



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

List View

General Information Contact Default Values Discount Document Information

Procurement Folder: 202621

SO Doc Code: CRFQ

Procurement Type: Central Contract - Fixed Amt

SO Dept: 0506

Vendor ID: 00000229704

SO Doc ID: EHP1700000004

Legal Name: ROCKY MOUNTAIN CANCER DATA SYSTEMS

Published Date: 9/1/16

Alias/DBA:

Close Date: 9/29/16

Total Bid: \$146,190.00

Close Time: 13:30

Response Date: 09/28/2016

Status: Closed

Response Time: 13:35

Solicitation Description: Cancer Registry Data System

Total of Header Attachments: 0

Total of All Attachments: 0



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 202821
Solicitation Description : Cancer Registry Data System
Proc Type : Central Contract - Fixed Amt

Date issued	Solicitation Closes	Solicitation Response	Version
	2016-09-29 13:30:00	SR 0506 ESR09281600000001351	1

VENDOR
000000229704 ROCKY MOUNTAIN CANCER DATA SYSTEMS

Solicitation Number: CRFQ 0506 EHP1700000004

Total Bid : \$146,190.00 **Response Date:** 2016-09-28 **Response Time:** 13:35:33

Comments:

FOR INFORMATION CONTACT THE BUYER
 Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Deliverable 1 - Per Section 4.4.2.1.1				\$33,900.00

Comm Code	Manufacturer	Specification	Model #
81112200			

Extended Description : 4.4.2.1.1 Deliverable 1, Day 1 through the end of the contract; Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Deliverable 2 - Per Section 4.4.2.1.2				\$0.00

Comm Code	Manufacturer	Specification	Model #
81112200			

Extended Description : 4.4.2.1.2 Deliverable 2, Day 1 through Day 15; Vendor will migrate current warehouse data to new system and ensure abstracting software is configured and ready to use by hospital and WVCR staff.

Comments: West Virginia Cancer Registry and site license hospitals currently use RMCDS system. No migration is necessary.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Deliverable 3 - Per Section 4.4.2.1.3				\$0.00

Comm Code	Manufacturer	Specification	Model #
81112200			

Extended Description : 4.4.2.1.3 Deliverable 3, Day 15; Cancer registry software will be up and operational allowing abstractors to abstract ensuring that history of previous cancer patients are available within the new system.

Comments: West Virginia Cancer Registry and site license hospitals currently use RMCDS system. System will be fully functional upon contract finalization.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Optional renewal Year 2				\$35,595.00

Comm Code	Manufacturer	Specification	Model #
81112200			

Extended Description : Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Optional renewal Year 3				\$37,395.00

Comm Code	Manufacturer	Specification	Model #
81112200			

Extended Description : Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Optional renewal Year 4				\$39,300.00

Comm Code	Manufacturer	Specification	Model #
81112200			

Extended Description : Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.

WV CANCER REGISTRY

Vendor: University of Utah – Rocky Mountain Cancer Data Systems

REQUESTED MODIFICATIONS

I. Vendor requests the following modifications be made to the General Terms and Conditions provided by the State of West Virginia.

A. Section 20 of the General Terms and Conditions entitled “Governing Law” is modified to include the following:

Notwithstanding the application of West Virginia law, nothing herein shall be deemed a waiver of, and Vendor expressly reserves, any rights and defenses available to it under the laws of the State of Utah.

B. Section 30 of the General Terms and Conditions entitled “Privacy, Security, and Confidentiality” is modified to include the following:

Agency acknowledges that Vendor is a governmental entity subject to the Utah Government Records Access and Management Act, Utah Code Ann., Section 63G-2-101 et seq., as amended (“GRAMA”); that certain records within Vendor’s possession or control, including without limitation, the agreement (but not including (i) proprietary software, (ii) materials to which access is limited by the laws of copyright or patent, or (iii) personal health information), may be subject to public disclosure; and that Vendor’s confidentiality obligations shall be subject in all respects to compliance with GRAMA. Pursuant to Section 6G3-2-309 of GRAMA, any confidential information provided to Vendor that Agency believes should be protected from disclosure must be accompanied by a written claim of confidentiality and a concise statement of reasons supporting such claim.

C. Section 36 of the General Terms and Conditions entitled “Indemnification” is modified to include the following:

Vendor is a Utah state governmental entity under the Governmental Immunity Act of Utah, Utah Code Ann., Section 63G-7-101 et seq., as amended (the “Act”). As necessary, Vendor will assert any protections, rights, or defenses applicable to Vendor under the Act, including without limitation, the provisions of Section 63G-7-604 regarding limitation of judgments. Any indemnity obligations of Vendor contained in the General Terms and Conditions are subject to the Act and further limited to the negligent acts or omissions of Vendor or its personnel.

