



July 16, 2013

Architectural and Engineering Services for
The West Virginia Public Service Commission

PSC Brooks Street Office Building

PSC 1016

07/16/13 11:20:23 AM
West Virginia Purchasing Division



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July 16, 2013

Mr. Guy Nisbet, Senior Buyer
Department of Administration, Purchasing Division
2019 Washington Street, East
Charleston, West Virginia 25305

RE: Architectural and Engineering Design Services
PSC1016 Brooks Street Office Building

Dear Mr. Nisbet:

Williamson Shriver Architects, Inc. is pleased to offer this letter as our Expression of Interest to provide structural engineering evaluation and design services for the above referenced project. Since 1985, Williamson Shriver Architects has provided structural evaluations of various educational and commercial facilities throughout West Virginia. These evaluation projects have involved structures ranging in age from relatively new to well over 90 years. Our reports were produced to establish a basis for structural adequacy and public safety as well as for the determination of the feasibility of adaptive reuse.

We understand that time is of the essence with this project and we are prepared to dedicate our resources and expertise so that the agency can make the necessary repairs as soon as possible. We are Williamson Shriver Architects, and we have a proven track record of successfully completing designs and contract administration for these specialized types of projects. Our proximity to the project site will also ensure rapt attention every step of the way.

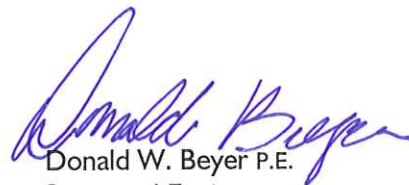
Please find enclosed three copies of our Statement of Qualifications to assist you in your evaluation. We are eager to be selected to work with you and your team and look forward to an interview with your selection team in the near future during which we can present our credentials in greater detail.

We hope to hear from you soon.

WILLIAMSON SHRIVER ARCHITECTS, INC.



Fed A. Shriver AIA LEED AP
Vice President / Architect



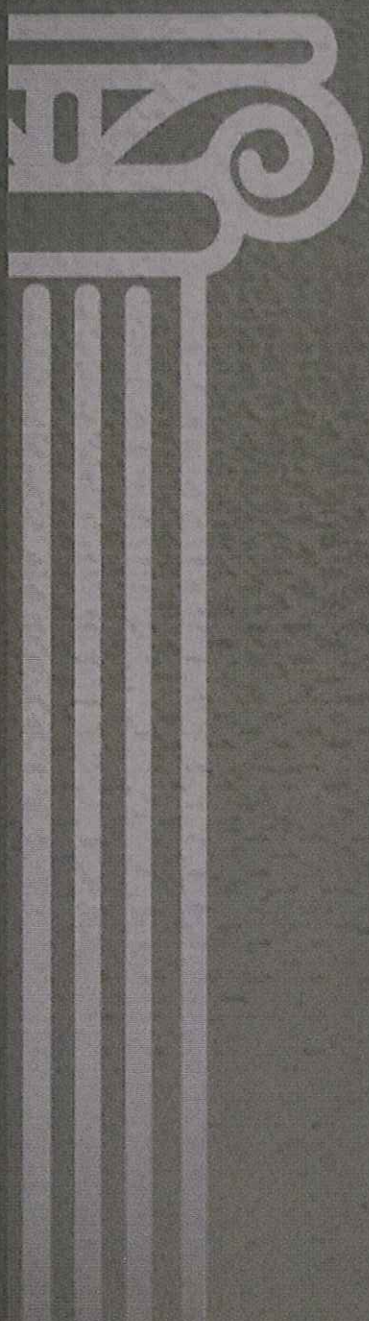
Donald W. Beyer P.E.
Structural Engineer



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Williamson Shriver Architects

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Tab I

Addendum Acknowledgement

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.: PSC1016

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

[X] No addendums have been issued.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Williamson Shriver Architects, Inc.

Company

Authorized Signature

July 16, 2013

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



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Tab 2

Certification and Signature Page

CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

Williamson Shriver Architects, Inc.

