



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 19 - Highways

Proc Folder: 260927

Doc Description: STONE, AGGREGATE, CINDERS - MAT.&DELIVERY BY THE VENDOR

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-10-27	2016-11-22 13:30:00	CRFQ 0803 DOT1700000031	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

Belmont Aggregates, Inc  
 P.O. Box 149  
 Powhatan Point OH 43942

(740) 795-4644

11/21/16 09:31:14  
 WV Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**

Misty DeLong  
 (304) 558-8802  
 misty.m.delong@wv.gov

Signature X

*Misty DeLong*

FEIN #

34-1807263

DATE

11/3/16

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Division of Highways to establish an open-end contract for various sizes and types of Stone, Aggregate and Cinders and the delivery of these items, by the Vendor, to established District locations throughout the State of West Virginia for use by the West Virginia Division of Highways, per the attached documentation.

INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City	WV99999	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	STONE, AGGREGATE, CINDERS - MAT.&DELIVERY BY THE VENDOR	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
11111600			

**Extended Description :**

STONE, AGGREGATE, CINDERS - MAT.&DELIVERY BY THE VENDOR  
per each District's Pricing Pages

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Technical Question Deadline	2016-11-09

<b>DOT1700000031</b>	<b>Document Phase</b> Draft	<b>Document Description</b> STONE, AGGREGATE, CINDERS - MAT.&DELIVERY BY THE VENDOR	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Kelly Bettem, President  
(Name, Title)  
Kelly Bettem, President  
(Printed Name and Title)  
PO Box 149 Powhatan Pt, OH 43942  
(Address)  
740-795-4644      740-795-4259  
(Phone Number) / (Fax Number)  
Kelly@g.mail.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Belmont Aggregates  
(Company)  
Kelly Bettem, President  
(Authorized Signature) (Representative Name, Title)  
Kelly Bettem, President  
(Printed Name and Title of Authorized Representative)  
11/3/16  
(Date)  
740-795-4644 / 740-795-4259  
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION  
Stone, Aggregate and Cinders – Materials and Delivery by Vendor Only  
CRFQ DOT1700000031

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7.2.3 Any other remedies available in law or equity.

**8. MISCELLANEOUS:**

- 8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this contract.
- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract Manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract Manager and his or her contact information below.

**Contract Manager:** Kelly Bettem  
**Telephone Number:** 740-795-4644  
**Fax Number:** 740-795-4259  
**Email Address:** kellybettem@gmail.com

**INFORMATION ATTACHMENT FORM**  
**Vendor's Storage Sites -- REQUIRED TO BE SUBMITTED WITH BID**  
**2017 Stone and Aggregate - Materials and Delivery by Vendor ONLY**

VENDOR NAME Belmont Aggregates, Inc.

**Mandatory - Vendor shall complete this form and return with bid submission.**

**A Vendor may submit more than one Vendor's Storage Sites information on one Information Attachment Form ONLY if bid pricing is the SAME for all Storage Sites and all WVDOH locations bid. A separate Information Attachment Form MUST be submitted when bid price varies between Vendor's Storage Sites.**

**Limestone, Sandstone, Gravel, Sand, Blast Furnance Slag and Steel Slag**

a)	SOURCE OF MATERIAL ( <u>all</u> sources for which bid prices apply (e.g., Quarry location if Sandstone or Limestone; dredging or pit location if Gravel; production plant name and location if Slag)						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> </table>						
b)	EXACT LOCATION OF VENDOR'S STORAGE SITE(S): A separate bid schedule <u>must</u> be submitted when bid price varies between Vendors' storage sites.						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> </table>						

<b>Cinders</b>						
c)	SOURCE OF MATERIAL: Name and Location of plant which produces Cinder material.					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px;">Pleasants Power Plant</td></tr> <tr><td style="padding: 2px;">Belmont, WV</td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> </table>	Pleasants Power Plant	Belmont, WV			
Pleasants Power Plant						
Belmont, WV						
d)	EXACT LOCATION OF VENDOR'S STORAGE SITE(S) A separate bid schedule <u>must</u> be submitted when bid price varies between Vendors' storage sites.					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px;">1 mile south of Belmont, WV on Rt. 2</td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> </table>	1 mile south of Belmont, WV on Rt. 2				
1 mile south of Belmont, WV on Rt. 2						

