



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

List View

General Information | Contact | Default Values | Discount | Document Information

Procurement Folder: 160745

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0506

Vendor ID: 000000160389

SO Doc ID: JWH1600000006

Legal Name: MUNROE INC

Published Date: 1/19/16

Alias/DBA:

Close Date: 1/26/16

Total Bid: \$106,340.00

Close Time: 13:30

Response Date: 01/25/2016

Status: Closed

Response Time: 14:10

Solicitation Description: Addendum #1 -To provide the mandatory pre-bid sign-in sheets

Total of Header Attachments: 0

Total of All Attachments: 0



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 160745

Solicitation Description : Addendum #1 -To provide the mandatory pre-bid sign-in sheets

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation No	Version
	2016-01-26 13:30:00	SR 0506 ESR01251600000003136	1

VENDOR

000000160389
 MUNROE INC

FOR INFORMATION CONTACT THE BUYER

April Battle
 (304) 558-0067
 april.e.battle@wv.gov

Signature X

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Quarterly Preventative Maintenance to 4 Boilers in C Unit	4.00000	QTR	\$9,240.000000	\$36,960.00

Comm Code	Manufacturer	Specification	Model #
72151001			

Extended Description : Section 4.1.1 in the specifications

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Quarterly Preventative Maintenance to 2 Boilers in A Unit	4.00000	QTR	\$4,600.000000	\$18,400.00

Comm Code	Manufacturer	Specification	Model #
72151001			

Extended Description : Section 4.1.2 in the specifications

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Quarterly Preventative Maintenance to 1 Boiler in B Unit	4.00000	QTR	\$2,350.000000	\$9,400.00

Comm Code	Manufacturer	Specification	Model #
72151001			

Extended Description : Section 4.1.3 in the specifications

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Corrective Maintenance for all boilers normal hours	100.00000	HOUR	\$124.000000	\$12,400.00

Comm Code	Manufacturer	Specification	Model #
72151001			

Extended Description : Section 4.1.4.2 in the specifications

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Corrective Maintenance all boilers outside normal hours	10.00000	HOUR	\$168.000000	\$1,680.00

Comm Code	Manufacturer	Specification	Model #
72151001			

Extended Description : Section 4.1.4.3 in the specifications

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Percentage Markup on any parts/materials	1.00000	EA	\$27,500.000000	\$27,500.00

Comm Code	Manufacturer	Specification	Model #
72151001			

Extended Description : Section 4.1.5 in the specifications.
The example is \$25,000.00 + 20% markup would equal \$30,000.00

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: JWH1600000006

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Munroe, Inc.

Company

Robert Todd Pital

Authorized Signature

1/25/16

Date

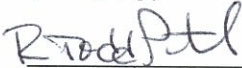
NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Munroe, Inc.

(Company)



Jr. Assistant General Manager

(Authorized Signature) (Representative Name, Title)

412-231-0600 Ext. 124

(Phone Number) (Fax Number) (Date)

SOLICITATION NUMBER: JWH1600000006

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as JWH1600000006 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation: To provide the mandatory pre-bid sign in sheets.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: JWH1600000006

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Munroe, Inc.

Company

Robert Todd PTL

Authorized Signature

1/25/16

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Item	Quantity	Description	Unit Price	Total Amount
1	4qtrs	Quarterly Preventative Maintenance to 4 boilers in C Unit (Section 4.1.1)	\$ <u>9,240.</u>	\$ <u>36,960.</u>
2	4qtrs	Quarterly Preventative Maintenance to 2 boilers in A Unit (Section 4.1.2)	\$ <u>4,600.</u>	\$ <u>18,400.</u>
3	4qtrs	Quarterly Preventative Maintenance to 1 boiler in B Unit (Section 4.1.3)	\$ <u>2,360.</u>	\$ <u>9,400.</u>
4	100ea	Hourly cost for Corrective Maintenance during normal business hours (Section 4.1.4.2)	\$ <u>124.</u>	\$ <u>12,400.</u>
5	10ea	Hourly cost for Corrective Maintenance outside normal business hours (Section 4.1.4.3)	\$ <u>168.</u>	\$ <u>1,680.</u>
6	Percentage markup on parts and materials based on \$25,000.00 (Section 4.1.5) (Example, if your markup is 20 % take \$25,000.00 X 1.20 and that would equal \$30,000.00)			
		\$25,000.00 X <u>10</u> % markup =		\$ <u>27,500.</u>
Grand Total Bid (Add the total amounts of items 1-6 to equal grand total)				\$ <u>106,340.</u>