(Company)

(Authorized Signature)

Ted A. Shriver AIA, Architect/Vice President

(Representative Name, Title)

304-345-1060

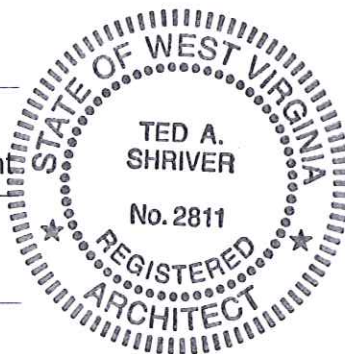
304-345-3693

(Phone Number)

(Fax Number)

July 16, 2013

(Date)





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Tab 3

Purchasing Affidavit

RFQ No. PSC1016STATE OF WEST VIRGINIA
Purchasing Division**PURCHASING AFFIDAVIT**

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

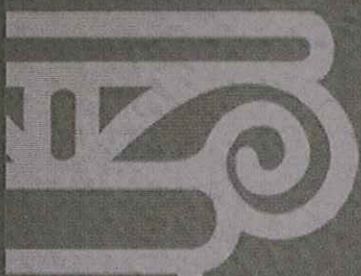
AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:Vendor's Name: Williamson Shriver Architects, inc.Authorized Signature: [Signature] Date: July 16, 2013State of West VirginiaCounty of Kanawha, to-wit:Taken, subscribed, and sworn to before me this 16th day of July, 2013.My Commission expires September 17, 2018.

AFFIX SEAL HERE

NOTARY PUBLIC

Lori A. Phillips
Purchasing Affidavit (Revised 07/01/2012)



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Tab 4

Project Approach and Methodology

project approach and methodology

We understand that an extensive forensic evaluation of the existing Public Service Commission building on 201 Brooks Street in Charleston WV has been conducted to determine the structural condition of the brick veneer system. We also understand that these conditions need to be remedied in a quick and reasonable fashion to minimize the impact to the taxpayers of West Virginia while allowing the PSC to maintain their day to day operations within the facility. This project is unusual in its scope, and Williamson Shriver Architects is accustomed to taking on challenging projects and consistently exceeding the expectations of our clients. This project does have numerous challenges. For instance, how is the brick and stone safely removed? How does this removal and installation of the replacement products coordinate with pedestrian and vehicle traffic on the adjacent streets? How do the existing aerial utility lines affect design and constructability?

The report discusses the lack of continuous masonry backup. This situation is concerning not only from a structural standpoint but also as it impacts fire, building and energy codes. The new veneer system will need to comply with each of these codes. The new building code includes the energy code becomes effective September 1, 2013. The report does not state where building insulation is presently located.

As we understand our task, the report prepared by Swankee Hayden Connell Architects / CAS Structural Engineering, Inc. that was shared with us has four recommendations to consider. The Expressions of Interest PSC1016 identifies that submitting firms are to discuss options 2, 3 and 4 from the report. Our thoughts regarding each of these recommendations are outlined below.

Option 2

Remove the existing brick and start over again.

This option leaves no question as to its intent. Williamson Shriver Architects feels that this may be the best available option to the Owner even with the stated downside; the duration of the construction process. This option will ensure that the new veneer is installed correctly and will reduce or eliminate concerns about the longevity of the façade. There are several veneer material / system alternatives that should be considered within this option, including:

- (1) replacing the existing veneer with similar masonry materials
- (2) replacing all or part of the existing veneer with aluminum and glass curtain wall, and
- (3) replacing the exterior masonry with a different material such as insulated precast concrete / brick panels.

project approach and methodology...continued

While the duration of construction will likely be longer with installing brick than with a curtain wall system, using conventional masonry will allow the Owner to keep the building's original design aesthetic and to match the adjacent parking garage.

If precast concrete and brick panels are utilized, they would be fabricated off-site with the same or similar design features to the present building, and erected on-site using a crane reaching over the existing utility lines. These panels could also be constructed with the insulation formed within each panel, thus allowing compliance with current energy codes. The work on-site would include installing the angles to support and attach the panels.

Option 3

Remove the brick from the second and third floors, replace with glazed curtain wall.

While this option seems to be a reasonable response to the present conditions, Williamson Shriver Architects is concerned about the structural conditions of the first floor brick veneer. This may be a 'quick-fix' for the present conditions, but may lead to additional work being necessary in the future.

