



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

General Information Contact Default Values Discount Document Information

Procurement Folder: 217062	SO Doc Code: CRFQ
Procurement Type: Central Master Agreement	SO Dept: 0608
Vendor ID: 000000172561	SO Doc ID: COR1600000040
Legal Name: PERFECTION GROUP INC	Published Date: 7/14/16
Alias/DBA:	Close Date: 7/26/16
Total Bid: \$18,541.20	Close Time: 13:30
Response Date: 07/26/2016	Status: Closed
Response Time: 8:55	Solicitation Description: ADDENDUM 1 EQUIPMENT AND SYSTEMS MAINTENANCE
Total of Header Attachments: 0	
Total of All Attachments: 0	



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 217062

Solicitation Description : ADDENDUM 1 EQUIPMENT AND SYSTEMS MAINTENANCE AND REPAIRS

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation No	Version
	2016-07-26 13:30:00	SR 0608 ESR07261600000000328	1

VENDOR

000000172561
 PERFECTION GROUP INC

FOR INFORMATION CONTACT THE BUYER

Crystal Rink
 (304) 558-2402
 crystal.g.rink@wv.gov

Signature X **FEIN #** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Equipment and Systems Bi-Annual Inspections and Testing	2.00000	LS	\$3,498.000000	\$6,996.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Equipment and Systems Bi-Annual Inspections and Testing

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Regular Labor Rate	100.00000	LS	\$78.000000	\$7,800.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Regular Labor Rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Overtime Labor Rate	16.00000	LS	\$117.000000	\$1,872.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Overtime Labor Rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Holiday Labor Rate	8.00000	LS	\$156.000000	\$1,248.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Holiday Labor Rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Emergency Labor Rate	8.00000	LS	\$78.000000	\$624.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Emergency Labor Rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Parts Markup Percentage	1.00000	PCT	\$1.200000	\$1.20

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Parts Markup Percentage



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 2019 Washington Street East
 Post Office Box 50130
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State of West Virginia
 Request for Quotation

Proc Folder: 217062

Doc Description: ADDENDUM 1 EQUIPMENT AND SYSTEMS MAINTENANCE AND REPAIRS

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-07-14	2016-07-26 13:30:00	CRFQ 0608 COR1600000040	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Perfection Group
 102 Roxalana Business Park
 Dunbar, WV 25064
 304-373-7246

FOR INFORMATION CONTACT THE BUYER

Crystal Rink
 (304) 558-2402
 crystal.g.rink@wv.gov

Signature X

Wendi B. Rink

FEIN #

31-1067245

DATE

7/26/16

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF CORRECTIONS, IS SOLICITING BIDS TO ESTABLISH AN OPEN-END CONTRACT FOR EQUIPMENT AND SYSTEMS MAINTENANCE AND REPAIRS AT NORTHERN CORRECTIONAL CENTER PER THE ATTACHED.

INVOICE TO		SHIP TO	
BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Equipment and Systems Bi-Annual Inspections and Testing	2.00000	LS	\$3498.00	\$6996.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Equipment and Systems Bi-Annual Inspections and Testing

INVOICE TO		SHIP TO	
BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Regular Labor Rate	100.00000	LS	\$78.00	\$7800.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Regular Labor Rate

INVOICE TO		SHIP TO	
BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Overtime Labor Rate	16.00000	LS	\$117. ⁰⁰	\$1872. ⁰⁰

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Overtime Labor Rate

INVOICE TO		SHIP TO	
BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Holiday Labor Rate	8.00000	LS	\$156. ⁰⁰	\$1248. ⁰⁰

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Holiday Labor Rate

INVOICE TO		SHIP TO	
BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Emergency Labor Rate	8.00000	LS	\$78. ⁰⁰	\$624. ⁰⁰

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Emergency Labor Rate

INVOICE TO		SHIP TO	
BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Parts Markup Percentage	1.00000	PCT	20%	

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Parts Markup Percentage

SCHEDULE OF EVENTS

Line	Event	Event Date
1	MANDATORY PRE-BID MEETING	2016-07-12
2	VENDOR QUESTION DEADLINE	2016-07-15

COR1600000040	Document Phase Draft	Document Description ADDENDUM 1 EQUIPMENT AND SYSTEMS MAINTENANCE AND REPAIRS	Page 5 of 5
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: COR1600000040

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input checked="" type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input checked="" type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input checked="" type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input checked="" type="checkbox"/> Addendum No. 9 |
| <input checked="" type="checkbox"/> Addendum No. 5 | <input checked="" type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Perfection Group
Company
Dan B. Ray
Authorized Signature
7/26/16
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation

Proc Folder: 217062

Doc Description: ADDENDUM 1 EQUIPMENT AND SYSTEMS MAINTENANCE AND REPAIRS

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-07-14	2016-07-26 13:30:00	CRFQ 0608 COR1600000040	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Perfection Group
 102 Roxalana Business Park
 Dunbar, WV 25064
 304-373-7246

FOR INFORMATION CONTACT THE BUYER

Crystal Rink
 (304) 558-2402
 crystal.g.rink@wv.gov

Signature X

Wendi B. Ray

FEIN #

31-1067245

DATE

7/26/16

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ADDITIONAL INFORMATION:

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF CORRECTIONS, IS SOLICITING BIDS TO ESTABLISH AN OPEN-END CONTRACT FOR EQUIPMENT AND SYSTEMS MAINTENANCE AND REPAIRS AT NORTHERN CORRECTIONAL CENTER PER THE ATTACHED.

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BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Equipment and Systems Bi-Annual Inspections and Testing	2.00000	LS	\$3498. ⁰⁰	\$6996. ⁰⁰

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :

Equipment and Systems Bi-Annual Inspections and Testing

INVOICE TO		SHIP TO	
BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Regular Labor Rate	100.00000	LS	\$78. ⁰⁰	\$7800. ⁰⁰

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :

Regular Labor Rate

INVOICE TO		SHIP TO	
BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Overtime Labor Rate	16.00000	LS	\$117.00	\$1872.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Overtime Labor Rate

INVOICE TO		SHIP TO	
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US		US	

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4	Holiday Labor Rate	8.00000	LS	\$156.00	\$1248.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Holiday Labor Rate

INVOICE TO		SHIP TO	
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5	Emergency Labor Rate	8.00000	LS	\$78.00	\$624.00

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78141600			

Extended Description :
Emergency Labor Rate

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Parts Markup Percentage	1.00000	PCT	20%	

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Parts Markup Percentage

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	MANDATORY PRE-BID MEETING	2016-07-12
2	VENDOR QUESTION DEADLINE	2016-07-15

COR1600000040	Document Phase Final	Document Description ADDENDUM 1 EQUIPMENT AND SYSTEMS MAINTENANCE AND REPAIRS	Page 5 of 5
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation

Proc Folder: 217062

Doc Description: EQUIPMENT AND SYSTEMS MAINTENANCE AND REPAIRS

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-06-16	2016-07-26 13:30:00	CRFQ 0608 COR1600000040	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Perfection Group
 102 Roxalana Business Park
 Dunbar, WV 25064
 304-373-7246

FOR INFORMATION CONTACT THE BUYER

Crystal Rink
 (304) 558-2402
 crystal.g.rink@wv.gov

Signature X

Wendi B. Ray

FEIN #

31-1067245

DATE

7/26/16

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Comm Code	Manufacturer	Specification	Model #
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Extended Description :
Overtime Labor Rate

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MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Holiday Labor Rate	8.00000	LS	\$156.00	\$1248.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Holiday Labor Rate

INVOICE TO		SHIP TO	
BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Emergency Labor Rate	8.00000	LS	\$78.00	\$624.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Emergency Labor Rate

INVOICE TO		SHIP TO	
BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		BUSINESS OFFICE NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE	WV26041	MOUNDSVILLE	WV 26041
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Parts Markup Percentage	1.00000	PCT	20%	

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :
Parts Markup Percentage

SCHEDULE OF EVENTS

Line	Event	Event Date
1	MANDATORY PRE-BID MEETING	2016-07-12
2	VENDOR QUESTION DEADLINE	2016-07-15

COR1600000040	Document Phase Draft	Document Description EQUIPMENT AND SYSTEMS MAINTENANCE AND REPAIRS	Page 5 of 5
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. Failure to include a contractor's license number on the bid shall result in Vendor's bid being disqualified. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: _____

Contractor's License No. _____

Perfection Group
WV022601

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a Award Document.

2. DRUG-FREE WORKPLACE AFFIDAVIT: W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit at the same time an affidavit that the Vendor has a written plan for a drug-free workplace policy. To comply with this law, Vendor must either complete the enclosed drug-free workplace affidavit and submit the same with its bid or complete a similar affidavit that fulfills all of the requirements of the applicable code. Failure to submit the signed and notarized drug-free workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, with the bid shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

2.1.DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

3. DRUG FREE WORKPLACE REPORT: Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be the West Virginia Purchasing Division. For contracts of \$25,000 or less, the public authority shall be the agency issuing the contract. The report shall include:

(1) Information to show that the education and training service to the requirements of West Virginia Code § 21-1D-5 was provided;