Items 4, 5, and 6 are estimates only based on prior usage. The vendor must provide actual quantities needed whether more or less than the estimate.

Vendor: MUNROE, INC.

Contact person and Title: R. TODD PETERNEL

Address: 1820 North Franklin Street, Pittsburgh, PA 15233

Remit to Address: PO Box 852, Mars, PA 16046

Phone: 412-231-0600 Ext. 124

Fax: 412-231-0647

Email: tpeternel@munroeinc.com; fjeffrey@munroeinc.com

Signature and Date: *Robert Todd Peternel* 1/25/16

SIGN IN SHEET

Request for Proposal No. CRFQ
JWH16*6

PLEASE PRINT

Date: 1-7-2016

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX
NUMBERS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Valley BOILER & MECHANICAL</u>	<u>1129 Shenandoah Ave</u>	PHONE <u>540-342-3995</u>
Rep: <u>JIM Carroll</u>	<u>Roanoke, VA 24017</u>	TOLL FREE
Email Address: <u>solutions@valleyboiler.net</u>		FAX <u>540-342-0755</u>
Company: <u>Casto Technical Services</u>	<u>510 Leon Sullivan Way</u>	PHONE <u>304-396-0549</u>
Rep: <u>Chris Sargent</u>	<u>Charleston WV 25301</u>	TOLL FREE
Email Address: <u>csargent@castotech.com</u>		FAX <u>304-720-0904</u>
Company: <u>MUNROE, INC</u>	<u>1820 N FRANKLIN ST</u>	PHONE <u>412-231-0600 x124</u>
Rep: <u>TODD PETERNEL</u>	<u>PITTSBURGH PA 15233</u>	TOLL FREE
Email Address: <u>tpeternel@munroeinc.com</u>		FAX
Company: _____	_____	PHONE TOLL FREE
Rep: _____	_____	FAX
Email Address: _____	_____	
Company: _____	_____	PHONE TOLL FREE
Rep: _____	_____	FAX
Email Address: _____	_____	

SIGN IN SHEET

Request for Proposal No. CRFG
JWH16x6

PLEASE PRINT

Date: 1/7/2016

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX
NUMBERS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	PHONE
Company: <u>Cinco Fire</u>	<u>Po Box 430</u>	<u>304-562-7705</u>
Rep: <u>Jeff Gillowater</u>	<u>Callahan WV</u>	TOLL
Email Address: <u>JL Gillowater@cincofire.com</u>	<u>25510</u>	FREE
Company: <u>Perfection Group</u>	<u>102 Roxalana Bus. Park</u>	<u>304-373-7246</u>
Rep: <u>Traci Ray</u>	<u>Dunbar, WV 25064</u>	TOLL
Email Address: <u>tracy@perfectiongroup.com</u>		FREE
Company: <u>Johnson Controls Inc.</u>	<u>4132 First Ave</u>	<u>304-741-0587</u>
Rep: <u>Harry Mays</u>	<u>Nitro, WV 25143</u>	TOLL
Email Address: <u>harry.b.mays@jci.com</u>		FREE
Company: <u>Alpha Mechanical</u>	<u>401 27th Street</u>	<u>(304) 550-5289</u>
Rep: <u>John Jennings</u>	<u>@ Dunbar, WV 25064</u>	TOLL
Email Address: <u>john.jennings@aaaservice.com</u>		FREE
Company: _____		PHONE
Rep: _____		TOLL
Email Address: _____		FREE
		FAX