



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 09 - Construction

Proc Folder: 264856

Doc Description: Addendum No.01, Surplus Property Perimeter Fence Project

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2016-11-16	2016-12-06 13:30:00	CRFQ 0214 SUR1700000001	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

Whittington Fence Company  
 304-935-4826

12/08/16 09:40:20  
 WV Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**

Guy Nisbet  
 (304) 558-2596  
 guy.l.nisbet@wv.gov

Signature X

FEIN # 46-0972114

DATE 11/28/16

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

**Addendum**

Addendum No.02 issued to publish and distribute the attached information to the vendor community.

\*\*\*\*\*

**Request for Quotation**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia State Agency, Surplus Property to establish a one-time construction contract for the removal of all components of the existing chain link fence system. Clear area for and install new chain link fence and gates at the Surplus Property facility located at 2700 Charles Ave. Dunbar, WV. 25064, per the bid requirements, specifications, terms and conditions that are apart of this solicitation as attached.hereeto.

INVOICE TO		SHIP TO	
ADMINISTRATIVE SERVICES MANAGER DEPARTMENT OF ADMINISTRATION SURPLUS PROPERTY 2700 CHARLES AVE DUNBAR WV25064-2236 US		ADMINISTRATIVE SERVICES MANAGER DEPARTMENT OF ADMINISTRATION SURPLUS PROPERTY 2700 CHARLES AVE DUNBAR WV 25064 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Grubbing, Removal & Fence Installation + labor and materials	0.00000			

Comm Code	Manufacturer	Specification	Model #
72000000			

**Extended Description :**

Supply labor, materials, equipment and all associated costs to remove existing fence, clearing of area for new fence, install new perimeter fencing gates and all associated hardware around the WV State Agency for Surplus Property facility located at 2700 Charles Avenue, Dunbar.

**SIGN IN SHEET**

Page 1 of     

Request for Proposal No. **SUR17#001**

PLEASE PRINT

Date: 11-16-16

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>WV PURCHASING DIVISION</u> Rep: <u>Guy Nisbet</u> Email Address: <u>Guy.L.Nisbet@WV.gov</u>	<u>2019 WASHINGTON ST. EAST</u> <u>CHARLESTON WV. 25</u>	PHONE <u>304-558-2596</u> TOLL FREE FAX
Company: <u>WV Purchasing Division</u> Rep: <u>Brittany Ingraham</u> Email Address: <u>Brittany.E.Ingraham@wv.gov</u>	<u>2019 Washington St. E</u> <u>Charleston, WV</u>	PHONE <u>304-558-2157</u> TOLL FREE FAX
Company: <u>IKorin 3-10, Inc.</u> Rep: <u>Tim Hyslop JA</u> Email Address: <u>tim@IK3-10.com</u>	<u>PO Box 678</u> <u>Marion WV 25526</u>	PHONE <u>304-542-0977</u> TOLL FREE FAX
Company: <u>Whittington Fence Co</u> Rep: <u>Pam Jertes</u> Email Address: <u>gregwhittington35@yahoo.com</u>	<u>402 Coopers Dr.</u> <u>charleston WV</u> <u>25302</u>	PHONE <u>304-935-4826</u> TOLL FREE FAX <u>304-935-4828</u>
Company: <u>All Quality Construction</u> Rep: <u>Tony DeCarlo</u> Email Address: <u>allquality.tony@gmail.com</u>	<u>PO Box 7169</u> <u>Charleston, WV 25312</u>	PHONE <u>304-932-6743</u> TOLL <u>304-776-9473</u> FREE FAX

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.:** \_\_\_\_\_

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Whittington Fence  
Company

*Doug M. [Signature]*  
Authorized Signature

11/28/16  
Date

**NOTE:** This addendum acknowledgement should be submitted with the bid to expedite document processing.  
Revised 6/8/2012

**ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)**

**1. CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. Failure to include a contractor's license number on the bid shall result in Vendor's bid being disqualified. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Whittington Fence Co.  
Contractor's License No. WV-050761

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of an Award Document.

**2. DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit at the same time an affidavit that the Vendor has a written plan for a drug-free workplace policy. To comply with this law, Vendor must either complete the enclosed drug-free workplace affidavit and submit the same with its bid or complete a similar affidavit that fulfills all of the requirements of the applicable code. Failure to submit the signed and notarized drug-free workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, with the bid shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

**2.1. DRUG-FREE WORKPLACE POLICY:** Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority, or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

**3. DRUG FREE WORKPLACE REPORT:** Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be the West Virginia Purchasing Division. For contracts of \$25,000 or less, the public authority shall be the agency issuing the contract. The report shall include:

(1) Information to show that the education and training service to the requirements of West Virginia Code § 21-1D-5 was provided;

N/A

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: \_\_\_\_\_

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.

Attach additional pages if necessary

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Greg Whittington VP  
 (Name, Title)  
Greg Whittington VP  
 (Printed Name and Title)  
402 Coopers Drive  
 (Address)  
304-935-4826  
 (Phone Number) / (Fax Number)  
greg.whittington35@yahoo.com  
 (email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Whittington Fence Company  
(Company)

  
(Authorized Signature) (Representative Name, Title)

Greg Whittington VP  
(Printed Name and Title of Authorized Representative)

11/28/16  
(Date)

304-935-4826 / 304-935-4828  
(Phone Number) (Fax Number)

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| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

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Whittington Fence Co.  
Company

*[Handwritten Signature]*  
Authorized Signature

11/28/16  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



**WV State Agency for Surplus Property Perimeter Fence Replacement Project**

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10.4.1.3. Perform final inspection with the Surplus Project Manager.

