Pacific	#47052	#57748	\$14.01	4	\$3.50	363.3333	1.2083	1.4188	0.0032	\$0.0080	Square Foot	250,000	\$1,994.52
35	Toilet Seat Cover Dispenser	GP57710 or equal	Georgia Pacific	#57748	N/A	\$20.00	10	\$2.00					\$2.0000	Each	300	\$600.00
36	Wipers, Light Duty	GP29221 or equal	Georgia Pacific	#29221	N/A	\$48.59	20	\$2.43	154.1667	0.6667	1.1650	0.0113	\$0.0236	Square Foot	50,000	\$1,181.86
37	Wipers, Heavy Duty	GP29414 or equal	Georgia Pacific	#29414	N/A	\$25.99	1	\$25.99	286.6667	1.1667	3.2500	0.0097	\$0.0777	Square Foot	50,000	\$3,885.44

<b>Total Bid Amount:</b>	<b>48,441.60</b>
--------------------------	------------------

<b>VENDOR</b>			
NAME: _____	Veritiv Operating Company	PHONE: _____	800-631-1955
ADDRESS: _____	1000 Abernathy Road NE Building 400 Suite 1700	FAX: _____	800-224-8799
	Atlanta GA 30328	EMAIL: _____	UWWBids@veritivcorp.com
<b>CONTACT</b>			
PERSON: _____	Brian Parmenter		
(Please print)			
AUTHORIZED REPRESENTATIVE: _____	<i>Mark Diani</i>	7/18/2017	
	(Signature)	(Date)	
AUTHORIZED REPRESENTATIVE: _____	Mark Diani		
	(Print)		



VENDORS SHOULD COMPLETE ALL COLUMNS. COLUMNS HIGHLIGHTED IN GREEN INDICATE INFORMATION INPUTTED BY THE VENDOR. GRAY HIGHLIGHTED AREAS ARE NOT APPLICABLE TO THE PRODUCT LISTED.

7/7/2017

### Miscellaneous Paper Products

Item	Eligible Item Description				Item Information and Pricing							Pricing for Evaluation			
	All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.				The information below is necessary to fully evaluate the vendor's bid response. Failure to provide the information requested may result in the disqualification of the vendor's bid.							The information provided in this section will be used for evaluation purposes.			
	Description	Manufacturer	Manufacturer Model/Product Number	Dispenser No. (If applicable)	Contract Price (Per Case)	Items per Case (Rolls or Packages of Paper for Contract Price)	Item Price (Cost Per Item)	Item Length in Feet	Item Width in Feet	Item Net Weight in Pounds	Basis Unit Weight (Pounds Per Square Foot)	Unit Price	Unit of Measure	Estimated Quantity	Extended Unit Price
<b>Bathroom Tissue</b>															
1	Small Single Ply Roll	GP14585 or Equal	Kimberly Clark	#05102	#09021		\$39.49	80		\$0.49	403.3333	0.3417	0.5363	0.0039	
2	Small Double Ply Roll	GP16840 or equal	Kimberly Clark	#17713	#09021		\$29.67	60		\$0.49	150.3333	0.3408	0.3583	0.0070	
3	Small Double Ply Roll	GP19880/01 or equal	Kimberly Clark	#04460	#09021		\$35.10	80		\$0.44	183.3333	0.3417	0.3770	0.0060	
4	Large Single Ply Roll	GP13718 or equal	Kimberly Clark	#07223	#09507		\$26.25	12		\$2.19	2000.0000	0.2916	2.2417	0.0038	
5	Large Double Ply Roll	KC07827 or Equal	Kimberly Clark	#07827	#09612		\$24.54	6		\$4.09	2000.0000	0.2958	3.7700	0.0064	
6	Large Double Ply Roll	GP13728 or equal	Georgia Pacific	#13728	#59209		\$17.12	8		\$2.14	1000.0000	0.2917	1.8150	0.0062	
7	Large Double Ply Roll	GP12798 or equal	Kimberly Clark	#07805	#09507		\$23.97	12		\$2.00	1000.0000	0.2958	1.7529	0.0059	
<b>Bathroom Tissue Dispensers</b>															
8	Double Dispenser Basic	GP57120/01 or equal	Kimberly Clark	#09021	N/A		\$2.00	1		\$2.00				\$2.0000	
9	Enclosed Two-Roll Plastic	GP59206 or equal	Kimberly Clark	#09551	N/A		\$2.00	1		\$2.00				\$2.0000	
10	Enclosed Large Roll Plastic	GP59009 or equal	Kimberly Clark	#09507	N/A		\$2.00	1		\$2.00				\$2.0000	
<b>Roll Towels</b>															
11	Hard Roll Towel Unbleached	KC04142 Or Equal	Kimberly Clark	#04142	#09746		\$40.26	12		\$3.36	800.0000	0.6667	3.6400	0.0068	
12	Hard Roll Towel Bleached	KC50606 or equal	Georgia Pacific	#26601	#54338		\$22.54	6		\$3.76	800.0000	0.6558	3.8483	0.0073	
13	Hard Roll Towel Bleached	KC01080 or equal	Georgia Pacific	#28000	#54338		\$34.24	12		\$2.85	350.0000	0.6563	2.2500	0.0098	
14	Roll Towel Bleached	KC01040 or equal	Kimberly Clark	#01040	#09746		\$45.16	12		\$3.76	800.0000	0.6667	3.3250	0.0062	
15	High Capacity Touchless	GP89420 or equal	Georgia Pacific	#89420	#59498		\$51.53	6		\$8.59	700.0000	0.6833	3.0483	0.0064	
16	High Capacity Towel Bleached	GP89460 or equal	Georgia Pacific	#89460	#59460		\$50.79	6		\$8.47	800.0000	0.8333	4.6667	0.0070	
17	High Capacity Towel Un-bleached	GP2530 or equal	Kimberly Clark	#25630	#29734		\$42.37	6		\$7.06	700.0000	0.6292	3.8233	0.0087	
18	Hardround Roll Unbleached	GP26401 or equal	Georgia Pacific	#26401	#54338		\$18.19	12		\$1.52	350.0000	0.6563	1.6670	0.0073	
<b>Roll Towel Dispensers</b>															
19	Wall Mount Automatic Dispenser	GP59498 or equal	Georgia Pacific	#59498 OR #59460	N/A		\$2.00	1		\$2.00				\$2.0000	
20	Wall Mount Automatic Dispenser	GP59460 or equal	Kimberly Clark	#29734	N/A		\$2.00	1		\$2.00				2.0000	
21	Wall Mount Automatic Dispenser	GPA5200B or equal	Kimberly Clark	#09746	N/A		\$2.00	1		\$2.00				2.0000	
22	Push Paddle Dispenser	GP54338 or equal	Georgia Pacific	#54338	N/A		\$2.00	1		\$2.00				2.0000	
<b>Folded Towels</b>															
23	Single Fold Bleached	GP20904 or equal	Georgia Pacific	#20904	#56701		\$20.00	16		\$1.25	213.5417	0.7708	1.1250	0.0068	
24	Single Fold Unbleached	GP23504 or equal	Georgia Pacific	#23504	#56701		\$17.18	16		\$1.07	213.5417	0.7708	1.2069	0.0073	



