



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
GSD136435

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
GUY NISBET
304-558-2596

\*709041534 740-633-7320  
 N F MANSUETTO & SONS INC  
 116 WOOD ST

MARTINS FERRY OH 43935

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 BUILDING 1  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-3517

VENDOR

SHIP TO

DATE PRINTED
01/02/2014

BID OPENING DATE: 02/20/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		910-66		See Attached Bid Form
REPLACE THE ROOF OF BUILDING 1  REQUEST FOR QUOTATION (RFQ)  THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WEST VIRGINIA DEPARTMENT OF ADMINISTRATION'S, GENERAL SERVICES DIVISION IS SOLICITING BIDS FROM QUALIFIED VENDORS FOR ROOF REPLACEMENT OF THE WEST VIRGINIA STATE CAPITOL BUILDING, BUILDING 1 OF THE WEST VIRGINIA STATE CAPITOL COMPLEX, IN CHARLESTON, WV. PER THE SPECIFICATIONS AND TERMS AND CONDITIONS AS ATTACHED.  ***** COPIES OF THIS SOLICITATION MAY BE OBTAINED FROM THE  WV. PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV. 25305 304.558.2306 (PHONE) 304.558.3970 (FAX)  RFQ : GSD136435 ***** PROJECT MANUAL MAY BE OBTAINED FROM THE ARCHITECT  ZMM, INC. ARCHITECTS AND ENGINEERS 222 LEE STREET						

02/20/14 12:18:40PM  
 West Virginia Purchasing Division

SIGNATURE	Matthew Mansuetto	TELEPHONE 740-633-7320	DATE February 20, 2014
TITLE President	FEIN 55-0483513	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GSD136435 BID FORM (revised)

Dated: February 20, 2014 (Bidder to insert date bid submitted)

SUBMITTED BY:

N.F. Mansuetto & Sons, Inc. (hereinafter called "Bidder")

SUBMITTED TO: State of West Virginia
Department Of Administration
Purchasing Division

The Bidder, being familiar with local conditions affecting the cost of the Work and the Contract Documents, including Instructions to Bidders, Bid Form, General Conditions, Drawings, Specifications, and any Addenda or Clarifications issued, hereby propose to furnish all material, labor, tools, taxes, transportation and expendable equipment necessary for the satisfactory and complete installation of WEST VIRGINIA STATE CAPITOL BUILDING ROOF REPLACEMENT in every detail and ready for operation, all in full accordance with, and in conformity to, the Contract Documents, for the stipulated sums as follows:

BASE BID TO INCLUDE THE FOLLOWING:

Provide EPDM membrane roofing as roof replacement and renovation work on the East Main Area, the Dome Area, and the West Main Area of the Main Capitol Building, on the East and West Wing Connector areas, on the East Wing area, and on the West Wing Area, as indicated on the Drawings and as specified.

For the sum of: Two million eight hundred twenty four thousand five hundred forty eight dollars and no cents (\$2,824,548.00).

(Show amount in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall govern.)

For accounting purposes, please provide a breakdown of the Base Bid, by area, as follows:

Table with 2 columns: Area Name and Amount. Rows include East and West Main Area and Dome Area (\$1,495,900.00), East and West Wing Connector Area (\$255,000.00), East Wing Area (\$622,500.00), and West Wing Area (\$451,148.00).

**ALTERNATES:**

The stated Base Bid is subject to the following additions or deductions for Alternates which the Owner may select. ('Provide' means 'furnish and install,' include in bids below all related coordination and modification requirements associated with the Work of each Alternate.) All work is to be as indicated on Drawings and as specified.

**Alternates, if accepted, will be accepted in the order as listed. Alternate 2 will not be accepted without having accepted Alternate 1.**

**Alternate Bid No. 1** – Provide repair work on skylight located over the Supreme Court Room.

ADD or DEDUCT (Select One) the sum of: Ninety five thousand two hundred dollars and no cents  
(\$ 95,200.00).

**Alternate Bid No. 2** – Provide SBS Modified Bituminous Roofing in lieu of EPDM membrane roofing as roof replacement and renovation work on the East Main Area, the Dome Area, and the West Main Area of the Main Capitol Building, on the East and West Wing Connector areas, on the East Wing area, and on the West Wing Area

ADD or DEDUCT the sum of: Four hundred twenty eight thousand one hundred  
forty eight dollars and no cents (\$ 428,148.00).

**UNIT PRICES:** A unit price is an amount incorporated in the Agreement, applicable during the duration of the Work as a price per unit of measurement for materials, equipment or services, or a portion of the Work, added to or deducted from the Contract Sum by a change order approved by the WV Purchasing Division, if the scope of Work or estimated quantities of Work required by the Contract Documents are increased or decreased. These Unit Prices include all materials, shipping, installation, tax, and contractor markup. Unit Prices may be stipulated in figures only. All work is to be as indicated on Drawings and as specified.