II. Vendor requests the following modifications be made to the HIPAA Business Associate Addendum (the “BAA”) provided by the State of West Virginia.

A. The fourth paragraph of Section 4.l. of the BAA entitled “Notification of Breach” is replaced with the following:

All reasonable costs incurred by Agency in response to a Security Incident, Breach, or unauthorized use or disclosure of PHI or confidential data by Associate shall be borne by the Associate; notwithstanding the foregoing the parties agree to negotiate in good faith to determine what actions are reasonable in response to a Security Incident or Breach or incident involving unauthorized used or disclosure of PHI or confidential data.

B. Section 4.m. of the BAA entitled “Assistance in Litigation or Administrative Proceedings” is replaced with the following:

The Associate shall make itself and any subcontractors, workforce or agents assisting Associate in the performance of its obligations under this Agreement, reasonably available to the Agency at no cost to the Agency to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against the Agency, its officers or employees based upon claimed violations of HIPAA by Associate, or claimed violations by Associate of HIPAA regulations or other laws relating to security and privacy, which involve inaction or actions by the Associate, except where Associate or its subcontractor, workforce or agent is named as an adverse party.

ACCEPTED BY:

State of West Virginia

Spending Unit: _____

Signed: _____

Title: _____

Date: _____

**University of Utah, on behalf of its
Rocky Mountain Cancer Data Systems**

Signed: _____

Title: _____

Date: _____



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 21 - Info Technology

Proc Folder: 202821

Doc Description: Cancer Registry Data System

Proc Type: Central Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version
2016-09-01	2016-09-29 13:30:00	CRFQ 0506 EHP1700000004	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:
 University of Utah/Rocky Mountain Cancer Data Systems (RMCDS)
 375 Chipeta Way, Ste-C
 Salt Lake City, UT 84108
 (801) 581-4307

FOR INFORMATION CONTACT THE BUYER

Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Signature X

FEIN # 87-6000525

DATE 9/26/2016


All offers subject to all terms and conditions contained in this solicitation

DELIVERABLES	COST		
	Unit Cost	Qty	Total Cost
<p><u>Deliverable 1 – Per Section 4.4.2.1.1</u></p> <p>Day 1 through the end of the contract; Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.</p>	\$ 33,900.00	1	\$ 33,900.00
<p><u>Deliverable 2 – Per Section 4.4.2.1.2</u></p> <p>Day 1 through Day 15; Vendor will migrate current warehouse data to new system and ensure abstracting software is configured and ready to use by hospital and WVCR staff.</p>	\$ 0.00	1	\$ 0.00
<p><u>Deliverable 3 – Per Section 4.4.2.1.3</u></p> <p>Day 15; Cancer registry software will be up and operational allowing abstractors to abstract ensuring that history of previous cancer patients are available within the new system.</p>	\$ 0.00	1	\$ 0.00
<p><u>Optional Renewal Year 2</u></p> <p>Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.</p>	\$ 35,595.00	1	\$ 35,595.00
<p><u>Optional Renewal Year 3</u></p> <p>Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.</p>	\$ 37,395.00	1	\$ 37,395.00

<u>Optional Renewal Year 4</u> Vendor will provide software and software licenses to twenty abstracting facilities and software to maintain the central registry data warehouse. System documentation and training by Vendor will be available. Vendor will support its use Monday through Friday 11:00 am to 5:00 pm Eastern Standard Time.	\$ <u>39,300.00</u>	1	\$ <u>39,300.00</u>
GRAND TOTAL COST:			\$ <u>146,190.00</u>

Please provide a Per Unit Cost and Total Cost per Deliverable, and a Grand Total Cost to cover the life of the contract. Failure to complete the pricing page in its entirety may result in Vendor's bid being disqualified.

The contract will be awarded to the Vendor that provides the Deliverables meeting the required specifications for the lowest overall Grand Total Cost. Optional Renewals for deliverable Year two (Y2), Year three (3), and Year four (Y4) will be included in the Grand Total Cost for bid evaluation only and will be added by Change Order upon mutual agreement between the Agency and the successful Vendor.