F.O.B. Division's Storage Site - DISTRICT 3

2017

Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. - DOH Storage Site
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CALHOUN COUNTY

CINDERS

AA	CINDERS	2500	Millstone	\$24.03
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JACKSON COUNTY

AA	CINDERS	1000	Ripley	\$19.87
AA	CINDERS	1000	Medina - I-77	\$19.17

ROANE COUNTY

AA	CINDERS	7000	Spencer	\$23.76
AA	CINDERS	1750	Southern Roane - WV 36	\$26.46

PLEASANTS COUNTY

AA	CINDERS	1500	Belmont	\$13.50
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RITCHIE COUNTY

AA	CINDERS	5000	Ellenboro	\$15.39
AA	CINDERS	2000	Smithville	\$19.98
AA	CINDERS	500	Nutter Farm, APD-Sec.0	\$17.01
AA	CINDERS	1500	Pennsboro, APD-Sec.1	\$15.39

WOOD COUNTY

AA	CINDERS	3000	Parkersburg	\$15.39
AA	CINDERS	1500	Mill Run Road - I-77	\$15.07

WIRT COUNTY

AA	CINDERS	450	Elizabeth	\$19.17
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PLEASANTS COUNTY

AA	CINDERS	500	Colin Anderson Lot	\$14.63
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F.O.B. Division's Storage Site - **DISTRICT 6****2017**

Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. - DOH Storage Site
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BROOKE COUNTY

CINDERS

AA	CINDERS	2000	Wellsburg	
AA	CINDERS	3000	US 22 & CR 1	

HANCOCK COUNTY

AA	CINDERS	3000	New Manchester	
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MARSHALL COUNTY

AA	CINDERS	4000	Glendale	
AA	CINDERS	2000	Cameron	
AA	CINDERS	2000	Lynn Camp	
AA	CINDERS	2000	Sand Hill	

OHIO COUNTY

AA	CINDERS	5000	Triadelphia	
AA	CINDERS	1000	Elm Grove I-70	

TYLER COUNTY

AA	CINDERS	3000	Sistersville	\$15.93
AA	CINDERS	2000	Centerville	\$17.98

WETZEL COUNTY

AA	CINDERS	4000	New Martinsville	\$24.14
AA	CINDERS	2000	Hundred	
AA	CINDERS	2000	Pine Grove	\$19.06



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**Limestone, Sandstone, Gravel, Sand, Blast Furnance Slag and Steel Slag**

a)	SOURCE OF MATERIAL ( <u>all</u> sources for which bid prices apply (e.g., Quarry location if Sandstone or Limestone; dredging or pit location if Gravel; production plant name and location if Slag)
b)	EXACT LOCATION OF VENDOR'S STORAGE SITE(S): A separate bid schedule <u>must</u> be submitted when bid price varies between Vendors' storage sites.

<b>Cinders</b>	
c)	SOURCE OF MATERIAL: Name and Location of plant which produces Cinder material.
	Ft. Martin Power Plant
	Maidsville, WV
d)	EXACT LOCATION OF VENDOR'S STORAGE SITE(S) A separate bid schedule <u>must</u> be submitted when bid price varies between Vendors' storage sites.
	Rt. 100 Maidsville, WV

F.O.B. Division's Storage Site - DISTRICT 6

2017

Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. - DOH Storage Site
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BROOKE COUNTY

CINDERS

AA	CINDERS	2000	Wellsburg	
AA	CINDERS	3000	US 22 & CR 1	

HANCOCK COUNTY

AA	CINDERS	3000	New Manchester	
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MARSHALL COUNTY

AA	CINDERS	4000	Glendale	
AA	CINDERS	2000	Cameron	
AA	CINDERS	2000	Lynn Camp	
AA	CINDERS	2000	Sand Hill	

OHIO COUNTY

AA	CINDERS	5000	Triadelphia	
AA	CINDERS	1000	Elm Grove I-70	

TYLER COUNTY

AA	CINDERS	3000	Sistersville	
AA	CINDERS	2000	Centerville	

WETZEL COUNTY

AA	CINDERS	4000	New Martinsville	
AA	CINDERS	2000	Hundred	\$21.60
AA	CINDERS	2000	Pine Grove	

