



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

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**General Information** [Contact](#) [Default Values](#) [Discount](#) [Document Information](#)

Procurement Folder: 180034

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 0215

Vendor ID: VS0000008401 

SO Doc ID: AVN1600000002

Legal Name: Capital Aviation Instruments & Avionics

Published Date: 1/25/16

Alias/DBA: Capital Aviation

Close Date: 2/4/16

Total Bid: \$299,900.70

Close Time: 13:30

Response Date: 02/04/2016 

Status: Closed

Response Time: 13:09

Solicitation Description: Addendum 1 - Avionics, Equipment, Paint Upgrades to Bell 206  

Total of Header Attachments: 0

Total of All Attachments: 0



# State of West Virginia Solicitation Response

Proc Folder : 180034

**Solicitation Description :** Addendum 1 - Avionics, Equipment, Paint Upgrades to Bell 206

**Proc Type :** Central Purchase Order

Date issued	Solicitation Closes	Solicitation No	Version
	2016-02-04 13:30:00	SR 0215 ESR02041600000003322	1

## VENDOR

VS0000008401

## Capital Aviation Instruments & Avionics

## Capital Aviation

**FOR INFORMATION CONTACT THE BUYER**

Linda Harper  
(304) 558-0468  
linda.b.harper@wv.gov

**Signature X**

**FEIN #**

DATE \_\_\_\_\_

**All offers subject to all terms and conditions contained in this solicitation**

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Exhibit A Price Sheet Item 1	1.00000	LS	\$24,400.000000	\$24,400.00

Comm Code	Manufacturer	Specification	Model #
78181800			

Extended Description :	Remove exterior paint and repaint the interior and exterior per Agency Specifications.
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Exhibit A Price Sheet Item 2	1.00000	LS	\$273,184.700000	\$273,184.70

Comm Code	Manufacturer	Specification	Model #
78181800			

Extended Description :	Remove designated equipment in Section 4.1.2 and provide and install as required items in 4.1.3 thru Section 4.1.8
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Exhibit A Price Sheet Section B	1.00000	LS	\$2,316.000000	\$2,316.00

Comm Code	Manufacturer	Specification	Model #
78181800			

Extended Description :	Section B Flight time calculation to fly round trip from Charleston, WV Yeager Airport to contractor's facility in nautical miles
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**WEST VIRGINIA PURCHASING DIVISION**  
  
**ON BEHALF OF THE**  
  
**STATE OF WEST VIRGINIA AVIATION DIVISION**  
  
**BID FOR**  
  
**AVIONICS, EQUIPMENT AND PAINT UPGRADES**  
  
**BELL 206B, N61528, S/N 5269 HELICOPTER**  
  
**Solicitation No: AVN1600000002**  
  
**4 FEBRUARY 2016**

**Submitted by:**

Capital Aviation Instruments and Avionics  
10660 Aviation Lane  
Manassas, VA 20110

Pat Colgan, President  
703-369-0500 (office)  
703-343-3264 (cell)  
[patcolgan@capital-aviation.com](mailto:patcolgan@capital-aviation.com)



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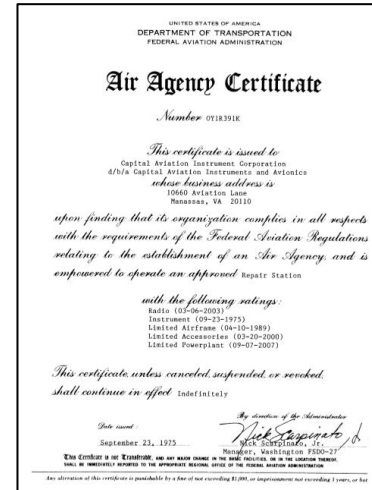


## 1.0 Capital Aviation - Corporate Resume

Capital Aviation, based in Manassas, Virginia and is a Premier FAA 14 CFR Part 145 Repair Station (**Figure 2.0-1**) in the Mid-Atlantic, offering aircraft maintenance, avionics, instrument upgrade and repair, upholstery, and other services in our 27,520 square foot hangar facility shown in **Figure 2.0-2**. Capital Aviation customers include government agencies, government contractors, regional airlines, corporate turboprop and jet aircraft and a variety of general aviation aircraft and helicopters.



**Figure 2.0-1 Capital Aviation Manassas, VA Hangar**



**Figure 2.0-1 FAA Certificate**

Capital Aviation is owned and operated by Mike Colgan and Pat Colgan, who have 40-years of turboprop aircraft experience. As recognized industry leaders, the Colgan's have owned, operated and/or maintained numerous turbine and turboprop aircraft. Capital Aviation is familiar with small fleet operations and knows how to maintain small fleets in a safe and efficient manner. Our team understands the impact on operations when aircraft are not available for tasking as it creates a detrimental effect that impacts readiness and significantly decreases mission effectiveness.

## 2.0 Capital Aviation Aircraft Support Services

The Capital Aviation team has direct and relevant experience on Bell 206 and 407 Helicopters. We are currently supporting a variety of helicopters in our commercial business in many aspects of maintenance, avionics, interior refurbishment, component repair and modification.