Option 4

Repair / re-build former arch on the southwest corner of the building.

Williamson Shriver Architects believes that there are several alternatives within this option, including:

- (1) Restore the arch to its original design and function. The primary design concept when this building was originally planned involved making daylight available to as many occupied spaces within the building as possible. Given that daylighting of interior building spaces has regained momentum in sustainable design, keeping this element and function seems appropriate.
- (2) Construct occupied building space within the footprint of this arch, effectively enlarging the floor space of the upper levels.
- (3) Remove the arch from the building altogether.



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Tab 5

Qualifications and Experience

qualifications and experience

Staff

Williamson Shriver Architects believes that the key to design success lies within the planning process. In commencing work on this project, we would bring the same focus and attention to this process as we would for a totally new building. We would begin by listening to the users of the facility and the decision makers to establish a plan that will set forth the goals and objectives of the design program. Ted Shriver will be the partner-in-charge for this project. He will be the main point-of-contact between the Owner and design team, and will be the leader and coordinator of the team regarding all aspects of design. He will be assisted by Architect/ Partner Greg Williamson, who will serve as the primary designer, and by Structural Engineer Don Beyer, who will establish structural concept, and coordinate the systems and materials.

Our planning process will also include meetings with public utility companies, the City of Charleston Building Inspector, the City of Charleston traffic engineer, the WV State Fire Marshal and other agencies or entities that may be able to offer substantive input into the renovation process.

As design progresses, many other employees of Williamson Shriver Architects and our consultants will be engaged in the project for preparation of final documents for bidding and construction. The new veneer system will be developed and detailed in our structural department with Don Beyer overseeing the entire process. Working with contract administrator Steve Gibson, Mr. Beyer will also remain integrally involved in the project during the construction phase to assure compliance with the standards of quality required in the project documents.

Ted A. Shriver AIA LEED AP REFP (Architect/Vice-President)

Mr. Shriver is an architect and Vice President of Williamson Shriver Architects and is responsible for the office-wide coordination and production of contract documents. He brings to the firm 30 years of architectural experience, and his primary responsibility is to ensure that appropriate production and support resources are applied to each project. Mr. Shriver's career began in 1979 with other local firms, but he has been with the firm since 1984 with partner Greg Williamson.

Office management, marketing and construction administration on smaller scope projects add to his daily responsibilities. He also oversees the firm's computer system, including evaluation and installation of new technology. He has extended this computer expertise to an understanding of the utilization and implementation of technology in school facilities and attends the Council of Educational Facility Planners' Technology Conferences. Since 2005, Mr. Shriver has focused on establishing guidelines for our designs on implementing safe schools and monitoring systems.

Mr. Shriver is active in the Council of Educational Facility Planners International especially in the Southeast Region. In 2003, he was one of the founding members of the West Virginia Chapter and served as their President from 2004-2007. He has also served as the Southeast Director since 2002.

Education:

Fairmont State College, 1979
A.S. Architectural Technology
South Charleston High School 1977

Registration:

Architect, West Virginia No. 2811
Architect, Ohio No. 11173
Architect, Maryland No. 10948
Green Building Certification Institute
LEED Accredited Professional (LEED AP)

Affiliations:

American Institute of Architects
American Institute of Architects WV Chapter
Executive Committee 2008-Present
Treasurer 2008-Present
Boone Career and Technical Center, Advisory Council
Council of Educational Facility Planners International (CEFPI)
CEFPI Southeast Region Alternate Director 2002-2003
CEFPI Southeast Region Director 2003-Present
CEFPI Recognized Educational Facility Professional (REFP)
Contractors Association of WV
Kanawha Valley Builders Association, (KBVA)
International Code Council, (ICC)
National Fire Protection Association
South Charleston Board of Health
US Green Building Council, (USGBC)
West Virginia State Fire Commission

The West Virginia Board of Architects

certifies that

TED A SHRIVER

is registered and authorized to practice
Architecture in the State of West Virginia.

In testimony whereof this certificate has been issued
by the authority of this board.



The registration is in good standing until June 30, 2014.



