



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 1

List View

## General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 253824

Procurement Type: Central Purchase Order

Vendor ID: VS0000011366

Legal Name: District Veterans Contracting Inc.

Alias/DBA:

Total Bid: \$2,760,500.00

Response Date: 12/13/2016

Response Time: 12:28

SO Doc Code: CRFQ

SO Dept: 0310

SO Doc ID: DNR1700000017

Published Date: 12/7/16

Close Date: 12/13/16

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum 3 -Parks - Chief Logan Lodge Cabin Construction

Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

Proc Folder : 253824

Solicitation Description : Addendum 3 -Parks - Chief Logan Lodge Cabin Construction

Proc Type : Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2016-12-13 13:30:00	SR      0310   ESR12131600000002719	1

VENDOR

VS0000011366

District Veterans Contracting Inc.

Solicitation Number:   CRFQ   0310      DNR1700000017

Total Bid :      \$2,760,500.00                      Response Date:      2016-12-13                      Response Time:      12:28:45

Comments:

FOR INFORMATION CONTACT THE BUYER

Guy Nisbet  
(304) 558-2596  
guy.l.nisbet@wv.gov

Signature on File

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Construction of Cabin No.'s 1, 3 and 4 Base Bid Amount	0.00000			\$2,013,500.00

Comm Code	Manufacturer	Specification	Model #
95141603			
Extended Description :	Construction of Cabin No.'s 1, 3 and 4, including sidewalks, grinder station, exterior lights, utility connections, and other incidental as detailed by the Contract Documents.		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Alternate No. 01-Construction of Cabin No. 2	0.00000			\$747,000.00

Comm Code	Manufacturer	Specification	Model #
95141603			
Extended Description :	Construction of Cabin No. 2, including sidewalks, grinder station, exterior light, utility connections, and other incidental construction as detailed by the Contract Documents.		



# **CHIEF LOGAN LODGE CABIN CONSTRUCTION**

**FOLDER No. 253824**

**CRFQ 0310 DNR1700000017**

**DECEMBER 13, 2016 | 1:30 PM**

**Proposal**

**Submitted By:**

District Veterans Contracting, Inc.  
Attn: Larry Gross, Director of Sales and Marketing  
5772 2nd Street, NE  
Washington, DC 20011  
Telephone: (202) 386-6030  
Mobile: (301) 252-059  
[sgross@districtvetcon.com](mailto:sgross@districtvetcon.com)

**Submitted To:**

Department of Administration,  
Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305-0130  
Submitted electronically through  
wvOASIS

# CHIEF LOGAN LODGE CABIN CONSTRUCTION

**Folder No. 253824**  
**CRFQ 0310 DNR1700000017**

**December 13, 2016 | 1:30 PM EST**



**Submitted By:**

District Veterans Contracting, Inc.  
5772 2<sup>nd</sup> Street NE  
Washington, DC 20011  
Attn: Larry Gross, Director of Sales and Marketing  
Phone: (202) 386-6030  
Email: lgross@districtvetcon.com  
DUNS: 830066036 | CAGE: 5H0B7  
TIN: 26-4677369

**Submitted To:**

Department of Administration,  
Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305-0130  
Submitted electronically through  
wvOASIS

*This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed – in whole or in part – for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of – or in connection with – the submission of this data, the Government shall have the right to duplicate, use or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government’s right to use information contained in the data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets marked with the following: “Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.”*



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Certification and Signature

Experience

Contract Manager

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Purchasing Affidavit





Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
09 — Construction

Proc Folder: 253824

Doc Description: Parks - Chief Logan Lodge Cabin Construction

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2016-10-21	2016-12-06 13:30:00	CRFQ 0310 DNR1700000017	1

**BID RECEIVING LOCATION**

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

**VENDOR**

Vendor Name, Address and Telephone Number:

District Veterans Contracting, Inc.  
5772 2nd Street, NE  
Washington, DC 20011  
Telephone: (202) 386-6030

