



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 13 - Equipment

Proc Folder: 82009

Doc Description: Addendum No 2 CLASS 405 MOTOR GRADER ARTICULATED AWD

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2015-05-08	2015-05-21 13:30:00	CRFQ 0803 DOT1500000081	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

LESLIE EQUIPMENT CO.
 19 GOFF CROSSING DRIVE
 CROSS LANES, WV 25313

05/21/15 12:25:00
 WV Purchasing Division

FOR INFORMATION CONTACT THE BUYER

Misty DeLong
 (304) 558-8802
 misty.m.delong@wv.gov

Signature X *Eric Booker*

FEIN # 55-0493180

DATE 5/20/15

All offers subject to all terms and conditions contained in this solicitation

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS EQUIPMENT DIVISION RT 33 83 BRUSHY FORK RD CROSSING BUCKHANNON WV26201 US		DIVISION OF HIGHWAYS EQUIPMENT DIVISION 33 BRUSHY FORK RD CROSSING BUCKHANNON WV 26201 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	CLASS 405 MOTOR GRADER ARTICULATED	10.00000	EA	\$ 185,000. ⁰⁰	\$ 1,850,000. ⁰⁰

Comm Code	Manufacturer	Specification	Model #
22101502	John Deere	2015	6726 w/Plow

Extended Description :

CLASS 405 MOTOR GRADER ARTICULATED ALL WHEEL DRIVE WITH REVERSIBLE FRONT MOUNTED SNOWPLOW

DOT1500000081	Document Phase Final	Document Description Addendum No 2 CLASS 405 MOTOR GRADER ARTICULATED AWD	Page 3 of 3
----------------------	--------------------------------	--	------------------------------

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Leslie Equipment Co.
(Company)

Eric Brookes Eric Brookes, Sales Rep
(Authorized Signature) (Representative Name, Title)

(304) 204 1818 (304) 204 1811
(Phone Number) (Fax Number) (Date)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT15000081

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Leslie Equipment Co.
Company

Eui Booker
Authorized Signature

5/20/15
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. **REVIEW DOCUMENTS THOROUGHLY:** The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.
2. **MANDATORY TERMS:** The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.
3. **PREBID MEETING:** The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening.

A NON-MANDATORY PRE-BID meeting will be held at the following place and time:

A MANDATORY PRE-BID meeting will be held at the following place and time:

April 16, 2015 at 11:00 AM, EST.

WV Division of Highways
83 Brushy fork Road Crossing
Buckhannon, WV 26201

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one person attending the pre-bid meeting may represent more than one Vendor.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. The State will not accept any other form of proof or documentation to verify attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing. Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in, but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

- 4. VENDOR QUESTION DEADLINE:** Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below in order to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are non-binding. Submitted e-mails should have solicitation number in the subject line.

Question Submission Deadline: April 20, 2015

Submit Questions to: Misty Delong
2019 Washington Street, East
Charleston, WV 25305
Fax: (304) 558-4115 (Vendors should not use this fax number for bid submission)
Email: Misty.M.Delong@wv.gov

- 5. VERBAL COMMUNICATION:** Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.
- 6. BID SUBMISSION:** All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the date and time of the bid opening. Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via e-mail. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile. The bid delivery address is:

Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

A bid that is not submitted electronically through wvOASIS should contain the information listed below on the face of the envelope or the bid may be rejected by the Purchasing Division.:

SEALED BID:

BUYER: Misty DeLong

SOLICITATION NO.: CRFQ DOT150000081

BID OPENING DATE: May 7, 2015

BID OPENING TIME: 1:30 PM, EST.

FAX NUMBER: 304-558-3970

In the event that Vendor is responding to a request for proposal, and chooses to respond in a manner other than by electronic submission through wvOASIS, the Vendor shall submit one original technical and one original cost proposal plus ^{NA} convenience copies of each to the Purchasing Division at the address shown above. Additionally, if Vendor does not submit its bid through wvOASIS, the Vendor should identify the bid type as either a technical or cost proposal on the face of each bid envelope submitted in response to a request for proposal as follows:

BID TYPE: (This only applies to CRFP)

Technical

Cost

7. **BID OPENING:** Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time: May 7, 2015 at 1:30 PM,EST.

Bid Opening Location: Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

8. **ADDENDUM ACKNOWLEDGEMENT:** Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

- 9. BID FORMATTING:** Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.
- 10. ALTERNATES:** Any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.
- 11. EXCEPTIONS AND CLARIFICATIONS:** The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.
- 12. COMMUNICATION LIMITATIONS:** In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.
- 13. REGISTRATION:** Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.
- 14. UNIT PRICE:** Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.
- 15. PREFERENCE:** Vendor Preference may only be granted upon written request and only in accordance with the West Virginia Code § 5A-3-37 and the West Virginia Code of State Rules. A Vendor Preference Certificate form has been attached hereto to allow Vendor to apply for the preference. Vendor's failure to submit the Vendor Preference Certificate form with its bid will result in denial of Vendor Preference. Vendor Preference does not apply to construction projects.
- 16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES:** For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37(a)(7) and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the

same preference made available to any resident vendor. Any non-resident small, women-owned, or minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

17. WAIVER OF MINOR IRREGULARITIES: The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

18. ELECTRONIC FILE ACCESS RESTRICTIONS: Vendor must ensure that its submission in wvOASIS can be accessed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately opened and/or viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening if those documents are required with the bid.

GENERAL TERMS AND CONDITIONS:

1. **CONTRACTUAL AGREEMENT:** Issuance of a Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. **DEFINITIONS:** As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.
 - 2.1. **"Agency" or "Agencies"** means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.
 - 2.2. **"Contract"** means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.
 - 2.3. **"Director"** means the Director of the West Virginia Department of Administration, Purchasing Division.
 - 2.4. **"Purchasing Division"** means the West Virginia Department of Administration, Purchasing Division.
 - 2.5. **"Award Document"** means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.
 - 2.6. **"Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.
 - 2.7. **"State"** means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.
 - 2.8. **"Vendor" or "Vendors"** means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. **CONTRACT TERM; RENEWAL; EXTENSION:** The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: This Contract becomes effective on AWARD and extends for a period of one (1) year(s).

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Renewal of this Contract is limited to three (3) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed 36 months in total. Automatic renewal of this Contract is prohibited. Notwithstanding the foregoing, Purchasing Division approval is not required on agency delegated or exempt purchases. Attorney General approval may be required for vendor terms and conditions.

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion, the vendor agrees that maintenance, monitoring, or warranty services will be provided for one year thereafter with an additional _____ successive one year renewal periods or multiple renewal periods of less than one year provided that the multiple renewal periods do not exceed _____ months in total. Automatic renewal of this Contract is prohibited.

One Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Other: See attached.

4. **NOTICE TO PROCEED:** Vendor shall begin performance of this Contract immediately upon receiving notice to proceed unless otherwise instructed by the Agency. Unless otherwise specified, the fully executed Award Document will be considered notice to proceed.
5. **QUANTITIES:** The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.
 - Open End Contract:** Quantities listed in this Solicitation are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.
 - Service:** The scope of the service to be provided will be more clearly defined in the specifications included herewith.
 - Combined Service and Goods:** The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.
 - One Time Purchase:** This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.
6. **PRICING:** The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification.
7. **EMERGENCY PURCHASES:** The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute of breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.
8. **REQUIRED DOCUMENTS:** All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

- BID BOND:** All Vendors shall furnish a bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.
- PERFORMANCE BOND:** The apparent successful Vendor shall provide a performance bond in the amount of _____. The performance bond must be received by the Purchasing Division prior to Contract award. On construction contracts, the performance bond must be 100% of the Contract value.
- LABOR/MATERIAL PAYMENT BOND:** The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable.

- MAINTENANCE BOND:** The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.
- INSURANCE:** The apparent successful Vendor shall furnish proof of the following insurance prior to Contract award and shall list the state as a certificate holder:
 - Commercial General Liability Insurance:** In the amount of _____ or more.
 - Builders Risk Insurance:** In an amount equal to 100% of the amount of the Contract.

-
-
-
-
-

The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed above.

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section entitled Licensing, of the General Terms and Conditions, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits prior to Contract award, in a form acceptable to the Purchasing Division.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications prior to Contract award regardless of whether or not that requirement is listed above.

9. WORKERS' COMPENSATION INSURANCE: The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. LITIGATION BOND: The Director reserves the right to require any Vendor that files a protest of an award to submit a litigation bond in the amount equal to one percent of the lowest bid submitted or \$5,000, whichever is greater. The entire amount of the bond shall be forfeited if the hearing officer determines that the protest was filed for frivolous or improper purpose, including but not limited to, the purpose of harassing, causing unnecessary delay, or needless expense for the Agency. All litigation bonds shall be made payable to the Purchasing Division. In lieu of a bond, the protester may submit a cashier's check or certified check payable to the Purchasing Division. Cashier's or certified checks will be deposited with and held by the State Treasurer's office. If it is determined that the protest has not been filed for frivolous or improper purpose, the bond or deposit shall be returned in its entirety.

11. LIQUIDATED DAMAGES: Vendor shall pay liquidated damages in the amount of

_____ for _____.

This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy.

- 12. ACCEPTANCE/REJECTION:** The State may accept or reject any bid in whole, or in part. Vendor's signature on its bid signifies acceptance of the terms and conditions contained in the Solicitation and Vendor agrees to be bound by the terms of the Contract, as reflected in the Award Document, upon receipt.
- 13. FUNDING:** This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available.
- 14. PAYMENT:** Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.
- 15. TAXES:** The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 16. CANCELLATION:** The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-7.16.2.
- 17. TIME:** Time is of the essence with regard to all matters of time and performance in this Contract.
- 18. APPLICABLE LAW:** This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code or West Virginia Code of State Rules is void and of no effect.
- 19. COMPLIANCE:** Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable law.
- 20. PREVAILING WAGE:** On any contract for the construction of a public improvement, Vendor and any subcontractors utilized by Vendor shall pay a rate or rates of wages which shall not be less than the fair minimum rate or rates of wages (prevailing wage), as established by the West Virginia Division of Labor under West Virginia Code §§ 21-5A-1 et seq. and available at <http://www.sos.wv.gov/administrative-law/wagerates/Pages/default.aspx>. Vendor shall be responsible for ensuring compliance with

prevailing wage requirements and determining when prevailing wage requirements are applicable. The required contract provisions contained in West Virginia Code of State Rules § 42-7-3 are specifically incorporated herein by reference.

- 21. ARBITRATION:** Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.
- 22. MODIFICATIONS:** This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary, no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). No Change shall be implemented by the Vendor until such time as the Vendor receives an approved written change order from the Purchasing Division.
- 23. WAIVER:** The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.
- 24. SUBSEQUENT FORMS:** The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.
- 25. ASSIGNMENT:** Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments. Notwithstanding the foregoing, Purchasing Division approval may or may not be required on certain agency delegated or exempt purchases.
- 26. WARRANTY:** The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.
- 27. STATE EMPLOYEES:** State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.
- 28. BANKRUPTCY:** In the event the Vendor files for bankruptcy protection, the State of West Virginia may deem this Contract null and void, and terminate this Contract without notice.

29. CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

30. DISCLOSURE: Vendor's response to the Solicitation and the resulting Contract are considered public documents and will be disclosed to the public in accordance with the laws, rules, and policies governing the West Virginia Purchasing Division. Those laws include, but are not limited to, the Freedom of Information Act found in West Virginia Code §§ 29B-1-1 et seq. and the competitive bidding laws found West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq.

If a Vendor considers any part of its bid to be exempt from public disclosure, Vendor must so indicate by specifically identifying the exempt information, identifying the exemption that applies, providing a detailed justification for the exemption, segregating the exempt information from the general bid information, and submitting the exempt information as part of its bid but in a segregated and clearly identifiable format. Failure to comply with the foregoing requirements will result in public disclosure of the Vendor's bid without further notice. A Vendor's act of marking all or nearly all of its bid as exempt is not sufficient to avoid disclosure and WILL NOT BE HONORED. Vendor's act of marking a bid or any part thereof as "confidential" or "proprietary" is not sufficient to avoid disclosure and WILL NOT BE HONORED. A legend or other statement indicating that all or substantially all of the bid is exempt from disclosure is not sufficient to avoid disclosure and WILL NOT BE HONORED. Additionally, pricing or cost information will not be considered exempt from disclosure and requests to withhold publication of pricing or cost information WILL NOT BE HONORED.

Vendor will be required to defend any claimed exemption for nondisclosure in the event of an administrative or judicial challenge to the State's nondisclosure. Vendor must indemnify the State for any costs incurred related to any exemptions claimed by Vendor. Any questions regarding the applicability of the various public records laws should be addressed to your own legal counsel prior to bid submission.

31. LICENSING: In accordance with West Virginia Code of State Rules §148-1-6.1.7, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

- 32. ANTITRUST:** In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.
- 33. VENDOR CERTIFICATIONS:** By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein. Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.
- 34. PURCHASING CARD ACCEPTANCE:** The State of West Virginia currently utilizes a Purchasing Card program, administered under contract by a banking institution, to process payment for goods and services. The Vendor must accept the State of West Virginia's Purchasing Card for payment of all orders under this Contract unless the box below is checked.
- Vendor is not required to accept the State of West Virginia's Purchasing Card as payment for all goods and services.
- 35. VENDOR RELATIONSHIP:** The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but

not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing. Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

- 36. INDEMNIFICATION:** The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.
- 37. PURCHASING AFFIDAVIT:** In accordance with West Virginia Code § 5A-3-10a, all Vendors are required to sign, notarize, and submit the Purchasing Affidavit stating that neither the Vendor nor a related party owe a debt to the State in excess of \$1,000. The affidavit must be submitted prior to award, but should be submitted with the Vendor's bid. A copy of the Purchasing Affidavit is included herewith.
- 38. ADDITIONAL AGENCY AND LOCAL GOVERNMENT USE:** This Contract may be utilized by and extends to other agencies, spending units, and political subdivisions of the State of West Virginia; county, municipal, and other local government bodies; and school districts ("Other Government Entities"). This Contract shall be extended to the aforementioned Other Government Entities on the same prices, terms, and conditions as those offered and agreed to in this Contract. If the Vendor does not wish to extend the prices, terms, and conditions of its bid and subsequent contract to the Other Government Entities, the Vendor must clearly indicate such refusal in its bid. A refusal to extend this Contract to the Other Government Entities shall not impact or influence the award of this Contract in any manner.
- 39. CONFLICT OF INTEREST:** Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.
- 40. REPORTS:** Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:
- Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

- Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.requisitions@wv.gov.

41. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository. The service provider is responsible for any costs associated with the fingerprint-based state and federal background inquiry.

After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision.

The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.

Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

42. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
- c. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater.

For the purposes of this section, the cost is the value of the steel product as delivered to the project; or

- d. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

43. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a "substantial labor surplus area", as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products.

This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

REQUEST FOR QUOTATION
Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

SPECIFICATIONS

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Division of Highways to establish an open-end contract for an Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow.

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 2.1 **“Contract Item” or “Contract Items”** means the list of items identified in Section 3.1 below and on the Pricing Pages.

 - 2.2 **“Pricing Pages”** means the schedule of prices, estimated order quantity, and totals contained in wvOASIS or attached hereto as Exhibit A, and used to evaluate the Solicitation responses.
 - 2.3 **“Solicitation”** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

 - 2.4 **“WVDOH”** means West Virginia Division of Highways.

 - 2.5 **“CCA”** means cold cranking amps.

 - 2.6 **“SAE”** means Society of Automotive Engineers.

 - 2.7 **“MPH”** means miles per hour.

 - 2.8 **“°”** means degrees.

 - 2.9 **“HP”** means horsepower.

 - 2.10 **“F”** means Fahrenheit.

 - 2.11 **“ R.O.P.S”** means rollover protection system.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3. GENERAL REQUIREMENTS:

3.1 Contract Items and Mandatory Requirements: Vendor shall provide Agency with the Contract Items listed below on an open-end and continuing basis. Contract Items must meet or exceed the mandatory requirements as shown below.

3.1.1 Motor Grader mandatory requirements.

3.1.1.1 The unit specified herein and offered shall be manufactured on or after January 1, 2015 and will be clearly identified and marked with date of manufacture.

3.1.1.2 Vendor must certify that unit offered will meet or exceed the "Occupational Safety and Health Act of 1970" or subsequent changes that are in effect at the time of manufacture of the unit, please see Exhibit C.

3.1.1.3 All daily service shall be done from ground level.

3.1.1.4 Motor Grader shall be of conventional design and heavy duty construction. Units shall be delivered complete with all the manufacturers currently advertised standard features unless specifically addressed herein.

3.1.2 Operational Use:

3.1.2.1 The grader shall perform the following types of work under full control, completely free of conditions requiring undue operator effort.

- A. General maintenance and improvements to existing roads
- B. Coarse and fine grading and spreading
- C. High and low bank sloping
- D. Clearing slides
- E. Scarifying
- F. Ditching, including reconditioning old ditches and cutting new ditches, which at times will include deep ditching.
- G. Wind Rowing
- H. Snow and Ice removal

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.2.2 The grader shall be capable of carrying out any of the above operations under all types of conditions ranging from light soils to rocky materials.

3.1.2.3 The grader shall be capable of operating on mountain roads of low construction standards having sustained grades in excess of 7% minimum and steep pitches up to 18% maximum.

3.1.2.4 The minimum blade Hp shall be 30,603 lbs. force with use of all wheel drive unit being quoted at coefficient of 0.9.

3.1.2.5 The basic operating weight shall exclude: (A) Front Mounted Scarifier (B) Hydro-inflation and (C) Wheel or tire ballast.

3.1.2.6 The size grader covered by this specification shall have a basic operating weight of not less than 36,000 lbs. **minimum**.

3.1.2.7 Shall have minimum wheelbase of 232 inches. (Distance from the center of front axle to the center line of the rear main tandem drive axles).

3.1.3 Engine: Shall be designed and built by the manufacturer.

3.1.3.1 Shall be Tier 4 Interim Compliant, 6 cylinder diesel engine.

3.1.3.2 Engine displacement shall not be less than 7.0L minimum.

3.1.3.3 Shall have a minimum flywheel HP 150 with all-wheel drive system engine.

3.1.3.4 Engine shall be equipped with an adequate and efficient lubrication system and fuel injection mechanism.

3.1.3.5 Engine shall have manufacturers' heavy duty fuel filtering system.

3.1.3.6 Engine shall have manufacturers full flow type lubricating oil filter.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.3.7 The air cleaner shall be the dual element type (primary and safety dry type element) with a built-in pre-cleaner section and automatic dust ejection.

3.1.3.8 Air cleaner hose shall be the metal or heavy duty flexible non-collapsible type, with metal or molded rubber elbows. (Wire reinforced hose is not acceptable).

3.1.3.9 All air cleaner connections shall be banded.

3.1.3.10 Filter shall be located inside of hood or at location protected from contaminants thrown by tandem wheels.

3.1.4 Engine Governor

3.1.4.1 Engine shall be equipped with a variable speed governor of the mechanical or hydraulic type and shall be driven from the engine.

3.1.4.2 Provisions shall be made for permitting regulation of the governed speed-setting throughout the engine load range while the engine is in operation.

3.1.5 Cooling System

3.1.5.1 The engine cooling system shall be maximum available from the manufacturer and have an operating ambient temperature range of minimum -34° F. to +125°F. maximum.

3.1.5.2 Coolants system shall be filled with extended life permanent type anti-freeze with freeze protection to -34°F. minimum.

3.1.5.3 Cooling system shall include manufacturers heavy duty radiator protected by a guard, a rearward exhaust fan, a circulating water pump and a thermostat and by pass for warm up. Engine fan shall automatically adjust fan speed by a variable hydraulic fan pump to meet engine cooling requirements.

3.1.6 Engine Housing

3.1.6.1 The engine shall be protected with a metal hood and manufacturers lockable side panels (keyed alike).

REQUEST FOR QUOTATION
Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.7 Engine Starting System

3.1.7.1 The grader shall be provided with manufacturers heavy duty starting system and shall have keyed ignition system with two (2) keys.

3.1.7.2 Starting system shall be capable of cranking the engine in ambient temperature of -30°F minimum.

3.1.7.3 A concealed electrical disconnect switch to prevent unauthorized starting of the grader shall be provided.

3.1.8 Fuel Tank (s)

3.1.8.1 Manufacturers standard fuel tank(s) (minimum 90 gallon capacity) is (are) acceptable and shall be located so as not to be affected by heat from engine, exhaust piping, or muffler.

3.1.9 Power Shift Transmission: Transmission shall be designed and built by the machine manufacturer.

3.1.9.1 The transmission shall be direct drive, power shift, counter-shaft type.

3.1.9.2 Transmission direction and gear shifting shall be electronically and proportionally controlled from forward to reverse and from gear to gear.

3.1.9.3 Transmission shall have no less than eight(8) forward speeds and six(6) reverse speeds.

3.1.9.4 Electronic throttle control shall be available.

3.1.10 Travel Speeds

3.1.10.1 Lowest gear speed – forward (maximum) 2.4 MPH

3.1.10.2 Highest gear speed – forward (minimum 28.4 MPH

3.1.10.3 Lowest gear speed – reverse (maximum) 2.0 MPH

3.1.10.4 Highest gear speed – reverse (minimum) 22.4 MPH

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.11 Final Drive

3.1.11.1 All shafts, gears, sprockets, chains, bearings, etc. shall be of sufficient strength and capacity to safely transmit full power of the engine to the driving wheels without component failure.

3.1.11.2 All gears and sprocket shall be machine cut.

3.1.11.3 Drive gears shall run in oil bath.

3.1.11.4 All driving mechanisms shall be fully enclosed and protected against lubricant leakage, dust, dirt, water, etc.

3.1.11.5 Tandem frames shall be mounted on and pivot about the axle so the equal weight is carried on all four (4) wheels when operating over rough terrain without effecting the evenness of the blade cut.

3.1.11.6 Tandem oscillation shall not be less than 15° upward from the horizontal and not less than 25° down.

3.1.11.7 A stop shall be permanently attached to the grader to limit or prevent tandem oscillation (or in lieu of a stop) lifting attachment may be located at the center of the tandem to prevent tandem case oscillation or damage during loading or shipment.

3.1.11.8 The differential lock/unlock shall be operator controlled.

3.1.11.9 The differential lock/unlock shall be electro-hydraulically controlled with no speed restrictions for engaging/disengaging.

3.1.12 Front Axle

3.1.12.1 The front axle shall be an arched design for maximum clearance.

3.1.12.2 Axle shall be fitted with leaning type wheels and operating mechanism.

3.1.12.3 Maximum front wheel lean shall be no less than 18° to the right and left of vertical.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.12.4 Positive means shall be provided to prevent tires from rubbing when in the extreme leaning position.

3.1.12.5 Front wheel hubs shall not extend beyond the tire line.

3.1.12.6 Unit shall be equipped with the manufacturers' all-wheel drive system in order to improve tractive effort and steering control in slippery conditions.

3.1.12.7 The all-wheel drive system shall produce a maximum stall torque of no less than 10,325 lb. ft.

3.1.12.8 All-wheel drive system engage/disengage shall be accessible at operator's station and without any manual connect/disconnect procedure.

3.1.13 Electrical

3.1.13.1 The voltage rating of the electrical system shall be regularly provided by the manufacturer as standard equipment.

3.1.13.2 Wiring shall be enclosed in a harness formed of non-metallic loom and securely anchored to the frame in protected locations.

3.1.13.3 Any wiring in exposed locations that are subject to damage in normal use shall be enclosed in conduit.

3.1.13.4 All electrical wiring between the engine and alternator to other parts of the unit shall be connected by a plug type disconnect block with a prong and a receptacle configuration such that it will fit together only one way and located convenient to the engine.

3.1.14 Lighting Equipment

3.1.14.1 Shall have two (2) sealed beam halogen headlights with high/low beam switch operated from the cab.

3.1.14.2 Headlights shall be mounted within the width of the cab.

3.1.14.3 Separate front (amber) and rear (red) turn signals shall be provided.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.14.4 Lamps shall be mounted within the width of the cab on the front and rear or rear lamps may be mounted within the width of the radiator or engine housing.

3.1.14.5 All lamp sockets shall be brass or other corrosion resistant material.

3.1.14.6 Turn signals shall incorporate a heavy duty flasher.

3.1.14.7 Shall have operator controlled four-way hazardous warning signal with convenient cab located switch.

3.1.14.8 Sealed beam halogen work light shall be provided on each side of the front lower section of the cab.

3.1.14.9 Work lights shall be swivel mounted to facilitate lighting of the blade working area, shall be switched and marked at cab location.

3.1.14.10 Sealed beam back up light shall be provided.

3.1.14.11 Manufacturers stop-tail lights shall be recessed and shock mounted.

3.1.14.12 Shall have manufacturers standard instrument lighting package.

3.1.14.13 Interior cab light shall be manufacturers standard for proposed model.

3.1.14.14 All lights shall be controlled by manufacturers heavy duty switches mounted at instrumental panel.

3.1.14.15 Lighting circuits shall be wired so that if a short occurs engine shutdown will not occur.

3.1.14.16 All circuits shall be protected by re-set circuit breakers or fuses.

3.1.15 Batteries

3.1.15.1 Batteries shall be the type commonly used by the manufacturer in a heavy duty application with maximum CCA capacity available from the motor grader manufacturer.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.15.2 Batteries shall be maintenance free heavy duty with minimum of 1400 CCA.

3.1.15.3 Manufacturers battery (ies) hold down device shall be provided.

3.1.15.4 Battery(ies) shall be easily accessible for servicing and be delivered with electrolyte installed.

3.1.16 Wheels/Tires

3.1.16.1 Graders shall be provided with six (6) wheels, two (2) wheels on the front axle and four (4) wheels arranged in tandem on the rear axle with manufacturers drive available at all six (6) wheels.

3.1.16.2 Both front and rear shall be tubeless type radial and 14.00 x 24, 12 ply rating.

3.1.16.3 Tires shall be mounted on 10 inch wide rims.

3.1.17 Braking System

3.1.17.1 The service brakes shall be multi-disc, oil cooled and completely sealed.

3.1.17.2 Service brakes shall be hydraulically actuated, utilizing dual independent brake circuits.

3.1.17.3 Shall have wet disc type inboard on all wheels.

3.1.17.4 Parking brake shall be multi- disc, oil cooled, spring applied, hydraulically released, sealed, adjustment free and intergrated into the transmission.

3.1.17.5 The service brake system shall incorporate a stored energy source, and accumulator, or other means to effectively allow full operator application of the brake system in the event any of the following fail; the engine, hydraulic, or air pump.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.18 Controls

3.1.18.1 Controls for steering and operating the grader, including the leaning of the front wheels, shall be of the full hydraulic type.

3.1.18.2 Controls shall permit simultaneous operation of at least three (3) functional components without appreciable loss of component speed or power.

3.1.18.3 Links, cams, gears, etc. in the control mechanisms shall withstand the maximum stresses imposed upon them under normal operating conditions.

3.1.18.4 Hydraulic system shall be protected against the entrance of contamination and complete with the manufacturers recommended operating accessories and shall include an efficient filtering system easily accessible for cleaning and replacement.

3.1.18.5 The hydraulic control system shall be equipped with a pressure relief valve and an overload relief which will automatically reset when overload is cleared or pressure-compensated system.

3.1.18.6 The hydraulic system shall be capable of providing a moldboard lift speed of 3 inches minimum per second.

3.1.18.7 Hydraulic system shall have double acting anti-drift check valves on blade lift, tilt, circle shift, articulation, leaning wheels, and scarifier.

3.1.19 Circle and Moldboard

3.1.19.1 The moldboard circle and drawbar assembly shall be such as to permit the grader to perform all operations specified herein and shall be attached to the frame by a swivel hitch mechanism.

3.1.19.2 Moldboard shall be equipped with a hydraulically operated side shift to the right and left of center position.

3.1.19.3 Moldboard controls shall provide a float position.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.19.4 Moldboard shall be constructed of high carbon steel or alloy steel securely mounted and designed to give a rolling tumble of material.

3.1.19.5 Moldboard dimensions shall be as follows:

- A. Length – 12 feet minimum
- B. Width (measured along curve) – 2 feet minimum
- C. Thickness – 7/8 inches minimum
- D. Maximum depth of cut – up to 28.3 inches
- E. Lift above ground level – 16.8 inches minimum
- F. Bank sloping angle - 90° left minimum and 90° right minimum

3.1.19.6 Moldboard shall be punched for standard replaceable cutting blades and replaceable end bits.

3.1.19.7 All holes for cutting edges shall be drilled or punched to accommodate a standard 3/4 inch plow bolt with hex nut.

3.1.19.8 The moldboard circle shall be provided with shims or other adequate means of adjustment for wear.

3.1.19.9 A hydraulically operated power tilt moldboard shall be furnished.

3.1.19.10 The design of the moldboard shall be such that full 360° rotation can be accomplished with the blade slightly raised without manipulation of controls other than power shifting to clear tires, transmission or other integral parts of the machine.

3.1.19.11 Unit shall be equipped with manufacturers blade lift accumulators and side shift accumulators.

3.1.20 Scarifier

3.1.20.1 A scarifier shall be furnished with each grader; front mounted.

3.1.20.2 Scarifier shall be of the V-type, power control operated, and must be equipped with removable teeth having replaceable points.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.20.3 Scarifier cutting width 47.4 inches minimum.

3.1.20.4 Number of teeth – 5 minimum

3.1.20.5 Weight – 865 lbs. minimum.

3.1.20.6 Scarifier must allow grader to ditch when in raised position (Swinging Scarifier is not acceptable).

3.1.20.7 Scarifier shall be manufacturers standard for model bid, mounted on front of grader.

3.1.21 ROPS Cab (Low Profile)

3.1.21.1 The graders shall be furnished with R.O.P.S Cab.

3.1.21.2 Cabs shall be completely enclosed, with door on each side, constructed of heavy gauge material and shall be equipped with manufacturers tinted safety glass at all locations to provide 360° visibility.

3.1.21.3 All controls for operating and steering shall be mounted inside of cab.

3.1.21.4 The cab door shall be lockable, keyed alike, and provided with fasteners to hold doors open during operation.

3.1.21.5 Windshield and rear window shall be provided with manufacturers electrically operated windshield wipers and washers.

3.1.21.6 An adjustable review convex mirror shall be provided and mounted inside cab to afford a clear vision to the rear of the grader.

3.1.21.7 Cab shall have heat and air; and also, front and rear windshield defroster.

3.1.21.8 Instrument panel shall be located convenient to the seated operator.

3.1.21.9 A warning horn shall be furnished and mounted at the front of the operator's compartment with the horn switch within easy reach of the operator.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.21.10 Manufacturers OSHA approved backup alarm shall be provided.

3.1.21.11 Manufacturers standard instrumentation shall be furnished but to include a positive means of monitoring vital systems. Shall include the following:

- A. Engine Oil Pressure
- B. Engine Coolant Temperature
- C. Electrical System
- D. Torque Converter Temperatures
- E. Transmission Pressure (If applicable)
- F. Hydraulic Oil Temperature

3.1.21.12 Manufacturers warnings: Audio and/or lights shall be required on engine oil pressure, engine coolant temperature, and electrical system.

3.1.21.13 Operators position shall include seat fully cushioned of the full suspension type, cloth covered, vertical and horizontal adjustments, padded arm rests, and manufacturers recommended seat belt system with retractors.

3.1.22 Equipment and Accessories

3.1.22.1 Vandalism protection kit shall include locking caps for all exposed filler caps.

3.1.22.2 Tool box shall be weather resistant, lockable.

3.1.22.3 Shall have articulation position indicator.

3.1.22.4 Shall have hour meter at dash board location (engine oil pressure activated).

3.1.22.5 Shall have air cleaner rain cap.

3.1.22.6 Shall have dash mounted air filter service indicator.

3.1.22.7 Shall have engine block heater; thermostat controlled.

3.1.22.8 Shall have deflector type exhaust stack.

3.1.22.9 Shall provide muffler.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.1.22.10 Shall have fuel gauge dial type dash mounted.

3.1.22.11 Shall have AM/FM radio, installed complete with antenna mounted in such a manner as to prevent being damaged by tree limbs, etc.

3.1.22.12 Shall have a manufacturers installed pressurized cab air conditioning system.

3.1.22.13 Shall include an amber LED high strobe beacon.

3.1.23 Paint

3.1.23.1 The motor grader and attachments shall be painted manufacturers standard.

3.1.24 Safety

3.1.24.1 All exposed parts subject to high operating temperature or energized electrically shall be located, insulated, enclosed, or guarded so as to prevent hazards to operating personnel.

3.1.24.2 All moving parts which are of such nature or so located as to be a hazard to operating personnel shall be enclosed or guarded.

3.1.24.3 Protective devices shall not impair operating functions.

3.1.24.4 Handles and non-skid steps shall be of size, shape, and location to permit safe mounting and dismounting.

3.1.25 Advertising

3.1.25.1 Only one (1) manufacturer name plate, which must include model number, may appear on exterior of unit. Logos created through the stamping or casting process of manufacture are also acceptable. No logo will interfere with the Department's striping and logo.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.2 Hydraulically Controlled Reversible Front Mounted Snowplow

3.2.1 General

3.2.1.1 The hydraulically controlled reversible front mounted snow plows shall be designed to fit and be fully compatible with the proposed motor graders. The plows shall be designed for use in snow and light earthmoving, and blade must accept machine down pressure.

3.2.1.2 Blades shall be complete with all necessary cab controls and mounting hardware.

3.2.2 Specifications for Plow

3.2.2.1 Manufacturer's standard warranty shall be provided.

3.2.2.2 Moldboard length: 12 feet minimum.

3.2.2.3 Moldboard height: 48 inches minimum.

3.2.3 Reversing Cylinders

3.2.3.1 Plow shall consist of two (2) double acting hydraulic cylinders.

3.2.3.2 These cylinders shall be capable of reversing the plow from 35° right and 35° left minimum.

3.2.3.3 Cylinder mounting pins shall be minimum of one (1) inch diameter.

3.2.4 Cushion Valves

3.2.4.1 A cushion valve shall be included in the hydraulic reversing system as a safety factor to help protect the cylinder.

3.2.5 Cutting Edge

3.2.5.1 Cutting edge shall be 5/8 x 8 inches x 120 inches minimum and shall be compatible with the plow.

3.2.6 Wear Shoes

3.2.6.1 Wear shoes must number at least two (2).

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

3.2.7 Vertical Ribs

3.2.7.1 Must have a minimum of five (5) vertical ribs.

3.2.8 Hitch

3.2.8.1 Must have front mounted, quick coupler, coupling system.

4. CONTRACT AWARD:

4.1 Contract Award: The Contract is intended to provide Agencies with a purchase price on all Contract Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

4.2 Pricing Pages: Vendor should complete the Pricing Pages (Exhibit A) by inserting the Year, Make, Model and inserting the quoted unit price. Vendor should take Estimated Quantity and multiply by unit price to get grand total. Vendor should complete the Pricing Pages in their entirety as failure to do so may result in Vendor's bids being disqualified.

The Pricing Pages contain a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendor should electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document. In most cases, the Vendor can request an electronic copy of the Pricing Pages for bid purposes by sending an email request to the following address: Crystal.G.Rink@wv.gov.

5. ORDERING AND PAYMENT:

5.1 Ordering: Vendor shall accept orders through wvOASIS, regular mail, facsimile, e-mail, or any other written form of communication. Vendor may, but is not

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.

5.2 Payment: Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

6. DELIVERY AND RETURN:

6.1 Delivery Time: Vendor shall deliver standard orders within 120 working days after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met. A completed pilot model for inspection must be provided within 90 working day(s) after receipt of the purchase agreement by the successful vendor. Working day is defined as any week day, Monday thru Friday, excluding Federal and State Holidays.

6.2 Late Delivery: The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

6.3 Delivery Payment/Risk of Loss: Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery.

6.4 Representative Unit for Test: The successful vendor must (if specified) provide the DOH one (1) completed represented unit to be observed and evaluated on each order to insure compliance with specification. If requested, the time period for testing and evaluation shall be seven (7) working days following receipt of the unit. DOH will incur no obligation for deterioration of surfaces, finishes, seals, and mechanical or electrical parts on the unit resulting from operation and testing within the limits of

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

these specifications; nor will DOH incur obligation for damage to the unit resulting from failure to meet specifications when due care and attention is given by DOH and testing is done within the limits of these specifications. Failure of the pilot unit to satisfactorily meet specifications as bid may be cause for cancellation of the purchase order, and return of the delivered unit along with all associated equipment to the vendor at the vendor's expense.

6.5 Conditions of Unit(s) Upon Delivery: All units must arrive at the prescribed delivery point having been completely pre-serviced with oil, lubricants, and coolant. All prescribed precautions pertaining to first operations and break-in of the unit are to be posted conspicuously on the unit for ready observance by the operator. All units shall be delivered to WVDOH with all manufacturers recommended safety related decals and safety features intact.

6.6 Delivery Point: Delivery point of the completed representative unit will be the WVDOH, Equipment Division, 83 Brushy Fork Road Crossing, Buckhannon, WV 26201.

7. VENDOR DEFAULT:

7.1 The following shall be considered a vendor default under this Contract.

7.1.1 Failure to provide Contract Items in accordance with the requirements contained herein.

7.1.2 Failure to comply with other specifications and requirements contained herein.

7.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

7.1.4 Failure to remedy deficient performance upon request.

7.2 The following remedies shall be available to Agency upon default.

7.2.1 Immediate cancellation of the Contract.

7.2.2 Immediate cancellation of one or more release orders issued under this Contract.

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

the successful vendor shall conduct training sessions covering the operation, maintenance, trouble-shooting with each purchase order against this open end contract. Manufacturers and/or dealers shall be required to furnish the Training Academy with one (1) Operator's Manual to be shipped direct to

WVDOH
Training Academy
P.O. Box 610
Buckhannon, West Virginia 26201

Prior to delivery of the pilot unit. Training seminar to be held at the WVDOT, Equipment Division, Buckhannon, WV.

8.6 Preventative Maintenance & Operator Procedures: Manufacturers and/or dealers will be required to submit to the Equipment Division, in addition to the operating and service manuals, booklets and pamphlets explaining the Preventative Maintenance and Operator Procedures to be used by the operators of this equipment, and must include such things as daily prestart inspection procedure, service schedule, and routine maintenance required, safety precautions, etc. The successful vendor shall furnish all training aids; i.e. videos, projectors as required in conducting the training.

8.7 Warranty and Service Policy: The unit must be accompanied upon delivery by the unit's manufacturers executed warranty and service policy.

8.8 Unspecified Accessories & Features: All parts, equipment, accessories, materials, design and performance characteristics not specified herein, but which are necessary to provide a complete unit, must be furnished with each unit and required to conform to strength, quality of material, and quality of workmanship to those which are advertised and provided to the market in general by the unit Industry. All parts and accessories advertised and regularly supplied as standard shall be included, except those which would represent duplication of these specified and except those which, by specification, are not to be furnished. All standard safety features, required by Federal and State Law, shall be included.

REQUEST FOR QUOTATION
Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

REQUEST FOR QUOTATION

Class 405 Motor Grader Articulated All Wheel Drive Reversible Front Mounted Snowplow

7.2.3 Any other remedies available in law or equity.

8. MISCELLANEOUS:

8.1 No Substitutions: Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.

8.2 Reports: Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

8.3 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Eric Brookes
Telephone Number: 304 204 1818
Fax Number: 304 204 1811
Email Address: Brookeseric@Lect.com

8.4 Operating and Service Manuals and Parts Lists: An operator's manual must be included with each unit upon delivery. A "line sheet" (if applicable) and the "Equipment Preventative Maintenance Questionnaire", (Exhibit "B") must be with pilot unit upon delivery, Attn: Marcia Lee. There must be 12 service/shop/maintenance manuals and 14 parts manuals; CD-ROM is preferred in lieu of parts manuals. Manuals shall be delivered upon completion of delivery of total units. Failure to do so will delay payment.

8.5 Training: Manufacturers and/or dealers will be required to stage a thorough seminar on the subjects of Preventative Maintenance, Operator, and Mechanic Training. In order to keep operators and mechanics updated,

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. Application is made for 2.5% vendor preference for the reason checked:

Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. Application is made for 2.5% vendor preference for the reason checked:

Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. X Application is made for 5% vendor preference for the reason checked:

Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Leslie Equipment Co.

Signed: Eric Burkner

Date: 5/20/15

Title: Sales Rep

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Leslie Equipment Co.

Authorized Signature: [Signature] Date: 05-20-15

State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 20th day of May, 2015.

My Commission expires August 24, 2016.

AFFIX SEAL HERE

NOTARY PUBLIC



[Signature]
Purchasing Affidavit (Revised 07/01/2012)