



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header

## General Information

## Contact

## Default Values

## Discount

## Document Information

Procurement Folder: 83906

Procurement Type: Central Master Agreement

Vendor ID: 000000112699



Legal Name: JACKSON &amp; COKER LOCUMTENENS LL

Alias/DBA:

Total Bid: \$220,699.00

Response Date: 09/09/2015



Response Time: 10:42

SO Doc Code: CRFQ

SO Dept: 0506

SO Doc ID: WEH1600000001

Published Date: 9/2/15

Close Date: 9/9/15

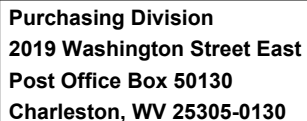
Close Time: 13:30

Status: Closed

Solicitation Description: Addendum #4 - To correct the pricing page.

Total of Header Attachments: 0

Total of All Attachments: 0



# State of West Virginia Solicitation Response

**Solicitation Description :** Addendum #4 - To correct the pricing page.

**Proc Type : Central Master Agreement**

Date issued	Solicitation Closes	Solicitation No	Version
	2015-09-09 13:30:00	SR 0506 ESR09091500000000954	1

## VENDOR

000000112699

JACKSON &amp; COKER LOCUMTENENS LL

**FOR INFORMATION CONTACT THE BUYER**

## April Battle

(304) 558-2566

april.e.battle@wv.gov

**Signature X**

**FEIN #**

DATE \_\_\_\_\_

**All offers subject to all terms and conditions contained in this solicitation**

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Daily rate (OB/GYN) clinic coverage per eight (8) hour day	100.00000	HOUR	\$233.690000	\$23,369.00

Comm Code	Manufacturer	Specification	Model #
85101604			

Extended Description : Addendum #4 - Daily rate (OB/GYN) clinic coverage per eight (8) hour day-2.1.1

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Overtime rate (after normal clinic coverage)	100.00000	HOUR	\$259.000000	\$25,900.00

Comm Code	Manufacturer	Specification	Model #
85101604			

Extended Description : Overtime rate (after normal clinic coverage)-2.1.2

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Evening on call rate (5:00pm-8:00am per beeper for on call)	100.00000	EA	\$250.000000	\$25,000.00

Comm Code	Manufacturer	Specification	Model #
85101604			

Extended Description : Evening on call rate (4:00 pm - 8:00 am) (per beeper for on call)-2.1.3

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Weekend on call rate (5pm Friday-8am Monday per beeper call	22.00000	EA	\$2,450.000000	\$53,900.00

Comm Code	Manufacturer	Specification	Model #
85101604			

Extended Description : Weekend On Call Rate (4:00 pm Friday-8:00 am Monday) (per beeper on call)-2.1.4

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Weekend hour rate if called to facility for per hours worked	120.00000	HOUR	\$259.000000	\$31,080.00

Comm Code	Manufacturer	Specification	Model #
85101604			

Extended Description : Weekend hourly rate (if called to the facility) (per hours worked)-2.1.5

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Holiday rate on call (per beeper for on call)	6.00000	EA	\$1,160.000000	\$6,960.00

Comm Code	Manufacturer	Specification	Model #
85101604			

Extended Description : Holiday rate on call (per beeper on call)-2.1.6

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Holiday rate (per eight hour day)	6.00000	DAY	\$2,590.000000	\$15,540.00

Comm Code	Manufacturer	Specification	Model #
85101604			

Extended Description : Holiday rate (per eight our day)-2.1.7

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Holiday Rate On Call (if required to be at clinic)	40.00000	HOUR	\$323.750000	\$12,950.00

Comm Code	Manufacturer	Specification	Model #
85101604			

Extended Description : Holiday rate on call (if required to be at clinic)-2.1.8

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Permanent placement of a physician with facility	1.00000	EA	\$26,000.000000	\$26,000.00

Comm Code	Manufacturer	Specification	Model #
85101604			

Extended Description :	Permanent placement fee, one-time fee per each (if any) permanently placed physician by vendor.-2.1.9
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JACKSON  
& COKER

*A Proposal for...*

## Technical Proposal

State of West Virginia

Dept. of Administration, Purchasing  
Division

Welch Community Hospital

OB/GYN Locum Tenens Services

CRFQ 0506 WEH 16 00000001

August 26, 2015

Offeror: Jackson & Coker

3000 Old Alabama Rd, 119-608  
Alpharetta, GA 30022

Contact: Ms. Dana Massey

VP – Government Healthcare

Phone: 800.272.2707, x. 5637

Fax: 800.936.4562

[dmassey@jacksoncoker.com](mailto:dmassey@jacksoncoker.com)

"Placing doctors for a day or a lifetime."

STATE OF WEST VIRGINIA  
DEPT. OF ADMINISTRATION, PURCHASING DIVISION  
CHARLESTON, WV

CRFQ 0506 WEH 16 00000001  
OB/GYN LOCUM TENENS SERVICES

Technical Proposal  
AUGUST 26, 2015

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Additional Insurance COI

*Proposal or quotation includes data that shall not be disclosed outside the Government and shall not be duplicated, used or disclosed --- in whole or in part – for any purpose other than to evaluate this proposal or quotation. If, however, a contract is awarded to the Offeror as a result of – or in connection with – the submission of this data, the Government shall have the right to duplicate, use, or otherwise disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in the data if it is obtained from another source with information on our proposed physicians.*

**Presented by:**

**Jackson & Coker  
3000 Old Alabama Road, 119-608  
Alpharetta, GA 30022**

**800.272.2707**

**EIN: 20-4431300**

**DUNS: 62-499-3593**



**JACKSON  
& COKER**

Jackson & Coker  
3000 Old Alabama Road  
Suite 119-608  
Alpharetta, GA 30022

www.jacksoncoker.com  
phone 800.272.2707  
fax 800.936.4562

August 17, 2015

April Battle, Buyer  
State of West Virginia  
Dept. of Administration, Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305-0130

Re: CRFQ 0506 WEH 16 00000001

Dear Ms. Battle:

Jackson & Coker LocumTenens, LLC, dba **Jackson & Coker**, appreciates the opportunity to respond to the above referenced solicitation for OB/GYN Locum Tenens Services at Welch Community Hospital.

The enclosed bid discusses our recruitment capability and resources for filling the proposed staffing need. As an incumbent contractor with the State of West Virginia, our company has placed ten OB/GYN physicians at Welch Community Hospital. Upon contract award, we will immediately contact them to determine their future interest and coverage availability,

Should you have any questions concerning our proposal, feel free to contact the undersigned during standard business hours: Monday through Friday, 8:30 AM to 5:30 PM.

Thank you for your consideration. We hope to hear from you soon.

Sincerely,

Dana Massey  
VP, Government Healthcare Division

Encls.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: WEH1600000001**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input checked="" type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Jackson & Coker LocumTenens, LLC

Company



Authorized Signature

9/9/15

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.  
Revised 6/8/2012

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**SOLICITATION NUMBER:** CRFQ 0506 WEH1600000001

**Addendum Number:** 1

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- ☒ | Modify bid opening date and time
- ☐ | Modify specifications of product or service being sought
- ☐ | Attachment of vendor questions and responses
- ☐ | Attachment of pre-bid sign-in sheet
- ☐ | Correction of error
- ☒ | Other

**Description of Modification to Solicitation:**

Addendum #1 issued to modify the Technical Questions Deadline date and the Bid Opening Date..

The deadline for the Technical Questions is changed to August 12, 2015, at 3:00 PM EST.

The Bid Opening Date is changed to August 26, 2015, at 1:30 PM EST.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**SOLICITATION NUMBER:** CRFQ 0506 WEH1600000001

**Addendum Number: 2**

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- ☒ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

**Description of Modification to Solicitation:**

- 1) To answer the technical questions submitted by vendors.
- 2) To extend the bid opening date from August 26, 2015, at 1:30 PM EST to September 2, 2015, at 1:30 PM EST

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**SOLICITATION NUMBER:** CRFQ 0506 WEH1600000001

**Addendum Number: 3**

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- ☐ Modify bid opening date and time
- ☒ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

**Description of Modification to Solicitation:**

Addendum #3 is issued to clarify and revise the specification for insulation for Specifications Section 2.1.7 and 2.1.8, per the attached. This clarification is to clarify the Holiday Rate (per eight-hour day) is a daily rate and the Holiday Rate On-Call (If required to be at clinic) is an hourly rate. Any previous specification requirement is superseded by that which is included in this Addendum.

Bid Opening Remains September 2, 2015 at 1:30pm EST.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**SOLICITATION NUMBER:** CRFQ 0506 WEH1600000001

**Addendum Number: 4**

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- ☒ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☒ Correction of error
- ☐ Other

**Description of Modification to Solicitation:**

Addendum #4 issued to:

- 1) Correct the pricing page. Line item one (1) should read: Daily rate (OB/GYN) clinic coverage per eight (8) hour day.
- 2) To extend the bid opening dated to September 9, 2015, at 1:30 PM EST.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

### **CERTIFICATION AND SIGNATURE PAGE**

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Jackson & Coker LocumTenens, LLC

(Company)

*Dana Massey*

Dana Massey - VP of Government Healthcare

(Authorized Signature) (Representative Name, Title)

(800) 272-2707

(800) 936-4562

(Phone Number) (Fax Number) (Date)

REQUEST FOR QUOTATION  
CRFQ 0506 WEH1600000001  
LOCUM TENENS OB/GYN SERVICES

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**11. MISCELLANEOUS:**

**11.2. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Dana Massey  
**Telephone Number:** (800) 272-2707  
**Fax Number:** (800) 936-4562  
**Email Address:** dmassey@jacksoncoker.com

## State of West Virginia

# VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code, §5A-3-37**. (Does not apply to construction contracts). **West Virginia Code, §5A-3-37**, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**  
NA Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
NA Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or** 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
NA Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% vendor preference for the reason checked:**  
NA Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% vendor preference for the reason checked:**  
NA Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
4. **Application is made for 5% vendor preference for the reason checked:**  
NA Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
NA Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
NA Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**  
NA Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

**Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.**

**Bidder:** Jackson & Coker LocumTenens, LLC

**Signed:** 

**Date:** 9/11/15

**Title:** Dana Massey - VP of Government Healthcare

STATE OF WEST VIRGINIA  
Purchasing Division**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

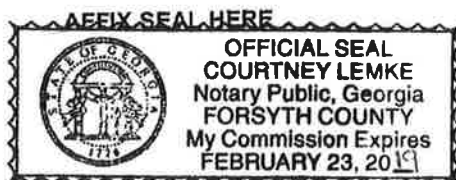
**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**Vendor's Name: Jackson & Coker LocumTenens, LLCAuthorized Signature: *Deann Hancey* Date: 9/1/15State of GeorgiaCounty of Forsyth, to-wit:Taken, subscribed, and sworn to before me this 1<sup>st</sup> day of September, 2015.My Commission expires February 23, 2019.

