



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DEFK14026

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE
 Restoration Engineering, Inc.
 10503 West Drive, Suite A
 Fairfax, VA 22312

SHIP TO

DIV ENGINEERING & FACILITIES
 ARMORY BOARD SECTION
 1707 COONSKIN DRIVE
 CHARLESTON, WV
 25311-1099 304-341-6368



ORIGINAL

DATE PRINTED
04/09/2014

BID OPENING DATE: 05/14/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		906-00-00-001		
ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL EXPRESSION OF INTEREST (EOI) THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, DIVISION OF ENGINEERING & FACILITIES, WV ARMY NATIONAL GUARD, IS SOLICITING EXPRESSIONS OF INTEREST FOR ARCHITECTURAL AND ENGINEERING SERVICES TO RENOVATE THE WINDOWS OF FIVE (5) WV STATE ARMORIES LOCATED AT PARKERSBURG, DUNBAR, BLUEFIELD, KEYSER, WELCH OR POINT PLEASANT, PER THE ATTACHED DOCUMENTATION. ATTACHMENTS INCLUDE: DEFK14026 EXPRESSION OF INTEREST INSTRUCTIONS TO VENDORS SUBMITTING BIDS GENERAL TERMS AND CONDITIONS CERTIFICATION AND SIGNATURE PAGE PURCHASING AFFIDAVIT VENDORS SHOULD PROVIDE ONE (1) ORIGINAL PROPOSAL AND TWO (2) CONVENIENCE HARD COPIES AND ONE (1) SUBMISSION ON CD-ROM. 05/14/14 01:03:23PM West Virginia Purchasing Division						

SIGNATURE 	TELEPHONE 703-272-7787	DATE 5/13/14
TITLE President	FEIN 01-0601212	ADDRESS CHANGES TO BE NOTED ABOVE

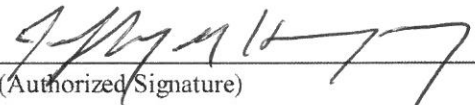
WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety, understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

Restoration Engineering, Inc.

(Company)



(Authorized Signature)

Jeffrey Hugney, President

(Representative Name, Title)

703-272-7787 703-272-7786

(Phone Number)

(Fax Number)

5/13/14

(Date)

000026

RFQ No. DEFK14026

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Restoration Engineering, Inc.

Authorized Signature: [Signature] Date: 5/13/14

State of Virginia

County of Fairfax, to-wit:

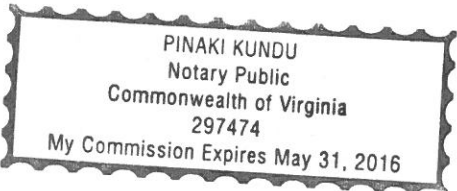
Taken, subscribed, and sworn to before me this 13th day of May, 2014

My Commission expires May 31, 2016

AFFIX SEAL HERE

NOTARY PUBLIC [Signature]

Purchasing Affidavit (Revised 07/01/2012)



RESTORATION ENGINEERING, INC.

10503 West Drive, Suite A, Fairfax, Virginia 22030 Ph: (703) 272-7787 Fax: (703) 272-7786

May 13, 2014

State of West Virginia
Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

RE: Architectural Services for Window Replacement Design, Five Armories
DEFK14026 (Due May 14, 2014 - 1:30 PM)

Dear Purchasing Department:

Restoration Engineering, Inc. (REI) is pleased to provide you with a technical expression of interest (EOI) to provide Architectural Services for Window Replacement Design at five Armories in West Virginia.

GENERAL INFORMATION

REI is a Civil/Structural Engineering Consulting firm specializing in the restoration and preservation of building facades. REI concentrates on: surveying structures and evaluating existing construction conditions; identifying and analyzing inappropriate, defective and failed building materials; and, providing infra-red moisture surveys and condition reports. Once a scope of work is established, REI designs effective and durable facade and window restoration solutions and prepares very detailed construction bid documents. During Construction, REI performs Contract Administration Services until project completion.

REI has performed the above engineering services on a variety of building facades, including aluminum, wood and fiberglass windows and exterior doors.

a. Composition and Location of Team: Subcontractors and other consultants will NOT be used for this project. REI's staff will perform ALL field work, design, bidding assistance and construction administration services from our Canonsburg, Pennsylvania and Fairfax, Virginia offices. REI's staff includes:

- *Jeffrey M. Hugney, P.E.* - President; licensed in 5 states and the District of Columbia; over 22 years of experience in building envelope restoration.
- *Michael A. Collins, P.E.* - Vice-President; licensed in 4 states, including West Virginia; over 16 years of experience in building envelope restoration.
- *G. Blake Giddens, P.E.* - Project Manager; licensed in 2 states; over 12 years of experience in building envelope restoration.
- *Rachel Palisin, P.E.* - Project Engineer; licensed in Virginia.
- *Timothy Cork* - Project Engineer.

