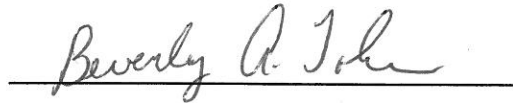


NOTICE

Please note that this bid for DEP15*17 was received at the Purchasing Division office prior to the established bid opening date and time but was not pulled to be opened at the time of the public bid opening. It was discovered the next day and was opened and witnessed by Purchasing Staff.

A handwritten signature in cursive script, reading "Beverly A. Toler", is positioned above a solid horizontal line.

Beverly A Toler
Support Services Supervisor



November 19, 2014

Department of Administration, Purchasing Division
Attn: Tara Lyle
2019 Washington Street East
Charleston, WV 23505-0130

Re: Bid from Global Corrections Group, LLC Prison Rape Elimination Act (PREA) Auditing Services/CRFQ0608COR1500000019

Dear Ms. Lyle,

Global Corrections Group, LLC (GCG) is proud to present the attached Quote to provide PREA auditing services for all facilities owned and operated by the West Virginia Division of Corrections. Our team of experienced professionals is well positioned to perform all aspects of these audits.

We contend that GCG is the best possible option for this contract since we have established a program that meets or exceeds all applicable standards. Our approach and activation of these services would be seamless and cost effective.

Should you have any questions or need more information, please let me know.

Best Regards,

A handwritten signature in dark ink, appearing to read "Calvin R. Edwards", is written over a light grey circular stamp.

Calvin R. Edwards, Chairman and CEO
Global Corrections Group, LLC

11/24/14 15:01:59
West Virginia Purchasing Division

Attachment: Quote for Solicitation Number CRFQ-COR1500000019

One Sun Plaza, 100 Sun Avenue, N.E., Suite #650
Albuquerque, New Mexico 87109

Office: (505) 835-6720
Fax: (505) 835-6500



GLOBAL CORRECTIONS GROUP, LLC

QUOTE FOR CRFQ-COR1500000019

ORIGINAL - COPY

Submitted to:

Department of Administration, Purchasing Division

Attn: Tara L. Lyle

2019 Washington Street East

Charleston, WV 25305-0130

November 26, 2014

www.GlobalCorrectionsGroup.com

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- A. Executive Summary
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- C. Exhibit A: Division of Juvenile Services Price Sheet
- D. Exhibit B: WV Division of Corrections, Stevens Correctional Center, and McDowell County Correctional Center Price Sheet
- E. Company Organizational Summary, Capability Statements, References
- F. Global Corrections Group Organizational Chart and Relevant Experience
- G. Work Plan Requirements
- H. Licensing
- I. Resumes
- J. Example Audit and Compliance Reports accomplished by Global Corrections Group (GCG)
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- L. Attachment: Purchasing Affidavit
- M. Attachment: Vendor Preference Certificate

Section A

Executive Summary

EXECUTIVE SUMMARY

In light of the alarming increase in the number of prison rapes which have occurred or been reported in recent years, the United States Congress enacted the Prison Rape Elimination Act of 2003 on September 4, 2003, referred to as P.R.E.A. or the Act.

Congress enacted the Prison Rape Elimination Act of 2003 (PREA) to address the problem of sexual abuse of persons in the custody of U.S. correctional agencies. P.R.E.A. calls for Federal, State, and local corrections systems to have a zero-tolerance policy regarding prison rape (as defined by P.R.E.A.) in prisons, jails, police lock-ups, and other confinement facilities. P.R.E.A. applies to all correctional facilities, including prisons, jails, juvenile facilities, military and Indian country facilities, and Immigration and Customs Enforcement (I.C.E.) facilities (P.R.E.A., Public Law 108-79).

Highlights of the mandatory P.R.E.A. compliance guidelines include development of standards for detection, prevention, reduction, and punishment of prison rape; standardized collection and dissemination of information on the incidence of prison rape and periodic audits of all facilities to ensure operational compliance with all mandates. The Act applies to all public and private institutions that house adult or juvenile offenders and to community-based correctional agencies (National Institute of Justice and [National Institute of Corrections Online Clearinghouse on P.R.E.A.](#)). Additionally, the Prison Rape Elimination Act of 2003 (P.R.E.A., Public Law 108-79) requires the Bureau of Justice Statistics (BJS) to carry out a comprehensive statistical review and analysis of the incidence and effects of prison rape for each calendar year. BJS's review must include, but is not limited to, the identification of the common characteristics of both victims and perpetrators of prison rape and prisons and prison systems with a high incidence of prison rape.

To this end, the Global Corrections Group seeks to guide and assist detention & correctional facilities in proactively addressing all issues which may adversely impact the federal approval of all compliance mandates regarding the safe, secure and humane detention, transport and housing of federal prisoners. With specific regard to the Prison Rape Elimination Act of 2003, the Global Corrections Group has amassed the necessary professional expertise, technical knowledge and team of Certified P.R.E.A. Auditors to assist penal facilities in this area of federal compliance. The Global Corrections Group, LLC, (GCG) is a Small, Minority and Veteran owned disadvantaged business headquartered in Albuquerque, New Mexico, whose owner/operators have a combined history of over 100 years of professional, experiential acumen in the mission and work of Corrections, Detentions and U.S. Bureau of Prisons. The leadership team brings a broad range of professional skills and expertise, ranging from among the highest ranking officials for the U.S. Bureau of Prisons to the day to day management and operations of experienced Wardens to hands-on Auditors, reviewers and organizational analysis to ensure achievement of performance compliance of the highest order.

The GCG audit and pre-certification teams consist of highly skilled professional staff, each with a minimum of 20-years of Federal correctional and detention management experience. These Subject Matter Experts (SMEs) have worked at all levels of correctional and detention management, from

numerous public and private sector prison facilities and bring a wealth of professional insight, hands-on experience, and expertise, coupled with federally sanctioned P.R.E.A. Certification to provide the highest quality consulting direction and operational recommendations to assist facilities in re-vamping facility operations to achieve excellent audit ratings and meet federal statutory compliance with all regulatory guidelines and mandates regarding the safe, secure and humane housing of federal prisoners.

The Global Corrections Group seeks to assist every facility in achieving and maintaining superior levels of professional competencies. Drawing on the leadership team's 100 years of combined professional experience in all facets of detention and correctional management, every facility assisted, to date, has attested to the superior quality of institutional procedures, operation and management methodologies or recommended implementations, compliant with, and in several cases, exceeding the mandatory compliance measures of the federal standards established.

A detailed review of individual credentials and experiential expertise is provided in the supplemental attachment of resumes for the Global Leadership Group's Owners/Operators, leadership team and team of officially Certified P.R.E.A. Auditors. (See Attached.)

Following is an overview of GCG's experience, the scope of services to be provided and expected outcomes to be achieved in ensuring compliance with all federal mandates regarding the Prison Rape Elimination Act of 2003 (Public Law 108-79):

Section B

Central Master Agreement Forms (CRFQ 1-13), Contract Manager Information, and Addendum 1



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
33 — Service - Misc

Proc Folder: 33335

Doc Description: PREA auditor for DMAPS

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2014-11-10	2014-11-26 13:30:00	CRFQ 0608 COR1500000019	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Name, Address and Telephone Number:

Global Corrections Group, LLC Ofc. (505) 835-6720 / Fax (505) 835-6500
One Sun Plaza
100 Sun Avenue, N.E., Suite #650
Albuquerque, New Mexico 87109

Global Corrections Group, in compliance with all auditing practices and standards, seeks to perform the highest level of professional and ethical services to ensure all federal mandates are met, through:

Pre-Audit (1 Day in advance) – Communication with community-based or victim advocates; institution of Agency/Facility Questionnaires to provide audit tool and data, upload policies/procedures and sections re: specific policy information required by standard. Also review agency/facility responses to pre-audit questionnaires; auditor reviews submitted Agency/Facility questionnaire(s) and policies and procedures.

Audit (2-4 Days, depending on facility capacity) – Conduct Facility Tour; provide for additional document review(s), conduct staff interviews (with Agency head or designee, PREA Coordinator or Compliance Manager, Facility Director or designee, random sample of staff, specialized staff interviews and percentage sampling of detainees interviewed in accordance with PREA requirements for inmate population.

Post-Audit (1 Day) – Auditor compliance dictates review of policies/procedures, documentation, data and interview content gleaned from detainees and staff. Assess Facility tour information and determine compliance with each standard and mandate. Auditor prepares commentary with justifications for decisions and prepares overall determination of compliance. Final report is generated and sent to agency within 30 days of on-site audit. Corrective Action Plan is presented to the agency and Final Report is delivered within 30 days of completion of corrective action period.

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

Signature X

FEIN # 46-2269013

DATE 11-20-14

All offers subject to all terms and conditions contained in this solicitation

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Audit services - PREA Audits - Kenneth Rubenstein Juvenile	84.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

The WV Purchasing Division for the agency, WV Division of Corrections, is soliciting bids for a contract to provide Prison Rape Elimination Act (PREA) audits for the WV Division of Corrections facilities, the WV Division of Juvenile Services facilities, Stevens Correctional Center and the McDowell County Correctional Center, per the attached specifications.

DJS - Kenneth "Honey" Rubenstein Juvenile Center.

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Audit services - PREA Audits - Donald Kuhn-Juvenile	46.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

DJS - Donald Kuhn Center;

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Audit services - PREA Audits - Lorrie Yeager - Juvenile	24.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

DJS - Lorrie Yeager

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300 CHARLESTON WV25311 US		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST CHARLESTON WV 25311 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Audit services - PREA Audits - Sam Perdue - Juvenile	24.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

DJS - Sam Perdue

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300 CHARLESTON WV25311 US		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST CHARLESTON WV 25311 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Audit services - PREA Audits - Tiger Morton- Juvenile	24.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

DJS -Tiger Morton

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Audit services - PREA Audits - Northern Regional Juvenile	24.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :
DJS -Northern Regional Juvenile Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Audit services - PREA Audits - Vicki Douglas - Juvenile	24.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :
DJS -Vicki Douglas

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Audit services - PREA Audits - JM Chick Buckbee - Juvenile	24.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

DJS -JM "Chick" Buckbee

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Audit services - PREA Audits - Gene Spadaro - Juvenile	24.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

DJS -Gene Spadaro

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Audit services - PREA Audits - Robert Shell - Juvenile	24.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

DJS - Robert Shell

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Audit services - PREA Audits - DOC - Beckley Correctional	59.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - Beckley Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Audit services - PREA Audits - DOC - Charleston Correctional	66.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - Charleston Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	Audit services - PREA Audits - DOC - Denmar Correctional	216.00000	EA	\$4543	\$4543

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - Denmar Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	Audit services - PREA Audits - DOC - Huttonsville Corr.	1184.00000	EA	\$6480	\$6480

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - Huttonsville Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	Audit services - PREA Audits - DOC - Lakin Correctional	455.00000	EA	\$5224	\$5224

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - Lakin Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	Audit services - PREA Audits - DOC-Martinsburg Correctional	120.00000	EA	\$4543	\$4543

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :
WV Division of Corrections - Martinsburg Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	Audit services - PREA Audits - DOC-Mt. Olive Correctional	1126.00000	EA	\$6480	\$6480

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :
WV Division of Corrections - Mt. Olive Correctional Complex

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	Audit services - PREA Audits - DOC-Northern Correctional	253.00000	EA	\$4543	\$4543

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - Northern Correctional

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	Audit services - PREA Audits - DOC-Ohio County Correctional	66.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - Ohio Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	Audit services - PREA Audits - DOC-Parkersburg Correctional	30.00000	EA	\$4061	\$4061

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - Parkersburg Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	Audit services - PREA Audits - DOC-Pruntytown Correctional	369.00000	EA	\$5224	\$5224

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - Pruntytown Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	Audit services - PREA Audits - DOC-Salem Correctional	400.00000	EA	\$5224	\$5224

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - Salem Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	Audit services - PREA Audits - DOC-St. Marys Correctional	554.00000	EA	\$5224	\$5224

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - St. Marys Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	Audit services - PREA Audits - DOC-Stevens Correctional	223.00000	EA	\$4543	\$4543

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - Stevens Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
25	Audit services - PREA Audits - DOC-McDowell Co. Correctional	223.00000	EA	\$4543	\$4543

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :

WV Division of Corrections - McDowell County Correctional Center

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE STE 300 1409 GREENBRIER ST	
CHARLESTON	WV25311	CHARLESTON	WV 25311
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
26	Audit services - PREA Audits - DOC-Anthony Correctional	220.00000	EA	\$4543	\$4543

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description :
WV Division of Corrections - Anthony Correctional Center

COR1500000019	Document Phase Final	Document Description PREA auditor for DMAPS	Page 13 of 13
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

CONTRACT MANAGER INFORMATION

As requested in the CRFQ Paragraph 11, GCG is selecting the following individual for Contract Manager of this contract:

Contract Manager Name:

Danieray Johnsen, Vice President

Leslie Speidel, Vice President

Dr. Calvin Edwards, President & CEO

Emery Morris, COO

Telephone: (C) (505) 702-4093, (O) (505) 835-6720

Fax Number: (505) 835-6500

Email Address:

djohnsen@globalcorrectionsgroup.com

lspeidel@globalcorrectionsgroup.com

cedwards@globalcorrectionsgroup.com

emorris@globalcorrectionsgroup.com

SOLICITATION NUMBER: COR1500000019

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as COR1500000019 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☒ Other

Description of Modification to Solicitation:

1. Responses to vendor questions attached.
2. The bid opening remains on 11/26/2014 at 1:30 pm.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Addendum No. 1
CRFO – COR1500000019

QUESTIONS:

Q1: Can you please tell me if the facilities under this CRFQ underwent a PREA audit in the past? If so, can you please provide the name(s) of the previous auditor(s) and provide copies of the winning contract auditor(s) bid(s) provided under the related CRFQ for such PREA audits?

A1: No previous PREA audits have been conducted in the facilities.

Q2: The CRFQ is for a set of juvenile facilities and a set of adult facilities. The CRFQ states the contract will be awarded to one bidder. So all bidders must have PREA certificate for adult and juvenile facilities? Or can it be split between bidders that are adult certified and bidders that juvenile certified?

A2: Section 5.1 – Contract Award – in the RFQ states –

5.1 Contract Award: The Contract is intended to provide Agency with a purchase price for the Contract Services. The contract shall be awarded to the Vendor that provides the contract services meeting the required specifications for the lowest overall total cost as shown on the pricing pages. The intention is to award one contract, however, if judged to be in the best interest of the State of West Virginia, the award may be awarded to multiple vendors for the lowest cost for the contract services per facility. If multiple contracts are awarded, Vendors may have a combination of Division of Juvenile Services and Division of Corrections facilities if deemed to be the successful vendor.

Q3: The RFQ document references a technical proposal and a cost proposal if submitting hardcopies, however there is no detail of what the technical proposal contains. Could you please provide more specifics regarding what information needs to be submitted?

A3: This is a Request for Quote (RFQ). The references to the technical and cost proposals only apply to a Request for Proposal (RFP).

Q4: We have registered of the wvOASIS site, do we need to pay the fee now? Or if we are selected for contract award?

A4: If deemed to the apparent successful vendor, the fee would need to be paid in order to proceed with the contract award.

Q5: Will the bid date be extended? If not, we are requesting another 5 working days.

A5: The bid opening remains on 11/26/2014 at 1:30 pm.

Q6: Does our company have to be licensed with the state of West Virginia prior to award of the contract, or afterward? (Paragraph #31 under General Terms and Conditions)

A6: The apparent successful would need to be properly registered or licensed per Paragraph No. 31 under the General Terms and Conditions in order to proceed with the contract award.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: COR1500000019

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

DanieRay Johnsen, Vice President

Authorized Signature

November 24, 2014

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Section C
Exhibit A: Division of Juvenile Services Price Sheet

Division of Juvenile Services

Item No.	Facility Name	Address	Type	Inmate Population	Gender	Unit of Measure	Price Per Facility/Audit
1	Kenneth "Honey" Rubenstein Juvenile Center	141 Forestry Camp Road Davis WV 26260	Minimum	84	M	EA	\$4061
2	Donald R. Kuhn Juvenile Dx & Detention	One Lory Place Julian WV 25529	Male Corr-Dx.-Detention	46	M/F	EA	\$4061
3	Lorrie Yeager Jr. Juvenile Center	907 Mission Drive Parkersburg WV 26101	Detention	24	M/F	EA	\$4061
4	Sam Perdue Juvenile Center	843 Shelter Road Princeton WV 24739	Sex Offenders	24	M/F	EA	\$4061
5	Tiger Morton Juvenile Center	60 Manfred Holland Way Dunbar WV 25064	Detention & Wellness	24	M/F	EA	\$4061
6	Northern Regional Juvenile Center	P.O. Box 6041 Wheeling WV 26003	Deten & Female Corr	24	M/F	EA	\$4061
7	Vicki V. Douglas Juvenile Center	900 Emmett Rousch Drive Martinsburg WV 25401	Detention	24	M/F	EA	\$4061
8	J.M. "Chick" Buckbee Juvenile Center	One Jerry Lane Augusta WV 26704	Deten & Male Corr	24	M/F	EA	\$4061
9	Gene Spadaro Juvenile Center	106 Martin Drive Mt. Hope WV 25880	Detention	24	M/F	EA	\$4061
10	Robert L. Shell Juvenile Center	2 O'Hanlon Place Barboursville WV 25504	Status Offenders	24	M/F	EA	\$4061

*NOTE: CRFQ-0608COR1500000019 does not require the 180 day Corrective Action Period (CAP). (See 28CFR115SS115.404, Pg 37232). Therefore, our price does not cover a CAP. Our price does cover all requirements listed in the Solicitation, Pre-Audit, Audit, and Post Audit Services

OVERALL TOTAL COST:

\$40,610*

Bidder/Vendor Information:

Name:	GLOBAL CORRECTIONS GROUP, LLC
Address:	ONE SUN PLAZA, 100 SUN AVE., SUITE 350 ALBUQUERQUE, NM 87109
Phone No.:	505-835-6720
Fax No.:	505-835-6500
Email Address:	DJOHNSEN@GLOBALCORRECTIONSGROUP.COM
Authorized Signature	DANIERAY JOHNSEN,

Section D

***Exhibit B: WV Division of Corrections,
Stevens Correctional Center, and McDowell County
Correctional Center Price Sheet***

WV Division of Corrections, Stevens Correctional Center and McDowell County Correctional Center

Item No.	Facility Name	Address	Type	Inmate Population	Gender	Unit of Measure	Price Per Facility/Audit
1	Anthony Correctional Center	HC 70, Box N-1 White Sulphur Springs, 24986	Minimum - Youthful Offender 18-26 yrs	220	M/F	EA	\$4543
2	Beckley Correctional Center	111 S. Eisenhower Drive Beckley, 25801	Minimum/Work Release	59	M/F	EA	\$4061
3	Charleston Correctional Center	607 Brooks Street Charleston, WV 25301	Minimum	66	M/F	EA	\$4061
4	Denmar Correctional Center	HC 64, Box 125 Hillsboro, 24946	Medium	216	Male	EA	\$4543
5	Huttonsville Correctional Center	US Rt. 250 South Huttonsville, 26273	Maximum	1184	Male	EA	\$6480
6	Lakin Correctional Center	11264 Ohio River Road West Columbia, 25287	Multi-Security	455	Female	EA	\$5224
7	Martinsburg Correctional Center	38 Grapevine Road Martinsburg, 25401	Intake/Maximum	120	Male	EA	\$4543
8	Mt. Olive Correctional Complex	1 Mountainside Way Mt. Olive, 25185	Maximum/Medium	1126	Male	EA	\$6480
9	Northern Correctional Facility	112 Northern Regional Correctional Drive Moundsville, WV 26041	Maximum	253	Male	EA	\$4543
10	Ohio County Correctional Complex	1501 Eoff Street Wheeling, 26003	Community/Minimum	66	Male	EA	\$4061
11	Parkersburg Correctional Center	225 Holiday Hills Drive Parkersburg, 26170	Minimum	30	Male	EA	\$4061

WV Division of Corrections, Stevens Correctional Center and McDowell County Correctional Center

Item No.	Facility Name	Address	Type	Inmate Population	Gender	Unit of Measure	Price Per Facility/Audit
12	Pruntytown Correctional Center	Rt. 4, Box 49A Grafton, 26354	Minimum/Medium	369	Male	EA	\$5224
13	Salem Correctional Center	7 Industrial Blvd. Industrial, WV 26426	Minimum/Medium	400	Male	EA	\$5224
14	St. Mary's Correctional Center	2880 N. Pleasants Highway St. Mary's, 26170	Medium	554	Male	EA	\$5224
15	Stevens Correctional Center	795 Virginia Avenue Welch, WV 24801	Medium	223	Male	EA	\$4543
16	McDowell County Correctional Center	50 Court Street Welch, WV 24801	Medium	223	Male	EA	\$4543

OVERALL TOTAL COST:

\$77,358*

NOTES:

- A. Mt. Olive Correctional Center and Huttonsville Correctional Center have work camps outside of the fence. This inmate population is included in the facility population numbers set forth above.
- B. Stevens Correctional Center and McDowell County Correctional Center have a combined inmate population of 446

*NOTE: CRFQ-0608COR1500000019 does not require the 180 day Corrective Action Period (CAP). (See

Bidder/Vendor Information:

Name:	GLOBAL CORRECTIONS GROUP, LLC	Therefore, our price
Address:	ONE SUN PLAZA, 100 SUN BLVD, SUITE 650	does not cover a CAP. Our price does
	ALBUQUERQUE, NM 87109	cover all requirements listed in the
Phone No.:	505-835-6720	Solicitation,
Fax No.:	505-835-6500	Pre-Audit, Audit, and Post Audit
Email Address:	DJOHNSEN@GLOBALCORRECTIONSGROUP.COM	Services.
Authorized Signature	DANIERAY JOHNSEN,	

Section E
Company Organizational Summary, Capability
Statements and References

Company Organizational Summary

Global Corrections Group, LLC (GCG) is a Small, Minority and Veteran owned Disadvantaged business headquartered in Albuquerque, New Mexico.

