



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
GSD146403

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL
304-558-2596

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE  
 CMA Engineering  
 824 Cross Lanes Drive  
 Charleston, WV 25313

SHIP TO

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 BUILDING TWENTY FIVE  
 5TH & AVERY  
 PARKERSBURG, WV  
 26105 304-558-2317

DATE PRINTED
07/18/2013

BID OPENING DATE: 08/13/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		906-07		
DESIGN WATER LOOP REPLACEMENT FOR BUILDING 25						
EXPRESSION OF INTEREST (EOI)						
THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF GENERAL SERVICES, IS SOLICITING EXPRESSION'S OF INTEREST FROM QUALIFIED FIRMS TO PROVIDE DESIGN FOR THE REPLACEMENT OF THE WATER LOOP IN BUILDING 25, LOCATED IN PARKERSBURG, WV., PER THE ATTACHED SPECIFICATIONS.						
***** THIS IS THE END OF RFQ GSD146403 ***** TOTAL:						
08/13/13 11:18:47 AM West Virginia Purchasing Division						

SIGNATURE <i>Daniel Lee Ellar</i>	TELEPHONE (304) 343-0316	DATE 8/12/2013
TITLE Principal	FEIN 55-0659239	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**Expression of Interest  
to Provide  
Professional Engineering  
Services  
for  
HVAC Water Loop Replacement  
Parkersburg State Office Building  
EOI #GSD146403**

**August 13 , 2013**



**Clingenpeel/McBrayer & Associates, Inc.**

824 Cross Lanes Drive  
Charleston, WV 25313  
(304) 343-0316 tel  
(304) 343-5146 fax

5 Riddle Court  
Morgantown, WV 26505  
(304) 598-2558 tel  
(304) 598-2472

**w w w . c m a w v . c o m**

# C O R P O R A T E P R O F I L E



Clingenpeel/McBrayer & Associates, Inc.



Charleston

## Services

CMA Engineering is a West Virginia based small business firm, providing services in the areas of HVAC, plumbing, fire protection and electrical engineering. CMA's founders have long believed in the philosophy that a successful project requires a comprehensive approach. This includes all traditional facets of project planning, starting with master planning, working closely with the client, developing the completed construction documents, bidding the project and contract administration. However, our depth of expertise goes far beyond the traditional services. From developing design criteria for owners to designing the mechanical and electrical systems for the West Virginia DEP Consolidated Office Building, the first LEED certified building in the state, CMA is a proven leader in providing engineering services in the design-build delivery method. As we have been involved in LEED Certification and other "LEED-oriented" ventures for several years, we attempt to incorporate the most efficient and sustainable "green" designs in all of our projects.

## History

Since 1986, CMA Engineering has provided services on numerous projects of varying size and complexity. Clients include architects, industrial companies, governmental agencies, contractors, engineers, developers and private organizations.



Morgantown

With offices strategically located in Charleston and Morgantown, our professional staff can provide clients with exceptional hands-on engineering services for planning, meetings, site visits and construction administration without effecting the project's budget.

## Commitment

CMA Engineering's submittal is based on your needs and our experience. Our firm has the experience, service and quality work to create a successful project. We are committing senior design professionals in order to assure you receive top priority. We have extensive experience with projects of this nature. Examples of projects for which we were the Engineer are listed in this proposal.

In 1987, computer aided drafting stations were added to provide the best quality and engineering services for our clients. We are currently operating AutoCad 2011. Our firm is constantly monitoring the latest technology, the cost effects and the end results to the final project.

Present staffing allows CMA to complete work in a timely manner without limiting our ability to perform our ongoing work. The staff of CMA is large enough to handle any size project, yet small enough for direct input and supervision by key personnel.