Vendor Name: University of Utah/ Rocky Mountain Cancer Data Systems (RMCDS)	
Physical Address: 375 Chipeta Way, Suite C, Salt Lake City, UT 84108	
Remit to Address: 375 Chipeta Way, Suite C, Salt Lake City, UT 84108	
Telephone: (801) 581-4307	
Fax: (801) 581-5704	
Email: Jackie.Messer@utah.edu	
Authorized Vendor Representative (print name): Cynthia Best, Assoc. Dean of Finance, SOM	
Signature: 	Date: 9/26/2016

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: University of Utah/Rocky Mountain Cancer Data Systems (RMCDS)

Authorized Signature: *Cynthia [Signature]* Date: 9/26/2016

State of Utah

County of Salt Lake, to-wit:

Taken, subscribed, and sworn to before me this 26 day of September, 2016.

My Commission expires Feb 11, 2020, 2020.

AFFIX SEAL HERE

NOTARY PUBLIC

Candice Ingersoll
Purchasing Affidavit (Revised 08/01/2015)



State of West Virginia
VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code, §5A-3-37**. (Does not apply to construction contracts). **West Virginia Code, §5A-3-37**, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;
 Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,
4. **Application is made for 5% vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: University of Utah/Rocky Mountain Cancer Data Systems (RMCDS)

Signed: 

Date: 9/26/2016

Title: Associate Deputy of Finance, SOM

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.



Request For Quotation
CRFQ 0506 EHP 170000000X
Cancer Registry Data Systems

3. Qualifications: Rocky Mountain Cancer Data Systems (RMCDS) has been in business since 1968 and has been providing Cancer Registry Software since 1986. Our Director, Barbara Nicole Aagaard has been a Certified Tumor Registrar (CTR) since 1997. RMCDS staff have been working in cancer registry for over 70 years combined.

3.1.1. See Documentation under License(s)/Certifications/Permits.
Reference information will be provided upon request.

3.2 Project Manager for System Implementation:

Jackie Messer, Program Manager
375 Chipeta Way, Suite C
Salt Lake City, Utah 84108
Jackie.Messer@utah.edu
801.581.4307

4. Mandatory Requirements:

4.1.1 This agreements will include one (1) central registry site license and (20) twenty site licenses for hospitals who use the software to abstract cancer cases for submission to the West Virginia State Cancer Registry.

The hospital software and central registry software have the ability to import and export data in the record layout specified by the North American Association of Central Cancer Registries (NAACCR).

4.1.1.1 The system will be fully operational on or before October 31, 2016. This includes the ability to abstract cancer data and warehousing the existing data and online user training for WVCR and hospital staff to use the software. On-site training will be scheduled.

RMCDS provides software updates to RMCDS users when necessary for NAACCR record layout updates, as well as NAACCR, CDC (NPCR) annual data submissions.

4.1.2 RMCDS software is compatible with Windows 7 and newer operating systems, Pentium 450 HZ, 64MB RAM with no additional third party software needed. The data warehouse runs on New Technology File System (NTFS) without additional party software or database needed.

4.1.3.1 RMCDS has the ability to receive and store NAACCR format records, check for duplicate source records, determine if the source record is for a new or existing patient,



assign a central tumor registry number to the source records, determine source records to consolidate, perform single record edit checks on source records, and edit data extracts.

4.1.4 RMCDS is capable of extracting abstract level (“pristine” or consolidated”) cases comprising approximately 400,000 consolidated records from the existing dataset and load both the abstract level and consolidated cases into the RMCDS software system within fifteen (15) business days of receiving a Notice to Proceed letter. RMCDS follows the NAACCR data standards and data dictionary standards for Cancer Registries.

4.1.5 RMCDS will ensure that the cancer registry system will be up and operational to abstract cancer data to include the migration of all legacy data in the current system within fifteen (15) business days of the Notice to Proceed letter.

4.1.6 RMCDS will attend at least 2 meeting via teleconference and provide technical direction with the agency and subsequent Vendor should the contract be terminated.

4.1.7 RMCDS provides customer support via telephone from 11:00 am – 7:00 pm Eastern Standard Time (EST), Monday through Friday excluding State Holidays.

4.1.8 RMCDS provides system documentation and help files. RMCDS will provide a minimum of two (2) days onsite training in the West Virginia Cancer Registry for a minimum of three (3) WVCR staff on all functionality of the RMCDS system. Schedule will be mutually agreed upon and located at the WVCR, 350 Capitol St., Charleston, WV 25301.

4.1.9 See attached documentation ‘Requested Modifications’.

4.2 System Tools/Features

4.2.1 The RMCDS software interface creates subsets of data for both internal and external use within the system. RMCDS software exports subsets as either American Standard Code for Information Interexchange (ASCII) comma delimited format files or in NAACCR format file.