Earlier this summer we were the first to install and Certify the GDL88H in a helicopter for ADSB Requirements. This was in a Bell 427 and the install also included a Garmin G500 H Primary Flight Display GTN750 Touch Screen Navigator.

Our technicians and staff provide excellent service to our customers and we are confident you will discover the same level of quality and service demonstrated in our past performance as we transition to support your program.



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## **2.0 Certificate of Insurance**

Capital Aviation will provide a current Certificate of Insurance within 5 days if awarded this bid.

## **3.0 Contract Manager**

**11.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Patrick Colgan  
Telephone Number: 703-369-0500  
Fax Number: 703-369-3771  
Email Address: patcolgan@capital-aviation.com



STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

### DEFINITIONS:

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

### WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Capital Aviation Instrument Corporation

Authorized Signature: [Signature] Date: 2/4/16

State of Virginia

County of Manassas, to-wit:

Taken, subscribed, and sworn to before me this 4 day of February, 2016.

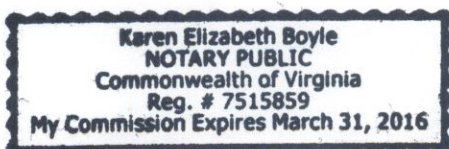
My Commission expires 3-31-16, 20  .

AFFIX SEAL HERE

NOTARY PUBLIC

Karen Elizabeth Boyle

Purchasing Affidavit (Revised 08/01/2015)



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: AVN1600000002**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Capital Aviation Instrument Corporation  
Company

  
Authorized Signature

February, 4 2016  
Date


NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012



## CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Capital Aviation Instrument Corporation  
(Company)

 Pat Colgan, President  
(Authorized Signature) (Representative Name, Title)

703-369-0500 / Fax: 703-369-3771 / 2/4/16  
(Phone Number) (Fax Number) (Date)

## Exhibit "A" Price Sheet

Bell 206B SN 5269

Vendors must complete the below cost scenario.

### Section A:

Item	Description	Unit of Measure	Estimated Quantity	Extended Cost
1	Remove exterior paint and repaint the interior and exterior per Agency specifications	Lump Sum	1	\$24,400.00
2	Remove designated equipment in Section 4.1.2 and provide and install as required items 4.1.3 thru Section 4.1.8	Lump Sum	1	\$273,184.70
			<b>Total Lines 1-2</b>	<b>\$297,584.70</b>

### Section B:

Flight time calculation to fly Round Trip from Charleston, WV

Round Trip Cost Calculation will be based on the straight line distance of the contractor's facility from Yeager Airport in Charleston, WV in nautical miles divided by aircraft nominal airspeed multiplied by the Aviation Division's billing rate per hour multiplied by two.

Description	Per Trip
<u>193</u> NM to contractor's facility divided by 100 (KTAS) x \$600.00 (per hour) x 2	<b>\$2,316.00</b>
<b>Subtotal B:</b>	<b>\$2,316.00</b>
<b>Subtotal Section A:</b>	<b>\$297,584.70</b>
<b>Subtotal Section B:</b>	<b>\$2,316.00</b>
<b>TOTAL BID</b>	<b>\$299,900.70</b>

#### Notes:

- 1) For line item 1. the vendor is to provide the Lump Sum amount for repainting the aircraft per the specifications
- 2) for Line item 2. The Vendor is to provide the Lump Sum amount for all other equipment and services as required by the specifications
- 3) Vendors should complete this form in its entirety in lieu of submitting other quote forms. Submitted form should be provided in a legible form. (Typewritten form preferred.)



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation

Proc Folder: 180034

Doc Description: Avionics, Equipment and Paint Upgrades to Bell 206B

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2016-01-11	2016-02-04 13:30:00	CRFQ 0215 AVN1600000002	1

**BID RECEIVING LOCATION**

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

**VENDOR**

Vendor Name, Address and Telephone Number:

Capital Aviation Instrument Corporation  
10660 Aviation Lane, Manassas, VA 20110  
703-369-0500

**FOR INFORMATION CONTACT THE BUYER**

Linda Harper  
(304) 558-0468  
linda.b.harper@wv.gov

Signature X

FEIN #

54-0940510

DATE

2/4/16

All offers subject to all terms and conditions contained in this solicitation



**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of the State of West Virginia Aviation Division to establish a one-time purchase contract for paint removal, re-paint (interior and exterior), provide selected equipment upgrades and upgrade the avionics for the State of West Virginia; Bell 206B, N61528, S/N: 5269 Helicopter, per the attached terms and conditions and specifications.

INVOICE TO	SHIP TO
ACCOUNTING SECTION DEPARTMENT OF ADMINISTRATION 2019 WASHINGTON ST E PO BOX 50121 CHARLESTON WV25305-0121 US	DEPARTMENT OF ADMINISTRATION AVIATION DIVISION 502 EAGLE MOUNTAIN RD CHARLESTON WV 25311 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Exhibit A Price Sheet Item 1	1.00000	LS		24,400.-

Comm Code	Manufacturer	Specification	Model #
78181800			

**Extended Description :**

Remove exterior paint and repaint the interior and exterior per Agency Specifications.