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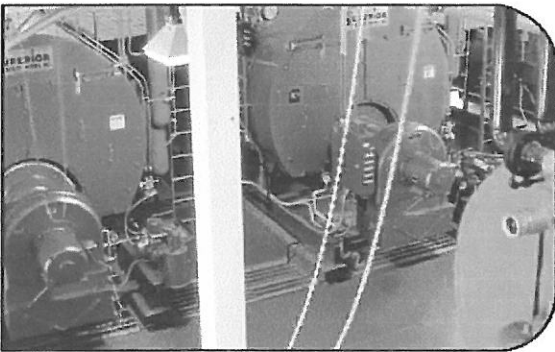
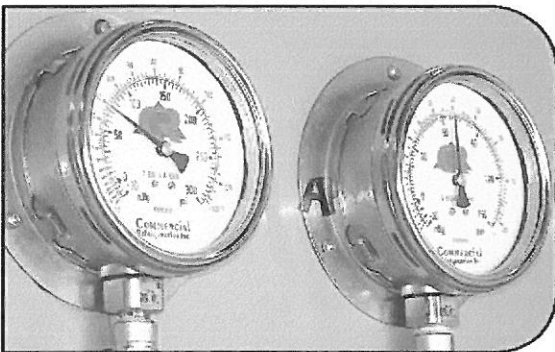
5 Riddle Court  
Morgantown, WV 26505  
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w w w . c m a w v . c o m

# M E C H A N I C A L

CMA Engineering experience includes:

- Constant Volume Air Handling Systems
- Variable Volume Air Handling Systems
- Demand Control Ventilation Systems
- Natorium Dehumidification Systems
- Building Energy and Management Control Systems
- Industrial Ventilation and Exhaust Systems
- Steam and Condensate Systems
- Cooling Plants and Distribution
- Heating Plants and Distribution
- Energy Recovery Systems
- Water Source Heat Pump Systems
- Low, Medium and High Pressure Air Distribution Systems
- Direct Digital, Pneumatic and Hybrid Control Systems
- Kitchen Ventilation and Exhaust Systems



*(top)* Ruby Memorial Hospital—Morgantown, WV  
HVAC Exhaust System

*(middle)* Memorial Ice Rink—South Charleston, WV  
Refrigerant Pressure Gages

*(bottom)* Alderson Federal Correctional Facility—Alderson, WV  
Steam Plant



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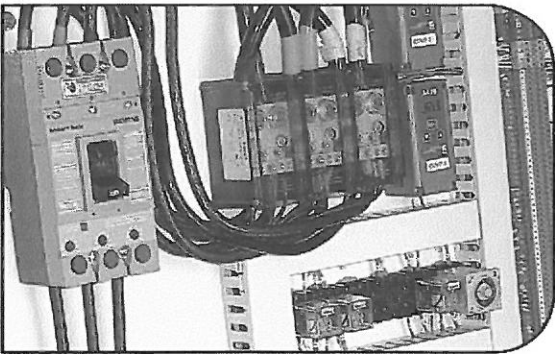
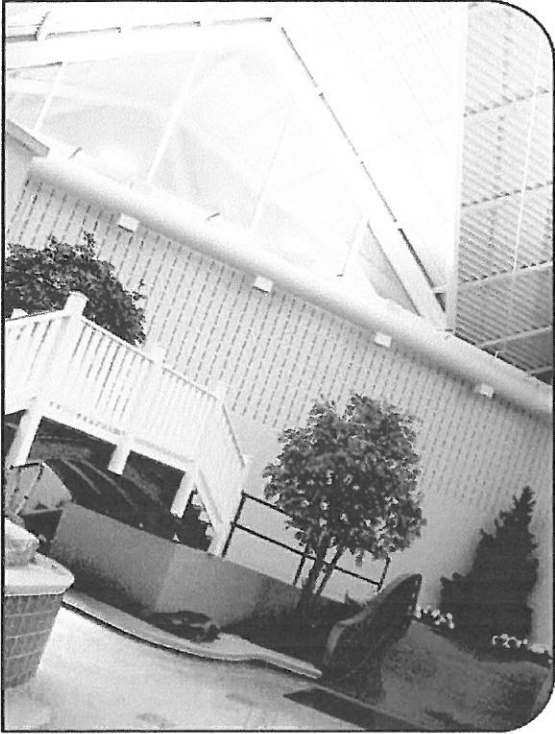
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# E L E C T R I C A L