**Unit Price No. 1**

Soldering repair of lead-coated copper - **Base Bid includes 400 linear feet** of soldering repair of lead-coated copper flashing and covering. For soldering repair of lead-coated copper flashing and covering, if the actual quantity differs from the quantity included in the Base Bid,

ADD or DEDUCT the following: \$ 121.50 per linear foot.

**Unit Price No. 2**

Soldering repair of lead sheets - **Base Bid includes 200 linear feet** of soldering repair of lead sheets. For soldering repair of lead sheets, if the actual quantity differs from the quantity included in the Base Bid,

ADD or DEDUCT the following: \$ 108.50 per linear foot.

**Unit Price No. 3**

Replace portion of roof drain lines (previously replaced with PVC piping) with new 6 inch ductile iron pipe - **Base Bid includes 36 linear feet** of 6 inch ductile iron pipe. For replacement of roof drain lines, if the actual quantity differs from the quantity included in the Base Bid,

ADD or DEDUCT the following: \$ 170.00 per linear foot.

**Unit Price No. 4**

Replace No-Hub type fittings with new 6 inch No-Hub type fittings. **Base Bid includes replacement of 6** no-hub fittings. For replacement of No-Hub fittings, if the actual quantity differs from the quantity included in the Base Bid,

ADD or DEDUCT the following: \$ 98.00 per fitting.

**Unit Price No. 5**

Replace mortar joint with sealant along head of flashing as detailed on drawings and as specified. **Base Bid includes 200 linear feet** of joint replacement. For replacement of mortar joint with sealant if the actual quantity differs from the quantity included in the Base Bid,

ADD or DEDUCT the following: \$ 25.00 per linear foot.

**Unit Price No. 6**

Repair of Copper Standing seam Roof as detailed on drawings and as specified. **Base Bid includes 100 Square feet of repair to copper standing roof seam.** For repair of copper standing roof seam if the actual quantity differs from the quantity included in the Base Bid,

ADD or DEDUCT the following: \$ 83.65 per linear foot.

**References:**Reference Name: Kevin Davis (West Virginia University)Position: Physical Plant Maintenance EngineeringAddress: 975 Rawley Lane, Morgantown, WV 26505Telephone Number: 304-293-9276Project Name: Woodburn HallProject Description: (\$3,000,000) New Slate Shingles, 90 mil EPDM Roofing, Wood Cornice Repairs  
Painting of Dormers, Built-In Copper Gutters with soldered Joints,  
Metal and Wood Framed Window Repair/replacement, Skylights  
(See Attached Photo)**References:**Reference Name: Diana McGinnis (WV State Capital Complex)Position: AdministrationAddress: 1900 Kanawha Blvd East, Charleston, WV 25305Telephone Number: 304-588-2308Project Name: WV State Capital Building 5, 6 & 7Project Description: (\$1,700,000) SBS Roofing**References:**Reference Name: Very Rev. Kevin QuirkPosition: ClergyAddress: Thirteen & Eoff Street, Wheeling, WV 26003Telephone Number: 304-233-4121Project Name: St. Joseph Cathedral ChurchProject Description: (\$200,000) Clay Tile Roofing, Windows, and Copper Metal roofing**END OF BID FORM**



**ROOFING PROJECTS**  
**N.F. MANSUETTO & SONS, INC.**  
**SECOND & WOOD STREET**  
**MARTINS FERRY, OH 43935**  
**(740) 633-7320**

**HISTORICAL RENOVATIONS**

**St. Joseph Cathedral Church**

Thirteenth & Eoff Street  
Wheeling WV 26003  
Contact: Very Rev. Kevin Quirk  
Tile Roofing, Metal Roofing

Contract Amount: \$200,000.00  
Telephone No.: (304) 233-4121

West Virginia University  
Physical Plant Maintenance Engineering  
975 Rawley Lane, P.O. Box 6570  
Morgantown, WV 26505-6570  
Contact: Kevin Davis  
Firestone Rubber Roof &  
Rubber, Modified, Metal, Shingle, & Built-up Roofs

Telephone No.: (304) 293-9276

**Woodburn Hall**  
Morgantown, WV  
Contract Amount: \$3,000,000.00

**Elizabeth Moore Hall**  
Morgantown, WV  
Contract Amount: \$150,000.00

**Martin Hall**  
Morgantown, WV  
Contract Amount: \$700,000.00

**Strand Theater**  
Fifth & Jefferson Avenue  
Moundsville WV 26041  
Contact: Gus Kayafis  
Rubber Roof

Contract Amount: \$100,000.00  
Telephone No.: (304) 233-1816

**U.S. Federal Building & Courthouse**

Twelfth & Chapline Street

Wheeling, WV 26003

Contact: Sean Kelly

Modified Roof; Metal Roof

Contract Amount: \$200,000.00

Telephone No.: (304) 231-4167

**U.S. Federal Building & Courthouse**

425 Juliana Street

Parkersburg WV 26101

Contact: Jerry Brewer

Rubber Roof

Contract Amount: \$200,000.00

Telephone No.: (304) 748-3338

**West Virginia State Capitol Buildings**

**5,6 and 7**

West Virginia State Capitol Complex

1900 Kanawha Blvd East

Charleston WV 25305

Contact: Diana McGinnis

Rubber Roof

Contract Amount: \$1,7000,000.00

Telephone No.: (304) 588-2308

West Virginia University

Woodburn Hall

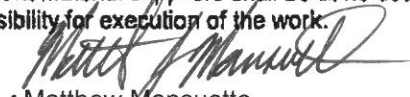




## LIST OF PROPOSED SUBCONTRACTORS AND EQUIPMENT/MATERIAL SUPPLIERS

List below each major branch of work and major equipment/material supplier category for this proposal and the subcontractor or supplier proposed for that portion of work. Provide also the Contractor License Number for each subcontractor as required by the "West Virginia Contractor Licensing Act". If the branch of work is to be completed solely by an equipment/material supplier, indicate by notation below in the contractor license number column. The contractor is responsible for selecting or changing subcontractor or equipment/material supplier.

It is the responsibility of any contractor soliciting bids or quotes from subcontractors to verify the eligibility of all subcontractors and equipment/material suppliers being proposed to perform the work. The Contractor has full responsibility for satisfactory execution of all work in accordance with the Contract Documents. Any change of proposed subcontractors or equipment/material suppliers shall be at no cost to the Owner, as the Contractor has full responsibility for execution of the work.



Matthew Mansuetto representing N.F. Mansuetto & Sons, Inc.  
(Signature of Responsible Company) (Company Name)

on this date February 20, 2014 submit the following list of subcontractors and major material suppliers for your review and comment. This is the final and complete list of companies who will be performing work or supplying materials for WV Capital Complex Building #1

(Project Name)

*I agree that once the subcontractors and material suppliers listed are approved for use by the Owner, no other subcontractors, or substitute for any subcontractors listed below, will be used in the performance of the contract without written approval of the Owner.*

Branch of Work/ Material Category	Complete Name and Address Subcontractor/Supplier	Contractor License Number
<u>1. Painting, Skylights</u> <u>General Construction</u>	<u>Allegheny Restoration &amp; Building, Inc.</u> <u>P.O. Box 18032, Morgantown, WV 26507</u>	<u>WV001959</u>
<u>2. Electrical</u>	<u>City Electric Company</u> <u>1219 Pennsylvania Avenue, Charleston, WV 25302</u>	<u>WV007721</u>
<u>3. Roof Manufacturer</u>	<u>Firestone Building Products Co.</u>	<u>N/A</u>
<u>4. Plumbing</u>	<u>Elco Mechanical Contractors</u> <u>P.O. Box 349, Charleston, WV 25322</u>	<u>WV002087</u>
<u>5. Gravel Vacuum</u>	<u>RK Hydro-Vac</u> <u>322 Wyndham Way, Piqua, OH 45356</u>	<u>WV033192</u>

**LIST OF PROPOSED  
SUBCONTRACTORS  
AND EQUIPMENT/MATERIAL  
SUPPLIERS**

Matthew J. Mansueti

6. Masonry

Angelina Stone & Marble

WV021686

55341 W. Center Street, Bridgeport, OH 43912

7. \_\_\_\_\_

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14. \_\_\_\_\_

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**ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)**

1. **CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor.

West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. Failure to include a contractor's license number on the bid shall result in Vendor's bid being disqualified. Vendors should include a contractor's license number in the space provided below.

**Contractor's Name:** N.F. Mansuetto & Sons, Inc.

**Contractor's License No.** WV005321

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a purchase order/contract.

2. **DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit at the same time an affidavit that the Vendor has a written plan for a drug-free workplace policy. To comply with this law, Vendor must either complete the enclosed drug-free workplace affidavit and submit the same with its bid or complete a similar affidavit that fulfills all of the requirements of the applicable code. Failure to submit the signed and notarized drug-free workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, with the bid shall result in disqualification of Vendor's bid.

