



Educational Testing Service

**Response to Request for Proposal
RFP# EDD398716**

Cost Proposal

**West Virginia
High School Equivalency Assessment**

September 10, 2013

ORIGINAL

Prepared for:

West Virginia Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

For further information, please contact:

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09/09/13 09:31:09 AM
West Virginia Purchasing Division

Attachment C: Cost Sheet

Cost information below as detailed in the Request for Proposal and submitted in a separate sealed envelope. Cost should be clearly marked.

CBT* - includes both web-based and off-line versions

Annual Recurring Costs After Implementation							
	CBT*			PBT			TOTAL
	Estimated Quantity	Unit Price	Total	Estimated Quantity	Unit Price	Total	
TEST (CBT or PBT) ANY OF THE CONTENT TEST AREAS IN ANY LANGUAGE, EITHER STANDARD, LARGE PRINT, AUDIO, or BRAILLE. Includes: SCANNABLE ANSWER SHEETS (LANGUAGE ARTS, WRITING, SOCIAL STUDIES, SCIENCE, LANGUAGE ARTS, READING, AND MATHEMATICS); CALCULATORS; TRANSCRIPTS; CORRECTION OF ERRORS ON REGISTRATION FORM; PRACTICE TEST, TESTING FEE , START-UP FEE ; and SCORING FEE	1000	\$ 15	\$ 15,000	1000	\$ 15	\$ 15,000	\$ 30,000
BATTERY TEST (CBT OR PBT) PACKAGE (INCLUDES THE CONTENT TEST AREAS) IN ANY LANGUAGE, EITHER STANDARD, LARGE PRINT, AUDIO, or BRAILLE. Includes: SCANNABLE ANSWER SHEETS (LANGUAGE ARTS, WRITING, SOCIAL STUDIES, SCIENCE, LANGUAGE ARTS, READING, AND MATHEMATICS); CALCULATORS; TRANSCRIPTS; CORRECTION OF ERRORS ON REGISTRATION FORM; PRACTICE TEST, TESTING FEE , START-UP FEE and SCORING FEE See Note 1 of Cost Notes	3000	\$ 50	\$ 150,000	3000	\$ 50	\$ 150,000	\$ 300,000
FEE FOR RETESTING (ONLY APPLIES TO A TEST BEING RETAKEN DUE TO PREVIOUS FAILURE OF TEST) AND INCLUDES CALCULATORS, TRANSCRIPTS; CORRECTIONS OR ERRORS ON REGISTRATION FORM; PRACTICE TEST, TESTING FEE, AND SCORING FEES See Note 1 of Cost Notes regarding potential charges for retesting in excess of free allowed retests.	1150	\$ -	\$ -	1150	\$ -	\$ -	\$ -
Annual Data Warehousing Fee	5	\$ -				\$0	

Overall Total Cost is equal to: CBT Total (Estimated X Unit Price) plus (+) PBT Total (Estimated X Unit Price) plus Annual Data Warehousing Fee (Estimated X Unit Price).

Overall Total Cost: \$ 330,000.00

Cost shall be all-inclusive. No separate reimbursement will be made for any travel, overhead or incidental expenses, incurring costs, etc. Payments shall only be authorized upon delivery and subsequent invoice from vendor.

Vendors must realize that quantities, when provided, are estimates and will be used in the evaluation of the RFP. However, it is the intent of the RFP that this contract be awarded as an open-end contract. The vendor's rate will be established as a result of this award, but the quantity of items needed will be considered open-ended, to be authorized in advanced by the Agency.