The company originally formed in New Mexico as Pre OFDT Certification Services, LLC on December 20, 2012, and reopened as a new company under the name of Detention Pre Certification Services, LLC, in March 2013. A final name change to Global Corrections Group, LLC was made on May 5, 2014 to highlight the firm's deliverables.

The GCG pre-certification teams consist of highly skilled professional staff, each with a minimum of 20-years of Federal correctional and detention management experience. These Subject Matter Experts have worked at all levels of correctional and detention management.

1. Organizational Experience

The Global Correction Group (GCG) team is led by Dr. Calvin Edwards who has a vast amount of knowledge and executive experience directing and managing, and was responsible for ensuring the lawful confinement of over 60,000 federal inmates as Regional Director in three (3) of the six (6) Bureau of Prisons Regions (BOP).

The leadership team of GCG has over 100 years of professional experience in all facets of detention and correctional management. The on-site reviewers are certified Prison Rape Elimination Act (PREA) Auditors and recognized Subject Matter Experts (SMEs), or a former Correctional Services Auditor, Warden, Chief of Security, or from the former Office of Federal Detention, Immigration, Homeland Security, and Emergency Preparedness Professionals.

All GCG staff has extensive professional experience and backgrounds in all aspects of Federal Corrections and Detention with specific areas of expertise. This valuable experience enables each team member to provide the highest quality of professional service to any type of jail or detention facility.

GCG's proven delivery system ensures regulatory compliance with all Federal Agencies and American Correctional Association standards. See our website at www.GlobalCorrectionsGroup.com for more information.

Federal Experience: Over the course of over 100 years of correctional and detention experiences, GCG owners have a combined minimum of 50 successful ACA accreditations, audits, certifications, and awards at facilities in the Federal, County, and Private detention/corrections services/management. The owners also have a combined minimum of directing more than 50 audit teams for quality assurance and policy compliance reviews at Federal Correctional Facilities.

GCG has experienced PREA auditors available for this contract. Please see Section G, Resumes for information on their experience, credentials, and qualifications.

County Experience: In February, 2013, the Sandoval County Manager entered into a 6-month contract with Global Corrections Group, LLC (formerly Detention Pre-Certification Services LLC). The contract was formulated to provide detention management consulting services. In June, 2013, Marshal Inspectors completed multiple facility inspections and rated the Sandoval County Detention Center as "Outstanding." Subsequent contracts with Sandoval County have been executed and successfully completed, including August, 2013 (6 months) and February, 2014 (6 months), in addition to a current 12 month contractual agreement, effective August, 2014

U.S. Marshal Recognition Award: November, 2013 Conrad Candelaria, United States Marshal for New Mexico, provided two Global Corrections Group owners Certificates of Recognition for providing Annual Risk Assessment and After Action Training to all Detention Wardens/Administrators in the State of New Mexico.

In October, 2014 Conrad Candelaria, United States Marshal, also provided Global Corrections Group recognition for providing Annual PREA Training to all Detention Wardens/Administrators in the State of New Mexico.

Staffing leadership and resources for this contract: Please see the Organization Chart of Page 19.

Dr. Calvin R. Edwards, Chairman/Chief Executive Officer

Dr. Edwards has an extensive professional background in the field of Corrections. He was employed with the Federal Bureau of Prisons for twenty-three (23) years where he held numerous positions including Warden, Regional Director and Assistant Director of the Federal Bureau of Prisons. In addition to his traditional operational roles as a Chief Executive, Dr. Edwards has experience in the design, staffing, and activation of numerous new correctional institutions as well as the accreditation of existing ones. He has directed audit teams for quality assurance and policy compliance for Federal correctional facilities.

Dr. Edwards also has experience in higher education and has held several positions as Professor of Criminal Justice and Department Chair. Dr. Edwards has been teaching in higher education since 2001 and has numerous publications and presentations related to correctional issues and the general field of criminal justice. Dr. Edwards possesses a Bachelor's Degree in Sociology from Elmhurst College, a Master's Degree in Social Work from Washington University and a Master's and Doctorate Degree in Public Administration from the University of Southern California. He is the recipient of numerous awards including the United States Department of Justice Bureau of Prisons Distinguished Service Medal and the Presidential Rank Award of Meritorious Executive in the Senior Executive Service.

Emery W. Morris, President/Chief Operating Officer

Mr. Morris has an extensive and broad background with over thirty-five (35) years of experience in the correctional field. In his twenty-eight year period at the Federal Bureau of Prisons, Mr. Morris held positions of Lieutenant, Captain, Associate Warden and Warden. Mr. Morris has experience in private

sector corrections where he served as a Warden at three (3) detention facilities. Mr. Morris has experience in auditing, financial and personnel management, accreditation and regulatory compliance.

Mr. Morris also has experience in achieving ACA Accreditation of facilities where he served as Warden. Additionally, he has experience in sustaining policy and optimum operational standards of special housing units within prison facilities. Mr. Morris holds a Bachelor's Degree in Sociology from the University of Arkansas (Pine Bluff).

Mr. Morris received numerous awards throughout his career, including the Excellence in Prison Management and a member of the Senior Executive Service of the United States.

Danieray Johnsen, Vice President

Mr. Johnsen serves as Vice President for Global Corrections Group and will be the Project Manager for this contract. He has over thirty-two years of experience, holding various managerial positions of mission essential responsibility in the United States Air Force, Federal Bureau of Prisons, Private Corrections, and County Detention Centers, specializing in Emergency Preparedness, Audit, Compliance, Special Investigations, Corrections, Anti-terrorism, Training and Law enforcement.

Beginning his law enforcement career while serving in the United States Air Force, Johnsen held positions of supervisory-management responsibility and later entered the Federal Bureau of Prisons (BOP) where he worked in security-level environments that ranged from minimum to super maximum. Mr. Johnsen activated three (3) Federal Penitentiaries to include ADX Florence, in Florence, Colorado. While at ADX Florence, Mr. Johnsen received a cash award and recognition from the Director of the Bureau of Prisons Kathleen Hawk & ADX Florence Warden Bill Story for authoring the Security Emergency Plan, Operation FLO/MAX, on "High Risk" inmate movement operations, outlining the safe and secure relocation of the nation's most dangerous inmates, from USP Marion to ADX Florence. These three BOP facility activations provided the broad knowledge base and expertise for development, implementation and training in the areas of audit-compliance, post orders, policies and procedures, emergency plans, inmate management, inmate transport, special operations response, disturbance control and anti-terrorism.

Mr. Johnsen has over four (4) years of experience as a sub-contractor (Security Subject Matter Expert) for the Office of the Federal Detention Trustee to conduct Quality Assurance Review (QAR) audits of private jails and Intergovernmental Agencies (IGA's) throughout the United States. Mr. Johnsen has spent (3) three years as an Adjunct professor teaching Criminal Justice and Corrections. He holds a Bachelor's Degree in Criminal Justice from Troy State University.

Leslie Speidel, Vice President

Ms. Leslie Speidel is a highly experienced financial and communications professional with an extensive background in Finance, Behavioral Change Communications, and initiatives and marketing to at-risk and priority populations. She will supervise budgeting and accounting operations for this contract.

As owner of Goddin Media, Leslie Speidel has over twenty-eight (28) years of experience in analytical compliance in Federal, State and Local contracts. Ms. Speidel has put together action plans for clinical trials, North Carolina Health Care Reform television campaigns and state and local government public

education campaigns. In addition to her marketing expertise, Ms. Speidel has worked with corrections professionals in achieving detention compliance initiatives.

She was an Adjunct professor at Duke University and graduated from the University of Florida with a Bachelor's Degree in Advertising.

Winston E. Dixon, Contracting Advisor:

Mr. Dixon had a twenty-five (25) year career with the Federal Bureau of Prisons (BOP), retiring in July, 2006. During this period, he held positions as Contract Specialist, Construction Contract Specialist, Regional Chief of Procurement, Controller, and National Chief of the Field Acquisition Office.

Since retiring from the BOP, he has established two contracting businesses, Select Acquisitions, Inc. (July, 2006), a consulting company, and American Correctional Healthcare, Inc. (January, 2009), a correctional healthcare company.

His BOP career and companies have been hugely successful. Mr. Dixon will lead the GCG team on contracting matters. Please see details regarding his experience and qualifications in Section G, Resumes.

PREA Auditors:

Global Corrections Group has an impressive team of qualified PREA Auditors for this contract, understanding that this work is the primary focus of this contract. These auditors will be assisted and supported by the above mentioned staff with the overall goal of exceeding the WVDOC's expectations for this contract.

G.C.G. Certified P.R.E.A. Auditors: (See attached Resumes in Section G)

Arthur F. Beeler, Retired BOP Warden. (Certified, March 2013)

James Allen, Retired Personnel Director, Michigan Department of Corrections. (Certified, March 2013)

Jean L. Moltz, Former Administrator, Medical Services, Colorado Department of Corrections. (Certified August, 2013)

Pending Class(es) of November, 2014 for Prospective Certifications

(See attached Resumes in Section G)

Kim Woodring, Retired BOP Chief Internal Affairs (Scheduled, October, 2014)

Crystal Norment, Retired BOP Associate Warden (Scheduled, November, 2014)

2. Financial Capability

Global Corrections Group staff have been working under contract for Sandoval County Detention Center (SCDC) in New Mexico for the last eighteen months with outstanding results.

Please see the following information regarding GCG's current contracts with Sandoval County, NM.

<u>What</u>	<u>When</u>	<u>Terms</u>	<u>Results</u>	<u>Price</u>
IFB# FY13-DC-2	Feb., 2013	6- months	Successful	\$65,000
Amend. 2014003708	Aug., 2013	6-months	Successful	\$48,000
Amend. 2013024712	Feb., 2014	6-months	Successful	\$43,200
IFB# FY14-SCDC-02	Aug., 2014	12-months	Current	\$86,500

During the last eighteen months, GCG has worked closely with the SCDC Leadership and County Management by providing Professional Consulting Services in the form of technical expertise, audits, follow up monitoring of corrective action, etc. GCG has exceeded the terms outlined in the contract with exemplary results.

Global Corrections Group has provided services above and beyond the terms and scope of the contract by providing valuable technical expertise, guidance and training to respond to three detainee deaths in the form of After Action Investigations (AAR). The Company worked with the facility to provide comprehensive investigations as required by the Marshal Services, gaining great respect for the professional expertise and guidance by the Sandoval County officials, in addition to recognition for outstanding auditing and After Action Review services. These investigations were completed without interrupting detainee population/revenues. Industry Subject Matter Experts normally complete AAR investigations for a fee of \$50,000 per investigation, but GCG did not charge SCDC for this technical expertise. This commitment to the contractor demonstrates capability and the professionalism of GCG in assistance with and meeting unexpected demands.

Global Corrections Group has no debt. The owners have good credit ratings should the need arise for additional contract funding. The Global Corrections Group owners/auditors are also daily operators in the company and do not receive compensation until the company is reimbursed for its services; therefore, a minimal amount of company capital is needed to operate in this manner.

If needed, GCG has capital funding available for this contract in the amount of \$500,000.00 from Republic Business Credit. Contact Person is Allen E. Frederic at Phone: 866-722-4987.

The history of contract awards and amounts from Sandoval County to GCG over the last eighteen months demonstrate that GCG has the capacity to perform these contracts. These owner/operators have outstanding reputations and are considered recognized Subject Matter Experts (SMEs) who bring

extensive experience in the detention and correctional field with the majority of their experience with Federal prisoners.

3. Responsibility Certification and Scope of Services

Global Corrections Group hereby certifies itself to be a responsible contractor and has not ever been debarred or suspended, indicted for any charges, and all tax liabilities are current.

GCG's services for this PREA Contract will be specifically tailored to provide the PREA Audits as outlined, below, and throughout this Offer.

To provide more information about the company and its services, please see the type of services currently offered to clients listed below, and the GCG website at www.globalcorrectionsgroup.com for more information.

GCG Pre-Audit Services

- Written notice provided to facility 60 days prior to scheduled audit
- Communicate with Victim Advocates association
- Post Questionnaire online and provide instructions for completion
- Initiate auditor review of said questionnaire 2 weeks prior to scheduled audit
- Review policies and procedures for completion of the Auditor Compliance Tool

GCG Audit Services

- Tour - Onsite facility tour with guidance for conducting the tour
- Interviews - Interview necessary staff members and offenders
- Needs Assessment – Determine the scope of existing and potential problems that pose risk by conducting an initial and follow up audits.
- Identify Corrective Measures – Determine effective interventions that will correct existing and potential problems.
- Develop Corrective Interventions – Establish and implement appropriate methodologies that will eliminate the identified problems.
- Assist by Training Personnel – Inform, teach and orient appropriate personnel on the methods used for corrective action.
- Assess Progress – Measure the effectiveness of the interventions used to solve the identified problems.
- Develop Tracking Systems – Construct measurement tools that will identify levels of compliance.
- Monitor Progress – Continually observe activity to determine the expected improvements and outcomes.

- Conduct Comprehensive Review – Perform a macro audit to gain greater insight into the impact of the interventions.
- Implement/Maintain Perpetual Audit System – Establish a timeline to conduct comprehensive reviews to insure sustained improvements.
- Establish/Maintain Administrative Oversight – Identify personnel in leadership positions to assume responsibility for the management and oversight of quality control.

GCG Post Audit

- Finalize Auditor Summary Report
- Upload required documents on site
- Make a determination of findings and determine compliance for each standard
- Certify that no conflict of interest exists that will affect Auditor's ability to conduct an Audit of the facility under review
- Prepare the final Audit Report within 30 days of the final onsite Audit
- Complete all audits in compliance with BJA approved Audit Tools, procedures and FAQ guidance

Correction Action Period (CAP)

- GCG Auditor shall consult with Facility Compliance Manager and Regional PREA Analyst to develop a plan of compliance
- GCG will provide continued support during the 180 day CAP
- GCG will verify that the facility corrects the issue(s) and complies within said 180 day period

GCG will bring many of these services into the PREA contract to ensure a successful program. We contend that GCG is perfectly situated to provide outstanding services under this contract.

4. *Organizational References*

Joe Sprunk, Former GEO Warden and Chief of Security, Phone: (505) 814-8073,
Email jsprunk@sandovalcountynm.gov;

Elizabeth Haas, Regional Manager, Bureau of Prisons, Phone (409) 466-2328,
Email ehaas@BOP.gov;

Lasha Boyden, United States Marshals Service, Phone (505) 259-5738,
Email lasha.boyden@gmail.com;

Alfred Casamento, Director, Sandoval County Detention Center, Phone (505) 362-2882,
Email acasamento@sandovalcountynm.gov;

Claudia Hill, Former Detention Trustee at the Department of Justice, Phone (303) 655-0625, Email chillbickham@msn.com.

GCG was established specifically to provide the type of services required by this contract. The professionalism and broad scope of experience and compliance expertise of leadership and auditors for GCG ensures the ability to assist facilities in all areas of federally mandated compliance. GCG will provide the type of services the WVDOC can be proud of, ensuring the program's needs are fully satisfied; all areas of statutory compliance are instituted and monitored for standardized execution throughout said facilities.

Previous contract references are available upon request.

If needed, GCG has capital funding available for this contract in the amount of \$500,000.00 from Republic Business Credit. Contact Person: Allen E. Frederic, Phone: 866-722-4987.

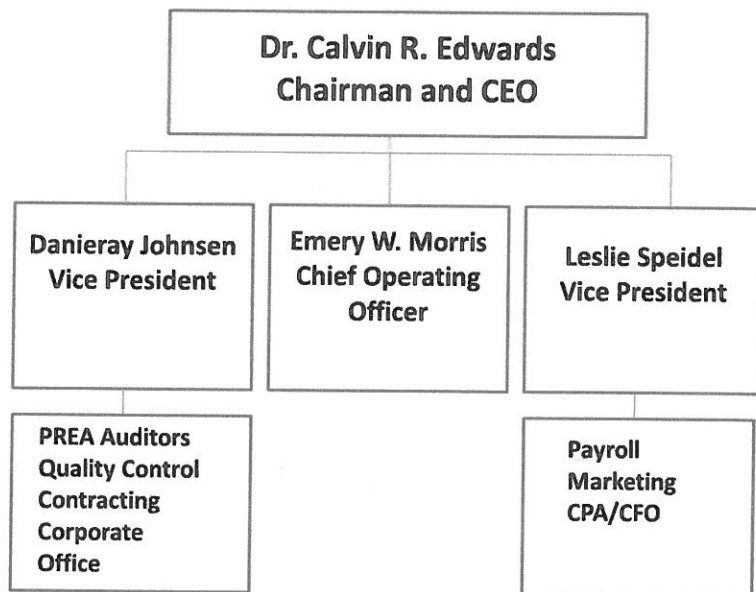
Section F

GCG Organizational Chart
and
Relevant Experience

GCG Organizational Chart

The leadership, staff, and auditors of Global Corrections Group (GCG) have extensive backgrounds in the field of Corrections with in-depth experiences in correctional audits and audit systems.

The following company organizational chart is provided to illustrate the staffing structure of GCG and provide information on how the work will be accomplished and flow under this contract.



Dr. Edwards is the Chairman and CEO and will have overall responsibility for the success of this contract. He will provide direction and oversight to the auditing operations and review all final reports.

Mr. Morris is the Chief Operations Officer and he will provide direct oversight and assistance to the Project Manager who schedules, coordinates, and manages the daily operations over auditing operations.

Mr. Johnsen will be GCG's Project Manager working in the New Mexico Corporate Office managing all the daily work requirements related to providing the PREA audits. He supervises the Office Manager who assists him with these duties, ensures effective communication throughout the company, and is the primary Quality Assurance Manager directly supervising the auditors.

Leslie Speidel will oversee financial management operations under this contract. She handles the payroll, works with the Certified Public Accountant, helps design internal company policies, and providing assistance to staff in the aforementioned management roles as deemed necessary.

The Auditors will report directly to Mr. Johnsen as mentioned above. The Auditors are trained, PREA certified professionals and will perform thorough and outstanding audits and write the Preliminary Reports. They will be the face of GCG at the facilities and carry out all the primary auditing and follow up roles and responsibilities to ensure compliance in all areas mandated by federal law.

Relevant Team Experience

Correctional Systems Audit Experience

Dr. Calvin R. Edwards, Chairman and Chief Executive Officer of the Global Corrections Group, LLC has extensive experience with correctional audit systems. He is a retired Bureau of Prisons (BOP) Executive Staff member who served in the capacities of Warden, Regional Director and Assistant Director. Specifically, his experience with correctional audits was within the BOP. From 1989 to 1990, Dr. Edwards served as the Regional Director for the Western Region of the BOP. From 1990 to 1993, Dr. Edwards was the Regional Director for the North Central Region of the BOP and from 1995 to 1997; he was the Regional Director for the Northeast Region of the BOP. As the Regional Director for each of these regions, he was responsible for scheduling and directing and participating in audits known as Institutional Character Profiles of each institution within the regions and ensured that technical assistance was provided to the institutions on a continuous basis. There were approximately eighteen (18) correctional facilities in each of the three regions. Therefore, he was involved in correctional audits for approximately one half of all of the prison facilities in the BOP during that era.

In 1992, Dr. Edwards was recognized for his work as a Regional Director in the BOP and was awarded the Presidential Rank Award of Meritorious Executive in the Senior Executive Service bestowed by the President of the United States.

Mr. Emery W. Morris is President and Chief Operating Officer of Global Corrections Group, LLC. Mr. Morris retired from the Federal Bureau of Prisons (BOP) as an SES Warden from the Federal Transfer Center, Oklahoma City after a twenty-six year career, serving as warden at three federal facilities. He has experience with correctional audits from the standpoint of scheduling and directing internal audits within the three prisons where he served as Warden. His tenure as a BOP Warden was from 1990 to 2002. Mr. Morris was involved in numerous audit/program review processes in directing and coordinating the ACA Accreditation preparations. Prior to his affiliation with GCG, from December, 2002 to December, 2009, Mr. Morris served as Warden of three privately operated correctional facilities in Arizona, New Mexico, and Oklahoma. During this time, Mr. Morris directed and oversaw the initial ACA accreditations of both the Big Springs Correctional Complex (BOP 10 yr. Contract) and the Hinton Oklahoma correctional facility. Mr. Morris was also responsible for establishing internal control and operational review programs which enhanced preparations for all accreditations.

Mr. Danieray Johnsen, Vice President of Global Corrections Group (GCG) has been directly involved with performing correctional audits in various capacities for the past thirteen (13) years. Mr. Johnsen is a retired Federal Bureau of Prisons Correctional Supervisor and was involved with internal correctional services audits at three (3) federal prisons for approximately seven (7) years. He later served as a Subject Matter Expert (SME) in conducting correctional audits as an independent contractor for a private company that provided quality assurance reviews for the Office of Federal Detention Trustee under

contract agreement for five (5) years. During the past eighteen months, Mr. Johnsen also conducted the Contract Monitoring and Correctional Audits on behalf of GCG at the Sandoval County Jail in New Mexico per contract agreement.

