



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

List View

General Information | Contact | Default Values | Discount | Document Information

Procurement Folder: 96614

Procurement Type: Central Purchase Order

Vendor ID: VS0000005269

Legal Name: Integrated Office Solutions, Inc.

Alias/DBA:

Total Bid: \$36,637.69

Response Date: 05/12/2015

Response Time: 12:21

SO Doc Code: CRFQ

SO Dept: 0708

SO Doc ID: ABC1500000006

Published Date: 5/7/15

Close Date: 5/26/15

Close Time: 13:30

Status: Closed

Solicitation Description: ADDENDUM NO. 1 - NETWORK UPGRADE PARTS AND SUPPLIES

Total of Header Attachments: 0

Total of All Attachments: 0



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 96614

Solicitation Description : ADDENDUM NO. 1 - NETWORK UPGRADE PARTS AND SUPPLIES

Proc Type : Central Purchase Order

Date issued	Solicitation Closes	Solicitation No	Version
	2015-05-26 13:30:00	SR 0708 ESR05121500000003715	1

VENDOR

VS0000005269

Integrated Office Solutions, Inc.

FOR INFORMATION CONTACT THE BUYER

Evelyn Melton
 (304) 558-7023
 evelyn.p.melton@wv.gov

Signature X	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Part Number: WS-C2960X-48FPD-L Switch or Equal	5.00000	EA	\$4,222.03	\$21,110.15

Comm Code	Manufacturer	Specification	Model #
43222612			

Extended Description : Part Number: WS-C2960X-48FPD-L Switch or Equal
- Cisco Catalyst 2960X GigE PoE 740W, 2x10G SPF+ LAN BASE

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Part Number: ASA5512-K9 Firewall or Equal	2.00000	EA	\$2,355.82	\$4,711.64

Comm Code	Manufacturer	Specification	Model #
43222501			

Extended Description : Part Number: ASA5512-K9 Firewall or Equal
- Cisco Firewall ASA 5512-X with SW, 6GE Data, 1GE Mgmt, AC, 3DES/AES

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Part Number: AH-AP-390-AC-W Wireless Access Point or Equal	10.00000	EA	\$988.00	\$9,880.00

Comm Code	Manufacturer	Specification	Model #
43222640			

Extended Description : Part Number: AH-AP-390-AC-W Wireless Access Point or Equal
- AEROHIVE AP390 802.11ac

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Part Number: AH-ACC-300-ANT-KIT or Equal	10.00000	EA	\$93.59	\$935.90

Comm Code	Manufacturer	Specification	Model #
43221727			

Extended Description : Part Number: AH-ACC-300-ANT-KIT or Equal
- AEROHIVE INDOOR ANTENNA KIT F/AP390



Integrated Office Solutions, Inc.

BID

for

RFQ #CRFQ 0708 ABC1500000006

Network Upgrade parts and supplies

Submitted

to

State of West Virginia
2019 Washington
Street East
Purchasing Divison
Post Office Box 50130
Charleston, WV
25305-0130

DUE DATE/TIME: 05/26/2015 1:30 PM

Professional Contractor License:

Electrical License# EN215244
Low Voltage License# LVG105569
Low Voltage License# LVU406161

Corporate Office

Integrated Office Solutions, Inc.

5465 Highway 42
PO Box 1056
Ellenwood, GA 30294
Phone: 404-366-4110
Fax: 404-244-7318
www.intofficesolutions.com



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation

Proc Folder: 96614

Doc Description: ADDENDUM NO. 1 - NETWORK UPGRADE PARTS AND SUPPLIES

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2015-05-07	2015-05-26 13:30:00	CRFQ 0708 ABC1500000006	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number: Integrated Office Solutions, Inc.
 5465 Highway 42, Box 1056
 Ellenwood, GA 30294
 Phone Number:404-366-4110

FOR INFORMATION CONTACT THE BUYER

Evelyn Melton
 (304) 558-7023
 evelyn.p.melton@wv.gov

Signature X *Alphonzo M. Henderson*

FEIN # 58-2052958

DATE 05/11/2015

All offers subject to all terms and conditions contained in this solicitation

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV25302 US		ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Part Number: WS-C2960X-48FPD-L Switch or Equal	5.00000	EA	4,222.03	21,110.15

Comm Code	Manufacturer	Specification	Model #
43222612			

Extended Description :