INVOICE TO	SHIP TO
ACCOUNTING SECTION DEPARTMENT OF ADMINISTRATION 2019 WASHINGTON ST E PO BOX 50121 CHARLESTON WV25305-0121 US	DEPARTMENT OF ADMINISTRATION AVIATION DIVISION 502 EAGLE MOUNTAIN RD CHARLESTON WV 25311 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Exhibit A Price Sheet Item 2	1.00000	LS		273,184.70

Comm Code	Manufacturer	Specification	Model #
78181800			

**Extended Description :**

Remove designated equipment in Section 4.1.2 and provide and install as required items in 4.1.3 thru Section 4.1.8

INVOICE TO	SHIP TO
ACCOUNTING SECTION DEPARTMENT OF ADMINISTRATION 2019 WASHINGTON ST E PO BOX 50121 CHARLESTON WV25305-0121 US	DEPARTMENT OF ADMINISTRATION AVIATION DIVISION 502 EAGLE MOUNTAIN RD CHARLESTON WV 25311 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Exhibit A Price Sheet Section B	1.00000	LS		2,316. <sup>00</sup>

Comm Code	Manufacturer	Specification	Model #
78181800			

**Extended Description :**

Section B Flight time calculation to fly round trip from Charleston, WV Yeager Airport to contractor's facility in nautical miles

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Question Deadline 5:00 PM	2016-01-22

AVN1600000002	<b>Document Phase</b> Final	<b>Document Description</b> Avionics, Equipment and Paint Upgrades to Bell 206B	<b>Page 4 of 4</b>
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# **ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions





Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation

Proc Folder: 180034

Doc Description: Addendum 1 - Avionics, Equipment, Paint Upgrades to Bell 206

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2016-01-25	2016-02-04 13:30:00	CRFQ 0215 AVN1600000002	2

**BID RECEIVING LOCATION**

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

**VENDOR**

Vendor Name, Address and Telephone Number:

Capital Aviation Instrument Corporation  
10660 Aviation Lane, Manassas, VA 20110  
703-369-0500

**FOR INFORMATION CONTACT THE BUYER**

Linda Harper

(304) 558-0468

[linda.b.harper@wv.gov](mailto:linda.b.harper@wv.gov)

Signature X

FEIN #

54-0940510

DATE

2/4/16

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

Addendum 1 - to publish the vendor questions with responses.

No other changes.

The West Virginia Purchasing Division is soliciting bids on behalf of the State of West Virginia Aviation Division to establish a one-time purchase contract for paint removal, re-paint (interior and exterior), provide selected equipment upgrades and upgrade the avionics for the State of West Virginia; Bell 206B, N61528, S/N: 5269 Helicopter, per the attached terms and conditions and specifications.

INVOICE TO	SHIP TO
ACCOUNTING SECTION DEPARTMENT OF ADMINISTRATION 2019 WASHINGTON ST E PO BOX 50121 CHARLESTON WV25305-0121 US	DEPARTMENT OF ADMINISTRATION AVIATION DIVISION 502 EAGLE MOUNTAIN RD CHARLESTON WV 25311 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Exhibit A Price Sheet Item 1	1.00000	LS		24,400.-

Comm Code	Manufacturer	Specification	Model #
78181800			

**Extended Description :**

Remove exterior paint and repaint the interior and exterior per Agency Specifications.

INVOICE TO	SHIP TO
ACCOUNTING SECTION DEPARTMENT OF ADMINISTRATION 2019 WASHINGTON ST E PO BOX 50121 CHARLESTON WV25305-0121 US	DEPARTMENT OF ADMINISTRATION AVIATION DIVISION 502 EAGLE MOUNTAIN RD CHARLESTON WV 25311 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Exhibit A Price Sheet Item 2	1.00000	LS		273,184.70

Comm Code	Manufacturer	Specification	Model #
78181800			

**Extended Description :**

Remove designated equipment in Section 4.1.2 and provide and install as required items in 4.1.3 thru Section 4.1.8

INVOICE TO		SHIP TO	
ACCOUNTING SECTION DEPARTMENT OF ADMINISTRATION 2019 WASHINGTON ST E PO BOX 50121 CHARLESTON WV25305-0121 US		DEPARTMENT OF ADMINISTRATION AVIATION DIVISION 502 EAGLE MOUNTAIN RD CHARLESTON WV 25311 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Exhibit A Price Sheet Section B	1.00000	LS		2316. <sup>00</sup>

Comm Code	Manufacturer	Specification	Model #
78181800			

**Extended Description :**

Section B Flight time calculation to fly round trip from Charleston, WV Yeager Airport to contractor's facility in nautical miles

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Question Deadline 5:00 PM	2016-01-22

AVN1600000002	<b>Document Phase</b> Final	<b>Document Description</b> Addendum 1 - Avionics, Equipment, Paint Upgrades to Bell 206	<b>Page 4</b> of 4
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#### ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions