SHIPPING DEPT. (614) 237—4243 104 LANE AVIATION 4393 INTERNATIONAL GATEWAY COLUMBUS OH 43219

REQUEST FOR QUOTATION AIRCRAFT MAINTENANCE AND REPAIR FOR THE STATE OF WV Cessna 208B, N2WV, SN: 2077

SPECIFICATIONS

- PURPOSE AND SCOPE: The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Administration Aviation Division to establish an open-end contract for scheduled and unscheduled maintenance on the following aircraft: 2009 Cessna 208B, N2WV, SN: 2077
- 2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 2.1 "Contract Item" or "Contract Items" means the list of items identified in Section3, Subsection 1 below.
 - 2.2 "Consumables" means paper towels, wash solution, cleaners. Vendor will incorporate this figured in Hourly Shop Rates on Pricing Page.
 - **2.3** "CESCOM" means the exclusive factory authorized maintenance tracking program for Cessna.
 - 2.4 "KTS" means knots true air speed
 - 2.5 "Pricing Pages" means the schedule of prices, estimated order quantity, and totals contained in wvOASIS or attached hereto as Exhibit "A" and used to evaluate the Solicitation responses.
 - 2.6 "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

3. GENERAL REQUIREMENTS:

- 3.1 Contract Items and Mandatory Requirements: Vendor shall provide Agency with the Contract Items listed below on an open-end and continuing basis. Contract Items must meet or exceed the mandatory requirements as shown below.
 - 3.1.1 AIRCRAFT MAINTENANCE AND REPAIR: To provide aircraft scheduled, un-scheduled maintenance, and/or emergency repairs for the following aircraft: 2009 Cessna, N2WV, SN: 2077
 - 3.1.1.1 INSPECTION, MAINTENANCE, REPAIRS AND SERVICES:
 The vendor shall provide inspections, scheduled and unscheduled
 maintenance and services as may be required, as well as emergency

repairs in the field. Unscheduled maintenance and emergency repairs will be conducted in a timely manner so as to prevent prolonged down time in accordance with prevailing circumstances at that time. All maintenance and services will be accomplished promptly and without delay.

The vendor will commence maintenance no later than one (1) working day, after agreed upon date, and continue maintenance until the aircraft is returned to the Department of Administration, Aviation Division, state of West Virginia, in an airworthy condition.

Unnecessary delays, except those which are caused by the unavailability of parts, may be cause for cancellation of this contract.

- 3.1.1.2 EMERGENCY REPAIRS: Those unforeseen events causing extended or prolonged grounding time of an aircraft in the field or home facility which require immediate action in order to restore the aircraft to an airworthy condition such that it is available for the protection of human life or the prevention of damage to property.
- 3.1.1.3 AIRCRAFT REPAIR STATION: The vendor shall meet all requirements as set forth by the Federal Aviation Administration and will be licensed as an Aircraft Repair Station. The repair station will maintain parts and tools as required. The station will also be authorized and certified to accomplish inspections, maintenance, and service on turbine engines.

The vendor should provide a copy of their FAA Repair Station License with their submitted bid response. This license documentation will be required before contract is awarded.

3.1.1.4 AUTHORIZED SERVICE CENTER: The vendor shall be a Cessna Authorized Service Center for the model(s) of aircraft specified herein for the duration of the purchase order. The vendor shall provide a copy of their Cessna Service Center Certificate.

The Vendor should provide a copy of the Cessna Service Center certificate with their bid submission. This certificate documentation will be required before award of Contract.

3.1.1.5 CERTIFIED MECHANICS: The vendor shall employ at least five (5) licensed airframe and power plant mechanics experienced in aircraft maintenance, and an authorized inspector having at least three (3) years current aircraft experience for the models of aircraft specified herein. The vendor shall maintain all staffing and training requirements in accordance with the Cessna Authorized Service Center agreement for the duration of this purchase order.

All inspections, maintenance and services must be entered in CESCOM and the aircraft log books by a repair station representative, authorized inspector, or airframe and power plant mechanic employed by the vendor as appropriate.

The vendor shall provide the State of West Virginia with an updated Roster listing by name and FAA mechanics certificate number licensed airframe & power plant mechanics and authorized inspectors employed by the vendor.

This Roster should be submitted with the vendors submitted bid response. This Roster documentation will be required before award of the contract.

3.1.1.6 FAA APPROVED ANTIDRUG AND ALCOHOL
MISUSE PREVENTION PROGRAM: The vendor shall
have an established Antidrug and Alcohol Misuse Prevention
Program for all employees that perform safety-sensitive
functions in accordance with Title 14, Part 120 of the Code
of Federal Regulations.

The vendor shall provide the State of West Virginia with a copy of their Antidrug and Alcohol Misuse Prevention Program Operations Specification.

This documentation should be submitted with vendors bid response. This documentation will be required before award of contract.

3.1.1.7 EXPERIENCE IN AIRCRAFT OPERATIONS: The vendor shall have at least ten (10) years of experience in aircraft operations and maintenance for the model of aircraft specified herein. A corporate resume outlining the corporate history and experience of the vendor shall be provided.

This information should be submitted with vendors bid response. This resume document will be required before award of contract.

3.1.1.8 INSPECTIONS AND MAINTENANCE SERVICE: The vendor shall provide all inspections and maintenance as required by the agency. Both scheduled and unscheduled maintenance will be considered scheduled maintenance as per the aircraft maintenance and overhaul manual, engine maintenance manual, and Federal Aviation Regulations. Maintenance will include all Airworthiness Directives and Service Bulletins which apply. Service letters will be at agency request.

At such time as an requires extensive maintenance due to internal malfunctions, or an overhaul, due to the time, and the maintenance repair Cannot be accomplished at the vendor's facility, the vendor will remove said engine and prepare the same for shipping. The engine will be sent to an overhaul shop chosen by the agency for overhaul and / or repair.

The vendor will obtain estimates from manufacturer approved facilities for engine accessory overhaul or exchange. The vendor will provide all parts necessary to accomplish said maintenance or service as required. Only Federal Aviation Administration approved materials and parts shall be used. Life limited and flight safety critical parts, components and materials will be obtained from Cessna (Cessna Parts). Other non-critical standard hardware, consumable parts or materials may be obtained from other approved vendors (Non-Cessna Parts). The vendor shall install or replace any or all approved parts that may be provided by the Department of Administration, Aviation Division to restore the above aircraft to an airworthy condition.

The agency may, at its discretion, require the vendor to employ alternate freight carriers to expedite delivery of aircraft repair parts. In such instances, the agency will absorb the actual cost of the freight. Vendor will prepay freight charges and charge back to the agency. The vendor shall provide a copy of the freight bill with their invoice.

Scheduled maintenance and inspections will be conducted at the vendor's facility in accordance with the manufacturer-approved maintenance program.

The vendor shall furnish the agency with a computer generated aircraft maintenance status report after scheduled/unscheduled maintenance is performed.

The vendor shall provide a detailed work order describing all maintenance performed on agency aircraft after scheduled/unscheduled maintenance is performed.

3.1.1.9 AVIONICS EQUIPMENT AND SPECIAL INSTRUMENTATION: The vendor shall also provide the removal or replacement of components which do not require special tools, equipment or ratings response.

The vendor shall employ at least one avionics technician that will provide the removal, replacement or repair of avionics components as necessary.

The vendor shall provide the State of West Virginia with an updated roster listing the avionics technician(s) by name. This documentation should be provided with the vendors submitted bid response. This information must be provided before award of contract.