**FOR INFORMATION CONTACT THE BUYER**

Guy Nisbet  
(304) 558-2596  
guy.l.nisbet@wv.gov

Signature X

FEIN # 26-4677369

DATE 12/13/2016

All offers subject to all terms and conditions contained in this solicitation



**ADDITIONAL INFORMATION:**

## Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the WV Division of Natural Resources, Parks and Recreation Section, to establish a one time contract for the construction of cabins at Chief Logan Lodge and Conference Center, near Logan, West Virginia, per the bid requirements, specifications, terms and conditions that are apart of the solicitation as referenced herein.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES PARKS & RECREATION-PEM SECTION 324 4TH AVE SOUTH CHARLESTON WV25305 US		SUPERINTENDENT DIVISION OF NATURAL RESOURCES CHIEF LOGAN STATE PARK 1000 CONFERENCE CENTER DR LOGAN WV 25601 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Construction of Cabin No.'s 1, 3 and 4 Base Bid Amount				

Comm Code	Manufacturer	Specification	Model #
95141603			

**Extended Description :**

Construction of Cabin No.'s 1, 3 and 4, including sidewalks, grinder station, exterior lights, utility connections, and other incidental as detailed by the Contract Documents.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES PARKS & RECREATION-PEM SECTION 324 4TH AVE SOUTH CHARLESTON WV25305 US		SUPERINTENDENT DIVISION OF NATURAL RESOURCES CHIEF LOGAN STATE PARK 1000 CONFERENCE CENTER DR LOGAN WV 25601 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Alternate No. 01-Construction of Cabin No. 2				

Comm Code	Manufacturer	Specification	Model #
95141603			

**Extended Description :**

Construction of Cabin No. 2, including sidewalks, grinder station, exterior light, utility connections, and other incidental construction as detailed by the Contract Documents.

<b>DNR1700000017</b>	<b>Document Phase</b> <b>Final</b>	<b>Document Description</b> Parks - Chief Logan Lodge Cabin Construction	<b>Page 3</b> <b>of 3</b>
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#### **ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**ADDENDUM ACKNOWLEDGEMENT FORM****SOLICITATION NO.:** Folder No. 253824

CRFQ 0310 DNR1700000017

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

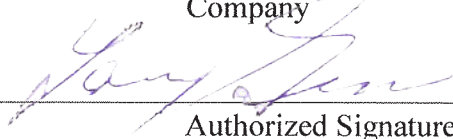
(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

District Veterans Contracting, Inc.

Company



Authorized Signature

12/13/2016

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012

Chief Logan Lodge and Conference Center  
Cabin Construction

Name of Vendor:

District Veterans Contracting, Inc.

Address of Vendor:

5772 2nd Street, NE  
Washington, DC 20011

Phone Number of Vendor:

(202) 386-6030

WV Contractors License  
No.

WV047865

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

**Base Bid**

**The Base Bid shall consist of the construction of Cabin 1, Cabin 3, and Cabin 4**, including sidewalks, grinder station, exterior lights, utility connections, and other incidental construction as detailed by the contract documents. The total of all items shall be summarized as the Total Base Bid in the space indicated below.

**Total Base Bid:** Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, **written in figures.**

\$2,013,500.00

**Total Base Bid:** Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, **written in words.**

Two million, thirteen thousand five hundred dollars.

**Additive Alternates**

The following Additive Alternate Bid Items are not to be included in the Base Bid. If the Additive Alternate is selected by the Owner, the work described in the Additive Alternate shall be added to the Contract and the amount indicated for the Additive Alternate shall be added to the Base Bid. The cost for each alternate is the net addition to the Base Bid to

Chief Logan Lodge and Conference Center  
Cabin Construction

add the alternate to the Work. No other adjustments shall be made to the Base Bid or Contract amount.

**Alternate 1: Construction of Cabin No. 2** including sidewalks, grinder station, exterior light, utility connections, and other incidental construction as detailed by the Contract Documents.

**Total Alternate 1:** Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, *written in figures.*

\$747,000.00

**Total Alternate 1:** Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, *written in words.*

Seven hundred forty seven thousand dollars.