Experience with Timely Audit Report Submittals

As a Regional Director, Dr. Edwards provided the oversight for the completion of timely reports regarding all Character Profiles within the Regions for which he was responsible. He ensured that each team member completed their portion of the report that was subsequently included in a comprehensive document that was provided to the Director of the Bureau of Prisons. Other special audits, such as After Action Reviews performed by regional office staff, received the proper oversight by Dr. Edwards for quality and timely submission to the respective warden and the BOP Director. As the Chief Executive Officer of Global Corrections Group (GCG), Dr. Edwards provided oversight for the timely submission of correctional audit reports to the officials in the Sandoval County Government where GCG operated under a contract.

As the Chief Operating Officer for Global Corrections Group (GCG), Mr. Morris provided oversight of audits, technical assistance and training delivered by GCG to the Sandoval County Jail in New Mexico per contract agreement. He ensured the submission of timely reports to the facility and county administrator. Global Corrections Group also provided pre-certification to these facilities for the achievement of compliance with accreditation standards and operational requirements set by the federal government for the housing of U.S. Marshals prisoners. Mr. Morris also provided oversight of these activities. As a BOP Warden, Mr. Morris directed and coordinated the preparation for accreditation of JCAHO and formulated appropriate program review and audit responses in the required time limits. He also scheduled timely internal correctional audits for assuring quality correctional management within the three (3) prisons where he served as warden.

As a GCG Vice President and correctional subject matter expert (SME), Mr. Johnsen conducted the correctional audits and After Action Reviews for GCG at the Sandoval County Jail in New Mexico during the past eighteen months and met the timelines for submittal of the reports to the facility warden and the county administrator. For a period of five (5) years, Mr. Johnsen submitted timely correctional audit reports as an independent contractor to the administrators of the private company under contract for delivering quality assurance reviews for the Office of Federal Detention Trustee. Also, while working in the BOP as a Correctional Supervisor, Mr. Johnsen was often assigned to work on various components of internal correctional services audits and met the deadlines for timely report submittals with superior ratings for corrective facility compliance in operations. Johnsen's expertise in detailed compliance, pro-active and preventive security measures and detailed procedures has earned notable recognition by various client facility Wardens and governmental managers.

Winston Dixon, GCG's Contracting Advisor, has extensive experience coordinating and performing audits. As the Regional Chief of Procurement for the BOP's South Central Region, and as the Chief of the Field Acquisition Office, he scheduled, and completed from 25 to 100 procurement audits on BOP facilities each year. Please see his attached Resume in Section G for more details.

Based on the varied and collective experiences of the GCG employees, it is evident that GCG is respectful of established deadlines and will make timely audit report submittals to the WVDOC.

Administrative Support

As previously indicated Dr. Edwards provided administrative support by scheduling Character Profiles and ensured that technical assistance was provided by regional administrators to all institutions within the regions for which he was responsible. He coordinated each Character Profile and presented the preliminary findings to the Warden and staff prior to the departure of the Regional Audit Team. As a Regional Director, Dr. Edwards was responsible for an annual budget of approximately five hundred million dollars. He has vast experience in providing administrative and financial support for the overall operations of the regions for which he was responsible. Each of the three regions averaged eighteen prisons and employed approximately four thousand staff and confined over twenty thousand inmates.

As the Warden of three BOP facilities and several privately operated prisons, Mr. Morris provided administrative support to the employees of those facilities. He had the responsibility to ensure that all departments within the prison were adequately supervised, financed and staffed to carry out the designated responsibilities. He maintained contact with his organizational superiors to ensure that adequate resources were made available support

Mr. Dixon, who has much experience scheduling, coordinating, conducting, and finalizing audits in the BOP, is part of the GCG team that helps design the internal processes and procedures. Also, he was the Controller at the Federal Medical Center in Fort Worth Texas from 1999 – 2002, managing all programs under Financial Management which required extensive administrative skills. During his tenure at this facility, Financial Management obtained two Superior Program Reviews. He also has eight years of additional experience providing administrative support to include budgeting, billing, contracting, scheduling, and making payments to other clients in his businesses. For more details on these successful companies, please see: selectacquisitions.com, and achmedical.org.

As previously mentioned, Mr. Johnsen has significant experience as a Correctional Supervisor in both BOP and privately managed correctional facilities. He has supervised and mentored correctional officers and provided the necessary custodial support to other departments within the institutions. As a shift supervisor within the prisons, Mr. Johnsen was given the responsibility of providing broad administrative and correctional services support to ensure safe and orderly operations of the institutions.

Ms. Leslie Speidel, Vice President of GCG has over twenty eight years of experience in the fields of communications and management. She is an owner operator of Goddin Media, a private company that works contractually with federal, state and local governments. Her vast management experience contributes to the internal support systems of GCG.

The GCG office Albuquerque, New Mexico is managed by Ms. Marsha K. Hardeman, J.D., M.A.P.A. Ms. Hardeman has an extensive background of over thirty years in the fields of Law, Training and Human Resources, with specialized knowledge in the areas of discriminatory impact, civil rights violations, personnel and labor law and management development. She has worked as a trainer and consultant for over twenty-five years and has the capability to prepare and equip employees to function

at heightened levels of performance in the conduct of their professional duties. She currently provides administrative support to the GCG operations.

In addition to the experience and backgrounds of the GCG staff cited in this narrative, GCG has in place the necessary managerial support systems with the capabilities of providing the high quality administrative oversight and support necessary to manage the entire audit process. These support systems also include the detailed work of the GCG Certified Public Accountant with oversight by the Chief Financial Officer.

Handling of Correctional Systems Data

Dr. Edwards has an extensive background in handling large amounts of correctional systems data. All relevant institutional operational data within his region was reviewed by him as a BOP Regional Director. He was responsible for monitoring and providing oversight and supervision of all of the Wardens within the regions for which he was responsible. Additionally, as a member of the BOP Executive Staff for eight (8) years, he was a part of the decision making group that made BOP policy based on relevant data and information.

In his role as a BOP Warden, Mr. Morris was responsible for handling significant amounts of data related to the operations of the correctional institutions for which he was responsible. He later had similar responsibilities as a prison Warden, operated by a private correctional company for the Bureau of Prisons under contract with the states of Texas and New Mexico. Additionally, Mr. Morris was the Warden responsible for the activation of a privately managed facility under contract with the State of New Mexico.

As a BOP employee in each new facility, Mr. Johnsen was involved in the activation of three (3) federal penitentiaries. These activations involved assisting in the management, development and installation of large amounts of data in the form of Institutional Supplements, Post Orders, Emergency Plans and various new-hire training programs in accordance with BOP Policy. Mr. Johnsen was involved with similar activities when working as a correctional supervisor in the activation of a private prison facility in New Mexico.

Communications with Correctional Systems Contracting and Institutional Staff

Dr. Edwards has significant prior experience in communicating with administrative contracting staff and institutional staff. As a former Warden and Regional Director, he maintained relevant communications with contracting staff and institutional staff. He also ensured that the regional contracting officers had access to him when needed to assure the highest quality of assistance and support to institution within the Western, North Central and Northeast Regions of the BOP.

When dealing with procurements, Mr. Morris worked with contracting specialist(s) while serving as a Warden at FCI Sandstone, Fairton, and FTC, Oklahoma City. Also a Warden of a privately managed prison under contract with the BOP, Mr. Morris maintained daily contact with the BOP Contract Monitor to ensure continued and sustained operational compliance per the contract agreement.

Mr. Dixon performed at the highest levels of contracting within the BOP. He hired, trained, audited, and mentored contracting staff for 15 years, and worked with them daily and directly in the performance of establishing and administering contracts. He also trained and worked with Contracting Officer's Technical Representatives (COTR). We submit that Mr. Dixon's experience in the contracting specialty provides GCG a distinct advantage because of the necessity of working so closely with the WVDOC's Contracting staff and COTR's on this contract.

Note: Please see auditing examples of work performed by Global Corrections Group in Section G of this quote.

Additional GCG Auditors / Subject Matter Experts (See attached Resumes in Section G)

Kenneth Arnold

Michelle Elzie

Addrienne Poteat

Guillermo Rivera

Ability to Provide Multiple Audits Simultaneously

While serving as a Regional Director in the Western, North Central and Northeast Regions of the BOP, Dr. Edwards was responsible for ensuring that technical assistance to institutions was provided on a frequent basis. Accordingly, regional administrators were involved in conducting multiple technical assistance visits, simultaneously, in addition to performing Institution Character Profiles as required by BOP Policy. This activity was routine for the operational mission and support role of a BOP Regional Office.

As a former BOP Warden, Mr. Morris managed the internal controls associated with the quality operations of the institution. This required the conducting of multiple internal audits, often simultaneously, with the addition of maintaining the standards of compliance for accreditation of the American Correctional Association.

As previously stated above, Mr. Dixon has many years of scheduling and providing audits. As the Chief of the Field Acquisition Office for four years, he was responsible for conducting procurement audits every year on over 100 institutions, thus requiring that he and his staff perform approximately nine audits each month.

Experience with the Requirements of the Freedom of Information Act

As former BOP employees, Dr. Edwards, Mr. Morris and Mr. Johnsen were trained in the use of the Freedom of Information Act (FOIA). They operated within the scope of FOIA in the daily performance of their duties when working within and outside of the BOP.

Specifically, Dr. Edwards worked closely with the Regional Council and BOP General Council to ensure the proper application of FOIA as related to the release of information under both the Privacy and Freedom of Information Acts.

As a BOP Warden, Mr. Morris was responsible for the proper release of information and the supervision of the designated Public Information Officer to ensure compliance with FOIA.

As the Regional Chief of Procurement and the Chief of the Field Acquisition Office, Mr. Dixon was constantly handling requests for information under the Freedom of Information Act (FOIA).

Mr. Dixon has related experience with the governing Federal Acquisition Regulations regarding these matters, and handled these requirements accordingly during his BOP career. His experience, combined with the experience of Dr. Edwards and Mr. Morris, will ensure GCG meets the highest expectations in this critical part of the contract.

Summary

In summary, it is the contention of the Global Corrections Group that the team of professionals in place has the requisite backgrounds, qualifications, experience, competence and capabilities that enables GCG to exceed the expectations of the West Virginia Division of Corrections. Our philosophy is to manage, perform and handle the business in a manner that is professional, beyond reproach, and will ultimately contribute to the sustained lawful and quality confinement of federal prisoners.

Section G

Work Plan Requirements

Work Plan Requirements

Global Corrections Group shall provide services as outlined throughout this quote and will fully comply with all requirements of the West Virginia Division of Corrections. GCG shall Provide professional auditing services with experience and knowledge of American Corrections Association (ACA); Accreditation and Office of the Federal Detention Trustee (OFDT) Audits; United States Department of Justice Final Rule, 28 CFR Part 115, Docket No. OAG-131; and RIN 1105-AB34, National Standards to Prevent, Detect, and Respond to Prison Rape Under the Prison Rape Elimination Act (PREA) of 2003, Prison and Jail Standards to assist the Federal Bureau of Prisons (BOP) successfully complete a federal performance based professional standards audit and the required follow up action (After Action Reviews), which include, but are not limited to the following:

GCG will:

- Conduct Pre Audit reviews of all provided materials associated with conducting each audit to familiarize its auditors to the fullest extent possible before arriving at the facility for the audit.
- Provide outstanding communication throughout the audit processes by staying in constant contact with the WVDOC Liaison, and the institution staff as expected, to schedule services, provide services, develop corrective action, resolve findings, and provide all services related to completing a successful audit.
- Conduct the audits with highly qualified auditors meeting or exceeding all requirements of the auditors as outlined in the IFB Scope of Work, Page 4. Please see more information on the GCG Auditors for this contract under Section G, Resumes.
- During the audit, apply professional services with in depth knowledge American Corrections Association (ACA); Accreditation and Office of the Federal Detention Trustee (OFDT) Audits; United States Department of Justice Final Rule, 28 CFR Part 115, Docket No. OAG-131; and RIN 1105-AB34, National Standards to Prevent, Detect, and Respond to Prison Rape Under the Prison Rape Elimination Act (PREA) of 2003, Prison and Jail Standards.
- After the audit, meet the reporting submittal deadlines with a Preliminary Audit Report that complies with regulatory and audit guidelines.
- When corrective action is necessary, GCG will work diligently and professionally with the WVDOC to develop and follow up on corrective action plans to achieve compliance with all standards with the goal of gaining compliance within a 180 day corrective period.

- Issue final reports in a timely manner and consistent with the audit standards. GCG's goals will be the same as the WVDOC's to ensure a highly professional audit to ensure total compliance with all known standards in the most efficient manner possible.
- Communicate effectively with the WVDOC's contracting and technical representatives. GCG has numerous former BOP staff that performed at high levels in and outside the government. All staff/auditors know how (and the importance of) working effectively with a Contracting Officer's Technical Representative, and a Contracting Officer to obtain successful performance under the contract. GCG also has a former and highly respected BOP contracting person assigned to this contract to assist in these areas of responsibility.
- Provide multiple auditors to ensure the workload is resourced properly to effectively manage the audits allowing GCG to perform single or multiple audits simultaneously and professionally. This is also critical for the follow up and/or After Action Reviews, ensuring timely responses to compliance issues, and close out requirements.
- Handle Freedom of Information Act (FOIA), Public Statements, and Privacy Act requirements in the upmost professional manner. With GCG having former BOP administrators, executives, program reviewers, and contracting staff on board, our experience with these types of issues are second to none.
- Provide a highly qualified Project Manager / Quality Assurance Manager over this contract that works with all auditors and the WVDOC to ensure quality audits. This will be a "go-to person" for the WVDOC ensuring complete and responsive action on all requirements.
- When determined necessary by the WVDOC and GCG, conduct follow up reviews / After Action Reviews to gain and ensure continued and consistent compliance in all standards.

GCG contends our knowledge and experience is specifically suited for this contract. We have worked with ACA on Audits, both inside and outside the BOP. We look forward to the opportunity of providing these services for the WVDOC.

Global Corrections Group, LLC (GCG) shall provide professional auditing services with experience and knowledge required for this contract.

This experience and knowledge includes over 100 years of Federal detention/corrections expertise in policy and procedural development for new and existing detention/correctional facilities housing Federal detainees/inmates. Additionally, GCG's specialized experience and knowledge of nearly 32 years of emergency preparedness, policy compliance, audit and procedural development expertise from the Military, Law Enforcement, Corrections and the Federal Government gives us a staunch professional background and broad scope of pertinent, specialized expertise. GCG shall provide documents that comply with all known and accepted standards.

Global Corrections Group, LLC

Prison Rape Elimination Auditing Services

GCG is comprised of recognized Subject Matter Experts (SME's) from National Standards developers, ACA Accreditations, Wardens, Chiefs of Security, former Office of Federal Detention, Immigration, Homeland Security, and Emergency Preparedness professionals.

GCG staff members have extensive professional experience and backgrounds in all aspects of Federal corrections and detention with specific areas of expertise (See Section G, Resumes for more information). This valuable experience enables GCG's team's ability to provide the highest quality of professional service to any type of correctional facility.

GCG has earned national recognition of its qualifications and, as a result, the Vice President, Mr. Johnsen, was invited to be part of a team to conduct Office of Federal Detention Trustee (OFDT) accreditation audits for National, State, County, and Private Facilities housing OFDT detainees/inmates.

Global Corrections Group's (GCG's) company knowledge, skills, and competencies are structured in a manner that will allow performance of the PREA audits with great efficiency and accuracy. A full-service Detention Management company, in the following categories, GCG is confident of its ability to perform at the highest levels of professional service delivery and effectiveness. This information is provided to support our qualifications for this contract:

1. GCG Primary Services utilize the Quality Assurance Reviews (QAR) Systems, and other auditing standards, to highlight the compliance concerns for resolution. This plan provides the initial roadmap and recommended course of action necessary to correct and improve the issues identified.
2. GCG Pre-Certification programs develop 'Action Plans' and 'Scorecards' that detail strategic steps, tasks, responsibilities, milestones, metrics, assignments and timelines necessary to correct the issues addressed in the QAR/Program Review.
3. The GCG After Care Program is designed to ensure that timelines, milestones and accountability are achieved and maintained, while continuing to manage results toward the successful facility Pre-Certification process.
4. After Action Review (AAR), Critical Incident Investigation services are also available. AAR's include a summary report concerning serious incidents focusing on procedural compliance, actions and response of the staff in accordance with the ACA Adult Federal Detention Standards, OFDT and the policies of United States Marshals.

It is the mission of GCG to provide the highest quality of technical assistance to Correctional Facilities in preparation to achieve the compliance requirements for the lawful confinement of Federal prisoners.

GCG will comply with all known regulations and requirements for this contract. We will apply our extensive professional experience and provide the WVDOT with the highest quality of professional services to ensure all facilities are in compliance with the PREA requirements.

Section H

Licensing

In accordance with West Virginia Code of State Rules §148-1-6.1.7, GCG can be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia prior to Award of this contract.

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Section I

Resumes (See Attached)

GLOBAL CORRECTIONS GROUP

LEADERSHIP RESUMES

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www.GlobalCorrectionsGroup.com

**Calvin R. Edwards, Chairman and Chief Executive Officer
Global Corrections Group**

E-mail: CEdwards@GlobalCorrectionsGroup.com

Telephone: [REDACTED]

EDUCATION:

University of Southern California, Doctorate in Public Administration, 1994
University of Southern California, Master's in Public Administration, 1993
Washington University, Master's Degree in Social Work, 1972
Elmhurst College, Bachelor of Arts, Sociology, 1971

RELEVANT WORK EXPERIENCE:

Dr. Calvin Edwards joined the Global Corrections Group in July of 2013 and currently serves as the Chairman of the Board and its Chief Executive Officer. Since 2001, Dr. Calvin Edwards has worked in higher education as a Professor of Criminal Justice and also Chairman of a Criminal Social Justice Department. Dr. Edwards has been teaching in higher education since 2001 and has authored numerous publications and presentations related to correctional issues and the general field of criminal justice. He is the recipient of numerous awards, including the United States Department of Justice Bureau of Prisons Distinguished Service Medal and the Presidential Rank Award of Meritorious Executive in the Senior Executive Service.

2013 – Present – Global Corrections Group – Chairman of the Board and Chief Executive Officer

2000 - 2001 - Wackenhut Corrections Corp, Winton, N.C.

Project Manager

Served as the Project Manager and Chief Executive Officer for the establishment of a private prison facility in Winton, N.C. The Wackenhut Corrections Corporation was a private firm that contracted with the Federal Bureau of Prisons to confine federal offenders in this new facility. Developed operational policies and hired 250 employees for this new facility. Worked with the North Carolina State Legislature to obtain the legal authorizations to effectively operate the prison.

1998 -2000 - Independent Consultant, Manassas, VA.

Correctional Consultant

- Consulted with the DC Department of Corrections.
- Consulted with Medical Development International.
- Consulted with Corrections National Corporation.

1998 - D.C. Department of Corrections, Washington, D.C.

Deputy Director and Interim Director

- Directed the DC Department of Corrections.
- Had responsibility for care and custody of 10,000 inmates
- Managed a 200 million dollar annual budget.
- Had responsibility for 3,000 agency staff.

1996 -1997 (Retired) - Federal Bureau of Prisons, Philadelphia, PA.

Regional Director

- Responsibility and oversight of the Northeast Region of the Federal Bureau of Prisons.
- Supervised and managed the Northeast Regional office and staff.
- Supervised 15 federal wardens, prisons and community corrections operations located in eight states within the Northeast Region.
- Managed an annual budget of \$250 million.
- Implemented strategic plans for the Region.
- Selected and promoted senior level personnel for the Region.
- Served on the Executive Staff of the Bureau of Prisons.
- Served on national task forces and attended judicial conferences.
- Worked closely with other agencies in the Justice Department.
- Directed a national taskforce to improve procedures for proactively

1993 -1996 - Federal Bureau of Prisons, Washington, D.C.

Assistant Director

- Responsibility for the Human Resource Management (HRM) Division for the Federal Bureau of Prisons.
- Provided direction and supervision for the development of human resource policies for the Agency.
- Supervised the Bureau of Prisons training center directors located at the Federal Staff Training Center at Glynco, Georgia and the Management and Specialty Training Center in Denver, Colorado.
- Directed the activities of the Headquarters staff in the HRM Division.
- Selected and promoted senior level personnel in the Division.
- Served on the Bureau of Prisons Executive Staff.
- Directed the development of new physical standards for employees of the Bureau of Prisons.
- Directed the development of a new objective merit promotion system for the selection of senior staff in the Bureau of Prisons.

1990 -1993 - Federal Bureau of Prisons, Kansas City, MO.

Regional Director

- Responsibility and oversight of the North Central Region of the Federal Bureau of Prisons.
- Managed federal prison wardens and community corrections operations located in ten states with the North Central Region.
- Managed an annual budget of \$200 million.
- Directed and provided oversight for the successful activation of four new federal prisons within the Region. Two of the prisons were in Colorado and two were in Illinois.
- The other duties of this position were similar to the responsibilities previously described for the position of Northeast Regional Director.