10.4.2. **Final Inspection:** Vendor shall participate in a final inspection with the Agency's project manager. The purpose of the final inspection will be to identify deficiencies that need to be remedied prior to Agency's final acceptance of the work. Vendor shall at all times be obligated to perform in accordance with the Contract and must take all actions necessary to ensure that work complies with requirements of Contract prior to final acceptance. Final acceptance does not waive or release Vendor from its obligation to ensure that work complies with the Contract requirements. Vendor shall submit any warranty documents to the Agency project manager at final inspection.

11. **FACILITIES ACCESS:** Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

11.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

11.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

11.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

11.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

11.5. Vendor shall inform all staff of Agency's security protocol and procedures.

12. **MISCELLANEOUS:**

12.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Greg Whittington

Telephone Number: 304-935-4826

Fax Number: 304-935-4828

Email Address: greg.whittington35@yahoo.com

EXHIBIT A - PRICING PAGE

REQUEST FOR QUOTATION

WV State Agency for Surplus Property Perimeter Fence Replacement

This is a lump sum bid for, one time purchase of labor, materials, equipment and all associated costs to remove existing fence and install new perimeter fencing and gates as per specifications.

West Virginia State Agency for Surplus Property  
2700 Charles Avenue  
Dunbar, WV 25064

Vendor's Company Name: Whittington Fence Co.

Vendor's Address: 402 Coopers Drive  
Charleston WV 25302

Phone Number: 304-935-4826

Fax Number: 304-935-4828

Email Address: gregwhittington35@yahoo.com

Total Bid Amount: Fifty eight thousand five hundred  
seventy two dollars and twenty-two cents

\$ 58,572.22  
(Bid to be written in words and numbers.)

NA

Agency \_\_\_\_\_  
REQ.P.O.# \_\_\_\_\_

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, \_\_\_\_\_  
of \_\_\_\_\_, \_\_\_\_\_, as Principal, and \_\_\_\_\_  
of \_\_\_\_\_, \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_  
with its principal office in the City of \_\_\_\_\_, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligees, in the penal sum of \_\_\_\_\_ (\$ \_\_\_\_\_) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

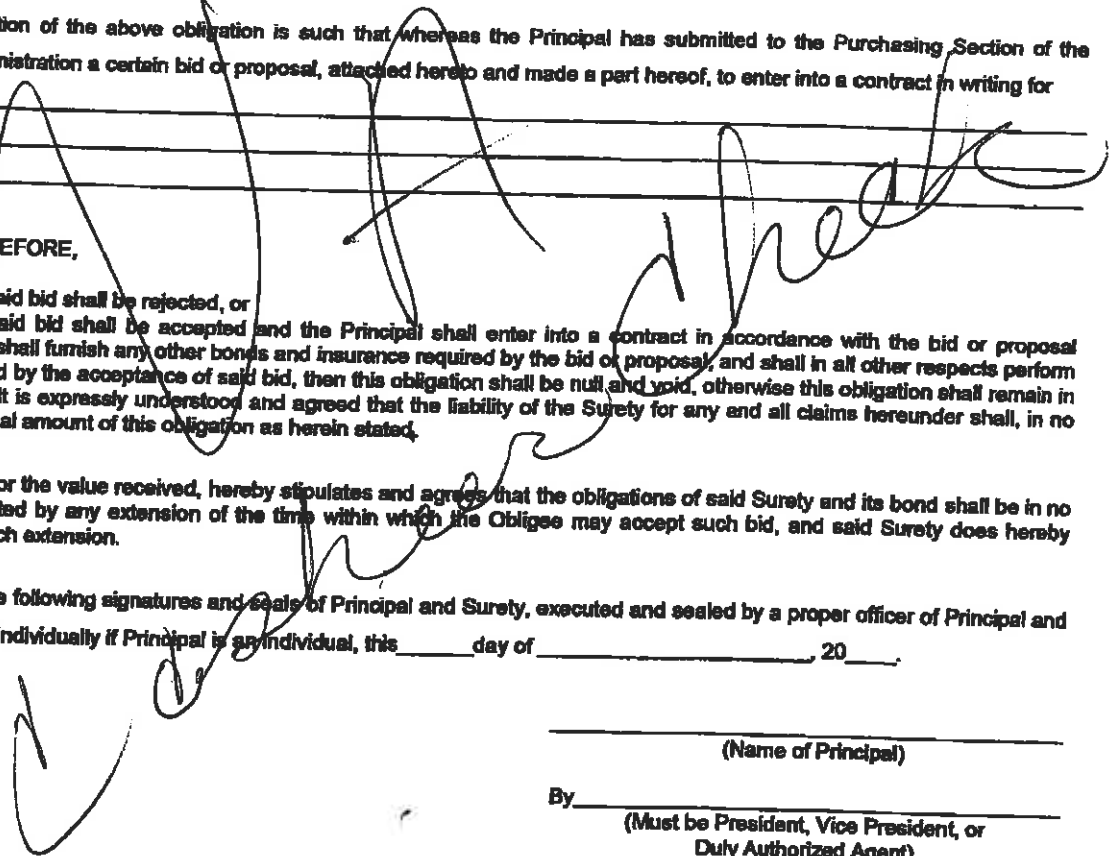
NOW THEREFORE,

- (a) if said bid shall be rejected, or
- (b) if said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligees may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Principal Seal



\_\_\_\_\_  
(Name of Principal)

By \_\_\_\_\_  
(Must be President, Vice President, or  
Duly Authorized Agent)

\_\_\_\_\_  
(Title)

Surety Seal

\_\_\_\_\_  
(Name of Surety)

\_\_\_\_\_  
Attorney-in-Fact

**IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.**



State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,  
COUNTY OF Kanawha, TO-WIT:

I, Greg Whittington, after being first duly sworn, depose and state as follows:

1. I am an employee of Whittington Fence Co. Inc.; and,  
(Company Name)
2. I do hereby attest that Whittington Fence Co. Inc.  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D.**

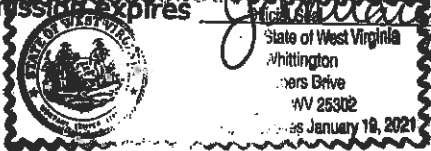
The above statements are sworn to under the penalty of perjury.