NOTARY PUBLIC

*Courtney Lemke*

Purchasing Affidavit (Revised 07/01/2012)

**State of West Virginia  
Purchasing Division  
Charleston, WV**

**CRFQ 0506 WEH 16 00000001  
OB/GYN Locum Tenens Services**

**August 26, 2015**

**Offeror:** Jackson & Coker LocumTenens, LLC  
dba Jackson & Coker  
3000 Old Alabama Road, 119-608  
Alpharetta, GA 30022  
[www.jacksoncoker.com](http://www.jacksoncoker.com)

**Contact:** Dana Massey  
VP – Government Healthcare  
Office: 800.272.2707, x. 5637  
Direct: 770.643.5637  
Fax: 800.936.4562  
E-mail: [dmassey@jacksoncoker.com](mailto:dmassey@jacksoncoker.com)

**PROPOSAL NARRATIVE**

**Jackson & Coker's Company Mission**

*Jackson & Coker believes that all hospitals, clinics, physician practices and patients should have access to a physician, whether for a day, a lifetime, or any of life's changes in between.*

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## UNDERSTANDING THE NEED

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The State of West Virginia Purchasing Division intends to award a contract to one or more responsible, reputable vendors of temporary medical services. In particular, there is anticipated staffing needs in the area of OB/GYN at Welch Community Hospital (WCH).

The contract to be awarded will be in effect for one year from date of award, with the possibility of three one-year extensions. Contract extensions will depend upon continuation of the staffing need, satisfactory performance of the Contractor, and availability of encumbered funding.

As an incumbent contractor providing OB/GYN coverage at Welch Community Hospital, Jackson & Coker is well aware of what is involved in placing highly qualified physicians who make a valuable contribution to health care delivery.

*Over the past few years, our recruiters have placed 10 OB/GYN physicians at WCH in 14 locum tenens assignments. These will be the first contacts we make upon contract award.*

### **Mandatory Qualifications**

Acceptable contract physicians for this locum tenens assignment will possess the follow minimal qualifications:

- Graduation from accredited medical school with earned MD/DO degree
- Completion of residency training in OB/GYN
- Current, full, unrestricted West Virginia state medical license
- Board Eligible / Board Certified in OB/GYN

- Life Support Skills (BLS, PALS, NALS, ACLS)
- Computer literate and familiar with Electronic Medical Records
- U.S. citizen or eligible to work in the US
- DEA / CSR registration
- National Practitioner Identifier (NPI)
- Good English writing, speaking skills
- Computer literate & familiar with Electronic Medical Records
- Excellent patient interaction ("bedside manner" ) skills
- Knowledge of HIPAA / HITECH rules and regulations.
- Pass background check that includes fingerprinting.

Jackson & Coker will present candidates who meet these mandatory qualifications. In as much as Jackson & Coker is an incumbent contractor with WCH, we anticipate no problems with respect to sourcing top-notch candidates for this locum tenens engagement.

### **Mandatory Requirements / Responsibilities**

The solicitation specifies the requirements of the physicians selected for this contract opportunity.

- Successfully complete on-site orientation, to include basic information regarding universal precautions.

- Complete any other in-house training related to the scope of work associated with this position.
- Provide “standard of care” associated with the OB/GYN profession and in accordance with professional standards established by the Joint Commission, the American Congress of Obstetricians and Gynecologists, the American Hospital Association, Welch Community Hospital, and applicable licensing, certification and other governing boards.
- Demonstrate “scope of care” associated with the doctor’s medical training and professional experience.
- Provide OB/GYN locum tenens coverage for all clinic work, births and any on-call coverage. The OB/GYN clinic hours are Monday through Friday, 8:00 AM to 4: 00 PM, 52 weeks a year.
- Provide on-call services during non-clinic times. Be able to respond to emergencies within 30 minutes of the physician’s proximity to the hospital.
- Handle cases that involve complicated pregnancy / delivery...as well as cases involving high risk pregnancy / delivery.
- Work shifts assigned by WCH (with at least 1-week notice)
- Be willing to provide coverage for either limited or extended periods of time.
- Responsible for patient admitting.
- Make daily rounds and provide services as needed on a 24/7 basis.
- Be located within 40 minutes of the facility to respond to emergencies.

- Respond by phone within 15 minutes; arrive on-site within 30 min.

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- Prescribe any medication for patients according to the hospital formulary.
- Be credentialed by the hospital's Medical Staff and Governing Body.
- Adhere to all by-laws and regulations of the hospital Medical Staff.
- Supervise OB clinic RN's and LPN's.
- Enter timely, accurate notes in the hospital's EMR system.
- Carry a vendor-supplied AT&T or other similar cell phone and/or beeper or pager to allow for immediate communication.
- Support the hospital's Quality Assurance / Quality Improvement initiatives.
- Perform any other duties assigned by the Department Head, Chief of Staff, clinical supervisor, or designee.

The physicians that Jackson & Coker presents to Welch Community Hospital will perform these, and any other, professional responsibilities associated with satisfactory performance of the contract specifications.

### *MEETING THE NEED*

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#### **Company Information**

Jackson & Coker LocumTenens, LLAC, dba **Jackson & Coker (J&C)** is a well-organized, established physician recruitment firm headquartered in

Alpharetta (metro Atlanta), Georgia. The firm has nearly 40 years of experience in placing a wide variety of physicians in appealing and challenging practice opportunities.

**Currently our firm serves more than 4,000 clients at more than 13,000 health care facilities nationwide. Over the last five years, we have booked more than 277,000 locum tenens days – representing more than 140 years of coverage.**

Jackson & Coker is a subsidiary of Jackson Healthcare (JH), one of the nation's largest health care staffing organizations. The combined personnel of the subsidiary companies place medical providers at over 1,300 hospitals and clinics nationwide that treat more than 7 million patients each year.

Also noteworthy: Jackson & Coker is a founding member (2003) of the National Association of Locum Tenens Organizations (NALTO). In fact, one of our company executives (**Edward McEachern**) chaired NALTO's Ethics Committee for a number of years. Subsequently, he has been elevated to sit on the NALTO Board of Directors.

**J&C is regarded as a “top tier” physician recruitment firm and “preferred vendor” within the government contracting community, for a number of reasons:**

- a) Our company values establishing and maintaining mutually beneficial relationships with our clients.
- b) We use our recruitment resources wisely and very carefully select candidates to offer clients for locum tenens coverage.
- c) Our Credentialing Team is meticulous in carrying out a rigorous credentialing protocol to prepare candidates for hospital privileging.
- d) Staff members handle all details related to booking doctors in their LT assignments.

- e) Regular post-placement follow-up enhances overall customer satisfaction – our #1 priority.
- f) Competitive rates reflect our concern to offer “Best Value” pricing for contracted services.
- g) At any point in time, we are open to constructive suggestions from clients, whose business we value.

### **Recruitment Resources**

Jackson & Coker has developed a number of helpful, innovative recruitment resources for expanding our pool of candidates suited for locum tenens presentation.

**Provider Database.** For over three decades, our firm has amassed one of the largest proprietary physician databases within the physician-staffing industry. Our recruiters successfully recruit from a database exceeding **600,000 providers** who are open to investigating practice opportunities. This pool is augmented through aggressive, creative marketing and recruiting campaigns.

**NOTE:** Our pool of OB/GYN physicians is rather extensive. Our Marketing Dept. reports that our database includes 23,844 licensed OB/GYN doctors, out of 44,476 nationwide. This equates to 54% of practitioners across the United States.

**Job Boards.** J&C partners with half a dozen leading physician job boards, especially [www.MDSearch.com](http://www.MDSearch.com). This site has registered more than **70,000 job-seeking physicians**, including OB/GYN specialists. Additionally, the site registers from 800 to over 1,000 new candidates each month.

**Direct Mail.** Our Marketing Dept. reaches **over 100k,000** “opt-in” providers weekly who wish to learn of practice options. Once they have identified opportunities of interest, they can discuss the jobs that

interest them through “online chat” – which provides “real time” communication with our team recruiters.

**Professional Gatherings.** Our recruiters regularly meet doctors at professional conventions, conferences and symposia. Some examples: American Congress of Obstetricians and Gynecologists and CareerMD.

**Technology.** Our company has developed a unique Job Search App that enables job seekers to establish their search criteria, upload credentialing documents online, and be informed almost instantaneously of new practice opportunities. This unique software distinguishes J&C as being on the “cutting edge” of technology as it relates to physician recruitment.

These valuable resources enable our recruiters to complete search assignments with “timely deliverables” for clients who want cost-effective, time-sensitive, value-added solutions to staffing needs.

### **Provider Credentialing**

At Jackson & Coker, each health care provider’s credentials are reviewed for quality assurance. This includes conducting the primary source verification of the provider’s core credentials and obtaining peer references. The following elements are verified from the primary source:

- ✓ Current primary state license – directly from the state board
- ✓ CSR (if applicable) – directly from the state board
- ✓ DEA – via NTIS
- ✓ OIG query – from the OIG exclusions list
- ✓ National Practitioner Data Bank (NPDB) query
- ✓ Federation of State Medical Boards (FSMB) query
- ✓ Board Certification – via boardcertifieddoctors.com or AOA for DO’s

- ✓ If not board certified, education and training are verified – via AMA/.AOA an ECFMG (if applicable). If education is not verified on the AMA/.AOA we will verify the education directly from the institution.
- ✓ 5-year work history (from CV and application)
- ✓ Professional peer references – at least 2 references.

If any derogatory information is found, it is reviewed by our in-house Risk Management Department for approval.

**NOTE:** Jackson & Coker re-credentials providers every two years to promote ongoing Quality Management. This is in contrast to many physician recruitment firms that only credential providers once, at the time they register with the agencies.

### **Provider Monitoring**

Our locum tenens OB/GYN physicians are not direct employees of Jackson & Coker. Rather, they are independent contractors who receive year-end 1099-Misc. Forms for tax purposes.

Even though our staff does not directly monitor the work of our contract providers, we do have a means of assessing the quality of their clinical performance. Clients are asked to complete evaluation questionnaires at the conclusion of each locum tenens assignment. Here are the evaluation metrics included in the questionnaire:

- General Medical Knowledge & Skills
- Emergency Interventional Skills
- Medical & Professional Judgment
- Patient Satisfaction
- Interpersonal Relationships with Peers
- Interpersonal Relationships with Staff
- Interpersonal Relationships with Patients

- Appearance
- Professional Conduct
- Timeliness & Responsiveness
- Adaptability to Environment
- Communication Skills
- Medical Records Handling.

Our staff uses these questionnaires as one tool to monitor compliance. If a questionnaire is received that is less than favorable, the circumstances surrounding the rating are investigated. If, in fact, the complaint is found to be warranted, that particular physician is not used again by our firm.

Our meticulous credentialing procedures – which include a careful qualification verification process – assure that our locum tenens physicians are able to perform the work responsibilities without any difficulty.

### STAFFING PLAN

Jackson & Coker has a well-designed staffing plan to meet the specific requirements of this RFQ. Here are the main elements of that plan.

1. **Understand the staffing need.** We read each solicitation carefully and ask appropriate questions before submitting a Proposal. Once awarded a contract, we examine it carefully to get a good understanding of the entire scope of the staffing need.

This anticipated contract with Welch Community Hospital requires top-notch OB/GYN physicians who are technically proficient, have open-ended coverage availability, and are willing to offer their services on rather short notice. Based on previous manpower utilization, the doctors will treat patients in one- to two-week assignments.

