



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 09 - Construction

Proc Folder: 112734

Doc Description: Addendum-Annual Maint; Cleaning of Chillers and Towers Bld11

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2015-06-25	2015-07-15 13:30:00	CRFQ 0211 GSD1500000030	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

Perfection Group  
 102 Roxalana Business Park  
 Dunbar, WV 25064  
 304-373-7246

07/15/15 13:11:52  
 WV Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**

Guy Nisbet  
 (304) 558-2596  
 guy.l.nisbet@wv.gov

Signature X

FEIN # 31-1067245

DATE 7/15/15

All offers subject to all terms and conditions contained in this solicitation

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 1900 KANAWHA BLVD E, BLDG 1, RM MB-68 CHARLESTON WV25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 11 - CHILLER PLANT 218 CALIFORNIA AVE CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Annual Maintenance and Cleaning of Chillers and Towers B11	1.00000	LS		\$38,750.00

Comm Code	Manufacturer	Specification	Model #
72151201			

**Extended Description :**

All equipment, labor and materials for the Annual Maintenance and Cleaning of Chillers and Towers in Building 11 Chiller Plant, 218 California Avenue, Charleston WV 25305

<b>GSD150000030</b>	<b>Document Phase</b> Draft	<b>Document Description</b> Addendum-Annual Maint; Cleanin g of Chillers and Towers Bld11	<b>Page 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**SOLICITATION NUMBER:** CRFQ 0211 GSD150000030

**Addendum Number:** No.01

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

Addendum issued to publish and distribute the attached pre-bid sign-in sheet to the vendor community.

No other changes.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

## SIGN IN SHEET

Page 1 of 2

Request for Proposal No. GSD150000030 PLEASE PRINT

Date: 06/25/2015

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Trane</u> Rep: <u>Tim Mills</u> Email Address: <u>Tim.Mills@trane.com</u>	<u>2570-A Penn. Ave.</u> <u>Charleston, WV 25302</u>	PHONE <u>304-348-2815</u> TOLL FREE FAX
Company: <u>Trane</u> Rep: <u>Joe Linville</u> Email Address: <u>Joe.Linville@trane.com</u>	<u>2570-A Penn Ave</u> <u>Charleston WV 25304</u>	PHONE <u>304 348 2815</u> TOLL FREE FAX <u>304 348-2810</u>
Company: <u>Nitro Mechanical</u> Rep: <u>Roady Barnett</u> Email Address: <u>Rbarnett@nitromechanical.com</u>	<u>4300 First Ave 2nd Floor</u> <u>Nitro WV 25143</u>	PHONE <u>304 204 1525</u> TOLL FREE FAX <u>304 204 1350</u>
Company: <u>Johnson Controls</u> Rep: <u>David Darwood</u> Email Address: <u>david.s.darwood@jci.com</u>	<u>4132 First Avenue</u> <u>Nitro, WV 25143</u>	PHONE <u>304-755-4353</u> TOLL FREE <u>304-440-8416</u> FAX
Company: <u>Cisco Technical Services</u> Rep: <u>Chris Sargent</u> Email Address: <u>csargent@ciscotech.com</u>	<u>510 Leon Sullivan W.P.V</u> <u>Charleston WV 25301</u>	PHONE <u>304-376-0549</u> TOLL FREE FAX

**SIGN IN SHEET**

**Request for Proposal No. GSD150000030 PLEASE PRINT**

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Alpha Mechanical</u> Rep: <u>John Jennings</u> Email Address: <u>john.jennings@amncr.com</u>	<u>401 27th Street</u> <u>Dunbar WV 25064</u>	PHONE <u>(304) 550-5209</u> TOLL FREE <u>888-212-6324</u> FAX <u>(502) 400-4950</u>
Company: <u>Perfection Group</u> Rep: <u>Traci Ray</u> Email Address: <u>tray@perfectiongroup.com</u>	<u>102 Roxalana Bus. Park</u> <u>Dunbar, WV 25064</u>	PHONE <u>304-373-7246</u> TOLL FREE FAX <u>855-879-8051</u>
Company: <u>Perfection Group</u> Rep: <u>Ashleigh Fields</u> Email Address: <u>afields@perfectiongroup.com</u>	<u>102 Roxalana Bus. Park</u> <u>Dunbar, WV 25064</u>	PHONE <u>304-373-7246</u> TOLL FREE FAX <u>855-879-8051</u>
Company: <u>GSD -</u> Rep: <u>Bill Coyle, Business Mgr</u> Email Address: <u>William.E.Coyle@wv.gov</u>		PHONE TOLL FREE FAX
Company: <u>GSD</u> Rep: <u>Tony Walker</u> Email Address: _____		PHONE TOLL FREE FAX

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.:** \_\_\_\_\_

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

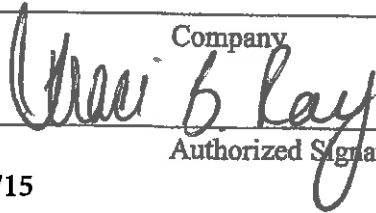
**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Perfection Group

_____	Company
	_____
	Authorized Signature
7/15/15	_____
	Date

**NOTE:** This addendum acknowledgement should be submitted with the bid to expedite document processing.  
 Revised 6/8/2012





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<b>GSD1500000030</b>	<b>Document Phase</b> <b>Final</b>	<b>Document Description</b> Addendum-Annual Maint; Cleanin g of Chillers and Towers Bld11	<b>Page 3</b> <b>of 3</b>
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Addendum Numbers Received:  
(Check the box next to each addendum received)

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Perfection Group

Company

Authorized Signature

7/15/15

Date

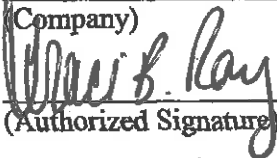
NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**CERTIFICATION AND SIGNATURE PAGE**

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Perfection Group

(Company)



Traci B. Ray/Business Dev Rep

(Authorized Signature) (Representative Name, Title)

304-373-7246/855-879-8051

(Phone Number) (Fax Number) (Date)

**10.1.4 Failure to remedy deficient performance upon request.**

**10.2 The following remedies shall be available to Agency upon default.**

**10.2.1 Cancellation of the Contract.**

**10.2.2 Cancellation of one or more release orders issued under this Contract.**

**10.2.3 Any other remedies available in law or equity.**

**11. MISCELLANEOUS:**

**11.1 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Traci B. Ray

**Telephone Number:** 304/373/7246

**Fax Number:** 855/879/8051

**Email Address:** tray@perfectiongroup.com

**11.2 Permits:** The Vendor shall procure all necessary permits and licenses to comply with all applicable Federal, State, or Municipal laws, along with all regulations, and ordinances of any regulating body.

**11.3 Project Closeout:**

**11.3.1. Final cleanup shall be completed prior to final inspection.**

**11.3.2. Vendor shall submit warranty documents to Agency Project Manager at final inspection.**

**11.3.3 Perform final inspection with the Agency Project Manager.**

Exhibit A Pricing Page

Name of Bidder: Perfection Group

We, the bidder, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby propose to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding Documents.

TOTAL CONTRACT BID

(\$ Thirty Eight Thousand Seven Hundred and Fifty Dollars (\$38,750.00) )

Total to be written in figures and words. In the event that the written amount and the numerical amount differ, the written amount shall prevail.

References

1. Reference Name: ARH Hospital Tom Daniels

Position: Facilities Director

Address: 306 Stanford Road, Beckley WV 25801

Telephone Number: 304/573/5738

Project Name: Multiple Chiller Projects

Project Description: Chiller PM's and Repairs

2. Reference Name: Chase Bank Brian Walker

Position: Facilities Director

Address: 707 Virginia Street East Charleston, WV 25311

Telephone Number: 304/345/9751

Project Name: Chiller Maintenance Contract

Project Description: Quarterly chiller preventive maintenance

3. Reference Name: Ruby Memorial Hospital - Dave Everly

Position: Facilities Director

Address: 1 Medical Center Drive Morgantown, WV 26506

Telephone Number: 304/598/4141

Project Name: Multiple Chiller Projects

Project Description: Maintenace & Repair



**ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)**

1. **CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. Failure to include a contractor's license number on the bid shall result in Vendor's bid being disqualified. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Perfection Group

Contractor's License No. WV 022601

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a Award Document.

2. **DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit at the same time an affidavit that the Vendor has a written plan for a drug-free workplace policy. To comply with this law, Vendor must either complete the enclosed drug-free workplace affidavit and submit the same with its bid or complete a similar affidavit that fulfills all of the requirements of the applicable code. Failure to submit the signed and notarized drug-free workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, with the bid shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

2.1. **DRUG-FREE WORKPLACE POLICY:** Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

3. **DRUG FREE WORKPLACE REPORT:** Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the

# CONTRACTOR LICENSE

Authorized by the

**West Virginia Contractor Licensing Board**

**Number:** WV022601

**Classification:**  
HEATING, VENTILATING & COOLING

PERFECTION GROUP INC  
DBA PERFECTION SERVICES OF WV INC  
2649 COMMERCE BLVD  
CINCINNATI, OH 45241

**Date Issued**

**Expiration Date**

DECEMBER 14, 2014

DECEMBER 14, 2015

Authorized Company Signature

*Michael A. Carl*  
Chair, West Virginia Contractor  
Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**



State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,  
COUNTY OF Kanawha, TO-WIT:

I, Traci B. Ray, after being first duly sworn, depose and state as follows:

1. I am an employee of Perfection Group; and,  
(Company Name)
2. I do hereby attest that Perfection Group  
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

By: Traci B. Ray  
 Title: Business Development Rep.  
 Company Name: Perfection Group  
 Date: 7/14/15

Taken, subscribed and sworn to before me this 14<sup>th</sup> day of July, 2015.

By Commission expires July 18, 2019

(Seal)



Sherry Y. Buckner  
 (Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**



West Virginia Division of Labor  
**PLUMBER LICENSE**



License #

[REDACTED]

Classification

**MASTER**

Expiration Date

12/31/2015

Issued To

**KEITH E. JORDAN**

[REDACTED]

[REDACTED]

*John R. [Signature]*  
(Authorized Signature)

Issued under the provisions of West Virginia Code  
§17-14, Supervision of Plumbing Work.

[REDACTED]

JORDAN KEITH ERIC

[REDACTED]

**ELECTRICIAN LICENSE**

CLASS:

**JOURNEYMAN**

ISSUED:

7/1/2015

EXP DATE:

6/30/2016



RESTRICTIONS: See back

Agency \_\_\_\_\_  
REQ.P.O# GSD1500000030

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Perfection Group, Inc.  
of 102 Roxalana Business Park Dunbar, WV 25064, as Principal, and The Cincinnati Insurance Company  
of Fairfield, Ohio, a corporation organized and existing under the laws of the State of Ohio  
Ohio with its principal office in the City of Fairfield, OH, as Surety, are held and firmly bound unto the State  
of West Virginia, as Oblige, in the penal sum of Five Percent (5%) of the total amount bid (\$ 5%) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
Chiller & Cooling Tower Annual Maintenance  
WV Department of General Services Bldg. #11  
Charlestown, WV

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Oblige may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 15th day of July, 2015

Principal Seal

Perfection Group, Inc.  
(Name of Principal)  
By [Signature]  
(Must be President, Vice President, or  
Duly Authorized Agent)  
W. JOHN AUBLETT, JR - VP  
(Title)

Surety Seal

The Cincinnati Insurance Company  
(Name of Surety)  
[Signature]  
Patricia L. Hehman, Attorney-in-Fact

**IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and  
must attach a power of attorney with its seal affixed.**

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint

Thomas R. Dietz; Robert E. Gigax, Jr.; Patricia L. Hehman; Cassandra J. Krumpelman; Phyllis T. Neal; Shelly M. Martin and/or Christina A. Arvizu

of Cincinnati, Ohio its true and lawful Attorney(s)-in-Fact to sign, execute, seal and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows:

Any such obligations in the United States, up to

Twenty Million and No/100 Dollars (\$20,000,000.00).

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

"RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973.

"RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Vice President this 10th day of October, 2008.



THE CINCINNATI INSURANCE COMPANY

Thomas H. Kelly
Vice President

STATE OF OHIO ) ss:
COUNTY OF BUTLER )

On this 10th day of October, 2008, before me came the above-named Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.



MARK J. HULLER, Attorney at Law
NOTARY PUBLIC - STATE OF OHIO
My commission has no expiration date. Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above is a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio.
this 15th day of July 2015



Secretary

RFQ No. \_\_\_\_\_

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Perfection Group

Authorized Signature: [Signature] Date: 7/14/15

State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 14<sup>th</sup> day of July, 2015

My Commission expires July 19, 2015.

AFFIX SEAL HERE

NOTARY PUBLIC

[Signature]

Purchasing Affidavit (Revised 07/01/2012)

