

NOTICE

Please note that this bid from RT Rogers Oil Company Inc. for SWC17*12 was received at the Purchasing Division office prior to the established bid opening date and time on February 22, 2017, as indicated in the attached documentation, but was not loaded properly at the public bid opening. This bid has since been loaded and is now posted.



Diane Holley-Brown
Assistant Purchasing Director



February 23, 2017

02/22/2017 13:30 Public Bid Reading

BACKGROUND

Solicitations and solicitation responses are maintained in Vendor Self Service (VSS) and the wvOASIS Financial System by a cycle of synchronizing interfaces which run at intervals through the day.

ISSUE

At the 02/22/2017 13:30 Bid Closing, Purchasing Division staff noted the completion of the VSS sync cycle and proceeded with the public reading of solicitation responses. At the time, the Purchasing Division staff observed that there were no electronic solicitation responses (ESRs), and the public bid reading was concluded. However, looking in each procurement folder later, Purchasing Division staff noted multiple ESRs were received.

ANALYSIS

At the conclusion of the VSS sync, an automatic batch process runs to link ESR documents to the procurement folder. The linking occurs quickly and is unnoticeable for a typical cycle. However, due to a large volume of ESRs and their corresponding attachments, the linking process was not completed until several minutes after the Public Bid Reading.

CONCLUSION

The list of ESR documents below were all submitted by the vendors in VSS prior to the solicitation closing date and time of 02/22/2017 13:30, and should be included in the evaluation of bids by Purchasing Division staff. Furthermore, wvOASIS staff will modify the VSS sync cycle to ensure that the linking process is complete prior to displaying such information to procurement users.

SR_DOC_ID	SO_DOC_CD	SO_DOC_DEPT	SO_DOC_ID
ESR02061700000003648	CRFQ	0210	ISC1700000016
ESR02211700000003976	CRFQ	0210	ISC1700000016
ESR02221700000003985	CRFQ	0210	ISC1700000016
ESR02201700000003937	CRFQ	0211	GSD1700000012
ESR02141700000003810	CRFQ	0212	SWC1700000011
ESR02221700000003986	CRFQ	0212	SWC1700000011
ESR02221700000003991	CRFQ	0212	SWC1700000011
ESR02211700000003964	CRFQ	0212	SWC1700000011
ESR02201700000003932	CRFQ	0212	SWC1700000012
ESR02211700000003958	CRFQ	0212	SWC1700000012
ESR02211700000003948	CRFQ	0212	SWC1700000012
ESR02221700000003984	CRFQ	0212	SWC1700000012
ESR02221700000003983	CRFQ	0608	COR1700000006
ESR02221700000003990	CRFQ	0608	COR1700000006



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Jump to: Home Personalize Accessibility App Help About

Welcome, Lu Anne Cottrill

Procurement | Budgeting | Accounts Receivable | Accounts Payable

Solicitation Response(SR) | Dept: 0212 | ID: ESR02211700000003958 | Ver.: 1 | Function: New | Phase: Final | Modified by batch , 02/22/2017

Header 2

List View

General Information | Contact | Default Values | Discount | Document Information

Procurement Folder: 301638

Procurement Type: Statewide MA (Open End)

Vendor ID:

Legal Name: R T ROGERS OIL COMPANY INC

Alias/DBA:

Total Bid: \$0.00

Response Date:

Response Time:

SO Doc Code: CRFQ

SO Dept: 0212

SO Doc ID: SWC1700000012

Published Date: 2/14/17

Close Date: 2/22/17

Close Time: 13:30

Status: Closed

Solicitation Description:

Total of Header Attachments: 2

Total of All Attachments: 2



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder : 301638

Solicitation Description : Addendum No.01 - FuelTT 17 Statewide Contract

Proc Type : Statewide MA (Open End)

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-02-22 13:30:00	SR 0212 ESR02211700000003958	1

VENDOR

000000203180

R T ROGERS OIL COMPANY INC

Solicitation Number: CRFQ 0212 SWC1700000012

Total Bid : \$0.00

Response Date: 2017-02-21

Response Time: 12:21:03

Comments:

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham

(304) 558-2157

brittany.e.ingraham@wv.gov

Signature on File

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

FUELTT 17 VENDOR QUOTE SHEET

VENDOR:						
DISTRICT	FUEL TYPE	Terminal Location Fuel is to be pulled from	Six Month's ESTIMATED NEEDS (gals.)	OPIS Hypothetical Terminal Cost	Fixed Firm Markup Gallon from OPIS	Extended Cost
ONE	Unleaded Gasoline/E 10	Charleston	201,000	2.250	0.1088	474,118.80
	No. 2 Diesel		50,000	2.310	0.1177	121,385.00
	No. 2 Diesel w/ Winter add.		170,000	2.310	0.1377	416,109.00
					Total District One	1,011,612.80
TWO	Unleaded Gasoline/E 10	Ashland	214,000	2.250	0.1186	506,880.40
	No. 2 Diesel		33,000	2.310	0.1293	80,496.90
	No. 2 Diesel w/ Winter add.		120,000	2.310	0.1293	292,716.00
					Total District Two	880,093.30
THREE	Unleaded Gasoline/E 10	Marietta	166,000	2.250	0.1392	396,607.20
	No. 2 Diesel		63,000	2.310	0.1485	154,885.50
	No. 2 Diesel w/ Winter add.		181,000	2.310	0.1485	444,988.50
					Total District Three	996,481.20
FOUR	Unleaded Gasoline/E 10	Pittsburgh	243,000	2.250	0.1584	585,241.20
	No. 2 Diesel		87,000	2.310	0.1693	215,699.10
	No. 2 Diesel w/ Winter add.		245,000	2.310	0.1693	607,428.50
					Total District Four	1,408,368.80
FIVE	Unleaded Gasoline/E 10	Altoona	167,000	2.250	0.1795	405,726.50
	No. 2 Diesel		55,000	2.310	0.1871	137,340.50
	No. 2 Diesel w/ Winter add.		143,000	2.310	0.1871	357,085.30
	No. 2 Heating**		25,500	2.571	0.0129	65,889.45
					Total District Five	966,041.75
SIX	Unleaded Gasoline/E 10	Pittsburgh	127,000	2.250	0.1568	305,663.60
	No. 2 Diesel		52,000	2.310	0.1694	128,928.80
	No. 2 Diesel w/ Winter add.		110,000	2.310	0.1694	272,734.00
					Total District Six	707,326.40
SEVEN	Unleaded Gasoline/E 10	Marietta	207,000	2.250	0.1492	496,634.40
	No. 2 Diesel		98,000	2.310	0.1587	241,932.60
	No. 2 Diesel w/ Winter add.		184,000	2.310	0.1587	454,240.80
					Total District Seven	1,192,807.80

Exhibit A

EIGHT	Unleaded Gasoline/E 10	Marietta	126,000	2.250	0.1592	303,559.20
	No. 2 Diesel		58,000	2.310	0.1684	143,747.20
	No. 2 Diesel w/ Winter add.		170,000	2.310	0.1684	421,328.00
	No. 1 Heating/Kerosene**		12,000	2.571	0.0129	31,006.80
	No. 2 Heating**		440,000	2.571	0.0129	1,136,916.00
					Total District Eight	2,036,557.20
NINE	Unleaded Gasoline/E 10	Charleston	173,000	2.250	0.1397	413,418.10
	No. 2 Diesel		75,000	2.310	0.1493	184,447.50
	No. 2 Diesel w/ Winter add.		210,000	2.310	0.1493	516,453.00
	No. 2 Heating**		20,000	2.571	0.0129	51,678.00
					Total District Nine	1,165,996.60
TEN	Unleaded Gasoline/E 10	Charleston	214,000	2.250	0.1475	513,065.00
	No. 2 Diesel		68,000	2.310	0.1591	167,898.80
	No. 2 Diesel w/ Winter add.		145,000	2.310	0.1791	360,919.50
					Total District Ten	1,041,883.30

****Quantities represent other Agency Estimated Quantities**

Minimum gallonage for T/T delivery: _____ 8000 _____

Able to split deliveries between multiple locations? YES ☒ NO _____

Minimum Qty: T/W delivery for 2 locations within 20 mile proximity: _____ 8000 _____ Gals.