Agency State of West Virginia  
 REQ.P.O# 09- Construction

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, District Veterans Contracting, Inc.  
of 3172 B. Bladensburg Road NE, Washington, DC 20018, as Principal, and Westfield Insurance Company  
of P.O. Box 5001, Westfield Center, OH 44251, a corporation organized and existing under the laws of the State of Ohio  
 with its principal office in the City of Westfield Center, as Surety, are held and firmly bound unto the State  
 of West Virginia, as Obligor, in the penal sum of 5% of Amount Bid (\$ N/A) for the payment of which,  
 well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
 Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
CRFQ 0310 DNR1700000017: Parks - Chief Logan Lodge Cabin Construction

**NOW THEREFORE,**

- (a) If said bid shall be rejected, or  
 (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
 attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
 the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
 full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
 event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
 way impaired or affected by any extension of the time within which the Obligor may accept such bid, and said Surety does hereby  
 waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
 Surety, or by Principal individually if Principal is an individual, this 13th day of December, 2016.

Principal Seal

District Veterans Contracting, Inc.  
 (Name of Principal)

By [Signature]  
 (Must be President, Vice President, or  
 Duly Authorized Agent)

President  
 (Title)

Westfield Insurance Company  
 (Name of Surety)

[Signature]  
 Attorney-in-Fact  
 Edin R. Zukanovic, Attorney-in-Fact

**IMPORTANT -- Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.**



CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY, and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having their principal offices in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint JOSHUA E. ETEMADI, DAVID A. ZECKMAN, EDIN R. ZUKANOVIC, KIMBERLY D. SANTIAGO of FAIRFAX and State of VA their true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in their names, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship - - -

**LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.**

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY, and OHIO FARMERS INSURANCE COMPANY:

"**BE IT RESOLVED**, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents cancelling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon The Company as if signed by the President and sealed and attested by the Corporate Secretary."

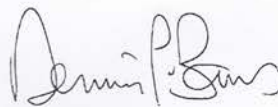
"**BE IT FURTHER RESOLVED**, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000.)

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY, and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their Senior Executive and their corporate seals to be hereto affixed this 23rd day of October, A.D., 2012.

Corporate  
Seals  
Affixed



WESTFIELD INSURANCE COMPANY  
WESTFIELD NATIONAL INSURANCE COMPANY  
OHIO FARMERS INSURANCE COMPANY

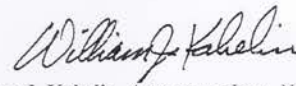
By:   
Dennis P. Baus,  
National Surety Leader and Senior Executive

State of Ohio  
County of Medina ss.:

On this 23rd day of October, A.D., 2012, before me personally came Dennis P. Baus, to me known, who, being by me duly sworn, did depose and say, that he resides in Wooster, Ohio; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY, and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Board of Directors of said Companies; and that he signed his name thereto by like order.

Notarial  
Seal  
Affixed



By:   
William J. Kahelin, Attorney at Law, Notary Public  
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio  
County of Medina ss.:

CERTIFICATE

I, Frank Carrino, Secretary of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY, and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seal of said Company at Westfield Center, Ohio, this 13th day of December, A.D., 2016.

BPOAC (0.



By:   
Frank Carrino, Secretary



### **ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)**

**1. CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. Failure to include a contractor's license number on the bid shall result in Vendor's bid being disqualified. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: District Veterans Contracting, Inc.

Contractor's License No. WV- 047865

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a Award Document.

**2. DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit at the same time an affidavit that the Vendor has a written plan for a drug-free workplace policy. To comply with this law, Vendor must either complete the enclosed drug-free workplace affidavit and submit the same with its bid or complete a similar affidavit that fulfills all of the requirements of the applicable code. Failure to submit the signed and notarized drug-free workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, with the bid shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

**2.1.DRUG-FREE WORKPLACE POLICY:** Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

**3. DRUG FREE WORKPLACE REPORT:** Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be the West Virginia Purchasing Division. For contracts of \$25,000 or less, the public authority shall be the agency issuing the contract. The report shall include:

(1) Information to show that the education and training service to the requirements of West Virginia Code § 21-1D-5 was provided;

