



# West Virginia Purchasing Division

2019 Washington Street, East  
Charleston, WV 25305  
Telephone: 304-558-2306  
General Fax: 304-558-6026  
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

List View

General Information | Contact | Default Values | Discount | Document Information

Procurement Folder: 210527

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0608

Vendor ID: 000000209165

SO Doc ID: COR1600000023

Legal Name: CIMCO INC

Published Date: 5/6/16

Alias/DBA:

Close Date: 6/7/16

Total Bid: \$19,985.00

Close Time: 13:30

Response Date: 06/07/2016

Status: Closed

Response Time: 10:08

Solicitation Description: KITCHEN EQUIPMENT  
MAINTENANCE AND REPAIRS

Total of Header Attachments: 0

Total of All Attachments: 0



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 210527

**Solicitation Description :** KITCHEN EQUIPMENT MAINTENANCE AND REPAIRS (COR21052)

**Proc Type :** Central Master Agreement

Date issued	Solicitation Closes	Solicitation No	Version
	2016-06-07 13:30:00	SR 0608 ESR06071600000005907	1

VENDOR
000000209165 CIMCO INC

**FOR INFORMATION CONTACT THE BUYER**  
 Crystal Rink  
 (304) 558-2402  
 crystal.g.rink@wv.gov

**Signature X** **FEIN #** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Kitchen Equipment Quarterly Inspections and Testing	4.00000	LS	\$1,660.000000	\$6,640.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Kitchen Equipment Quarterly Inspections and Testing

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Regular Labor Rate	100.00000	LS	\$90.000000	\$9,000.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Regular Labor Rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Overtime Labor Rate	16.00000	LS	\$135.000000	\$2,160.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Overtime Labor Rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Holiday Labor Rate	8.00000	LS	\$135.000000	\$1,080.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Holiday Labor Rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Emergency Labor Rate	8.00000	LS	\$135.000000	\$1,080.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Emergency Labor Rate

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Parts Markup Percentage	1.00000	PCT	\$25.000000	\$25.00

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description : Parts Markup Percentage



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation

Proc Folder: 210527

Doc Description: KITCHEN EQUIPMENT MAINTENANCE AND REPAIRS (COR21052)

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-05-06	2016-06-07 13:30:00	CRFQ 0608 COR1600000023	1

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

Vendor Name, Address and Telephone Number:

*Cimes Inc  
 Po Box 480  
 Cukoden WV 25510*

FOR INFORMATION CONTACT THE BUYER

Crystal Rink  
 (304) 558-2402  
 crystal.g.rink@wv.gov

Signature X

FEIN #

*55-0749511*

DATE

*6-7-16*

All offers subject to all terms and conditions contained in this solicitation

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR TH AGENCY, THE WEST VIRGINIA DIVISION OF CORRECTIONS, IS SOLICITING BIDS TO ESTABLISH AN OPEN-END CONTRACT FOR KITCHEN EQUIPMENT MAINTENANCE AND REPAIR AT HUTTONSVILLE CORRECTION CENTER PER THE ATTACHED.

BUSINESS OFFICE HUTTONSVILLE CORRECTIONAL CENTER PO BOX 1 RT 250 SOUTH HUTTONSVILLE WV26273-0001 US	BUSINESS OFFICE HUTTONSVILLE CORRECTIONAL CENTER PO BOX 1 RT 250 SOUTH HUTTONSVILLE WV 26273-0001 US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Kitchen Equipment Quarterly Inspections and Testing	4.00000	LS	\$1660 <sup>00</sup>	\$6,640 <sup>00</sup>

Comm Code	Manufacturer	Specification	Model #
78141600			

**Extended Description :**

Kitchen Equipment Quarterly Inspections and Testing

BUSINESS OFFICE HUTTONSVILLE CORRECTIONAL CENTER PO BOX 1 RT 250 SOUTH HUTTONSVILLE WV26273-0001 US	BUSINESS OFFICE HUTTONSVILLE CORRECTIONAL CENTER PO BOX 1 RT 250 SOUTH HUTTONSVILLE WV 26273-0001 US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Regular Labor Rate	100.00000	LS	\$90.00	\$9,000 <sup>00</sup>