Mr. Collins will serve as the Project Manager for this Contract, and will be supported by the other Engineers (Mr. Giddens, Ms. Palisin, and Mr. Cork) for field and design work. Mr. Hugney will provide in-house quality control and review of all designs and documents.

Additional office staff will provide administrative support, such as document distribution, scheduling, etc.

b. Staff Resumes:

Jeffrey M. Hugney, P.E. (Owner/President/Project Manager/Quality Control)

Education:

Bachelor of Science in Civil Engineering (specializing in Structural Engineering),
Virginia Polytechnic Institute and State University (Virginia Tech), Blacksburg, Virginia,
1988.

Employment History:

SEAL ENGINEERING, INC. (Alexandria, Virginia)
Project Engineer/Project Manager, 1988 to 2002.

RESTORATION ENGINEERING, INC. (Fairfax Station, Virginia)
President/Project Manager, 2002 to present.

Additional Information:

- Licensed Professional Engineer in Virginia, Delaware, Florida, Maryland, Pennsylvania, Texas and Washington D.C.
- Certified Infrared Thermographer - Building Science
- Associate Member, American Society of Civil Engineers
- Member, American Concrete Institute
- Charter Member, Structural Engineering Institute
- Attended (2014) Confined space training
- Attended (2013) Traditional Buildings Conference Series on Windows
- **Presented** (2012) Design and Field Testing of Windows/Doors in Hurricane Zones at the ASCE/SEI/ATC Advances in Hurricane Engineering conference
- Attended (2011) GE Silicone sealant installation seminar
- Attended (2011) Erie Metals expansion joint seminar
- Attended (2010) Traditional Buildings-Classic Window Hardware Seminar
- Attended (2010) Assessing Energy Performance in Historic Structures Seminar
- Attended (2009) ASCE Wind Loads for Buildings and Other Structures Seminar
- Attended (2009) ASCE 5th Congress on Forensic Engineering

Michael A. Collins, P.E. (Vice President/Project Manager)

Education:

Bachelor of Science in Civil Engineering (specializing in Structural Engineering),
University of Virginia (UVa), Charlottesville, Virginia, 1993.

Employment History:

SEAL ENGINEERING, INC. (Alexandria, Virginia)
Project Engineer/Project Manager, March 1994 to February 2003.

RESTORATION ENGINEERING, INC. (Fairfax, Virginia)
Vice President/Project Manager, February 2003 to present.

Additional Information:

- Licensed Professional Engineer in Virginia, Maryland, Pennsylvania and West Virginia

- Associate Member, American Society of Civil Engineers
- Charter Member, Structural Engineering Institute
- Completed (2011) Green Roofs Continuing Education Course
- Completed (2009) Sustainable Design Continuing Education Course
- Completed (2008) Building Insulation Continuing Education Course
- Completed (2008) Green Building Continuing Education Course
- Completed (2007) Roofing and Waterproofing Continuing Education Course
- Completed (2007) Rehabilitation Standards and Guidelines for Historic Buildings Continuing Education Course

G. Blake Giddens, P.E. (Project Manager)

Education:

Bachelor of Science in Civil Engineering, Clemson University, Clemson, South Carolina, 1992.

Employment History:

SEAL ENGINEERING, INC. (Alexandria, Virginia)

Project Engineer/Project Manager, December 1997 to May 2003.

P & G DESIGN BUILD (Alexandria, Virginia)

Production Manager, May 2003 to December 2004.

RESTORATION ENGINEERING, INC. (Fairfax Station, Virginia)

Project Manager, January 2004 to present.

Additional Information:

- Licensed Professional Engineer in Virginia and Maryland
- Associate Member, American Society of Civil Engineers
- Attended (2012) Conproco Facade Repair seminar
- Attended (2011) GE Silicone sealant installation seminar
- Attended (2011) Air Vent Inc. "Ask the Experts" Seminar
- Attended (2011) Erie Metals expansion joint seminar
- Attended (2011) Continuous Load Path - Wood Framed Structures Seminar by Simpson Strong-Tie
- Attended (2009) ASCE Wind Loads for Buildings and Other Structures Seminar

Rachel C. Palisin, P.E., LEED BD+C (Project Engineer)

Education:

Master of Structural Engineering, Washington University, St. Louis, Missouri, 2009.