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Traci Ray, Business Development Rep
(Name, Title)
Traci Ray, Business Development Rep
(Printed Name and Title)
102 Roxalana Business Park Dunbar WV 25064
(Address)
304-373-7246 / 855-879-8051
(Phone Number) / (Fax Number)
traye@perfectiongroup.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Perfection Group
(Company)
Traci B. Ray / Traci B. Ray / Business Development Rep
(Authorized Signature) (Representative Name, Title)
Traci B. Ray / Business Development Rep
(Printed Name and Title of Authorized Representative)
7/26/16
(Date)
304-373-7246 / 855-879-8051
(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ COR160000040

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input checked="" type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input checked="" type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input checked="" type="checkbox"/> Addendum No. 8 |
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Company

Perfection Group

Authorized Signature

Wesley B. Ray

Date

7/26/16

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Contract Manager: Traci Ray
Telephone Number: 304-373-7246
Fax Number: 855-879-8051
Email Address: tray@perfectiongroup.com

1.17 DAMAGES

- A. Any damages occurring to the building or property resulting from the contractor's performance of this work shall be the responsibility of the contractor to repair at the contractor's expense; either by using his/her own forces or that of an approved sub-contractor. The repair method and finished product will be subject to the approval of the owner.

1.18 CLEANUP

- A. The Contractor shall keep the work area as clean as possible during the entire progress of work, and shall be responsible to remove from the site, the packaging materials from the products and other debris as it accumulates. All items that are removed to allow the installation of the new items will become the property of the contractor to dispose of unless otherwise noted.

1.19 SAFETY

- A. The contractor shall be responsible for all means and methods as they relate to safety and shall comply with all applicable local, state and federal requirements that are safety related. Safety shall be the responsibility of the contractor. All related personnel shall be instructed daily to be mindful of the full time requirement to maintain a safe environment for the facility's occupants including staff, visitors, customers and the occurrence of the general public on or near the site.

1.20 WORKMANSHIP

- A. All work shall be of highest quality and in strict accordance with the manufacturer's published specifications and to the building owner's satisfaction.

1.21 QUALITY ASSURANCE

- A. Unless otherwise noted in this specification, the contractor must strictly comply with the manufacturer's current specifications and details.

1.22 WARRANTY

- A. One (1) year on any part that is installed from the date of installation, including both parts and labor.

CRFQ COR160000040 - Equipment and Systems Maintenance and Repairs Contract Pricing Page

EXHIBIT A

Inspections and Testing	Units	Number of Times Per Year	Unit Price Per Each Time	Annual Price For All Required Inspections and Testing
Equipment and Systems				
Equipment and Systems	Bi-Annual	2	\$3498.00	\$6996.00

Subtotal A: \$6996.00

Hourly Rates	Unit of Measure	Estimated Annual Hours *	Unit Price	Extended Amount
Regular Labor Rate	Hour	100	\$78.00	\$7800.00
Overtime Labor Rate	Hour	16	\$117.00	\$1872.00
Holiday Labor Rate	Hour	8	\$156.00	\$1248.00
Emergency Labor Rate	Hour	8	\$78.00	\$624.00

Subtotal B: \$11,544.00

Parts Quote	Estimated Parts Cost **	Markup Percentage	Extended Amount
Parts	\$5,000.00	1.20 %	\$6,000.00

Subtotal C: \$6,000.00

OVERALL COST (by adding subtotals A, B, and C) \$24,540.00

Bidder/Vendor Information:

Name: Perfection Group

Address: 102 Roxalana Business Park Dunbar, WV 25064

Phone No.: 304-373-7246

Fax No.: 855-879-8051

Email Address: tray@perfectiongroup.com

Authorized Signature: *Draci B. Kay*

NOTES:

* Quantities are estimated for bid evaluation purposes only.

** Estimated cost for bid evaluation purposes only.

Agency _____
REQ.P.O# COR160000040

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Perfection Group, Inc.
of Dunbar, WV, as Principal, and The Cincinnati Insurance Company
of Cincinnati, OH, a corporation organized and existing under the laws of the State of Ohio
with its principal office in the City of Cincinnati, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent (5%) of the total amount bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
Semi-Annual HVAC PM's at Northern Correctional
112 Northern Regional Correctional Drive, Moundsville, WV 26041

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 26th day of July, 2016.