Minimum Qty: T/T delivery for 4 locations within 30 mile proximity (upcharge): _____ 8000 Gal; \$125/Location _____

Emergency Delivery Fee (upcharge): _____ \$250.00 _____

Terminal Abbreviations:

Altoona, PA - APA	Fairfax, VA - FVA
Ashland, KY - AKY	Marietta, OH - MOH
Charleston, WV - CWV	Pittsburgh, PA - PPA
Roanoke, VA - RVA	

Vendor Contact/Coordinator: _____ Matt Burdette _____

Telephone Number: _____ 304-466-1733 _____

Fax Number: _____ 304-466-1735 _____

Signature/Date:  PRESIDENT 2/20/17



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
17 - Fuels

Proc Folder: 301638

Doc Description: FuelTT 17 Statewide Contract

Proc Type: Statewide MA (Open End)

Date Issued	Solicitation Closes	Solicitation No	Version
2017-02-09	2017-02-22 13:30:00	CRFQ 0212 SWC1700000012	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON
US

WV 25305

VENDOR

Vendor Name, Address and Telephone Number:

RT ROGERS OIL Co., INC.
153 GRACE ST.
HINTON, WV 25951

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham
(304) 558-2157
brittany.e.ingraham@wv.gov

Signature X

FEIN # 550575547

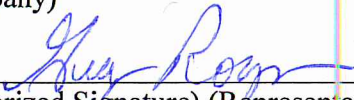
DATE 2/20/17

All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Name, Title)	MATT BURDETTE, SALES ASSOCIATE
(Printed Name and Title)	153 GRACE ST. HINTON, WV 25951
(Address)	304-466-1733 304-466-1735
(Phone Number) / (Fax Number)	mburdette@rtrogers.com
(email address)	

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

(Company)	RT ROGERS OIL CO., INC.
(Authorized Signature) (Representative Name, Title)	
(Printed Name and Title of Authorized Representative)	GREG ROGERS, PRESIDENT
(Date)	2/20/17
(Phone Number) (Fax Number)	304-466-1733 304-466-1735

7.2.3 Any other remedies available in law or equity.

8. MISCELLANEOUS:

- 8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 8.4 SAMPLING, INSPECTION, and TESTS:** Sampling, inspection and testing shall be in accordance with Federal Specifications to obtain a fuel which meets the detailed requirements as specified and determined in the Department of Highway Laboratory. No allowances shall be made for any reproducibility factors in the prescribed test methods. The supplier will allow samples to be taken prior to discharging of product into localities tanks. Samples will be taken without prior notices.
- 8.5 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager:

MATT BURDETTE

Telephone Number:

304 - 466 - 1733

Fax Number:

304 - 466 - 1735

Email Address:

mburdette@rtrogers.com

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

- ☐ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
☒ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;
☐ Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,
☐ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

2. Application is made for 2.5% vendor preference for the reason checked:

- ☒ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

3. Application is made for 2.5% vendor preference for the reason checked:

- ☐ Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,

4. Application is made for 5% vendor preference for the reason checked:

- ☒ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- ☐ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- ☐ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

- ☐ Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: RT ROGERS OIL CO., INC.

Signed: [Signature]

Date: 2/20/17

Title: PRESIDENT

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: RT ROGERS OIL Co., INC.

Authorized Signature: *Ray Rogers* Date: 2/20/17

State of WV

County of Summers, to-wit:

Taken, subscribed, and sworn to before me this 20th day of Feb, 2017

My Commission expires May 26, 2020

AFFIX SEAL HERE

NOTARY PUBLIC

Patricia A Hartwell



Purchasing Affidavit (Revised 08/01/2015)



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
17 – Fuels

Proc Folder: 301638

Doc Description: Addendum No.01 - Fuel TT 17 Statewide Contract

Proc Type: Statewide MA (Open End)

Date Issued	Solicitation Closes	Solicitation No	Version
2017-02-14	2017-02-22 13:30:00	CRFQ 0212 SWC1700000012	2

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV

25305

US

VENDOR

Vendor Name, Address and Telephone Number:

RT ROGERS OIL CO., INC.
153 GRACE ST.
HINTON, WV 25951
304-466-1733

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham

(304) 558-2157

brittany.e.ingraham@wv.gov

Signature X

FEIN #

550575547

DATE

2/20/17

All offers subject to all terms and conditions contained in this solicitation

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

RT ROGERS OIL CO., INC.

Company

Greg Ray Pro.

Authorized Signature

2/20/17

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
 Revised 6/8/2012