Printed Name: Greg Whittington  
 Signature: [Handwritten Signature]  
 Title: U.P.  
 Company Name: Whittington Fence Co. Inc  
 Date: 11/28/16

Taken, subscribed and sworn to before me this 28 day of Nov., 2016.

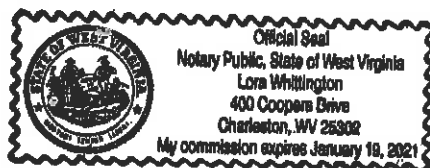
By Commission Expires January 19, 2021

(Seal)



Lora Whittington  
(Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**



STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Whittington Fence Co. Inc

Authorized Signature: [Signature] Date: 11/28/16

State of WV

County of Kanawha, to-wit:

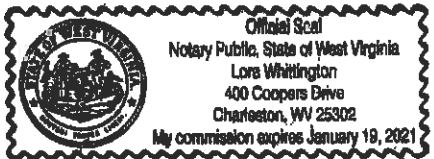
Taken, subscribed, and sworn to before me this 28 day of NOV., 2016

My Commission expires January 19, 2021.

**AFFIX SEAL HERE**

**NOTARY PUBLIC** Lora Whittington

*Purchasing Affidavit (Revised 08/01/2015)*





WHITFEN-01

ADMI

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Innovative Insurance Solutions LLC 113 Goff Mountain Road Cross Lanes, WV 25313	<b>CONTACT NAME:</b> Kristina Brooks <b>PHONE (A/C, No, Ext):</b> (304) 776-1111 <b>E-MAIL ADDRESS:</b> kristina@iisilc.net	<b>FAX (A/C, No):</b> (304) 776-1142
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  Whittington Fence 402 Coopers Drive Big Chimney, WV 25302	<b>INSURER A:</b> Liberty Mutual Mutual	
	<b>INSURER B:</b> Brickstreet Mutual Insurance Company	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER: 003**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		BKS57378140	06/18/2016	06/18/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea. occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAS57378140	06/18/2016	06/18/2017	COMBINED SINGLE LIMIT (Ea. accident) \$ 1,000,000 BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO57378140	06/18/2016	06/18/2017	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WCB1022294	01/01/2016	01/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Workers Comp contains Broad Form.

WV State Agency for Surplus Property and their Indemnities are named as additional insured with respect to the General Liability Policy.

### CERTIFICATE HOLDER

### CANCELLATION

WV State Agency for Surplus Property  
2700 Charles Avenue  
Dunbar, WV 25064

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Kristina Brooks*

# CONTRACTOR LICENSE

Authorized by the

**West Virginia Contractor Licensing Board**

**Number:** WV050761

**Classification:**

GENERAL BUILDING

WHITTINGTON FENCE COMPANY INC  
DBA WHITTINGTON FENCE COMPANY INC  
400 COOPERS DRIVE  
CHARLESTON, WV 25302

**Date Issued**

APRIL 18, 2015

**Expiration Date**

APRIL 18, 2016

  
\_\_\_\_\_  
Authorized Company Signature

  
\_\_\_\_\_  
Chair, West Virginia Contractor  
Licensing Board

**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.







WHITFEN-01

ADMI

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Innovative Insurance Solutions LLC 113 Goff Mountain Road Cross Lanes, WV 25313	<b>CONTACT NAME:</b> Kristina Brooks	
	<b>PHONE (A/C, No, Ext):</b> (304) 776-1111	<b>FAX (A/C, No):</b> (304) 776-1142
	<b>E-MAIL ADDRESS:</b> kristina@iislhc.net	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
<b>INSURED</b>  Whittington Fence 402 Coopers Drive Big Chlmney, WV 25302	<b>INSURER A:</b> Brickstreet Mutual Insurance Company	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