Comm Code	Manufacturer	Specification	Model #
78141600			

**Extended Description :**

Regular Labor Rate

BUSINESS OFFICE HUTTONSVILLE CORRECTIONAL CENTER PO BOX 1 RT 250 SOUTH HUTTONSVILLE WV26273-0001 US	BUSINESS OFFICE HUTTONSVILLE CORRECTIONAL CENTER PO BOX 1 RT 250 SOUTH HUTTONSVILLE WV 26273-0001 US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Overtime Labor Rate	16.00000	LS	<i>#135<sup>00</sup></i>	<i>#2,160<sup>00</sup></i>

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :  
Overtime Labor Rate

BUSINESS OFFICE HUTTONSVILLE CORRECTIONAL CENTER PO BOX 1 RT 250 SOUTH HUTTONSVILLE US	WV26273-0001	BUSINESS OFFICE HUTTONSVILLE CORRECTIONAL CENTER PO BOX 1 RT 250 SOUTH HUTTONSVILLE US	WV 26273-0001
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Holiday Labor Rate	8.00000	LS	<i>#135<sup>00</sup></i>	<i>#1,080<sup>00</sup></i>

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :  
Holiday Labor Rate

BUSINESS OFFICE HUTTONSVILLE CORRECTIONAL CENTER PO BOX 1 RT 250 SOUTH HUTTONSVILLE US	WV26273-0001	BUSINESS OFFICE HUTTONSVILLE CORRECTIONAL CENTER PO BOX 1 RT 250 SOUTH HUTTONSVILLE US	WV 26273-0001
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Emergency Labor Rate	8.00000	LS	<i>#135<sup>00</sup></i>	<i>#1,080<sup>00</sup></i>

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :  
Emergency Labor Rate



BUSINESS OFFICE  
 HUTTONSVILLE CORRECTIONAL CENTER  
 PO BOX 1  
 RT 250 SOUTH  
 HUTTONSVILLE WV26273-0001  
 US

BUSINESS OFFICE  
 HUTTONSVILLE CORRECTIONAL CENTER  
 PO BOX 1  
 RT 250 SOUTH  
 HUTTONSVILLE WV 26273-0001  
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Parts Markup Percentage	1.00000	PCT	25%	\$6.250 <sup>00</sup>

Comm Code	Manufacturer	Specification	Model #
78141600			

Extended Description :  
 Parts Markup Percentage

Line	Event	Event Date
1	MANDATORY PRE-BID MEETING	2016-05-16
2	VENDOR QUESTION DEADLINE	2016-05-20

**ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)**

**1. CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. Failure to include a contractor's license number on the bid shall result in Vendor's bid being disqualified. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Cimco INC  
Contractor's License No. WU025512

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a Award Document.

**2. DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit at the same time an affidavit that the Vendor has a written plan for a drug-free workplace policy. To comply with this law, Vendor must either complete the enclosed drug-free workplace affidavit and submit the same with its bid or complete a similar affidavit that fulfills all of the requirements of the applicable code. Failure to submit the signed and notarized drug-free workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, with the bid shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

**2.1.DRUG-FREE WORKPLACE POLICY:** Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

**3. DRUG FREE WORKPLACE REPORT:** Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be the West Virginia Purchasing Division. For contracts of \$25,000 or less, the public authority shall be the agency issuing the contract. The report shall include:

(1) Information to show that the education and training service to the requirements of West Virginia Code § 21-1D-5 was provided;

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Jeff Gillenwater Vice Pres.  
(Name, Title)  
Jeff Gillenwater Vice Pres.  
(Printed Name and Title)  
Po Box 480 Culloden WV 022510  
(Address)  
304-562-7705 304-397-4178  
(Phone Number) / (Fax Number)  
JL Gillenwater @ Cimco WV.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Cimco Inc  
(Company)

Jeff Gillenwater Vice President  
(Authorized Signature) (Representative Name, Title)

Jeff Gillenwater Vice President  
(Printed Name and Title of Authorized Representative)

6-7-16  
(Date)

304-562-7705 / 304-397-4178  
(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: CRFQ COR160000023

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  
(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Cinco Inc  
Company

Jeff Gilman  
Authorized Signature

6-7-16  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

- C. Any materials which are found to be damaged shall be removed and replaced at the contractor's expense.