- 3.1.1.10 DAMAGE CAUSED BY THE VENDOR: The vendor agrees to reimburse or cause repair to the Department of Administration, Aviation Division for any damage occasioned thereto by the misfeasance or non-feasance of said vendor, its employees, agents, subcontractors, or employees thereof, in respect to the operation of this contract.
- 3.1.1.11 INSURANCE: The vendor shall furnish proof of coverage of Commercial General Liability Insurance prior to the issuance of the contract. The minimum amount of insurance coverage required is \$ 250,000.00

4. CONTRACT AWARD:

4.1 Contract Award: The Contract is intended to provide Agencies with a purchase price on all Contract Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

4.2 Pricing Pages: Vendor should complete the Pricing Pages in their entirety as failure to do so may result in Vendor's bids being disqualified.

The Pricing Pages contain a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied. Exhibit "A" Pricing Page was created in Excel document. Only editable fields will accept Vendors information and auto calculate.

- 1. Rate Schedule: Unit Cost multiplied Estimated Quantity equals Extended Cost. For Line Items 1 through 3 of Exhibit "A" Pricing Page.
- 2. Parts: Items 4 and 5 "Parts" Percent Discount from List proposed by vender multiplied by Estimated List Price equals Extended Cost.
- 3. Equipment Use Fees: Items 6 through 9 Unit Cost per use multiplied by Estimated Quantity equals Extended Cost.
- 4. Consumables Item 10 is the sum of Items 1 and 3 multiplied by Vendor percentage for Cost of Consumables. If vendor does not charge for Consumables then enter "0" in the percentage field for NO COST.
- 5. Nautical Miles to Contractors Facility Airport from Yeager Airport, Charleston, WV. (Divided by) 160 KTAS (multiplied by) \$700.00 per hour (multiplied by) 2 Round Trip Calculation. Mileage will be verified using: http://www.infoplease.com/atlas/calculate-distance.html
- 6. Total Bid is the sum of Section "A" (+) "Section (B) (=) Total Pricing Page Bid Amount.

Vendor should electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document. In most cases, the Vendor can request an electronic copy of the Pricing Pages for bid purposes by sending an email request to the following address: <u>Guy.L.Nisbet@wv.gov</u>.

Vendor's who wish to respond to a Centralized Request for Quotation (CRFQ) online may submit information through the State's wvOASIS Vendor Self Service (VSS). Vendors should download the Exhibit "A": Pricing Page that is attached separately to the CRQM and published to the VSS. <u>Vendors must complete this form with their prices information and include it as an attachment to their online response.</u>

Vendors submitting in wvOASIS should enter the "Total Bid" amount from the Exhibit "A" Pricing Page into their Submitted online response.

If unable to respond online please submit the Exhibit "A" Proposal Form/Pricing Pages with your bid prior to the scheduled bid opening date.

Notwithstanding the foregoing, the Purchasing Division may correct errors at its discretion.

5. ORDERING AND PAYMENT:

- 5.1 Ordering: Vendor shall accept orders by regular mail, facsimile, e-mail, or any other written forms of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Any on-line ordering system must have the capability to restrict prices and available items to conform to the Catalog originally submitted with this CRFQ. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.
- 5.2 Payment: Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.
- 5.3 Invoicing: All invoices, delivery slips or freight bills must show the department of administration, aviation division, purchase order number.

The West Virginia Department of Administration, Aviation Division shall reimburse the vendor in accordance with the state of West Virginia travel management regulations for meals and lodging of employees when they are required to travel over fifty (50) miles from the vendor's facility and that travels involves an overnight stay. Current West Virginia travel management regulations can be found at: http://www.state.wv.us/admin/purchase/travel.

Mileage charges will be reimbursed based on the current West Virginia travel regulations. Current West Virginia travel management regulations can be found at: http://www.state.wv.us/admin/purchase/travel.

6. DELIVERY AND RETURN:

6.1 Delivery Time: Vendor shall deliver standard orders within one working day(s) after orders are received. Vendor shall deliver emergency orders within one working day(s) after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity

is met.

6.2 Late Delivery: The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

- destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.
- 6.4 Return of Unacceptable Items: If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.
- 6.5 Return Due to Agency Error: Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

7. MISCELLANEOUS:

- 7.1 No Substitutions: Vendor shall supply only Contract Items submitted in response to the RFQ unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 7.2 Vendor Supply: Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 7.3 Reports: Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 7.4 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager:	ANDREW BERTRAND	
Telephone Number:	614-237-3747 ×105	
Fax Number:	14-238-0049	
Email Address: A	BERTRAD C LANE AVIATION. COM	_

١	Aviation Price Sh	eet (Ce	ssna Car	ravan)	30
Vendor	rs must complete the below cost scen				
Section	n A.				
					·
Normai v	working hours are considered to be Monda	y thorough Frid	ay from:		
		_8	_am to	11:59	_pm.
	RATE SCHEDULE:				
Line	Description	Unit	Unit of	Estimated	Extended
ltem		Cost	Measure	Quantity	Cost
1	Straight Hourly Shop Rate	\$ 88	per hour	100	\$ 8800.00
2	Shop Rate other than Normal Working	3132	per hour	10	\$ 1320.00
3	OPS 30 AC Severe Corrosion Inspection MLG	3,500.00		1	\$ 3,500.00
				Total Lines 1-3	\$ 13,626.00
	PARTS:				
Line	Description		% Discount	Estimated	Extended
ltem			from List	List Price	Cost
4	Cessna Parts:		10 90	\$3,000	\$2700
5	Non-Cessna Parts		10 70	\$2,000	\$1800
			70 70	72,000	1/000
	EQUIPMENT USE FEES:				
Line	Description	Unit	Unit of	Estimated	Extended
ltem		Cost	Measure	Quantity	Cost
6	Battery Service Fee (Lead Acid)	350	per use	1	\$ 350
	Air Conditioning Cart	250	per use	1	
	Aircraft Scales	350	per use	1	é
9	Prop Balance Fee	450	per use	1	\$ 350 \$ 450
			per doc		7 730
ľ	OTHER FEES:			Ť	
Line	Description				Extended
ltem	• (Extended Cost
	Consumables			% for cost of Consumables	COST
Consumables will be calculated based on a percentage of the total labor cost (Total Lines 1-3). Vendors must enter a percentage amount that will be multiplied by the total labor cost which will be used to calculate the extended cost of consumables. Vendors not charging for consumables will enter a "0" in the Percentage field.				\$ 408.60	

Sub	total A: \$19,928.60 31
Section B:	11,708-60 3]
Flight time calculation to fly Round Trip from Charleston, WV	
Round Trip Cost Calculation will be based on the straight line distance of the contra Yeager Airport in Charleston, WV in nautical miles divided by aircraft nominal airsp the Aviation Division's billing rate per hour multiplied by two.	actor's facility from eed multiplied by
Description	Per Trip
//4. 5 NM to contractor's facility divided by 160 (KTAS) x \$700.00 (per hour) x 2	\$1001.88
Subt	otal B: \$ 1001.88
Subtotal Sec	tion A: \$19, 928.60
Subtotal Sec	tion B: 8/00/. 88
	Bid: \$ 20, 930 . 48

Notes:

- 1) For line item 3. the vendor shall provide a cost based upon the ability to perform the OPS 30/AC Severe Corrosion Inspection for the Main Landing Gear on aircraft with the TKS Installed without removing the installed cargo pod.
- 2) The quantities listed above are provided for bid evaluation purposes only. The actual quantities may vary based on the need of agency and will be determined based on the unit price supplied in the vendors bid.
- 3) Vendors should complete this form in its entirety in lieu of submitting other quote forms. Submitted form should be provided in a legible form. (Typewritten form preferred.)
- 5) Vendors must submit unit prices for all line items. Failure to provide unit prices will result in the disqualification of the vendor's bid.
- 6) Consumable fee is captured on Line 10 as a percentage of the labor fees (items 1, 2, 3). Any Vendor not charging for Consumables will enter a "0" in the percentage field to reflect no cost.

