



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 05 - Auto Supply

Proc Folder: 238125

Doc Description: Addendum 2 - BADGER OEM PARTS OR EQUAL

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-08-29	2016-09-13 13:30:00	CRFQ 0803 DOT1700000001	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

West Virginia Tractor Company
 P.O. Box 473
 Charleston, WV 25322
 304-346-5301

09/13/16 10:36:36
 WV Purchasing Division

FOR INFORMATION CONTACT THE BUYER

Misty DeLong
 (304) 558-8802
 misty.m.delong@wv.gov

Signature X

FEIN #

550621655

DATE

8-30-2016

All offers subject to all terms and conditions contained in this solicitation

SOLICITATION NUMBER: CRFQ DOT1700000001

Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

- 1) Replace the language in section 6.3 Delivery Payment / Risk of Loss with the attached language.
 - 2) Extend bid opening from August 30, 2016 to September 13, 2016 at 1:30 PM, EST.
- No other changes made.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM

CRFG 0808 DOT1700000001-2

BADGER OEM PARTS OR EQUAL

1. REPLACE SECTION 6.3 DELIVERY PAYMENT/RISK OF LOSS with the following terminology.

6.3 Delivery Payment/Risk of Loss: Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.



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State of West Virginia
 Request for Quotation
 05 - Auto Supply

Proc Folder: 238125

Doc Description: Addendum 1 - BADGER OEM PARTS OR EQUAL

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-07-27	2016-08-30 13:30:00	CRFQ 0803 DOT1700000001	2

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

West Virginia Tractor Company

P.O. Box 473

Charleston, WV 25322


304-346-5301

FOR INFORMATION CONTACT THE BUYER

Misty DeLong

(304) 558-8802

misty.m.delong@wv.gov

Signature X  FEIN # 550621655 DATE 8-29-2016

All offers subject to all terms and conditions contained in this solicitation



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Request for Quotation
 05 - Auto Supply**

Proc Folder: 238125

Doc Description: BADGER OEM PARTS OR EQUAL

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-07-26	2016-08-30 13:30:00	CRFQ 0803 DOT1700000001	1

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

West Virginia Tractor Company

P.O. Box 473

Charleston, WV 25322

304-346-5301

FOR INFORMATION CONTACT THE BUYER

Misty DeLong

(304) 558-8802

misty.m.delong@wv.gov

Signature X

FEIN #

550621655

DATE

8-29-2016

All offers subject to all terms and conditions contained in this solicitation

REQUEST FOR QUOTATION
Badger OEM Parts or Equal

- 8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Steve Basham
Telephone Number: 304-346-5301
Fax Number: 304-346-5305
Email Address: wvcage@aol.com

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DOT1700000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

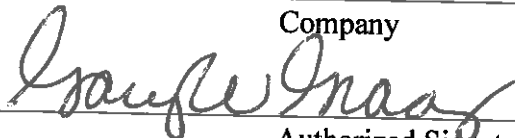
(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

West Virginia Tractor Company

Company



Authorized Signature

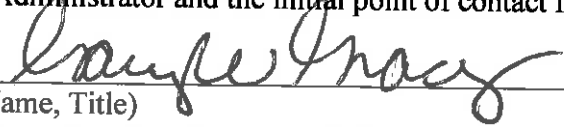
8-29-2016

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 President

(Name, Title)
Gary W. Grady President

(Printed Name and Title)
P.O. Box 473, Charleston, WV 25322

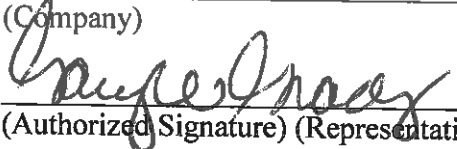
(Address)
304-346-5301 304-346-5305

(Phone Number) / (Fax Number)
wvtractor@msn.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

West Virginia Tractor Company

(Company)
 President

(Authorized Signature) (Representative Name, Title)
Gary W. Grady, President

(Printed Name and Title of Authorized Representative)
8-29-2016

(Date)
304-346-5301 304-346-5305

(Phone Number) (Fax Number)



BADGER

EQUIPMENT COMPANY

MEMO FROM JON GILSON, PARTS MANAGER

PHONE: 507-453-6420

FAX: 507-453-6451

jgilson@badgerequipment.com

August 11 2016

West Virginia Division of Highways
Equipment Division

Re: Badger Parts Price Book

Dear Purchasing:

Please be advised that Badger Equipment Company does not print a parts price list. We do have parts online that is available to West Virginia D. O. H. The parts online requires A login and password. When looking at parts online, if the quantity on hand is (0) the price and lead time of that part is not valid. You will have to call West Virginia Tractor Company for a quote on the price and lead time.

West Virginia Division of Highways

Username: WVUSA

Password: WVBADGER

Sincerely,

A handwritten signature in black ink, appearing to read 'Jon Gilson', written over a horizontal line.

