



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header

List View

## General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 117342

Procurement Type: Central Master Agreement

Vendor ID: VC0000001547

Legal Name: S R &amp; J ENTERPRISES LLC

Alias/DBA:

Total Bid: \$0.00

Response Date: 11/02/2015

Response Time: 14:32

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT1600000032

Published Date: 10/1/15

Close Date: 11/10/15

Close Time: 13:30

Status: Closed

Solicitation Description: STONE, AGGREGATE & CINDERS -  
MAT & DEL BY VENDOR

Total of Header Attachments: 0

Total of All Attachments: 0



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

Proc Folder : 117342

Solicitation Description : STONE, AGGREGATE & CINDERS - MAT & DEL BY VENDOR

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation No	Version
	2015-11-10 13:30:00	SR 0803 ESR11021500000001910	1

**VENDOR**

VC0000001547

S R & J ENTERPRISES LLC

**FOR INFORMATION CONTACT THE BUYER**

Misty Delong  
(304) 558-8802  
misty.m.delong@wv.gov

Signature X

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	STONE, AGGREGATE & CINDERS - MAT & DEL BY VENDOR	0.00000	TON	\$14.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #
11111600			

Extended Description :	<div>STONE, AGGREGATE &amp; CINDERS - MAT &amp; DEL BY VENDOR</div> <div>Enter pricing in attached pricing pages. If bidding online - enter the price of the first line that you are bidding into the WVOasis commodity line. The WVOasis commodity line will not be evaluated as part of the bid.</div>
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# State of West Virginia

## VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. ☒ **Application is made for 2.5% vendor preference for the reason checked:**

Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,

☐ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or** 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,

☐ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

2. ☒ **Application is made for 2.5% vendor preference for the reason checked:**

Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

3. ☐ **Application is made for 2.5% vendor preference for the reason checked:**

Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

4. ☒ **Application is made for 5% vendor preference for the reason checked:**

Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

5. ☐ **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**

Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

6. ☐ **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**

Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. ☒ **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**

Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: SR+J Ent. LLC DBA Double T Homes

Signed: X [Signature]

Date: 10-23-15

Title: Managing Member

STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

### DEFINITIONS:

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

### WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: SRTJ Enterprises LLC DBA: Double T Homes

Authorized Signature:  Date: 10-23-15

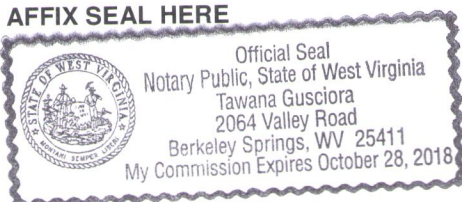
State of West Virginia

County of Morgan, to-wit:

Taken, subscribed, and sworn to before me this 23<sup>rd</sup> day of October, 2015

My Commission expires 10-28, 2018.

AFFIX SEAL HERE



NOTARY PUBLIC

Tawana Gusciara

Purchasing Affidavit (Revised 08/01/2015)

F.O.B. Division's Storage Site - **DISTRICT 5****2015/2016**

Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. DOH Storage Site
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MINERAL COUNTY

					LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	1500	Skyline				
B	Class 2	2000	Skyline				
C	Class 10	1000	Skyline				
J	AASHTO #7	1500	Skyline				
K	AASHTO #8	1000	Skyline				
M	Gabion Stone	500	Skyline				
OA	Limestone Std Abr.	2000	Skyline				
OB	Sandstone Std Abr.	2000	Skyline				
PA	Limestone Mod Abr.	2000	Skyline				
PB	Sandstone Mod Abr.	2000	Skyline				
Q	Riprap	500	Skyline				
R	Shot Rock	500	Skyline				
S	AASHTO #8M	1500	Skyline				

MORGAN COUNTY

A	Class 1	2000	Berkeley Springs	13.20		
B	Class 2	2500	Berkeley Springs	13.20		
C	Class 10	1000	Berkeley Springs	13.20		
E	AASHTO #3	500	Berkeley Springs	16.98		
H	AASHTO #57	500	Berkeley Springs	16.65		
J	AASHTO #7	2500	Berkeley Springs	17.60		
K	AASHTO #8	2000	Berkeley Springs	17.60		
OA	Limestone Std Abr.	1500	Berkeley Springs	18.00		
OB	Sandstone Std Abr.	1500	Berkeley Springs	79.96		
PA	Limestone Mod Abr.	1500	Berkeley Springs	18.15		
PB	Sandstone Mod Abr.	1500	Berkeley Springs	79.96		
Q	Riprap	500	Berkeley Springs	23.00		
R	Shot Rock	500	Berkeley Springs			
S	AASHTO #8M	2500	Berkeley Springs	17.60		
T	AASHTO #9M	750	Berkeley Springs	21.20		
W	Quarry Waste	500	Berkeley Springs	12.69		

F.O.B. Division's Storage Site - **DISTRICT 5****2015/2016**

Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. DOH Storage Site		
				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
<u>MORGAN COUNTY</u>						
A	Class 1	1000	Largent - SR 9	16.20		
B	Class 2	1000	Largent - SR 9	16.20		
C	Class 10	1000	Largent - SR 9	16.20		
J	AASHTO #7	1000	Largent - SR 9	19.45		
K	AASHTO #8	1000	Largent - SR 9	19.45		
M	Gabion Stone	500	Largent - SR 9	21.50		
OA	Limestone Std Abr.	1000	Largent - SR 9	18.90		
OB	Sandstone Std Abr.	1000	Largent - SR 9	79.96		
PA	Limestone Mod Abr.	1000	Largent - SR 9	18.90		
PB	Sandstone Mod Abr.	1000	Largent - SR 9	79.96		
Q	Riprap	500	Largent - SR 9	24.00		
R	Shot Rock	500	Largent - SR 9			
S	AASHTO #8M	1000	Largent - SR 9	19.45		

MORGAN COUNTY

B	Class 2	500	Largent - CR 9/14	16.20		
C	Class 10	1000	Largent - CR 9/14	16.20		
J	AASHTO #7	500	Largent - CR 9/14	19.45		
K	AASHTO #8	500	Largent - CR 9/14	19.45		
M	Gabion Stone	500	Largent - CR 9/14	22.00		

VENDOR NAME SR&J Enterprises LLC DBA: Double T Homes

**Limestone, Sandstone, Gravel, Sand, Blast Furnance Slag and Steel Slag**

[illegible]

REQUEST FOR QUOTATION  
Stone, Aggregate and Cinders – Materials and Delivery by Vendor Only

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Vendor certifies that it can supply the Contract Items contained in its bid response.

- 8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this contract.
- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract Manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract Manager and his or her contact information below.

Contract Manager: Allen Truax  
Telephone Number: 304-671-4672  
Fax Number: 304-258-0002  
Email Address: allen@double-homes.com

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  
(Check the box next to each addendum received)

<input type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

SR+J Enterprises LLC DBA: Double T Homes

Company

   
Authorized Signature

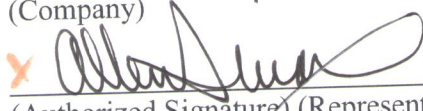
10-23-15  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

### CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

SR4J Enterprises LLC DBA: Double T Homes  
(Company)

  
(Authorized Signature) (Representative Name, Title)

304-258-0001   304-258-0002  
(Phone Number) (Fax Number) (Date)   10-23-15



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
19 — Highways

Proc Folder: 117342

Doc Description: STONE, AGGREGATE & CINDERS - MAT & DEL BY VENDOR

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2015-10-01	2015-11-10 13:30:00	CRFQ 0803 DOT1600000032	1

**BID RECEIVING LOCATION**

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

**VENDOR**

Vendor Name, Address and Telephone Number:

SR+J Enterprises LLC  
DBA: Double T Homes  
2064 Valley Rd  
Berkeley Springs, WV 25411 304-258-0001

**FOR INFORMATION CONTACT THE BUYER**

Misty Delong  
(304) 558-8802  
misty.m.delong@wv.gov

Signature X

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Division of Highways to establish an open-end contract for various sizes and types of Stone, Aggregate and Cinders and the delivery of these items, by the Vendor, to established District locations throughout the State of West Virginia for use by the West Virginia Division of Highways.

This contract shall be F.O.B. Division's established Storage Sites ONLY, DELIVERY by the Vendor.

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV99999	No City WV 99999
US	US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	STONE, AGGREGATE & CINDERS - MAT & DEL BY VENDOR	0.00000	TON		

Comm Code	Manufacturer	Specification	Model #
11111600			

**Extended Description :**

STONE, AGGREGATE & CINDERS - MAT & DEL BY VENDOR

Enter pricing in attached pricing pages. If bidding online - enter the price of the first line that you are bidding into the WVOasis commodity line.  
The WVOasis commodity line will not be evaluated as part of the bid.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Technical Questions Due	2015-10-19

# CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

**Number:**

WV053755

**Classification:**

GENERAL BUILDING  
MANUFACTURED HOME INSTALLATION

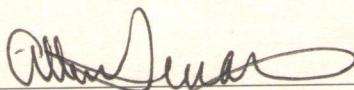
S R & J ENTERPRISES LLC  
DBA DOUBLE T HOMES  
2064 VALLEY ROAD  
BERKELY SPRINGS, WV 25411

**Date Issued**

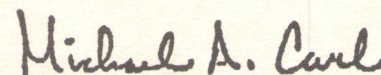
JUNE 16, 2015

**Expiration Date**

JUNE 16, 2016



Authorized Company Signature



Chair, West Virginia Contractor  
Licensing Board

WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Robert Spiker 1274 Shepherdstown Road Martinsburg, WV 25404	CONTACT NAME: Robert Spiker PHONE (A/C, No, Ext): 304-267-2966 FAX (A/C, No): 304-263-6325 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Farm Family Casualty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED SR&J Enterprises DBA: Double T Homes 2064 Valley Road Berkeley Springs, WV 25411	NAIC #

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:  
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		4701X0952	05/15/2015	05/15/2016	EACH OCCURRENCE \$ 1,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000.00 MED EXP (Any one person) \$ 5,000.00 PERSONAL & ADV INJURY \$ 1,000,000.00 GENERAL AGGREGATE \$ 2,000,000.00 PRODUCTS - COMP/OP AGG \$ 2,000,000.00
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		4701C0149	05/15/2015	05/15/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000.00 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ WC STATUTORY LIMITS OTHER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER WVDOH 1900 Kanawha Blvd Charleston, WV 25305	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Robert F. Spiker, Agent
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