
Katherine Brown

E-Mail: 

November 20, 2014

**Department of Administration Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130**

RE: CRFQ-COR50000019

Dear: WV

My previous experience working as a Corrections Officer and advancing in rank until I was Facility Commander running my own facility for Pasco Sheriff Office, gave me a wide range of experience in all facets of Corrections. I have an excellent track record of being assigned numerous special projects that were extensive and time sensitive. I am extremely task oriented. My expertise in Accreditation; Fire Safety; Programs; Administration; Booking; Classification and American with Disabilities Act as well as how to transition into a new facility, make me a great addition to your team.

During my 30 years of experience, I have honed the skills necessary to succeed in this position.

I provided Technical Assistance for National Institute of Corrections and I conduct audits for the American Correctional Association. I recently received auditor of the year through ACA. I conduct audits of county, state and federal corrections facility as well as ICE and Community Residential Centers. I have conducted 23 PREA audits this year and would love to provide my services to you.

The size of your facilities if some of them are in close proximity I could do multiple in a week thereby reducing the cost of the audit do to airfare and travel costs.

Thank you for your time and attention,

Sincerely,

Katherine Brown

Katherine Brown
727-470-4123
kbrown2828@yahoo.com

11/24/14 09:24:58
West Virginia Purchasing Division

Katherine Brown

E-Mail: [REDACTED]

Executive Profile

Accomplished executive with a demonstrated ability to deliver mission-critical results.

Skill Highlights

- Leadership/communication skills
 - Strategic objective execution
 - Interpersonal skills
 - Time and Resource Optimization
 - Analytical
 - Organizational skills
 - Training
 - Time Management
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Core Accomplishments

1996-2010 Florida Sheriff Association - Trained all Florida Jail Inspectors

Professional Experience

1987 – Present

Correctional Consultant

American Correctional Association (ACA) Certified Auditor: Adult Local Detention Facilities, Adult Correctional Facilities, Community Residential Facilities, Federal Facilities, Central Office; Probation/Parole, Training Academy

June 2013

Certified PREA Auditor

I have conducted audits for the Bureau of Prison, County and State, and Community Correction facilities. I have performed 23 audits this year alone

December 2010

Retired

March 2005 to
December 2010

Pasco County Sheriff Office

New Port Richey, Florida

Facility Commander

Jail Commander for Detention West Facility - housing segregated inmates and juveniles

January 2003 to
March 2005

Pasco County Sheriff Office

New Port Richey, Florida

Lieutenant - Juvenile Division

Placed in charge of designing, implementing, staffing, opening Juvenile Assessment Center at the Juvenile Detention Center

June 1998 to
January 2003

Pasco County Sheriff Office

New Port Richey, Florida

Lieutenant - Intake/Release

March 1991 to
June 1998

Pasco County Sheriff Office

New Port Richey, Florida

Lieutenant - Accreditation/Programs

PREA Audits conducted in 2014

February 24-26, 2014 Santa Rosa County Sheriffs Office Santa Rosa Florida Contact; Captain Barbara Stearns 850-983-1210

April 28-30, 2014 Guadalupe County Correctional Facility Santa Rosa, NM Contact Phebia Moreland 561-999-5827

May 12-14, 2014 King County correctional Facility Seattle WA Contact Danotra McBride 206-477-6514

May 14-16, 2014 Maleng Regional Justice Center Kent WA Contact Danotra McBride 206-477-6514

May 30 – June 2, 2014 Northeast New Mexico Detention Facility, Clayton NM Contact Phebia Moreland 561-999-5827

June 4-6, 2014 Robert A Deyton Lovejoy, GA Contact Phebia Moreland 561-999-5827

June 9-11, 2014 Riverbend Correctional Facility, Milledgeville, GA Contact Person Phebia Moreland 561-999-5827

June 30-July 2, 2014 Riversdie Regional Jail Hopewell, VA Contact Person Jeffrey Newton, Colonel 804-524-6600

July 15-17, 2014 Val Verde Correctional Facility Del Rio, TX Contact Phebia Moreland 561-999-5827

July 29 – August 1, 2014 Manatee County Central Jail Palmetto Florida Contact Dwight Cooper 941-747-3011 ext 2996

August 26-28, 2014 Osceola County Corrections Department Kissimmee Florida Contact James Kenney 407-742-4565

September 22, 2014 Federal Bureau of Prisons FPC Yankton, Yankton SD Contact G. Macias-Carson 605-665-3262

October 29-31, 2014 Western Virginia Regional Jail , Salem VA Lori Fadorick 540-378-3709

November 3-4, 2014 Roanoke County Salem Jail; Salem VA Contact Captain Carl Booth 540-283-3121

November 10-13, 2014 Knox County Detention Facility, Knoxville TN Director Rodney Bivens 865-659-2414