Bachelor of Science in Civil Engineering, Washington University, St. Louis, Missouri, 2007.

Bachelor of Arts in Urban Studies with a minor in Architecture, Washington University, St. Louis, Missouri, 2007.

Employment History:

WALTER ROBBS CALLAHAN & PIERCE ARCHITECTS, PA. (Winston-Salem, NC)
Intern, 2003 to 2004.

LOUIS R. SAUR, FAIA & ASSOCIATES ARCHITECTS. (St. Louis, MO)

Architectural Associate, 2007 to 2008.

RESTORATION ENGINEERING, INC. (Fairfax, Virginia)

Project Engineer, May 2009 to present.

Additional Information:

- LEED-Accredited Professional, Building Design and Construction Specialty
- Licensed Professional Engineer (Virginia)
- Member, American Society of Civil Engineers & Structural Engineering Institute
- Member, Association for Preservation Technology International
- Member, INTBAU USA (International Network for Traditional Building & Urbanism)
- Member, National Trust for Historic Preservation
- Continuing graduate-level coursework in Historic Preservation at the University of Maryland, College Park.
- Attended (2013) Traditional Buildings Conference Series on Windows.

Timothy Cork (Project Engineer)

Education:

Master of Science in Civil Engineering (concentration in Structural Engineering), The Catholic University of America, Washington, District of Columbia, 2013
Bachelor of Science in Civil Engineering (concentration in Structural Engineering), The Catholic University of America, Washington, District of Columbia, 2012.

Employment History:

RESTORATION ENGINEERING, INC. (Fairfax, Virginia)
Project Engineer, March 2013 to present.

Additional Information:

- E.I.T., 2012.

c. References: Please contact the following for more information regarding our fenestration and public sector projects:

Housing Authority of Baltimore City

417 E. Fayette Street
Baltimore, Maryland 21202
Mr. Michael Wodka
(410) 396-8468

St. Mary's County Public Schools

27190 Point Lookout Road
Loveville, Maryland 20656
Mr. Larry Hartwick
(301) 475-4256 x 123

Stafford County Public Schools

31 Stafford Avenue
Stafford, Virginia 22554
Mr. Tom Henry
(540) 658-6543

TCA Architects, LLC

2661 Riva Road, Suite 120
Annapolis, Maryland 21401
Mr. Michael Lahowin
(301) 261-8700

City of Fredericksburg

408 Canal Street
Fredericksburg, Virginia 22401
Mr. Robert Antozzi
(540)372-1086 x209

OPX Global, PLLC

21 Dupont Circle NW, 2nd Floor
Washington, DC 20036
Mr. Ken Terzian
(202) 822-9797

d. Performance on Similar Projects: Some of our recent fenestration projects include:

- Wyman House Facade Restoration, Baltimore, MD - Designed replacement of 208 windows, 168 sliding glass doors and 3 steel entrance doors on this 16-story high-rise apartment building in conjunction with EIFS installation. *Estimated Cost: \$3,700,000. Low Bid: \$3,362,000.*
Contact: Housing Authority Of Baltimore City
- Primrose Place Facade Restoration, Baltimore, MD - Designed replacement of 195 windows, 20 balcony doors and 1 steel entrance door on this 9 story high-rise apartment building in conjunction with masonry facade repairs. *Estimated Cost: \$1,500,000. Low Bid: \$1,351,000.*
Contact: Housing Authority Of Baltimore City
- B. E. Mason Facade Restoration, Baltimore, MD – Designed replacement of 240 unit windows and 240 sliding glass doors in conjunction with installation of brick-textured EIFS on the facade of a five story masonry building.
Contact: Housing Authority Of Baltimore City
- J. Van Story Branch Facade Restoration, Baltimore, MD – Designed replacement of 410 windows and 323 sliding glass balcony doors on this 9 story high-rise apartment building in conjunction with installation of new EIFS on building’s exterior. Specified and observed field water and pressure testing of window and door units to ensure proper performance as installed.
Contact: Housing Authority Of Baltimore City
- Adams Morgan Historic Hotel, Washington, DC – Investigated 100-year old wood and steel windows at historic church building undergoing adaptive reuse and specified restoration techniques to provide cost-effective performance improvement of existing units. Also provided envelope consulting services (including windows) for the construction of a new adjacent hotel tower. *This project is currently bidding.*
Contact: OPX Global; Sydell Group Ltd., Seth Dubner, (646) 307-9600
- Worcester House Condominium Facade Restoration, Ocean City, MD - Designed replacement of 64 windows, 30 sliding glass doors and 36 entrance doors on this 5-story beach-front condominium in conjunction with stucco facade repairs. *Estimated Cost: \$890,000. Final Cost: \$915,458.*
Contact: Legum & Norman, Inc., Iris Hobbs, (410)-524-5577
- Barefoot Country Condominium Facade Restoration, Ocean City, MD - Designed replacement of 60 windows, 50 sliding glass doors and 40 entrance doors on this 5-story beach-front condominium in conjunction with EIFS installation. *Estimated Cost: \$873,000. Final Cost: \$882,046.*
Contact: Legum & Norman, Inc., Iris Hobbs, (410)-524-5577