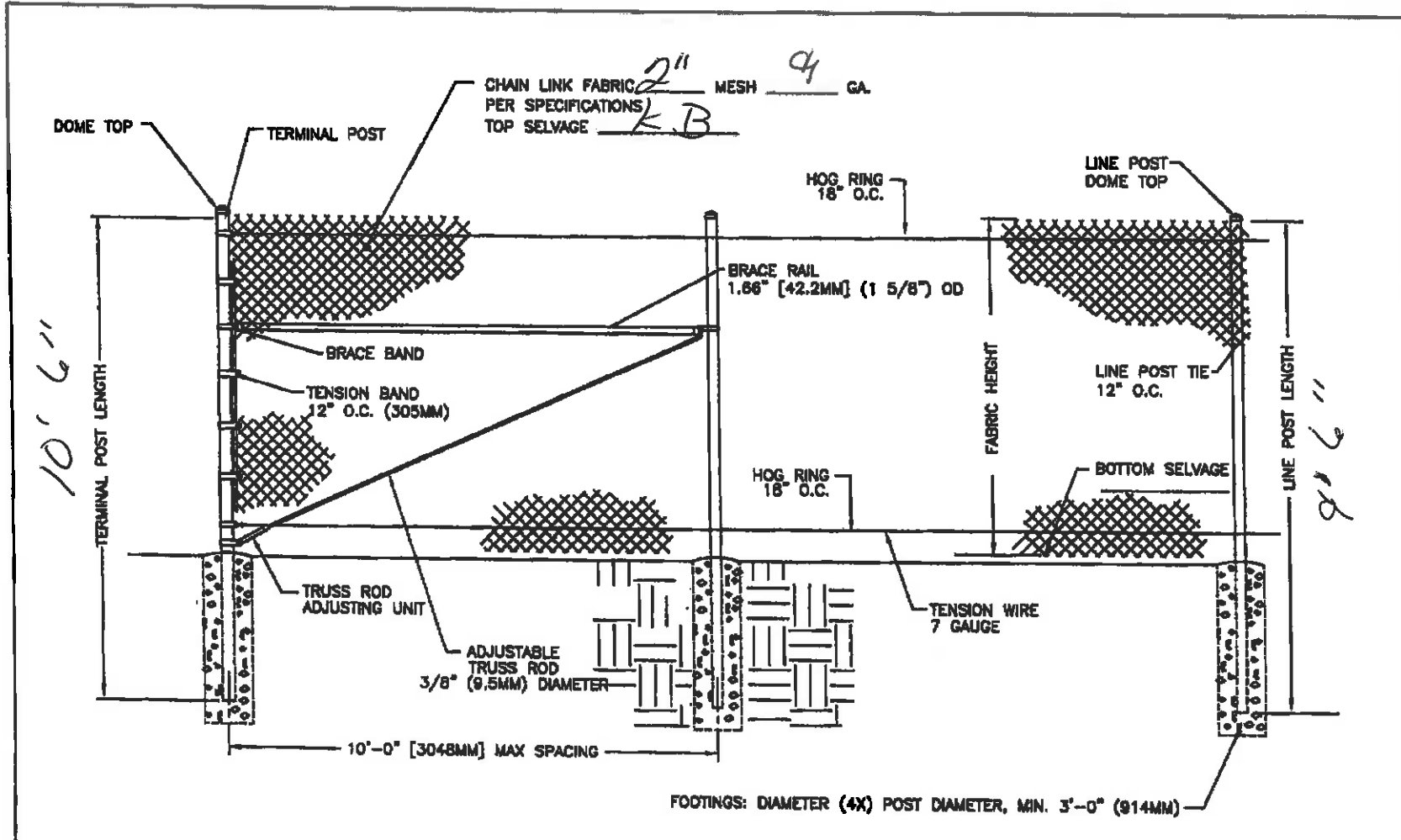
**COVERAGES**      **CERTIFICATE NUMBER: 002**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea. occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRE AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea. accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
<b>A</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in WV) If yes, describe under DESCRIPTION OF OPERATIONS below	<b>Y/N</b> <b>N</b>	<b>N/A</b>	<b>WCB1022294</b>	<b>01/01/2016</b>	<b>01/01/2017</b>	<input checked="checked" type="checkbox"/> PER STATUTE <input checked="checked" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
CONTAINS BROAD FORM

<b>CERTIFICATE HOLDER</b>  WV State Agency for Surplus Property 2700 Charles Avenue Dunbar, WV 25064	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> <i>Kristina Brooks</i>



Chain Link Fence Manufacturers Institute  
 10015 Old Columbia Rd. Suite B 215  
 Columbia, MD. 21046

TYPICAL FENCE SECTION

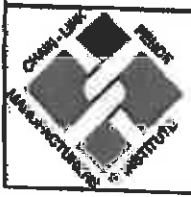
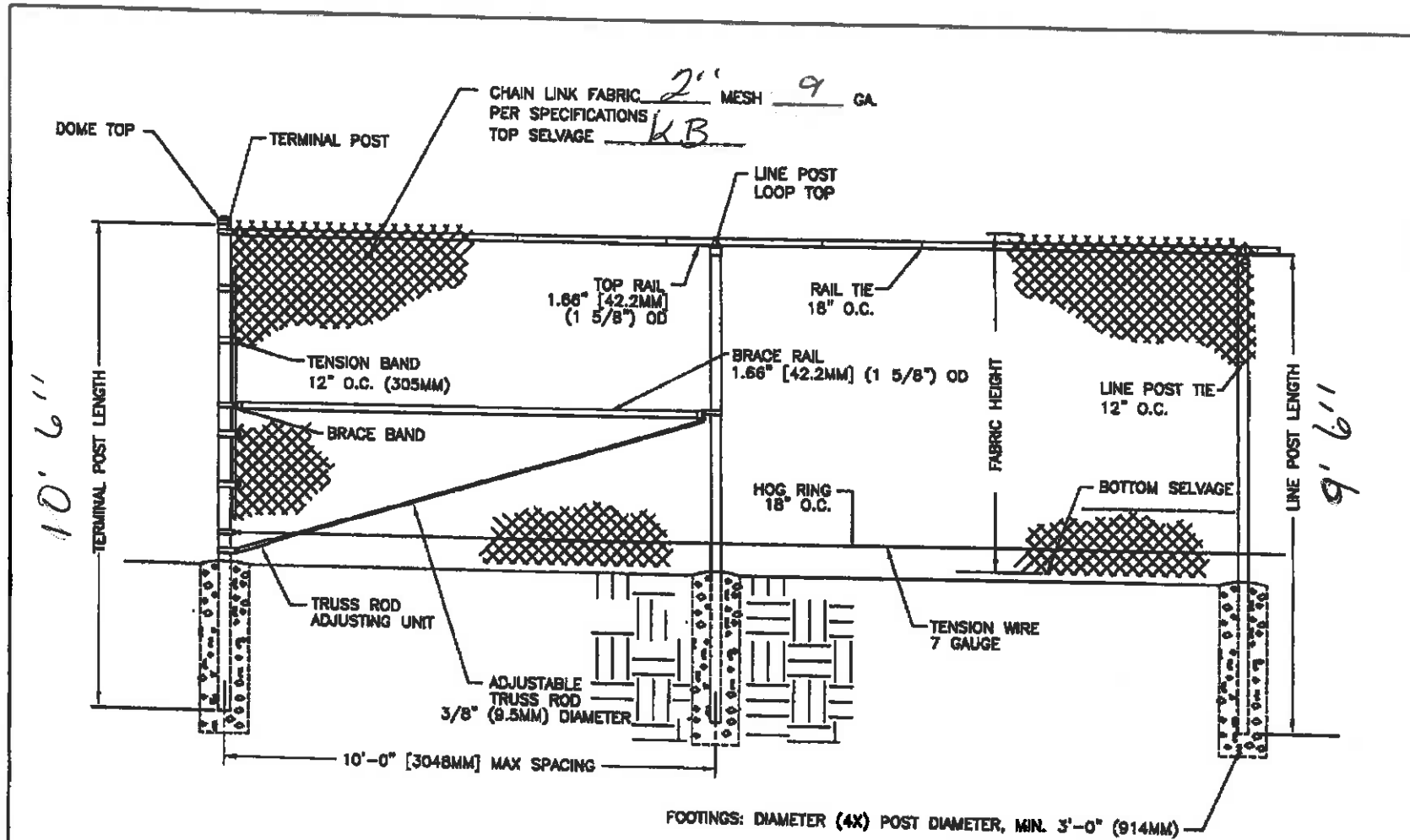
TYPICAL FENCE ELEVATION  
 TRUSSED BRACE RAIL  
 W/ TOP & BOTTOM TENSION WIRE