Division of Juvenile Services

Item No.	Facility Name	Address	Type	Inmate Population	Gender	Unit of Measure	Price Per Facility/Audit
1	Kenneth "Honey" Rubenstein Juvenile Center	141 Forestry Camp Road Davis WV 26260	Minimum	84	M	EA	3100
2	Donald R. Kuhn Juvenile Dx & Detention	One Lory Place Julian WV 25529	Male Corr-Dx.-Detention	46	M/F	EA	2800
3	Lorrie Yeager Jr. Juvenile Center	907 Mission Drive Parkersburg WV 26101	Detention	24	M/F	EA	2700
4	Sam Perdue Juvenile Center	843 Shelter Road Princeton WV 24739	Sex Offenders	24	M/F	EA	2700
5	Tiger Morton Juvenile Center	60 Manfred Holland Way Dunbar WV 25064	Detention & Wellness	24	M/F	EA	2700
6	Northern Regional Juvenile Center	P.O. Box 6041 Wheeling WV 26003	Deten & Female Corr	24	M/F	EA	2700
7	Vicki V. Douglas Juvenile Center	900 Emmett Rousch Drive Martinsburg WV 25401	Detention	24	M/F	EA	2700
8	J.M. "Chick" Buckbee Juvenile Center	One Jerry Lane Augusta WV 26704	Deten & Male Corr	24	M/F	EA	2700
9	Gene Spadaro Juvenile Center	106 Martin Drive Mt. Hope WV 25880	Detention	24	M/F	EA	2700
10	Robert L. Shell Juvenile Center	2 O'Hanlon Place Barboursville WV 25504	Status Offenders	24	M/F	EA	2700

OVERALL TOTAL COST:	5900
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Bidder/Vendor Information:

Name:	
Address:	
Phone No.:	
Fax No.:	
Email Address:	
Authorized Signature	

WV Division of Corrections, Stevens Correctional Center and McDowell County Correctional Center

Item No.	Facility Name	Address	Type	Inmate Population	Gender	Unit of Measure	Price Per Facility/Audit
1	Anthony Correctional Center	HC 70, Box N-1 White Sulphur Springs, 24986	Minimum - Youthful Offender 18-26 yrs	220	M/F	EA	4100
2	Beckley Correctional Center	111 S. Eisenhower Drive Beckley, 25801	Minimum/Work Release	59	M/F	EA	3100
3	Charleston Correctional Center	607 Brooks Street Charleston, WV 25301	Minimum	66	M/F	EA	3100
4	Denmar Correctional Center	HC 64, Box 125 Hillsboro, 24946	Medium	216	Male	EA	4100
5	Huttonsville Correctional Center	US Rt. 250 South Huttonsville, 26273	Maximum	1184	Male	EA	5000
6	Lakin Correctional Center	11264 Ohio River Road West Columbia, 25287	Multi-Security	455	Female	EA	4550
7	Martinsburg Correctional Center	38 Grapevine Road Martinsburg, 25401	Intake/Maximum	120	Male	EA	3500
8	Mt. Olive Correctional Complex	1 Mountainside Way Mt. Olive, 25185	Maximum/Medium	1126	Male	EA	5000
9	Northern Correctional Facility	112 Northern Regional Correctional Drive Moundsville, WV 26041	Maximum	253	Male	EA	4100
10	Ohio County Correctional Complex	1501 Eoff Street Wheeling, 26003	Community/Minimum	66	Male	EA	3100
11	Parkersburg Correctional Center	225 Holiday Hills Drive Parkersburg, 26170	Minimum	30	Male	EA	2800

WV Division of Corrections, Stevens Correctional Center and McDowell County Correctional Center

Item No.	Facility Name	Address	Type	Inmate Population	Gender	Unit of Measure	Price Per Facility/Audit
12	Pruntytown Correctional Center	Rt. 4, Box 49A Grafton, 26354	Minimum/Medium	369	Male	EA	4100
13	Salem Correctional Center	7 Industrial Blvd. Industrial, WV 26426	Minimum/Medium	400	Male	EA	4500
14	St. Mary's Correctional Center	2880 N. Pleasants Highway St. Mary's, 26170	Medium	554	Male	EA	4500
15	Stevens Correctional Center	795 Virginia Avenue Welch, WV 24801	Medium	223	Male	EA	4100
16	McDowell County Correctional Center	50 Court Street Welch, WV 24801	Medium	223	Male	EA	4100

OVERALL TOTAL COST:	63,250
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- NOTES:**
- A. Mt. Olive Correctional Center and Huttonsville Correctional Center have work camps outside of the fence. This inmate population is included in the facility population numbers set forth above.
 - B. Stevens Correctional Center and McDowell County Correctional Center have a combined inmate population of 446

Bidder/Vendor Information:	
Name:	Katherine Brown New Horizon Consulting
Address:	12121 Little Road Suite 286
Phone No.:	727-470-4123
Fax No.:	-
Email Address:	kbrown2828@yahoo.com
Authorized Signature	<i>[Handwritten Signature]</i>

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

New Horizon Consulting
(Company)

Kathleen Burr
(Authorized Signature) (Representative Name, Title)

727-470-4123
(Phone Number) (Fax Number) (Date)

STATE OF WEST VIRGINIA
Purchasing Division
PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Katharine Brown

Authorized Signature: [Signature] Date: 11-21-14

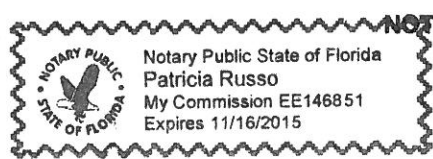
State of FLORIDA

County of PASCO, to-wit:

Taken, subscribed, and sworn to before me this 21st day of NOVEMBER, 2014.

My Commission expires 11/16/2015, 2015.

AFFIX SEAL HERE



NOTARY PUBLIC [Signature]