CMA Engineering experience includes:

Underground Ducts and Utility Structures  
Intrusion Detection  
Closed Circuit Television  
Cable and Master Antenna Television  
Medium Voltage Distribution and Substations  
Secondary Voltage Distribution  
Engine Generators and Battery Inverters  
Transient Voltage Suppression  
Interior Lighting  
Exterior Lighting  
Sports Lighting  
Theatrical Lighting  
Lighting Control  
Uninterruptible Power Supply Systems  
Lightning Protection  
Intercommunications Systems  
Nurse Call  
Voice and Data Systems  
Fire Detection Systems



(above) **Split Rock Pools—Snowshoe, WV**  
Indirect Lighting System

(below) **Memorial Ice Rink—South Charleston, WV**  
Chiller Power and Control Panel

**CMA**  
ENGINEERING

Clingenpeel/McBrayer & Associates, Inc.

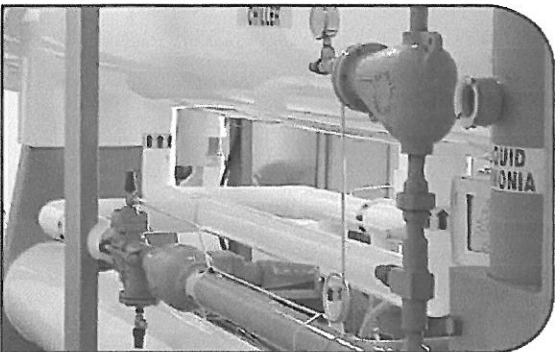
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# PLUMBING & PIPING

CMA Engineering experience includes:

- Sanitary Sewer Systems
- Storm Sewer Systems
- Natural Gas Distribution
- LP Gas Distribution
- Fuel-Oil Distribution
- Compressed Air Systems
- Vacuum Systems
- Chemical Waste Systems
- Process Water Systems
- Deionized Water Systems
- Domestic Water Systems
- Helium Distribution Systems
- Domestic Water Pumping Systems
- Sewage Pumping Systems
- Water Heating
- Automatic Fire Sprinkler Systems
- Standpipe Systems
- Fire Pumps, Storage Tanks, Service Mains
- Medical Gas Systems



*(top)* Split Rock Pools—Snowshoe, WV  
Piping & Pump Room

*(middle)* Memorial Ice Rink—South Charleston, WV  
Piping & Chilling

*(bottom)* Alderson Federal Correctional Facility—Alderson, WV  
Steam Piping



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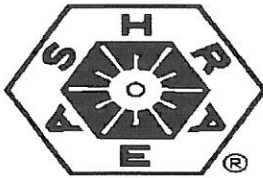
## Professional Affiliations



Leadership in Energy &  
Environmental Design  
(LEED)



U.S. Green Building  
Council  
(USGBC)



American Society of  
Heating, Refrigerating and  
Air Conditioning Engineers,  
Inc.,  
(ASHRAE)



American Institute of  
Architects— WV Chapter  
Affiliate Member  
(WVAIA)



National Fire  
Protection Association  
(NFPA)

ASPE

American Society Of  
Plumbing Engineers  
(ASPE)



WV Society of  
Healthcare Engineers  
(WVSHE)



The  
LIGHTING  
AUTHORITY (IES)

Illuminating  
Engineering Society  
(IES)



International Code Council (ICC)



Business Partner

CMA  
ENGINEERING

# P R O F I L E

## Timothy Cox, P.E., NCEES President Mechanical Engineer

(304) 598-2558  
tcox@cmawv.com

### EDUCATION

University of Colorado  
Boulder, Colorado  
Degree: Mechanical Engineering B.S.