25	C-Fold Bleached	GP20603 or equal	Georgia Pacific	#20603	#56650/01	\$17.40	10	\$1.74	264.0000	0.8417	1.6600	0.0075	\$0.0078	Square Foot	250,000	\$1,957.62
26	C-Fold Unbleached	GP21924 or equal	Georgia Pacific	#21924	#56650/01	\$17.40	10	\$1.74	264.0000	0.8417	1.6600	0.0075	\$0.0078	Square Foot	250,000	\$1,957.62
27	Z/Multiple Fold Bleached	GP21000 or equal	Georgia Pacific	#20885	#56650/01	\$17.40	10	\$1.74	238.3333	0.6667	1.3610	0.0086	\$0.0110	Square Foot	250,000	\$2,737.63
28	Z/Multiple Fold Unbleached	GP23304 or equal	Kimberly Clark	#01801	#09905	\$16.26	16	\$1.02	195.8333	0.7667	1.1125	0.0074	\$0.0068	Square Foot	250,000	\$1,692.11
<b>Folded Towel Dispensers</b>																
29	Wall Mount Pull Dispenser	GP56701 or equal	Georgia Pacific	#56701	N/A	\$12.00	6	\$2.00					\$2.0000	Each	300	\$600.00
30	Wall Mount Pull Dispenser	GP56650/01 or equal	Georgia Pacific	#56650/01	N/A	\$2.00	1	\$2.00					\$2.0000	Each	300	\$600.00
<b>Miscellaneous</b>																
31	Facial Tissue	GP47410 or equal	Georgia Pacific	#47410	N/A	\$16.89	30	\$0.56	69.4167	0.6667	0.2843	0.0061	\$0.0122	Square Foot	50,000	\$608.25
32	Kitchen Paper Towel Bleached	GP27700 or equal	Georgia Pacific	#27700	N/A	\$20.17	12	\$1.68	183.3333	0.9167	1.5167	0.0090	\$0.0100	Square Foot	100,000	\$1,000.13
33	Kitchen Paper Towel Unbleached	GP28290 or equal	Georgia Pacific	#28290	N/A	\$19.44	12	\$1.62	183.3333	0.9167	1.4033	0.0083	\$0.0096	Square Foot	100,000	\$963.93
34	Toilet Seat Covers	GP47052 or equal	Georgia Pacific	#47052	#57748	\$14.01	4	\$3.50	363.3333	1.2083	1.4188	0.0032	\$0.0080	Square Foot	250,000	\$1,994.52
35	Toilet Seat Cover Dispenser	GP57710 or equal	Georgia Pacific	#57748	N/A	\$20.00	10	\$2.00					\$2.0000	Each	300	\$600.00
36	Wipers, Light Duty	GP29221 or equal	Georgia Pacific	#29221	N/A	\$48.59	20	\$2.43	154.1667	0.6667	1.1650	0.0113	\$0.0236	Square Foot	50,000	\$1,181.86
37	Wipers, Heavy Duty	GP29414 or equal	Georgia Pacific	#29414	N/A	\$25.99	1	\$25.99	286.6667	1.1667	3.2500	0.0097	\$0.0777	Square Foot	50,000	\$3,885.44

<b>VENDOR</b>		
NAME: _____	Veritiv Operating Company	
ADDRESS: _____	1000 Abernathy Road NE Building 400 Suite 1700 Atlanta GA 30328	
CONTACT PERSON: _____	Brian Parmenter	
(Please print)		
AUTHORIZED REPRESENTATIVE: _____	7/18/2017	
	(Date)	
AUTHORIZED REPRESENTATIVE: _____	Mark Diani	
	(Print)	

PHONE: \_\_\_\_\_ 800-631-1955  
 FAX: \_\_\_\_\_ 800-224-8799  
 EMAIL: \_\_\_\_\_ UWWBids@veritivcorp.com

<b>Total Bid Amount:</b>	<b>48,441.60</b>
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VENDORS SHOULD COMPLETE ALL COLUMNS. COLUMNS HIGHLIGHTED IN GREEN INDICATE INFORMATION INPUTTED BY THE VENDOR. GRAY HIGHLIGHTED AREAS ARE NOT APPLICABLE TO THE PRODUCT LISTED.

7/7/2017

## Miscellaneous Paper Products

Eligible Item Description					Item Information and Pricing							Pricing for Evaluation			
All references to brand names are for illustration purposes only and vendors may bid the brand listed or an equal product.					The information below is necessary to fully evaluate the vendor's bid response. Failure to provide the information requested may result in the disqualification of the vendor's bid.							The information provided in this section will be used for evaluation purposes.			
Manufacturer Description			Manuacturer Model/Product Number	Dispenser No. (If applicable)	Contract Price (Per Case)	Items per Case (Rolls or Packages of Paper for Contract Price)	Item Price (Cost Per Item)	Item Length in Feet	Item Width in Feet	Item Net Weight in Pounds	Basis Unit Weight (Pounds Per Square Foot)	Unit Price	Unit of Measure	Estimated Quantity	Extended Unit Price
Bathroom Tissue															
Small Single Ply Roll	GP14585 or Equal	Kimberly Clark	#05102	#09021	\$39.49	80	\$0.49	403.3333	0.3417	0.5363	0.0039	\$0.0036	Square Foot	100,000	\$358.17
Small Double Ply Roll	GP16840 or equal	Kimberly Clark	#17713	#09021	\$29.67	60	\$0.49	150.3333	0.3408	0.3583	0.0070	\$0.0097	Square Foot	100,000	\$965.19
Small Double Ply Roll	GP19880/01 or equal	Kimberly Clark	#04460	#09021	\$35.10	80	\$0.44	183.3333	0.3417	0.3770	0.0060	\$0.0070	Square Foot	100,000	\$700.38
Large Single Ply Roll	GP13718 or equal	Kimberly Clark	#07223	#09507	\$26.25	12	\$2.19	2000.0000	0.2916	2.2417	0.0038	\$0.0038	Square Foot	250,000	\$937.71
Large Double Ply Roll	KC07827 or Equal	Kimberly Clark	#07827	#09612	\$24.54	6	\$4.09	2000.0000	0.2958	3.7700	0.0064	\$0.0069	Square Foot	250,000	\$1,728.36
Large Double Ply Roll	GP13728 or equal	Georgia Pacific	#13728	#59209	\$17.12	8	\$2.14	1000.0000	0.2917	1.8150	0.0062	\$0.0073	Square Foot	250,000	\$1,834.08
Large Double Ply Roll	GP12798 or equal	Kimberly Clark	#07805	#09507	\$23.97	12	\$2.00	1000.0000	0.2958	1.7529	0.0059	\$0.0068	Square Foot	250,000	\$1,688.22
Bathroom Tissue Dispensers															
Double Dispenser Basic	GP57120/01 or equal	Kimberly Clark	#09021	N/A	\$2.00	1	\$2.00					\$2.0000	Each	100	\$200.00
Enclosed Two-Roll Plastic	GP59206 or equal	Kimberly Clark	#09551	N/A	\$2.00	1	\$2.00					\$2.0000	Each	200	\$400.00
Enclosed Large Roll Plastic	GP59009 or equal	Kimberly Clark	#09507	N/A	\$2.00	1	\$2.00					\$2.0000	Each	300	\$600.00
Roll Towels															
Hard Roll Towel Unbleached	KC04142 Or Equal	Kimberly Clark	#04142	#09746	\$40.26	12	\$3.36	800.0000	0.6667	3.6400	0.0068	\$0.0063	Square Foot	100,000	\$629.03
Hard Roll Towel Bleached	KC50606 or equal	Georgia Pacific	#26601	#54338	\$22.54	6	\$3.76	800.0000	0.6558	3.8483	0.0073	\$0.0072	Square Foot	100,000	\$716.05
Hard Roll Towel Bleached	KC01080 or equal	Georgia Pacific	#28000	#54338	\$34.24	12	\$2.85	350.0000	0.6563	2.2500	0.0098	\$0.0124	Square Foot	100,000	\$1,242.17
Roll Towel Bleached	KC01040 or equal	Kimberly Clark	#01040	#09746	\$45.16	12	\$3.76	800.0000	0.6667	3.3250	0.0062	\$0.0071	Square Foot	100,000	\$705.59
High Capacity Touchless	GP89420 or equal	Georgia Pacific	#89420	#59498	\$51.53	6	\$8.59	700.0000	0.6833	3.0483	0.0064	\$0.0180	Square Foot	100,000	\$1,795.56
High Capacity Towel Bleached	GP89460 or equal	Georgia Pacific	#89460	#59460	\$50.79	6	\$8.47	800.0000	0.8333	4.6667	0.0070	\$0.0127	Square Foot	250,000	\$3,174.50
High Capacity Towel Un-bleached	GP2530 or equal	Kimberly Clark	#25630	#29734	\$42.37	6	\$7.06	700.0000	0.6292	3.8233	0.0087	\$0.0160	Square Foot	250,000	\$4,008.30
Hardround Roll Unbleached	GP26401 or equal	Georgia Pacific	#26401	#54338	\$18.19	12	\$1.52	350.0000	0.6563	1.6670	0.0073	\$0.0066	Square Foot	250,000	\$1,649.76
Roll Towel Dispensers															
Wall Mount Automatic Dispenser	GP59498 or equal	Georgia Pacific	#59498 OR #59460	N/A	\$2.00	1	\$2.00					\$2.0000	Each	200	400.00
Wall Mount Automatic Dispenser	GP59460 or equal	Kimberly Clark	#29734	N/A	\$2.00	1	\$2.00					2.0000	Each	200	400.00
Wall Mount Automatic Dispenser	GPADS200B or equal	Kimberly Clark	#09746	N/A	\$2.00	1	\$2.00					2.0000	Each	200	400.00
Push Paddle Dispenser	GP54338 or equal	Georgia Pacific	#54338	N/A	\$2.00	1	\$2.00					2.0000	Each	300	600.00
Folded Towels															
Single Fold Bleached	GP20904 or equal	Georgia Pacific	#20904	#56701	\$20.00	16	\$1.25	213.5417	0.7708	1.1250	0.0068	\$0.0076	Square Foot	250,000	\$1,898.57