# CONTRACTOR LICENSE

Authorized by the

**West Virginia Contractor Licensing Board**

**Number:**

WV047865

**Classification:**

GENERAL BUILDING

DISTRICT VETERANS CONTRACTING INC  
DBA DISTRICT VETERANS CONTRACTING INC  
11716 BALTIMORE AVE  
BELTSVILLE, MD 20705

**Date Issued**

MARCH 11, 2016

**Expiration Date**

MARCH 11, 2017

**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

Authorized Company Signature

*Michael A. Carl*

Chair, West Virginia Contractor  
Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



**State of West Virginia**  
**DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT**  
**West Virginia Code §21-1D-5**

**STATE OF WEST VIRGINIA,**

**COUNTY OF** Kanawha, **TO-WIT:**


I, Larry Gross, after being first duly sworn, depose and state as follows:

1. I am an employee of District Veterans Contracting, Inc.; and,  
(Company Name)
2. I do hereby attest that District Veterans Contracting, Inc.  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Larry Gross

Signature: 

Title: Director of Sales and Marketing

Company Name: District Veterans Contracting, Inc.

Date: 12/13/2016

Taken, subscribed and sworn to before me this 13 day of December, 2016.

By Commission expires 01-26-2017

(Seal)

  
(Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**



DISTVET-01

DSCOTT

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/3/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Associated Insurance Management, Inc.</b> 1300 Spring Street Suite 300 Silver Spring, MD 20910	CONTACT NAME: <b>David Scott</b> PHONE (A/C, No, Ext): <b>(240) 638-4023</b> FAX (A/C, No): <b>(866) 214-5944</b> E-MAIL ADDRESS: <b>dscott@aimcommercial.com</b>
	INSURER(S) AFFORDING COVERAGE INSURER A: <b>Harford Mutual Insurance Co.</b> INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED  <b>District Veterans Contracting, Inc.</b> 5772 2nd Street, NE Washington, DC 20011	NAIC # <b>14141</b>

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			9153516	06/25/2016	06/25/2017	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>3,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>3,000,000</b> \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			6059851	06/25/2016	06/25/2017	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ <b>0</b>			7970659	06/25/2016	06/25/2017	EACH OCCURRENCE \$ <b>5,000,000</b> AGGREGATE \$ <b>5,000,000</b> \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	4078650	06/25/2016	06/25/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>500,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>500,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

FOR BIDDING PURPOSES ONLY  
E-MAIL CERTIFICATE REQUESTS TO:  
dscott@aimcommercial.com

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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### SUBCONTRACTOR LIST SUBMISSION

In accordance with W. Va. Code 5-22-1, District Veterans Contracting, Inc. (DVC) will provide a list of all subcontractors who will perform more than \$25,000.00 of work on the project including labor and materials within one business day of the bid opening.



**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Larry Gross, Director of Sales and Marketing

(Name, Title)

Larry Gross, Director of Sales and Marketing

(Printed Name and Title)

5772 2nd Street, NE, Washington, DC 20011

(Address)

(202) 386-6030 / (202) 558-5262

(Phone Number) / (Fax Number)

lgross@districtvetcon.com

(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

District Veterans Contracting, Inc.

(Company)

 Larry Gross, Director of Sales and Marketing

(Authorized Signature) (Representative Name, Title)

Larry Gross, Director of Sales and Marketing

(Printed Name and Title of Authorized Representative)

12/13/2016

(Date)

(202) 386-6030 / (202) 558-5262

(Phone Number) (Fax Number)



## EXPERIENCE

DVC, in addition to its supervisory staff assigned to this project, has successfully completed work highly similar to the Chief Logan Lodge Cabin Construction project. Specific examples of our firm's project experience are provided below.