1989 -1990 - Federal Bureau of Prisons, Belmont, CA.

Regional Director

- Responsibility and oversight of the Western Region of the Bureau of Prisons.
- Supervised federal prison wardens and community corrections operations located in ten states within the Western Region.
- Managed an annual budget of approximately \$200million.
- Established an agreement with the U.S. Park Service to have federal inmates refurbish and provide upkeep for the decommissioned facilities and grounds on Alcatraz Island. Alcatraz is one of the most popular tourist attractions on the West Coast.

- The other duties of this position were similar to the responsibilities described for the Northeast Regional Director.

1987 -1989 - Federal Bureau of Prisons, Terre Haute, IN.

Warden

- Served as the Chief Executive Officer for the United States Penitentiary, Terre Haute, Indiana.
- Responsible for the oversight and management of the prison.
- Responsibility for approximately sixteen hundred high security inmates.
- Managed approximately four hundred employees.

1985 -1987 - Federal Bureau of Prisons, Lewisburg, PA.

Warden

- Served as Warden and Chief Executive Officer for the United States Penitentiary, Lewisburg, Pennsylvania.
- Responsible for approximately thirteen hundred high security inmates.
- Managed approximately four hundred staff.

1983 -1985 - Federal Bureau of Prisons, Milan, MI.

Warden

- Served as Warden and Chief Executive Officer for the Federal Correctional Institution, Milan Michigan.
- Responsible for the oversight and management of the prison.
- Responsible for approximately eight hundred medium security inmates.
- Managed approximately three hundred staff.

1981 -1983 - Federal Bureau of Prisons, Eglin Air Force Base, FL.

Superintendent

- Served as the Superintendent and Chief Executive Officer for the Federal Prison Camp, Eglin Air Force Base, Florida.
- Responsible for the oversight and management of the prison camp.
- Responsible for approximately five hundred inmates.
- Managed approximately one hundred staff.

1974-1981 Federal Bureau of Prisons

- During this period of time, worked in various developmental positions within the Bureau of Prisons including case management and unit management.

**Emery W. Morris, President/Chief Operating Officer
Global Corrections Group**

2608 Mayview Road

Raleigh, North Carolina 27607

Phone: (405) 921-5807

E-mail: EMorris@GlobalCorrectionsGroup.com

EDUCATION:

University of Arkansas -Pine Bluff, B.A in Sociology, 1974

RELEVANT WORK EXPERIENCE:

Mr. Emery Morris joined the Global Corrections Group in January of 2013, one of the original three founders of the company, and currently serves as the Chief Operating Officer and President of the Board of Directors. Mr. Morris has experience in achieving AC.A Accreditation of facilities where he served as Warden. Additionally, he has experience in sustaining policy and optimum operational standards of special housing units within prison facilities. Mr. Morris received numerous awards throughout his career, including the "Excellence in Prison Management" and a member of the Senior Executive Service of the United States.

2013 – Present – Global Corrections Group – President of the Board of Directors and Chief Operating Officer

2007 - 2009, *Retired.* - Warden, Hinton Correctional Facility, Cornell Companies Inc.
Hinton, Oklahoma.

- Responsible for facility operations of 350 staff and 2000 Arizona State Medium Security inmates. In addition to Company oversight, was accountable to the Oklahoma Department of Corrections (D.O.C.) and Arizona D.O.C. for audit tools, and received A.C.A. initial Accreditation while assigned. Initiated and completed construction of two 600 bed housing units within the secure perimeter of the facility.

2005 - 2007 - Senior Warden, Big Spring Correctional Complex, Cornell Companies, Inc.
Big Spring, Texas.

- Responsible for the entire operation and security of all staff and inmates assigned to the Complex. Approximately 600 staff and 3500 criminal alien detainees were assigned to this facility.
- Managed five (5) Deputy Wardens, reporting directly, including oversight of four supervised operations at four separate facilities.
- Accomplishments: JCAHO and ACA initial Accreditation as one institution for the entire complex. Two major disturbances brought to successful conclusion, New Bureau of Prisons (B.O.P.) Contract awarded.

2002 - 2004 - Senior Warden/Project Coordinator, Valencia County Detention Center,
Los Lunas, New Mexico. (The Regional Correctional Center, Albuquerque, New Mexico)

- Responsible for overall operations of both facilities, a" security, supervision of staff and inmates, and the oversight of all renovations and security enhancements.

1998 - 2002 - Warden/CEO, Federal Transfer Center Oklahoma City, Oklahoma.

- Effective Retirement date from Bureau of Prisons. As CEO at the Transfer Center, provided oversight and direction to 350 staff and in and out movement/supervision of over 95,000 inmates yearly, with a daily average population of 1350.

1993-1998 - Warden/CEO, Federal Correctional Institution, Fairton, New Jersey

- Directed and provided oversight for a multi-mission facility housing approximately 1200 adult male offenders. This facility also had a 95 bed adjacent prison camp, as well as a 74 bed separate witness security unit.
- Supervised 380 staff at this medium security institution.

1990 -1993 - Warden/CEO, Federal Correctional Institution, Sandstone, Minnesota

- Provided direction and supervision to approximately 250 staff
- Managed an average population of 850 adult low security inmates, in addition to a 90 bed separate witness security unit.

1987 - 1990 - Associate Warden, the United States Medical Center for Federal Prisoners, Springfield, Mo.

- Responsible for executing the daily operation of the Bureau's largest medical facility.
- Managed the facility with 600 staff
- Managed an average daily population of 1100 adult male inmates, with diverse medical/terminal illnesses, as well as mental health issues.

1985 -1987 - Control Unit Manager, United States Penitentiary, Marion Illinois.

- Responsible for daily operations of the Bureau's only maximum security separate control unit.
 - Provided immediate direction to 20 - 25 correctional and unit management staff
 - Managed an average daily population of approximately 65-75 control unit inmates, and 450 for USP Marion in total.
- Responsible for all inmates, maximum security facility, secured in cells 23 hours a day.

1984 - 1985 - Chief Correctional Supervisor (Captain), Federal Correctional Institution, Morgantown, West Virginia

- Responsible for overseeing the largest department, Correctional Services
 - Provided oversight in security, inmate conduct and discipline, work details, control of hazardous tools and materials, safety and sanitation, control and use of institution vehicles, and key control.
- Successfully managed FCI Morgantown, a co-ed minimum security facility with a population of approximately 600 to 700 daily.

1982 -1984 - Correctional Supervisor (Lieutenant), Metropolitan Correctional Center, Chicago, Ill.

- Performed as operations shift commander, responsible for overall security and supervision of all staff on the shift
- Managed all inmate incidents or issues to be resolved.
- Responsible for The MCC as an administrative facility that housed approximately 800 male and female inmates.

1980 - 1982 - Correctional Supervisor (Lieutenant), Federal Correctional Institution, Ashland, Kentucky.

- First level supervisor, along with the operations supervisor, supervised staff and inmates

- Maintained security and discipline throughout the institution, FCI Ashland, a medium security level facility with a daily population of 1000 male adult inmates.

1976 - 1980 - Senior Officer Specialist at FCI Memphis, Tn.

- with the Bureau Of Prisons at the United States Penitentiary, Leavenworth, Kansas in 1976, as a Correctional Officer.

1976 - Correctional Officer, Bureau Of Prisons at the United States Penitentiary, Leavenworth, Kansas

1974 to 1976 - Correctional Officer, Arkansas Department of Corrections (Tucker Intermediate Reformatory).

- After six months, was promoted to State Parole Officer in Little Rock, Arkansas.

Leslie Speidel Goddin, Vice President Global Corrections Group

2608 Mayview Road

Raleigh, North Carolina 27607

E-Mail: LSpeidel@GlobalCorrectionsGroup.com

Phone: (919) 834-8999

EDUCATION:

University of Florida, Bachelor's Degree in Advertising, 1972

RELEVANT WORK EXPERIENCE:

Ms. Leslie Speidel joined the Global Corrections Group in January of 2013, one of the original three founders of the company, and currently serves as the Chief Financial Officer and Vice President for Marketing on the Board of Directors. Ms. Speidel is a highly experienced communications professional with extensive background in behavioral change communications, youth tobacco prevention campaigns and initiatives, and marketing to at-risk and priority populations. She was an Adjunct Professor at Duke University. In addition to her marketing expertise, Ms. Speidel has worked with corrections professionals in achieving Detention Compliance initiatives.

As owner of Goddin Media, Leslie Speidel has over 28 years of analytical compliance experience with Federal, State and local contracts. Ms. Speidel has developed action plans for clinical trials, North Carolina Health Care Reform television campaigns and successfully developed and launched major media state and local government public education campaigns.

2013 – Present – Global Corrections Group – Chief Financial Officer and Vice-President of Marketing

1990 - Present - Goddin Media, Owner, Marketing Executive

- Analytical compliance, Federal, state and local contracts
- Developed action plans for anti-tobacco strategies, clinical trials
- Initiated, developed and managed North Carolina health care reform television campaigns

- Created and developed state and local government public education campaigns re: health reforms
- Developed, implemented and executed successful action plans for the following:
 - Step Up NC statewide radio campaign for N.C. DHHS Tobacco Branch
 - 100 Tobacco Free Schools statewide radio campaign for N.C. DHHS Tobacco Branch
 - Working Smoke Free Internet banner campaign for N.C. DHHS Tobacco Branch
 - Tobacco. Reality: Unfiltered statewide media campaign for N.C. Health and Wellness Trust Fund Commission
 - Governor Hunt's North Carolina Low- Income Senior Prescription Drug Plan
 - Statewide television campaign for the North Carolina Medical Society.
 - Medicare Part B statewide media campaign for Partnership for Medicare Education in North Carolina and North Carolina Medical Society.
 - Nationwide allergy clinical trial radio campaign for pharmaceutical company.
 - Nationwide diabetic PHN clinical trial media campaign for global pharmaceutical giant.
 - Nationwide & Canada shingles PHN clinical trial television & print campaign for global pharmaceutical giant.
 - Statewide NC health care reform television campaign for NC Medical Society.
 - Statewide health care reform radio campaign for AARP North Carolina.
 - Medicare Fraud radio campaign for AARP-North Carolina.
 - Peanut Allergy newspaper & radio campaign for international clinical trial management company.
 - AARP-North Carolina radio campaign 2011 for Senior Hunger

**Danieray Johnsen, Vice-President
Global Corrections Group**

One Sun Plaza
100 Sun Avenue, N.E., Suite 650
Albuquerque, New Mexico 87109
E-mail: dJohnsen@GlobalCorrectionsGroup.com
Phone: (505) 702-4093

EDUCATION:

Troy State University, Bachelor's Degree, Criminal Justice, 1992

RELEVANT WORK EXPERIENCE:

Mr. Danieray Johnsen joined the Global Corrections Group in January of 2013, one of the original three founders of the company, and currently serves as the Vice President for Business Development of the Board of Directors. Mr. Johnsen is an experienced Security Subject Matter Expert, having served many years as a sub-contractor for the Office of the Federal Detention Trustee to conduct Quality Assurance Review (QAR) audits of private jails and Intergovernmental Agencies (IGA's) throughout the United States.

2013 – Present – Global Corrections Group – Founder and Vice-President

2008 - 2012 - Office of Federal Detention (OFDT), Contractor- Security Subject Matter Expert (SME) Creative Corrections, LLC, Beaumont, TX

- Ensured compliance for facilities housing Federal Detainees, met initial and reoccurring safety and security compliance standards as set forth by the Federal Government.
- Oversight of accreditation process involved strict adherence to the OFDT Federal Performance Based Detention Standards, the United States Marshall Services, and the American Correctional Association.
- Conducted reviews in New Mexico, Arizona and Texas involving meticulous oversight of and compliance with policies, procedures, operational continuity, safety and security of staff and inmates.
- Successfully addressed/corrected key compliance areas, including, but not limited to use of force; emergency readiness; security inspections, supervising special management detainees, post orders, accountability of tools and equipment control, weapons accountability, perimeter security, front and rear entrance procedures, inmate transportation and detainee accountability.

2004 - Present - Walgreens, District Manager Loss Prevention/Compliance (24 Stores), Albuquerque, New Mexico

- Supervise 24-stores, monitoring store and pharmacy compliance audits to ensure compliance with State and Federal Pharmaceutical Dispensing Regulations.
- Provide management training for staff in Loss Prevention/Compliance
- Identify, target and eliminate operational and/or training profitability concerns to minimize loss.

2003 - 2009 - Geo Group, Regional Correctional Center Activation & OFDT Consultant, Albuquerque, New Mexico

- Developed and reviewed policies and procedures for emergency plans, post orders, inmate accountability, tool and equipment control, and new-hire security staff training in accordance with the OFDT Federal Performance Based Detention Standards.
- Facility ACHIEVEMENT, 2004, Granted OFDT Certification.

1998 - 2001 - Federal Bureau of Prisons Emergency Preparedness-Intelligence Lieutenant, United States Penitentiary, Beaumont, TX. (*Medically Retired.*)

- Responsible for new, 1500 bed, high security Federal Penitentiary, developed Post Orders for 150 Security Officers.
- Assisted in developing facility emergency plans in accordance with American Correctional Association standards.
- Developed policies and procedures associated with training, tool control, special inmate management, special operations response and disturbance control training.
- ACHIEVEMENT - Facility awarded Outstanding Program Review and Accreditation from the American Correctional Association.

1995 -1998 - Federal Bureau of Prisons Administrative Lieutenant, ADX Florence, CO

- Responsible for a new, 400 bed "Super Max" high security Federal Penitentiary. Assisted in development of Orders for 180 Security Officers.
- Assisted in developing facility emergency plans in accordance with American Correctional Association standards.
- Developed policies and procedures associated with training, tool control, special inmate management, special operations training, transporting super-max inmates and disturbance control training.

- Achievement - Facility went achieved an Outstanding Program Review from American Correctional Association accreditation.

1991 -1995 - Federal Bureau of Prisons Activation 50S, United States Penitentiary, Florence, CO

- First activation of a new facility - 1200 bed, high security Federal Penitentiary. Assisted in creation and development of Post Orders for 120 Security Officers.
- Assisted in developing Facility Emergency Plans in accordance with American Correctional Association standards.
- Developed policies and procedures associated with training, tool control, special inmate management, special operations training and disturbance control training.
- Achievement - Within Eighteen (18) months, facility went on to achieve an Outstanding Program Review from the American Correctional Association.

1990 - 19991 - Federal Bureau of Prisons Senior Officer, FPC Maxwell Air Force Base, Montgomery, AL , Correctional Officer

- Supervised inmates in their living quarters.

1978 -1990 - United States Air Force, Law Enforcement - Technical Sergeant

Various assignments

- Supervised criminal investigations, training, shift supervisor, regional traffic accident investigator, desk sergeant and patrolman.
- Reviewed and helped develop emergency war and anti-terrorist plans.
- Achievement-- Received Peacekeeper Challenge competition awards in the Peacekeeper Challenge for 1986,1987,1988, and 1990.

Winston E. Dixon, Contracting Operations Global Corrections Group

Phone:

E-mail:

EDUCATION:

Columbia College, SC, B.A. in Business/General Studies, 2000

RELEVANT WORK EXPERIENCE:

Mr. Dixon has extensive experience in the federal contracting arena. During his 25 year career in the Bureau of Prisons, he was an Institution Contract Specialist, Regional Contract Specialist, Regional Chief of Procurement, and Chief of The Field Acquisition Office, a national contracting office.

2006 - Present - *President of Select Acquisitions, Inc. (SA) a federal contracting consulting company; and President of American Correctional Healthcare, Inc. (ACH) a correctional healthcare company. Also, currently working with Global Corrections Group to obtain and manage contracts.*

- Overall responsible for all facets of operations at ACH and SA to include business development, writing proposals, and administering federal contracts . Also,

responsible for supervising staff in the daily business of operating a company, advertising, accounting, budgeting, conflict resolution, etc.

- Assisting other companies understand the contracting process and advising them in a matters of pre and post contracting operations.
- See selectacquisitions.com and achmedical.com for more information.

2002 - 2006 - Chief, Field Acquisition Office, Bureau of Prisons, Grand Prairie, Texas

- Responsible for the entire operation that included the writing of all standard operating procedures, programs, hiring and training the staff, activating the program, and managing it for 4 years.
- Supervising a staff of 45, and providing oversight to 250 additional contracting staff at the BOP institutions in all aspects and types of contracts exceeding \$100,000.00.
- Provided general and specialized procurement oversight and assistance to 100+ BOP Institutions to include auditing their programs, reviewing samples of their procurements and operations. We conducted over 100 program reviews each year. Also, managed their FOIA Requests, contracting warrants, procurement justifications, resolved contracting disputes, training needs, etc.
- Provided training, and serving as a national instructor in all aspects of procurement and team building.

1999 - 2002 - Controller, Bureau of Prisons, Federal Medical Center, Fort Worth, Texas

- Overall responsible for the financial management of this prison and an annual budget of \$40 million dollars.
- Supervised 28 staff located in accounting, budgeting, contracting, trust fund operations, warehousing, and laundry.

1988 - 1999 - Contract Specialist (4 years) and Regional Chief of Procurement (7 years) at the Bureau of Prisons, South Central Regional Office, Dallas, Texas

- Responsible for establishing contracts for 18 prisons in the South Central Region.
- Provided oversight to 60 additional contracting staff at the BOP institutions in all aspects procurement and types of contracts.
- Provided general and specialized procurement oversight and assistance to the contract specialists in the region that included auditing their programs, reviewing samples of their procurements and operations. We conducted over 20 program reviews each year. Also, managed their FOIA Requests, contracting warrants, procurement justifications, resolved contracting disputes, training needs, etc.
- Providing training, and serving as an instructor in all aspects of procurement.

1986 - 1988 - Contract Specialist, Bureau of Prisons, FCI Memphis, Tenn.

- Performed as a buyer for the correctional facility procuring all products and services needed at the institution under small purchasing procedures (under \$100,000).

- Completed numerous contracts for non-personal services and did some construction contracts.
- **1981- 1988 - Recreation Specialist (2 years), Warehouse and Commissary Foreman (5 years), Bureau of Prisons, FCI Memphis, TN**
- In recreation, provided programs to keep the inmates constructively involved to ensure the orderly running of the institution.
- As Warehouse and Commissary Foreman, purchased all needed supplies for the commissary and managed that operation from top to bottom.
- Received all products at the warehouse managing the flow of paperwork and ensuring the timely distribution of items to Cost Center Managers, and working with accounting to ensure proper payments.

Marsha K. Hardeman, J.D., M.A.P.A.,A.B.

Manager, Global Corrections Group

One Sun Plaza

100 Sun Avenue, N.E., Suite 650

Albuquerque, New Mexico 87109

E-mail: MHardeman@GlobalCorrectionsGroup.com

Phone: (505) 835-6720

EDUCATION:

University of New Mexico School of Law, Juris Doctor, 1977

University of New Mexico, Master of Arts in Public Administration, 1977

(Joint Degree Program)

Indiana University - Double Major: A.B., Sociology and Psychology

RELEVANT WORK EXPERIENCE:

Ms. Marsha K. Hardeman joined the Global Corrections Group in January of 2014, and serves as the Administrative Manager. As a Consultant/Trainer and Educator, Hardeman has owned and operated her own Professional Personnel Management Training/Consulting practice, for over 21 years,

developed to assist employers in the development of managers and supervisors, educated employers/groups on major legal liability issues and Maintenance of Effort (M.O.E.) and de-escalation training for state and local law enforcement agencies. Hardeman has presented management training and education for organizational staffs to maximize the effective productivity of professionals and managers responsible for the actualization of the goals and mission of the employer. Experienced in Human Resources Management and Personnel Policies and governmental regulatory compliance, Hardeman has also served as an Administrative Hearing Officer and Administrative Law litigator in the public sector.

With over 14 years of experience in higher education, Hardeman has taught at the Bachelor's and Master's level degreed programs for both State and private college and University institutions. Additionally, serving as the Program Director for a Paralegal Studies curriculum, a teacher for Criminal Justice and Paralegal Studies, Hardeman has combined her workplace experience, educational background and consulting insights to prepare and equip employees for professionalism and proficient productivity in the work environment for both public and private sector employers.

2014 – Present – Global Corrections Group – Administrative Manager

1987 - Present - IMAGES, Ltd. - Trainer/Consultant, Albuquerque/Rio Rancho, New Mexico

- Provide Training and Consulting services for public and private sector employers, including federal, state and local government agencies, universities and colleges, corporations, non-profits, large and small employers, to address workplace equity, legal liabilities and conflict resolution in the areas of Cultural Diversity, Equal Employment and Affirmative Action issues.
- Develop organizational strategies for implementation of Human Resources policies, education on all Title VII and EEO areas of legal liability, including race, gender, age, disability, sexual harassment, religion and other matters of potential liability or protection of rights and responsibilities in the workplace.
- Trainer in Employment Law/EEO/Affirmative Action/Cultural Diversity for Public and Private sector organizations.
- Develop management/supervisory training for identified needs of the Employer
- Provide consulting services, recommendations and strategic action plans for correction of violations in the workplace and applications to minimize civil rights violations and legal liability in the work environment, including issues re: Sexual Harassment, Americans with Disabilities Act, Title VII (Discrimination) Compliance and Workers Compensation issues.
- Presided as Administrative Grievance Officer in workplace litigation actions.
- Developed Equal Employment Opportunity and Affirmative Action Plans
- Review and develop Organizational Development strategic plans. Assist in implementation within the employer organization.