24	Single Fold Unbleached	GP23504 or equal	Georgia Pacific	#23504	#56701		\$17.18	16	\$1.07	213.5417	0.7708	1.2069	0.0073		\$0.0065	Square Foot	250,000	\$1,630.87
25	C-Fold Bleached	GP20603 or equal	Georgia Pacific	#20603	#56650/01		\$17.40	10	\$1.74	264.0000	0.8417	1.6600	0.0075		\$0.0078	Square Foot	250,000	\$1,957.62
26	C-Fold Unbleached	GP21924 or equal	Georgia Pacific	#21924	#56650/01		\$17.40	10	\$1.74	264.0000	0.8417	1.6600	0.0075		\$0.0078	Square Foot	250,000	\$1,957.62
27	Z/Multiple Fold Bleached	GP21000 or equal	Georgia Pacific	#20885	#56650/01		\$17.40	10	\$1.74	238.3333	0.6667	1.3610	0.0086		\$0.0110	Square Foot	250,000	\$2,737.63
28	Z/Multiple Fold Unbleached	GP23304 or equal	Kimberly Clark	#01801	#09905		\$16.26	16	\$1.02	195.8333	0.7667	1.1125	0.0074		\$0.0068	Square Foot	250,000	\$1,692.11
	Folded Towel Dispensers																	
29	Wall Mount Pull Dispenser	GP56701 or equal	Georgia Pacific	#56701	N/A		\$12.00	6	\$2.00						\$2.0000	Each	300	\$600.00
30	Wall Mount Pull Dispenser	GP56650/01 or equal	Georgia Pacific	#56650/01	N/A		\$2.00	1	\$2.00						\$2.0000	Each	300	\$600.00
	Miscellaneous																	
31	Facial Tissue	GP47410 or equal	Georgia Pacific	#47410	N/A		\$16.89	30	\$0.56	69.4167	0.6667	0.2843	0.0061		\$0.0122	Square Foot	50,000	\$608.25
32	Kitchen Paper Towel Bleached	GP27700 or equal	Georgia Pacific	#27700	N/A		\$20.17	12	\$1.68	183.3333	0.9167	1.5167	0.0090		\$0.0100	Square Foot	100,000	\$1,000.13
33	Kitchen Paper Towel Unbleached	GP28290 or equal	Georgia Pacific	#28290	N/A		\$19.44	12	\$1.62	183.3333	0.9167	1.4033	0.0083		\$0.0096	Square Foot	100,000	\$963.93
34	Toilet Seat Covers	GP47052 or equal	Georgia Pacific	#47052	#57748		\$14.01	4	\$3.50	363.3333	1.2083	1.4188	0.0032		\$0.0080	Square Foot	250,000	\$1,994.52
35	Toilet Seat Cover Dispenser	GP57710 or equal	Georgia Pacific	#57748	N/A		\$20.00	10	\$2.00						\$2.0000	Each	300	\$600.00
36	Wipers, Light Duty	GP29221 or equal	Georgia Pacific	#29221	N/A		\$48.59	20	\$2.43	154.1667	0.6667	1.1650	0.0113		\$0.0236	Square Foot	50,000	\$1,181.86
37	Wipers, Heavy Duty	GP29414 or equal	Georgia Pacific	#29414	N/A		\$25.99	1	\$25.99	286.6667	1.1667	3.2500	0.0097		\$0.0777	Square Foot	50,000	\$3,885.44

Total Bid Amount:	48,441.60
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VENDOR

NAME: \_\_\_\_\_ Veritiv Operating Company

ADDRESS: \_\_\_\_\_ 1000 Abernathy Road NE Building 400 Suite 1700

Atlanta GA 30328

CONTACT

PERSON: \_\_\_\_\_ Brian Parmenter

(Please print)

PHONE: \_\_\_\_\_ 800-631-1955

FAX: \_\_\_\_\_ 800-224-8799

EMAIL: \_\_\_\_\_ UWWVBids@veritivcorp.com

AUTHORIZED

REPRESENTATIVE: \_\_\_\_\_

(Signature)

(Date)

AUTHORIZED

REPRESENTATIVE: \_\_\_\_\_ Mark Diani

(Print)

## EXECUTIVE SUMMARY

Veritiv is a North American leader in business-to-business distribution solutions with nearly 8,800 team members located in more than 180 locations across North America.

Our history goes back more than 150 years, and on July 1, 2014, the xpedx business of International Paper Company and Unisource Worldwide, Inc. were joined together under a new parent company, Veritiv Corporation (NYSE: VRTV). Veritiv is listed as a Fortune 500 Company!

Initially, Veritiv Corporation conducted business through two main operating companies, Unisource Worldwide, Inc. and xpedx, LLC. Effective December 31, 2015, Unisource Worldwide, Inc., changed its name to Veritiv Operating Company and xpedx, LLC merged with and into Veritiv Operating Company.

As the largest distributor of printing, packaging, and facility supplies in North America, Veritiv serves tens of thousands of customers, across Canada, the United States, and Mexico, in key strategic markets. These markets include, but are not limited to, commercial printing, food and material manufacturing, fulfillment, government, healthcare, as well as primary and secondary education. We serve these markets with products and services including, but not limited to, printing paper, packaging consumables, custom packaging, cleaning and facility supplies, and food service disposables. In addition, we offer a wide range of printing, packaging, and facility equipment and equipment services.