BY: ART  
 DATE: 02/11/10

CLFMI

CLO

SCALE: 1:40



Chain Link Fence Manufacturers Institute  
 10015 Old Columbia Rd. Suite B 215  
 Columbia, MD. 21046

TYPICAL FENCE SECTION

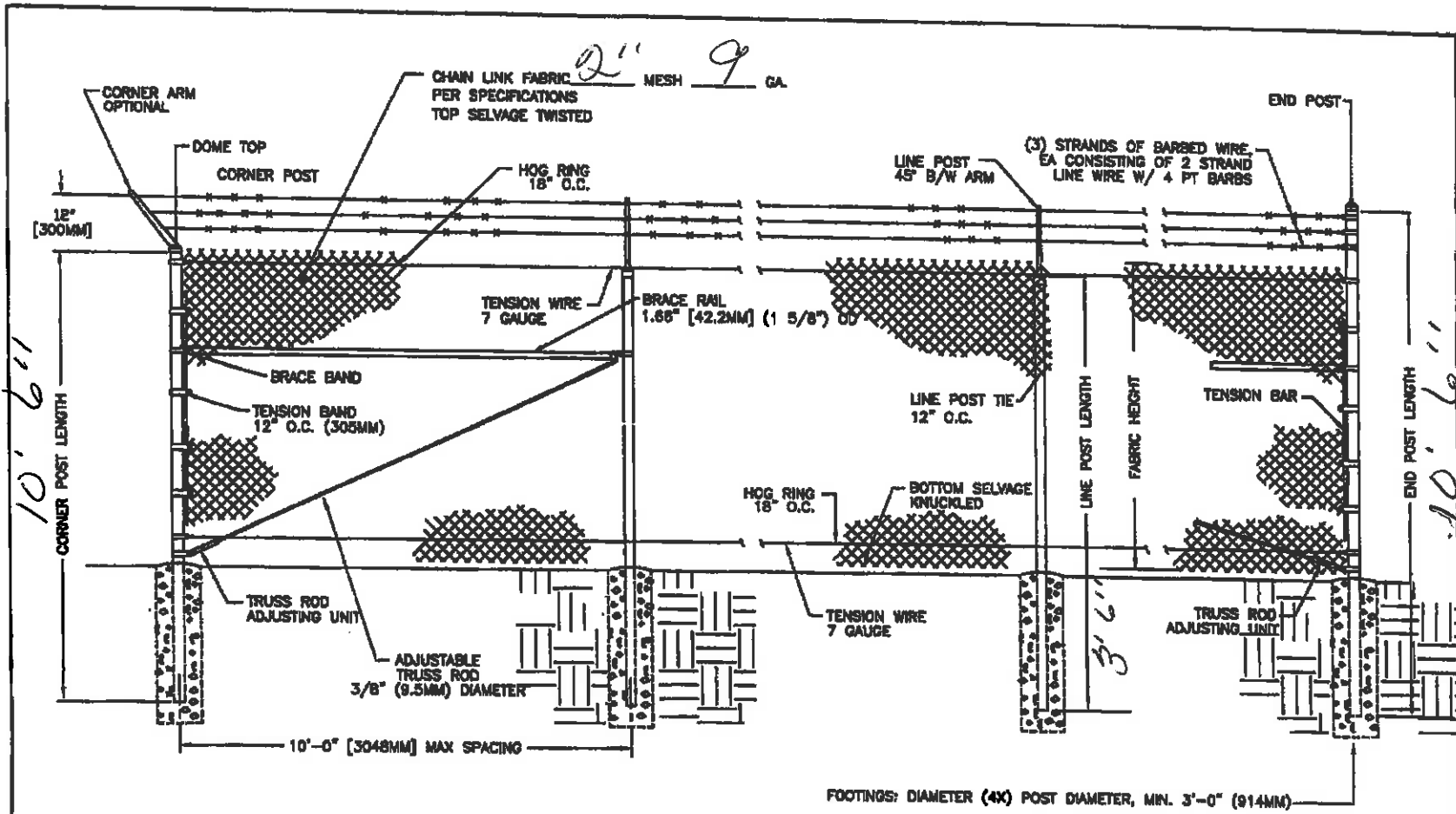
CLFMI

CLT

TYPICAL FENCE ELEVATION  
 TOP RAIL / TRUSSED BRACE RAIL  
 WITH BOTTOM TENSION WIRE

BY: ART  
 DATE: 02/11/10

SCALE: 1:40



12



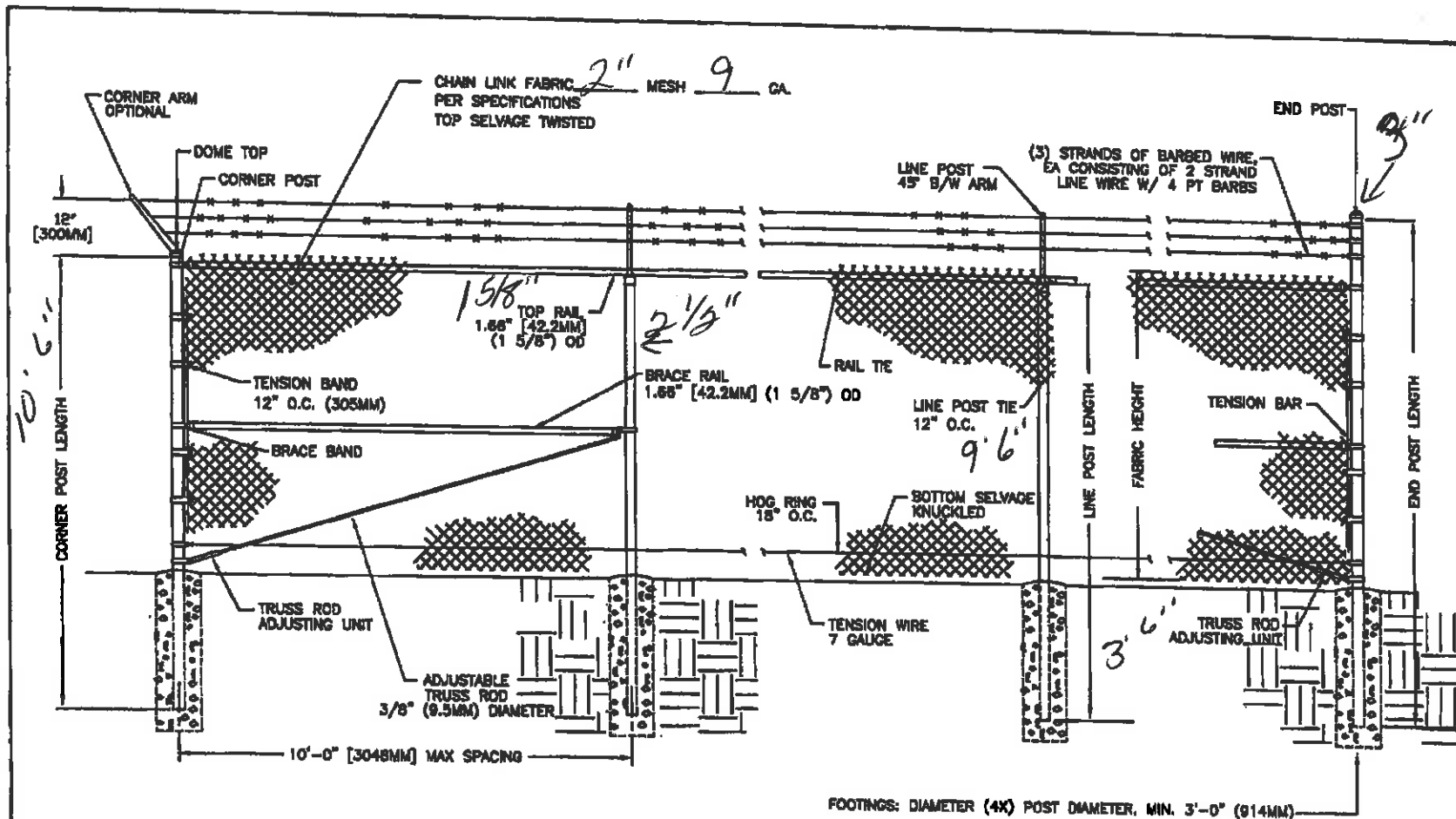
Chain Link Fence Manufacturers Institute  
 10015 Old Columbia Rd. Suite B 215  
 Columbia, MD. 21046

### TYPICAL FENCE SECTION

TYPICAL FENCE ELEVATION  
 TRUSSED BRACE RAIL  
 3 STRANDS BARBED WIRE  
 W/ TOP & BOTTOM TENSION WIRE

BY: ART  
 DATE: 08/11/10

CLFMI  
 CLOA  
 SCALE: 1:40



13



Chain Link Fence Manufacturers Institute  
 10015 Old Columbia Rd. Suite B 215  
 Columbia, MD. 21046

