



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header

List View

## General Information

## Contact

## Default Values

## Discount

## Document Information

Procurement Folder: 100630

Procurement Type: Central Master Agreement

Vendor ID: 000000197857



Legal Name: COMMUNITY HOUSING PARTNERS CORP

Alias/DBA:

Total Bid: \$207,500.00

Response Date: 07/09/2015



Response Time: 16:22

SO Doc Code: CRFQ

SO Dept: 0327

SO Doc ID: COM1500000007

Published Date: 7/9/15

Close Date: 7/14/15

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum No. 3: Correction of Addendum No.2

Total of Header Attachments: 0

Total of All Attachments: 0



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

Proc Folder : 100630

Solicitation Description : Addendum No. 3: Correction of Addendum No.2

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation No	Version
	2015-07-14 13:30:00	SR      0327   ESR07091500000000140	1

VENDOR

000000197857

COMMUNITY HOUSING PARTNERS CORP

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey  
(304) 558-0094  
melissa.k.pettrey@wv.gov

Signature X

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Five (5) day lecture-lab course	50.00000	EA	\$1,750.00	\$87,500.00

Comm Code	Manufacturer	Specification	Model #
86132201			

**Extended Description :** See Section 4.1.1.1  
Provide a five (5) day lecture - lab course on the BPI HEP Quality Control Inspector Certification.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	BPI HEP written exam	50.00000	EA	\$250.00	\$12,500.00

Comm Code	Manufacturer	Specification	Model #
86132201			

**Extended Description :** See Section 4.1.1.6  
Provide BPI HEP Quality Control Inspection Written Exam.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	BPI HEP Quality Control Inspection Field Exam	50.00000	EA	\$700.00	\$35,000.00

Comm Code	Manufacturer	Specification	Model #
86132201			

**Extended Description :** See Section 4.1.1.7  
Provide individual BPI HEP Quality Control Inspection Field Exam at the Training Center.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	One (1) day lecture-lab review	50.00000	EA	\$500.00	\$25,000.00

Comm Code	Manufacturer	Specification	Model #
86132201			

**Extended Description :** See section 4.1.2.1  
Provide one (1) day lecture-lab review at a BPI HEP IREC certified Training Center on the BPI HEP Quality Control Inspector Certification.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Provide BPI HEP Quality Control Inspection Written Exam-Reta	50.00000	EA	\$250.00	\$12,500.00

Comm Code	Manufacturer	Specification	Model #
86132201			

Extended Description :	See Section 4.1.2.3 Provide BPI HEP Quality Control Inspection Exam - Retake
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Provide BPI HEP Quality Control Inspection Field Exam Retake	50.00000	EA	\$700.00	\$35,000.00

Comm Code	Manufacturer	Specification	Model #
86132201			

Extended Description :	See Section 4.1.2.4 Provide individual BPI HEP Quality Control Inspection Field Exam testing at the same Training Center. Retake.
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**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: COM1500000007**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

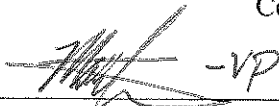
**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

CHP ENERGY SOLUTIONS  
Company  
 -VP  
Authorized Signature  
7/9/2015  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

# CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

CHP ENERGY SOLUTIONS  
(Company)

Mark Jackson - MARK JACKSON - VICE PRESIDENT  
(Authorized Signature) (Representative Name, Title)

540-260-9081 (4001) 540-260-9084 7/9/2015  
(Phone Number) (Fax Number) (Date)

**Exhibit A - Pricing Page**

**BPI HEP Quality Control Inspector Training and Exams with Retakes**

Section	Description	Unit of Measure	Unit Cost	Estimated Quantity per Year	Extended Cost
4.1.1.1	Provide a five (5) day lecture-lab course on the BPI HEP Quality Control Inspector Certification.	per person	\$1,750	50	87500.00
4.1.1.6	Provide BPI HEP Quality Control Inspection Written Exam.	per person	\$250	50	12500.00
4.1.1.7	Provide individual BPI HEP Quality Control Inspection Field Exam at the same Training Center	per person	\$700	50	35000.00
4.1.2.1	Provide a one (1) day lecture-lab review course at a BPI HEP IREC certified Training Center on the BPI HEP Quality Control Inspector Certification.	per person	\$500	50	25000.00
4.1.2.3	Provide BPI HEP Quality Control Inspection Written Exam.	per person	\$250	50	12500.00
4.1.2.4	Provide individual BPI HEP Quality Control Inspection Field Exam testing at the same Training Center.	per person	\$700	50	35000.00
<b>Bid Total</b>					<b>207500.00</b>

\*Bid will be awarded to the overall bid meeting specifications and the lowest Bid Total

\*Vendor is not allowed to add lines for shipping or traveling costs.

\*Bid Total is all inclusive and must contain all costs associated.



STATE OF WEST VIRGINIA  
Purchasing Division**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

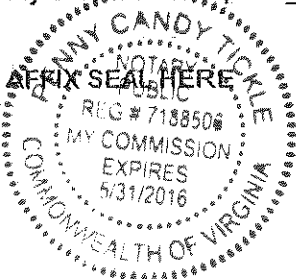
**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**Vendor's Name: CHP Energy SolutionsAuthorized Signature: [Signature] -VPDate: 7/9/2015State of VIRGINIACounty of MONTGOMERY, to-wit:Taken, subscribed, and sworn to before me this 9 day of July, 2015.My Commission expires May 31, 2016, 2016.

NOTARY PUBLIC

Purchasing Affidavit (Revised 07/01/2012)

REQUEST FOR QUOTATION  
Quality Control Inspector Training and Exams with Retakes

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Contract Manager: Phil Hull  
Telephone Number: 540-260-9081 ext. 4012  
Fax Number: 540-260-9084  
Email Address: phull@chpC2.org