



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 4

List View

General Information | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#)

Procurement Folder: 244612

Procurement Type: Central Master Agreement

Vendor ID: 000000120214

Legal Name: CDI CORP

Alias/DBA:

Total Bid: \$1,204,680.00

Response Date: 12/07/2016

Response Time: 22:14

SO Doc Code: CRFQ

SO Dept: 0210

SO Doc ID: ISC1700000010

Published Date: 11/28/16

Close Date: 12/8/16

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum #2 Technical Staffing Services (OT1717)

Total of Header Attachments: 4

Total of All Attachments: 4

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	IT Project Coordinator/Business Analyst	2000.00000	HOUR	\$46.300000	\$92,600.00

Comm Code	Manufacturer	Specification	Model #
80101604			

Extended Description : IT Project Coordinator/Business Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	IT Project Manager	2000.00000	HOUR	\$63.860000	\$127,720.00

Comm Code	Manufacturer	Specification	Model #
80101600			

Extended Description : IT Project Manager

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Senior IT Project Manager	2000.00000	HOUR	\$75.800000	\$151,600.00

Comm Code	Manufacturer	Specification	Model #
80101600			

Extended Description : Senior IT Project Manager

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Microsoft Office Specialist Trainer	2000.00000	HOUR	\$32.740000	\$65,480.00

Comm Code	Manufacturer	Specification	Model #
80101507			

Extended Description : Microsoft Office Specialist Trainer

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Cyber Security Auditor	2000.00000	HOUR	\$82.800000	\$165,600.00

Comm Code	Manufacturer	Specification	Model #
80101507			

Extended Description :	Cyber Security Auditor
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Firewall Administrator	2000.00000	HOUR	\$55.200000	\$110,400.00

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description :	Firewall Administrator
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Network Engineer	2000.00000	HOUR	\$59.340000	\$118,680.00

Comm Code	Manufacturer	Specification	Model #
80111610			

Extended Description :	Network Engineer
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	VoIP Engineer	2000.00000	HOUR	\$59.340000	\$118,680.00

Comm Code	Manufacturer	Specification	Model #
80101507			

Extended Description :	VoIP Engineer
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Windows Server System Administrator	2000.00000	HOUR	\$52.440000	\$104,880.00

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description : Windows Server System Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	RedHat Linux Server System Administrator	2000.00000	HOUR	\$74.520000	\$149,040.00

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description : RedHat Linux Server System Administrator



Purchasing Divison
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 34 – Service - Prof

Proc Folder: 244612

Doc Description: Addendum #1 Technical Staffing Services (OT1717)

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-11-10	2016-12-01 13:30:00	CRFQ 0210 ISC1700000010	2

BID RECEIVING LOCATION			
BID CLERK			
DEPARTMENT OF ADMINISTRATION			
PURCHASING DIVISION			
2019 WASHINGTON ST E			
CHARLESTON	WV	25305	
US			

VENDOR
Vendor Name, Address and Telephone Number:

FOR INFORMATION CONTACT THE BUYER
Stephanie L Gale (304) 558-8801 stephanie.l.gale@wv.gov

Signature X	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum #1 issued to:

1. Correct date of technical questions deadline in the Terms and Conditions to 11/21/2016.

End of Addendum #1

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	IT Project Coordinator/Business Analyst	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101604			

Extended Description :

IT Project Coordinator/Business Analyst

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	IT Project Manager	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101600			

Extended Description :

IT Project Manager

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Senior IT Project Manager	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101600			

Extended Description :
Senior IT Project Manager

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Microsoft Office Specialist Trainer	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101507			

Extended Description :
Microsoft Office Specialist Trainer

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Cyber Security Auditor	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101507			

Extended Description :
Cyber Security Auditor

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Firewall Administrator	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description :
Firewall Administrator

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Network Engineer	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80111610			

Extended Description :
Network Engineer

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	VoIP Engineer	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101507			

Extended Description :
VoIP Engineer

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Windows Server System Administrator	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description :
Windows Server System Administrator