### TYPICAL FENCE SECTION

TYPICAL FENCE ELEVATION  
 TOP RAIL / TRUSSED BRACE RAIL  
 3 STRANDS BARBED WIRE  
 WITH BOTTOM TENSION WIRE

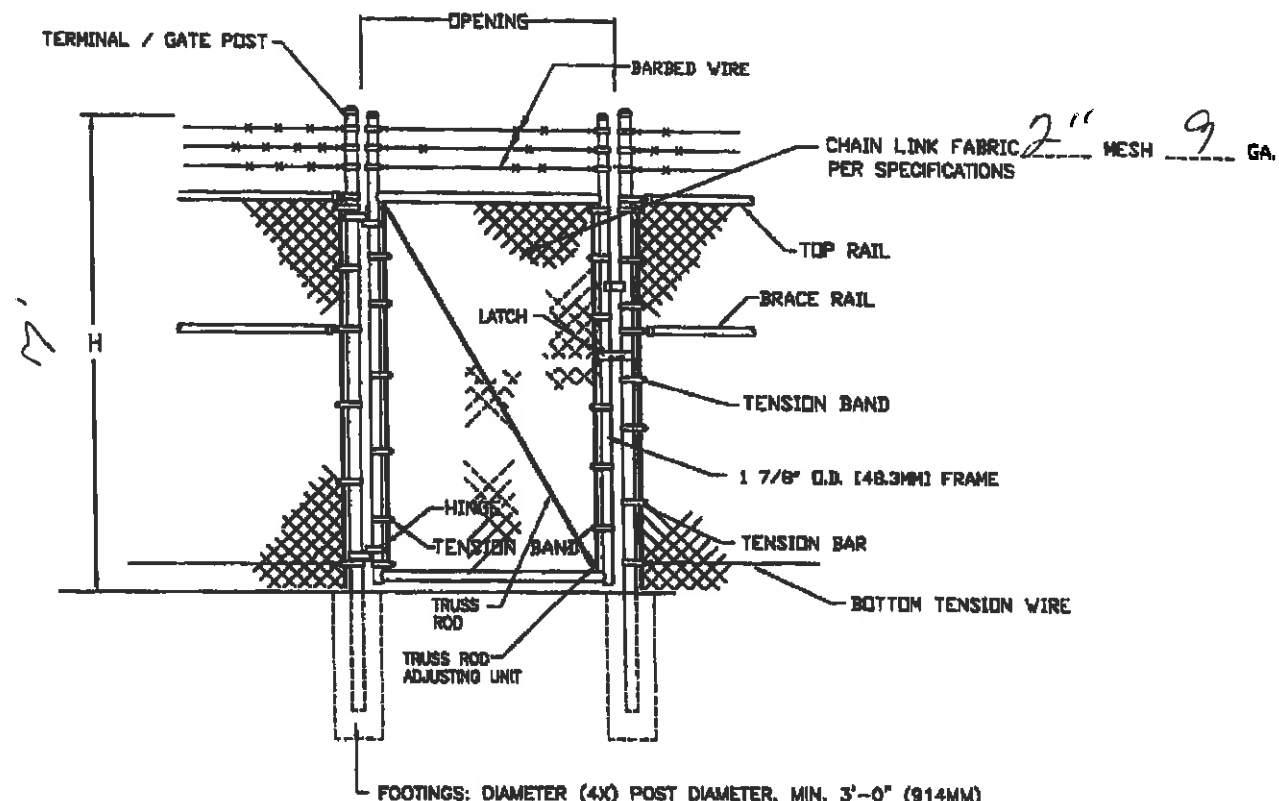
BY: ART  
 DATE: 02/11/10

CLFMI

CLTA

SCALE:

1:40



FOOTINGS: DIAMETER (4X) POST DIAMETER, MIN. 3'-0" (914MM)


**NOTE:**

- 1. VERTICAL AND HORIZONTAL MEMBERS MAXIMUM 8' O.C.

GATE PLAN

NOM HEIGHT (H)
6'-0" OR 6+1=7'
7'-0" OR 7+1=8'
8'-0" OR 8+1=9'

14



Chain Link Fence Manufacturers Institute  
 10015 Old Columbia Rd. Suite B 215  
 Columbia, MD. 21046