4.2.1.1 RMCDS software has a variety of options available for subsets to include: creating, sorting, hand picking, combining, displaying, and deleting data elements and/or complete subsets. Our subsets are equal to Exhibit_1.

4.2.2 RMCDS software accommodates the addition of custom abstracting variables that can be in subset selection and queried. For example, RMCDS software can incorporate NDI Linkage, NDI death year linked and linkage status variables.

4.2.3 RMCDS software generates frequency, cross tab, two-way and three-way cross tab, listing, listing with variables, chosen variable listing, summary, survival and

Rocky Mountain Cancer Data Systems

375 Chipeta Way #C
Salt Lake City, UT 84108
(801) 581-4307
FAX (801) 581-5704



Kaplan Meier survival, incidence observed and expected, age-specific incident, and age-adjusted incident report types.

4.2.4 RMCDS software includes reporting features that allow the user to select any and all fields in the Data Warehouse, including custom variables.

4.2.5 RMCDS software contains utilities maintain a physician file. Equal to exhibit_2.

4.2.6 RMCDS software provides menu level software backups and restores. Equal to exhibit_3.

4.2.7 RMCDS software contains menu driven, automatic processing of an external ASCII file of death linkage (death certificate file). This is a custom program and is normally updated annually.

4.2.7.1 While processing, RMCDS software determines true matches using name, social security number, and date of birth and automatically updates the database with the information in the death file (vital stats, date of death, cause of death, autopsy, state of birth, country of birth, state of death, country of death, death certificate number, follow-up source, occupation code, and industry code).

4.2.7.2 During processing, RMCDS software determines possible matched and writes out the possible matches on a report for manual case review.

4.2.7.3 RMCDS software determines non-matched cases and writes out the non-matched death certificate data on a separate report to be used during Death Clearance follow-back activities. Equal to Exhibit_4.

4.2.8 RMCDS software performs menu driven, automatic software updates via connection through secure File Transfer Protocol site and automatically downloads and processes the update files. Equal to Exhibit_5.

4.2.9 RMCDS software performs menu driven, automatic processing of records according to the NAACCR Duplicate Protocol. During Processing, the central registry must compare the entire dataset to itself to identify potential duplicate records of the same tumor. The central registry has the ability to select a minimum of 15 sets of match criteria. Equal to Exhibit_6.

4.2.10 RMCDS software provides a minimum of two types of role based security, administrator and abstractor.

4.2.11 RMCDS software maintains privacy of all information through access control where only authorized users can access the system. This is in conjunction with the users network security.

Rocky Mountain Cancer Data Systems

375 Chipeta Way #C
Salt Lake City, UT 84108
(801) 581-4307
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4.2.12 RMCDS software tracks and creates a HIPAA report to identify anyone who has made changes to patient data and when within the scope of 24 previous months. Equal to Exhibit_7.

4.2.13 RMCDS software displays when users log into and out of the system with the last 24 months.

4.3 Implementation and Transition

4.3.1 RMCDS software will be fully operational and performing properly upon implementation; including any system software or services that will be required to facilitate the implementation and management of the software.

4.3.2 RMCDS software does not require Information Technology State Staff to support the system once it is implemented.

4.3.2.1 RMCDS software has been created to utilize State Cancer Registry Staff, including CTRs. RMCDS does not train for CTR certification.

4.3.3 RMCDS staff will accept testing of the system with RMCDS technical staff to provide assistance in demonstrating the functions of the system.

4.3.4 RMCDS will provide weekly status updates during the implementation via teleconferencing using agreed upon reporting format and meeting times.