2. **Source suitable candidates.** Our recruiters have plenty of experience in meeting contract staffing needs such as this one with Welch Community Hospital. They are experienced in sourcing and qualifying candidates who represent a “good fit” for the practice opportunity. Use of our firm’s extensive recruitment resources (discussed elsewhere) makes this task easier to complete.
3. **Carefully screen candidates.** Part of the screening process is to discover to what extent the doctor meets the qualifications set forth in the RFQ. Furthermore, our recruiters are concerned that there are no “red flags” in the physician’s background that might hinder completely satisfactory performance.
4. **Thoroughly credential candidates in-house.** Jackson & Coker’s internal credentialing protocol is discussed elsewhere in this Proposal. Once the doctor completes the internal credentialing program, we prepare the paperwork for presenting him/her to the client’s Medical Staff Office.
5. **Present complete packets of information.** Our Physician Liaisons (formerly “Client Service Coordinators”) work closely with the team recruiters and Credentialing Specialists to prepare the documents to submit for prompt review by the client. Any additional credentialing documents required by Welch Community Hospital will be supplied upon request, without delay.
6. **Offer privileging assistance.** Our seasoned Credentialing Specialists stand ready to assist in any manner with regard to hospital privileging of candidates offered for placement consideration. They will gather what information that WCH requires for hospital privileging and Quality Assurance purposes. In timely fashion, they will forward essential documents to the Medical Staff Office for prompt review.

7. **Schedule providers accepted for the assignment.** Our Physician Liaisons handle all aspects of provider scheduling. They arrange for travel, lodging, car rental (or mileage reimbursement), and handle other incidentals to make sure that the physicians begin their LT assignments on time and are comfortable in their surroundings.
8. **Process timesheets.** Our Physician Liaisons also are tasked with collecting and processing the doctor's timesheets ("contract service records") from providers on a weekly basis for medical services rendered. They verify that the doctor worked during scheduled shifts and that the appropriate client representative has signed off on the forms. The timesheets are then processed by our "Doc Pay" Accounting team for prompt payment.
9. **Resolve problems promptly.** Whenever any problems, special concerns or "issues" arise during contract administration, we have a formal process in place for problem resolution. This begins at the lowest level of J&C associate involvement. If required, our Government Team or other managerial personnel might be involved in achieving an appropriate solution.
10. **Contingency staffing.** No matter how carefully our recruiters match locum tenens practitioners with contract assignments, sometimes a replacement or substitute physician is required. When this occurs, our staff is prepared to meet the need in the shortest timeframe possible. We have such an extensive database – and our recruiters have been at this for so long – that they can quickly identify likely suitable candidates.

In all, our Staffing Plan is designed to offer the thoroughness and flexibility required of a responsible, reliable vendor of temporary physician services.

## *REFERENCES / PAST PERFORMANCE*

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In compliance with the RFQ stipulations, we offer on a separate document current client references. The contact personnel mentioned can speak favorably of our recruitment capability and commitment to ensure total client satisfaction. Additionally, we offer two other documents that attest to the success of our recruitment program:

- Letter of Endorsement – from an official with Georgia Tech Procurement Assistance Center (GT-PAC)
- “Client Testimonials” – excerpts from client reference letters.

Jackson & Coker has an enviable past performance record in serving government clients seeking time-sensitive, cost-effective temporary staffing solutions.

We can focus the discussion on mention of our company's noteworthy success in serving government health care clients.

### **Government Business Success.**

Jackson & Coker is considered to be a “prime vendor” by many officials in the contracting community for a number of reasons. In particular, our outstanding business success positions our firm as being in the “top tier” of locum tenens providers.

- Since 2000, J&C has made in excess of **\$750 million** in government contract awards for medical services (both new and extended contracts).
- On a monthly basis, we book around 1,300 days of locum tenens coverage at facilities across the country.

- The face value of our current contracts (numbering over 300) is around **\$200 million** (if all optional renewal years are exercised.)
- Our largest contract to date was a multi-year award from DHHS to staff over 2,300 medical treatment facilities. This was a BPA against which individual task orders were drawn. The estimated contract award value for the two winning teams was approximated at **\$55 million annually**.
- In recent years, Jackson & Coke has participated as a subcontractor with several small business enterprises contracted with the U.S. Army MEDCOM North Atlantic Regional Contracting, with total estimated award value of nearly **\$492 million**.
- J&C benefits from approximately **45% of repeat business** in major medical specialties.

The volume of business we have won through government contracting is testimony to our firm's concern to offer assignment-specific, virtually risk-free staffing services.

### *PRICING FOR SERVICES*

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#### **Cost Determination**

Our competitive pricing is provided with this Proposal on supporting documents.

In bidding on government contracts, we fully appreciate the importance of offering clients rates that reflect "**Best Value**" procurement of required medical services. This is particularly important given the fact that many government entities face tight budgetary constraints. While our bid rates are not always the lowest among competitor firms, we always endeavor to offer exceptionally qualified candidates as well as a superior level of customer service throughout the contract term.

In determining rates for this contract with Welch Community Hospital, our staff took into consideration the following factors:

- Supply-and-demand of OB/GYN physicians nationwide who are available for locum tenens assignments.
- Competitive daily wages for Board Certified OB/GYN doctors.
- Medical malpractice rates for each provider assigned to this contract.
- Costs of airfare (if required), comfortable lodging, and daily car rental (or mileage reimbursement).
- Costs for recruiting new prospects as either "principal" or "backup candidates"
- General & Administrative costs
- Acceptable company profit margin
- Modest yearly rate increases.

Our pricing is also based on assessing "price realism" measured against "price reasonableness" associated with the required services. With these considerations in mind, we offer what we determine to be highly competitive rates for the required services.

**NOTE:** Although we attempt to offer the most favorable pricing in our initial bid, we are more than willing to enter into a "Best and Final Offer" negotiation if such is of paramount importance in proposal evaluation.

Also, our rates will remain in effect for no fewer than 120 days from proposal submission.

## **Cost-Control Measures**

To make our locum tenens services most affordable and appealing, we endeavor to put into place various cost-control measures associated with each contract that we administer.

- a) **Reduce medical malpractice costs.** As part of our Risk Management program, we attempt to procure the most comprehensive medical malpractice coverage at the most favorable rates. Our medical malpractice policies offer some of the highest coverage rates within the physician-staffing industry: **\$1 million / \$3 million / \$15 million.**
- b) **Shave transportation and lodging costs.** Due to the volume of business involved in placing hundreds of locum tenens practitioners monthly, we have been able to obtain favorable rates with major hotels / extended-stay chains nationwide. Furthermore, our partnership with a prominent travel agency enables us to obtain the most reasonable rates for airfare (when necessary) and ground transportation. Again, we attempt to pass along these savings to our clients as much as possible.
- c) **Schedule providers who are already privileged with the client.** In this case, it would be OB/GYN doctors who have practiced at State of West Virginia medical facilities – such as Welch Community Hospital. These would clinicians who have been referred by Jackson & Coker as well as those referred by other staffing firms not re-awarded a contract with WCH. Certainly re-privileging a doctor is less costly than going through initial privileging.
- d) **Proactively pursue other cost-saving measures.** Our Government Contract Support Specialist, **Amanda Moore**, seeks ways to save the company money in scheduling providers such as re-negotiating rates for housing, furniture rental and car rental, and so on. Slight savings “here or there” can add up to a significant amount of money, especially when multi-year contracts are involved.

In addition to offering highly competitive pricing, our team is also concerned to enhance "the customer experience" in any way possible.

### ADDITIONAL INFORMATION

Our Proposal would not be complete without mention of other matters related to our company's operational philosophy and contract management.

#### **Contract Compliance**

**Per contract specification: Jackson & Coker "shall comply with all applicable federal, state, and local laws, regulations and ordinances. " By submitting our bid, Jackson & Coker "acknowledges that it has reviewed, understands, and will comply with all applicable laws."**

Successfully managing a health services contract like this one with Welch Community Hospital requires dutiful attention to a myriad of additional compliance matters. Here are some of the fundamental compliance requirements involving our firm or the providers whom we place in locum tenens assignments.

- ✓ Timely proposal / submission and presentation of suitable candidates
- ✓ Non-collusion in bidding
- ✓ Scope of agreement / scope of work
- ✓ Task order provisions / procedures for emergency staffing
- ✓ General and property rights indemnification
- ✓ Provider health screening / immunization requirements
- ✓ Background checks and clearance

- ✓ Adherence to Immigration Laws & Authorization to Work
- ✓ Provider orientation & mandatory training
- ✓ Medical facility access & security concerns
- ✓ Maintenance of updated provider credentials
- ✓ EEOC & Non-discrimination guidelines
- ✓ Minority and Women Business Enterprise participation (when required)
- ✓ Adequate medical malpractice and other insurance coverage
- ✓ Confidentiality of documents / Identifiable Health Information
- ✓ Handling disputes / resolving problems
- ✓ Costs and payment schedules / price adjustments
- ✓ Proper use of medical facility equipment
- ✓ Timely status / manpower utilization reporting.

### **Exceptions / Clarifications / Modifications**

Our Government and OB/GYN teams have carefully reviewed this solicitation. It reads similar to one that J&C bid on several years ago.

Thus, we do not wish to state any exceptions, clarifications or modifications to the solicitation verbiage.

### **Extension to Other State Agencies**

We fully understand the contract stipulation that other West Virginia State "agencies, spending units and political subdivisions of the State of West Virginia" or other appropriate entities can use this contract vehicle at the same rates, terms and conditions.

## **Permanent Hires**

Occasionally our clients are so pleased with our locum tenens providers that they extend to them offers of permanent employment. In those instances, we are willing to “release” the doctors from our pool of active candidates with their agreement to accept permanent placement.

In accordance with industry protocol, we customarily charge a locums-to-perm placement fee with an offer of permanent employment is extended and accepted. Our Vice President of Government Healthcare, Dana Massey – along with the respective specialty team – is always available to discuss this matter with interested parties.

## **Personnel Policy (J&C standard proposal verbiage)**

Jackson & Coker, the Contractor, utilizes the services of locum tenens physicians to provide the required medical coverage under this contract. Our locum tenens providers serve as independent contractors who receive year-end 1099-Misc. Forms for tax purposes.

Jackson & Coker provides for each locum tenens practitioner professional liability insurance and malpractice insurance as required. However, our firm does not withhold income tax, worker's compensation and Social Security payments.

The Contractor's personnel (locum tenens doctors) who furnish services for a non-personal services order under this contract shall not be considered direct employees of the Government for any purposes. The Contractor's employment relationship and resulting obligations to its personnel shall be determined by applicable Federal, state and local laws and regulations (including, but not limited to) tax and labor laws and regulations. Compliance with such laws and regulations shall be the sole responsibility of the Contractor.

## **Subcontracting**

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To fulfill the terms and conditions of this contract with Welch Community Hospital, it will not be necessary to utilize the services of any subcontractor entity.

Our database is sufficiently large, and our recruiters are adequately experienced to "make a good fit" of qualified providers with this appealing practice opportunity.

In that Jackson & Coker is a current contractor with Welch Community Hospital, we anticipate no difficulty in filling the projected staffing need.

## **Points of Contact**

To discuss any matter related to our bid, including pricing for services, feel free to contact either of these two Government Team managers:

### **Dana Massey**

VP – Government Healthcare

Office: 800.272.2707, ext. 5637

Direct: 770.643.5637

Fax: 800.936.4562

E-mail: [dmassey@jacksoncoker.com](mailto:dmassey@jacksoncoker.com).

### **Courtney Lemke**

Director / Contract Administrator

Office: 800.272.2707, ext. 3044

Direct: 770.643.5637

Fax: 800.936.4562

E-mail: [clemke@jacksoncoker.com](mailto:clemke@jacksoncoker.com).

These J&C associates are available during standard business hours: Monday through Friday, 8:30 AM to 5:30 PM. For emergencies, they can be reached by cell phone through our corporate answering service.

Additionally, our Physician Liaisons carry a beeper on a rotational basis in order to be available 24/7 to handle any emergency situations that might occur. To the best of our knowledge, no other physician recruitment firm offers this level of service.