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	RedHat Linux Server System Administrator	2000.00000	HOUR		

<u>Comm Code</u>	<u>Manufacturer</u>	<u>Specification</u>	<u>Model #</u>
80111609			

Extended Description :

RedHat Linux Server System Administrator

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions Due	2016-11-21

ISC1700000010	Document Phase Draft	Document Description Addendum #1 Technical Staffing Services (OT1717)	Page 7 of 7
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

SOLICITATION NUMBER: CRFQ ISC1700000010
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To clarify that the vendor question deadline is November 21, 2016

No other changes at this time

Bid opening remains December 1, 2016 at 1:30 PM EST

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ISC1700000010

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012



Purchasing Divison
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 34 – Service - Prof

Proc Folder: 244612

Doc Description: Addendum #2 Technical Staffing Services (OT1717)

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-11-28	2016-12-08 13:30:00	CRFQ 0210 ISC1700000010	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

FOR INFORMATION CONTACT THE BUYER

Stephanie L Gale
 (304) 558-8801
 stephanie.l.gale@wv.gov

Signature X FEIN # DATE

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum #2 issued to:

1. Provide responses to technical questions.
2. Move bid opening date and time to 12/8/2016 @ 1:30pm.

End of Addendum #2

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	IT Project Coordinator/Business Analyst	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101604			

Extended Description :

IT Project Coordinator/Business Analyst

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	IT Project Manager	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101600			

Extended Description :

IT Project Manager

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Senior IT Project Manager	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101600			

Extended Description :
Senior IT Project Manager

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Microsoft Office Specialist Trainer	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101507			

Extended Description :
Microsoft Office Specialist Trainer

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Cyber Security Auditor	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101507			

Extended Description :
Cyber Security Auditor

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Firewall Administrator	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description :
Firewall Administrator

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Network Engineer	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80111610			

Extended Description :
Network Engineer

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	VoIP Engineer	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80101507			

Extended Description :

VoIP Engineer

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Windows Server System Administrator	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description :

Windows Server System Administrator

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	RedHat Linux Server System Administrator	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description :

RedHat Linux Server System Administrator

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions Due	2016-11-21

SOLICITATION NUMBER: CRFQ ISC17000000010

Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum #2 issued to:

1. Provide responses to technical questions.
2. Move bid opening date and time to 12/8/2016 @ 1:30pm.

End of Addendum #2

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

OT TEMPS (OT1717) CRFQ ISC17*10 Technical Questions and Answers

1. What is the total budget limitation of this RFQ?
Answer: This is an open-ended contract that will provide temporary services as needed. No specific budget has been established.
2. Please confirm about the start & end dates of this project?
Answer: N/A. The various positions described in this solicitation are not for a single project. They are to be provided as needed as outlined in the specifications.
3. Please share the details of the incumbent or vendor currently providing the same services along with last year's expenditure?
Answer: N/A. This is a new contract.
4. How many consultants or personnel are currently employed under this contract?
Answer: N/A. This is a new contract.
5. Can you please provide the approximate spend for each labor category covered in last contract?
Answer: N/A. This is a new contract.
6. My question for this bid is that since we are based out of Houston Texas is there any license requirements with the state of WV to bid on this opportunity? If so what are ?
Answer: Before award, all vendors must be registered with the WV Secretary of State and complete Vendor Registration in wvOASIS, apart from that, it is the vendor's responsibility to determine any particular licensing requirements for staffing services in the State of WV.
7. Is this a new requirement? If not, can you please provide the name of the incumbent?
Answer: Yes, this is a new solicitation/contract.
8. When the contract for the current vendor is expiring?
Answer: N/A. This is a new contract.
9. How many vendors would be awarded contract as a part of this opportunity?
Answer: Per 5.1 Contract Award, of the specifications, each classification will be evaluated and awarded separately; up to six (6) vendors can be awarded a single classification.
10. What is the number of positions available for each job title?
Answer: The number of positions for each job title will vary as needed.
11. Can work be performed on-site / off-site?
Answer: All work is to be performed on-site unless off-site work is negotiated during the course of the delivery order or SOW if such is deemed necessary. Please see section 4.3.1 Ordering Procedure of the specifications.
12. Does this opportunity contain Local preference? If yes, please provide the details.
Answer: Yes, in accordance with West Virginia Code §5A-3-37, resident vendor preference will be granted. The Vendor Preference Certificate was included in this solicitation advertisement.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code §61-5-3*) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: _____

