



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 05 - Auto Supply

Proc Folder: 161501

Doc Description: ETNYRE OEM PARTS OR EQUAL

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2015-11-17	2015-12-17 13:30:00	CRFQ 0803 DOT1600000049	1

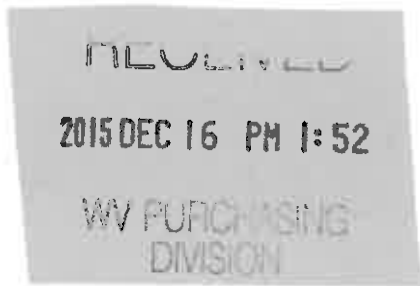
BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:
 West Virginia Tractor Company
 P.O. Box 473
 Charleston, WV 25322

 304-346-5301



FOR INFORMATION CONTACT THE BUYER

Misty DeLong
 (304) 558-8802
 misty.m.delong@wv.gov

Signature X *Misty DeLong* 550621655 FEIN # DATE 12-15-20a5

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Transportation, Division of Highways to establish an open-end contract for Etnyre OEM Parts or Equal.

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS EQUIPMENT DIVISION RT 33 83 BRUSHY ROAD CROSSING BUCKHANNON WV26201 US		DIVISION OF HIGHWAYS EQUIPMENT DIVISION 83 BRUSHY FORK RD CROSSING BUCKHANNON WV 26201 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	ETNYRE OEM PARTS OR EQUAL				

Comm Code	Manufacturer	Specification	Model #
39121544			

Extended Description :

Vendor must use "Exhibit A Pricing Pages" to submit bid pricing.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions Due	2015-11-30

DOT1600000049	Document Phase Draft	Document Description ETNYRE OEM PARTS OR EQUAL	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

West Virginia Tractor Company

(Company)



(Authorized Signature) (Representative Name, Title)

Gary W. Grady, President

(Phone Number) (Fax Number) (Date)

304-346-5301 304-346-5305 12-15-2015

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DU16000000049

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.


Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

West Virginia Tractor Company

Company


Authorized Signature

12-15-2015

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**REQUEST FOR QUOTATION
ETNYRE OEM Parts or Equal**

7.2 The following remedies shall be available to Agency upon default.

7.2.1 Immediate cancellation of the Contract.

7.2.2 Immediate cancellation of one or more release orders issued under this Contract.

7.2.3 Any other remedies available in law or equity.

8. MISCELLANEOUS:

8.1 No Substitutions: Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.

8.2 Vendor Supply: Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.

8.3 Reports: Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

8.4 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Steven B. Basham
Telephone Number: 304-346-5301
Fax Number: 304-346-5305
Email Address: evcsqe@aol.com

REQUEST FOR QUOTATION
ETNYRE OEM PARTS or EQUAL

EXHIBIT C: DIVISION OF HIGHWAYS LOCATIONS

Equipment Division
WV Division of Highways
P.O. Box 610
Buckhannon, WV. 26201
Attn: Mike Neely (FOUR COPIES)

WVDOT/Division of Highways
District 1 Headquarters
1340 Smith St.
Charleston, WV. 25301
Attn: Bob Heckert

WVDOT/Division of Highways
District 6 Headquarters
1 DOT Drive
Moundsville, WV. 26041-2353

WVDOT/Division of Highways
District 2 Headquarters
P.O. Box 880
Huntington, WV. 25712

WVDOT/Division of Highways
District 7 Headquarters
Drawer 1228
Weston, WV. 26452
Attn: Melissa Jordan

WVDOT/Division of Highways
District 3 Headquarters
626 Depot St.
Parkersburg, WV. 26101

WVDOT/Division of Highways
District 8 Headquarters
P.O. Box 1516
Elkins, WV. 26241
Attn: Debbie Barnett

WVDOT/Division of Highways
District 4 Headquarters
P.o. Box 2570
Clarksburg, WV. 26301

WVDOT/Division of Highways
District 9 Headquarters
103 1/2 Church Street
Lewisburg, WV. 24901
Attn: Sherry Bostic

WVDOT/Division of Highways
District 5 Headquarters
P.O. Box 99
Burlington, WV. 26710
Attn: Laranda Baldwin

WVDOT/Division of Highways
District 10 Headquarters
270 Hardwood Lane
Princeton, WV. 24740

VENDOR: 00000204452	ETNYRE OEM PARTS or EQUAL - Pricing Page
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Discount Percentage** 0.00% (Please enter as a negative. Example discount of 5% should be -5.0%)
 Markup Percentage** 0.00%