Leya C. Lewis

Board Administrator

Gregory A. Williamson AIA LEED AP REFP (Architect/President)

Mr. Williamson attended the University of Tennessee, where he received his bachelor of architecture degree in 1981. His professional career began at Sverdrup and Parcel and later with Donald L. Moses Associates, both in Charleston. In 1983 he joined Gandee Thomas and Sprouse / GTS Partners as an architect and project designer and obtained his West Virginia registration as an architect in 1985.

In 1994, along with Ted Shriver, Mr. Williamson acquired the firm from founder Kent Gandee, and together they have continued the tradition of quality, client-focused architectural design for which the firm has been recognized. As a design partner, Mr. Williamson has designed such prominent and well-received projects as Cabell Midland High School, Caperton Center for Applied Technology at WVU-Parkersburg, and the Lodge and Conference Center at Chief Logan State Park. Additionally, he represented Williamson Shriver Architects in their role as associated architect on two prominent commissions in Charleston, the United States Federal Courthouse with architect SOM of New York, and the Clay Center for the Arts and Sciences with Kise Straw Kolodner Architects of Philadelphia.

Mr. Williamson is a member of the WV Board of Architects, appointed by Governor Underwood in 1999. He has active registrations in West Virginia, Virginia, Maryland, and Kentucky, and is a holder of an NCARB certificate. He is a past president of the West Virginia Society of Architects, has served as a part time instructor at the University of Charleston, and has also served as a juror on several local or regional design award programs.

Education:

University of Tennessee, 1981
B. Architecture
West Virginia State College, 1978
Winfield (WV) High School 1976

Registration:

Architect, West Virginia No. 2101
Architect, Kentucky No. 4062
Architect, Maryland No. 9945
Architect, Virginia No. 0401 011183
NCARB Cert. No. 33662
Green Building Certification Institute
LEED Accredited Professional (LEED AP)

Affiliations:

West Virginia Board of Architects 1999-Present
American Institute of Architects
American Institute of Architects - WV Chapter
President 1994 & 1995
Contractors Association of WV
Council of Educational Facility Planners International (CEFPI)
CEFPI Recognized Educational Facility Professional (REFP)
Putnam County Board of Zoning Appeals
Member - 1997 to 2001
US Green Building Council, (USGBC)

The West Virginia Board of Architects

certifies that

GREGORY A WILLIAMSON

is registered and authorized to practice
Architecture in the State of West Virginia.

In testimony whereof this certificate has been issued
by the authority of this board.



The registration is in good standing until June 30, 2014.



Leya C. Lewis

Board Administrator

Donald W. Beyer P.E. (Structural Engineer)

Mr. Beyer is responsible for the structural design of many of the firm's projects. He participates in all phases of design, from the review of site characteristics to the design of economical as well as attractive structural systems. He is involved with the production of details and specifications for a project's structural systems and materials.

Mr. Beyer's close involvement with the project architect provides for the smooth integration of the structural system into the project while maintaining the aesthetics of the architect's design. His availability for immediate consultation is an asset to the design team.

Mr. Beyer draws from his years of experience as a structural steel detailer, a structural draftsman, and engineering technician.

Education:

WV Institute of Technology 1997

B. S. Civil Engineering

WV Institute of Technology 1978

A. S. Drafting & Design Eng. Technology

Registration:

Professional Engineer, WV No. 15054

Previous Employment:

Kelley, Gidley, Blair and Wolfe Engineers

1986 - 1990

W. C. Haworth, Structural Engineers

1984 - 1986

Union Carbide Corporation

1979 - 1983

West Virginia Steel Corporation

1978 - 1979

Affiliations:

American Society of Civil Engineers

American Institute of Architects

American Institute of Architects WV Chapter

Professional Affiliate Member



**West Virginia State Board of Registration
for Professional Engineers**

DONALD W BEYER



This is to certify that the above named **PROFESSIONAL ENGINEER** has met the requirements of the law, is duly registered and is entitled to practice engineering in the State of West Virginia.

EXPIRES June 30, 2014

Steven W. Gibson (Construction Administration)

Mr. Gibson is responsible for contract document administration and field observation during the construction phase of a project. His duties include shop drawing review, attending construction conferences, compiling construction observation reports, and serving as liaison between owner and contractor.

