



PROPOSAL FOR
TITLE IV-E WAIVER
EVALUATION
COST PROPOSAL

ORIGINAL

PREPARED FOR
West Virginia
Department of Health and Human Resources
Bureau for Children and Families

BY
Hornby Zeller Associates, Inc.

May 21, 2015

**Proposal for
Title IV-E Waiver Evaluation
Cost Proposal**

Prepared for:
West Virginia Department of Health and Human Resources
Bureau for Children and Families

By:
Hornby Zeller Associates, Inc.
48 Fourth St
Troy NY, 12180
www.hornbyzeller.com



Principals:
Helaine Hornby, M.A.
207.773.9529

Dennis E. Zeller, Ph.D., M.S.S.W.
518.273.1614

CRFP 0511 BCF15000000X**Attachment C: Cost Sheet**

Include cost information below as detailed in the Request for Proposal and submit per SECTION FIVE. Cost should be clearly marked.

Item*	Deliverable	Due Date	Unit Price	Quantity	UOM	Item Total (Unit Price X Quantity)
1	Attend Orientation meeting with Agency	Within five working days of award of the contract	\$5,000	1	EA	\$5,000
2	Draft Evaluation Plan	Within 60 calendar days of award of the contract	\$16,000	1	EA	\$16,000
3	Final Evaluation Plan	Within 90 days of award of the contract	\$6,000	1	EA	\$6,000
4	Interim Evaluation Report	No later than 60 calendar days after the conclusion of the 10th quarter following the demonstration's implementation date	\$100,000	1	EA	\$100,000
5	Final Evaluation Report	No later than six months after the conclusion of the demonstration	\$100,000	1	EA	\$100,000

Item*	Deliverable	Due Date	Unit Price	Quantity	UOM	Item Total (Unit Price X Quantity)
6	Produce and make available for public use data tapes, including documentation necessary to permit re-analysis of the data gathered during the course of the evaluation.	No later than six months after the conclusion of the demonstration	\$10,000	1	EA	\$10,000
7	Semi-Annual Progress Reports	10/20/2015; 04/20/2016; 10/20/2016; 04/20/2017; 10/20/2017; 04/20/2018; 10/20/2018; 04/20/2019	\$75,000	8	EA	\$600,000
8	Prepare written reports as requested by Agency	Upon Agency Request	\$25,000	1	EA	\$25,000
9	Facilitate conference calls to provide status of evaluation, problems or findings, and resolutions	Monthly - Date and time as agreed upon by Agency and Vendor	\$60,000	1	EA	\$60,000
10	Attend and participate in each meeting of the Child Welfare Waiver Demonstration States that occurs during the term of the evaluation contract	Upon Agency Request	\$20,000	1	EA	\$20,000

Item*	Deliverable	Due Date	Unit Price	Quantity	UOM	Item Total (Unit Price X Quantity)
11	Assist Agency with final implementation plan	Upon Agency Request	\$12,000	1	EA	\$12,000
12	Optional Services (including but not limited to data base collection)	Upon Agency Request	\$30,000	1	EA	\$30,000
			TOTAL PRICE (total of all Item Totals, above)			\$984,000