Principal Seal

Perfection Group, Inc.
(Name of Principal)
By [Signature]
(Must be President, Vice President, or Duly Authorized Agent)
DIRECTOR OF OPERATIONS
(Title)

Surety Seal

The Cincinnati Insurance Company
(Name of Surety)
[Signature]
Patricia L. Hehman, Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint

Thomas R. Dietz; Robert E. Gigax, Jr.; Patricia L. Hehman; Cassandra J. Krumpelman; Phyllis T. Neal; Shelly M. Martin and/or Christina A. Arvizu

of Cincinnati, Ohio its true and lawful Attorney(s)-in-Fact to sign, execute, seal and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows: Any such obligations in the United States, up to

Twenty Million and No/100 Dollars (\$20,000,000.00).

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

"RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973.

"RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Vice President this 10th day of October, 2008.



THE CINCINNATI INSURANCE COMPANY

Thomas R. Kelly
Vice President

STATE OF OHIO) ss:
COUNTY OF BUTLER)

On this 10th day of October, 2008, before me came the above-named Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.



Mark J. Huller
MARK J. HULLER, Attorney at Law
NOTARY PUBLIC - STATE OF OHIO

My commission has no expiration date. Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above is a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio.
this 26th day of July 2016



Gregory J. Schlemmer
Secretary



The Cincinnati Insurance Company ■ The Cincinnati Indemnity Company
The Cincinnati Casualty Company ■ The Cincinnati Specialty Underwriters Insurance Company
The Cincinnati Life Insurance Company

THE CINCINNATI INSURANCE COMPANY
FINANCIAL STATEMENT
DECEMBER 31, 2015

ASSETS


Cash	\$ 350,245,654
Bonds	5,317,509,438
Stocks	3,847,880,811
Agents Balance Receivable	1,488,420,069
All Other Admitted Assets	190,120,698
TOTAL ADMITTED ASSETS	<u>\$11,194,176,670</u>

LIABILITIES

Reserve for Losses and Loss Expense	\$4,160,506,314
Reserve for Unearned Premiums	2,079,433,143
All Other Liabilities	541,805,740
Capital	\$ 3,586,355
Surplus	4,408,845,118
TOTAL LIABILITIES & EQUITY	<u>4,412,431,473</u> <u>\$11,194,176,670</u>

State of Ohio
County of Butler

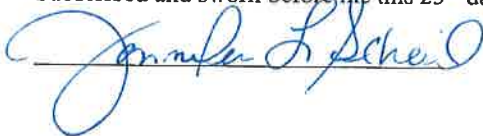
Theresa A. Hoffer, Senior Vice President & Treasurer of The Cincinnati Insurance Company, being duly sworn for herself, deposes and says that she is the above described officer of the said company and that the above Financial Statement as of December 31, 2015 is true and correct to the best of her knowledge and belief.


Theresa A. Hoffer
Senior Vice President, Treasurer



Jennifer L. Scheid
Notary Public, State of Ohio
My Commission Expires 01-16-2021

Subscribed and sworn before me this 23rd day of February, 2016



AGREEMENT ADDENDUM

In the event of conflict between this addendum and the agreement, this addendum shall control:

1. **DISPUTES** – Any references in the agreement to arbitration or to the jurisdiction of any court are hereby deleted. Disputes arising out of the agreement shall be presented to the West Virginia Court of Claims.
2. **HOLD HARMLESS** – Any provision requiring the Agency to indemnify or hold harmless any party is hereby deleted in its entirety.
3. **GOVERNING LAW** – The agreement shall be governed by the laws of the State of West Virginia. This provision replaces any references to any other State’s governing law.
4. **TAXES** – Provisions in the agreement requiring the Agency to pay taxes are deleted. As a State entity, the Agency is exempt from Federal, State, and local taxes and will not pay taxes for any Vendor including individuals, nor will the Agency file any tax returns or reports on behalf of Vendor.
5. **PAYMENT** – Any reference to prepayment are deleted. Payment will be in arrears.
6. **INTEREST** – Any provision for interest or charges on late payments is deleted. The Agency has no statutory authority to pay interest or late fees.
7. **NO WAIVER** – Any language in the agreement requiring the Agency to waive any rights, claims or defenses is hereby deleted.
8. **FISCAL YEAR FUNDING** – Service performed under the agreement may be continued in succeeding fiscal years for the term of the agreement, contingent upon funds being appropriated by the Legislature or otherwise being available for this service. In the event funds are not appropriated or otherwise available for this service, the agreement shall terminate without penalty on June 30. After that date, the agreement becomes of no effect and is null and void. However, the Agency agrees to use its best efforts to have the amounts contemplated under the agreement included in its budget. Non-appropriation or non-funding shall not be considered an event of default.
9. **STATUTE OF LIMITATIONS** – Any clauses limiting the time in which the Agency may bring suit against the Vendor, lessor, individual, or any other party are deleted.
10. **SIMILAR SERVICES** – Any provisions limiting the Agency’s right to obtain similar services or equipment in the event of default or non-funding during the term of the agreement are hereby deleted.
11. **FEES OR COSTS** – The Agency recognizes an obligation to pay attorney’s fees or costs only when assessed by a court of competent jurisdiction. Any other provision is invalid and considered null and void.
12. **ASSIGNMENT** – Notwithstanding any clause to the contrary, the Agency reserves the right to assign the agreement to another State of West Virginia agency, board or commission upon thirty (30) days written notice to the Vendor and Vendor shall obtain the written consent of Agency prior to assigning the agreement.
13. **LIMITATION OF LIABILITY** – The Agency, as a State entity, cannot agree to assume the potential liability of a Vendor. Accordingly, any provision limiting the Vendor’s liability for direct damages to a certain dollar amount or to the amount of the agreement is hereby deleted. Limitations on special, incidental or consequential damages are acceptable. In addition, any limitation is null and void to the extent that it precludes any action for injury to persons or for damages to personal property.
14. **RIGHT TO TERMINATE** – Agency shall have the right to terminate the agreement upon thirty (30) days written notice to Vendor. Agency agrees to pay Vendor for services rendered or goods received prior to the effective date of termination.
15. **TERMINATION CHARGES** – Any provision requiring the Agency to pay a fixed amount or liquidated damages upon termination of the agreement is hereby deleted. The Agency may only agree to reimburse a Vendor for actual costs incurred or losses sustained during the current fiscal year due to wrongful termination by the Agency prior to the end of any current agreement term.
16. **RENEWAL** – Any references to automatic renewal is hereby deleted. The agreement may be renewed only upon mutual written agreement of the parties.
17. **INSURANCE** – Any provision requiring the Agency to purchase insurance for Vendor’s property is deleted. The State of West Virginia is insured through the Board of Risk and Insurance Management, and will provide a certificate of property insurance upon request.
18. **RIGHT TO NOTICE** – Any provision for repossession of equipment without notice is hereby deleted. However, the Agency does recognize a right of repossession with notice.
19. **ACCELERATION** – Any reference to acceleration of payments in the event of default or non-funding is hereby deleted.
20. **CONFIDENTIALITY** – Any provision regarding confidentiality of the terms and conditions of the agreement is hereby deleted. State contracts are public records under the West Virginia Freedom of Information Act.
21. **AMENDMENTS** – All amendments, modifications, alterations or changes to the agreement shall be in writing and signed by both parties. No amendment, modification, alteration or change may be made to this addendum without the express written approval of the Purchasing Division and the Attorney General.
22. **DELIVERY** – All deliveries under the agreement will be FOB destination unless otherwise stated in the State’s original solicitation. Any contrary delivery terms are hereby deleted.

ACCEPTED BY:
STATE OF WEST VIRGINIA

Spending Unit: _____

Signed: _____

Title: _____

Date: _____

VENDOR

Company Name: Perfection Group

Signed: Darci B. Kay

Title: Business Development Rep

Date: 7/26/16

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Perfection Group

Authorized Signature: [Signature] Date: 7/26/16

State of West Virginia

County of Kanawha, to-wit:

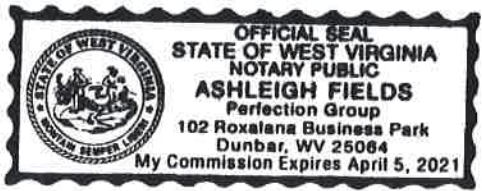
Taken, subscribed, and sworn to before me this 26 day of July, 2016.

My Commission expires April 5th, 2021.

AFFIX SEAL HERE

NOTARY PUBLIC [Signature]

Purchasing Affidavit (Revised 08/01/2015)





State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,
COUNTY OF Kanawha, TO-WIT:

I, Traci Ray, after being first duly sworn, depose and state as follows:

- I am an employee of Perfection Group; and,
(Company Name)
- I do hereby attest that Perfection Group
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Traci B. Ray

Signature: Traci B. Ray

Title: Business Development Rep

Company Name: Perfection Group

Date: 7/26/16

Taken, subscribed and sworn to before me this 26th day of July, 2016.

By Commission expires April 5th, 2021

(Seal)



Ashleigh Fields
(Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number: WV022601

Classification:
HEATING, VENTILATING & COOLING

PERFECTION GROUP INC
DBA PERFECTION SERVICES OF WV INC
2649 COMMERCE BLVD
CINCINNATI, OH 45241

Date Issued

Expiration Date

DECEMBER 14, 2015

DECEMBER 14, 2016



Authorized Company Signature



Chair, West Virginia Contractor
Licensing Board



**WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

