



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
34 - Service - Prof

Proc Folder: 244812

Doc Description: Addendum #2 Technical Staffing Services (OT1717)

Proc Type: Central Master Agreement

| Date Issued | Solicitation Closes    | Solicitation No         | Version |
|-------------|------------------------|-------------------------|---------|
| 2016-11-28  | 2016-12-08<br>13:30:00 | CRFQ 0210 ISC1700000010 | 3       |

**BID RECEIVING LOCATION**

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

**VENDOR**

Vendor Name, Address and Telephone Number:

A.C. Coy Co. LP  
395 Valley Brook Rd  
McMurray PA 15317  
724 ~~912~~ 820 1820

12/07/16 13:45:12  
WV Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**

Stephanie L. Gale  
(304) 558-8801  
stephanie.l.gale@wv.gov

Signature X

FEIN #

25-1845073

DATE

12/7/2016

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

Addendum #2 Issued to:

1. Provide responses to technical questions.
2. Move bid opening date and time to 12/8/2016 @ 1:30pm.

End of Addendum #2

| INVOICE TO   |  | SHIP TO   |  |
|--|--|---|--|
| DEPARTMENT OF ADMINISTRATION<br>OFFICE OF TECHNOLOGY<br>1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR<br>CHARLESTON WV25305<br>US |  | WV OFFICE OF TECHNOLOGY<br>BLDG 5, 10TH FLOOR<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25304<br>US |  |

| Line | Comm Ln Desc                            | Qty        | Unit Issue | Unit Price | Total Price |
|------|---|------------|------------|------------|-------------|
| 1    | IT Project Coordinator/Business Analyst | 2000.00000 | HOUR       | 48.55      | \$97,100    |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80101604  |              |               |         |

Extended Description :

IT Project Coordinator/Business Analyst

| INVOICE TO   |  | SHIP TO   |  |
|--|--|---|--|
| DEPARTMENT OF ADMINISTRATION<br>OFFICE OF TECHNOLOGY<br>1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR<br>CHARLESTON WV25305<br>US |  | WV OFFICE OF TECHNOLOGY<br>BLDG 5, 10TH FLOOR<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25304<br>US |  |

| Line | Comm Ln Desc       | Qty        | Unit Issue | Unit Price | Total Price |
|------|--------------------|------------|------------|------------|-------------|
| 2    | IT Project Manager | 2000.00000 | HOUR       | 58.97      | \$117,940   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80101600  |              |               |         |

Extended Description :

IT Project Manager

| INVOICE TO:  |  | SHIP TO:  |  |
|--|--|---|--|
| DEPARTMENT OF ADMINISTRATION<br>OFFICE OF TECHNOLOGY<br>1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR<br>CHARLESTON WV25305<br>US |  | WV OFFICE OF TECHNOLOGY<br>BLDG 5, 10TH FLOOR<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25304<br>US |  |

| Line | Comm Ln Desc              | Qty        | Unit Issue | Unit Price | Total Price |
|------|---------------------------|------------|------------|------------|-------------|
| 3    | Senior IT Project Manager | 2000.00000 | HOUR       | 63.26      | \$ 126,520  |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80101600  |              |               |         |

Extended Description :  
Senior IT Project Manager

| INVOICE TO:  |  | SHIP TO:  |  |
|--|--|---|--|
| DEPARTMENT OF ADMINISTRATION<br>OFFICE OF TECHNOLOGY<br>1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR<br>CHARLESTON WV25305<br>US |  | WV OFFICE OF TECHNOLOGY<br>BLDG 5, 10TH FLOOR<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25304<br>US |  |

| Line | Comm Ln Desc                        | Qty        | Unit Issue | Unit Price | Total Price |
|------|-------------------------------------|------------|------------|------------|-------------|
| 4    | Microsoft Office Specialist Trainer | 2000.00000 | HOUR       | 38.75      | \$ 77,500   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80101507  |              |               |         |

Extended Description :  
Microsoft Office Specialist Trainer

| INVOICE TO:  |  | SHIP TO:  |  |
|--|--|---|--|
| DEPARTMENT OF ADMINISTRATION<br>OFFICE OF TECHNOLOGY<br>1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR<br>CHARLESTON WV25305<br>US |  | WV OFFICE OF TECHNOLOGY<br>BLDG 5, 10TH FLOOR<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25304<br>US |  |

| Line | Comm Ln Desc           | Qty        | Unit Issue | Unit Price | Total Price |
|------|------------------------|------------|------------|------------|-------------|
| 5    | Cyber Security Auditor | 2000.00000 | HOUR       | 58.36      | \$ 116,720  |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80101507  |              |               |         |

Extended Description :  
Cyber Security Auditor

| INVOICE TO   | SHIP TO   |
|--|---|
| DEPARTMENT OF ADMINISTRATION<br>OFFICE OF TECHNOLOGY<br>1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR<br>CHARLESTON WV25305<br>US | WV OFFICE OF TECHNOLOGY<br>BLDG 5, 10TH FLOOR<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25304<br>US |

| Line | Comm Ln Desc           | Qty        | Unit Issue | Unit Price | Total Price |
|------|------------------------|------------|------------|------------|-------------|
| 6    | Firewall Administrator | 2000.00000 | HOUR       | 50.70      | \$101,400   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111609  |              |               |         |