### REGISTRATIONS/PROFESSIONAL AFFILIATIONS

Association of Energy Engineers-CBCP

Registered Professional Engineer in WV, VA, KY

CPD (Certified in Plumbing Engineering)

Member of ASHRAE

American Society of Plumbing Engineers

National Association of Fire Protection Engineers

WV Society of Healthcare Engineers

### EXPERIENCE

Mr. Timothy Cox, President and Senior Mechanical Engineer of CMA Engineering brings 30 years of mechanical design experience to our clients. Mr. Cox has been project manager and project engineer for a variety of projects.

### PROJECTS

#### West Virginia University

Open End Contract since 1999  
Mountain Lair Plaza Renovations  
Boreman HVAC/Plumbing/Fire Sprinkler  
Upgrades  
Soccer Stadium  
Coliseum Life/Safety Renovations  
Coliseum Locker Room Suites  
Engineering Science Building Addition/  
Renovations  
Arnold Hall Fire Alarm/ Fire Sprinkler  
Upgrades  
Wrestling Training Facility

#### West Virginia University Hospitals

WV Eye Institute-MEP systems design for  
new facility  
Cheat Clinic-MEP design for new clinical  
addition  
WVUH Emergency Department-HVAC,  
electrical, fire and communication  
systems design for new addition  
Chestnut Ridge Hospital-various MEP  
renovations  
Healthworks Rehab and Fitness –MEP  
systems design for new facility

#### Mylan Pharmaceuticals, Morgantown, WV

Various projects including HVAC,  
plumbing, fire sprinkler and controls for  
new office building, fluid bed addition,  
north plant expansion, parking garage and  
weighing and packaging.



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# P R O F I L E

Daniel Lee Ellars, P.E.  
LEED AP  
Electrical Engineer

(304) 343-0316  
dellars@cmawv.com

## EDUCATION

West Virginia University Institute of Technology  
Montgomery, West Virginia.  
Bachelors of Science in Electrical Engineering

West Virginia State University  
Institute, West Virginia  
Bachelors of Science in Business Administration

## REGISTRATIONS/PROFESSIONAL AFFILIATIONS

Registered Professional Engineer in WV, PA

Leadership in Energy & Environmental Design

National Fire Protection Association (NFPA)

Institute of Electrical and Electronics Engineers (IEEE)

American Society of Heating, Refrigerating and Air-  
Conditioning Engineers (ASHRAE)

## EXPERIENCE

Mr. Daniel L. Ellars, Electrical Engineer for Clingenpeel/  
McBrayer & Associates, Inc. brings 23 years of  
electrical design experience to our clients. Mr. Ellars  
has been a project manager and project engineer for a  
variety of projects including commercial and industrial  
facilities as well as for both power and  
tele-communications utilities.

## PROJECTS

### Educational Experience

New Talcott Elementary School-Electrical Design  
New Fairdale Elementary School-Electrical Design  
New Rainelle Elementary School-Electrical Design  
New Sissonville Middle School  
East Bank Middle School-Electrical Design for  
Renovations

### Military Experience

West Virginia Army National Guard  
Eleanor Maintenance Center—Electrical  
systems design for new facility.  
Elkins Readiness Center-Electrical systems design  
for new facility  
Elkins Readiness Center-Electrical Systems  
design for new facility  
Moorefield Readiness Center-Electrical systems  
design for new facility  
St. Albans Armory-Renovations and New Addition  
Gassaway Armory-Renovations and New Addition

### Industrial Experience

Mylan Pharmaceuticals  
Mylan Office & Lab Buildings—various electrical  
systems designs for new, existing and expanded  
facilities including new 23kV/12kV switchyard  
and grounding plain layout.



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www.cmawv.com

# P R O F I L E

## James A. Kerns Mechanical/Electrical Designer

(304) 343-0316  
jakerns@cmawv.com

### EDUCATION

West Virginia State College  
Institute, West Virginia  
Degree: Bachelor of Science in Industrial  
Technology/Building Construction

### REGISTRATIONS/PROFESSIONAL AFFILIATIONS

Member of ASHRAE

### EXPERIENCE

Mr. James A. Kerns has over 35 years experience in Mechanical and Electrical engineering design. He has been responsible for design projects in the educational, commercial, and health care fields.