4.3.5 RMCDS staff members will sign a HIPPA and/or Business Associate form.

Rocky Mountain Cancer Data Systems

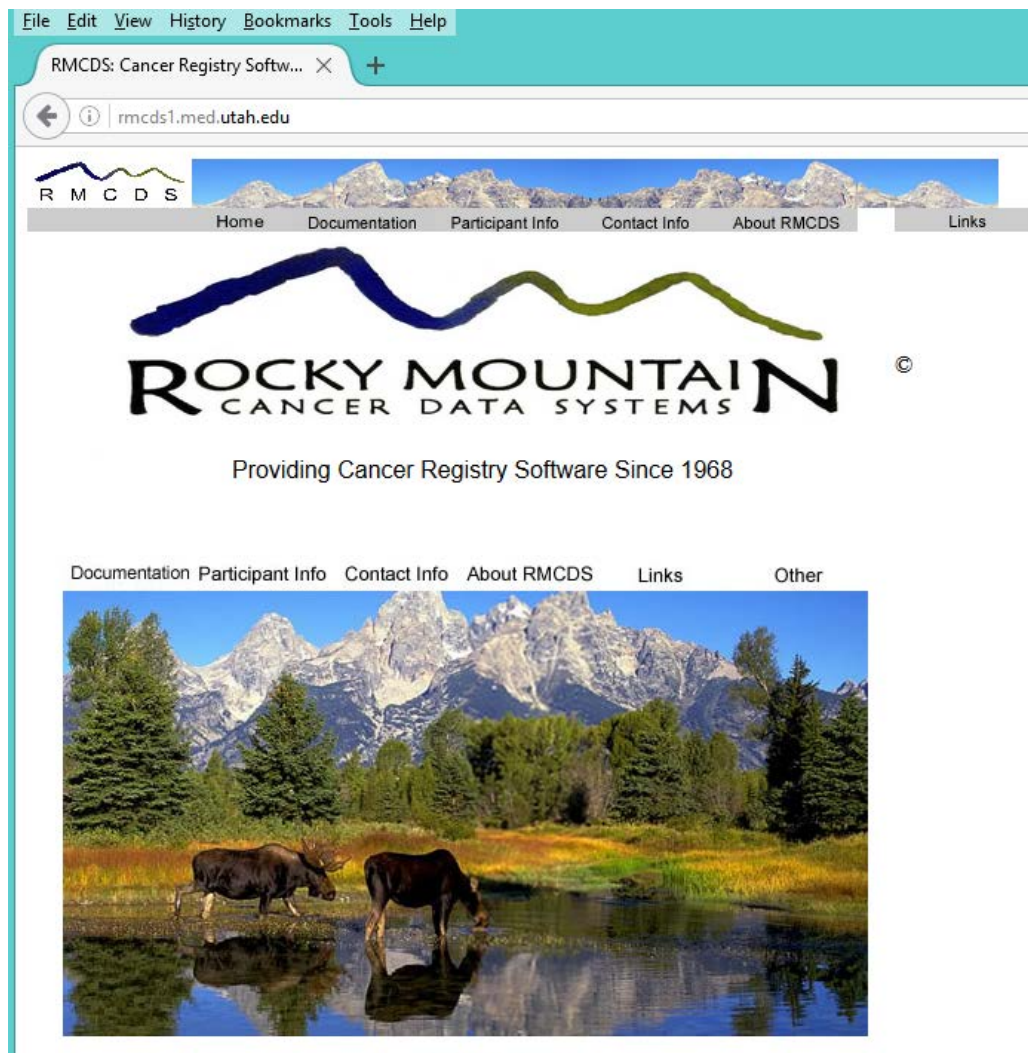
375 Chipeta Way #C
Salt Lake City, UT 84108
(801) 581-4307
FAX (801) 581-5704



09/23/2016

License(s)/Certifications/Permits

RMCDs has been in business since 1968 and has been providing Cancer Registry Software since 1986. We have been providing cancer registry software to West Virginia Cancer Registry for over 15 years (see included invoice from 02/03/1998).



Rocky Mountain Cancer Data Systems

375 Chipeta Way #C
Salt Lake City, UT 84108
(801) 581-4307
FAX (801) 581-5704

Rocky Mnt. Cancer Data Systems

375 Chipeta Way, Ste C
Salt Lake City, UT 84108

Invoice

DATE	INVOICE #
2/3/1998	13

PAID
03/25/1998

BILL TO
WV Cancer Surveillance Coord Shawn O. Farley, BS, MHA Director, Division of Cancer Epidemiology 350 Capitol Street, Room 125 Charleston, WV 25301-3712

P.O. NO.	TERMS	PROJECT
	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Limited Site licese fee from September 1, 1997 to August 30, 1998.	2	2,500.00	5,000.00
Total			\$5,000.00

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Jackie Messer, Program Manager
(Name, Title)
Jackie Messer, Program Manager
375 Chipeta Way, Suite C, SLC, UT 84108
(Address)
(801) 581-4307 / (801) 581-5704
(Phone Number) / (Fax Number)
Jackie.Messer@utah.edu
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

University of Utah/Rocky Mountain Cancer Data Systems (RMCDS)
(Company)

Cynthia Best
(Authorized Signature) (Representative Name, Title)
Cynthia Best, Associate Dean of Finance, School of Medicine
(Printed Name and Title of Authorized Representative)

9/26/2016
(Date)

(801) 581-4307 / (801) 581-5704
(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.: CRFQ 0506 EHP1700000004

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:


(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

University of Utah/Rocky Mountain Cancer Data Systems (RMCDs)

Company


Authorized Signature

Date

9/26/2016

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.