Complete client list and/or list of Consulting services available.

2007 - Present - University of New Mexico, Adjunct Professor

- Instructor for courses offered in History, Africana Studies, Women's Studies -- various courses (Curriculum vitae available upon request).
- 'Outstanding Lecturer' nominations in both On-Ground and Online teaching environments, University of New Mexico, 2011, 2012, and 2013 by student nominations.

2009 - 2014 - Brookline College, Program Director, Paralegal Studies

- Managed faculty and staff for Paralegal Studies Program

- Instructor for courses offered in Paralegal Studies, Criminal Justice, Business and General Education -- various courses (Curriculum vitae available upon request).
- Responsible for Faculty Development, execution of faculty contracts and salary administration.
- Administrative responsibility for all accreditation compliance for the Paralegal Studies Program
 - Counseled and developed student curriculum guidelines, including Paralegal Externships.
 - Developed contract sites for Extern experiences with businesses (law firms, courts, city, local and state government, etc.)
- Awarded 'FACULTY of the YEAR' Award/Recognition, 2010, representing all Campuses of Brookline College
- Outstanding Lecturer' nominations in both On-Ground and Online teaching environments, University of New Mexico, 2011, 2012, and 2013 by student nominations.

1998 - 2009 - University of Phoenix, Campus College Chair, Graduate School of Business and Management / Faculty / Regional CCC

- Managed faculty and staff for Graduate School of Business and Management (GBAM)
- Instructor for courses offered in GBAM and Undergrad Business curriculum in Business and General Education -- various courses (Curriculum vitae available upon request).
- Responsible for Faculty Development, execution of faculty contracts and salary administration.
- Administrative responsibility for all accreditation compliance for the GBAM Program for New Mexico
- Counseled and developed student curriculum guidelines.
- Awarded 'Outstanding Employee' Award/Recognition, 2001
- Assisted in development of new campuses for Univ. of Phoenix in St. Louis, Mo., Dallas and Houston, Tx., and Little Rock, Ark. for both onground and online teaching environments.

1994 -1998 - City of Albuquerque, Director, Albuquerque Convention Center

- Managed six departmental Divisions, a staff of over 130 professionals, managers, supervisors, paraprofessionals and blue collar workers (skilled and unskilled), implemented and monitored all city and departmental policies and regulatory compliance for personnel, fiscal compliance, Risk Management and legal liability.
- Administered a \$3.4 million budget, developed annual budgets, presented to Mayor and City Council officials for approval and compliance with all City Ordinances and State and Federal regulatory guidelines governing fiscal responsibilities and fiduciary obligations.
- Developed first years as a Profit Center for the Albuquerque Convention Center, within the City of Albuquerque's 25 year history of the facility.
- Managed Task Forces and Implementation Teams, training and education for sub-contractors and service providers (Over 90 vendors)
- Ensured highest level of Customer Service provided to over 1.2 million visitors each year.
- Awarded the Baldrige Award for Customer Service by 'Quality New Mexico,' 1995-96

(1987 -1994) IMAGES, Ltd. - Consultant/Training Business (as noted above.)

1983 - 1987 - City of Albuquerque, Director of Department of Human Services

- Managed five Human Services Divisions, a staff of over 110 professionals and paraprofessionals, implemented and monitored all personnel policies and regulatory compliance.
- Administered a \$6.4 million budget, developed annual budgets, presented to Mayor and City Council officials for approval and compliance with all City Ordinances and State and Federal regulatory guidelines governing fiscal responsibilities and fiduciary obligations.
- Administrative responsibility for Policy development and implementation of human services programs, federal grants and contracts
- Managed Task Forces and Implementation Teams, training and education.

1980 - 1982 - City of Albuquerque, Director of Personnel/Human Resources Department

- Managed five Personnel Divisions, a staff of over 60 professionals and paraprofessionals, implemented and monitored all personnel policies and regulatory compliance for over 8,000 City employees.
- Administered a \$2.4 million budget, developed annual budgets, presented to Mayor and City Council officials for approval and compliance with all City Ordinances and State and Federal regulatory guidelines governing fiscal responsibilities and fiduciary obligations.
- Administrative responsibility for Policy development and implementation of Equal Employment Opportunity and Affirmative Action policies for over 8,000 full-time employees.
- Managed Task Forces and Implementation Teams, training and education.
- Monitored implementation of City policies for all Human Resources matters, including applications of Equal Employment Opportunities, Affirmative Action, discipline, legal liability, administrative grievance administration.
- Oversight management of Personnel Board, coordinated work efforts and policies with Labor Board.
- Worked in tandem with City of Albuquerque Human Rights Board.
- Developed and implemented City policies re: EEO and Affirmative Action, including monitoring of initial policy applications in City departments.
- Developed and initiated Training Seminars presented for City and State of New Mexico in Sexual Harassment, Cultural Diversity/EEO/AA.

P.R.E.A. Team RESUMES

**RESUME OF
JAMES H. ALLEN**

E-mail: [REDACTED]

Phone: [REDACTED]

Education:

Lake Superior State University, 1986 Degree: Bachelor's in Sociology / Minor in General Business

Continuing Education -

Training Credit(s) for: P.R.E.A. Training * A.C.A. Training

Professional Experience: Certified P.R.E. A. and ACA Auditor (2013 to Present)

2003 - Present - Position, A.C.A. Team Auditor,

Duties: Chair (Appointed in 2007) – Participated in over 189 Audits, Chaired 130 Audits / Worked on over 55 Audits.

- Various audits conducted, including Minimum and Maximum security facilities, Half-Way houses, Central Offices, Training Academies, Correction Centers and Federal Bureau of Prisons facilities
- Completed second IRP/P.R.E.A. Combination Audit, with another P.R.E.A. Audit scheduled in August, 2014.
- Completed Audits in over 23 states, including:
 - Federal Prisons, Estill, South Carolina – (IRP (Federal Intensive Re-Accreditation Process) & PREA) (April 29 –May 2, 2014)
 - Federal Prisons, Elkton, Ohio -- (IRP (Federal Intensive Re-Accreditation Process)/PREA) (June 2 – June 6th, 2014)
 - Warren Correctional Institution , Lebanon, Ohio (Dept. of Rehabilitation and Correction) August 4th – August 8, 2014
 - Private Contract for Plymouth County, Plymouth, MA (P.R.E.A. Audit) July 20th – July 24th, 2014
 - Federal Correction Institution, Forrest City, Arkansas -- August 11th – Aug. 14th, 2014
 - Goodman Unit, Jasper, Texas (Texas Department of Criminal Justice—First P.R.E.A. in State of Texas) August 24th – August 27th, 2014
 - Federal C. I – Danbury, Danbury, Conn. (IRP & P.R.E.A. Combined) September 15th – Sept 19th, 2014

1987 - 2002 Michigan Department of Corrections

Various Positions :

Personnel Director (1999 – 2002, Retired)

Resident Unit Manager --- Responsible for the operation and functioning of five (5) Housing Units, including supervision of five (5) Assistant Resident Managers and 30 Officers.

Classification Director (6 years)

Corrections Officer (Housing and Custody positions for 21 months)

1974 – 1988 - Self-Employed , Party Store, Owner/Operator

1984 1987 - Nuts, Bolts and Automotive Fasteners -- Sales

Military History: United States Air Force - Retired, October, 1974

Specialty Training & Certification - Summary:

P.R.E.A. Training – 2013 (selected as part of First Group of Trainees
Certified for Adult Prisons and Jails

Special Recognition:

- Air Force Commendation Medal, Awarded for Outstanding Service - Twice Awarded
- Other Various Recognitions for Outstanding Performance

Resume of KIM E. LUCKETT

Home Phone [REDACTED]
Email: [REDACTED]

EDUCATION:

University of Cincinnati at Cincinnati, Ohio - *Master of Science (M.S.)*, Criminal Justice, 2006
University of Arkansas at Pine Bluff - *Bachelor of Arts (B.A.)*, Criminal Justice, 2002
Southeast Arkansas College, Pine Bluff, AR, Associate of Applied Science (A.A.) Criminal Justice, 2000

PROFESSIONAL EXPERIENCE

8-2007 - Present - Assistant Director for Residential Services, Dept. of Health & Human Services (Division of Youth Services)

Duties: Supervise and manage professional / administrative staff, hiring, training, assign work tasks/duties, monitor progress, determine work priorities, review completed work, interpret and provide updates on policies and procedures; evaluate and document work quality and quantity and provide necessary administrative reports. Review enacted legislation for impact on facility demand or operations and ensure the Division operates within all local, state and federal compliance standards.

- Operates as contract administrator for all facility contracts; review documents, recommend changes, establish performance delivery criteria; monitors facility for inspection/audit processes.
- Prepares and monitors budget and finances expenditures. Reviews financial and other information /reports; manages large data base application.
- Acts as liaison with general public, contracted facility personnel, General Assembly and staff, American Correction Association, Department of Human Services State Institutional Services Board, and other Departmental and governmental entities.
- Ensures compliance with laws and regulations. Develops or revises agency policies and procedures based on research findings. Provides testimony at legal and legislative proceedings

2006 - 2012 Adjunct Instructor, University of Arkansas at Pine Bluff

Duties: Conducted college courses on Legal Aspects of Corrections and Constitutional Law.

2006 - 2007 Assistant Warden, Department of Correction - Varner Supermax Unit

Duties: Supervised a large professional, protective services, service maintenance, and administrative support staff. Directed specific correctional unit programs, monitored programs through observation of program activities, reviewed activity reports and input with staff; evaluated program effectiveness.

- Compiled and analyzed activity reports, comparing the results with program objectives, and making recommendations for change.
- Conducted inspections of correctional unit buildings and grounds to identify and correct security, fire and safety, and maintenance needs.
- Assisted with development of correctional unit policies, reviewed, interpreted regulations set by the Arkansas Dept. of Correction Board; developed correctional unit standard operating procedures.
- Assisted in preparation and monitoring of the correctional unit budget; prepared program budget

- projections, monitored program expenditures, approved requisitions and financial reports.
- Investigated complaints and major incidents, counseled inmates to resolve problems, formulated corrective action and prepared appropriate documentation.
 - Served on various committees such as classification committee, movement control committee, utility, infirmary; provided input on inmate status changes, disciplinary actions, policies, and treatment programs.
 - Worked with youthful offenders sentenced under adult laws, death row inmates and litigation of the courts. Served as Warden as needed.

2002 - 2006 Assistant Warden, Department of Correction - Cummins Unit

Duties: Supervised a large professional, protective service, service maintenance, and administrative support

staff. Directed specific correctional unit programs; monitored programs reviewed activity reports, evaluated program effectiveness.

- Conducts inspections of correctional unit buildings and grounds to identify and correct security, fire and safety, and maintenance needs.
- Assisted in developing correctional unit policies; reviewed and interpreted regulations set by the Arkansas Department of Correction Board; drafted correctional unit standard operating procedures.
- Participated in preparation and monitoring of the correctional unit budget, prepared projections and monitored program expenditures, requisitions and financial reports.
- Investigated complaints and major incidents, counseled with inmates.
- Served on various committees, i.e., classification, movement control, utility, infirmary, etc. to provide input on inmate status changes, disciplinary actions and policies.
- Served as Warden as needed.

1994-2002 Chief of Security, Department of Correction

Duties: Directed the activities of a medium-sized to large protective services and administrative support staff; reviewed performance evaluations, policies, and procedures. Reviewed all disciplinary actions, investigated incidents as warranted.

- Monitored inmates' movement to ensure proper security, correct count, inmate behavior, transportation; counseled inmates on personal problems, prison adjustment problems.
- Supervised the maintenance of barracks, isolated areas, towers, and grounds; instructed subordinates in daily work tasks and inspected completions to ensure standards were met.
- Prepared activity reports, incident reports, including use of force, firearms and chemical agents, accidents, and investigations.
- Requisitioned security supplies, maintained inventories, and inspected! ensured maintenance of all weapons and ammunitions at unit. Assisted in development of security policy and procedures
- Chaired or served on various committees. Served as Assistant Warden as needed.

1989 - 1994 - Field/Dog Kennel Lieutenant, Department of Correction

Duties: Supervised 10 Field Sergeants, ensured all work activities carried out. Maintained accurate counts of inmates; completed performance evaluations on all field employees.

- Maintained records of all employee weapons qualifications. Reviewed and approved all paperwork related to field operations.
- Properly assigned inmates to different crews in accordance with their medical history.
- Ordered and maintained all field equipment.
- Dog Kennel duties included, ensured tracking dogs were capable of tracking a human in any kind of weather. Ensured dogs were immunized, annually, and maintained records.

1985-1989 Field Security Sergeant, Department of Correction

Duties: Maintained accurate counts of inmates, oversight responsibility for outside work activities. Required annual re-qualification with a pistol, shotgun and rifle.

1983-1985 Correctional Officer, Department of Correction

Duties: Maintained security, accurate counts of inmates, and logging all activities within inmate housing areas.

Professional Organizations:

United States Deputy Warden's Association
American Correctional Association
Southern States Correctional Association
Correctional Peace Officers Association
Pine Bluff Masonic Organization

Professional Certifications:

Nationally Certified Auditor/Consultant (NCA)
American Correctional Association (ACA)
Nationally Certified Security Auditor
National Institute of Corrections
Certified Collegiate Instructor

RESUME OF
JEAN L. MOLTZ
CORRECTIONAL CONSULTANT

P.R.E.A. Certified Auditor

Phone: [REDACTED]

Education:

Chapman University, Orange, California, M.S., Human Resource Management and Development, 1990

University of DuBuque, DuBuque, Iowa, B.S.N. Community Nursing, 1980

Garden City Junior College, Garden City, Kansas, A.D.N. Registered Nurse, 1976

Professional Experience:

Present - JLM CONSULTING - Owner/Consultant

Duties: Certified auditor for the American Correctional Association (ACA) since 1997. Technical assistance health care consultant for the National Institute of Corrections since 2008.

- Consultant to national correctional companies in preparation for accreditation and for certification.
- Expert witness for health care law suits. Certified Prison Rape Elimination (PREA) auditor since August, 2013.

1998 - 2002 Clinical Team Leader (CTL), Colorado Department of Corrections (C-DOC), Buena Vista, CO

Duties: Managed a multi-disciplinary team to provide nursing, medical, dental, mental health and security services at Buena Vista Correctional Complex (BVCC), Delta Correctional Center and Rifle Correctional Center.

- Collaborated clinical services with facility administration and management teams; actively participated in facility administration, meetings and operations.
- Coordinated with facility security on inmate/staff security issues. Supervised security in clinical areas and participated in BVCC Emergency Command Center.
- Investigated, mediated and responded to inmate/staff grievances. Responded to interrogatories, risk claim agencies for pending law suits and as an expert witness.
- Monitored compliance with ACA standards, C-DOC Administrative Regulations, American Disabilities Act, Standards of Clinical Care and Letter of Agreement.
- Fiscal management of budgets and contracts. Acted in relief capacity for Director of Operations as needed.
- Appointing authority for personnel actions, i.e., hiring, disciplinary/corrective actions as assigned.

1996 - 1998 Quality Assessment Manager and ACA Coordinator, C-DOC Central Office, Colorado Springs, CO

Duties: Administered the Quality Management Program for the Clinical Services Division C-DOC. Managed a system wide compliment of Administrative Regulations and Operational Memoranda for fifteen (15) Clinical Units and maintained consistency and currency of ACA Standards.

- Worked jointly with discipline Chiefs (medical, dental, nurse, mental health, sex offender, drug and alcohol, etc.) to develop Quality Assessment Standards and reviews.
- Assured departmental compliance with standards established by Department of Health and other regulatory agencies.
- Participated in all aspects of the internal ACA auditing process and fact finding committees.

1995 -1996 Special Assignment, C-DOC Central Office, Colorado Springs, CO

Duties: Developed Clinical Services Management Manual for Orientation of Clinical Team Leaders to include; Personnel, Fiscal, Security, Ethical/Legal issues, etc.

1988 - 1995 Clinical Team Leader (CTL), C-DOC/BVCC, Buena Vista, CO

Duties: Same duties as previous assignment at BVCC, DCC and RCC. Also, temporary assignment at three other

C-DOC facilities (A VCF, SCCF and PMC) for approximately six months. Participated in expansion plans of DCC and RCC; planned and implemented services at Colorado Correctional Alternative Program (CCAP).

1986 - 1988 Infirmary Supervisor, C-DOC/Colorado Territorial Correction Facility

Canon City, CO

Duties: Managed and supervised clinical services at the 24-hour Infirmary, CTCF Diagnostic Unit and Dispensary. Managed a multi-disciplinary team including security of remodeled cell house.

- Coordinated opening and established policies and procedures of all areas of Infirmary; i.e., security, case management, sanitation, programs and food service.
- Monitored Ramos vs Lamb stipulation and compliance.

1982 - 1986 Nurse I-RN C-DOC/BVCC, Buena Vista, CO

Duties: Registered Nurse duties which included patient assessments; treating acute or chronic illnesses; responding to minor and major emergencies in accordance with standing orders; prepared and administered medications; transcribed written and verbal orders from medical doctor; assisted physician with exams, minor surgeries, suturing and treatments; organized sick call; crisis intervention; on call for medical unit; coordinated security of department with captain on duty; coordinated inmate health care with housing unit and case management; performed charge nurse duties on evening shift and in the absence of clinic administrator.

Other Nursing Experience:

1984	Chaffee County Public Health - Registered Nurse
1979 -1982	Salida Hospital, Charge Nurse/Assistant Director of Nursing - Salida, CO
1977 -1979	Finley Hospital, Charge Nurse - Dubuque, IA
1976 -1977	Salida Hospital, Charge Nurse - Salida, CO

RESUME OF CRYSTAL Y. NORMENT

Cell [REDACTED]
E-mail address: [REDACTED]

Education:

University of Memphis, Memphis, TN B.A., Criminal Justice

Professional Experience: Federal Bureau of Prisons, January, 1980 - December, 2011

2006 - 2011 Associate Warden

Duties: Managed 14 department heads, including File/Case Management, Release/Discharge, Security, Psychology, Safety, Food Service and Facility Management.

- Assisted with development of departmental budgets and conducted frequent internal operational reviews.
- Performed final review on inmate release paperwork and signed final release authorizations; approved inmate residential reentry placements and ensured time allotted would be sufficient for release needs.
- Completed training for EEO and Conflict Resolution;
- Served as chair of the Affirmative Action Committee to ensure programs and education were delivered to staff.
- Ensured proper discipline administered and reports completed, timely, for the institution Discipline Hearing Committee; Chaired the Tort Claims program.
- ACA Reaccreditation Coordinator to ensure institution files were ready for review and institution safety and sanitation standards were in compliance.
- Coordinated Health Services JACHO review to ensure compliance.

2002 - 2006 Executive Assistant /Camp Administrator

Duties: Developed and implemented policies, procedures and strategic plans for institution activation to include the initial accreditation for ACA.

- Developed initial files and prepared the facility for safety and sanitation review.
- Provided training on new laws and procedures to unit management staff.
- Managed budget for daily operations of an individual housing unit.
- Developed staff work performance plans and prepared annual performance evaluations.
- Served as a Subject Matter Expert (SME) on program review teams and also as the main Reviewer-In-Charge
- Developed and conducted pre-release training classes;
- Chaired the institution Affirmative Action Program and recruited staff as program managers.
- Developed and implemented a recruitment plan to attract highly qualified candidates in the fields of medical, psychology, and custody.
- Prepared press releases regarding institution news and incidents and spoke frequently with local civic groups;
- Served on a team that researched RFID use for tracking inventory which was later adopted by the agency.

1990 - 2002 - Unit Manager

Duties: Supervised 7 staff members to include Correctional Counselors, Case Managers and Unit Secretaries.

- Developed a unit Procedural Manual to assist new Correctional Officers in supervision of inmates and to maintain high standards for unit sanitation.
- Responsible for departmental budget.
- Advised inmates on pre-release requirements, arranged for probation and parole supervision; served as the Institution Re-entry Coordinator and developed counselor groups to meet core curriculum.

- Organized and conducted seminars for inmates to meet with Probation/Parole and Social Security staff to participate in mock job fairs.
- Conducted internal audits of department operations to ensure compliance with Bureau and ACA policies and standards.

1986 -1990 - Lieutenant

Duties: Managed inmate discipline and staff schedules to ensure 24 hour coverage within the institution as well as coverage of inmates in local hospitals

- Responsible for staff performance evaluations and feedback for monthly and annual performance.
- Conducted staff training in Prisoner Transportation, Self-Defense and Strategic Plans.
- Instituted security in emergencies and during disturbances.

1980 - 1986 - Corrections Officer

Duties: Managed inmates in a pre-trial facility and jail detention center.

- Provided 24 hour coverage and accountability of inmates.
- Responsible for cleaning of unit and processing inmates out of unit for court.