Mr. Kerns has been a great asset to Clingenpeel/McBrayer & Associates. His knowledge and experience enables him to complete project designs in a clear and concise manner and in a timely fashion.

### PROJECTS

#### **Kanawha County Schools**

George Washington High School-HVAC Renovations  
George Washington High School-Classroom Additions  
Horace Mann Middle School-HVAC Renovations  
Elkview Middle School-Classroom Additions  
Elkview Middle School-Fire Alarm System  
Ruffner Elementary School-Classroom Additions  
Point Harmony Elementary School-Activity Building

#### **Concord University, Athens, WV**

New Alumni/Chapel  
Fire Sprinkle Upgrades to dormitories  
HVAC renovation to Alexander Arts Center

#### **U.S. Postal Service**

Open End Contract Since 1993, which encompasses numerous Post Office Renovations, new Post Offices, and new Postal Maintenance Facilities. Mr. Kerns has been Project Manager for over 65 projects for the U.S. Postal Service.

#### **Yeager Airport**

New Parking Garages  
New Emergency Generator  
Electrical Upgrades  
Fire Alarm System Upgrade  
Security Upgrade  
Fire Sprinkler Renovations



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www.cmawv.com

# P R O F I L E

**Matt Corathers, P.E.**  
Mechanical Engineer

(304) 598-2558  
mcorathers@cmawv.com

## EDUCATION

West Virginia University  
Bachelor of Science -Mechanical Engineering

## REGISTRATIONS/PROFESSIONAL AFFILIATIONS

Professional Registered Engineer in WV  
Member of ASHRAE

## EXPERIENCE

Matthew joined the professional staff at CMA Engineering in 2008 having previously worked for Whitman, Requardt and Associates in Baltimore, MD.

## PROJECTS

### **West Virginia University**

Mechanical design for new two-story child care facility

HVAC renovations to Science Laboratories

### **University High School, Morgantown, WV**

Mechanical design for renovations/ upgrades to the HVAC systems

### **Harrison County Schools**

South Harrison High School-Mechanical design for HVAC renovations  
South Harrison Middle School-Mechanical design for HVAC renovations

### **Randolph County Building**

- Mechanical design for completion of two story addition and modifications of the existing second floor to be used by the Family Court

### **Monongalia County Family Court**

Mechanical design for renovations to 4,850sf in existing court facility

### **Fairfield Inn, Morgantown, WV**

Mechanical design for the new hotel

**CMA**

ENGINEERING

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www.cmawv.com

# P R O F I L E

## Larry Weese Mechanical/Plumbing Designer

(304) 343-0316  
lweese@cmawv.com

### EDUCATION

West Virginia University  
Morgantown, West Virginia  
Degree: Division of Forestry BS,MS

### PROJECTS

#### Housing

Jefferson Place Apartments, Charleston, WV  
Silver Tree Suites, Deep Creek, MD

#### WV Department of Health and Human Resources

Office of Chief Medical Examiner, Charleston  
New Facility Mingo County

#### Emergency Response Facilities

Randolph County 911-New Facility  
Mason County 911-New Facility  
Raleigh County 911-New Facility  
Orchard Manor Fire Station-New Facility

#### Educational Facilities

Nitro High School Toilet Renovations  
South Charleston Middle School Toilet  
Renovations  
WVU Institute of Technology-Fire Sprinkler  
Upgrades at Orndorff & Old Main

#### Industrial Experience

Standard Laboratories-Laboratory Addition  
Dow Process Control-New Facility  
Diamond Electric-Expansion

#### Commercial Experience

Bobcat of Advantage Valley-New Facility  
Allegheny Springs Restaurant  
Public Service Commission, Charleston, WV  
New Parking Facility  
Office Renovations

### PROFESSIONAL DEVELOPMENT

Various seminars and technical sessions

### EXPERIENCE

Mr. Larry Weese, Mechanical Designer for Clingenpeel/McBrayer & Associates, Inc. brings 20 years of mechanical design and project management experience to our clients.



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# West Virginia State Capitol- House and Senate Offices HVAC Renovations Charleston, WV



**Project Description:** CMA Engineering provided mechanical and electrical engineering design services for renovations to the first and second floors' HVAC system and third floor HVAC Penthouses at Building #1 that serve the House and Senate area.

The original three-pipe, hydronic system consisting of unit ventilators or fan-coil units in each room fed by a campus steam and chilled water system was replaced with four (4) large air handlers and a ducted variable-air-volume (VAV) system with electric reheat coils. Each air handler was located in a mechanical room with steam and chilled water coils served from the existing campus system. New electric power service was installed at each of these locations to serve the VAV reheat coils. The ducted system and VAV boxes were located in a tight space above the existing ceilings along with a new steel walkway for maintenance. New lighting and fire alarm system components were also installed in these cavity spaces to provide fully functional maintenance access. Each VAV box was provided with a thermostat in each respective space served for room-by-room comfort control and monitoring. Steam humidifiers at each air handler and intake/exhaust openings and ductwork to the roof provide humidification and outside air for ventilation and enhanced indoor air quality control.

**Construction Cost:** Construction cost \$9,243,434.25

**Project Size:** 96,836 square feet

**Name of Owner:** State of West Virginia  
1900 Kanawha Blvd, East  
Building 1 Room MB-60  
Charleston, WV 25305

**Owner Contact:** Robert Krause  
(304) 558-9018

**Additional Information:** CMA Engineering acted as Prime Consultant on this project. Project to be completed in 2013.

# East Bank Middle School HVAC Renovation East Bank, WV



**Project Description:** CMA Engineering provided mechanical, electrical and plumbing engineering design services for replacement of the HVAC system and renovations to the restrooms and entranceway.

The project consisted of a complete change out of all existing HVAC systems (originally central chiller, central boiler, AHU's, FCU's and other air handling equipment fed through a 2-pipe system and pneumatic controls). New systems were a mixture a of gas/electric rooftop units, variable refrigerant volume systems and other VAV packaged systems to serve the entire facility. In this project the main electrical service was modified to suit new distribution and loads, as well as, adding new lighting and ceilings to many of the spaces. Fire sprinkler and fire alarm systems were also modified as required. A new entrance was added for the school and a number of old restrooms were upgraded with new fixtures and piping. Project started construction at the beginning of the 2012 school year for construction during occupancy.

**Original Budget:** \$5,400,000.00

**Construction Cost:** \$5,448,900.00

**Project Size:** 93,598 square feet

**Name of Owner:** Kanawha County Schools  
200 Elizabeth Street  
Charleston, WV 25311

**Owner Contact:** Charles Wilson  
(304) 348-6148

**Additional Information:** CMA Engineering acted as Prime Consultant on this project. Project to be completed by August 2013.



## South Harrison High School Clarksburg, WV



**Project Description:** CMA Engineering provided mechanical, and electrical engineering design services for new HVAC systems and associated electrical systems serving the Academic Wing (two floors) and the Band Room in adjacent wing ( total renovation area of 50,000sf) and the gymnasium, six rooms and two shop classrooms (approximately 15,000sf). As one main system was serving the entire facility, design for this project included careful consideration of the effects of the new systems on the entire facility. As with most educational facility projects, time constraints were also a major factor.

**Original Budget:** \$1,500,000.00

**Construction Cost:** \$1,450,000.00

**Project Size:** 65,000 square feet

**Name of Owner:** Harrison County Schools  
P.O. Box 1370  
Clarksburg, WV 26302

**Owner Contact:** Neil Quinn  
(304) 624-3355

**Additional Information:** CMA Engineering acted as Prime Consultant on this project. Project completed in 2011.

# Milan Puskar Center HVAC Renovations Phase I and Phase II West Virginia University Morgantown, WV



**Project Description:** In Phase I, CMA Engineering provided design of new HVAC system serving locker room, showers and meeting rooms as existing systems did not have adequate ventilation or temperature control or meet required code. Project also included design for renovations to the electrical, plumbing and fire protection systems.