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: \tilde{I} hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

	fumbers Received: ox next to each addendu	ım received)		
	Addendum No. 1		Addendum No. 6	
	Addendum No. 2		Addendum No. 7	
	Addendum No. 3		Addendum No. 8	
	Addendum No. 4		Addendum No. 9	
	Addendum No. 5		Addendum No. 10	
I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.				
Company Authorized Signature Coepolation Coepolation Coepolation Coepolation				
Date 7/6	3/2015			
NOTE: This document proc	addendum acknowled	dgement shou	ld be submitted with the	e bid to expedite

CERTIFICATIONAND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

(Authorized Signature) (Representative Name, Title)

<u>614-237-3747</u> <u>614-238-0049</u> 7/8/2015 (Phone Number) (Fax Number) (Date)

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

	The make the determination of the verticor reference, if applicable.
1.	Application is made for 2.5% vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2.	Application is made for 2.5% vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3.	Application is made for 2.5% vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4.	Application is made for 5% vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5.	Application is made for 3.5% vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6.	Application is made for 3.5% vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7.	Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules. Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.
against	inderstands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the nents for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency sted from any unpaid balance on the contract or purchase order.
the requ	nission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and es the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid fred business taxes, provided that such information does not contain the amounts of taxes paid nor any other information by the Tax Commissioner to be confidential.
ano acc	enalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true urate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

ane Aviation Corp.

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

WITNESS THE FOLLOWING SIGNATURE.

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code* §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

THE PERSON OF TH	
Vendor's Name: Lane Aviotion Corporation	
	7-8-2015
State of	
County of Franklin, to-wit:	
Taken, subscribed, and sworn to before me this State day of State day of	, 20 <u><i>15</i>.</u>
My Commission expires, 20	
Teresa A Gray AFFIX SEANWEARY Public, State Of Ohio My Commission Expires 8-01-2015	Purchasing Affidavk (Revised 07/01/2012)

CERTIFICATE OF INSURANCE

This certificate is given as a matter of information only and confirs no rights upon the certificate addressee.

Date: December 17, 2014

This is to certify to:

To Whom It May Concern

That the following policy has been issued to:

LANE AVIATION CORPORATION AND LANE AIR

SERVICES COMPANY

P.O. BOX 360420

COLUMBUS, OH 43236-0420

Policy No. 13000105 issued by one or more member companies of Global Aerospace Pool through Global Aerospace, Inc. Policy Period: from December 31, 2014 to December 31, 2015

AVIATION GROUND OPERATIONS LIABILITY

Coversees I mits of Liability

Each Occurrence Limit \$100,000,000 Damage to Premis is Rented to You Limit \$2,000,000 Medical Expense Limit (Any Ome Person) \$100,000

\$25,000,000

Personal and Advertising figury Aggregate Limit General Aggregate Limit (Other than Products-Completed Operations and Hangarkeepers) Not Applicable \$100,000.000 Products-Completed Operations Aggregate Limit Hangarkeepers' Fach Accident Limit Hangarkeepers' Each Aircraft Limit \$100,000,000 \$100,000,000

Note lithstanding any responsement, term or condition of any contract or other document with respect to which this certificate may be issued as may penalti, insurance efforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. This certificate does not amend, extend or otherwise after the coverages afforced by the noticies described herein. I onits may have been reduced by paid chains.

GLOBAL AEROSPACE, INC.

Certificate No. 1923006207

AGLZP01 July 2009

Page 1 of 1

UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

Air Agency Certificate

Number DYCR407D

This certificate is issued to

LANE AVIATION CORPORATION

evhose business address is 4391 INTERNATIONAL GATEWAY COLUMBUS, OHIO 43219

upon finding that its organization complies in all respects with the requirements of the Federal Aviation Regulations relating to the establishment of an Air Agency, and is empowered to operate an approved REPAIR STATION

ewith the following ratings:
LIMITED ACCESSORY (07-28-2004)
LIMITED AIRFRAME (02-03-1998)
LIMITED POWERPLANT (12-20-1977)
LIMITED INSTRUMENT
LIMITED RADIO

This certificate, unless canceled, suspended, or revoked, shall continue in effect INDEFINITELY.

Date irreed.

MARCH 21, 1963 REISSUED: DECEMBER 03, 2013 Sty direction of the Administrator

JAYC. WILKINS
WANAGER CMH ESDO GLOS

This Certificate is not Transferante, and any major change in the basic facilities, or in the location thereof, shall be immediately reported to the appropriate regional office of the federal aviation administration

Any alteration of this certificate is punishable by a fine of not exceeding \$1,000, or imprisonment not exceeding 3 years, or both

UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

Air Agency Certificate

Number DYCR407D

This certificate is issued to

LANE AVIATION CORPORATION

cohose business address is 4391 INTERNATIONAL GATEWAY COLUMBUS, OHIO 43219

upon finding that its organization complies in all respects with the requirements of the Federal Aviation Regulations relating to the establishment of an Stir Agency, and is empowered to operate an approved REPAIR STATION

coeth the following natings:
LIMITED ACCESSORY (07-28-2004)
LIMITED AIRFRAME (02-03-1998)
LIMITED POWERPLANT (12-20-1977)
LIMITED INSTRUMENT
LIMITED RADIO

This certificate, unless canceled, suspended, or revoked, shall continue in effect INDEFINITELY.

Date sand

MARCH 21, 1963 REISSUED: DECEMBER 03, 2013 By direction of the Administrator

MANAGER, CMH FSDO GL07

Chie Cartificate is dai Cadecatoù trade, and any fiance change di the basic faculties, or in the location thereof, shall be incrediated property to the appropriate regiones, oppos of the federal greation administration



Federal Aviation Administration Flight Standards District Office 2780 Airport Drive, Suite 300 Columbus, OH 43219 614-255-3120

October 8, 2014

Mr. Andrew D. Bertrand Accountable Manager Lane Aviation Corp. 4389 International Gateway Columbus, OH 43219

Dear Mr. Bertrand:

Per your request, enclosed are the amended Operations Specifications for Lane Aviation, Part 145 Repair Station, certificate #DYCR407D, Section A007.

Please ensure all appropriate pages are signed where required. Retain the original and return the copys to this office with the superseded original pages for each part. If you have any questions regarding this letter, contact this office at (614) 255-3120.

Sincerely,

Lee H. Thiel

Principal Maintenance Inspector

Stanley B. Barnes

Principal Avionics Inspector

Enclosure



Federal Aviation Administration Flight Standards District Office 2780 Airport Drive, Suite 300 Columbus, OH 43219 614-255-3120

September 19, 2014

Mr. Andy Bertrand Accountable Manager Lane Aviation Corporation 4389 International Gateway Columbus, OH 43219

Dear Mr. Bertrand;

Enclosed are amended Operations Specifications paragraphs for the following:

A003 – Ratings and Limitations – Pursuant to your request, this paragraph
is amended to add L3 Communications emergency power supplies to your
Limited Accessory rating.

Please sign all appropriate pages where required. Retain the original and return the copy to this office with the **superseded original pages** for each part.