**2.1 DRUG-FREE WORKPLACE POLICY:** Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article.

The awarding public authority may cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

3. **DRUG FREE WORKPLACE REPORT:** Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be the West Virginia Purchasing Division. For contracts of \$25,000 or less, the public authority shall be the agency issuing the contract. The report shall include:

# CONTRACTOR LICENSE

Authorized by the

**West Virginia Contractor Licensing Board**

**Number:**

WV005321

**Classification:**

ROOFING  
SHEET METAL  
CRANE

N F MANSUETTO & SONS INC  
DBA N F MANSUETTO & SONS INC  
116 WOOD STREET  
MARTINS FERRY, OH 43935

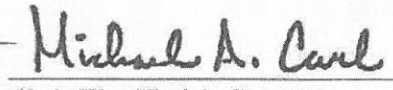
**Date Issued**

**Expiration Date**

SEPTEMBER 19, 2013

SEPTEMBER 19, 2014

  
Authorized Company Signature

  
Chair, West Virginia Contractor  
Licensing Board

**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, N.F. Mansuetto & Sons, Inc.  
of Martins Ferry, Ohio, as Principal, and Fidelity and Deposit Company of  
Maryland of Schaumburg, Illinois, a corporation organized and existing under the laws of the State of Maryland  
with its principal office in the City of Baltimore as Surety, are held and firmly bound unto the State  
of West Virginia, as Oblgee, in the penal sum of Five Percent of the (\$ 5% ) for the payment of which,  
~~Total Amount Bid~~ well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
Roof Replacement of the West Virginia State Capitol Building  
Building 1 of the West Virginia State Capitol Complex in Charleston, WV

**NOW THEREFORE,**

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Oblgee may accept such bid, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this  
20th day of February, 2014.

Principal Corporate Seal

N.F. Mansuetto & Sons, Inc.

(Name of Principal)

By *Matt Mansuetto*

(Must be President or Vice President)

President  
(Title)

Surety Corporate Seal

Fidelity and Deposit Company of Maryland

(Name of Surety)

*Paul A. Sparachane*

Attorney-in-Fact

Nicholas A. Sparachane

**IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.**

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **GEOFFREY DELISIO, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Nicholas A. SPARACHANE, Susan K. BOORD, Brianna Lynn HARVETH and Nicole Sparachane WHORTON, all of Wheeling, West Virginia, EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 2nd day of December, A.D. 2013.

**ATTEST:**

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



By: *Eric D. Barnes*  
*Assistant Secretary*  
*Eric D. Barnes*

*Geoffrey Delisio*  
*Vice President*  
*Geoffrey Delisio*

State of Maryland  
City of Baltimore

On this 2nd day of December, A.D. 2013, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **GEOFFREY DELISIO, Vice President, and ERIC D. BARNES, Assistant Secretary**, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

*Maria D. Adamski*

Maria D. Adamski, Notary Public  
My Commission Expires: July 8, 2015



**EXTRACT FROM BY-LAWS OF THE COMPANIES**

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

**CERTIFICATE**

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 20th day of February, 20 14.



A handwritten signature in cursive script, appearing to read "Thomas O. McClellan".

Thomas O. McClellan, Vice President



**State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5**

**STATE OF** Ohio ,  
**COUNTY OF** Belmont , **TO-WIT:**

I, Matthew Mansuetto, after being first duly sworn, depose and state as follows:

1. I am an employee of N.F. Mansuetto & Sons, Inc.; and,  
(Company Name)
2. I do hereby attest that N.F. Mansuetto & Sons, Inc.  
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

By: 

Title: Matthew Mansuetto, President

Company Name: N.F. Mansuetto & Sons, Inc.

Date: February 20, 2014

Taken, subscribed and sworn to before me this 20 day of February, 2014.

By Commission expires September 24, 2017



Jenel A Duncan  
Notary Public, State of Ohio  
My Commission Expires

  
(Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**



RFQ No. GSD136435

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: N.F. Mansuetto & Sons, Inc.

Authorized Signature: *Matthew Mansuetto* Date: February 20, 2014  
Matthew Mansuetto, President

State of Ohio

County of Belmont to-wit:

Taken, subscribed, and sworn to before me this 20 day of February, 2014.

My Commission expires September 24, 2017.



**Janel A. Duncan**  
Notary Public, State of Ohio  
My Commission Expires


NOTARY PUBLIC *Janel A. Duncan*  
Purchasing Affidavit (Revised 07/01/2012)

**CERTIFICATION AND SIGNATURE PAGE**

By signing below, I certify that I have reviewed this Solicitation in its entirety, understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

N.F. Mansuetto & Sons, Inc.

(Company)

  
(Authorized Signature)

Matthew Mansuetto, President

(Representative Name, Title)

740-633-7320

(Phone Number)

740-633-7322

(Fax Number)

February 20, 2014

(Date)

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: GSD136435**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

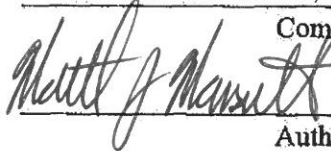
(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

N.F. Mansuetto & Sons, Inc.

Company



Matthew Manuetto, President

Authorized Signature

February 20, 2014

Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012