### 1. DESIGN-BUILD COMMUNITY LIVING CENTER (CLC) 10-BED ADDITION VA MEDICAL CENTER MARTINSBURG, WV

**Dollar Value:** \$2,527,530

**Description:** DVC was contracted to oversee the design-build construction of the repair, renovation, alteration and expansion to the existing CLC at the VAMC in Martinsburg, WV. This project increased private resident rooms for veterans requiring long-term care. The new space provided in-room access to medical information, pharmacy support, ceiling lifts and adequate space for patient and medical providers. The project also included enhancing lighting, providing artwork and incorporating the new building systems into the existing campus' utility, alarm, public-address and telecommunications infrastructure. It included numerous relevant disciplines including

**Reference:**    *Name:*            Kenneth Backer  
                      *Telephone:*    (304) 263-0811 Ext 3693

### 2. HISTORIC BARN RECONSTRUCTION POOLESVILLE, MD

**Dollar Value:** \$507,902

**Description:** DVC was contracted by an insurance agency to perform the re-construction of an historic barn in Poolesville, MD. The barn, owned by a private organization, had been damaged by an electrical fire and required a complete overhaul and re-construction of all building components. Because of the historic nature of this structure, DVC's Project Manager carefully analyzed photographs of the pre-existing building to identify materials, workmanship, methods and other elements of the original project construction. DVC constructed wood beams and other structural components in a manner that minimized the use of nails and other metal hardware, allowing the pieces to connect together seamlessly. We also obtained timber and other materials from sources as close to the original construction as possible. All finishes and painting were designed and applied to match the appearance of the original historic structure. DVC also incorporated upgrades to other building systems including electrical, lighting, plumbing and heating in order to provide a functional and comfortable facility. The new barn included space for animals, feed and equipment, as well as modernized office space and restroom facilities.

**Reference:**    *Name:*            Robert Gorham  
                      *Telephone:*    (301) 564-1500 Ext 115



REQUEST FOR QUOTATION  
Cabin Construction  
Chief Logan Lodge and Conference Center

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All references in the Project Manual, Drawings, and Plans to brand or manufacturer specific items are included only to establish a quality level for materials, products or equipment provided to fulfill the Contract, and thus should be considered to be followed by the words, "or Equal".

**10. FACILITIES ACCESS:** Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

**10.1** Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

**10.2** Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

**10.3** Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

**10.4** Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

**10.5** Vendor shall inform all staff of Agency's security protocol and procedures.

**11. MISCELLANEOUS:**

**11.1 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Ron Hedrick

**Telephone Number:** (304) 228-7717

**Fax Number:** (681) 238-5255

**Email Address:** rhedrick@districtvetcon.com

WV-75  
Created 07/18/12



State of West Virginia

## PURCHASING DIVISION

### Construction Bid Submission Review Form

*This list has been provided for informational purposes only and is not to be construed as a complete list of request for quotation or bidding requirements for any individual construction project. This list does not and cannot include every item, mistake or oversight that could cause a contractor's bid to be disqualified. Rather, this list is intended to draw attention to some of the most common problems that the Purchasing Division encounters in the bidding process for construction projects. All potential bidders must read the request for quotation, all additional documents, and all instructions relating thereto ("Bid Documents") in their entirety to identify the actual request for quotation and bidding requirements. Failure to read the Bid Documents in their entirety and comply with the stated requirements contained therein may result in bid disqualification.*

#### Errors That Shall Be Reason for Immediate Bid Disqualification

Please see our responses on the following pages.

1. Failure to attend a mandatory pre-bid meeting
2. Failure to sign the bid
3. Failure to supply West Virginia contractor's license # on bid
4. Failure to supply a signed drug free workplace affidavit with the bid
5. Failure to supply a valid bid bond or other surety approved by the State of West Virginia
6. Failure to meet any mandatory requirement of the RFQ
7. Failure to acknowledge receipt of Addenda (only if stipulated as mandatory)
8. Failure to submit bid prior to the bid opening date and time
9. Federal debarment
10. State of West Virginia debarment or suspension

#### Errors that May Be Reason for Bid Disqualification Before Contract Award

Please see our responses on the following pages.

1. Uncontested debt to the State exceeding \$1,000.00 (must be cured prior to award)
2. Workers' Compensation or Unemployment Compensation delinquency (must be cured prior to award)
3. Not registered as a vendor with the State (must be cured prior to award)
4. Failure to obtain required bonds and/or insurance
5. Failure to provide the sub-contractor listing within 1 business day of bid opening.
6. Failure to use the provided RFQ form (only if stipulated as mandatory).