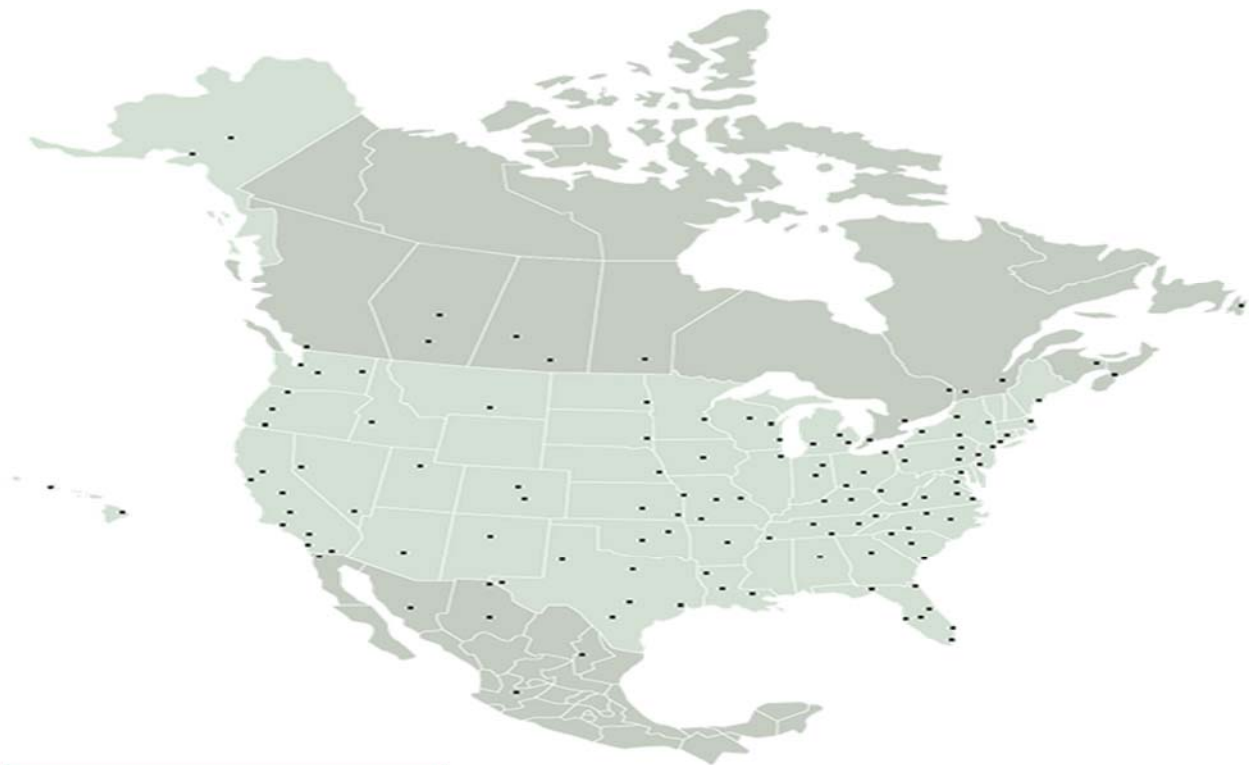
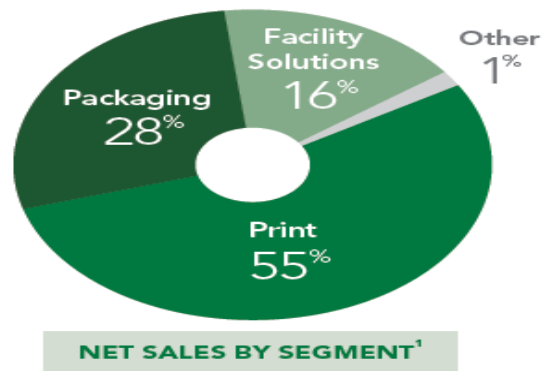
**Print**—The Print segment sells and distributes commercial printing, writing, copying, digital, wide format and specialty paper products, graphics consumables and graphics equipment primarily in the U.S., Canada and Mexico. This segment also includes customized paper conversion services of commercial printing paper for distribution to document centers and form printers. Our broad geographic platform of operations coupled with the breadth of paper and graphics products, including our exclusive private brand offerings, provides a foundation to service national, regional and local customers across North America.

**Publishing**—The Publishing segment sells and distributes coated and uncoated commercial printing papers to publishers, retailers, converters, printers and specialty businesses for use in magazines, catalogs, books, directories, gaming, couponing, retail inserts and direct mail. This segment also provides print management, procurement and supply chain management solutions to simplify paper and print procurement processes for its customers.

**Packaging**—The Packaging segment provides standard as well as custom and comprehensive packaging solutions for customers based in North America and in key global markets. The business is strategically focused on higher growth industries including light industrial/general manufacturing, food manufacturing, fulfillment and internet retail, as well as niche verticals based on geographical and functional expertise. Veritiv's packaging professionals create customer value through supply chain solutions, structural and graphic packaging design and engineering, automation, workflow

and equipment services, and contract packaging, kitting and fulfillment.

**Facility Solutions**—The Facility Solutions segment sources and sells cleaning, break-room and other supplies such as towels, tissues, wipers and dispensers, can liners, commercial cleaning chemicals, soaps and sanitizers, sanitary maintenance supplies and equipment, safety and hazard supplies, and shampoos and amenities primarily in the U.S., Canada and Mexico. Veritiv is a leading distributor in the Facility Solutions segment. We offer a world class network of leading suppliers in all categories, total cost of ownership solutions with re-merchandising, budgeting and compliance, inventory management, consistent multi-local supply solutions, and a sales-force trained to bring leading vertical expertise to all of the major North American geographies.



**Distribution network**



**Technology** -Veritiv offers fully enabled Web Catalog/Procurement capabilities, typically customized to meet the customer's needs. These capabilities include real-time reporting at the site level, product catalog views, contract pricing, product availability, account history, access online customer service, order placement and check order status. In addition, we can support EDI and XML transactions, and have partnerships with several E-marketplaces within specific industries. Other catalog portals we have experience with include Ariba, Tungsten (OB10), SciQuest, vinimaya, GHX, DSSI. The catalog can be updated within 24 hours of request.

Veritiv creates individual billing accounts and supporting shipping locations attached to these Bill To entities. Each Bill To can be a separate end user; each Bill To may have one or multiple shipping locations. All pricing will be tied to the Bill To entity and pricing will be attached to ALL shipping locations attached to each Bill To; this allows Veritiv to have separate pricing for specific end users if desired. Or all Bill To entities (End Users) can be attached to a Master contract and enjoy the same pricing.

Our online order platform has the ability to grant buyer access at the Main, Bill To, or Shipping Location levels; this means the buyer may have the ability to purchase for multiple end users, one end user or even one specific shipping location.

**Customer Service** -Veritiv has a full customer service organization to support customers of all sizes within a given geographic territory as well as those customers having multiple ship to locations all across the USA.

**Customer Support: Capabilities and Staffing, 24/7**

**Local customer service teams:** are available, at minimum, from 8 AM to 5 PM local market time.

**Customer Service Teams:**

Customer service representatives will respond directly to inquiry, order placement, return authorization, product sample and product detail needs.

Customer service representatives will:

- Set up local account profiles
- Support development of local introductory packages
- Manage order processing for local orders
- Support local staff in order, delivery status and billing inquiries
- Source additional product needs
- Expedite emergency, rush or critical item orders
- Coordinates between vendors and sales reps to ensure quick and accurate order delivery
- Accepts orders via phone, fax, email, or E-commerce
- Manage returns

**E-commerce** - Veritiv offers a comprehensive online catalog that may be customized to direct end users to their Market Basket items. Item pricing is customer specific and maintained in the Veritiv legacy system. Item availability is real time and reflects on-hand quantity at the Veritiv distributions center(s) servicing the particular end user shopping online. Our E-Commerce team is able to assist with any questions on the website.