Sincerely,

Stanley B. Barnes

Principal Avionics Inspector

Enclosure



Federal Aviation Administration Flight Standards District Office 2780 Airport Drive, Suite 300 Columbus, OH 43219 614-255-3120

September 6, 2012

Mr. Todd Caruso Accountable Manager Lane Aviation Corp. 4389 International Gateway Columbus, OH 43219

Dear Mr. Caruso:

This office has received and reviewed the Lane Aviation Corporation, 145 Repair Station Certificate DYCR407D, request for approval contract maintenance functions in accordance with 14 CFR Part 145.217(a) (1). The following is a list of the maintenance functions that are approved for DYCR407D as contract maintenance functions that may be contracted to an outside source:

- 1) Fabricate bags, pockets and pouches for interior refurbishment, all models*.
- 2) Fabricate curtains for interior refurbishment all models*.
- 3) Fabricate and or alter interior side panels for interior refurbishment all models*.
- 4) Fabricate runners for interior refurbishment all models*.
- 5) Install threaded inserts in interior cabinets, dividers, partitions, all models.
- 6) Mark carpet for cut and fit, all models.
- 7) Installation of carpet, all models.
- 8) Removal and installation of interiors to facilitate aircraft inspections, repairs and or interior refurbishment, all models.

*Parts will be fabricated in accordance the FQCS of Lane Aviation's repair station, DYCR4O7D.

Should you have any questions regarding this letter, contact this office at (614) 255-3120.

Sincerely.

l∕ee H. Thiel

Principal Maintenance Inspector

Starf B. Barnes

Principal Avionics Inspector

Operations Specifications

Table of Contents

Part D

	HQ CONTROL	EFFICTIVE	AMENDMENT
	DATE	DATE	NUMBER
100 Work to be Performed at a Place Other Than the Repair Station Fixed Location(s)	11/16/2004	06/11/2014	3



Part Del Print Date: 6/11/2014

Operations Specifications

Table of Contents

Part A

	HQ CONTROL DATE	EFFECTIVE DATE	AMENDMENT NUMBER
001 Issuance and Applicability	01/31/2012	12/03/2013	4
002 Definitions and Abbreviations	01/12/2012	12/03/2013	3
003 Ratings and Limitations	01/30/2004	05/18/2015	12
004 Summary of Special Authorizations and Limitations	09/23/1998	07/28/2004	1
007 Designated Persons	12/19/2006	03/30/2015	10
Antidrug and Alcohol Misuse Prevention Program	07/17/2009	12/03/2013	2

Lane Aviation Corp Part A-1

Print Date: 5/18/2015



Operations Specifications

A001 . Issuance and Applicability

HQ Control: 01/31/2012

HQ Revision: 05d

a. These operations specifications are issued to Lane Aviation Corp, a Repair Station located in the United States, pursuant to 14 CFR Part 145, § 145.53. The repair station certificate holder shall conduct operations in accordance with 14 CFR Part 145 and these operations specifications.

The certificate holder's address:

Fixed Location: 4391 International Gateway Columbus, Ohio 43219

Mailing Address: 4389 International Gateway Columbus, Ohio 43219

- b. The holder of these operations specifications is the holder of certificate number DYCR407D and shall hereafter be referred to as the "certificate holder".
- c. These operations specifications are issued as part of this repair station certificate and are in effect as of the date approval is effective. This certificate and these operations specifications shall remain in effect until the certificate for a repair station that is located in the United States is surrendered, suspended, or revoked.
- d. U.S./EC Aviation Safety Agreement Repair Station/Maintenance Organization Approvals not authorized.
- e. The certificate holder is authorized to use only the business name which appears on the certificate to conduct the operations described in subparagraph a.

Delegated authorities: None

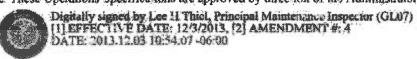


Lane Aviation Corp

A001-1 Amdt. No: 4

Operations Specifications

- 1. Issued by the Federal Aviation Administration.
- 2. These Operations Specifications are approved by direction of the Administrator.



3. I hereby accept and receive the Operations Specifications in this paragraph.

X/3 04 Dec 2013

Date

Bertrand, Andrew D., FAA Accountable Manager, 145

CRIGINAL

Operations Specifications

A002. Definitions and Abbreviations

HQ Control: 01/12/2012 HO Revision: 05b

Unless otherwise defined in these operations specifications, all words, phrases, definitions, and abbreviations have identical meanings to those used in 14 CFR and 49 U.S.C., as cited in Public Law 103-272, as amended. Additionally, the definitions listed below are applicable to operations conducted in accordance with these operations specifications.

BASA The Bilateral Aviation Safety Agreement (BASA) is an executive

agreement concluded between the United States and a foreign country

for the purpose of promoting aviation safety; also known as an

Agreement for the Promotion of Aviation Safety.

Certificate Holder In these operations specifications, the term "certificate holder" means

the holder of the repair station certificate described in these operations specifications in Part A paragraph A001 and any of its officers, employees, or agents used in the conduct of operations under this

certificate.

CFR Code of Federal Regulations

Class rating As used with respect to the certification, ratings, privileges, and

limitation of aircraft within a category having similar operating

characteristics.

EASA European Aviation Safety Agency

EASA Accountable

Manager

The manager who has corporate authority for ensuring that all maintenance required by the customer can be financed and carried out

to the standard required by the EASA full-member Authority.

Exemption An authorization that permits an alternate means of compliance with a

specific CFR. The exemption must meet the procedural requirements

of 14 CFR Part 11.

FAA Accountable

Manager

A person designated by the certificated repair station who is responsible for and has authority over all repair station operations that are conducted under 14 CFR Part 145, including ensuring that the

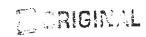
repair station's personnel follow the regulations and serving as the

primary contact with the FAA.

Geographic An approval provided to a repair station located outside the United Authorization States to perform maintenance support under contract for a U.S. air

States to perform maintenance support under contract for a U.S. air carrier (or an operator of U.S.- registered aircraft under 14 CFR Part 129) at a location other than the repair station facility. A geographic authorization is issued by the FAA to respond to a U.S. air carrier's or Part 129 foreign operator's need for maintenance at a

station where the frequency and scope of that maintenance does not



Operations Specifications

- 1. Issued by the Federal Aviation Administration.
- 2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Lee II Thiel, Principal Maintenance Inspector (GL07) [1] EFFECTIVE DATE: 12/3/2013, [2] AMENDMENT #: 4 DATE: 2013.12.03 10:54:07 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

04 Occ 2013

Bertrand, Andrew D., FAA Accountable Manager, 145

Date



U.S. Department
of Transportation
Federal Aviation
Administration

Operations Specifications

warrant permanently staffing and equipping the station for its accomplishment.

Limited Rating A rating issued to repair stations for the performance of maintenance

on particular makes and models of airframes, powerplants, propellers, radios, instruments, accessories, and/or parts.

Limited Ratings -Specialized Services Rating issued for a special maintenance function when the function is performed in accordance with a specification approved by the

Administrator.

Line Maintenance Any unscheduled maintenance resulting from unforeseen events, or

scheduled checks where certain servicing and/or inspections do not

require specialized training, equipment, or facilities.

MAG The Maintenance Annex Guidance (MAG) defines the process that

the FAA and EASA undertake in the inspection, findings of

compliance certification, and monitoring of repair stations, as well as their joint cooperation in quality assurance and standardization activities

in support of the Agreement, Annex 2, Maintenance.

Maintenance The inspection, overhaul, repair, preservation, and replacement of

parts, but excludes preventive maintenance.

U.S./EC Aviation Safety Agreement,

Annex 2, Maintenance Annex 2 covers the reciprocal acceptance of findings of compliance, approvals, documentation and technical assistance regarding approvals and the monitoring of repair stations/maintenance organizations.

MIP Maintenance Implementation Procedures (MIP) are procedures for

implementing the provisions of a BASA that apply to maintenance.

MOE A maintenance organization exposition (MOE) pertains to EASA

member countries that use an MOE in place of a Repair Station

Manual (RSM) and a Quality Control Manual (QCM).

Preventive Maintenance

As defined in 14 CFR part 1 and part 43 appendix A, subparagraph

(c).

OCM Quality Control Manual

Repair Station located in the United States

A certificated repair station located in the United States.