### CONCLUSION

Jackson & Coker is a well-established physician recruitment firm with nearly four decades of continuous operations. Over the years, the company has consistently demonstrated value as a reliable supplier of highly qualified locum tenens providers, such as OB/GYN physicians.

To meet the proposed need for OB/GYN coverage at Welch Community Hospital, our team will present outstanding candidates with appropriate work experience and willingness to commit to long-term patient care.

Welch Community Hospital has been a longstanding client of J&C. And we look forward to being of further service upon contract award. As always, we pledge our "best efforts" to meet all the terms and conditions of the proposed contract, to the satisfaction of all parties.

**Sussman, Kenneth, M.D.**

**770-828-5548**

**OB/GYN**

**Braselton, GA**

- Active, unrestricted license in West Virginia and Kentucky
- Board Certified
- BLS
- NRP
- DEA
- U.S. Citizen
- NPI
- OIG
- **Reference:** Amir Eshel, M.D. – (304) 436-8678
- Physician has cell phone that provides coverage in the Welch area and has been verified with the cell phone carrier



**JACKSON  
& COKER**

**Jackson & Coker**

3000 Old Alabama Road

Suite 119-608

Alpharetta, GA 30022

[www.jacksoncoker.com](http://www.jacksoncoker.com)

phone 800.272.2707

fax 800.938.4562

Submitted By: \_\_\_\_\_

Time: \_\_\_\_\_

Date: \_\_\_\_\_

---

**Kenneth Sussman, M.D., FACOG**  
**Obstetrics and Gynecology**

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**EDUCATION**

Brandeis University  
Waltham, Massachusetts  
B.A. Degree

Tufts University School of Medicine  
M.D. Degree

New England Medical Center  
Boston, Massachusetts  
Surgical Internship and Surgical Residency

University of Illinois  
Chicago, Illinois  
Residency in OBGYN

University of California – Graduate School of Management  
Irvine, California  
Certificate in Medical Management

**CERTIFICATIONS**

American Board of Obstetrics and Gynecology  
American Red Cross First Aid/CPR/AED Certified Instructor

**LICENSURE**

Georgia, Kentucky, West Virginia, Illinois, Massachusetts, New York, Saipan and Guam

**WORK EXPERIENCE**

Full-Time Locum Tenens Physician  
Various Locations  
Three Rivers Medical Center – Louisa, KY

8/2003 – Present

Welch Community Hospital – Welch, WV

04/06/2015-present  
08/06/2004-06/16/2004  
05/03/2002-05/05/2002  
07/07/2011-01/26/2015  
07/16/2009-07/11/2011  
06/20/2002-06/25/2002  
03/21/2002-03/26/2002



**Jackson & Coker**  
3000 Old Alabama Road  
Suite 119-608  
Alpharetta, GA 30022  
  
**www.jacksoncoker.com**  
**phone 800.272.2707**  
**fax 800.936.4562**

Kenneth Sussman, M.D., FACOG  
Curriculum Vitae  
Page 2

Locum Tenens Physician, Continued  
Manchester Memorial – Manchester, Kentucky

2/15/2011 – 2/23/2011  
12/27/10 – 12/31/2010  
12/21/10 – 12/27/2010  
12/3/2010 – 12/7/2010  
5/1/2009 – 7/31/2009  
10/15/2008 – 4/20/2009  
3/6/2008 – 9/2/2008  
11/7/2007 – 2/8/2008  
10/22/07 – 10/25/2007  
7/6/2007 – 10/2/2007  
6/21/2007 – 6/25/2007  
5/24/2007 – 5/30/2007  
4/5/2007 – 5/11/2007  
2/12/2007 – 2/19/2007  
2/8/2007 – 2/12/2007  
8/18/2006 – 8/20/2006  
6/15/2006 – 6/18/2006  
1/19/2006 – 1/22/2006  
12/5/2005 – 12/13/2005  
11/3/2005 – 11/6/2005  
10/11/05 – 10/16/2005  
2/5/2010 – 2/16/2010  
10/9/2009 – 11/17/2009  
1/31/2009 – 2/6/2009  
9/16/2008 – 9/29/2008  
12/25/2003-01/05/2004  
11/20/2003-11/24/2003  
09/26/2003-10/17/2003  
08/03/2003-08/18/2003  
11/22/10 – 11/29/2010

Iroquois Memorial Hospital – Watseka, Illinois

Stonewall Jackson Memorial Hospital

Three River Medical – Louisa, Kentucky

Middlesboro Appalachian Regional Hospital  
Middlesboro, Kentucky  
Obstetrician-Gynecologist

9/1997 – 7/2003

Department of Public Health on Guam  
Senior Medical Consultant to Maternal and Child Health

8/1994 – 8/1997

FHP, Inc (HMO, now part of PacifiCare)  
Senior Medical Director

2/1986 – 8/1994



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April 3, 2015

**PROFESSIONAL PEER REFERENCE**

RE: Dr Sussman

Dear Dr Eshel

The above-named provider has applied for credentialing with our client organization and has listed your name as a professional reference. To complete our credentialing file, we would appreciate your answering the questions below and returning the forms to us as quickly as possible via fax to 877-264-6105. All information received will be held in the strictest confidence. We appreciate your assistance in this matter. If you have any questions, please call me at 678-690-7233.

Sincerely,  
Alice Schiaffo

**PLEASE PRINT OR TYPE RESPONSES**

**\*\*If your evaluation is less than good in any category, your further comments would be appreciated.**

Indicator	Excellent	Good	Fair	Poor
Basic clinical knowledge	x			
Professional judgment	x			
Competence and skill		x		
Sense of responsibility	x			
Patient management	x			
Ethical conduct	x			
Emotional stability	x			
Cooperativeness	x			
Ability to work with hospital staff	x			
Physician-patient relationships	x			
Appearance	x			
Ability to understand and speak English	x			

Re: D

Sussman

How many years have you known the applicant? \_\_\_\_\_ many years \_\_\_\_\_

What is your relationship to the applicant? \_\_\_\_\_ was a colleague \_\_\_\_\_

How long has it been since your last contact with him/her? \_\_\_\_\_ few weeks \_\_\_\_\_

Would you consent to have a member of your family treated by him/her? \_\_\_\_\_ y \_\_\_\_\_

*If you answer yes to any of the following, please provide an explanation in the comments section below or on a separate sheet of paper. Your candid responses will be appreciated.*

To your knowledge, has this provider's license or privileges to admit or treat patients ever been suspended or revoked (except temporary suspensions for failure to complete medical records)? Yes \_\_\_\_\_ No x  
*If yes, please specify where and when* \_\_\_\_\_

To your knowledge, has the applicant ever been a defendant in a medical malpractice action? Yes \_\_\_\_\_  
No \_\_\_\_\_ Don't know x

*If yes, was the matter:*

- |                                                 |                                                     |
|-------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> settled out of court   | <input type="checkbox"/> still pending              |
| <input type="checkbox"/> brought to trial       | <input type="checkbox"/> defendant found not liable |
| <input type="checkbox"/> defendant found liable | <input type="checkbox"/> I do not know the outcome  |

To the best of your knowledge, has the applicant ever been a defendant in a felony criminal matter?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Don't know x

*If yes, what was the nature of the allegation(s)?* \_\_\_\_\_

*If yes, was the finding:*

- |                                                  |                                                    |
|--------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Pending trial or appeal | <input type="checkbox"/> Not guilty                |
| <input type="checkbox"/> Guilty                  | <input type="checkbox"/> I do not know the finding |

Are you aware of any personal problems that could interfere with his/her ability to perform on the job in an established practice? Yes \_\_\_\_\_ No x Don't know \_\_\_\_\_

*If yes, what is the nature of these problems?* \_\_\_\_\_

**Summary recommendation:**

- X Recommend highly without reservation  
☐ Recommend as qualified and competent  
☐ Recommend with some reservations  
☐ No comment  
☐ Do NOT recommend

Additional comments: Taken Verbally by Amir Esnel

Signature  
Dr Amir Esnel  
Printed Name and Medical Specialty


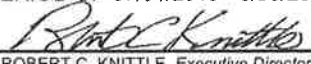
Date  
304 436 8678  
Phone Number

\*\*\*Are you interested in being contacted by a recruiter to learn about Locum Tenens Opportunities? Yes \_\_\_\_\_ No \_\_\_\_\_

**West Virginia Board of Medicine**  
101 Dee Drive, Suite 103 · Charleston, WV 25311  
(304) 558-2921 · [www.wvbm.org](http://www.wvbm.org)

Kenneth Morris Sussman, MD  
Welch Community Hospital  
454 McDowell Street  
Welch, WV 24801

This is your licensure card for the current year.

	<b>WEST VIRGINIA BOARD OF MEDICINE</b>
LICENSE NO. [REDACTED]	ISSUED 07/15/1996
THIS IS TO CERTIFY THAT THE LICENSE OF	
Kenneth Morris Sussman, MD	
TO PRACTICE MEDICINE AND SURGERY IN THE STATE OF WEST VIRGINIA HAS BEEN RENEWED FOR THE PERIOD OF 07/01/2015 - 6/30/2017	
 ROBERT C. KNITTLE, <i>Executive Director</i>	

To use the license as a Pocket Card, cut on dotted line and laminate if desired.



## West Virginia Board of Medicine

### Licensee Search: Details

Name	Title	Specialty	Certified	Location	Licensed Or Has Been Licensed In
Kenneth Morris Sussman	MD		<a href="#">Verify Specialty Certification</a>	Welch Community Hospital 454 McDowell Street WELCH, WV (McDowell)	CA, CT, GA, GU, IL, KY, MA, NY, WV

### License History

License Type	License Number	Status	License Date	Expiration Date
Medical Doctor		Active	07/15/1996	6/30/2017

### Education History

School	Date Completed	Nature of Training
Tufts University School Of Medicine	06/07/1958	Medical or Podiatric School
Ill University Res/Ed Hospital, Chicago	07/01/1965	Post-Graduate Training
New England Medical Center, Boston	6/30/1960	Post-Graduate Training

### Physician Assistant(s) Supervised

#### Name

No Current Supervision

### Discipline/Board Action History

No Discipline Cases On Record

## Malpractice History

Settlements in malpractice claims occur for a number of reasons, and are often made without any admission, inference or finding of fault on the part of the practitioner. Some medical specialties have a higher rate of malpractice claims because of higher risks associated with certain specialty practices. The malpractice information reported below should not be construed as creating a presumption that medical malpractice has occurred.

Action	Loss Date	Action Date	Insurance Company	Adjudicating Body/Case #
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This data was retrieved on 8/13/2015.

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Steve Beshear  
Governor

Preston P. Nunneley, M.D.  
President

## KENTUCKY BOARD OF MEDICAL LICENSURE

Hurstbourne Office Park  
310 Whittington Parkway, Suite 1B  
Louisville, Kentucky 40222  
Telephone (502) 429-7150  
www.kbml.ky.gov

February 20, 2015

Kenneth M Sussman M.D.  
117 Bakers Farm Circle  
Braselton, GA 30517

Dear Dr. Sussman:

Attached is your 2015 registration card issued by the Kentucky Board of Medical Licensure. In the left hand corner is your Kentucky medical license number. The Board's address, telephone number and e-mail address are on the back of your card. If you have a change of address or if there is a correction to be made, please notify the Board immediately to avoid missing publications or important mailings.

Sincerely,

A handwritten signature in black ink, reading "Michael S. Rodman".