Specialty Training & Certifications

Training for Trainers for Introduction to Supervision - Certificate

Firearms Training - Federal Law Enforcement Training Center

Civil Treatment for Managers - EEOC Certificate

Basic Prisoner Transportation and Armed Escort Training - FLETC

Certifications Awarded

- Green Cleaning Techniques, 2013
- Workplace Conflict Resolution Counselor, 2003
- Dale Carnegie Leadership Skills, 1995

Volunteer Projects

Florida Juvenile Justice Center, Miami, FL

Guardian Ad Litem / Child Advocate

- EEO & Diversity Counselor, 2002
- Alternative Dispute Resolution Specialist, 2002
- Basic Prisoner Transportation, 1994

1990 - 1994 - Child Advocate

Served as a child advocate for neglected and abused children to represent their best interest in court; conducted home visits and maintained contact with the child during the foster care period until an adjudication was received; recruited additional volunteers for the program and encouraged professionals to become guardians.

1992-1994 - Mentor, College and Careers Mentoring Program, Miami, FL

Provided tutoring to children of all ages; listened to their challenges in school as well as at home; exposed them to college through campus tours and introduced them to different career choices by visiting job sites.

Professional Affiliation(s)

American Correctional Association

National Association of Blacks in Criminal Justice

Alpha Kappa Alpha Sorority, Inc.

RESUME OF
KIM WOODRING

Phone [REDACTED]
E-mail [REDACTED]

Education: University of Southern California (graduate, MA Public Administration, 1992
Indiana U of PA, Indiana, PA, B.S. in Criminology, 1977

Professional Experience:

2011 - Present - Elected to serve as Methacton School District School Board Director, Montgomery County, Pennsylvania

Duties: Set educational goals and objectives for public school students.

- Research/read, and meet with school community (parents, tax-payers, teachers, business men / women, senior citizens, other elected township officials, and state legislators).
- Develop and implement District policies
- Accountable to School Board and community served

2005 - 2011 Government Sub-Contractor/Consultant

Duties: Worked for several different organizations contracted to perform services for the U.S. government.

- Worked for Barrick and Associates (Point of Rocks, MD), specializing in advising private entities that manage community residential facilities for federal offenders.
- Sought out such facilities' officials who were bidding on government contracts to determine/develop/prepare competitive proposals.
- Consulted/contracted with Creative Corrections, based in Texas on Homeland Security (Immigration, Customs Enforcement, or ICE) contract to perform routine compliance reviews on all facilities under government contract to provide housing for ICE detainees. Performed Team reviews, received final reports from each Lead Reviewer to proofread / screen.
- Applied compliance standards against observations and findings of the reviewers and made independent recommendations based on correctional expertise.
- Consulted for MGT of America (Tallahassee, FL) who was next awarded the ICE contract as a competitor of Creative Corrections. Performed same tasks for this company, as listed above, until contract end.

1977 - 2003 - Department of Justice, Bureau of Prisons, Retired

Duties: (Various Positions)

- 1999, promoted to serve as Chief of Internal Affairs (Washington, D.C.). Supervised 16 investigators / several support staff in two offices (satellite office in Denver, CO). Coordinated allegations of staff misconduct with the Department of Justice, Inspector General (IG), to investigate or defer the case back to B.O.P. for local action, on site. Monitored all cases (over 2000 open investigations across the country). Staff Investigators completed final reports of investigative findings and either sustained charges or did not sustain charges. Responsible for any subsequent disciplinary charges. Conducted investigations of allegations against higher-

Resume of Kim Woodring

- level agency officials. Developed/submitted annual report to the Inspector General and to the B. O.P. leadership, often used for training purposes on the topics of staff misconduct.
- Top Secret Security clearance; deputized U.S. Marshal within the District of Columbia, and engaged regularly in firearms training (9mm hand gun).
- Work unit was called upon to provide in-place responders during the 9/11, 2001 terrorist plane attack on the Pentagon.
- Appointed to serve as Associate Warden at the Metropolitan Correctional Center (Chicago, IL) for 3 years. Oversaw Programs and Operations of 26-story, high-rise jail in Chicago's Loop section.
- In 1996, I transferred to the Federal Correctional Institution, Otisville, NY, as Associate Warden. My duties were primarily the same but the facility was more complex in mission, as there was a dialysis (medical) program, a Witness Security Unit, an adjacent camp facility, and a very diverse population of over 1000 medium-security, male offenders.
- Correctional Programs Administrator of the North Central Regional Office (Kansas City, KS).
- 1986 - Promoted to Internal Affairs Agent and, later, to upper level management positions, performing/providing agency with sound administrative skills, coordinating External Reviews as Chief of the Office of Office of Internal Controls (Washington, D.C.)
- Eight promotions to various Administrative offices/locations around the country. Expertise developed in area of Inmate programs
- Correctional Officer (22 months)

FORMER WARDENS / TEAM LEADERS

**RESUME OF
KENNETH E. ARNOLD**

Phone: [REDACTED]

E-Mail: [REDACTED]

Education:

Mansfield State College, Mansfield, Pennsylvania, B.A. Criminal Justice Administration

Widener University, Chester, Pennsylvania, Paralegal Certificate

Professional Experience

2011- 2013 Deputy Warden, Lancaster County Prison, Lancaster, PA

Duties: Provided general oversight and direction to one hundred ninety (190) Correctional Officers, four (4) Records clerks, Chief Records Clerk, Inmate Hearings Officer/Investigative Assistant, and specific direction and oversight to fourteen (14) Correctional Supervisors, the Major of Security, the Facility Training Officer, and the Records Auditor.

- Assist in development and monitoring of budget, develop and update policies
- Monitor Title 37 activities and compliance
- Oversee development and update of Post Orders/Contingency Plans, monitor daily security operations and training programs in a 1079 bed, multi-security level County Prison.
- Monitor and evaluate subordinate employee performance and effect corrective action, as necessary.
- Facilitate employee disciplinary meetings and impose sanctions, as necessary.
- Assume duties as Acting Warden in his/her absence.

2007- 2011 Assistant Superintendent, Department of Services for Children, Youth, & Their Families, Ferris School for Boys - Wilmin2lon, Delaware

Duties: Provide direction and oversight to security and treatment components of an 80 -bed maximum security juvenile treatment facility.

- During first 1 112 years of this assignment, responsible for oversight (Security and Programs) of three (3) Satellite Staff Secure Cottages.
- General oversight of the majority of the maximum security facility.
- Responsible for supervision (direct or indirect) of 70 staff.
- Directed successful American Correctional Association (ACA) Re-accreditation efforts in 2007 and 2010.
- Facilitated employee discipline and grievance hearings.

2003-2007 Associate Warden, Federal Bureau of Prisons, Federal Detention Center Philadelphia, Pennsylvania

Duties: Provided direction and oversight to all institutional departments at an 11 OO-bed, high rise facility housing both male and female pre-trial and sentenced inmates.

- Directed four (4) departments under immediate supervision to attain Superior Program Reviews.
- Assistant Accreditation Manager during successful ACA Re-accreditation, using ALDF standards.
- Staff complement was 252 and total salary /operations budget was \$24 million.

1998 - 2003 Camp Administrator, Federal Correctional Institution, Dublin, California

Duties: Provided direction and oversight at a 300-bed minimum security female satellite prison camp.

- Developed and implemented local policies unique to programs and operations at the facility.
- Developed and implemented Interagency Agreements relative to Public Works Projects.
- Member of institutional review committee for two successful ACA Re-accreditations,
- Provided direct or indirect supervision to 22 staff.
- Oversight of unit/case management and Residential Drug Abuse Program.

1992-1998 Executive Assistant, Low Security Correctional Institution Ellenwood, Pennsylvania

Duties: Member of executive staff that activated the first 11 OO-bed facility of a three institution Federal Correctional Complex.

- Coordinated local policy development across all disciplines.
- Developed institutional Directives Issuance program and authored several local policies.
- Co-authored Contingency Plans. Accreditation Manager for successful initial ACA Accreditation.
- Public Information Officer for the institution.

1987-1992 Executive Assistant/Case Management Coordinator, Federal Correctional Institution Tucson, Arizona

Duties: Member of the institution executive staff at a 700-bed medium security facility.

- In addition to the duties listed in the preceding entry, facilitated quality control with respect to all unit/case management programs and functions.
- Developed and implemented a perpetual audit system for all departments.
- Accreditation Manager for successful ACA Re-accreditation.
- Received Employee of the Year Award in 1990.
- Public Information Officer for the institution.

1985-1987 Unit Manager Federal Correctional Institution EI Reno, Oklahoma

Duties: Provided oversight and direction to five staff (Case Managers, Counselors, Secretary) and three Correctional Officers in a 270-bed housing unit. Responsible for overall program and operational administration of the unit, inclusive of maintenance of security and good order. Chairperson of Unit Classification Committee and Unit Discipline Committee.

1983-1985 Paralegal Specialist, United States Penitentiary Lompoc, California

Duties: Institution legal representative at an H-O-bed high security institution. Investigated Complaints and Petitions filed by inmates, prepared Affidavits and Declarations, and submitted litigation reports to assigned Assistant United States Attorneys. Coordinated, monitored, and provided oversight of the Administrative Remedy, Federal Tort Claim Act and Freedom of Information/Privacy Act processes.

1982-1983 Paralegal Specialist Trainee, Northeast Regional Office Philadelphia, Pennsylvania

Completed the Paralegal Studies Certificate Program at Widener University. Facilitated all functions reflected in preceding entry.

1980-1982 Correctional Officer, Federal Correctional Institution Petersburg, Virginia

Worked direct observation and high visibility posts (e.g. Front Lobby, Special Housing Unit) in an 800-bed medium security Youth Corrections Act facility. Maintained housing unit and perimeter security, ensuring that logs and reports were completed on a daily basis.

Certifications and Special Achievements

- Public Information Officer for approximately 11 years.
- Completed the National Institute of Corrections Public Information Officer/Public Relations training program. ACA Certified Auditor.
- Served as a member of ACA Audit Teams at Low and Medium security Adult Correctional institutions using the ACI standards format, and jail facilities using the ALDF standards format.
- Focus areas: Life and Fire Safety, Security, Facility Space Standards, Maintenance, and Inmate Discipline.
- Served as a member of a Juvenile Detention Facility Audit Team, utilizing the JDF standards format.

RESUME OF
MICHELLE R. ELZIE

Phone: [REDACTED]

Education:

North Carolina Central University, Bachelor of Arts, Sociology, May, 1975

Professional Experience: *Former Warden, Over 30 years Correctional/Administrative/Executive level/Management experience; Facilities Management, Policy and*

2009 - Present Technical Resource Provider (Contractual), National Institute of Corrections

2005 - 2007 Emergency Preparedness Coordinator, Maryland Department of Public Safety and Correctional Services

2005 - 2005 Assistant Commissioner, Maryland Department of Public Safety and Correctional Services

2002 - 2005 Correctional Program Specialist, Federal Bureau of Prisons, Southeast Region

2000 - 2002 Associate Warden, FCI Miami, Federal Bureau of Prisons, Southeast Region

1999 - 2002 Warden, Central Facility, District of Columbia Department of Corrections

1998 - 1999 Deputy Director for Management Reform, Transition Logistics and Internal Controls, District of Columbia Department of Corrections

Duties: Included direct supervision of Department's Security Unit, Warrant Squad, Case Management Unit, Facilities Management Unit, Medical Services, Environmental and Safety Unit and the Management Information Technology Unit.

1997 - 1998 Warden, Central Facility, District of Columbia Department of Correction

1996 - 1997 Warden, Medium Security Facility, District of Columbia Department of Corrections

1994 - 1996 Warden, Central Detention Facility, District of Columbia Department of Corrections

1991 - 1991 / 1992-1994 Warden, Modular Facility District of Columbia Department of Corrections
Deputy Warden, Correctional, District of Columbia Department of Corrections

1991 - 1992 Treatment Facility, (Activation Coordinator), District of Columbia Department of Corrections

1990 - 1991 Deputy Warden, Modular Facility, District of Columbia Department of Corrections
Correctional Program Associate, Youth Center

1988 - 1990(Chief, Youth Reception/Diagnostic Center) District of Columbia Department of Corrections

Supervisory Correctional Treatment Specialist, District of Columbia Department of Corrections

1987 Central Facility (Chief Case Manager), District of Columbia Department of Corrections

Supervisory Correctional Treatment Specialist, District of Columbia Department of Corrections

1985 -1988 Central Facility (Chief, Reception/Diagnostic Unit), District of Columbia Department of Corrections

1982 - 1985 Correctional Treatment Specialist, Central Facility, District of Columbia Department of Corrections

1976 - 1982 Correctional Officer, Central Facility, District of Columbia Department of Corrections

Special Achievements:

- Maintained compliance with consent decrees and court orders
- Activated Correctional Treatment Facility
- Managed Court Ordered Reception! Diagnostic Unit for adult male offenders
- Liaison with Federal Bureau of Prisons for closure of Lorton facilities and transfer of offenders to Federal Bureau of Prisons

**RESUME OF
ADDRIENNE R. POTEAT**

Education:

Hampton University, Hampton, Virginia, B.S, Sociology, 1974

Professional Experience:

2002 - 2013 Deputy Director / Acting Director (3 112 years)

Duties: Managed the operations of the 900-employee federal agency responsible for the supervision of 14,000 adults on probation, parole and supervised release in the District of Columbia.

- Managed all internal operations; ensured components (information technology, budget /finance, security /facilities, legal affairs, human resources, public affairs, research /evaluation) functioned effectively; coordinated criminal justice initiatives with local government/ human service agencies, federal government partners; collaborated with District of Columbia's local /federal criminal justice partners improving information sharing, crime investigation, warrant execution, offender treatment.
- Restructured community supervision program re: highest risk offenders, addressed needs of special populations (mental health issues, women offenders, substance abuse, trauma and victimization, parenting skill and other needs); implemented 24-hour real-time GPS monitoring of high-risk offenders to ensure immediate response to GPS violations.
- Developed /implemented SMART Stat. (agency's performance management program) tracking Agency performance for resource allocation; operational/policy decisions based on best practices and business intelligence data.
- Presented CSOSA strategies, best practices and research results with parole/probation organizations across the U. S. and 3 countries; developed training /technical assistance to jurisdictions on supervision interventions, interagency partnerships, managed special populations.

11/2001-10/2002 United States Parole Commission, U.S. Department of Justice, Chevy Chase, Md.

Duties: Conducted various Administrative Hearings for District of Columbia parolees

- Reviewed for parole violations, supervised release; conducted parole hearings for Federal /District prisoners, revocation hearings; prepared case summaries based on the hearings; made recommendations for case disposition to the U.S.P.C.
- Administered complex Commission rules, procedural guidelines, assigned dockets, federal time lines, liaison with staff of Federal B. O. P., U.S. Marshals Service and other criminal justice agencies.

1999 - 2001 Warden, Maximum Security Facility, Dist. of Columbia Dept. of Corrections, Lorton, Va.

Duties: Responsible for overall operation, day-to-day detention management of 626 high-security inmates in maximum-security, cellblock setting facility.

- Provided management of inmate care, treatment, supervision, training, employment /transportation; maintained compliance with court-ordered inmate capacity and facility staffing requirements
- Supervised 50 employees; provided policy leadership to meet institutional goals for inmates/staff management, financial, facilities management and public relations.
- Fulfilled all court-ordered requirements. Reviewed inmate classification /release recommendations.

1996 - 1999 - Deputy Director. Institutions, D.C. Department of Corrections, Lorton, Virginia

Duties: Managerial oversight of D.C. Department of Corrections 9 institutions at Lorton Correctional Complex, plus, Department's Transportation and Case Management Units.

- Responsible for 1,500 employees, 6,000 inmates; overall management of broad range of programs/disciplines, security, protective services, social work! psychology, academics and training, and culinary services.
- Organizational planning; personnel recruitment, classification, placement, training and discipline; materials management, policy development /implementation / program management and evaluation.

Lead Expert, Appointed as Federal Correctional Trustee

Duties: Served on 2-Person team conducting Audit /Inspection of the Northeast Ohio Correctional Center. Report submitted to the Attorney General of the District of Columbia.

- Lead Expert on Privatization Team for Correctional Treatment Facility, 20-year sale/ lease-back agreement.
- Negotiated \$52 Million contract for District of Columbia; cost/benefit analysis / Defined Post requirements, configurations, analysis; optimized staffing levels, researched cost data! quality standards; presented to Legislative /Executive branch officials for Fed. / District of Columbia

1994 -1996 - Warden, Correctional Treatment Facility, D.C. Dept. of Corrections, Wash., D.C.

Duties: Responsible for overall operation /day-to-day management of newly constructed 800-bed

Correctional Treatment Facility, 400 employees, provided residential treatment under medical model.

- Transitioned to secured facility without altering the external physical structure. Reorganized space for intensive diagnostic/ substance abuse program, women's unit, medical, mental health unit, and witness protection unit.
- Managed all aspects of inmate detention supervision and services; provided policy leadership.

1991 - 1994 - Asst. Administrator, Maximum Security Facility, D.C. Dept. of Correc., Lorton, Va.

- **Duties:** Managed security operations, medical services, facilities management, food services, educational programs, and records management for 600+ high-security inmates. Key Member, Accreditation Team, for implementation of facility Correctional Accreditation Program, first D.C. facility to achieve national accreditation by the A.C.A.
- Managed deployment of correctional force, administered policies /procedures to ensure the safety and security of facility, technical and administrative support; developed policies /procedures, conducted program evaluations, determined resource needs; programs/evaluation, all operational divisions.
- Led major drug operation investigation, leading to arrest of correctional staff & transfer of drug operation leader to a federal facility.
 - Served as Lead Negotiator between inmates/ administration following inmate takeover of a cellblock. Negotiations resulted in safe release of several inmates held in takeover; return to normal operation.

1991 - Assistant Administrator, Occoquan Facility, D.C. Department of Corrections, Lorton, Va.

Duties: Planned, designed and executed all institutional activities based on established policy to ensure the effectiveness and efficiency of operations. Prepared facility budget including funds allocation plans.

1989-1991 Correctional Program Officer, Youth Center, D.C. Dept. of Corrections, Lorton, Va.

Duties: Administered unit programs and security. Organized ,directed housing unit policies and procedures, monitored case management activities. Participated in evaluations and recommendations for inmate release.

1988-1989 Correctional Treatment Specialist, Modular Facility, D.C. Dept. of Corrections, Lorton, Va.

Duties: Conducted interviews; assigned Case Managers, identified protective custody candidates, suicide threats and escape risks; reviewed separation orders, ensured adherence; screened/referred for diagnostic testing.

- Served as Population Control Monitor, screened inmates daily, prepared roster of persons eligible for transfer to other facilities. Ensured transfers conducted efficiently; coordinated inmate movement to and from community, medical services, and court. Ensured compliance with consent decree.

1981-1988 Correctional Treatment Specialist, Central Facility - D.C. Dept. of Corrections, Lorton, Va.

Duties: Conducted initial interviews with newly admitted and returning inmates.

- Addressed protective custody candidates, suicide threats, escape risks; screened for diagnostic testing; made appropriate referrals; conducted classifications for inmates re: legal commitment /admission / housing /special needs determinations /security constraints; responsible for EEO training and investigations.
- Served on National Institute of Corrections audit team, Seatac Correctional Facility, Seattle, Washington.

1980-1981 Correctional Officer, Youth Center, D.C. Department of Corrections, Lorton, Virginia

1979 -1980 Correctional Treatment Specialist, Youth Center, D.C. Department of Corrections, Lorton, Va.

1975 - 1979 Correctional Officer, Central Facility, Department of Corrections, Lorton, Va.

Served as first female Correctional Officer hired by Department of Corrections

Recent Awards and Recognition:

*Presidential Rank Award, 2012 *Chief of Police Merit Award, 2011

*Innovative Use of GPS Technology, 2010

RESUME OF
GUILLERMO RIVERA

Cell: [REDACTED]

E-mail [REDACTED]

Education:

Miami Dade Community College, Associate's Degree, Administration of Criminal Justice, 1982

Military Experience: 1969 - 1979, United States Army

Obtained Rank of Staff Sergeant E-6 / Served Two Tours Overseas in Vietnam and Germany

Professional Experience: _____ Fluent in Spanish and English.

2008 - 2013 - Creative Corrections, Subject Matter Expert, Security and Control

Duties: Served as a Subject Matter Expert (SME) in the area of Security and Control for the past 5 years on multiple Immigration and Customs Enforcement (ICE), Department of Justice Trustees Office, Correctional Facilities for Creative Corrections at multiple locations.

- Served as a Subject Matter Expert in the area of commissioning, verifying all equipment and systems are operating as the manufacturer intended. Developed protocols for the inspection process.
- Ensured that all personnel/operators and service, are trained in the equipment and systems operations, required maintenance of the equipment.
- Developed training for operation of equipment and systems. This is a new process implemented at Mexican Federal Prison in Chiapas, Mexico, currently under construction, and the only Federal Prison in Mexico being commissioned.

2005 - 2007 Associate Director of Corrections (GS-15), Bureau of Indian Affairs (B.I.A.)

Duties: Full line authority and accountability for the Management and Administration of the Corrections Detention Programs, including the Division of Correctional Services and Bureau operated Detention/Corrections facilities and operations throughout all the Indian Reservations. Provided oversight of tribally Operated Corrections/ Detention programs to ensure the accountability of Tribes for appropriated funds and compliance with professional standards and Federal requirements.