Prior to joining the staff in 1985, Mr. Gibson's experience was primarily in the engineering fields. He has participated in the design, project management and construction of numerous industrial, commercial, public housing and public works facilities since 1970.

Mr. Gibson has also worked for a large local construction firm as an estimator. This employment allows him to bring a unique knowledge and understanding of the contractors' perspective toward construction projects to the firm.

Education:

West Virginia State College, 1971
B.S. Industrial Technology

Affiliations:

American Institute of Architects
American Institute of Architects WV Chapter

Previous Employment:

Carlton Construction Company
1984 - 1985
Randolph Engineering
1977- 1984
Swindell-Dressler Engineering
1974 - 1977
JH Milam Engineering
1969 - 1974

similar experience

Wellsburg Primary East-Brooke County Schools

This three-story, 1920's era school in Wellsburg, WV was the home of an elementary school for many years. Over the years, due to lack of adequate maintenance funding, the buildings exterior façade and roof began to fall into disrepair. This began with the masonry walls that bordered the concrete steps to the main entrance on the second floor. Rainwater on the roof began to penetrate the parapet walls and began to cause damage due to freeze thaw cycles. In turn the stone coping became dislodged and the damage continued making its path from top to bottom. Ultimately, due to the potential for injury from falling veneer materials, the Board of Education decided to close the building for repairs. Although the façade had numerous structural concerns, the structural framing condition of the building was not harmed with the veneer damage.

As the Board of Education could not afford to replace the building with newly constructed space, the decision was made to repair and repurpose the building. Williamson Shriver Architects designed a veneer system with light gauge framing and exterior insulation and finish system (EIFS). The building is now used as the primary office facility for the Brooke County Board of Education.



Before



After

similar experience...continued

Williamson Shriver Architects Offices

In 2001, Greg Williamson and Ted Shriver bought the building at 717 Bigley Avenue from Boll Medical. This building had been originally been built in the 1960's for the "Snazzy Car Wash". It was purchased by Boll Medical in the 1970's for their offices and storeroom and was added onto on two separate occasions. During the design of renovations to the building, Williamson Shriver Architects had several existing building materials to deal with including asbestos panels and exposed concrete and brick masonry veneer. Our new design called for a new brick veneer and not knowing how some of these existing materials were installed, we elected to remove the existing materials before installing the new veneer.



Before



After



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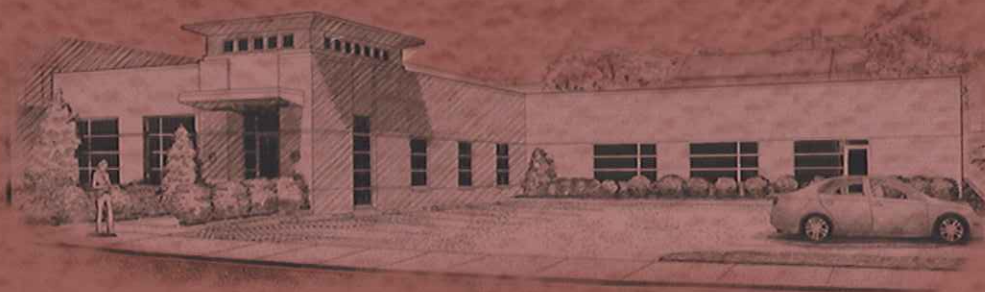
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Tab 6

Time Frame

time frame

Williamson Shriver Architects is prepared to start work on this project IMMEDIATELY after contract fee negotiations and receiving a Notice to Proceed or a Purchase Order. We would begin with our data collection at the site, reviewing additional documents from the original construction, and conducting coordination and design meetings per the Project Approach and Methodology Section of this proposal. Completion of our scope of work within the stipulated time frame will not only require commitment from our team but also from the decision makers and all parties in the regulatory departments. Our Team will commit to have our design documents completed and ready to bid within the stipulated time frame.



Williamson Shriver Architects, Inc.

717 Bigley Avenue . Charleston . WV . 25302

www.wsgarch.com