Michael S. Rodman  
Executive Director

### Kentucky Board of Medical Licensure

Lic. No. [REDACTED]

THIS IS TO CERTIFY THAT

**Kenneth M Sussman M.D.**

Is duly licensed to practice in Kentucky, and has registered for the period through March 1, 2016 with the Kentucky Board of Medical Licensure.

A handwritten signature in black ink, reading "Preston P. Nunneley".  
President  
A handwritten signature in black ink, reading "C. William R. Smith".  
Secretary

**Kentucky** A stylized logo of a horse's head in profile, facing right, with the word "Kentucky" written in a serif font above it.

☒ Detail Format ☐ List Format ☐ Grid Format**Search Criterion: KY License Number = [REDACTED]; Practice County = 0; Specialty = 0;****Name:** Kenneth M. Sussman M.D.**Address:** [REDACTED]**City, State, Zip:** [REDACTED]**Phone:** [REDACTED]**License:** [REDACTED]**Status:** Active Physician**Expiration:** 2/29/2016 0:00:00**Practice County:** Out of State**\*Area of Practice:** Obstetrics/Gynecology**Type of Practice:** Locum Tenens**Year Licensed in KY:** 3/16/1995 0:00:00**Medical School:** Tufts University School of Medicine, Boston**Year Graduated:** 1958**Board Action:** None

\*The Board does not verify current specialties. For more information please see the American Board of Medical Specialties website at: <http://www.abms.org> to determine if the physician has earned a specialty certification from this private agency.

**Published: 09/28/2004 [wvd]**

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*Kenneth Sussman, M.D.*

DEA REGISTRATION NUMBER	THIS REGISTRATION EXPIRES	FEE PAID
[REDACTED]	02-28-2017	\$731
SCHEDULES	BUSINESS ACTIVITY	ISSUE DATE
2,2N, 3,3N,4,5,	PRACTITIONER	02-18-2014
SUSSMAN, KENNETH M MD WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH, WV 24801-0000		

**CONTROLLED SUBSTANCE REGISTRATION CERTIFICATE**  
 UNITED STATES DEPARTMENT OF JUSTICE  
 DRUG ENFORCEMENT ADMINISTRATION  
 WASHINGTON D.C. 20537

Sections 304 and 1008 (21 USC 824 and 958) of the Controlled Substances Act of 1970, as amended, provide that the Attorney General may revoke or suspend a registration to manufacture, distribute, dispense, import or export a controlled substance.

**THIS CERTIFICATE IS NOT TRANSFERABLE ON CHANGE OF OWNERSHIP, CONTROL, LOCATION, OR BUSINESS ACTIVITY, AND IT IS NOT VALID AFTER THE EXPIRATION DATE.**

**CONTROLLED SUBSTANCE REGISTRATION CERTIFICATE**  
 UNITED STATES DEPARTMENT OF JUSTICE  
 DRUG ENFORCEMENT ADMINISTRATION  
 WASHINGTON D.C. 20537

DEA REGISTRATION NUMBER	THIS REGISTRATION EXPIRES	FEE PAID
E [REDACTED]	02-28-2017	\$731
SCHEDULES	BUSINESS ACTIVITY	ISSUE DATE
2,2N, 3,3N,4,5,	PRACTITIONER	02-18-2014
SUSSMAN, KENNETH M MD WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH, WV 24801-0000		

Form DEA-223 (4/07)

Sections 304 and 1008 (21 USC 824 and 958) of the Controlled Substances Act of 1970, as amended provide that the Attorney General may revoke or suspend a registration to manufacture, distribute, dispense, import or export a controlled substance.

**THIS CERTIFICATE IS NOT TRANSFERABLE ON CHANGE OF OWNERSHIP, CONTROL, LOCATION, OR BUSINESS ACTIVITY, AND IT IS NOT VALID AFTER THE EXPIRATION DATE.**

# THE AMERICAN BOARD OF OBSTETRICS AND GYNECOLOGY

INCORPORATED



COMPOSED OF REPRESENTATIVES OF THE

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AMERICAN ASSOCIATION OF OBSTETRICIANS AND GYNECOLOGISTS

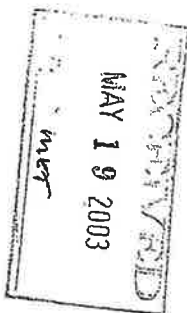
SECTION ON OBSTETRICS AND GYNECOLOGY, AMERICAN MEDICAL ASSOCIATION

AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS,

CERTIFIES THAT

KENNETH M. SUSSMAN, M.D.

HAVING PURSUED AN ACCEPTED COURSE OF GRADUATE STUDY AND CLINICAL WORK, HAS MET THE STANDARDS AND QUALIFICATIONS AND PASSED THE EXAMINATIONS REQUIRED BY THE AMERICAN BOARD OF OBSTETRICS AND GYNECOLOGY, INC. HE HAS THEREBY DEMONSTRATED TO THE SATISFACTION OF THIS BOARD THAT HE IS POSSESSED OF SPECIAL KNOWLEDGE, AND BY THE AWARD OF THIS DIPLOMA HIS PROFICIENCY IN THE SPECIALTY OF OBSTETRICS AND GYNECOLOGY IS THEREFORE RECOGNIZED THIS TWENTY-FIRST DAY OF NOVEMBER, NINETEEN HUNDRED AND SIXTY-NINE



Andrew A. Marchetti, M.D.

Thomas M. Reynolds  
Gordon W. Douglas  
Lawrence H. Evans  
Lester L. Linder, Jr.  
Charles A. Hunter

William C. Kettel

Spencer J. And  
Lester H. Gannon  
George H. Mitchell, Jr.

Alfred L. Randall

John A. Moore  
Roy T. Fisher  
John Vans. Macek  
J. Robert Willson  
Carl P. Huber



NO. 7542-65-16417

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**Sussman, Kenneth M.**

Viewed: 04/03/2015 08:05:44 CDT

Born: 07/16/1932; New York, NY

**ABMS Primary Source Data****AMERICAN BOARD OF OBSTETRICS AND GYNECOLOGY****CERTIFICATION(S):**

Obstetrics &amp; Gynecology 11/21/1969\*

\* Lifetime certification in this certificate. Dates separated by a comma indicate voluntary recertification. MOC participation is voluntary, but is not required for Lifetime certificates.

**Meeting Maintenance of Certification (MOC) Requirements**[Click for more info](#)**American Board of Obstetrics and Gynecology**

Obstetrics &amp; Gynecology   Yes

**Additional Professional Data****Abbreviation Explanation**

NPI number: 1194888065

**Active State License(s):** Provided by the Federation of State Medical Boards: Not for Primary**Source Verification**

GA		issued 10/05/2001	expires 07/31/2015
KY		issued 03/16/1995	expires 02/28/2015
WV		issued 07/15/1996	expires 06/30/2015

**Education:**

Tufts University School of Medicine, Massachusetts, (1958, MD)

**Career:****Training Appointments:**

Int, Beth Israel Deaconess Medical Center, Boston, MA (1958-1959)

Res, Surgery, New England Med Ctr (1959-1960)

Res, Obstetrics and Gynecology, U Ill Rsch Ed Hosps (1962-1965)

**Membership(s)** [Best efforts used to define physician provided acronym]:

ACOG (F)

**Contact Information**

Private

Location: city unspecified

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AS

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AS

PEEL  
HEREHEALTHCARE PROVIDER  
Healthcare  
ProviderKenneth Sussman

This card certifies that the above individual has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association BLS for Healthcare Providers (CPR and AED) Program.

APR 10 2015  
Issue DateAPR 09 2017  
Recommended Renewal Date

## HEALTHCARE PROVIDER

Training Center Name First Response of the Bluegrass KY 15123 TC ID #TC Info Lexington, KY 40504Course Location Lexington, KyInstructor Name Diana ChasInst. ID # 7499

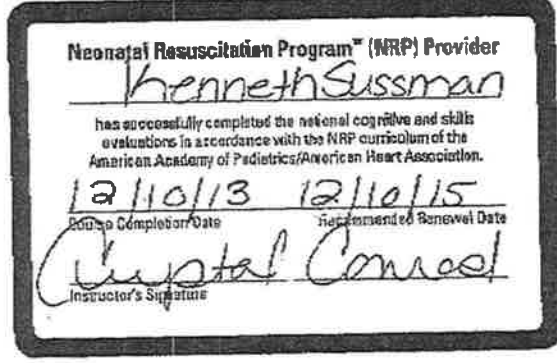
Holder's Signature

© 2011 American Heart Association Tampering with this card will alter its appearance. 90-1801

This card contains unique security features to protect against forgery.

90-1801

Kenneth Sussman M.D.



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The information for the Provider you selected is displayed. The NPI Registry data was last updated on 08/12/2015.

**NOTE:** Some health care providers reported their SSNs or IRS ITINs in sections of the NPI application that contain information that is required to be disclosed under FOIA. For example, a provider may have reported an SSN or an IRS ITIN as an "Other Provider Identification Number" or as a "License Number". To protect the privacy of these individuals, we have made every attempt to locate and remove those SSNs and IRS ITINs from being displayed in the information provided below.

**Provider Information:**

**Name:** DR. KENNETH M SUSSMAN M.D.  
**Gender:** MALE  
**Sole Proprietor:** YES

**NPI Information:**

**NPI:** [REDACTED]  
**Entity Type:** 1-INDIVIDUAL  
**Enumeration Date:** 12/19/2006  
**Last Update Date:** 07/09/2007  
**Replacement NPI:**  
**Deactivation Date:**  
**Reactivation Date:**

**Provider Business Mailing Address:**

**Address:** 768 GLEN VALLEY WAY  
DACULA, GA 30019-4878  
**Phone Number:** 7705133990  
**Fax Number:**

**Provider Business Practice Location Address:**

**Address:** 768 GLEN VALLEY WAY  
DACULA, GA 30019-4878  
**Phone Number:** 7705133990  
**Fax Number:**

**Provider Taxonomy:****Selected Taxonomy****State**

Primary Taxonomy			License Number
YES	207V00000X - OBSTETRICS & GYNECOLOGY	GA	

**Other Provider Identifier:**

Issuer	Number	State	Issuer
MEDICARE UPIN	UPIN		


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## Exclusions Search Results: Individuals

---

No Results were found for

**Sussman , Kenneth**

 If no results are found, this individual or entity (if it is an entity search) is not currently excluded. Print this Web page for your documentation

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Search conducted 8/13/2015 12:04:04 PM EST on OIG LEIE Exclusions database.  
Source data updated on 8/10/2015 11:21:00 AM EST.

# NEW ENGLAND CENTER HOSPITAL

JOSEPH H. PRATT ORTHOPEDIC HOSPITAL — FARNSWORTH MEDICAL CENTER — 1000 STATE STREET — BOSTON, MASSACHUSETTS

BOSTON, MASSACHUSETTS

THIS CERTIFIES THAT

Kenneth M. Sussman M.D.

HAS FAITHFULLY SERVED AS

Intern in Surgery

FROM July 1, 1958 TO June 30, 1959

MAY 19 2008

Samuel Papp  
PRESIDENT

Robert A. Detering Jr.  
Surgeon-in-Chief



F. T. Viguerie  
ADMINISTRATOR

# NEW ENGLAND CENTER HOSPITAL

JOSEPH H. PRATT DIAGNOSTIC HOSPITAL - BARNSWORTH SURGICAL BUILDING - RESEARCH LABORATORY

BOSTON, MASSACHUSETTS

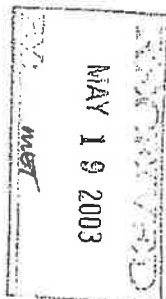
THIS CERTIFIES THAT

**Kenneth M. Sussman, M.D.**

HAS FAITHFULLY SERVED AS

**Assistant Resident in Surgery**

FROM 1 July 1959 TO 30 June 1960



*Samuel P. Page*  
PRESIDENT

*Ralph A. Deterling Jr.*  
Surgeon-in-chief



*R. T. Vignone*  
ADMINISTRATOR

# University of Illinois Research and Educational Hospitals



this certifies that

**Kenneth M. Sussman, M.D.**  
has completed a period of resident training in  
**Obstetrics and Gynecology**

from July 1, 1962 to July 1, 1965

William F. Mangert  
Head of Department

Chicago, Illinois, July 1 1965

Donald J. Corley  
Medical Director and Associate

MAY 19 2003

Return to My ACOG :

**The American College of Obstetricians  
and Gynecologists**

**PROGRAM FOR CONTINUING PROFESSIONAL  
DEVELOPMENT**



**ACOG COGNATE PROGRAM**

**TRANSCRIPT**

409 12th Street, SW  
PO Box 96920  
Washington, DC 20090-6920  
(800) 673-8444 - (202) 863-2543  
fax: (202) 484-1586  
e-mail: [cognates@acog.org](mailto:cognates@acog.org)

ACOG ID Number: F 000061783I

Kenneth M. Sussman MD  
PO BOX 25724  
Miami, FL 33102-5724

**Cognates Posted February 16, 2010**

Activity Date	Code	ACOG/ACCME Approved Category 1 Activity	COGNATE Credits	Cumulative Total by Cycle
01/24/2005	4013	CU-V4I1-BREAST CANCER	5.00	5.00
03/04/2005	11	ACCME SELF-INSTRUCT'L PROG	1.00	6.00
04/21/2005	4014	CU-V4I2-RESPIRATORY DISORDERS	5.00	11.00
05/13/2005	01	ACCME COURSE/MEETING	12.00	23.00
08/22/2005	4015	CU-V4I3-BALANCE DISORDERS	5.00	28.00
10/31/2005	4016	CU-V4I4-MEMORY LOSS & DEMENTIA	5.00	33.00
11/17/2005	11	ACCME SELF-INSTRUCT'L PROG	1.00	34.00
12/05/2005	4017	CU-V4I5-HYPERTENSION	5.00	39.00
01/23/2006	4018	CU-V5I1-LOWER GASTROINTESTINAL	5.00	44.00
04/18/2006	1905	ACCME PAIN MANAGEMENT EDUCATION	15.00	59.00
04/18/2006	11	ACCME SELF-INSTRUCT'L PROG	15.00	74.00
05/01/2006	4019	CU-V5I2-MUSCULOSKELETAL PAIN	5.00	79.00
10/06/2006	11	ACCME SELF-INSTRUCT'L PROG	2.00	81.00
10/09/2006	11	ACCME SELF-INSTRUCT'L PROG	1.00	82.00
10/11/2006	01	ACCME COURSE/MEETING	1.00	83.00
10/11/2006	11	ACCME SELF-INSTRUCT'L PROG	2.00	85.00
10/19/2006	11	ACCME SELF-INSTRUCT'L PROG	5.00	90.00
11/01/2006	4021	CU-V5I4-LIVER DISEASES IN WOMEN	5.00	95.00
12/01/2006	4022	CU-V5I5-WEIGHT	5.00	100.00
02/07/2007	4023	CU-V6I1-CHEST PAIN	5.00	105.00
04/13/2007	11	ACCME SELF-INSTRUCT'L PROG	5.00	110.00
04/16/2007	11	ACCME SELF-INSTRUCT'L PROG	4.00	114.00
04/16/2007	11	ACCME SELF-INSTRUCT'L PROG	3.00	117.00

04/17/2007 11	ACCME SELF-INSTRUCT'L PROG	2.00	119.00
04/17/2007 11	ACCME SELF-INSTRUCT'L PROG	1.00	120.00
04/18/2007 11	ACCME SELF-INSTRUCT'L PROG	2.25	122.25
04/19/2007 11	ACCME SELF-INSTRUCT'L PROG	1.00	123.25
04/19/2007 11	ACCME SELF-INSTRUCT'L PROG	1.50	124.75
04/19/2007 11	ACCME SELF-INSTRUCT'L PROG	0.25	125.00
04/20/2007 11	ACCME SELF-INSTRUCT'L PROG	4.00	129.00
04/22/2007 11	ACCME SELF-INSTRUCT'L PROG	0.50	129.50
05/07/2007 11	ACCME SELF-INSTRUCT'L PROG	0.25	129.75
05/07/2007 11	ACCME SELF-INSTRUCT'L PROG	0.25	130.00
05/07/2007 11	ACCME SELF-INSTRUCT'L PROG	1.00	131.00
05/09/2007 11	ACCME SELF-INSTRUCT'L PROG	0.25	131.25
05/09/2007 11	ACCME SELF-INSTRUCT'L PROG	0.25	131.50
05/09/2007 11	ACCME SELF-INSTRUCT'L PROG	1.00	132.50
05/09/2007 11	ACCME SELF-INSTRUCT'L PROG	0.75	133.25
05/10/2007 11	ACCME SELF-INSTRUCT'L PROG	0.25	133.50
05/10/2007 11	ACCME SELF-INSTRUCT'L PROG	0.25	133.75
05/15/2007 4024	CU-V6I2-PREVENTIVE CARE	5.00	138.75
05/18/2007 11	ACCME SELF-INSTRUCT'L PROG	0.50	139.25
05/22/2007 11	ACCME SELF-INSTRUCT'L PROG	0.25	139.50
05/22/2007 11	ACCME SELF-INSTRUCT'L PROG	0.25	139.75
06/04/2007 11	ACCME SELF-INSTRUCT'L PROG	0.50	140.25
06/05/2007 11	ACCME SELF-INSTRUCT'L PROG	4.00	144.25
06/06/2007 11	ACCME SELF-INSTRUCT'L PROG	2.50	146.75
06/19/2007 11	ACCME SELF-INSTRUCT'L PROG	2.00	148.75
06/24/2007 11	ACCME SELF-INSTRUCT'L PROG	1.00	149.75
08/01/2007 4025	CU-V6I3-DERMATOSES	5.00	154.75
11/02/2007 4026	CU-V6I4-THROMBOSIS, THROMBOPHILIA & THROMBOEMBOLIS	5.00	159.75
12/03/2007 4027	CU-V6I5-DIABETES	5.00	164.75
02/28/2008 4028	CU-V7I1-EATING DISORDERS	5.00	5.00
04/12/2008 11	ACCME SELF-INSTRUCT'L PROG	16.25	21.25
04/21/2008 4029	CU-V7I2-COSMETIC SURGERY	5.00	26.25
04/26/2008 11	ACCME SELF-INSTRUCT'L PROG	4.00	30.25
04/27/2008 11	ACCME SELF-INSTRUCT'L PROG	1.00	31.25
04/28/2008 06	ACCME HOSP TRAINING SESSIONS	1.00	32.25
07/05/2008 11	ACCME SELF-INSTRUCT'L PROG	5.00	37.25
08/07/2008 4030	CU-V7I3-VISION	5.00	42.25
08/08/2008 11	ACCME SELF-INSTRUCT'L PROG	1.75	44.00
08/09/2008 11	ACCME SELF-INSTRUCT'L PROG	4.25	48.25
08/31/2008 11	ACCME SELF-INSTRUCT'L PROG	2.75	51.00
10/21/2008 4031	CU-V7I4-LOWER URINARY TRACT DISORDERS	5.00	56.00
11/06/2008 06	ACCME HOSP TRAINING SESSIONS	1.00	57.00
01/05/2009 4032	CU-V7I5-MOOD AND ANXIETY DISORDERS	5.00	62.00
01/20/2009 4033	CU-V8I1-POLYCYSTIC OVARY SYNDROME	5.00	67.00
04/16/2009 4034	CU-V8I2-VULVAR DISORDERS	5.00	72.00
09/05/2009 11	ACCME SELF-INSTRUCT'L PROG	25.00	97.00

10/26/2009 4035 CU-V8I3-ELDER ABUSE	5.00	102.00
10/26/2009 4036 CU-V8I4-CARE OF AGING WOMEN	5.00	107.00
12/31/2009 4037 CU-V8I5-MIGRAINE AND OTHER HEADACHE DISORDERS	5.00	112.00

Summary of Category 1 COGNATE Credits for Primary Cycle		AWARD EARNED 01/01/2008	Summary of Category 1 COGNATE Credits for Secondary Cycle	
Reporting Years	Total COGNATE Credits		Reporting Years	Total COGNATE Credits
2005	39.00		2008	57.00
2006	61.00		2009	55.00
2007	64.75		2010	0.00
Total COGNATE Credits This Cycle		164.75	Total COGNATE Credits This Cycle	
			112.00	

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THE AMERICAN COLLEGE  
OF  
OBSTETRICIANS AND GYNECOLOGISTS

CERTIFIES THAT

KENNETH M. SUSSMAN, M.D.

HAVING FULFILLED THE REQUIREMENTS  
HAS BEEN ELECTED A FELLOW OF THIS COLLEGE  
WHICH IS DEDICATED TO THE MAINTENANCE OF THE HIGHEST STANDARDS  
PATIENT CARE, MEDICAL EDUCATION AND RESEARCH IN OBSTETRICS AND GYNECOLOGY

DECEMBER 31, 1970

*J. Robert Wilson*  
PRESIDENT



*Hilda A. Humphrey* SECRETARY



*Physician's Recognition Award*

**Kenneth Morris Sussman MD**

*has fulfilled the requirements for the Physician's Recognition Award  
in Continuing Medical Education.*

**VALID Jul 1 2008 - Jul 1 2011**

William G. Plested III, MD  
President

Michael D. Maves, MD, MBA  
Executive Vice President



Continuing Medical Education  
***Kenneth M. Sussman, MD***

has fulfilled the requirements of the Program for  
Continuing Professional Development of

The American College of Obstetricians and Gynecologists

Expires: ***JUNE 30, 2017***



**STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES**

**Bureau for Behavioral Health & Health Facilities**

**Welch Community Hospital**

**454 McDowell Street**

**Welch, West Virginia 24801**

**Telephone: (304) 436-8461 Fax: (304) 436-6380**

**Earl Ray Tomblin  
Governor**

**Karen L. Bowling  
Cabinet Secretary**

**Date April 3, 2015**

**To Whom It May Concern:**

We are in receipt of your request of information on the practitioner indicated below. Due to the volume of inquiries with respect to current and former Medical Staff affiliations; a standardized form was developed and will serve as verification of staff privileges.

**RE: Kenneth Sussman, MD**

The following information is being provided:

**Internal Medicine OB/GYN**


**STAFF CATEGORY: Locum Tenen**

**DATES OF AFFILIATION: 7-1-2009 to Present**

**DISCIPLINARY ACTION:** **Dr. Kenneth Sussman, MD** has no evidence on file of disciplinary action at this facility.

**CLINICAL PERFORMANCE:** **Dr. Kenneth Sussman MD** met all clinical performance requirements for **OB/GYN Department** at Welch Community Hospital.

Sincerely,

  
Lynn Lester, Medical Staff Coordinator  
454 McDowell Street  
Welch, WV 24801  
Opal.l.lester@wv.gov  
Phone 304-436-8685  
Fax 304-436-6380

## **CLIENT REFERENCES**

---

### **St. of West Virginia – Welch Community Hospital**

454 McDowell Street

Welch, WV 24801

**Hazel Addair - Procurement Officer**

(204) 436-8708

[Hazel.A.Addair@wv.gov](mailto:Hazel.A.Addair@wv.gov)

**OB/GYN Physician Services Contract #: WEH11142C** Dates: 7/1/11 – 6/30/15

### **State of Georgia: Department of Behavioral Health and Development Disabilities**

**Stephen Stewart – Contracting Officer**

Phone: (404) 232-1162, [stephen.stewart@dbhdd.ga.gov](mailto:stephen.stewart@dbhdd.ga.gov)

**Contract #: 44100-909-0000026394**

10/15/12-10/14/14

West Central Georgia: 1 Psychiatrist and 1 Family Practitioner currently working, 15-20 placements there on multiple contracts since 1999

Georgia Regional Hospital of Atlanta: 1 Psychiatrist placed for 2014-2015 dates

East Central Regional Hospital: 2 Psychiatrists booked for 2014 and 2015 dates, multiple placements under the previous contract

Georgia Regional Hospital: 1 Psychiatrist has worked there multiple times since August 2013 and is scheduled into May 2015

### **Commonwealth of Virginia – Eastern State Hospital**

4601 Iron Bound Rd

Williamsburg, VA 23188

**Luanne Phillips – (757) 253-4309**

[Luanne.phillips@dbhds.virginia.gov](mailto:Luanne.phillips@dbhds.virginia.gov)

**Contract#: 720C-04222-09R03**

11/1/09 – Present

**VAMC Black Hills Healthcare System – hospitalists currently working**

**Ft Meade VA Medical Center / Hot Springs Campus**

Network 23 Contracting Office (NCO23)

708 South 3<sup>rd</sup> Street, Suite 200E

Minneapolis MN 55415

**Contracting Officer: Shea Colby** Phone: 612-344-2184, [shea.colby@va.gov](mailto:shea.colby@va.gov)

**VA263-14-J-0118 P.O. 568-C40043** 11/2014 to 4/30/14, 3120 hours of service

**VA263-14-J-0118 P.O. 568-C40143**, extends performance 5/1/14 thru 10/31/14,  
adding additional 4000 hours of service.

**Total: 7120 hours, \$1,260,809.60**

**VA263-14-J-0905 P.O. 568-C40153** 6/16/14 through 12/15/14 1040 hours

**VA263-14-J-0905 P00003** extended performance from 12/16/14 through 6/15/15

(981 hours were added )

**Total: 2021 hours \$357,878.68**

**Grand total: 9141 hours, \$1,618,688.28**

**Alabama Neonatal Medicine**

**Baptist Medical Center-South**

2105 E South Blvd

Montgomery, AL 36111

**Dr. Lynn Whittington – Administrator**

(334) 399-0446

[Lynnkwhitt@aol.com](mailto:Lynnkwhitt@aol.com)

J&C currently has a Neonatologist working at the Baptist Medical Center-South and this physician has been working there, off and on, since 2005

**Floyd Medical Center**

PO Box 233

Rome, GA 30162

**Mr. James Coughlin – Director of Physician Recruitment**

(706) 509-3962

[jcoughlin@floyd.org](mailto:jcoughlin@floyd.org)


J&C has placed 3 Neonatologist physicians at the Floyd Medical Center within the last 3 years.

4 October 2011

To whom it may concern

Following a visit to Jackson & Coker's headquarters, I commented:

**"Jackson & Coker has demonstrated an exceptional capacity to apply sound procurement principles and methodology to their physician staffing business. This is impressively documented in their yearly increases in contract awards"**



joe.beaulieu@innovate.gatech.edu

Deputy Program Director

770-718-3981 Voice | 770-535-5847 Fax | joe\_beaulieu Skype

Georgia Tech Procurement Assistance Center | [www.gtpac.org](http://www.gtpac.org)

Enterprise Innovation Institute | Georgia Institute of Technology

**gtpac** | Georgia Tech  
Procurement Assistance  
Center

## CLIENT TESTIMONIALS

---

*What do clients say about Jackson & Coker?* Over three decades, we have faithfully served thousands of commercial and government clients. They appreciate using our services to fill critical staffing needs in over 40 medical specialties.

A sampling of client testimonials makes a convincing case concerning our recruitment capability and commitment to client satisfaction:

**“As an organization, Jackson & Coker has been easy to work with and very professional. They present eligible candidates on a timely basis, have dedicated staff who help coordinate placements, and have addressed any problems that have arisen quickly and effectively.”**

Aubrey Eubanks, MD  
Medical Director  
Nevada County Behavioral Health

**“Jackson & Coker has been a tremendous asset to both our school and University Medical Center, allowing us to find the perfect fit for both organizations. We greatly appreciate all of the hard work your team put into identifying the best candidates for the positions we had available and who were able to successfully hire.”**

Brent D. Magers  
Executive Associate Dean, School of Medicine  
CEO, Texas Tech Physicians

**“The physician candidates are generally high quality. Customer service is a strength. The administrative staff have been responsive to our needs, urgent requests, and occasional concerns. Without hesitation, I can recommend Jackson & Coker for Locum Tenens Staffing needs.”**

Michael Krelstein, MD  
Medical Director  
San Diego County Psychiatric Hospital

**"We recently retained the services of Jackson & Coker for locum tenens coverage in our rural health clinic. We were very impressed with the candidate that was presented, and found her fully qualified and competent. She was a team player with other physicians, and worked well with staff, but most important was liked by the patients.**

**"I would not hesitate to use Jackson & Coker for any future temporary staffing need that occurs at our hospital, and to recommend your service to other facilities seeking similar locum tenens coverage."**

Dan Gordon  
VP of Finance / CFO  
Feather River Hospital.

**"I would like to thank you for the many years of excellence in service in response to our locum tenens requirements. Our team has always been available on a daily basis to discuss our needs and more importantly supply AMC and our operating rooms immediately with coverage.**

**"Thank you for remaining competitive in your rates within this difficult market. We look forward to a continued working relationship as we move into the new year."**

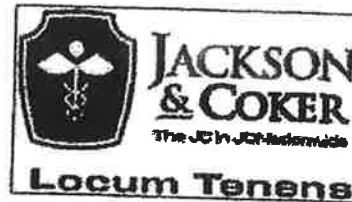
Don Chookaszian  
Business Manager  
AMC Anesthesia Ltd.

**"Your organization handled every contingency with patience and skill. The physician that you provided us with was superbly trained and so quickly assimilated into our organization. Our medical staff administration and nursing staff are pleased with your services that hereafter we will always rely on Jackson & Coker to meet these needs."**

August F. Menchini  
Director of Human Resources  
Eastern Long Island Hospital.

## **EEOC Compliance Statement**

We are committed to providing an environment in which all individuals are treated with respect and professionalism, including employees, contractors, volunteers, interns and others. Consistent with this commitment, we comply with those rules and regulations prohibiting discrimination on the basis of race, color, age, ancestry, gender, marital status, sexual orientation, gender identity and/or expression, religion, national origin, disability (including HIV and AIDS), medical condition, military service, genetic information or any legally protected status. We comply with all related and applicable federal, state and local laws, regulations, orders and ordinances, including, but not limited to, (i) Titles VI and VII of the Civil Rights Act of 1964, as amended; (ii) Sections 503 and 504 of the Rehabilitation Act of 1973, as amended; (iii) the Americans with Disabilities Act of 1990, as amended; (iv) the Age Discrimination in Employment Act of 1967, as amended; (v) the Age Discrimination Act of 1975, as amended; (vi) the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended; (vii) Federal Executive Order No. 11246, as amended; (viii) the Equal Pay Act of 1963, as amended; (ix) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations; and (x) all regulations and administrative rules established pursuant to the foregoing laws. The creation or promotion of a hostile, disrespectful or unprofessional environment in violation of any of the foregoing is strictly prohibited.



Sept. 1, 2009

Hello valued client,

As of Sept. 1, 2009, Jackson & Coker Locum Tenens, LLC's tax id# is 204-43-1300.

Payments to be addressed and mailed to Jackson & Coker Locum Tenens, LLC:

Jackson & Coker Locum Tenens, LLC  
P.O. Box 277638  
Atlanta, GA 30384-7638

For ACH

Jackson & Coker Locum Tenens, LLC  
Bank of America  
ABA: [REDACTED]  
Account: [REDACTED]

For Wires

Jackson & Coker Locum Tenens, LLC  
Bank of America  
ABA: [REDACTED]  
Account: [REDACTED]

Street Address for overnight delivery:

Jackson & Coker Locum Tenens, LLC  
3000 Old Alabama Road  
Suite 119-608  
Alpharetta, GA 30022

If you have any further questions please feel free to contact me at 800-272-2707 ext 3029.

Sincerely,  
Dominic Candelario  
Credit/Accts. Rec. Manager

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

**1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.**  
**Jackson & Coker LocumTenens, LLC**

**2 Business name/disregarded entity name, if different from above**

**3 Check appropriate box for federal tax classification; check only one of the following seven boxes:**  
☐ Individual/sole proprietor or single-member LLC  
☐ C Corporation  
☐ S Corporation  
☐ Partnership  
☐ Trust/estate  
☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) **P**  
**Note.** For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.  
☐ Other (see instructions) ▶

**4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):**  
Exempt payee code (if any) \_\_\_\_\_  
Exemption from FATCA reporting code (if any) \_\_\_\_\_  
(Applies to accounts maintained outside the U.S.)

**5 Address (number, street, and apt. or suite no.)**  
**3000 Old Alabama Road, Suite 119-608**

**6 City, state, and ZIP code**  
**Alpharetta, GA 30022**

**7 List account number(s) here (optional)**

**Requester's name and address (optional)**

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-					

or

Employer identification number								
2	0	-	4	4	3	1	3	0

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here**

Signature of  
U.S. person ▶

Date ▶ **1/2/2015**

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

POST IN A  
CONSPICUOUS  
PLACE

**CITY OF ALPHARETTA, GEORGIA**  
2 SOUTH MAIN STREET  
678-297-6086

License  
Number  
5243

**Occupational Tax Certificate Business Registration**  
THIS LICENSE EXPIRES 12/31/2015

Business Owner: JACKSON & COKER LOCUMTENENS  
DBA: JACKSON & COKER LOCUMTENENS  
Address: 2655 NORTHWINDS PARKWAY  
City, State Zip: ALPHARETTA GA 30009

ID: 7587

Phone Number: 678-277-3031

Comments:

Classification: EMPLOYEE BASED

Date Issued: 01/02/2015

JACKSON & COKER LOCUMTENENS  
2655 NORTHWINDS PARKWAY  
ALPHARETTA, GA 30009

**This License is NOT Transferable and subject to be REVOKED if abused.**

FORM LLICV

tylerbusinessforms.com

877.749.2090

**License Copy**

<b>KEEP THIS COPY FOR YOUR RECORDS</b>	<b>City of Alpharetta, Georgia BUSINESS/OCCUPATIONAL LICENSE THIS LICENSE EXPIRES 12/31/2015</b>	<b>License Number 5243</b>
Business Owner: JACKSON & COKER LOCUMTENENS DBA: JACKSON & COKER LOCUMTENENS Address: 2655 NORTHWINDS PARKWAY City, State Zip: ALPHARETTA GA 30009		ID: 7587  Phone Number: 678-277-3031
Classification: EMPLOYEE BASED  Date Issued: 02/17/2014		ADMINISTRATION FEE EMPLOYEE BASED
Total Received.....		

# STATE OF GEORGIA

## Secretary of State

Corporations Division

315 West Tower

#2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

## CERTIFICATE OF EXISTENCE

I, Cathy Cox, Secretary of State and the Corporations Commissioner of the state of Georgia, hereby certify under the seal of my office that

### JACKSON & COKER LOCUMTENENS, LLC

#### Domestic Limited Liability Company

was formed or was authorized to transact business on 02/24/2006 in Georgia. Said entity is in compliance with the applicable filing and annual registration provisions of Title 14 of the Official Code of Georgia Annotated and has not filed articles of dissolution, certificate of cancellation or any other similar document with the office of the Secretary of State.

This certificate relates only to the legal existence of the above-named entity as of the date issued. It does not certify whether or not a notice of intent to dissolve, an application for withdrawal, a statement of commencement of winding up or any other similar document has been filed or is pending with the Secretary of State.

This certificate is issued pursuant to Title 14 of the Official Code of Georgia Annotated and is prima-facie evidence that said entity is in existence or is authorized to transact business in this state.



WITNESS my hand and official seal of the City of Atlanta and the State of Georgia on 12th day of May, 2006

Cathy Cox  
Secretary of State

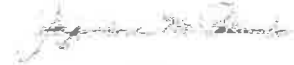
Certification Number: 49057-1 Reference:

Verify this certificate online at <http://corp.sos.state.ga.us/corp/soskb/verify.asp>

# PSYCHIATRISTS PROFESSIONAL LIABILITY INSURANCE

## Certificate of Insurance

This certificate is issued as a matter of information only and confers no rights upon the certificate holder.  
This certificate does not amend, extend or alter the coverage provided by the insurance policy below.

<b>1. NAME AND ADDRESS OF NAMED INSURED</b>				
Jackson & Coker Locum Tenens, LLC 3000 Old Alabama Road Suite 119-608 Alpharetta, GA 30022		The policy of insurance listed below has been issued to the named insured for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions and conditions of such policy. Aggregate limits shown may have been reduced by paid claims.		
<b>2. COMPANY</b>		<b>3. POLICY NUMBER</b>	<b>4. CERTIFICATE NUMBER</b>	
Fair American Insurance and Reinsurance Company		GP - FCO02 - 033315896	600524	
<b>5. POLICY PERIOD</b>				
<b>From:</b>	May 01, 2015 at 12:01 A.M. Standard Time	<b>To:</b>	May 01, 2016 at 12:01 A.M. Standard Time	
<b>Retro Date (Group):</b>	N/A at 12:01 A.M. Standard Time	<b>Retro Date (N.I.):</b>	N/A at 12:01 A.M. Standard Time	
<b>6. TYPE OF INSURANCE</b>		<b>7. COVERED SPECIALTY</b>		
Professional Liability				
<b>8. EFFECTIVE</b>	<b>LIMITS OF LIABILITY</b>	<b>COVERAGE</b>	<b>STATE/RATING AREA OTHER STATES</b>	
Professional Liability per claim/Business Liability per claim/Aggregate				
05/01/2015	\$1,000,000 / \$1,000,000 / \$3,000,000	Occurrence	GA1	AZ CA FL HI MD MI NV
<b>9. NAME AND ADDRESS OF CERTIFICATE HOLDER</b>				
Jackson & Coker LocumTenens, LLC 3000 Old Alabama Road, Suite 119-608 Alpharetta, GA 30022		Should the above described policy be canceled before the expiration date thereof, the company will endeavor to mail written notice to the certification holder named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.		
<b>10. NAME AND ADDRESS OF INSURANCE</b>				
Professional Risk Management Services, Inc. 1401 Wilson Boulevard, Suite 700 Arlington, VA 22209 Telephone: (800) 245-3333				
May 07, 2015 Date		 Chief Underwriting Officer		

FAIR TPP0025 01 12



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
6/23/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> DENISE D. BARNES HEALTHCARE LIABILITY SOLUTIONS 820 GESSNER, SUITE 1825 HOUSTON, TX 77024 PH: 800-732-8619 FAX: 713-343-5025	<b>CONTACT</b> NAME: DEBBIE HOLSTINE PHONE (A/C, No, Ext): 713-343-5002 FAX (A/C, No): 713-343-5025 E-MAIL ADDRESS:  <b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: NATIONAL FIRE & MARINE INSURANCE COMPANY NAIC # 20079 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
<b>INSURED</b> JACKSON & COKER LOCUM TENENS, LLC 2655 NORTHWINDS PARKWAY, STE. 300 ALPHARETTA, GA 30009	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YY)	POLICY EXP (MM/DD/YY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG			N/A	N/A	N/A	EACH OCCURRENCE \$ N/A DAMAGE TO RENTED PREMISES (Ea occurrence) \$ N/A MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ N/A GENERAL AGGREGATE \$ N/A PRODUCTS - COMP/OP AGG \$ N/A EMPLOYEE BENEFITS \$ N/A
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			N/A	N/A	N/A	COMBINED SINGLE LIMIT (Ea accident) \$ N/A BODILY INJURY (Per person) \$ N/A BODILY INJURY (Per accident) \$ N/A PROPERTY DAMAGE (Per accident) \$ N/A
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS MADE <b>DED</b> <input type="checkbox"/> RETENTION \$			N/A	N/A	N/A	EACH OCCURRENCE \$ N/A AGGREGATE \$ N/A
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under Y / N DESCRIPTION OF OPERATIONS below		N/A	N/A	N/A	N/A	WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ N/A E.L. DISEASE - EA EMPLOYEE \$ N/A E.L. DISEASE - POLICY LIMIT \$ N/A
A	<b>MEDICAL PROFESSIONAL LIABILITY - CLAIMS MADE</b>			HN006655	07/01/15	07/01/16	\$1,000,000 EACH MEDICAL INCIDENT \$3,000,000 PER PROVIDER ANNUAL AGGREGATE \$15,000,000 TOTAL POLICY AGGREGATE

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
LIMITS INCLUDE ALL SELF-INSURED RETENTION AMOUNTS

**CERTIFICATE HOLDER****CANCELLATION**JACKSON & COKER LOCUM TENENS, LLC  
2655 NORTHWINDS PARKWAY, STE. 300  
ALPHARETTA, GA 30009

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



JACKSON  
& COKER

*A Proposal for...*

Cost Proposal

State of West Virginia

Dept. of Administration, Purchasing  
Division

Welch Community Hospital

OB/GYN Locum Tenens Services

CRFQ 0506 WEH 16 00000001

August 26, 2015

Offeror: Jackson & Coker

3000 Old Alabama Rd, 119-608  
Alpharetta, GA 30022

Contact: Ms. Dana Massey

VP – Government Healthcare

Phone: 800.272.2707, x. 5637

Fax: 800.936.4562

[dmassey@jacksoncoker.com](mailto:dmassey@jacksoncoker.com)

"Placing doctors for a day or a lifetime."



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
34 -- Service - Prof

Proc Folder: 83906

Doc Description: Addendum #4 - To correct the pricing page.

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2015-09-02	2015-09-09 13:30:00	CRFQ 0506 WEH1600000001	5

**BID RECEIVING LOCATION**

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

**VENDOR**

Vendor Name, Address and Telephone Number:

Jackson & Coker LocumTenens, LLC  
3000 Old Alabama Rd. Suite 119-608  
Alpharetta, GA 30022  
(800) 272-2707

**FOR INFORMATION CONTACT THE BUYER**

April Battle  
(304) 558-2566  
april.e.battle@wv.gov

Signature X

FEIN # 20-4431300

DATE

9/9/15

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:****Addendum #4**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Health and Human Resources, Bureau for Behavior Health Facilities, Welch Community Hospital to establish an open-end service contract for Locum Tenens Obstetrics (OB)/Gynecology (GYN) Physician(s) to provide Locum Tenens OB/GYN Physician(s) Services providing coverage for clinic work, births, and on-call coverage for Welch Community Hospital.

INVOICE TO	SHIP TO
PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV24801 US	PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV 24801 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Daily rate (OB/GYN) clinic coverage per eight (8) hour day	100.00000	HOUR	\$233.69	\$23,369.00

Comm Code	Manufacturer	Specification	Model #
85101604			

**Extended Description :**

Addendum #4 - Daily rate (OB/GYN) clinic coverage per eight (8) hour day-2.1.1 **\*\* It seems to me the Unit Issue should be per DAY please note that since it says HOUR, we gave an hourly rate. \*\***

INVOICE TO	SHIP TO
PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV24801 US	PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV 24801 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Overtime rate (after normal clinic coverage)	100.00000	HOUR	\$259.00	\$25,900.00

Comm Code	Manufacturer	Specification	Model #
85101604			

**Extended Description :**

Overtime rate (after normal clinic coverage)-2.1.2

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST  WELCH WV24801  US		PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST  WELCH WV 24801  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Evening on call rate (5:00pm-8:00am per beeper for on call)	100.00000	EA	\$250.00	\$25,000.00

Comm Code	Manufacturer	Specification	Model #
85101604			

**Extended Description :**

Evening on call rate (4:00 pm - 8:00 am) (per beeper for on call)-2.1.3

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST  WELCH WV24801  US		PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST  WELCH WV 24801  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Weekend on call rate (5pm Friday-8am Monday per beeper call	22.00000	EA	\$2,450.00	\$53,900.00

Comm Code	Manufacturer	Specification	Model #
85101604			

**Extended Description :**

Weekend On Call Rate (4:00 pm Friday-8:00 am Monday) (per beeper on call)-2.1.4

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST  WELCH WV24801  US		PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST  WELCH WV 24801  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Weekend hour rate if called to facility for per hours worked	120.00000	HOUR	\$259.00	\$31,080.00

Comm Code	Manufacturer	Specification	Model #
85101604			

**Extended Description :**

Weekend hourly rate (if called to the facility) (per hours worked)-2.1.5

INVOICE TO	SHIP TO
PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV24801 US	PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV 24801 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Holiday rate on call (per beeper for on call)	6.00000	EA	\$1,160.00	\$6,960.00

Comm Code	Manufacturer	Specification	Model #
85101604			

**Extended Description :**

Holiday rate on call (per beeper on call)-2.1.6

INVOICE TO	SHIP TO
PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV24801 US	PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV 24801 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Holiday rate (per eight hour day)	6.00000	DAY	\$2,590.00	\$15,540.00

Comm Code	Manufacturer	Specification	Model #
85101604			

**Extended Description :**

Holiday rate (per eight our day)-2.1.7

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV24801 US		PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV 24801 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Holiday Rate On Call (if required to be at clinic)	40.00000	HOUR	\$323.75	\$12,950.00

Comm Code	Manufacturer	Specification	Model #
85101604			

**Extended Description :**

Holiday rate on call (if required to be at clinic)-2.1.8

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV24801 US		PROCUREMENT OFFICER - 304-436-8708 HEALTH AND HUMAN RESOURCES WELCH COMMUNITY HOSPITAL 454 MCDOWELL ST WELCH WV 24801 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Permanent placement of a physician with facility	1.00000	EA	\$26,000.00	\$26,000.00

Comm Code	Manufacturer	Specification	Model #
85101604			

**Extended Description :**

Permanent placement fee, one-time fee per each (if any) permanently placed physician by vendor.-2.1.9

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Technical Questions Due	2015-08-12