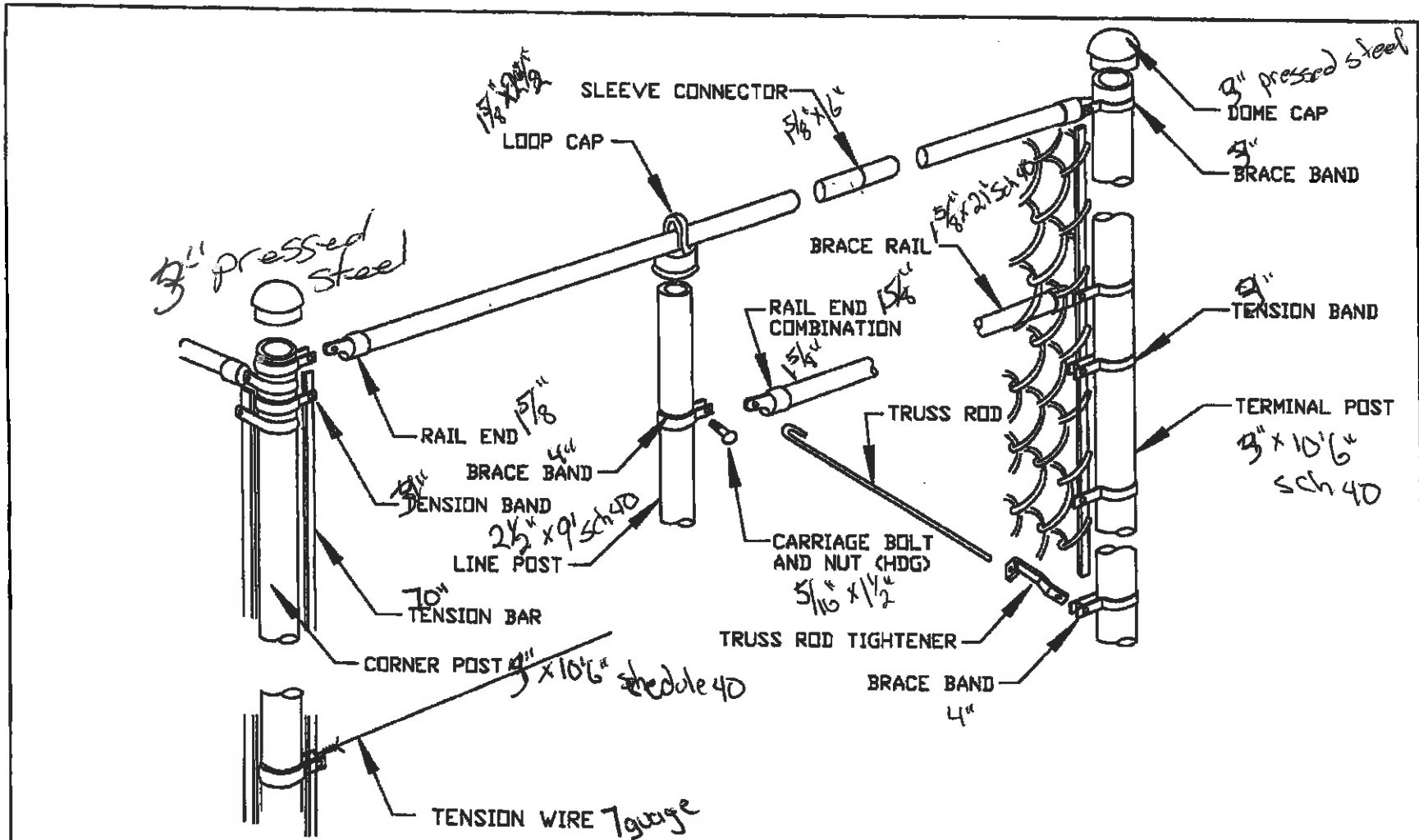
**TYPICAL SINGLE SWING GATE**

3 STRANDS BARBED WIRE (OPTIONAL)

BY: ART  
 DATE: 02/11/10

**CLEMI**  
 CLGA-1

SCALE: 1:40



Chain Link Fence Manufacturers Institute  
 10015 Old Columbia Rd. Suite B 215  
 Columbia, MD. 21046

### TYPICAL FENCE SECTION

TOP RAIL / TRUSSED BRACE RAIL  
 WITH BOTTOM TENSION WIRE  
 DETAILS

COMPILED BY: ART

DATE 02-11-10

CLFMI

DETAILS

SCALE:

1/4" = 1'

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.:** \_\_\_\_\_

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Whittington Fence Co.  
Company

[Signature]  
Authorized Signature

12/6/16  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012





Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 09 - Construction

Proc Folder: 264856

Doc Description: Addendum No.02, Surplus Property Perimeter Fence Project

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2016-11-28	2016-12-06 13:30:00	CRFQ 0214 SUR1700000001	3

**BID RECEIVING LOCATION**

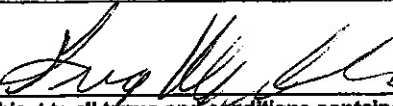
BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

**FOR INFORMATION CONTACT THE BUYER**

Guy Nisbet  
 (304) 558-2596  
 guy.l.nisbet@wv.gov

Signature X  FEIN # 46-0972114 DATE

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

**Addendum**

Addendum No.02 issued to publish and distribute the attached information to the vendor community.

\*\*\*\*\*

**Request for Quotation**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia State Agency, Surplus Property to establish a one-time construction contract for the removal of all components of the existing chain link fence system. Clear area for and install new chain link fence and gates at the Surplus Property facility located at 2700 Charles Ave. Dunbar, WV. 25064, per the bid requirements, specifications, terms and conditions that are apart of this solicitation as attached.hereeto.

BUYER TO	SHIP TO
ADMINISTRATIVE SERVICES MANAGER DEPARTMENT OF ADMINISTRATION SURPLUS PROPERTY 2700 CHARLES AVE DUNBAR WV25064-2236 US	ADMINISTRATIVE SERVICES MANAGER DEPARTMENT OF ADMINISTRATION SURPLUS PROPERTY 2700 CHARLES AVE DUNBAR WV 25064 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Grubbing, Removal & Fence Installation + labor and materials	0.00000			

Comm Code	Manufacturer	Specification	Model #
72000000			

**Extended Description :**

Supply labor, materials, equipment and all associated costs to remove existing fence, clearing of area for new fence, install new perimeter fencing gates and all associated hardware around the WV State Agency for Surplus Property facility located at 2700 Charles Avenue, Dunbar.

**SOLICITATION NUMBER:** CRFQ 0214 SUR1700000001

**Addendum Number:** No.02

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. Attachment of Vendor submitted questions and Agency responses.
2. attachment of drawing Exhibit J

No other Changes.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# Whittington Fence Company

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Greg Whittington  
Fence Division, Chief Estimator  
Whittington Fence Company  
Phone: (304) 935-4826  
FAX: (304) 935-4828

State of West Virginia Purchasing Division  
2019 Washington Street, East  
Charleston, WV 25305  
Guty Nisbit  
Fax: 304-558-4115

Install approximately 1887' of 6' x 9 g chain link fence including an aluminum slide gate and 1) 4' wide x 6' (+1) man gate along with removal of old fence and grubbing, as discussed at the prebid meeting. This price includes all material and labor to complete this project.

*\$58,572.22*

Terns: Net 30 days

Thank You  
Greg Whittington

Whittington Fence Company

REMITTER 2093-9

BANK ASSOCIAT Big Chimney

BRANCH NAME (304) 965-8100

BRANCH TELEPHONE #



@ your service™

PARKERSBURG, WV 26101

Member FDIC

November 28, 2016

DATE

PAY

TO THE ORDER OF \*State of WV Purchasing Division\*

\*\*\*\*\*2,928.61

\$

Purchaser Notification: In the event this check is lost, stolen, or destroyed, a notarized affidavit and 90-day waiting period will be required prior to replacement or refund.

TWO THOUSAND NINE HUNDRED TWENTY EIGHT DOLLARS AND SIXTY ONE CENTS

VOID OVER

\*\*\*\*\*2,928.61

OFFICIAL BANK CHECK

*Dennis L. Parsons*

AUTHORIZED SIGNATURE