Authorized Signature: _____ Date: _____

State of _____

County of _____, to-wit:

Taken, subscribed, and sworn to before me this ____ day of _____, 20__.

My Commission expires _____, 20__.

AFFIX SEAL HERE

NOTARY PUBLIC _____

CDI Requested Changes / Addition to terms and Conditions

THIS PARAGRAPH WILL TAKE PRECEDENCE OVER ANY OTHER TERMS OF THIS AGREEMENT: IN SOME CASES, CONTRACTOR MAY BE REQUESTED TO RECRUIT, SCREEN, HIRE, COMPENSATE AND/OR ASSIGN PERSONNEL (THE "STAFFING SERVICES") TO PERFORM WORK UNDER THE TECHNICAL DIRECTION OF A CUSTOMER EMPLOYEE. IN PERFORMING THESE STAFFING SERVICES, CONTRACTOR WILL NOT ITSELF MANAGE THE WORK BEING PERFORMED BY ITS PERSONNEL ON ASSIGNMENT AND THUS, NOTWITHSTANDING ANY REFERENCES WITHIN THIS AGREEMENT TO DELIVERABLES OR WORK PRODUCT (WHETHER EXPLICITLY OR IMPLICITLY) CONTRACTOR WILL NOT BE RESPONSIBLE FOR THE TECHNICAL CONTENT OF ANY SUCH ASSIGNED PERSON'S WORK PRODUCT AND WILL NOT BE RESPONSIBLE FOR ERRORS OR OMISSIONS CONNECTED WITH SUCH WORK PRODUCT, WORKSITE SAFETY OR OTHER MATTERS OUTSIDE OF CONTRACTOR'S REASONABLE CONTROL. NOTWITHSTANDING CUSTOMER'S APPROVAL OF ALL PERSONNEL ASSIGNED TO IT, IN THE EVENT THAT CUSTOMER IS DISSATISFIED WITH THE PERFORMANCE OF ANY SUCH ASSIGNED PERSONNEL FOR ANY LAWFUL REASON, CUSTOMER MAY CANCEL THEIR ASSIGNMENT AT ANY TIME BY NOTIFYING CONTRACTOR THAT IT IS DISSATISFIED. IF SUCH NOTICE IS GIVEN DURING THE FIRST FORTY (40) HOURS OF A PERSON'S ASSIGNMENT, CUSTOMER WILL NOT BE REQUIRED TO PAY FOR THE HOURS WORKED BY THE ASSIGNED PERSON AND CONTRACTOR WILL IMMEDIATELY SEEK TO SUPPLY CUSTOMER WITH A REPLACEMENT. AS TO ANY PERSONNEL THAT ARE KEPT ON ASSIGNMENT FOR MORE THAN FORTY (40) HOURS OR THAT COMPLETE THEIR ASSIGNMENT IN LESS THAN FORTY (40) HOURS, THEIR PERFORMANCE WILL BE DEEMED SATISFACTORY THROUGH THE DATE OF ANY REPLACEMENT AND CUSTOMER WILL BE REQUIRED TO PAY FOR ALL HOURS ACTUALLY WORKED BY SUCH PERSONNEL. CUSTOMER WILL NOT DIRECTLY OR INDIRECTLY HIRE OR ACCEPT SERVICES FROM ANY CONTRACTOR PERSONNEL OUTSIDE OF THIS AGREEMENT FOR A PERIOD OF SIX AFTER THE EMPLOYEES ASSIGNMENT BEGINS.