- Formulated policies, developed! implemented programs, standards and manuals, accreditation processes, training curricula and programs, national recruiting programs designed to attract and retain correctional employees and outreach programs.
- Established standards for Corrections/Detention facilities in collaboration with Department of Justice (DOJ), Office of Facilities Management and Construction (OFMC), accreditation associations and Tribes.
- Assisted in management planning of goals and objectives in budget and human resource initiatives.
- Ensured adherence to all legislative and regulatory requirements.
- Provided expert counsel, advice and recommendations to program officials in OLES.BIA and to Tribal Chairs on variety of matters regarding the operation /management of Corrections/Detention.
- Monitored Operations via Memorandum of Agreement! Understanding between the Attorney General and the Secretary of the Interior, Director of the FBI, Director of FLETC, the Assistant Secretary - Indian Affairs, etc.
- Determined contractor satisfactory performance /work standards necessary for authorization of pay.

2004 - 2005 Special Assistant, Special Projects (GS-14) Federal Bureau of Prisons

Duties: Detailed to Department of the Interior to assist in the improvement of Bureau of Indian Affairs Detention facilities.

- Assigned to Detail Position, created in the Federal B.O.P. Central Office, physically located on-site at the Department of the Interior. Confronted complex correctional management problems and served as an agency technical expert in the areas of institution security and custody.
- Prepared program statements and operations memoranda for service-wide application defining policy concerning security, custody, and correctional treatment procedures.
- Assisted in reviewing manpower and operations reports from field institutions to assure compliance with existing policy and procedures.
- Assisted in development and implementation of specialized training programs for junior and senior level correctional supervisors.
- Researched and formulated responses to Congressional inquiries, monitored correctional services audits, system wide, to identify trends or significant problem areas requiring immediate attention.
- Assisted in information gathering for/to both federal and non-federal agencies requesting assistance in the areas of physical and procedural security and correctional treatment.

2004 - Acting Chief, Office of Emergency Preparedness (GS-14)

Duties: Served as the Acting Chief for the Office of Emergency Preparedness, Correctional Services Branch, Federal Bureau of Prisons Central Office, provided policy development planning, direction, and coordination system wide for the agency's Emergency Preparedness Program. Included extensive staff training in the areas of tactical skills, operational readiness, training for Crisis Management Teams (Special Operation Response, disturbance control, hostage negotiations), interagency coordination during emergencies, mock exercises, development of Memoranda of Understanding, inventory and management of emergency supply logistics. Developed emergency plans for possible terrorist attacks, and on-site security evaluations of institutions to ensure preparedness for an emergency.

2000 - 2004 Special Assistant to Provide On-Site Technical Assistance to the Colombian Prison System (GS-14)

Duties: In 2000, the Colombia Ministry of Justice, the United States Department of State, and the Department of Justice, requested a three-year position from the Federal Bureau of Prisons to provide technical assistance to the Colombian Prisons System (titled, Plan Colombia). In response to this request, a Special Assistant position was created in the Federal B.O. P., Central Office, physically located on-site, in Colombia.

- Managed complex management problems, served as agency technical expert on security and custody.
- Supervised contractors, coordinated evaluation of security, custody, and correctional programs throughout the Colombian Prison system.
- Developed operations memoranda for service-wide application, defining policy re: security, custody, and correctional treatment procedures. Assisted in review of manpower and operations reports from field institutions to assure compliance with existing policy and procedures, implementation of specialized training programs for Jr./Sr. level supervisors.
- Researched and formulated responses to Congressional inquiries, monitored correctional services audits, system wide, for trends or significant problem requiring immediate attention.
- Compiled and updated correctional supervisory information in a computer data base, tracked all supervisors within the Colombian Prison system. Assisted in information gathering for federal! non-federal agencies requesting assistance re: physical and procedural security and correctional treatment.

1995 - 2000 Assistant Administrator, Correctional Services Branch, Central Office, B.O.P.

Duties: Oversight responsibility and policy direction for over 100 federal prisons nationwide in the areas of institution custody and security, emergency preparedness, intelligence, inmate discipline, and drug inspection efforts for over 147,000 inmates, 33,000 employees. Institution custody, security, inmate classification achieved through graduated security levels based on risk factors, internal controls for inmate movement and behavior.

- Crisis Management oversight, ensured policy/training programs designed for various teams, Mock emergency situations conducted regularly to test effectiveness, staff response, and interagency cooperation.
- Intelligence Section provided oversight of prison special investigative staff, with federal, state, and local law enforcement to identify threats to security, gang management, and joint terrorism task forces.

1990 - 1995 -- Captain, Federal Correctional Institution, Otisville, New York

Duties: Oversaw facility / custody of over 1,000 inmates of various security levels. Served as resident expert on all custodial! security questions arising, with full, final technical responsibility for all matters. Advised Warden and staff in formulation and implementation of institution policies, procedures, and programs. Ensured strict security and control of inmates in living quarters, work areas, and leisure time activities. Maintained emergency plans (riots, escapes, bomb threats, hostage situations, adverse weather, fire plans, internal searches, institution evacuations, food strikes, etc). Prepared the annual correctional services budget. Served as Acting Associate Warden on many occasions.

1979 -1990 Various Positions Entered the Bureau of Prisons in February 1979 as a Correctional Officer at the Federal

SPECIAL A WARDS and RECOGNITION

2002 Colombian Distinguished Services Cross

2002 Quality Step Increase Award (2)

1999 Sustained Superior Performance A ward (2)

1970 Unit Bronze Star (Vietnam Service)

**RESUME FOR
BONNIE J. SAMES**

(w)

Before completing Bachelor's Degree from St. Catherine's Univ., in St. Paul, Minn., Bonnie began working for a local CPA firm in Minnesota in 1975. She concentrated her time in the Tax area and moved to North Carolina in 2004 where she began working for Maddison & Caison, continuing to concentrate on the areas of tax and accounting for individuals and small businesses. She is a member of the American Institute for Certified Public Accountants (AICPA) and the North Carolina Association of Certified Public Accountants (NCACPA).

Education:

St. Catherine's University, St. Paul, Minnesota
Bachelor's Degree, Accounting

Professional Experience:

2013 – Present – Global Corrections Group, C.P.A.

2004 – Present - Maddison and Caison CPA, Raleigh, North Carolina Accounting Firm, Certified Public Accountant

Duties: Licensed Certified Public Accountant (North Carolina CPA License #31033)

- Responsible for client assignments, fiscal accounting, audit and reports to ensure compliance with all nationally accepted standards of accounting principles.
- Ensure all reports of assets and investments are accurately accounted for, reported and in compliance with accepted standards of accounting principles and audit procedures.
- Address client issues re: fiduciary responsibilities, reporting, tax issues and tax compliance matters in accordance with all local, state and federal tax and revenue obligations, standards and duties. Assist clients in related matters regarding fiduciary obligations to employees, vendors, principals and others as required.

Section J

**Example Audit and Compliance Reports accomplished
by Global Corrections Group (See Attached)**

PRE-CERTIFICATION SERVICES



Sandoval County Detention Center
Bernalillo, New Mexico
April 25-27, 2013

It is our mission to provide the highest quality of technical assistance to local Detention Facilities in preparation to achieve the compliance requirements for the lawful confinement of Federal detainees. We successfully prepare local detention facilities through the use of the best technical expert personnel to meet the standards set forth by the Federal Government for the confinement of Federal prisoners throughout the United States.

Executive Summary

The purpose of this Pre-Certification Services (PCS) is to determine if the Sandoval County Detention Center has successfully and permanently resolved all previous QAR findings identified during the November, 2012 QAR to include areas identified as "At-Risk". Additionally, the PCS is intended to verify all corrective actions which were successfully completed and to support Federal agencies in validating corrective actions in the areas of Healthcare, Security and Control.

On February 6, 2013, Pre-Certification Services partnered with the Sandoval County Detention Center through RFP# FY13-DC-2. Over an 8-week period the team developed strategies, policies and procedures which modeled nine functional areas of detention as outlined in the Detention Standards developed by the Department of Justice (DOJ). This partnership facilitated weekly reviews, scorecards, perpetual audits, emergency plans, Post Orders, security analysis, weapons and tool/key accountability procedures and training based on the Adult Federal Detention and the Federal Performance-Based Detention Standards (FPBDS) for non-Federal detention facilities.

During the three-day validation visit, the PCS team reviewed relevant policies, procedures, emergency plans, Post Orders, and ensured items from the November, 2012 QAR and the April, 2013 U.S. Marshal Inspection had been corrected. They also conducted numerous interviews with SCDC staff and supervisors, as well as administrative, management, and other Facility staff. They toured the facilities and were present to observe operations. Numerous detainee interviews were conducted to establish perceptions regarding personal treatment, the safety of their environment, and Facility operations. The average stay for detainees at the SCDC is 180 days.

Employees were amenable during interviews and responsive to the review team's requests for information. Both non-management and management staff believe adequate systems of control are in place to ensure a safe work environment. The social climate for the detainee population, as determined through detainee interviews and team observations, indicates they are mostly satisfied with living conditions and staff responsiveness to their individual needs. The Facility has renovated 9 out of 12 housing areas during the past 4-months.

Facility Overall Rating

Acceptable/Good -The level of performance exceeds the requirements of the FPBDS. Internal controls are now in place to limit and reduce key findings and deficiencies. Policies and Procedures are now in place for maintaining program standards that are documented and specific to the mission of the Facility. The Policies and Procedures are communicated to the staff and properly implemented.

Facility Administration

SCDC is owned and operated by Sandoval County in Bernalillo, New Mexico. SCDC was originally opened in 1988 as a 48-bed detention Facility for County detainees. The USMS, District of New Mexico, was the responsible jurisdiction for all USMS detainees at the time of this PCS review. This is a medium security Facility that has an operational design concept to receive unclassified detainees, hold pretrial and convicted detainees, and allow for processing, classifying, and release 24 hours a day. SCDC has a current rated capacity

of 386 beds: 338 for adult male and 48 for adult female detainees. The average daily population during this PCS was 165. There are currently 0 USMS male or female detainees being housed at this Facility. This Facility has 67,176 square feet of floor space. SCDC has a single perimeter security fence and a closed-circuit security television monitoring system throughout the Facility. This Facility is a single level floor plan with two tier pod-style housing units. There are 13 general population housing pods. All housing unit pods have a satellite feeding area. Each housing unit has access to indoor and open outdoor recreations areas. There is one male special housing unit with a capacity of 48 beds. The special housing unit also has outdoor recreation areas. The female general population detainees are housed in a separate section of the Facility. The Facility has five cells equipped with handicap accessible showers, beds, and railings. There is one disabled detainees confined at this Facility during this PCS. SCDC has an intake area, centralized property storage rooms for both male and female detainees, a full-service kitchen, a Medical clinic, laundry facilities, warehouse, Religious and library services, visiting area, special housing unit, administrative services, and various support services. A small maintenance department and armory are located outside the secure perimeter.

This Facility has a contract to house Immigration and Customs Enforcement (ICE), Bureau of Prisons (BOP), Bureau of Indian Affairs (BIA), and New Mexico State Department of Corrections detainees. SCDC also houses Sandoval County detainees. There were no juveniles confined at SCDC during this PCS.

On March 30, 2010, the USMS entered into an agreement (ODT-51-99-0141) with Sandoval County to house Federal detainees at a rate of \$67.00 per bed, per day. This agreement includes routine Medical costs but does not include non-routine Medical costs. SCDC provides District Court transportation for detainees to Albuquerque, New Mexico. SCDC is about 22 miles from the Federal courthouse, which takes approximately 35 minutes each way. They receive mileage reimbursement at the General Services Agency (GSA) Federal Travel Regulation Rate and \$14.00 per hour/per guard service. SCDC is not under any court orders but does have one pending civil lawsuit litigation case from a detainee family member.

Spanish is the major non-English language spoken by approximately 40 detainees. There are 27 bilingual staff members available for communication needs. No language related detainee grievances were documented this calendar year. SCDC is not accredited by the American Correctional Association or any accrediting agency.

Overall Ratings

1. Administration and Management	Acceptable	
2. Health Services:	Acceptable	
3. Security and Control	Acceptable	(pending funding items)
4. Food Service:	Acceptable	(pending funding items)
5. Staff & Detainee Communication	Acceptable	
6. Safety & Sanitation	Acceptable	(pending funding items)
7. Services and Programs	Acceptable	
8. Work Force Integrity ⁶⁶	Acceptable	
9. Detainee Discrimination	Acceptable	

General Overview by Functional Area

A - Administration and Management

Acceptable

The SCDC operates under the direction of the Sandoval County Policies and Procedure Manuals. These policies and manuals were current and reviewed during the PCS. All policies are reviewed on an annual basis. Policies are provided to all SCDC staff on a digital disc in pre-service training. Staff members also receive new policies when the policies are updated. This process was verified by review of Policy/Post Orders and Revision Forms located in the Quality Assurance manager's office. SCDC staff members sign an acknowledgement form for receipt of each policy. Relevant policy requirements are communicated to detainees through the Detainee Handbook.

The Facility's admissions program addresses procedures for admission and orientation (A&O) of detainees. Established procedures require that all incoming detainees undergo a thorough screening, assessment, and orientation while in the Booking Department. Detainees receive a Detainee Handbook during intake, which is printed in both English and Spanish. Booking Staff members provide information to detainees regarding housing and other aspects of their confinement at the SCDC. Detainees are issued linens, clothing, and personal hygiene items upon admission. All subjects outlined in the FPBDS are available in the handbook. All detainees receive information on the Facility plan and program for prevention, intervention, and remediation of sexual misconduct; what constitutes sexual misconduct/sexual harassment; consequences of participation in such activities; how to report staff and detainee misconduct; and explanation of the extent to which such reporting can be confidential and the appropriate Department of Justice (DOJ) component that should be notified. This information is documented on page seven of the Detainee Handbook.

PREA information is posted in all housing units. The toll free telephone numbers to the Office of the Inspector General (OIG) are also posted in the housing units. Female detainees are kept separated from male detainees. Female showers, clothing exchange, and all program activities are supervised by SCDC female staff in accordance with policy.

SCDC has a written policy for the collection, storage, and return of detainee personal property and funds. This Policy describes how funds and property are maintained, secured and utilized in accordance with FPBDS. A system exists where detainees can file a claim for lost funds and property. Detainees also sign for their personal property and funds upon release. There were no detainee grievances filed on property or personal funds during the past 90 days.

Detainee Release and Transfer Policy describes the procedures to follow during a detainee release. The Prisoner Remand or Order to Deliver Form is provided by the USMS. Verification telephone calls are made, if appropriate, prior to release. Detainees are identified by photo identification, name, register number, date of birth, and fingerprints. Staff members also check for any outstanding warrants that may have been filed during the detainee's incarceration. All releases must be approved and signed off by a shift supervisor. Interviews and observations were conducted of Facility staff members, who confirm release orders and ensure detainees are properly identified prior to release.

Special needs detainees have safe and secure housing available at this Facility. Wheelchairs are provided for those with a Medical need. There is one disabled detainees confined at this Facility during this PCS. This Facility is a single floor plan Facility that facilitates the needs of all detainees. SCDC has five handicap cells

that accommodate disabled detainees with showers, toilets, sinks, and hand rails. The living areas for handicapped detainees facilitate daily living activities. An observation of each handicapped living area revealed they met the needs of detainees using wheelchairs, those who are hearing impaired, and detainees with other physical impairments. Telecommunication Device for Deaf (TDD) and other telephone devices necessary to facilitate telephone communications for detainees are made available at SCDC. The TDD was tested and is operational.

B – Health Care

Acceptable

Medical care at this Facility is provided by SCDC employees who are responsible for all Medical treatment of detainees inside the Facility. Health services are provided 17.5 hours (6:30 a.m. – 12:00 a.m.) a day, Sunday through Thursday, and an additional hour on Fridays and Saturdays. A full-time registered nurse and five Medical assistants staff the Facility. The Facility is currently in the process of filling a full-time licensed practical nurse vacancy. A contract Physician provides six to eight hours coverage a week and a contract Dentist provides 16 hours every six weeks. Mental Health coverage is provided by contract staff, which includes a psychiatric Medical practitioner four hours a week, along with a full-time and part-time social worker.

The following findings documented in this section of the November, 2012 QAR and U.S. Marshal Inspection have been corrected. The Facility has sufficient equipment, supplies and space for clinicians to perform their responsibilities. All flammable, toxic, and caustic materials are being properly inventoried. Hazardous materials are not being stored in areas with incompatible materials. Medical waste and disposable sharps are being locked and secured properly. Restrained or secluded detainees are seen, at a minimum, every four hours by a Healthcare professional. Restrained or secluded detainees are checked every 15 minutes by correctional personnel or a qualified Healthcare professional. The Infectious Disease program addresses issues of universal precautions which include: surveillance procedures, data collection on TB occurrence, and testing.

C - Security and Control

Acceptable

The following findings documented in this section of the November, 2012 QAR and U.S. Marshal Inspection have been corrected. Required posted inventories are available for all keys, tools, vehicles, and supplies. Procedures for timely notification of missing tools and attempts to locate them have been implemented. The Facility maintains control, security and maintenance for weapons, firearms and ammunitions. All firearms and ammunitions are secured in a gun locker or armory. The Facility tracks and maintains control of all weapons. Emergency checklists are in place to ensure missing weapon issues are quickly resolved.

The perimeter fence on the West side of the facility has been replaced. The perimeter fence on the North has been effectively repaired. Required posted inventories are available for keys, equipment, and other dangerous equipment. There are emergency plans for utility outages and for chemical leaks. Also utility shut off valves, phone disconnects, and electrical termination switches are now outlined in the emergency plans.

Separate Post Orders for every security post are available. Chronological duties are listed in sequence for Post Orders. Post Orders define the duties, responsibilities, and expectations of all posts. Armed Post Orders contain instructions regarding the proper care and safe handling of firearms or specific instructions stating when and under what circumstances their use is authorized. The perimeter fence is being inspected and maintained each shift by supervisory personnel and documented accordingly. Bar tapping is being documented as well.

Repeat finding(s):

Electronic surveillance does not adequately cover the secure perimeter on all sides.

Noted Concern:

1. The Facility does not have walk-thru metal detectors to screen inmates, staff and visitors.
2. Special housing does not have adequate handcuffing/food ports in the cell doors.
3. Special housing does not have secure inmate shower stalls.
4. Security Officer Position for weapon, tool, key, and lock maintenance, repair and accountability.

D - Food Service

Acceptable

The following findings documented in this section of the November, 2012, QAR and U.S. Marshal Inspection has been corrected. The Food Service Director does conduct daily formal inspections of the food service work area. The Facility uses a Food Inspection Worksheet. Dishwasher temperatures are being maintained in accordance with policy. Dish machine temperatures meet established industry standards. The sanitizing solution is working properly. Staff employed in food service receive pre-Medical clearance prior to employment.

E- Staff/Detainee Communication

Acceptable

The staff/detainee Communications Program continues to be a comprehensive and viable program. On-site observations indicated the Facility promotes and encourages detainees to communicate with staff, both verbally and in writing. The Policies and Procedures in place promote staff/detainee communications. Communication aids are provided, such as translations and translators. Pre-service and annual in-service training curricula and staff training records confirm staff is provided with diversity training. The PREA information is posted in all detainee housing units along with the OIG unmonitored telephone number.

The diversity and sensitivity training provided is a viable and effective program. Staff interviewed indicate the training provides the necessary tools for them to conduct their duties and responsibilities in a professional manner. The detainee grievance program was found to be effective and being monitored as required.

F - Safety and Sanitation

Acceptable

The following findings documented in this section of the November, 2012 QAR and U.S. Marshal Inspection have been corrected. Detainees have the opportunity to exchange clothing three times per week. Detainees have the opportunity to exchange towels at least two times per week. Detainees have the opportunity to exchange bedding once per week. Nine of the 12 showers have been renovated. The three showers that have not been renovated are awaiting funding FY June 2013. All maintenance equipment has been removed from the inside facility. This equipment is now properly etched, stored, inventoried and shadowed outside the facility. A formal preventive maintenance program has been developed and implemented.

Repeat Findings: A program does not exist to monitor environmental conditions to include lighting, ambient and water temperature, air volume, and noise levels. This has been budged and forecasted for funding FY 2014.

G - Services and Programs

Acceptable

SCDC has an objective classification system that places detainees in appropriate housing units. Booking Staff members review criminal history information, including violence in a correctional system, upon the detainee's arrival. The Booking Staff members conduct the initial classification within 24 hours of the detainee's arrival. Detainee classification status is maintained on the staff computer program, and a copy is placed in the detention file. All detainees at SCDC are classified as minimum, medium, and maximum security. The Booking Staff members conduct a reclassification should the detainee receive a disciplinary report or if the detainee is confined longer than six months at SCDC. The SCDC separates male from female detainees. The booking supervisor or shift supervisor reviews victimization factors and gang affiliation information. If a detainee has been involved in a gang or gang activities, the Shift Supervisor assigns the detainee to the appropriate housing unit. There were no detainee grievances filed during the past 90 days regarding classification.

The Work Program Policy describes all detainee jobs and programs to allow maximum opportunity for detainee participation and employment. The Policy also states that all detainees would be supervised and under the control of trained staff or trained volunteers at all times.

All general population detainees are offered access to the outside recreation area for a minimum of one hour per day, seven days a week. Detainees housed in the special housing units are offered access to the outside recreation area for a minimum of one hour per day, five days a week. General population detainees are never denied recreation opportunities regardless of the circumstances. The only time detainees lose recreation privileges is through the disciplinary process associated with recreation. Staff members are very responsive to the detainee population and knowledgeable of the importance of recreation in a correctional setting. There were no detainee grievances on exercise and out-of-cell opportunities filed during the past 90 days.