Jon Gilson
Parts Manager


VENDOR: _00000204452_ BADGER OEM PARTS or EQUAL - Pricing Page

Discount Percentage** 0.00% (Please enter as a negative. Example discount of 5% should be -5.0%)

Markup Percentage** 4.00%

PRICE CATALOG DATE: 9-13-16 On Line Only Pricing

Item No.	BADGER OEM Part number	"Or Equal" Parts	Estimated Unit Quantity	Unit (for calculation purposes)	Catalog Unit Price	Units Provided for Catalog Price	**Discount/Markup** Percentage	Adjusted Unit Price	Item Total Cost
1	Part No. 7606-0761 Description: SHIM	Part No. Description:	1	1 - SHIM	\$ 40.11	1.00	4.00%	\$ 41.71	\$41.71
2	Part No. 7605-9746 Description: BEARING	Part No. Description:	1	1 - BEARING	\$ 391.16	1.00	4.00%	\$ 406.81	\$406.81
3	Part No. 7605-3081 Description: SHIM	Part No. Description:	1	1 - SHIM	\$ 31.05	1.00	4.00%	\$ 32.29	\$32.29
4	Part No. 7605-9745 Description: BEARING	Part No. Description:	1	1 - BEARING	\$ 962.00	1.00	4.00%	\$ 1,000.48	\$1,000.48
5	Part No. 7605-9492 Description: PIN	Part No. Description:	1	1 - PIN	\$ 229.25	1.00	4.00%	\$ 238.42	\$238.42
6	Part No. 7605-3260 Description: BUSHING	Part No. Description:	1	1 - BUSHING	\$ 72.31	1.00	4.00%	\$ 75.20	\$75.20
7	Part No. 7605-3261 Description: BUSHING	Part No. Description:	1	1 - BUSHING	\$ 111.89	1.00	4.00%	\$ 116.37	\$116.37
8	Part No. 7607-8686 Description: HOSE	Part No. Description:	1	1 - HOSE	\$ 1,303.91	1.00	4.00%	\$ 1,356.07	\$1,356.07

Item No.	BADGER OEM Part number	"Or Equal" Parts	Estimated Unit Quantity	Unit (for calculation purposes)	Catalog Unit Price	Units Provided for Catalog Price	**Discount/Markup** Percentage	Adjusted Unit Price	Item Total Cost
9	Part No. 7605-9936 Description: CLAMP	Part No. Description:	1	1 - CLAMP	\$ 429.20	1.00	4.00%	\$ 446.37	\$446.37
10	Part No. 7605-9934 Description: PLATE	Part No. Description:	1	1 - PLATE	\$ 145.92	1.00	4.00%	\$ 151.76	\$151.76
11	Part No. 7605-9926 Description: TUBE	Part No. Description:	1	1 - TUBE	\$ 590.31	1.00	4.00%	\$ 613.92	\$613.92
12	Part No. 7605-9924 Description: TUBE	Part No. Description:	1	1 - TUBE	\$ 179.02	1.00	4.00%	\$ 186.18	\$186.18
13	Part No. 7605-3095 Description: PIN	Part No. Description:	1	1 - PIN	\$ 503.30	1.00	4.00%	\$ 523.43	\$523.43
14	Part No. 7602-6959 Description: CLAMP	Part No. Description:	1	1 - CLAMP	\$ 7.49	1.00	4.00%	\$ 7.79	\$7.79
15	Part No. 7601-3161 Description: O-RING	Part No. Description:	1	1 - O-RING	\$ 0.74	1.00	4.00%	\$ 0.77	\$0.77
Total Bid Cost									\$5,197.57

CONTRACT MANAGER: Steven Basham Emergency orders Contract price plus air freight charges
 TELEPHONE NUMBER: 304-346-5301
 FAX NUMBER: 304-346-5305
 E-MAIL ADDRESS: wvcage@aol.com

State of West Virginia
VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**
Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;
 Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% vendor preference for the reason checked:**
Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% vendor preference for the reason checked:**
Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,
4. **Application is made for 5% vendor preference for the reason checked:**
Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**
Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: West Virginia Tractor Company

Signed: 

Date: 8-29-2016

Title: President

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: West Virginia Tractor Company

Authorized Signature: *George Gray* Date: 8-29-2016

State of West Virginia

County of Kanawha, to-wit:

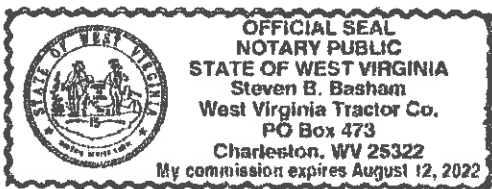
Taken, subscribed, and sworn to before me this 29 day of August, 2016

My Commission expires August 12, 2022

AFFIX SEAL HERE

NOTARY PUBLIC

Steven B. Basham



Purchasing Affidavit (Revised 08/01/2015)