Extended Description :  
Firewall Administrator

| INVOICE TO   | SHIP TO   |
|--|---|
| DEPARTMENT OF ADMINISTRATION<br>OFFICE OF TECHNOLOGY<br>1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR<br>CHARLESTON WV25305<br>US | WV OFFICE OF TECHNOLOGY<br>BLDG 5, 10TH FLOOR<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25304<br>US |

| Line | Comm Ln Desc     | Qty        | Unit Issue | Unit Price | Total Price |
|------|------------------|------------|------------|------------|-------------|
| 7    | Network Engineer | 2000.00000 | HOUR       | 55.91      | \$111,820   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111610  |              |               |         |

Extended Description :  
Network Engineer

| INVOICE TO   |  | SHIP TO   |  |
|--|--|---|--|
| DEPARTMENT OF ADMINISTRATION<br>OFFICE OF TECHNOLOGY<br>1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR<br>CHARLESTON WV25305<br>US |  | WV OFFICE OF TECHNOLOGY<br>BLDG 5, 10TH FLOOR<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25304<br>US |  |

| Line | Comm Ln Desc  | Qty        | Unit Issue | Unit Price | Total Price |
|------|---------------|------------|------------|------------|-------------|
| 8    | VoIP Engineer | 2000.00000 | HOUR       | 54.68      | \$109,360   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80101507  |              |               |         |

Extended Description :  
VoIP Engineer

| INVOICE TO   |  | SHIP TO   |  |
|--|--|---|--|
| DEPARTMENT OF ADMINISTRATION<br>OFFICE OF TECHNOLOGY<br>1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR<br>CHARLESTON WV25305<br>US |  | WV OFFICE OF TECHNOLOGY<br>BLDG 5, 10TH FLOOR<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25304<br>US |  |

| Line | Comm Ln Desc                        | Qty        | Unit Issue | Unit Price | Total Price |
|------|-------------------------------------|------------|------------|------------|-------------|
| 9    | Windows Server System Administrator | 2000.00000 | HOUR       | 50.70      | \$101,400   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 80111609  |              |               |         |

Extended Description :  
Windows Server System Administrator

| INVOICE TO   |  | SHIP TO   |  |
|--|--|---|--|
| DEPARTMENT OF ADMINISTRATION<br>OFFICE OF TECHNOLOGY<br>1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR<br>CHARLESTON WV25305<br>US |  | WV OFFICE OF TECHNOLOGY<br>BLDG 5, 10TH FLOOR<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25304<br>US |  |

| Line | Comm Ln Desc                             | Qty        | Unit Issue | Unit Price | Total Price |
|------|--|------------|------------|------------|-------------|
| 10   | RedHat Linux Server System Administrator | 2000.00000 | HOUR       | 55.91      | \$111,820   |

| <u>Comm Code</u> | <u>Manufacturer</u> | <u>Specification</u> | <u>Model #</u> |
|------------------|---------------------|----------------------|----------------|
| 80111609         |                     |                      |                |

Extended Description :  
RedHat Linux Server System Administrator

**SCHEDULE OF EVENTS**

| <u>Line</u> | <u>Event</u>            | <u>Event Date</u> |
|-------------|-------------------------|-------------------|
| 1           | Technical Questions Due | 2016-11-21        |

RFQ No. 15C1700000010

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-20-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: A.C. Roy CO LP

Authorized Signature: [Signature] Date: 12/7/2016

State of Pennsylvania

County of Washington, to-wit:

Taken, subscribed, and sworn to before me this 7<sup>th</sup> day of December, 2016

My Commission expires Nov. 20, 2020

**AFFIX SEAL HERE**

**NOTARY PUBLIC**

[Signature]

*Purchasing Affidavit (Revised 07/01/2012)*

COMMONWEALTH OF PENNSYLVANIA  
NOTARIAL SEAL  
Armando J. Falascino, Notary Public  
West Bethlehem Twp., Washington County  
My Commission Expires Nov. 29, 2020  
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: ISC1700000010**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

A - C - C y C . L P  
Company

[Signature]  
Authorized Signature

12 / 7 / 2016  
Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012



**REQUEST FOR QUOTATION**  
**Information Technology Staffing Services**

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10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to WVOT upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

**11. MISCELLANEOUS:**

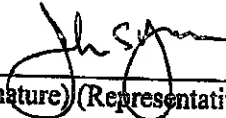
11.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: John Yocan  
Telephone Number: 724 820 1820  
Fax Number: 724 820 1828  
Email Address: john@accoy.com

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

John Yocca, PRINCIPAL  
 (Name, Title) John Yocca, PRINCIPAL  
 (Printed Name and Title)  
295 Valley Brook Rd, McMurry PA 15317  
 (Address)  
724 820 1820, 724 820 1828  
 (Phone Number) / (Fax Number)  
john@accog.com  
 (email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

A.C. Coy Co, LP  
 (Company)  
 PRINCIPAL  
 (Authorized Signature) (Representative Name, Title)  
John Yocca, PRINCIPAL  
 (Printed Name and Title of Authorized Representative)  
12/7/2016  
 (Date)  
724 820 1820, 724-820-1828  
 (Phone Number) (Fax Number)