SCDC Library Services Policy describes the library services available to detainees. In the law library the detainee has access to the Federal Criminal Code and Rules, Federal Reporters, and the New Mexico Criminal and Traffic Manual. The detainee submits a request to the Captain, and he provides the materials to the detainee in the law library. The materials provide for the needs and basic requests for detainees preparing for court. Detainees have access to notary service, paper, pencils, and other supplies and services related to legal matters. Indigent detainees have access to free writing materials, copy services, postage, and notary service. Both male and female detainees have ample access to the law library materials. Grievance forms and other pre-printed legal forms are available in the housing units and/or law library. There were no detainee grievances filed on the law library during the past 90 days.

Detainees are authorized to correspond with attorneys and officials with minimal interference of those contacts. Detainees are permitted to send uninspected special mail to Federal, State, and County courts, executive and legislative branch officials of the United States, County and State officials and officers, the detainee's Attorney (all mail in this category must be marked Attorney/Client Mail). Incoming special mail is opened only in the presence of the detainee and inspected for contraband, but not read. Detainees have access to telephones to maintain contact with Attorneys. Attorney visits are contact visits, and conversations are confidential. Attorneys are allowed to visit any time by appointment, seven days a week. The Attorney/client visiting area and the Attorneys' visitation log were observed, and they meet the FPBDS guidelines. All policies and procedures are appropriately handled at the SCDC. No detainee grievances were filed during the past 90 days on legal representation.

To maintain community ties and contact with Attorneys, all detainees have equal and adequate access to a telephone. Telephones are located in all housing units and in the intake temporary housing area. Telephone service is achieved by the detainee purchasing telephone time through the commissary service or by collect calls. Hearing impaired detainees have telephone access through a Telephone Device for the Deaf (TDD) system. All telephone calls are recorded and subject to monitoring with the exception of a properly requested legal call or court order. The OIG PREA poster which includes the toll-free hotline telephone number was prominently displayed in all housing units. The OIG PREA number is 1-800-869-4499, which is a non-monitored telephone call and is accessible in all housing units.

SCDC Visiting Policy outlines visiting privileges for all detainees. Detainees are permitted access to noncontact social visiting. Detainees are allowed contact legal visits. The visiting room is located in the administration building. All detainees are allowed two, 30-minute visits per week. However, if their families' travel more than 50 miles away from the Facility, they are allowed two 60-minute visits per week. All security procedures are appropriately addressed during the processing of visitors. Visitors and Attorneys must have appropriate photo identification when entering SCDC. There were no detainee grievances filed during the past 90 days regarding visitation.

Policy authorizes detainees to correspond with family, friends, officials, and other significant community contacts consistent with the legitimate security needs of the Facility. Detainees receive their incoming mail within 24 hours, and their outgoing mail is delivered to the local Post Office within 24 hours, Monday through Friday. The mailroom operations were observed, and the mailroom clerks properly and securely handle all incoming funds. Contraband is handled in accordance with policy and procedures. There were no detainee grievances filed within the past 90 days regarding mail and correspondence.

H - Workforce Integrity

Acceptable

An employee recruiting, selection, and hiring policy provides procedures for background investigations, reference checks, and criminal history checks of Facility staff. Each applicant completes a SCDC application at which time a National Crime Information Center Check (NCIC) is conducted. If the applicant has no criminal background, they are scheduled for a panel interview. If they are rated as acceptable by the panel interview team, human resource staff members perform a local background check, reference checks, verify employment history, verify high school education and recommend employment to the director. If the director concurs, the applicant is offered conditional employment. SCDC has a contract with a local hospital to conduct a drug test on each applicant. The Facility also has a MOU which authorizes a local vendor to conduct reasonable suspicion alcohol and drug testing. The State of New Mexico requires bi-annual background checks of all staff.

The Code of Conduct Policy provides valuable information to all employees. Employees sign for the Code of Conduct Policy, and the form is placed in their training file. Several personnel files were reviewed during this PCS and found to be organized and comprehensive.

The Staff Training and Development Policy outline procedures for all staff training at SCDC. The training plan was reviewed, and all subjects were covered in accordance with the FPBDS to include PREA training. Training agendas and lesson plans were reviewed. They include all suicide prevention and intervention in both pre-service and annual in-service training. Training files are kept in a secure location of the administration building.

Medical staff members have Medical License verification upon hiring. The PCS team observed Medical staff's qualifications, licensure, and scope of responsibilities and found that all staff members are performing within the scope of their license.

During PCS training, all correctional staff receives 80 hours of classroom instruction followed by 24 hours of on-the-job training. Advanced and mandated training is provided in annual training. Administration staff, transportation officers, front entrance officers, and supervisors receive 16 hours of firearms training with the side arm and shotgun and must certify with all appropriate weapons. They must also qualify on an annual basis after eight hours of refresher training. Correctional staff members receive training involving chemical munitions, survival strategies, and supervision of detainees, detainee discipline, inmate diversity training, PREA training and shakedown searches.

Staff Misconduct Policy outlines the procedures for reporting and investigating staff misconduct. All staff members receive a copy of the Code of Ethics Handbook. The standards of conduct require all employees to report any misconduct to the Warden immediately. The SCDC investigator handles investigations into staff misconduct. Confidentiality and non-retaliation policies apply for those who report misconduct or seek guidance in good faith. SCDC has a Detainee Assistance Hotline available for detainees to call to report staff misconduct or incidents anonymously.

Detainees are instructed about confidential reporting of staff misconduct in their admission and orientation program. A PREA telephone number is posted for detainees to call to report sexual misconduct. The telephone call is not monitored and is free of charge. The detainee is not required to reveal his/her identity. A staff member under investigation for inappropriate behavior with a detainee is placed on leave with pay until the investigation has been completed. SCDC Policies and Procedures may dictate the detainee should be placed in the special housing unit pending investigation.

I - Detainee Discrimination

Acceptable

SCDC Policies and Procedures were reviewed during this PCS. On-site interviews with executive and supervisory staff, line staff, detainees and review of staff records indicate that the Facility is providing training and guidance in the prevention of discrimination of any detainee or group of detainees.

All staff receives information on discrimination, sexual harassment, and cultural diversity during pre-service and annual in-service training. Interviews with executive and supervisory staff, detainees, and review of the grievance log indicate that there have been no documented cases of discrimination against detainees filed. Detainees may also report a claim of discrimination through a confidential request form to executive staff or an Informal Resolution Form to any staff. Detainees are also provided a confidential hot-line telephone number to SCDC staff to report complaints about discrimination or any related matter(s).

PART B (Review April 24-27, 2013)

Security and Control:

Use of Force: (C.8.1e), (C.8.6)

The requirement that all pre-planned and calculated use of force incidents be videotaped and that a supervisory officer is present during any such use of force.

FINDING: On 4-21-13 staff failed to videotape a calculated use of force incident.

All staff participants in and staff witnesses to a use of force incident file a report of the incident before leaving the facility at the end of their shift.

FINDING: On 4-21-13 the shift supervisor failed to collect all required documentation of a use of force incident from all staff witnesses prior to the end of the employee's shift.

Weapons Control: (C.11.4)

A checkout system exists for weapons and ammunition, and the inventories are reconciled at the end of a shift or workday.

FINDING: A review of the shotgun inventory system revealed during the past 90 days, 3 weapons return entries were not reconciled properly at the end of the shift of workday.

Contraband: (C.5.7)

A program is in place to prevent the introduction of contraband items into the facility by detainees, visitors or staff member.

The Facility has no walk through metal detectors to prevent the introduction of contraband.

Electronic security equipment (cameras, alarms, etc.): (C.3.4i)

Additional Perimeter and internal security cameras are needed to enhance staff and inmate safety throughout the facility.

FINDING: The facility does not have adequate perimeter camera coverage.

Supervision for Special Housing (C.13.1b)

Ensure security for the protection of staff and inmates.

FINDING: The upper tier inmate cell doors do not have food ports for high security inmate movement. The shower areas in special housing do not provide secure shower stalls.

Recommendation:

It is a strong recommendation that the facility establish a full time Security Officer to oversee key control, tool control, armory, all locking devices and all other related security devices to enhance overall security of the facility.

PART B Continued: (Review April 24-27, 2013)

Food Service:

The Facility Director ensures that the Facility meets all local, State, and/or Federal Food Service standards regarding sanitation procedures for purchasing, serving, staffing, transporting, cooking, utensils, equipment, and temperature requirements. **D.1 .1**

FINDING:

Food Service staff failed to provide proper signatures on the sanitation log.

This pre-certification report has been respectfully submitted on April 27, 2013 by PREOFDT Certification Services, LLC.

//S//

Emery W. Morris,
Senior Project Manager

//S//

Leslie Speidel,
Compliance Manager

//S//

Danieray Johnsen,
Project Manager

Cc: Phillip Rios, County Manager
Alfred Casamento, Warden
Laysha Boyden, U. S. Marshal Service

**SANDOVAL COUNTY DETENTION CENTER
PROJECT LIST**

11/8/2014

SANDOVAL COUNTY DETENTION/PRE-OFDT SCORECARD

AREA	Brief Description	FPBDS	Target Date	PercentComplete	QAR Best Practice Funding
					88% 32% 41%
11 QAR - At Risk	Safety and Sanitation - Showers-Renovated-and added to capital outlay 2014 (3 out of 12 remaining.) - Quintana	F.7.6,K.15	10/01/13	75%	0% 10% 20% 30%
12 QAR - At Risk	Safety & Sanitation Prev. Maintenance Program-In Place, Marvin Martinez of County Maintenance is providing oversight of the this program. - Quintana	F.4.12	Completed.	100%	0% 50% 100%

SANDOVAL COUNTY PROJECTS REQUIRING FUNDING

3 Security	Fence barrier for kitchen delivery area (\$5,000.00) Additional security during kitchen deliveries. - County Funding - Bid received, working on funding. - Priority	Inmate Security	10/01/13	25%	0% 50% 100%
4 Security	Retrofit 1 West (Pods D, E, F & G) Cell Doors - Capital Outlay funding from State Legislature (\$275,000.00). Funding approved. Contract on the September 5, 2013 Agenda. Preparing a Request for Proposals for this project.	Inmate Housing	12/15/13	25%	0% 50% 100%
5 Security	Cell Phone Detector (\$750.00) -Control contraband and compliance with new State Law effective July 1, 2013. - In Use.	Control Contraband	Completed.	100%	0% 50% 100%
5 Safety	Walk Through Metal Detectors. Control contraband, cell phones, weapons, etc. - 4 walk thru metal detectors in use.	Control Contraband Staff & Inmate Safety	Completed.	100%	0% 50% 100%
7 Security	Caging Segregation Unit Pod 4 Showers (\$2,500.00 each @ 4 - Total \$10,000.00) Staff safety for maximum custody inmates. - County Funding - Vendor reviewed the scope of work on 08-19-2013. Awaiting quote.	Staff & Inmate Safety	10/01/13	25%	0% 50% 100%
1 Security	Food Ports-Pod 4 Upper tier cell doors (\$750.00 each @ 12 - Total \$9,000.00) Staff safety for maximum security inmates. - County Funding - Quintana	Staff & Inmate Safety	10/01/13	25%	0% 50% 100%
Security	Food Ports on all recreation doors (\$750.00 each @ 18 - Total \$13,500.00) Staff safety and emergency preparedness. - County Funding - 2014-2015	Emergency Prep. Staff & Inmate Safety	07/01/15	5%	0% 50% 100%

**SANDOVAL COUNTY DETENTION CENTER
PROJECT LIST**

11/8/2014

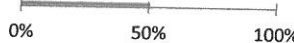

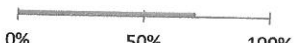
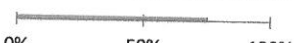


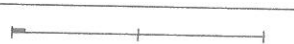
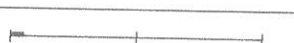
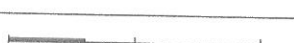
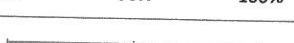
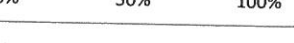
AREA	Brief Description	FPBDS	Target Date	PercentComplete	QAR Best Practice Funding
					88% 32% 41%
10 Administration	Computer - Master Control (\$900.00) - Purchase through County IT - County Funding - IT Department is working on the invoice and ordering. - County IT	Automate communication & Documentation	10/01/13	25%	0% 50% 100%

SANDOVAL COUNTY PRE-OFDT RECOMMENDATIONS

1 Security	Interlock all facility doors - All perimeter doors are completed. Interior interlock requires software upgrade. - MCS - Urbanic	SECURITY	09/25/13	80%	0% 50% 100%
2 Administration	Staff Accountability Board - Future Project	Staff Safety	01/01/14	10%	0% 50% 100%
3 Administration	Update SOP - All updates have been reviewed by County Attorney. Presentation for County Commission approval 09-05-2013. - Bruner	Update SOP	09/05/13	85%	0% 50% 100%
4 Administration	MOU - Mass evacuation and staging area (NMDOC completed. Pending MOU with MDC and City of Rio Rancho.) - Quintana	Emergency Plan	10/01/13	50%	0% 50% 100%
5 Maintenance	Restoration - Master Control - Tuell	Self Help Project	09/25/13	70%	0% 50% 100%
5 Maintenance	C Pod Showers - Quintana	Under construction	05/25/13	50%	0% 50% 100%
7 Safety	Gas Masks -Galls purchase. 2014 Budget purchase - Quintana	Local Acquisition	08/30/13	10%	0% 50% 100%
1 Safety	2-Ballistic Helmets-Galls purchase. 2014 Budget purchase - Quintana	Local Acquisition	08/30/13	10%	0% 50% 100%
Security	Retaining Key Pad Locks (Upon replacement-Medical Department Priority) - Quintana	As replaced	As replaced	5%	0% 50% 100%

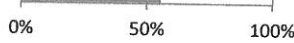
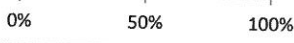
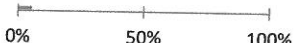
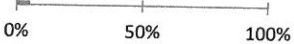
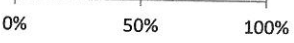
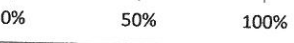
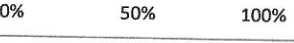
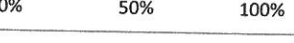
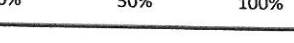
**SANDOVAL COUNTY DETENTION CENTER
PROJECT LIST**

11/8/2014

	AREA	Brief Description	FPBDS	Target Date	PercentComplete	QAR Best Practice Funding
						88% 32% 41%
20	Security	Camera for east side indoor and outdoor recreations - Expected completion 08-30-2013. - HEI	Security	08/30/13	50%	
21	Security	Security Screws upper tier East Side Pod Cell Doors	Local Acquisition	Completed	100%	
22	Maintenance	Clean vents in facility. (Pod 3 and 4) - Quintana	Maintenance	09/01/13	70%	
23	Security	Identify and secure all key rings. - Pending welding. May 2013 - Quintana	Key Control	08/25/13	75%	
24	Security	Change one window in Food Service Director's office to expanded metal.	Inmate Safety	09/01/13	25%	
25	Security	Detention Officer Daily Briefing - Emergency Plans and General Post Orders reviewed weekly. This has been on-going in-service training at all shift briefings. - Urbanic	SECURITY	On-going	50%	
26	Security	Cameras inside female holding and female detox cells; additional 16-channel DVR. - Vendor has reviewed the scope of work and looked at the specific cells. Vendor has a State Contract to complete this project.	Inmate Safety	09/15/13	5%	
27	Security	Retrofit vents in female holding and female detox cells. Vendor is fabricating vent cover and will install on 08-21-2013 at 1700 hours.	Inmate Safety	08/21/13	5%	
28	Administration	Monthly Preputal Audits (USM-PBDS, NMAC, Adult Detention Standards - Bruner	Compliance	09/06/13	30%	
29	Administration	Weekly, Monthly, Quarterly, Bi-Annual and Annual Requirements Calendar - Bruner	Compliance	09/15/13	50%	
30	Administration	Weekly Facility Executive Inspections	Compliance	On-going	25%	

**SANDOVAL COUNTY DETENTION CENTER
PROJECT LIST**

11/8/2014

	AREA	Brief Description	FPBDS	Target Date	PercentComplete	QAR Best Practice Funding
						88% 32% 41%
31	Administration	Federal Inmate Update (25 inmates on-site)	Revenue	On-going	55%	
12	Maintenance	Maintenance Tracking Protocols and documentation. - Quintana	Sanitation	09/30/13	5%	
13	Maintenance	Painting Preventative Maintenance - Grave Shift Supervisor	Sanitation	09/03/13	5%	
4	Security	Inmate Kitchen Workers Dining in Kitchen - Rodriguez	SECURITY	09/03/13	5%	
5	Security	Post orders for the metal detection equipment. Calibration instructions etc. - Bruner	SECURITY	09/15/13	5%	
6	Security	Post order instructions and operating instructions about how to use and what to do pertaining to telephone detector...dry cell, search secure etc. - Bruner	SECURITY	09/15/13	5%	
7	Security	Change post orders to reflect inmates eating in dining area. - Bruner	SECURITY	09/15/13	5%	
3	Culture	SWOT - Cultural Change (Strengths, Weaknesses, Opportunities and Threats)	Administration	09/10/13	5%	
1	Administration	PDF File for Audit	Compliance	Completed	100%	

Section K

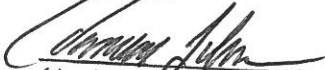
Attachment: Certification and Signature Page

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Global Corrections Group, LLC

(Company)



DanieRay Johnsen, Vice President

(Authorized Signature) (Representative Name, Title)

P - 505-835-6720/F - 505-835-6500

(Phone Number) (Fax Number) (Date)

RFQ No. _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Global Corrections Group, LLC

Authorized Signature: _____ Date: 11-26-14

State of New Mexico

County of _____, to-wit:

Taken, subscribed, and sworn to before me this ____ day of _____, 20__.

My Commission expires _____, 20__.

AFFIX SEAL HERE

NOTARY PUBLIC _____

Purchasing Affidavit (Revised 07/01/2012)

Section M

Attachment: Vendor Preference Certificate

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

____ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,

____ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,

____ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

2. Application is made for 2.5% vendor preference for the reason checked:

____ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

3. Application is made for 2.5% vendor preference for the reason checked:

____ Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

4. Application is made for 5% vendor preference for the reason checked:

____ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

____ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

____ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

____ Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: **NOT APPLICABLE**

Date: _____

Signed: _____

Title: _____

**CERTIFICATION from
NATIONAL P.R.E.A. RESOURCE CENTER
Of
CERTIFIED P.R.E.A. AUDITORS**

RECEIVED from:

Marion G.Morgan | Sr. Program
Specialist | National Council on Crime and
Delinquency
National PREA Resource
Center
Certified PREA
Auditor

800-306-6223 (O)
| 608-215-4047 (M)
mmorgan@nccdglobal.org | www.nccdglobal.org
www.prearesourcecenter.org

To: Mr. Danieray Johnsen, Global Corrections Group:

Here, below, is the information from the PRC web site on the USDOJ
certification for James Allen James:

Allen
Rudyard,
MI
Contact James
Certification: Adult
Facilities

James is retired after 21 years in the air force, and he is retired after 17 years with the Michigan Department of Corrections (DOC), where he worked as a corrections officer, classification director, resident unit manager, and personnel director, and he was on executive staff upon retirement in October 2002. Since that time, he has been doing audits for the American Correctional Association (ACA), with a total of 182 audits. Of those audits, he has chaired 114 and was a member on 68. James has audited everything from adult community residential facilities to adult prisons (including everything from minimum to maximum security), as well as training academies and central offices.

Marion G. Morgan | Sr. Program
Specialist | National Council on Crime and Delinquency
National PREA Resource Center
Certified PREA
Auditor

800-306-6223 (O)
| 608-215-4047 (M)
mmorgan@nccdglobal.org | www.nccdglobal.org
www.prearesourcecenter.org

RE: Jean Moltz
Buena Vista, CO
Contact Jean
Certification: Adult Facilities

Jean is a USDOJ certified PREA
Auditor and so is Arthur Beeler

Art Beeler
Franklinton, NC
Contact Art
Certification: Adult Facilities

Read More about Art
Art worked for the Federal Bureau of Prisons (BOP) for 33 1/2 years, retiring
as a complex warden at the FCC, Butner, North Carolina. He had a host of
other assignments in the BOP, including senior deputy assistant director for
health services and witness protection coordinator and executive assistant
for correctional programs, as well as at the institutional level.

Since retirement, Art has been an ACA auditor, has taught at a number of
universities both as an adjunct and as a full-time instructor, and has done
consulting work for the North Carolina DOC as well as the Department of
State. He served on Prison Rape Elimination Act (PREA) expert committees in
health care and mental health and testified to the commission on
confidentiality.

Marion G. Morgan | Sr. Program Specialist | National Council on Crime and
Delinquency
National PREA Resource
Center Certified PREA Auditor

800-306-6223 (O)
| 608-215-4047 (M)
mmorgan@nccdglobal.org | www.nccdglobal.org
www.prearesourcecenter.org

From: Marion Morgan

Sent: Thursday, November 20, 2014 4:40 PM

To: 'danieray_johnsen@yahoo.com'

Subject: PRC Web Page: Jena Moltz

<http://www.prearesourcecenter.org/audit/list-of-certified-auditors>

Marion G.

Morgan | Sr. Program

Specialist | National Council on Crime and Delinquency

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