Item No.	ETNYRE OEM Part number	"Or Equal" Parts	Estimated Unit Quantity	Unit (for calculation purposes)	Catalog Unit Price	Units Provided for Catalog Price	**Discount/Markup** Percentage	Adjusted Unit Price	Item Total Cost
1	Part No. 7420183 Description: INDICATOR	Part No. Description:	1	1 - INDICATOR	\$ 25.83	1.00	0.00%	\$ 25.83	\$25.83
2	Part No. 7050259 Description: COIL	Part No. Description:	1	1 - COIL	\$ 47.14	1.00	0.00%	\$ 47.14	\$47.14
3	Part No. 67002531 Description: SENSOR, SPEED	Part No. 6702531 Description:	1	1 - SPEED SENSOR	\$ 228.68	1.00	0.00%	\$ 228.68	\$228.68
4	Part No. 7050157 Description: BOOT	Part No. Description:	1	1 - BOOT	\$ 39.15	1.00	0.00%	\$ 39.15	\$39.15
5	Part No. 3141190 Description: HOUSING ASSY	Part No. Description:	1	1 - HOUSING ASSY	\$ 150.42	1.00	0.00%	\$ 150.42	\$150.42
6	Part No. 3170061 Description: KEY	Part No. Description:	1	1 - KEY	\$ 4.04	1.00	0.00%	\$ 4.04	\$4.04
7	Part No. 3141176 Description: AGIATOR	Part No. Description:	1	1 - AGIATOR	\$ 1,014.02	1.00	0.00%	\$ 1,014.02	\$1,014.02
8	Part No. 3130508 Description: SKIRTBOARD L.H.	Part No. Description:	1	1 - SKIRTBOARD L.H.	\$ 145.79	1.00	0.00%	\$ 145.79	\$145.79

Item No.	ETNYRE OEM Part number	"Or Equal" Parts	Estimated Unit Quantity	Unit (for calculation purposes)	Catalog Unit Price	Units Provided for Catalog Price	**Discount/Markup** Percentage	Adjusted Unit Price	Item Total Cost
9	Part No. 3130510 Description: SKIRTBOARD R.H.	Part No. Description:	1	1 - SKIRTBOARD R.H.	\$ 145.79	1.00	0.00%	\$ 145.79	\$145.79
10	Part No. 3130428 Description: RETAINER	Part No. Description:	1	1 - RETAINER	\$ 25.50	1.00	0.00%	\$ 25.50	\$25.50
11	Part No. 6435479 Description: ROLLER	Part No. Description:	1	1 - ROLLER	\$ 117.75	1.00	0.00%	\$ 117.75	\$117.75
12	Part No. PD10412 Description: RETAINING RING	Part No. Description:	1	1 - RETAINING RING	\$ 27.66	1.00	0.00%	\$ 27.66	\$27.66
13	Part No. 3130083 Description: SCREW	Part No. Description:	1	1 - SCREW	\$ 56.78	1.00	0.00%	\$ 56.78	\$56.78
14	Part No. 3140029 Description: KNOB	Part No. Description:	1	1 - KNOB	\$ 3.68	1.00	0.00%	\$ 3.68	\$3.68
15	Part No. 3130395 Description: CONVEYOR BELT	Part No. Description:	1	1 - CONVEYOR BELT	\$ 1,015.44	1.00	0.00%	\$ 1,015.44	\$1,015.44
Total Bid Cost									\$3,047.67

CONTRACT MANAGER: Steven Basham
 TELEPHONE NUMBER: 304-346-5301
 FAX NUMBER: 304-346-5305
 E-MAIL ADDRESS: wvcage@aol.com

STATE OF WEST VIRGINIA
Purchasing Division

RFQ NO. DOT1600000049

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: West Virginia Tractor Company

Authorized Signature: *Paul Gray* Date: 12-15-2015

State of West Virginia

County of Kanawha, to-wit:

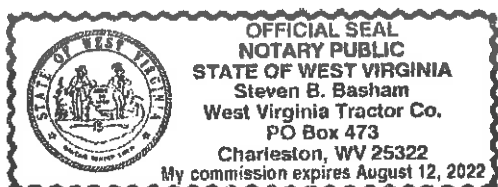
Taken, subscribed, and sworn to before me this 15 day of December, 2015.

My Commission expires August 12, 2022

AFFIX SEAL HERE

NOTARY PUBLIC *Steven B. Basham*

Purchasing Affidavit (Revised 08/01/2015)



State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code, §5A-3-37**. (Does not apply to construction contracts). **West Virginia Code, §5A-3-37**, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

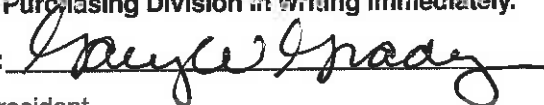
- 1. Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
- 2. Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
- 3. Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
- 4. Application is made for 5% vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
- 5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
- 6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
- 7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: West Virginia Tractor Company

Signed: 

Date: 12-14-15

Title: President