The URL is: <https://commerce.veritivcorp.com>

Veritiv is a true B2B site which means they will not be able to access the Veritiv site without a valid username and password which is attached to their account(s).

Veritiv will use whatever symbol you would like us to designate market basket items. In the attached screen shot we used a red star.

## Browse Products


Print

Narrowed by: **Aramark Specified and Approved Products** 713 Items Found

Stocked Item

Closeout Item

MSDS Available








 Aramark Specified and Approved Products

Certified Items

Compare

Add to Cart

Page 1 2 3 4 5 6 7 8 9 10

	Item	Customer Part #	Description	Packing	MFG Item #
<input type="checkbox"/>	 10355825	02350	02350 Wiper 9 1/2X10 1/4 1Ply Interstate Auto Care Paper Blue 250/PK 9PK/CS	2250/Case	02350
<input type="checkbox"/>	  10472601	SPP14X28	02498 Floor Pad 14X28 3M Scotch-Brite Surface Preparation Maroon 10/CS	10/Case	02498
<input type="checkbox"/>	  10472602	SPP14X20	02590 Floor Pad 14X20 3M Scotch-Brite Surface Preparation Maroon 10/CS	10/Case	02590
<input type="checkbox"/>	  10477247	SPP 12	03190 Pad 12 Inch 3M Scotch-Brite Spp12 Surface Prep W/3 1/4 Center Hole 10/CS	10/Case	03190

*Veritiv currently uses a leaf to designate what we term Eco-Friendly items. We can do the same for EPP items.*

Products ▾

My Account ▾

Admin ▾

Quick Order | View Cart (0 item)

Facility Supplies >

Logistics Solutions >

Packaging >

Printing & Imaging >

Contracted Items

Eco-Friendly Items

Change Shipping Address

Products

Eco-Friendly Items 63

Print >

Stocked Item

Closeout Item

MSDS Available

Eco-Friendly Items

Certified Items

Compare

Add to Cart

Page 1

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6

7


8

9


10

Item	Customer Part #	Description	Packing	MFG Item #
<input type="checkbox"/>	10042829	00350 Wiper 9 1/2X10 1/4 2 Ply GP Interstate Paper Blue 250/PK 9PK/CS	2250/Case	00350
<input type="checkbox"/>	10049812	01000 Towel 8X1000 FT 1 Ply KC Scott 1000 Hard Roll White 12/CS	12/Case	01000
<input type="checkbox"/>	10050919	01005 Towel 8X1000 FT 1 Ply KC Scott Hard Roll 6/CS	6/Case	01005
<input type="checkbox"/>	10050908	01010 Towel 8X15 2 Ply KC Scott Center Flow White 500Shts/RL 4RL/CS	4 Rolls/Case	01010
<input type="checkbox"/>	10152191	01032 Towel 8.1X12 1 Ply KC Scott Paper Center Pull White 6/CS	6/Case	01032
<input type="checkbox"/>	10042826	01040-10 Towel 8X800Ft Kimberly Clark Scott Paper Hard Roll WH 800/RL 12/CS	12/Case	01040
<input type="checkbox"/>	10425551	01052 Towel 8X800 FT Kimberly Clark 100% Recycled Hard Roll White 12/CS	12/Case	01052
<input type="checkbox"/>	10050910	01061 Towel 8X15 1 Ply KC Scott Center-Pull White 250/RL 6/CS	6/Case	01061
<input type="checkbox"/>	10031380	01080 Towel 8X425Ft 1Ply Kimberly Clark Kleenex Hard Roll Embossed White 12/CS	12/Case	01080
<input type="checkbox"/>	10031381	01500 Towel 10.125X13.15 KC Kleenex 1 Ply C Fold White 150/PK	2400/Case	01500



***In Veritiv's ecommerce system, all Certified items are identified with a Tree symbol designating them as Certified.***

 Item 10615132 order quantity changed to meet minimum or multiple.

ITEM 10615132

 Print>

Printing & Imaging → Coated Cover → #1, #2 & #3 Grades → Sheets

  26X40 320M 80# White Porcelain Eco 30 Silk Cover 4000/SK U33654

Pack: 4000/Skid  
Product#: 10615132

Customer Product#:

Save

Image Not Available

[Request a Sample](#)

Veritiv Price:

Quantity	4000	8000	12000	16000
Price	\$48.99	\$46.40	\$43.81	\$40.18

Your Unit Price: **\$48.99 / HU**

Your Total Price: **\$1,959.60 for 4000 SH**

Quantity:

UOM: SH ▼

Minimum Order Qty: 4,000 SH  
Multiple of: 4,000 SH

Item quantity must be a valid order multiple.

Note: Purchases may be limited to quantities on hand.

Update Price & Availability

Add To My Favorites

Add to Cart

Availability

Features

Order Lists

**Certification Info**

	Product Label	Certification %	Vendor Cert. #
<b>FSC:</b>	FSC MIX 50% REGISTERED		SGS-COC-004492



*Our Search engine allows for continuous ‘narrow by’ options throughout the search; This screen represents an initial search of facility supplies, Can Liners & Trash Bags. Notice additional item criteria on the left hand side of the page allowing the user to further narrow their search by MFG Name, Brand, Color, Size...etc.*

☒ Show Stocked Items Only

**NARROW RESULTS BY:**  
☒ Contracted Items  
☒ Eco-Friendly Items

**FACILITY SUPPLIES:**  
[Can Liners & Trash Bags](#)  
 Other (2)  
 Paper (1)  
 Plastic & Poly (366)

**MFG NAME:**   
[Berry \(186\)](#)  
[Heritage Bag \(49\)](#)  
[Nyren Company \(1\)](#)  
[Shields Bag And Printing \(4\)](#)  
[Veritiv Corporation \(116\)](#)  
[More... >](#)

**BRAND:**   
[Berry Can Liner \(70\)](#)  
[Big City \(51\)](#)  
[Heritage Can Liner \(48\)](#)  
[Hospi-Tuff \(8\)](#)  
[Nyren Company Laundry Bag \(1\)](#)  
[Reliable \(49\)](#)  
[Rhino-X \(25\)](#)  
[Steel-Flex \(20\)](#)  
[Stretch Fit \(1\)](#)  
[Veritiv Can Liner \(67\)](#)  
[More... >](#)

**COLOR:**   
[Black \(106\)](#)  
[Clear \(74\)](#)  
[Natural \(113\)](#)  
[Red \(19\)](#)  
[White \(20\)](#)  
[More... >](#)