Vendor Name: Educational Testing Service (ETS)

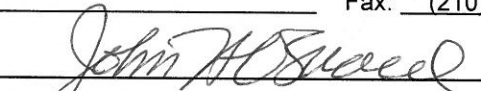
Representative's Name: John H. Oswald

Address: 10999 Interstate Highway 10 West, Suite 400

San Antonio, Texas 78230

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Signature of Representative: 

Date: 9-4-13

**Revised Pricing Page 8/27/2013
Addendum No.1**

ETS Cost Notes to Attachment C: Cost Sheet

The *HiSET* in West Virginia

The HiSET Full Test Battery Available for \$50 per Test Taker and Subtests for \$15 per Test Taker

ETS offers the *HiSET* full test battery for \$50 per test taker and (separate) subtest for \$15 per taker, which includes:

- ❖ *HiSET* registration, scheduling, and payment system
- ❖ testing accommodation request processing (as needed and required) and communication with testing centers and test takers about approved testing accommodations
- ❖ test booklets, including shipping to approved testing centers and return to ETS of secure materials
- ❖ answer sheets, including shipping to approved testing centers and return to ETS of used answer sheet documents to be scored
- ❖ *HiSET* CBT administration platform for use at approved testing centers
- ❖ *HiSET* customer service center support from 8 a.m. through 5 p.m. local time, Monday through Friday, excluding federal holidays; service will be available through three convenient channels: toll-free telephone number, e-mail, and fax
- ❖ *HiSET* informational website with free resources for all stakeholders, including sample questions and practice tests in each content area
- ❖ *HiSET* training for the testing center supervisors and administrators and *HiSET* webinars for Agency staff, test-taker preparation entities, testing centers, and test takers
- ❖ *HiSET* scoring and reporting, including score reports
- ❖ data warehousing, data management, and transfer of records to the Agency or testing centers in an agreed-upon format
- ❖ two free retakes per test taker within 12 months of when the full test battery is originally purchased (test takers purchasing individual subtests rather than the full test battery cannot take advantage of the retake fee waiver)

Additional Optional Products and Services – Test Taker Fees	
HiSET Reschedule Fee	
HiSET Reschedule Fee — Test takers can reschedule up to two times for free.	\$10.00 per reschedule only after the second instance
<ul style="list-style-type: none"> • Appointments cannot be rescheduled beyond 12 months of the original appointment date. • Test takers can reschedule up to two times for free. Additional rescheduling beyond the two free times will cost the test taker \$10. 	
Practice Tests and Sample Questions	
HiSET Sample Questions/Items: One set of sample questions/items in all five content areas available as a downloadable PDF on the informational website	No charge from ETS
HiSET Paper-Based Practice Tests: One practice test in all five content areas available as a downloadable PDF on the informational website	No charge from ETS
Additional HiSET Paper-Based Practice Tests	\$7.50 per content area
HiSET Computer-Based Practice Tests (available Spring 2014)	Price to be determined
Additional HiSET preparation materials: Practice tests (computer and paper delivered) Diagnostic tests Online remediation Workbooks and exercises	Price to be determined
HiSET informational videos available via YouTube , topics include: HiSET registration and scheduling system HiSET application process for test takers seeking accommodation	No charge from ETS; videos available free of charge
HiSET CBT video module available via the HiSET informational website: The HiSET program will align curricula from Khan Academy videos to help adult learners and adult basic education (ABE) providers prepare for the HiSET.	No charge from ETS; videos available free of charge
HiSET curricula — Khan Academy video teaching lessons alignment information: Video to help test takers understand and familiarize themselves with HiSET computer-based testing (CBT) experience before test day	No charge from ETS; videos available free of charge via the Internet
<ul style="list-style-type: none"> • The additional practice tests in each of the five content areas (available for purchase in November 2013 for \$7.50 per content area) will include formative information with diagnostic guidance. • A portion of the additional preparation materials will be ready by November 1, 2013, with additional materials to launch by January 2014 and beyond — prices for these additional materials have not yet been determined. • HiSET-aligned free Khan Academy video teaching lessons will enable adult learners to watch the Internet-based lessons as frequently as they need until they understand the concept. Khan Academy video teaching lessons are currently available to the general public via the Internet free of charge; HiSET curricula alignment information will be available free of charge. • HiSET CBT video module will be available on the HiSET informational website free of charge in early 2014. 	