## CONSTRUCTION BID SUBMISSION REVIEW FORM

### ERRORS THAT SHALL BE REASON FOR IMMEDIATE BID DISQUALIFICATION

**1. Failure to attend a mandatory pre-bid meeting**

DVC attended the mandatory pre-bid meeting conducted 11/16/2016. Please see the attached Sign-In Sheet confirming our attendance at this event.

**2. Failure to sign the bid**

Our bid has been signed by Larry Gross, Director of Sales and Marketing.

**3. Failure to supply West Virginia Contractor's License # on bid**

We have supplied our West Virginia Contractor's License # WV-047865 on our bid. We have also provided a copy of this Contractor's License.

**4. Failure to supply a signed Drug Free Workplace Affidavit with the Bid**

We have included a signed Drug Free Workplace Affidavit with this bid.

**5. Failure to supply a valid bid bond or other surety approved by the State of West Virginia**

We have provided a valid bid bond with this bid.

**6. Failure to meet any mandatory requirements of the RFQ**

To the best of our knowledge, we meet all mandatory requirements contained in this RFQ.

**7. Failure to acknowledge receipt of Addenda**

DVC has received Addendum 01, 02 and 03. These addenda have been noted on the enclosed Addendum Acknowledgement Form.

**8. Failure to submit bid prior to the bid opening date and time**

Our bid has been submitted prior to 12/13/2016 at 1:30 PM through wvOASIS.

**9. Federal debarment**

DVC is not debarred by the Federal government.

**10. State of West Virginia debarment or suspension**

DVC is not debarred or suspended by the State of West Virginia.



## **ERRORS THAT SHALL BE REASON FOR BID DISQUALIFICATION BEFORE CONTRACT AWARD**

### **1. Uncontested debt to the State exceeding \$1,000.00**

DVC does not have any uncontested debt to the State.

### **2. Workers' Compensation or Unemployment Compensation Delinquency**

DVC does not have any Workers' Compensation or Unemployment Compensation delinquency.

### **3. Not registered as a vendor with the State**

DVC is registered as a vendor with the State.

### **4. Failure to obtain required bonds and/or insurance**

We have obtained all required bonds and insurance. A bid bond and insurance certificates are provided with this bid.

### **5. Failure to provide the subcontractor listing within 1 business day of bid opening**

Our subcontractor listing has been provided with this bid.

### **6. Failure to use the provided RFQ form**

DVC has used the provided RFQ form that accompanied the solicitation to complete this bid.

## WV DIVISION OF NATURAL RESOURCES

Chief Logan Cabins

Request for Quotation/Proposal No.

## SIGN IN SHEET

CRFQ DNR1700000017

Page 1 of 4

procurement folder 253824

PLEASE PRINT

Date: 11-16-16

\*PLEASE BE SURE TO PRINT LEGIBLY. IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: WV DNR , Parks and Recreation	324 4th Ave, South Charleston, WV	PHONE 304 558-2764
Rep: Carolyn Mansberger, Construction Project Manager		
Email Address: Carolyn.M.Mansberger@wv.gov		FAX 304 558-0077
Company: CHAPMAN TECHNICAL GROUP	200 SIXTH AVE	PHONE (304) 727-5501
Rep: Tom CLOER, Project Architect	ST. ALBANS, WV 25177	
Email Address: TCLOER@CHAPTECH.COM		FAX
Company: G & G Builders	135 Corporate Centre Drive	PHONE 304-757-9196
Rep: Keith Kirk	Suite 550	
Email Address: estimator@gandgbuilders.com	Scott Depot WV 25560	FAX 304-757-0993
Company: District Veterans Contracting		PHONE 304-228-7717
Rep: Rod Hedrick		
Email Address: rhedrick@districtvetcon.com		FAX 681-238-5255



STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: District Veterans Contracting, Inc.

Authorized Signature: [Signature] Date: 12/13/2016

State of Maryland

County of Prince Georges, to-wit:

Taken, subscribed, and sworn to before me this 13<sup>th</sup> day of December, 2016.

My Commission expires 02-26, 2017.

AFFIX SEAL HERE

NOTARY PUBLIC

[Signature]  
Purchasing Affidavit (Revised 08/01/2015)