**SIZE:**   
[33X39 \(32\)](#)  
[38X58 \(31\)](#)  
[40X46 \(45\)](#)  
[40X48 \(33\)](#)  
[43X48 \(12\)](#)

**Browse Products**

[Facility Supplies](#) → [Can Liners & Trash Bags](#)  
 369 Stocked Items Found

Stocked Item
 Closeout Item
 MSDS Available
 Eco-Friendly Items
 Certified Items

Page [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) >

<input type="checkbox"/>		Item	Customer Part #	Description	Packing	MFG Item #
<input type="checkbox"/>		10612973	1074130/Rpd2424-06N Can Liner	23X24 7-10 Gallon Light Duty Natural 50/RL 1000/CS	1000/Case	1074130
<input type="checkbox"/>		10612984	1074131/Rpd2433-08N Can Liner	23X31 12-16 Gallon LGHT Duty Natural 50/RL 1000/CS	1000/Case	1074131
<input type="checkbox"/>		10613013	1074133/Rpd3037-10N Can Liner	30X36 20-30 Gallon Light Duty Nat 25/RL 500/CS	500/Case	1074133
<input type="checkbox"/>		10613031	1074134/Rpd3340-11N Can Liner	33X39 33 Gallon Medium Duty Natural 25/RL 500/CS	500/Case	1074134
<input type="checkbox"/>		10613046	1074137/Rpd4048-12N Can Liner	40X46 40-45 Gallon Med Duty Natural 25/RL 250/CS	250/Case	1074137
<input type="checkbox"/>		10613049	1074162/Rpd4048-16N Can Liner	40X46 40-45 Gallon Heavy Duty Natural 25/RL 250/CS	250/Case	1074162
<input type="checkbox"/>		10613052	1074164/Rpd4348-16N Can Liner	42X47 56 Gallon Heavy Duty Natural 25/RL 200/CS	200/Case	1074164
<input type="checkbox"/>		10640058	1106177/Rpd3037-13N Can Liner	30X36 20-30 Gallon Medium Duty Nat 25/RL 500/CS	500/Case	1106177
<input type="checkbox"/>		10640056	1106178/Rpd4048-22N Can Liner	40X46 40-45 Gallon Heavy Duty Natural 25/RL 150/CS	150/Case	1106178
<input type="checkbox"/>		10492498	118770 Can Liner 40X46 1.4Mil Shields Ldpe Flat Black 125/CS		125/Case	118770
<input type="checkbox"/>		10504938	119249 Can Liner 24X32 1Mil Shields Blue 500/CS		500/Case	119249
<input type="checkbox"/>		10537686	1236390 Bag 36X39 1Mil Extra Packaging Hvy Duty Hot Water Soluble Natural 100/CS		100/Case	1236390

*With our online solutions, customers get the benefit of Internet access with instant information when you need it. We offer:*

- *Online access to real-time inventory availability*
- *Online access to contract pricing*
- *Online catalogs with images and detailed product information*
- *Easy-to-use order placement and reorder templates*
- *Customized product and pricing*
- *Online review of order information and invoices*

- *Purchase history reports*
- *Workflow Management – Budgets and Order Approvals*

*Our goal is to support your business goals with seamless transaction integration. Our solutions are easy to use, secure and customized to meet your requirements.*

*Veritiv has one of the largest business-to-business e-commerce portals on the Internet and the largest provider of paper, graphics, packaging and facility supplies with more than 100,000 SKUs available.*

*Our online component complements the extensive Veritiv sales, customer service and technical teams and is part of the overall service offering to Veritiv customers.*

*According to customers, our online solutions help them reduce total procurement costs and employee time associated with ordering supplies and equipment.*

*We also help customers better manage supply chain and product inventory levels — key components in productivity and profitability.*

*Veritiv eBusiness is focused on using industry standards that handle the majority of transaction types. We offer fully integrated EDI programs that are ready to send and accept common business transactions. We currently support message standards such as EDI, cXML and xCBL. Whatever system you have, we will work with you to find a solution to integrate your processes with our systems*



























*We do have online tracking capability; any order delivered on a Veritiv truck will also contain an online POD.*

## My Orders

 Print >

Order Type: My Internet Orders ▼

### My Internet Orders

Internet Order Number	Sales Order Number	Purchase Order#	Order Date	Status	Est. Del Date	Est. Del Window	Ship Status
<a href="#">uni-002556710</a>		104293	07/14/2016	Confirmation Pending	07/15/2016		
<a href="#">uni-002555818</a>	46670711790	104269	07/13/2016	Confirmed	07/14/2016	05:00 AM-08:00 AM	
<a href="#">uni-002555099</a>	46670711645	104252	07/12/2016	Confirmed	07/13/2016	05:30 AM-08:30 AM	
<a href="#">uni-002554190</a>							
<a href="#">uni-002553625</a>							
<a href="#">uni-002552669</a>							
<a href="#">uni-002551769</a>							
<a href="#">uni-002551184</a>							
<a href="#">uni-002549922</a>							
<a href="#">uni-002549445</a>							
<a href="#">uni-002549142</a>							
<a href="#">uni-002548226</a>							
<a href="#">uni-002547500</a>							
<a href="#">uni-002547405</a>							
<a href="#">uni-002546470</a>							
<a href="#">uni-002545180</a>							
<a href="#">uni-002544020</a>							
<a href="#">uni-002542863</a>							
<a href="#">uni-002542327</a>							
<a href="#">uni-002541024</a>							
<a href="#">uni-002540576</a>							
<a href="#">uni-002540125</a>							
<a href="#">uni-002538606</a>							
<a href="#">uni-002538436</a>							
<a href="#">uni-002537920</a>							
<a href="#">uni-002537638</a>							

TrackandShipment - Google Chrome

gsd.unisourceworldwide.com/TrackandTrace/TrackMultipleShipment.aspx?ty

Shipment Pick Up Date:

Estimated Delivery Date:

Actual Delivery Date: 7/14/2016

Origin:

Destination: BLOOMINGTON IL US

Date	Location	Time	Activity	Co
7/13/2016		6:48 PM		Routed by Roa
7/14/2016	BLOOMINGTON,IL	7:31 AM	DELIVERED	

Shipment Details

Tracking/PRO#:

70711790

Carrier Name:

Veritiv

BOL:

Shipment Type:

Veritiv Truck

Veritiv Sales Order#:

70711790

Weight:

11748

Customer PO#:

Hazmat:

No

3PL Client SO#:

Signed By:

M.RAYBURN

**Order history is available online. All Internet Orders, Backorders and Open Orders will display online.**

My Orders							
<div> <div>Order Type:</div> <div> <div>My Internet Orders ▼</div> <div>My Internet Orders</div> <div>My Backorders</div> <div>My Open Orders</div> </div> </div> <div>Print&gt;</div>							
Internet Order Number	Sales Order Number	Purchase Order#	Order Date	Status	Est. Del Date	Est. Del Window	Ship Status
<a href="#">uni-002556710</a>		104293	07/14/2016	Confirmation Pending	07/15/2016		
<a href="#">uni-002555818</a>	46670711790	104269	07/13/2016	Confirmed	07/14/2016	05:00 AM-08:00 AM	
<a href="#">uni-002555099</a>	46670711645	104252	07/12/2016	Confirmed	07/13/2016	05:30 AM-08:30 AM	
<a href="#">uni-002554190</a>	46670711420	104232	07/11/2016	Confirmed	07/12/2016	05:45 AM-08:45 AM	
<a href="#">uni-002553625</a>	61618773	104208	07/08/2016	Confirmed	07/12/2016		
<a href="#">uni-002552669</a>	46670711055	104193	07/07/2016	Confirmed	07/08/2016	05:45 AM-08:45 AM	
<a href="#">uni-002551769</a>	46670710800	104178	07/06/2016	Confirmed	07/07/2016	05:30 AM-08:30 AM	
<a href="#">uni-002551184</a>	46670710605	104165	07/05/2016	Confirmed	07/06/2016	05:30 AM-08:30 AM	
<a href="#">uni-002549922</a>	46670710285	104148	07/01/2016	Confirmed	07/05/2016		
<a href="#">uni-002549445</a>	46670710150	104138	06/30/2016	Confirmed	07/01/2016	05:30 AM-08:30 AM	
<a href="#">uni-002549142</a>	46670709955	104126	06/30/2016	Confirmed	07/01/2016	05:30 AM-08:30 AM	
<a href="#">uni-002548226</a>	46670709660	104112	06/29/2016	Confirmed	06/30/2016	05:30 AM-08:30 AM	
<a href="#">uni-002547500</a>	61609554	104094	06/28/2016	Confirmed	07/05/2016		
<a href="#">uni-002547405</a>	46670709320	104088	06/28/2016	Confirmed	06/29/2016	05:30 AM-08:30 AM	
<a href="#">uni-002546470</a>	46670709010	104062	06/27/2016	Confirmed	06/28/2016	05:45 AM-08:45 AM	
<a href="#">uni-002545180</a>	46670708720	104039	06/23/2016	Confirmed	06/24/2016	05:30 AM-08:30 AM	
<a href="#">uni-002544020</a>	46670708390	104021	06/22/2016	Complete	06/23/2016		
<a href="#">uni-002542863</a>	46670708070	103995	06/20/2016	Confirmed	06/21/2016	05:45 AM-08:45 AM	
<a href="#">uni-002542327</a>	46670707930	103971	06/20/2016	Complete	06/20/2016		
<a href="#">uni-002541024</a>	46670707385	103933	06/16/2016	Confirmed	06/17/2016	05:45 AM-08:45 AM	
<a href="#">uni-002540576</a>	70707326	103929	06/15/2016	Confirmed	06/21/2016		
<a href="#">uni-002540125</a>	46670707155	103908	06/15/2016	Confirmed	06/17/2016		
<a href="#">uni-002538606</a>	70706750	103876	06/13/2016	Confirmed	06/13/2016		
<a href="#">uni-002538436</a>	46670706675	103866	06/13/2016	Confirmed	06/14/2016	05:45 AM-08:45 AM	
<a href="#">uni-002537920</a>	70706490	103858	06/10/2016	Confirmed	06/10/2016		
<a href="#">uni-002537638</a>	46670706395	103840	06/10/2016	Confirmed	06/10/2016		
<a href="#">uni-002537094</a>	61594343	103825	06/09/2016	Confirmed	06/10/2016		
<a href="#">uni-002536028</a>	46670705970	103798	06/08/2016	Confirmed	06/09/2016	05:30 AM-08:30 AM	
<a href="#">uni-002535306</a>	46670705760	103777	06/07/2016	Confirmed	06/08/2016		
<a href="#">uni-002534303</a>	46670705490	103750	06/06/2016	Confirmed	06/07/2016	05:00 AM-08:00 AM	
<a href="#">uni-002533680</a>	61588573	103726	06/03/2016	Confirmed	06/07/2016		
<a href="#">uni-002532881</a>	46670705235	103707	06/02/2016	Confirmed	06/03/2016	05:30 AM-08:30 AM	
<a href="#">uni-002531414</a>	46670704860	103671	06/01/2016	Confirmed	06/02/2016	05:45 AM-08:45 AM	
<a href="#">uni-002530587</a>	46670704690	103650	05/31/2016	Confirmed	06/01/2016	05:30 AM-08:30 AM	



SDS sheets are available online.



## SAFETY DATA SHEET

Page 1 of 4

### 1. IDENTIFICATION

**PRODUCT NAME:** CRYSTAL KLEEN LAUNDRY DETERGENT  
**RECOMMENDED USE:** LAUNDRY DETERGENT  
**RESTRICTIONS ON USE:** DO NOT USE IN A MANNER INCONSISTENT WITH THE LABEL.  
**LABEL BRAND:** UNISOURCE **CODE** U22942, 10295954, 4054858  
**SDS** 101944C **U22943, 10295955, 4054938**

**EMERGENCY TELEPHONE:** 1-888-660-6737 USA (24/7)  
**PRODUCT INFORMATION:** 1-800-864-7687 USA (8AM-5PM)  
**INTERNET ADDRESS:** [WWW.UNISOURCEWORLDWIDE.COM](http://WWW.UNISOURCEWORLDWIDE.COM)

**DISTRIBUTED EXCLUSIVELY BY:**  
**UNISOURCE WORLDWIDE, INC.**  
6600 GOVERNORS LAKE PARKWAY  
NORCROSS, GA 30071 USA

### 2. HAZARD(S) IDENTIFICATION

**CLASSIFICATION:** EYE IRRITATION (CATEGORY 2A), SKIN IRRITATION (CATEGORY 2)

#### LABEL ELEMENTS

**SIGNAL WORD:** WARNING

**PICTOGRAMS:** EXCLAMATION MARK

**HAZARD STATEMENTS:** CAUSES SERIOUS EYE IRRITATION AND SKIN IRRITATION.

**PRECAUTIONARY STATEMENTS:** Wear chemical-splash goggles and chemical-resistant protective gloves. Avoid contact with eyes, skin, and clothing. Wash hands and affected areas thoroughly after handling.

**FIRST AID: IF IN EYES:** Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing for at least 15 minutes. If eye irritation persists, get medical attention. **IF ON SKIN:** Wash with plenty of water. If skin irritation occurs, get medical attention. Take off contaminated clothing and wash it before reuse. **IF SWALLOWED:** Rinse mouth. If conscious, dilute by drinking up to a cupful of milk or water as tolerated.

**EMERGENCY TELEPHONE:** 1-888-660-6737

**KEEP OUT OF REACH OF CHILDREN. FOR COMMERCIAL AND INDUSTRIAL USE ONLY.**

**HAZARDS NOT OTHERWISE CLASSIFIED:** Not applicable.



### 3. COMPOSITION / INFORMATION ON INGREDIENTS

HAZARDOUS INGREDIENT(S)	CAS #	WEIGHT %
-------------------------	-------	----------

*Online access for users is matched to their account and location(s) they shop for. As such, we display the real time inventory available in the Veritiv distribution center that services the particular location as well as supporting DC's.*

ITEM 10169745

Print >

Facility Supplies → Towels, Tissues & Wipers → Towels → *Rolls*

★ 290089 Hand Roll Towel 7 3/4X700Ft Sca Tork Advanced White 6/CS

Pack: 6/Case

Product#: 10169745

Customer Product#: 

Save

Your Unit Price: \$31.34 / CS

Quantity:  UOM: 

CS ▼

 Minimum Order Qty: 1 CS  
Multiple of: 1 CS

Update Price & Availability

Add To My Favorites

Add to Cart

Availability

Features

Order Lists

	Quantity	
Philadelphia:	55	←
<b>Next Day:</b>		
Mechanicsburg, Jessup:	848	←
<b>2+ Days:</b>		
Windsor , Southborough :	197	←
Total:	1,100	←

If quantity displayed is insufficient for your needs, you may still place your order. Your Order confirmation will contain additional information.

**Reporting** - Veritiv can provide the reporting that is required in the terms and conditions. In addition, Veritiv offers canned reports such as but not limited to the following: 1).Product Purchases; 2). Internet orders; 3).Invoice Reports; 4) My Usage Reports (multiple). Different Usage Reports are e-mailed to the user primarily every month or as requested by the end user; these reports contain month over month usage history for the date range entered by the user.

## 1). Product Purchases

My Reports

Print>

The following option allows you to pull invoice(s) under different scenarios within a 13 month rolling basis. Please be advised that these obligations may differ from either your statement balance or total obligations due.

For specific questions concerning your account balance, please contact our Credit Dept to assist you.

• Customers in the United States call (800) 874-9165.

Report Name:  
(Optional)

Description:  
(Optional)

Select a Report Type to begin.

Report Type:

Product Purchases

Account Selection:

GPO - Philadelphia/Camden/Wilmington HUD Offices - Bill-To [Change Account](#)

Complete the form below to create a report based on your Veritiv sales. Make the appropriate selections in the Field, Comparator and Value boxes below and click the add link.