Repair Station located

A certificated repair station located outside of the United States.

outside the United

States

RSM

Repair Station Manual

DRIGINAL

Operations Specifications

- 1. Issued by the Federal Aviation Administration.
- 2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Lee H Thiel, Principal Maintenance Inspector (GL07) [1] EFFECTIVE DATE: 12/3/2013, [2] AMENDMENT #: 3 DATE: 2013.12.03 10:55:17 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

43 04 Dec 2013

Bertrand, Andrew D., FAA Accountable Manager, 145 Date

Operations Specifications

A003. Ratings and Limitations

HQ Control: 01/30/2004

HQ Revision: 010

The Certificate Holder is authorized the following Ratings and/or Limitations:

Class Ratings

None authorized

Limited Ratings

Rating Accessory	Manufacturer Saft Marathon Varta, Concorde, Teledyne Battery Products	Make/Model All Makes and Models	Limitations Testing, deep cycle, and cell replacement of these main batteries in accordance with the applicable manufacturer's current service instructions.
Accessories - Electrical	· L3 Communications	PS-823 () Part Numbers: 501-1075-()	Limited to battery pack test, initial battery test procedure, and battery pack charging procedure (in unit) in accordance with L3 Communication Service Letter SL-8, as revised.
Accessories - Electrical	L3 Communications	PS-835 () Part Numbers: 501-1228-01, 501-1228-02, 501-1228-03, 501-1228-04, 501-1228-05, 501-1228-06, 501-1228-07	
Accessories - Electrical	L3 Communications	PS-850() Part Numbers: 501-1719-()	Limited to periodic check (required 3 to 6 months), and capacity testing (required annually), and recharging procedures in accordance with L3 Communication Service Letter SL-170, as revised.
Accessories = Electrical	L3 Communications	PS-855 () Part Numbers: 501-1712-()	Limited to periodic check (required 3 to 6 months), and capacity testing (required annually), and recharging procedures in accordance with L3 Communication Service Letter SL-170, as revised.
Airframe	Beechcrast Corporation	Beechcraft Corporation, Hawker Beechcraft, Raytheon, Beech 19, 23, 24, 33, 35, 36, 50, 55, 56, 58, 60, 76, 90, 95, 100, 200, 300, MU-300-10,400,400A	None



Operations Specifications

Rating	Manufacturer	<u>Make/Model</u> Series	<u>Limitations</u>
Airframe	Cessna	Cessna 100 (excluding 190/195),200, 300, 400, 500, 650 Series	None
Airframe	Cessna	Cessna, Columbia Aircraft LC40- 550FG,LC41-550FG,LC42-550FG	None
Airframe	CPAC, Inc. (Commander Premier Aircraft Corporation)	CAPC, Commander Aircraft, Gulfstream Acrospace, Gulfstream American, Rockwell International 112, 114 Series	None
Airframe	Mooney	Mooney M20 (excluding M20L) Series	None
Airframe	Piper	Piper PA-23, PA-24, PA-25, PA-28, PA-30, PA-31, PA-32, PA-34, PA-38- 112, PA-39, PA-42, PA-44, PA-46, PA- 60 Series	None
Airframe	True Flight Holdings, LLC	True Flight Holdings, Tiger Aircraft, American General, Gulfstream Aerospace, Gulfstream American, Grumman American, American Avaition AA1, AA5 Series	None
PowerPlant	Teledyne Continental Motors	Teledyne Continental C-85, C-145, O-200, O-300, GO-300, IO-346, IO-360, TSIO-360, LTSIO-360, IO-470, O-470, IO-520, TSIO-520, GTSIO-520, IO-550 Series	Inspection, maintenance, cylinder removal and replacement, and component replacement functions in accordance with manufacturers current technical data, which do not involve disassembly of the crankcase.
PowerPlant	Textron Lycoming	Textron Lycoming O-235, O-320, IO-320, LIO-320, O-360, LO-360, IO-360, IO-360, LIO-360, TO-360, TO-360, GO-435, GO-480, GSO-480, IGSO-480, O-540, IO-540, IGSO-540, TIO-540, LTIO-540, TIO-541, IO-720 Series	Inspection, maintenance, cylinder removal and replacement, and component replacement functions in accordance with manufacturers current technical data, which do not involve disassembly of the crankcase.
PowerPlant	Prati & Whitney Canada Corp.	Pratt & Whitney PT6A-11,-15,-21,27,-28,-34,-35,-36,-38,-110,-112,-114,-135,-135A,-41,-42,-52,-60,-60A,-61,-61A,PW545A,PW545B,PW545C Series	Inspection, maintenance and component replacement functions in accordance with manufacturer's current technical data, which do not involve disassembly of the primary rotating components (compressorturbine) of the engine.



Operations Specifications

Rating	Manufacturer	Make/Model	Limitations
Powerplant	Pratt & Whitney Canada Inc.	Pratt & Whitney JT15D Series, 530A,535A, 535B, PT6A-64,-67B,-67P Series	Inspection, maintenance and
PowerPlant	Honeywell	Honeywell, Allied Signal, Garrett, AiResearch TPE-331-6,- 8,-10 Series &-14 A/B	Inspection, maintenance and component replacement functions in accordance with manufacturer's current technical data, which do not involve disassembly of the primary rotating components (compressorturbine) of the engine.
Powerplant	Honeywell	Honeywell, Allied Signal, Garrett TFE 731-3,-4 Series	Inspection, maintenance and component replacement functions in accordance with manufacturer's current technical data, which do not involve disassembly of the primary rotating components (compressorturbine) of the engine.
Airframe	All Manufacturers	All Models	This authorization is limited to aircraft weighing 12,500 lbs. or less and is further limited to:
			Performing airframe alterations, avionics installations, inspection of those accomplished alterations and avionics installations and completing the required regulatory maintenance records, as a part of DYCR work orders. All maintenance accomplished in accordance with the data applicable to the owner or operator of the aircraft to include current manufacturer's maintenance manuals, the air carrier's maintenance program, and any other FAA approved/accepted technical data as revised.
3			Performance of RVSM airframe inspections must be performed in accordance with the owner or operator's FAA approved RVSM maintenance program and the current aircraft manufacturer's maintenance instructions.
Airframe		300, B300, B300C Series, Hawker 750, Hawker 800XP, Hawker 850XP,	This authorization is limited to:

Certificate No.: DYCR407D

ORIGINAL

Operations Specifications

Rating	Manufacturer	Make/Model	<u>Limitations</u>
		Hawker 900XP, Hawker 1000	Performance of RVSM airframe inspections in accordance with the owner or operator's FAA approved RVSM maintenance program and the current aircraft manufacturer's maintenance instructions.
	Bombardier	BD-100-1A10, CL-600-1A11 (CL-600), CL-600-2A12 (CL-601), CL-600-2B16 (CL-601-3A Variant), CL-600-2B16 (CL-601-3R Variant), CL-600-2B16 (CL-604 Variant)	-
	Cessna	500, 501, 510, 525, 525A, 525B, 525C, 550, S550, 560, 560XL Series	
	Dassault	Falcon 10, Mystere-Falcon 20, Mystere-Falcon 50, Mystere-Falcon 900, Falcon 900EX, Falcon 2000, Falcon 2000EX	
	Gulfstream	G-1159, G-1159A, G-1159B, G-IV	
	Learjet	23, 24, 25, 25B, 25C, 25D, 25F, 28, 29, 31, 31A, 35, 35A (C-21A), 36, 55, 55B, 55C, 60	
Radio- Transponder	All Manufacturers	All Models	Test and inspect installed transponders in accordance with Title 14 CFR Part 43, Appendix F. Adjustments, component repair, and/or overhaul not authorized.
Instruments- Altimeter System Tests and Inspections	All Manufacturers	All Models	Test and inspect altimeter static system and automatic altitude reporting system equipment in accordance with 14 CFR Part 43, Appendix E. Adjustments, component repair and/or overhaul not authorized.
Instruments - Mechanical - Magnetic Compass	All Manufacturers	All Models	This authorization is limited to calibration and adjustment of line replaceable units in accordance with the manufacturer's current installation and maintenance instructions.
Instruments - Electronic	Avidyne	Entegra	This authorization is limited to testing, troubleshooting, calibration, adjustment, and configuration of line replaceable untestin accordance with

<u>Limited Ratings - Specialized Services</u>



Certificate No.: DYCR407D

the manufacturer's current installation and maintenance

instructions.