**1.13 WORK TIMES**

- A. The standard hours of work are Monday thru Friday from 8:00 am until 5:00 pm unless otherwise noted.
- B. If for any reason, the contractor wishes to work other than the previous stated days and hours, the request must be turned into the Facility at least forty-eight (48) hours in advance for approval. The request must be submitted to the Associate Warden of Operations, Building and Grounds Manager, or designee.

**1.14 PERFORMANCE:**

- A. Vendor and Agency shall agree upon a schedule for performance of Contract Services and Contract Services Deliverables, unless such a schedule is already included herein by Agency. In the event that this Contract is designated as an open-end contract, Vendor shall perform in accordance with the release orders that may be issued against this Contract.

**1.15 WORK SEQUENCE:**

- A. Schedule and execute work to coordinate with the Facility.

**1.16 CONTRACT MANAGER:**

- A. During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract Manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract Manager and his or her contact information below. The previous specified information must be submitted prior to award of contract.

Contract Manager: Jeff Gillenwater  
Telephone Number: 304-562-7205  
Fax Number: 304-397-4128  
Email Address: JGillenwater

**1.17 DAMAGES**

- A. Any damages occurring to the building or property resulting from the contractor's performance of this work shall be the responsibility of the contractor to repair at

CRFQ COR160000023 - Kitchen Equipment Maintenance and Repairs Contract Pricing Page

EXHIBIT A

Inspections and Testing	Units	Number of Times Per Year	Unit Price Per Each Time	Annual Price For All Required Inspections and Testing
Kitchen Equipment				
Kitchen Equipment	Quarterly Inspections and Testing	4	\$1,660.00	\$6,640.00

Subtotal A:

Hourly Rates	Unit of Measure	Estimated Annual Hours *	Unit Price	Extended Amount
Regular Labor Rate	Hour	100	\$90.00	\$9,000.00
Overtime Labor Rate	Hour	16	\$135.00	\$2,160.00
Holiday Labor Rate	Hour	8	\$135.00	\$1,080.00
Emergency Labor Rate	Hour	8	\$135.00	\$1,080.00

Subtotal B:

Parts Quote	Estimated Parts Cost **	Markup Percentage	Extended Amount
Parts	\$5,000.00	25 %	\$6,250.00

Subtotal C: \$6,250.00

OVERALL COST (by adding subtotals A, B, and C) \$26,210.00

**Bidder/Vendor Information:**

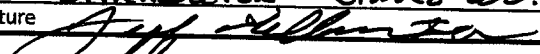
Name: Cimco INC

Address: Po Box 480. Culloden WV 25510

Phone No.: 304-562-7705

Fax No.: 304-397-4178

Email Address: J.L.Gillenwater@Cimco WV.COM

Authorized Signature: 

NOTES:

- \* Quantities are estimated for bid evaluation purposes only.
- \*\* Estimated cost for bid evaluation purposes only.



State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,  
COUNTY OF Putnam, TO-WIT:

I, Jeff Gillerwater, after being first duly sworn, depose and state as follows:

- 1. I am an employee of Cimco; and,  
(Company Name)
- 2. I do hereby attest that Cimco  
(Company Name)


maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Jeff Gillerwater  
 Signature: Jeff Gillerwater  
 Title: Vice President  
 Company Name: Cimco Inc  
 Date: 6-7-16

Taken, subscribed and sworn to before me this 7 day of June, 2016.

By Commission expires April 3, 2024

(Seal)  OFFICIAL SEAL  
 STATE OF WEST VIRGINIA  
 NOTARY PUBLIC  
 Cheryl L. Griffith  
 4810 Spring Hill Ave  
 South Charleston WV 25309

Cheryl L. Griffith  
(Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Cinco Inc

Authorized Signature: [Signature] Date: 6-7-16

State of West Virginia

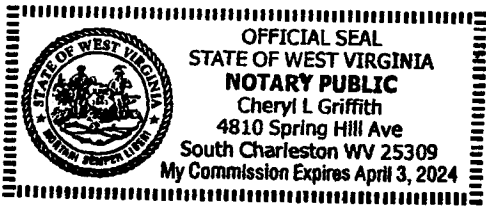
County of Petro, to-wit:

Taken, subscribed, and sworn to before me this 7 day of June, 2016

My Commission expires April 3, 2024

**AFFIX SEAL HERE**

NOTARY PUBLIC [Signature]  
Purchasing Affidavit (Revised 08/01/2015)





**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Cimco, Inc.  
of P. O. Box 480, Culloden, WV 25510-0480 as Principal, and Great American Insurance Company  
of 301 E 4th Street, Cincinnati, OH 45242, a corporation organized and existing under the laws of the State of Ohio  
with its principal office in the City of Cincinnati as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of Five Percent of Total Amount Bid (\$ 5%) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

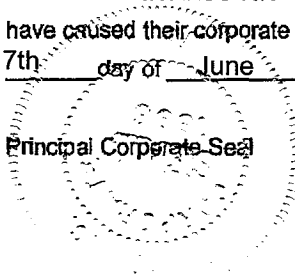
The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
COR160000023 - Kitchen Equipment Maintenance and Repairs (COR21052)

**NOW THEREFORE,**

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this  
7th day of June, 20 16.



Cimco, Inc.

(Name of Principal)  
By Mitchell R. Smith  
(Must be President or Vice President)  
President  
(Title)

Surety Corporate Seal

Great American Insurance Company  
(Name of Surety)

Rain M. D. [Signature]  
Attorney-in-Fact

**IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.**

**GREAT AMERICAN INSURANCE COMPANY®**

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than FIVE

No. 0 20211

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
JEFFERY O'DELL	RICHARD L. HIGGINBOTHAM ALL OF	ALL
C. DAVID THOMAS	ROSEANN B. DYE-SMALLEY CHARLESTON, WEST VIRGINIA	\$75,000,000
ROBIN M. HUBBARD-SHERROD		

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 10TH day of AUGUST, 2011  
Attest GREAT AMERICAN INSURANCE COMPANY



*Atty L. C. B.*

Assistant Secretary

*David C. Kitchin*

Divisional Senior Vice President

DAVID C. KITCHIN (877-377-2405)

STATE OF OHIO, COUNTY OF HAMILTON - ss:

On this 10TH day of AUGUST, 2011, before me personally appeared DAVID C. KITCHIN, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



**KAREN L. GROSHEIM**  
NOTARY PUBLIC, STATE OF OHIO  
MY COMMISSION EXPIRES 02-20-16

*Karen L. Grosheim*

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

**RESOLVED:** That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

**RESOLVED FURTHER:** That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

**CERTIFICATION**

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 7th day of June, 2016



*Atty L. C. B.*

Assistant Secretary



# CONTRACTOR LICENSE

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**Number:** WV025512

**Classification:**

ELECTRICAL  
HEATING, VENTILATING & COOLING  
PIPING  
PLUMBING

CIMCO INC  
DBA CIMCO INC  
PO BOX 480  
CULLODEN, WV 25510

**Date Issued**

**Expiration Date**

MAY 09, 2016

MAY 09, 2017

*Mitchell R. Smith*

*Michael A. Carl*

Authorized Company Signature

Chair, West Virginia Contractor  
Licensing Board

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