Report Criteria:

Field	Comparator	Value	Actions
Brand Name ▼	Starts With ▼	Type brand name or select one ▼	<a href="#">Add</a> <a href="#">Reset</a>

Select or unselect data to display in the report results:

<input checked="" type="checkbox"/> Grade	<input checked="" type="checkbox"/> Basis Weight	<input checked="" type="checkbox"/> Brand Name
<input checked="" type="checkbox"/> Description	<input checked="" type="checkbox"/> Total Price	<input checked="" type="checkbox"/> Invoice Date
<input checked="" type="checkbox"/> Invoice Number	<input checked="" type="checkbox"/> Veritiv Item Number	<input checked="" type="checkbox"/> Manufacturer
<input checked="" type="checkbox"/> M Weight	<input checked="" type="checkbox"/> Internet Order Number	<input checked="" type="checkbox"/> Purchase Order#
<input checked="" type="checkbox"/> Price UOM	<input checked="" type="checkbox"/> Quantity Invoiced	<input checked="" type="checkbox"/> Ship To
<input checked="" type="checkbox"/> Size	<input checked="" type="checkbox"/> Unit Price	<input checked="" type="checkbox"/> Qty UOM

## 2). Internet Orders

### My Reports

 Print >

The following option allows you to pull invoice(s) under different scenarios within a 13 month rolling basis. Please be advised that these obligations may differ from either your statement balance or total obligations due.

For specific questions concerning your account balance, please contact our Credit Dept to assist you.

- Customers in the United States call (800) 874-9165.

**Report Name:**  
(Optional)

**Description:**  
(Optional)

Select a Report Type to begin.

**Report Type:** Internet Orders

**Account Selection:** GPO - Philadelphia/Camden/Wilmington HUD Offices - Bill-To [Change Account](#)

Complete the form below to create a report based on your Veritiv sales. Make the appropriate selections in the Field, Comparator and Value boxes below and click the add link.

**Report Criteria:**

Field	Comparator	Value	Actions
Internet Order Number ▼	equals ▼	uni-	<a href="#">Add</a> <a href="#">Reset</a>

Select or unselect data to display in the report results:

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Date         | <input checked="" type="checkbox"/> Requested Delivery Date | <input checked="" type="checkbox"/> Order Creator   |
| <input checked="" type="checkbox"/> Order Number | <input checked="" type="checkbox"/> Payment Method          | <input checked="" type="checkbox"/> Purchase Order# |
| <input checked="" type="checkbox"/> Ship To      | <input checked="" type="checkbox"/> Order Status            | <input checked="" type="checkbox"/> Taxes           |
| <input checked="" type="checkbox"/> Order Total  |   |   |

Create New Report



### 3). Invoices

## My Reports

 Print >

The following option allows you to pull invoice(s) under different scenarios within a 13 month rolling basis. Please be advised that these obligations may differ from either your statement balance or total obligations due.

For specific questions concerning your account balance, please contact our Credit Dept to assist you.

- Customers in the United States call (800) 874-9165.

**Report Name:**

(Optional)

**Description:**

(Optional)

Select a Report Type to begin.

**Report Type:**

Invoices

**Account Selection:**

GPO - Philadelphia/Camden/Wilmington HUD Offices - Bill-To [Change Account](#)

Complete the form below to create a report based on your Veritiv sales. Make the appropriate selections in the Field, Comparator and Value boxes below and click the add link.

**Report Criteria:**

Field	Comparator	Value	Actions
Purchase Order# ▼	equals ▼	<input type="text"/>	<a href="#">Add</a> <a href="#">Reset</a>


Select or unselect data to display in the report results:

- ☒ Invoice Date    ☒ Invoice Number    ☒ Internet Order Number  
☒ Purchase Order#    ☒ Ship To    ☒ Tax  
☒ Order Total

Create New Report

## My Usage Report


### My Usage Reports



 Print >


**General Reports:**


Listed below are three top requested reports. Select the report you would like to run, enter the date range (limited to 185 days per report) and enter an email address. Your report will be emailed to you within 30 minutes. Be sure to change the account selection if you have access to multiple locations and would like to include them in a single report.

**Account Selection:** GPO - Philadelphia/Camden/Wilmington HUD Offices - Bill-To [Change Account](#)

☒ Product Usage Report (Excel) 

From:   To:   Email Address:

☐ Line Item Detail Report (Excel) 

☐ Total Spend Report (Excel) 

[Run Report](#)

**Sustainability** - *As a leading distributor, Veritiv is committed to advancing and improving our offerings of environmentally sustainable products, both in our private brands and name-brand product lines, across our print, packaging, and facility solutions segments.*

*We support responsible forestry and we are committed to expanding certification throughout our supply chain. We offer products that meet widely acknowledged environmental standards, and maintain three Chain of Custody (CoC) Certifications:*

*Forest Stewardship Council® (FSC®): See Link [SGSNA-CoC-003630](#)*

*Sustainable Forestry Initiative® (SFI®): See Link [SGS-SFI-CoC-0037](#)*

*Programme for the Endorsement of Forest Certification (PEFC): See Link [SGS-PEFC-CoC-0208](#)*

*Through our network of Packaging Design Centers, we research, design, and develop cost-effective packaging solutions that minimize environmental impact.*

*We are dedicated to helping our customers improve the sustainability of their own operations. For example, we offer hundreds of environmentally responsible facility solutions products; and our proprietary Green Gauge™ tool analyzes facility solutions purchases against LEED® standards and identifies products that have sustainable alternatives.*

*Veritiv is a member of the U.S. Environmental Protection Agency's SmartWay® Transport Partnership, which helps businesses reduce transportation-related emissions through advanced fuel efficient technologies and operational practices.*

*The Company believes that being accountable means respecting, protecting and preserving the environment. Veritiv is committed to:*

- *The promotion and support for environmental stewardship*
- *using resources and energy efficiently; and*
- *using technology that minimizes environmental impact, where feasible and appropriate.*

*Employees whose work may impact the environment must be thoroughly familiar with the applicable permits, requirements and procedures associated with their jobs.*

*Veritiv has implemented a fiber sourcing policy for procuring wood fiber products from responsible sources which include the following:*

- *Fiber from certified forests*
- *Fiber sourced through third-party certified procurement systems, or supply chains that are covered by a form of legal verification or legal assurance including Chain of Custody*
- *Pre and post-consumer recovered fiber*

*With a minimum of ten years industry experience each, Veritiv's Sustainability team consists of Susan Beers, Director of Sustainability; Erin Light, Sustainability Manager; JoAnne Isenhardt, Sustainability Lead who specializes in Chain of Custody certification requirements and David Wulker, Sustainability Lead, specializing in product and supply chain certification requirements.*

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. [Redacted]	
	<b>2</b> Business name/disregarded entity name, if different from above [Redacted]	
	<b>3</b> Check appropriate box for federal tax classification; check <b>only one</b> of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ [Redacted] <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ [Redacted]	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) <u>5</u> Exemption from FATCA reporting code (if any) [Redacted] <small>(Applies to accounts maintained outside the U.S.)</small>
	<b>5</b> Address (number, street, and apt. or suite no.) [Redacted]	Requester's name and address (optional) [Redacted]
	<b>6</b> City, state, and ZIP code [Redacted]	
<b>7</b> List account number(s) here (optional) [Redacted]		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>	
[Redacted]	[Redacted]
or	
<b>Employer identification number</b>	
[Redacted]	

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶ [Redacted]	Date ▶ [Redacted]
------------------	---------------------------------------	-------------------

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.