**INFORMATION ATTACHMENT FORM**  
**Vendor's Storage Sites -- REQUIRED TO BE SUBMITTED WITH BID**  
**2017 Stone and Aggregate - Materials and Delivery by Vendor ONLY**

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**Limestone, Sandstone, Gravel, Sand, Blast Furnance Slag and Steel Slag**

a) SOURCE OF MATERIAL (all sources for which bid prices apply (e.g., Quarry location if Sandstone or Limestone; dredging or pit location if Gravel; production plant name and location if Slag)


b) EXACT LOCATION OF VENDOR'S STORAGE SITE(S): A separate bid schedule must be submitted when bid price varies between Vendors' storage sites.


**Cinders**

c) SOURCE OF MATERIAL: Name and Location of plant which produces Cinder material.

Bruce Mansfield Power Plant
Shippingport, PA

d) EXACT LOCATION OF VENDOR'S STORAGE SITE(S) A separate bid schedule must be submitted when bid price varies between Vendors' storage sites.

Rt. 168 Shippingport, PA

F.O.B. Division's Storage Site - DISTRICT 6

2017

Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. - DOH Storage Site
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BROOKE COUNTY

CINDERS

AA	CINDERS	2000	Wellsburg	\$17.82
AA	CINDERS	3000	US 22 & CR 1	\$17.50

HANCOCK COUNTY

AA	CINDERS	3000	New Manchester	\$15.44
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MARSHALL COUNTY

AA	CINDERS	4000	Glendale	\$20.95
AA	CINDERS	2000	Cameron	\$23.38
AA	CINDERS	2000	Lynn Camp	\$23.98
AA	CINDERS	2000	Sand Hill	\$22.95

OHIO COUNTY

AA	CINDERS	5000	Triadelphia	\$20.36
AA	CINDERS	1000	Elm Grove I-70	\$20.36

TYLER COUNTY

AA	CINDERS	3000	Sistersville	
AA	CINDERS	2000	Centerville	

WETZEL COUNTY

AA	CINDERS	4000	New Martinsville	\$24.14
AA	CINDERS	2000	Hundred	
AA	CINDERS	2000	Pine Grove	

# State of West Virginia

## VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1.  **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;  
 Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2.  **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3.  **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,
4.  **Application is made for 5% vendor preference for the reason checked:**  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5.  **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6.  **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7.  **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**  
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

**Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.**

Bidder: Belmont Aggregates, Inc Signed: [Signature]  
Date: 11/3/16 Title: President

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA  
Purchasing Division  
**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Belmont Aggregates, Inc  
Authorized Signature: Kelly Lutton Date: 11/3/16

State of Ohio

County of Belmont, to-wit:

Taken, subscribed, and sworn to before me this 3<sup>rd</sup> day of November, 2016

My Commission expires September 3, 2018.



**MARILYN KAY PASSMORE**  
Notary Public, State of Ohio  
My Commission Expires Sept. 3, 2018

NOTARY PUBLIC Marilyn Kay Passmore



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/21/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Wichert Insurance 400 N. Memorial Drive Lancaster OH 43130		<b>CONTACT NAME:</b> Malinda Brabham <b>PHONE (A/C, No, Ext):</b> 888-455-5131 <b>FAX (A/C, No):</b> (614) 837-0709 <b>E-MAIL ADDRESS:</b> mindy@wichert.com	
<b>INSURED</b> Belmont Aggregates Inc P O Box 149 Powhatan Point OH 43942		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> United Ohio Insurance Company <b>NAIC #</b> 13072 <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: CI1692126277

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR. LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CPP0018211	9/30/2016	9/30/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			CPP0018211	9/30/2016	9/30/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured motorist \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$			CX 0002298	9/30/2016	9/30/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	CPP0018211	9/30/2016	9/30/2017	PER STATUTE OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**

(740) 795-4259 xins

 West Virginia Division of Highways  
 1900 Kanawha Blvd  
 Charleston, WV 25305
**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Melinda Brabham/MINDY

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