In Phase II, CMA provided design of new HVAC, plumbing, electrical and fire protection systems to suit required code modifications and provide better temperature control for weight training rooms and adjacent space. The design also changed out all existing electrical heating coils and provided new boiler and heating water loop, as well as, an air conditioning system for weight training spaces.

<b>Construction Cost:</b>		<b>Phase I</b>	<b>Phase II</b>
	Original Project Budget	\$800,000.00	\$1,500,000.00
	Construction Cost	\$804,000.00	\$1,460,000.00

**Project Size:** Phase I- 22,500 square feet  
Phase II- 27,000 square feet

**Name of Owner:** West Virginia University  
Morgantown, WV 26506

**Owner Contact:** Paul Whiteman  
(304) 293-8143

**Additional Information:** CMA Engineering acted as prime consultant on this project. Construction for Phase I was completed in 2007. Construction for Phase II was completed in 2008.





## WVU-Robert C. Byrd Health Science Center Charleston, WV



**Project Description:** CMA Engineering provided design for revising chilled water piping, to include new pumps, valves, insulation, controls, air handler coils and related electrical renovations.

The first phase of project included separation of the two pipe system into a four pipe, hot water/chilled water system including new pumps, pipes, controls and modifications to the existing motor control center.

Phase II of the project included the replacement of the motors and providing VFD's for the main air handlers, replacement of VAV boxes, addition of hot water reheat coils in VAV boxes, replacement of light fixture air diffusers with louver face diffusers, and controls for the new equipment.

**Construction Cost:** \$198,500.00

**Project Size:** 113,200 square feet

**Name of Owner:** West Virginia University  
Morgantown, WV 26505

**Owner Contact:** Gary Phillips  
(304) 347-1303

**Additional Information:** CMA Engineering acted as Prime Consultant on this project. Project completed in 2007.

**Nitro High School  
HVAC Renovations  
Nitro, WV**



**Project Description:** CMA provided Mechanical and Electrical design services for new HVAC system which replaced a hot water boiler system with gas heated, electric cooled roof top units.

**Construction Cost:** MEP Construction Cost \$1,164,000.00

**Project Size:** 108,930 square feet

**Name of Owner:** Kanawha County Schools  
200 Elizabeth Street  
Charleston, WV 25311

**Owner Contact:** Charles Wilson  
348-6148

**Additional Information:** CMA acted as sub-consultant on the this project to the Prime Consultant N-Visions Architects. Project completed in 2005.

## References

### Mechanical/Electrical/Plumbing



West Virginia University  
P.O. Box 0877  
Morgantown, WV 26505  
Contact: Mr. John Thompson  
(304) 293-3625



Kanawha County Schools  
3300 Pennsylvania Avenue  
Charleston, WV 25302  
Contact: Mr. Charles Wilson  
(304) 348-6148



State of West Virginia  
1900 Kanawha Blvd, East  
Bldg. 1, Room MB-60  
Charleston, WV 25305  
Contact: Mr. Robert Kilpatrick  
(304)558-0250



Harrison County Schools  
P.O. Box 1370  
Clarksburg, WV 26302  
Contact: Mr. Neil Quinn  
(304) 624-3325

RFQ No. GSD146403

STATE OF WEST VIRGINIA  
Purchasing Division  
**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: CMA Engineering  
Authorized Signature: Daniel Lee Ellens Date: 8/12/2013

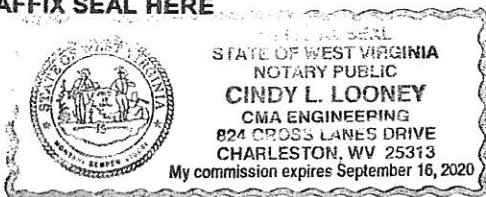
State of WV

County of KANAWHA, to-wit:

Taken, subscribed, and sworn to before me this 12 day of AUGUST, 2013

My Commission expires SEPTEMBER 16, 2020.

**AFFIX SEAL HERE**



**NOTARY PUBLIC**

Cindy L. Looney  
Purchasing Affidavit (Revised 07/01/2012)