Operations Specifications

Rating

None Authorized

Specifications

Limitations

1. The Certificate Holder applies for the Operations in this paragraph.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Stanley B Barnes, Principal Avionics Inspector (GL07) [1] SUPPORT INFO: Amended to add additional aircraft for RVSM inspections. [2] EFFECTIVE DATE: 5/18/2015, [3] AMENDMENT #: 12 DATE: 2015.05.18 10:34:11 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Bertrand, Andrew D., FAA Accountable Manager, 145

Lane Aviation Corp

A003-5 Amdt. No: 12 Certificate No.: DYCR407D

ORIGINAL

Operations Specifications

A007 . Designated Persons

HQ Control: 12/19/2006

HO Revision:

030

a. The personnel listed in the following table are designated to officially apply for and receive operations specifications for the certificate holder indicated below.

Table 1 – Designated Persons to Apply for and Receive Authorizations

Title	Name	Parts Authorized
FAA Accountable Manager, 145 / FAA Accountable Manager, 145	Bertrand, Andrew D.	A,D
Chief Inspector / Chief Inspector	Gantz, Jack D.	A,D

b. The following personnel listed in Table 2 are designated by the certificate holder to receive Information for Operators (INFO) messages for the certificate holder as indicated below. A receipt for the information by an operator or person is not required.

Table 2 - Designated to Receive INFO Messages

Name Email Address		Telephone No.	Type of Information to Receive	
ı	Name	Email Audress	r elephone No.	Type of Information to Receive
1	Jack D. Gantz	jgantz@laneaviation.com	614-237-3747	ALL

1. The Certificate Holder applies for the Operations in this paragraph.

2. These Operations Specifications are approved by direction of the Administrator.

Digitally signed by Lee H Thiel, Principal Maintenance Inspector (GL07) [1] SUPPORT INFO: operator requested due to a change in the chief inspector [2] EFFECTIVE DATE: 3/30/2015, [3] AMENDMENT #: 10 DATE: 2015.03.30 13:48:04 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Bertrand, Andrew D., FAA Accountable Manager, 145

ORIGINAL

A007-1 Amdt. No: 10 Date

Operations Specifications

D100. Work to be Performed at a Place Other Than the Repair HQ Control: 11/16/2004 Station Fixed Location(s) HQ Revision: 050

a. The certificate holder may perform work at a place other than its Fixed Location (as listed in paragraph A001, and paragraph A101 if issued, of these operations specifications) provided it has the facilities, material, equipment and technical personnel to perform the work authorized in the following table.

Table 1

Work Authorized	Repair Stations Manual References	Quality Control Manual References
All work for which the repair station is rated	Section 6	Section 6

- b. The certificate holder <u>may not perform continuous</u> operation at a facility other than the station's Fixed Location listed in paragraph A001, and paragraph A101 if issued.
- c. <u>Line Stations</u>. Privileges of a line station, as set forth by the EASA certificate and scope of work and located within the country where the main facility is domiciled are listed in Table 1 are authorized.
- d. Work may be due to a special circumstance or on a recurring basis. If on a recurring basis, the repair station must have procedures in its manual.

1. The Certificate Holder applies for the Operations in this paragraph.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Lee H Thiel, Principal Maintenance Inspector (GL07) [1] SUPPORT INFO: Operator requested due to a change in the R/S, Q/C manual [2] EFFECTIVE DATE: 6/11/2014, [3] AMENDMENT #: 3 DATE: 2014.06.11 09:13:23 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Bertrand, Andrew D., FAA Accountable Manager, 145

6/16/2014

DOMIGINAL

Certificate No.: DYCR407D

Lane Aviation Corp

D100-1 Amdt. No: 3 U.S. Department of Transportation Federal Aviation Administration

Operations Specifications

A449. Antidrug and Alcohol Misuse Prevention Program

HQ Control: 07/17/2009

HQ Revision:

00a

- a. The Part 145 repair station certificate holder has elected to implement an Antidrug and Alcohol Misuse Prevention Program, because the certificate holder performs safety-sensitive functions for a 14 CFR Part 121, and 135 certificate holder and/or for a 14 CFR Part 91 operator conducting operations under Section 91.147.
- b. The certificate holder certifies that it will comply with the requirements of 14 CFR Part 120 and 49 CFR Part 40 for its Antidrug and Alcohol Misuse Prevention Program.
- c. Antidrug and Alcohol Misuse Prevention Program records are maintained and available for inspection by the FAA's Drug Abatement Compliance and Enforcement Inspectors at the location listed in Table 1 below:

Table 1

	Location & Telephone of Antidrug and Alcohol Misuse Prevention Program Records:
Telephone Number:	A3 (DYCA)
Address:	
Address:	
City:	
State:	
Zip code:	

d. <u>Limitations and Provisions</u>.

- (1) Antidrug and Alcohol Misuse Prevention Program inspections and enforcement activity will be conducted by the Drug Abatement Division. Questions regarding these programs should be directed to the Drug Abatement Division.
- (2) The certificate holder is responsible for updating this operations specification when any of the following changes occur:
 - (a) Location or phone number where the Antidrug and Alcohol Misuse Prevention Program Records are kept.
 - (b) If the certificate holder's number of safety-sensitive employees goes to 50 and above, or falls below 50 safety-sensitive employees.
- (3) The certificate holder with 50 or more employees performing a safety-sensitive function on January 1 of the calendar year must submit an annual report to the Drug Abatement Division of the FAA.
- (4) The certificate holder with fewer than 50 employees performing a safety-sensitive function on January 1 of any calendar year must submit an annual report upon request of the Administrator, as specified in the regulations.

The certificate holder has fewer than 50 safety-sensitive employees.

I MONEY

Certificate No.: DYCR407D

U.S. Department of Transportation Federal Aviation Administration

Operations Specifications

- 1. Issued by the Federal Aviation Administration.
- 2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Lee H Thiel, Principal Maintenance Inspector (GL07) [1] EFFECTIVE DATE: 12/3/2013, [2] AMENDMENT #: 2 DATE: 2013.12.03 11:02:47 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

01002013

Bertrand, Andrew D., FAA Accountable Manager, 145 Date

1 ORIGINAL

A449-2 Amdt. No: 2 Certificate No.: DYCR407D

A&P LICENCE NUMBERS

JACK GANTZ A&P

MARK PAUL A&P

STEVEN SCHAD A&P

PATRICK MCTURNER A&P

MATTHEW DRENTEN A&P

ANDREW BERTRAND A&P

WESLEY BROWN A&P

MICHAEL HOFFMAN A&P

JASON JULIAN A&P

WESLEY BROWN A&P

STEVEN TOMPKINS A&P:

ROSS RICHEY A&P

EUGENE HANEYAVIONICS REPAIRMAN:

ROBERT LAWSON AVIONICS REPAIRMAN



Andrew David Bertrand

Accountable Manager Management

AP ____

Date of Hire 4/01/2013

Signature	Initials	Stamp
Ng	AS	<u> </u>

Authorizations

Authorized to make revisions to the R&Q Manual and Training Manua	
Authorized to make revisions to the Roster	
Designated Person (Operation Specifications Paragraph A007)	
Authorized to sign Block 7 on FFA Form 337	

Entered by:

Date: 10-20-14



Andrew David Bertrand

Summary of Employment

Scope of Present Employment	Accountable Manager	
Total Years of Experience As of 28 October 2013	(16) Sixteen	
Years experience at this title	(6) Months	
Certificates held	A&P	

Description of Current Duties

Responsible for and has the authority over all repair station operations that are conducted under Part 145.

