



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 33 - Service - Misc

Proc Folder: 103829

Doc Description: OPEN END CONTRACT FOR DRUG AND ALCOHOL TESTING

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2015-06-05	2015-07-01 13:30:00	CRFQ 0506 HHR1500000007	2

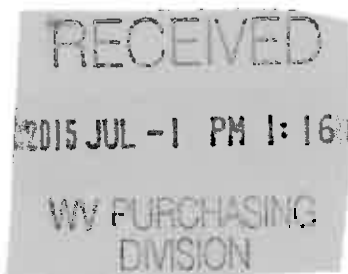
BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Joe Boggs & Associates, Inc
 1703 Woodvale Drive
 Charleston, WV 25314
 800-321-7694 -- 304-345-1396
 FAX 304-345-8907



FOR INFORMATION CONTACT THE BUYER

Robert Kilpatrick
 (304) 558-0067
 robert.p.kilpatrick@wv.gov

Signature X

FEIN # 55-066-4639

DATE 6-24-15

All offers subject to all terms and conditions contained in this solicitation

BUYER - 304-957-0209
 HEALTH AND HUMAN RESOURCES
 OFFICE OF HUMAN RESOURCES MGMT
 ONE DAVIS SQUARE, STE 400
 CHARLESTON WV25301
 US

BUYER - 304-957-0209
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 OFFICE OF HUMAN RESOURCES MGMT
 ONE DAVIS SQUARE, STE 400
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 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Pre-Employment Drug Testing	765.00000	TEST	\$90.00	\$68,850.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :
 Pre-Employment Drug Screening - Section 1.1 A

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Reasonable Suspicion Drug Screening	185.00000	TEST	\$98.00	\$18,130.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :
 Reasonable Suspicion Drug Screening - Section 1.2 A

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Pre-Employment Alcohol testing	765.00000	TEST	\$10.00	\$7,650.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :

Pre-Employment Alcohol Testing Section 1.1 B

BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF HUMAN RESOURCES MGMT ONE DAVIS SQUARE, STE 400 CHARLESTON WV25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF HUMAN RESOURCES MGMT ONE DAVIS SQUARE, STE 400 CHARLESTON WV 25301 US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Reasonable Suspicion Alcohol Testing	185.00000	TEST	\$20.00	\$3,700.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :

Reasonable Suspicion Alcohol Testing - Section 1.2 B

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Collection Expert Witness Testimony	10.00000	HOUR	\$10.00	\$100.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :

Collection Expert Witness Testimony - Section 4.1.19.1

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Laboratory Expert Witness Testimony	10.00000	HOUR	\$35.00	\$350.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :
 Laboratory Expert Witness Testimony - Section 4.1.19.2

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	MRO Expert Witness Testimony	10.00000	HOUR	\$35.00	\$350.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :
 MRO Expert Witness Testimony - Section 4.1.19.3

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Collection Expert Testimony at Deposition	10.00000	HOUR	\$10.00	\$100.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :

Collectin Expert Testimony at Deposition - Section 4.1.19.4

BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF HUMAN RESOURCES MGMT ONE DAVIS SQUARE, STE 400 CHARLESTON WV25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF HUMAN RESOURCES MGMT ONE DAVIS SQUARE, STE 400 CHARLESTON WV 25301 US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Laboratory Expert Testimony at Deposition	10.00000	HOURL	\$35.00	\$350.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :

Laboratory Expert Testimony at Deposition - Section 4.1.19.4

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	MRO Expert Testimony at Deposition	10.00000	HOURL	\$35.00	\$350.00

Comm Code	Manufacturer	Specification	Model #
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Extended Description :

MRO Expert Testimony at Deposition - Section 4.1.19.4

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Reasonable suspicion/for-cause training program curriculum	1.00000	EA	\$20.00	\$20.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :

Reasonable suspicion/for-cause training program curriculum - Section 4.1.22

HHR1500000007	Document Phase Final	Document Description OPEN END CONTRACT FOR DRUG AND ALCOHOL TESTING	Page 7 of 7
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

DOCUMENT DESCRIPTION

Pre-employment	765	x	\$90.00	=	\$68,850.00
Reasonable	185	x	\$98.00	=	\$18,130.00
Alcohol test	765	x	\$10.00	=	\$ 7,650.00
Reasonable alcohol	185	x	\$20.00	=	\$ 3,700.00
Collection Expert	10	x	\$10.00	=	\$ 100.00
Lab Expert	10	x	\$35.00	=	\$ 350.00
MRO Expert	10	x	\$35.00	=	\$ 350.00
Collection Expert	10	x	\$10.00	=	\$ 100.00
Lab Expert	10	x	\$35.00	=	\$ 350.00
MRO Expert	10	x	\$35.00	=	\$ 350.00
Training	1	x	\$20.00	=	\$ 20.00

TOTAL BID

\$99,950.00

SOLICITATION NUMBER: CRFQ 0506 HHR1500000007

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum #1 issued to provide copy of Mandatory Pre-Bid Meeting Sign-In Sheet

Bid Opening Date and Time remains July 1, 2015 at 1:30pm EST.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

State of West Virginia VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code, §5A-3-37**. (Does not apply to construction contracts). **West Virginia Code, §5A-3-37**, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
- Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
- Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. Application is made for 2.5% vendor preference for the reason checked:

Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. Application is made for 2.5% vendor preference for the reason checked:

Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. Application is made for 5% vendor preference for the reason checked:

Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Joe Boggs & Associates, Inc.

Signed: 

Date: 6-24-15

Title: PRESIDENT

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Joe Boggs & Associates, Inc.

Authorized Signature: [Signature] Date: 6/24/15

State of WV

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 24 day of June, 2015

My Commission expires 4/19, 2015

AFFIX SEAL HERE

NOTARY PUBLIC Krista G. Warren