Part Number: WS-C2960X-48FPD-L Switch or Equal
- Cisco Catalyst 2960X GigE PoE 740W, 2x10G SPF+ LAN BASE

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV25302 US		ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Part Number: ASA5512-K9 Firewall or Equal	2.00000	EA	2,355.82	4,711.64

Comm Code	Manufacturer	Specification	Model #
43222501		Cisco ASA 5512-X Firewall Edition - security appliance	

Extended Description :

Part Number: ASA5512-K9 Firewall or Equal
- Cisco Firewall ASA 5512-X with SW, 6GE Data, 1GE Mgmt, AC, 3DES/AES

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV25302 US		ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Part Number: AH-AP-390-AC-W Wireless Access Point or Equal	10.00000	EA	988.00	9,880.00

Comm Code	Manufacturer	Specification	Model #
43222640		Aerohive AP390 - wireless access point	

Extended Description :

Part Number: AH-AP-390-AC-W Wireless Access Point or Equal
 - AEROHIVE AP390 802.11ac

INVOICE TO	SHIP TO
PROCUREMENT OFFICER ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV25302 US	ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Part Number: AH-ACC-300-ANT-KIT or Equal	10.00000	EA	93.59	935.90

Comm Code	Manufacturer	Specification	Model #
43221727		AEROHIVE INDOOR ANT KIT F/AP390	

Extended Description :

Part Number: AH-ACC-300-ANT-KIT or Equal
 - AEROHIVE INDOOR ANTENNA KIT F/AP390

ADDENDUM NO. 1 ISSUED:

- TO PROVIDE RESPONSES TO VENDORS' QUESTION REGARDING THE ABOVE SOLICITATION
- TO PROVIDE ADDENDUM ACKNOWLEDGMENT
- END OF ADDENDUM NO. 1 ---

THE WEST VIRGINIA PURCHASING DIVISION IS SOLICITING BIDS ON BEHALF OF THE AGENCY, THE WV ALCOHOL AND BEVERAGE CONTROL COMMISSION TO ESTABLISH A ONE-TIME PURCHASE OF SWITCHES, WIRELESS ACCESS POINTS, FIREWALLS AND ANTENNA KITS FOR THE AGENCY'S NETWORK UPGRADE.

ABC150000006	Document Phase Final	Document Description ADDENDUM NO. 1 - NETWORK UPGR ADE PARTS AND SUPPLIES	Page 4 of 4
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. N/A Application is made for 2.5% vendor preference for the reason checked:

Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,

Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,

Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. N/A Application is made for 2.5% vendor preference for the reason checked:

Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. N/A Application is made for 2.5% vendor preference for the reason checked:

Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. N/A Application is made for 5% vendor preference for the reason checked:

Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. N/A Application is made for 3.5% vendor preference who is a veteran for the reason checked:

Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. N/A Application is made for 3.5% vendor preference who is a veteran for the reason checked:

Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. N/A Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Integrated Office Solutions, Inc.

Signed: Alphonzo M. Henderson

Date: 05/11/2015

Title: Director of Business Development

- 6.3 Delivery Payment/Risk of Loss:** Vendor shall deliver the Contract Items F.O.B. destination to the Agency's location.
- 6.4 Return of Unacceptable Items:** If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.
- 6.5 Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

7. MISCELLANEOUS:

- a. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Alphonzo M. Henderson

Vendor's Address: 5465 Highway 42, Box 1056

Telephone Number: Ellenwood, GA 30294

Fax Number: 404-244-7318

Email Address: alh@iofsolutions.com

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Integrated Office Solutions, Inc.

(Company)

Alphonzo M. Henderson

Director of Business Development

(Authorized Signature) (Representative Name, Title)

Phone Number: 404-366-4110, Fax Number: 404-244-7318, Date 05/11/2015

(Phone Number) (Fax Number) (Date)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ABC1500000006

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Integrated Office Solutions, Inc.

Company

Alphonzo M. Henderson

Authorized Signature

05/11/2015

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Integrated Office Solutions, Inc.

Authorized Signature: *Alphonzo M. Henderson* Date: 05/11/2015

State of gGeorgia

County of DeKalb, to-wit:

Taken, subscribed, and sworn to before me this 11th day of May, 2015.

My Commission expires March 25, 2018.

AFFIX SEAL HERE



NOTARY PUBLIC

L.P. Goode