Ensures that repair station personnel follow the regulations and serve as the primary point of contact for the FAA.

<u>Date</u>	Company	Type of Work	
April 2013—Present	Lane Aviation Corporation	Accountable Manager	
Nov. 2012—Apr. 2013	Aircraft Maintenance & Management Solutions	Owner, performed Inspections and repairs	
Apr. 2009—Nov. 2012	Constellation Productions, Inc.	DOM, Chief Inspector, Mechanic, Parts Manager, Flight Mechanic.	
Apr. 2007—Apr. 2009	Nashville Jet	Lead A&P mechanic, Chief Inspector, Parts Mgr., Assistant DOM	
Jan. 2006—Apr. 2007	Duncan Aviation	Lear Jet Mx Team/Lead Mechanic	
Jan. 2004—Jan. 2006	AirNet Systems	Lear Jet A/F / Turbo Prop Lead Mechanic	
Mar. 2002—Jan. 2004	Air National Guard	KC-135R Crew Chief	
Jan. 2001—Mar. 2002	AirNet Systems	Airframe/Engine Mechanic	
Jan. 1997—Jan. 2001	USAF	C-17A Crew Chief	

Entered by:	 Date:



Steven Collins Tompkins

Chief of Maintenance Supervisor AP

Date of Hire 4/16/2013

Signature	Initials	Stamp
Heren Caph	57	@

Authorizations

Authorized to perform all aircraft inspections	
Authorized to perform CII Inspections	2
Addion20d to portorn on the post	
Authorized to perform a Final Inspection	
Authorized to approve for Return to Service	
/ teat ion in the control of the con	
Authorized to perform Parts Receiving	

Entered by: Date: 10214



Steven Collins Tompkins

Summary of Employment

Scope of Present Employment	Chief of Maintenance
Total Years of Experience As of 28 October 2013	(26) Twenty-six
Years experience at this title	(2.5) Two and one half
Certificates held	A&P / IA

Description of Current Duties

Responsible for and has the authority over Repair Station operations that are conducted under Part 145.

Ensures that repair station personnel follow the regulations.

<u>Date</u>	<u>Company</u>	Type of Work	
Jul. 2013 - Present	Lane Aviation Corporation	Chief of Maintenance	
Apr. 2013 - Jul 2013	Lane Aviation Corporation	Aircraft Mechanic	
Dec. 2011 - Mar. 2013	Self Employed	Performed Inspections and Repairs	
Nov. 2012 - Apr. 2013	Jet Select	Performed Inspections and Repairs, Line Maintenance	
1989 - May 2008	AirNet Systems	Inspect and maintain Company Aircraft, ACFT Mx Lead and Assi- tant Chief Inspector	
1998 - 2002	Flight Controls, Inc.	Sheet Metal Worker	
1988 - 1989	Air Continental, Inc.	Inspected and maintained Learjet and Prop airplanes.	
1987 - 1988	Corporate Wings	Fueled, Towed and cleaned aircraft	

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Entered by:	Date.	
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Jack Dennis Gantz

Chief Inspector Supervisor

AP

Date of Hire 12/9/2014

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Authorizations

Authorized to perform all aircraft inspections	
Authorized to perform Parts Receiving	
Authorized to perform a Final Inspection	
Authorized to approve for Return to Service	
Authorized to make revisions to the Roster	
Authorized to make revisions to the Roster	· · · · · · · · · · · · · · · · · · ·
Authorized to sign Block 7 on FAA Form 337	



Entered by: _

Jack Dennis Gantz

Summary of Employment

Scope of Present Employment	Quality Control, Quality Assurance, Aircraft Maintenance	
Total Years of Employment	(39)	
As of <u>26 Mar 2015</u>	Thirty Nine	
Years experience at this title	(4) Four	
Certificates held	A&P	

Description of Current Duties

Ensure quality of maintenance performed by the Repair Station. Keep the Service library updated. Handle matters of Quality Assurance. Performs inspections, repairs and modifications on aircraft listed on the Operation Specifications.

Relevant Employment History

<u>Date</u>	Company	Type of Work
Mar 2015 — Present	Lane Aviation Corporation	Chief Inspector
Dec 2014 — Mar 2015	Lane Aviation Corporation	Assistant Chief Inspector
2001 to 2014	AirNet Systems	Aircraft Records Manager
1997 to 2001	Bluffton Flying Service	Assistant Chief Inspector, Engine shop Supervisor
1984 to 1997	Clydesdale Aircraft Corp.	Assistant Chief Inspector, Engine shop Supervisor

Date:



Mark Allen Paul

Inspector

AP

Date of Hire <u>3/17/2014</u>

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Authorizations

Authorized to perform all aircraft inspections	
Authorized to perform CII Inspections	
	
Authorized to perform a Final Inspection	· .
Authorized to approve for Return to Service	
Authorized to perform Parts Receiving	



Mark Allen Paul

Summary of Employment

Scope of Present Employment	Aircraft Maintenance
Total Years of Experience As of 28 July 2014	(28) Twenty-eight
Years experience at this title	(26) Twenty-five
Certificates held	A&P

Description of Current Duties

Night Shift Supervisor, performs inspections and repairs on aircraft. Ensures that Repair Station personnel under his supervision follow the regulations.

<u>Date</u>	<u>Company</u>	Type of Work
Mar. 2014—Present	Lane Aviation Corporation	Aircraft Maintenance, Inspections
Jul. 1986– Mar. 2014	AirNet Systems, Inc.	Aircraft Mechanic

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Michael Lee Hoffman

Inspector

AP

Date of Hire 6/02/2004

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Authorizations

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Authorized to perform CII Inspections	
Authorized to perform a Final Inspection	
Authorized to approve for Return to Service	·
	
Authorized to perform Parts Receiving Inspections	
Authorized to sign Block 7 on FAA Form 337	

Entered by:

Date: 12-10-2014.



Michael Lee Hoffman

Summary of Employment

Scope of Present Employment	Inspections, Aircraft Maintenance
Total Years of Experience As of 28 July 2014	(20) Twenty
Years experience at this title	(3) Three
Certificates held	A&P / IA

Description of Current Duties

Performs inspections, repairs and modifications on aircraft listed on the Operation Specifications.

<u>Date</u>	Company	Type of Work
July 2013 to Present	Lane Aviation Corporation	Mechanic / Inspector
July 2012—July 2013	Lane Aviation Corporation	Chief of Maintenance
Jun. 2005 to Jun. 2006	Lane Aviation Corporation	Assistant Chief Inspector
Jun. 2004 to July 2012	Lane Aviation Corporation	Mechanic / Inspector
Dec. 1998 to May 2004	Pegasus Aviation LLC	Mechanic / Inspector
Oct. 1994 to Nov. 1996	The Lightship Group	Chief Mechanic, Chief Inspector

Entered by:	Date:
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Steven Michael Schad

Inspector

AP

Date of Hire 7/09/2007

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Authorizations

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Authorized to perform all aircraft inspections	
Authorized to perform CII Inspections	
Authorized to perform a Final Inspection	
Authorized to approve for Return to Service	
Authorized to perform Parts Receiving	

Entered by:

Date: 10/2/14



Steven Michael Schad

Summary of Employment

Scope of Present Employment	Aircraft Maintenance	
Total Years of Experience As of 12 June 2014	(35) Thirty-five	
Years experience at this title	(28) Twenty-eight	
Certificates held	A&P / IA	

Description of Current Duties

Performs inspections, repairs and modifications on aircraft listed on the Operation Specifications.

<u>Date</u>	Company	Type of Work
July 2007 to Present	Lane Aviation Corporation	Mechanic / Inspector
1999—2007	Business Aircraft Group	Mechanic / Inspector
1986—1999	Corporate Wings	Mechanic / Inspector
!979—1986	Will Air	Mechanic

Entered by:	 Date:	



Patrick Kent McTurner

Inspector

AP

Date of Hire 4/21/2008

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Authorizations

Entered by:

Date: 10/2/14



Patrick Kent McTurner

Summary of Employment

Scope of Present Employment	Aircraft Maintenance		
Total Years of Experience As of 23 July 2012	(38) Thirty-Eight -		
Years experience at this title	(31) Thirty –One		
Certificates held	A&P / IA		

Description of Current Duties

Performs inspections, repairs and modifications on aircraft listed on the Operation Specifications.

<u>Date</u>	Company	Type of Work
Apr. 2008 to Present	Lane Aviation Corporation Mechanic / Inspector, DOI	
Aug. 2000 to Apr. 2008	Med Flight of Ohio	Director of Maintenance
Jul. 2004 to Oct. 2004	Continental Flight Management	Mechanic / Inspector
Apr. 2004 to July 2004	Casto / Pizzuti	Mechanic / Inspector
Jan. 2002 to Dec. 2002	National Century Financial Enterprise	Mechanic / Inspector
Mar. 2000 to Dec. 2000	Evergreen Aviation	Mechanic / Inspector
Jul 1987 to Aug. 2000	Ohio State Airport	DOM, Chief Inspector
Jun. 1985 to Jun. 1987	Ohio State Airport	Mechanic / Inspector
Sept. 1982 to Jun. 1985	Flying Machines Inc.	Mechanic / Inspector
Sept. 1981 to Sept 1982	Amerijet International	Mechanic / Inspector
Dec. 1974 to Dec. 1978	U.S. Navy	Structural Repair / Hydraulics

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Ross Randall Richey

Inspector



Date of Hire: 8/29/2013

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Authorizations

Perform all aircraft inspections	
Authorized to perform CII Inspections	
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Authorized to perform a Final Inspection	
Authorized to approve for Return to Service	
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Authorized to perform Parts Receiving	

Entered by:

Date: 10214



Summary of Employment

Scope of Present Employment	Aircraft Maintenance
Total Years of Experience As of 28 October 2013	(24) Twenty-four
Years experience at this title	(9) Nine
Certificates held	A&P

Description of Current Duties

Performs inspections, repairs and modifications on aircraft listed on the Operation Specifications.

Relevant Employment History

<u>Date</u>	Company	Type of Work
08/2013 to Present	Lane Aviation Corporation	Mechanic / Inspector
2004—2005	ElectroSonics	Structural Modifications
2002—2004	AirNet Systems	A&P Mechanic
2000—2002	ElectroSonics	Structural Modifications
1999—2000	U.S. Airways	A&P Mechanic
1981—1999	USAF	Maintenance, Inspection, QA

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Entered by: _____ Date: ____



Eugene Douglas Haney

Repairman



Date of Hire: 03/24/2014

Signature	Initials	Stamp
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Authorizations

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Sign Final Inspection and Return to Service for FAR 91.411 & 91.413 Inspections only.

Perform Parts Receiving Inspections for Radio and Instruments.

Perform Inspections IAW FAR 91.411 & FAR 91.413.

Authorized To Sign Block 6 on FAA Form 337. For Avionics "Only"

Perform Maintenance On L3 Communications PS-823, PS-835, PS-850, PS-855. Emergency Power Supplies. In Accordance With Limitations Set Forth In Operational Specifications Section A003-1 Limited Ratings.

Authorized To Sign Mechanic/ Technician Block Under Supervision.

Entered by:	Date: 10-20-14
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Summary of Employment

Scope of Present Employment	FAR 91.411 and FAR 91.413
Total Years of Experience As of 12 May 2014	(24) Twenty-Four
Years experience at this title	(17) Seventeen
Certificates held	Repairman

Description of Current Duties

Perform Inspections IAW 91.411 and FAR 91.413

<u>Date</u>	Company	Type of Work
03/2014 to Present	Lane Aviation Corporation	Repairman
06/199703/2014	AirNet Systems	Avionics Repairman / Chief Installer
03/1990—06/1997	Capital Aircraft Electronics	Avionics Technician/ Manager

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Entered by:	Date:



Robert Steven Lawson

Repairman-

Temporary

Repairman Number is

Pending

Date of Hire: 03/02/2014

Signature	Initials	Stamp
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Authorizations

Perform Inspections IAW FAR 91.411 & FAR 91.413.

Sign Final Inspection and Return to Service for FAR 91.411 & 91.413 Inspections only.

Authorized To Sign Block 6 on FAA Form 337. For Avionics "Only"

Perform Maintenance On L3 Communications PS-823, PS-835, PS-850, PS-855. Emergency Power Supplies. In Accordance With Limitations Set Forth In Operational Specifications Section A003-1 Limited Ratings.

Entered by:

Date: 10/2/14



Summary of Employment

Scope of Present Employment	Avionics sales, Perform Check flights, Complete FAR 91.411 and FAR 91.413.
Total Years of Experience As of 29 May 2014	(27) Twenty-Seven
Years experience at this title	(15) Fifteen
Certificates held	Repairman

Description of Current Duties

Perform Inspections IAW 91.411 and FAR 91.413

<u>Date</u>	Company	Type of Work
03/2014 to Present	Lane Aviation Corporation	Avionics sales, Repairman, Avionics Check Flights.
10/1999—03/2014	AirNet Systems	Avionics Repairman, installed Avionics packages, per- formed Avionics Test Flights, Avionics Sales Manager
1997–1999	Spitfire Aviation	Avionics Manager.Performed avionics upgrades and maintenance.
1995-1997	Lancaster Avionics	Performed Avionics Upgrades and Installations.

Entered by:	Date:
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FIGHTSAFETY

Certifies that

Ross Randall Richey

has satisfactorily completed a course of

Cessna 208 Series Maintenance Initial

Conferred on

17th day of January, 2014



Safety begins with a well-trained maintenance technician.

John MI prospered

John Brasfield - Center Manager Wichita (Cessna) Maintenance

FlightSafety.



Certifies that

Steven Collins Tompkins

has satisfactorily completed a course of

P&WC PT6A - Large Series Line & Base Maintenance

Conferred on _

13th day of September, 2013



Safety begins with a well-trained maintenance technician.

whose haple

Wayne Sommerfeld - Center Manager

Hawker Beechcraft Maintenance

FlightSafety.



Certifies that

Steven Collins Tompkins

has satisfactorily completed a course of

P&WC PT6 Series Hot Section Inspection

Conferred on

11th day of June, 2014



Safety begins with a well-trained maintenance technician.

For: John Brasfield - Center Manager
Wichita (Cessna) Maintenance



STANDARD

SERVICE TRAINING SCHOOL

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Wark A. Paul

SATISFACTORILY COMPLETED A COURSE OF INSTRUCTION IN

PT6A#24/27/28/34/114 Heavy Maintenance

Vialy 8 to May 12, 2006

THE ISSUANCE OF THIS GERT FRATE IS BASED ON THE RECORDS RETAINED AT STANDARD AERO

Course No. 06-7 **Duration 40 Hours** Location: AirNet Express, Columbus, OH TC 2004-03-2006

MANAGER TRAINING & DEVELOPMENT