- Excalibur Condominium Facade Restoration, Ocean City, MD - Design replacement of 160 windows in two phases for this 10-story ocean-side condominium in conjunction with stucco facade repairs and EIFS installation. No estimate but *Low Bid: \$1,335,000. Final Cost: \$1,300,500.*
Contact: Legum & Norman, Inc., Joyce Hall/Vanessa Hall-Roberts, (410)-524-5577
- Westlake Park Condominium Windows, Bethesda, MD – Specified replacement of 532 window units for high-rise condominium and provided contract administration services. *Low Bid: \$688,512. Final Cost: \$745,230. Includes a Change Order for \$34,500 that Owner selected to improve aesthetics (installation of sheet metal slab edge covers).*
Contact: Westlake Park Association, Tom Johnson, (301) 365-2511
- Ocean Time Facade Restoration/Window & Door Replacement, Ocean City, MD – Designed replacement windows and doors for five-story ocean-front condominium building. *Low Bid: \$411,900. Project is under construction.*
Contact: Paradise Properties, Fred Wetzlerberger, (410) 250-1111
- Ritz-Carlton Residences Balcony Restoration, Baltimore, MD – Investigated ongoing water penetration issues at condominium units, and designed replacement sliding and swing glass doors as well as waterproofing details to remedy the problems. Specified and observed field testing of new units and flashing to ensure satisfactory performance. *Low Bid: \$859,800. Project is still under construction.*
Contact: RXR Realty, Joe Graziose, (410) 727-4417
- City of Fredericksburg Regional Library Window Restoration, Fredericksburg, VA – Restoration of historic wood-framed windows at four-story Rappahannock Regional Library Headquarters Building. *Low Bid: \$528,700. Final Cost: \$530,067.*
Contact: City of Fredericksburg, VA
- City of Fredericksburg Museum Window Replacement, Fredericksburg, VA – Designed replacement restoration windows for historic museum building in central Fredericksburg. *Low Bid: \$140,684. Final Cost: \$188,068 (includes owner-directed changes related to restoration of building cornice added to scope of work and structural repairs to attic windows).*
Contact: City of Fredericksburg, VA

Some of our other **public sector** projects include:

- Folger McKinsey Elementary School Roof Replacement, Anne Arundel County, MD - Designed 73,000 square feet of replacement and new roofing for this school as part of a design team responsible for the entire building renovation. *Low Bid: \$589,000. Final Construction Cost: \$589,000.*
Contact: TCA Architects
- Evergreen Elementary School & Walter Francis Duke Elementary Roof Design, St. Mary's County, MD - Designed 53,000 square feet of roofing at each of two new “twin” schools as part of a design team. Construction at Evergreen completed with no roofing change orders.

Use of garden roofs and reflective roof coatings helped this project receive a LEED Gold certification. Roofing costs are not available. Construction in progress at Duke Elementary. Contact: TCA Architects; St. Mary's County Public Schools

- Rockhill Elementary School Roof Replacement, Stafford County, VA - Designed 63,000 square feet of replacement roofing. *Estimate/Owner's Budget: \$896,000. Low Bid: \$585,000. Change Orders: 1 for +\$2,300.*
Contact: Tom Henry, Stafford County Public Schools
- Roofing, Waterproofing & Cornice Restoration at the Pentagon, Arlington, VA - Involved in several projects, including slate roof replacement at multiple wedges, fall protection equipment, interior waterproofing, and masonry restoration. Provided design and contract administration services.
Contact: OPX Global, LLC; Safety Systems of America; Edifice Group, Inc.
- North Stafford High School Roof Replacement, Stafford County, VA - Designed over 275,000 square feet of replacement roofing. *This project is currently bidding.*
Contact: Scott Horan, Stafford County Public Schools

Many of the projects listed above were performed for government agencies, resort condominium associations, or school districts. For government agencies, design and construction must be completed to meet budget/spending constraints. For resort condominium associations, field work, design and construction must be completed off-season (September through May) so as not to affect rental incomes. For entire school renovation work, design teams set strict schedules to meet State requirements. For standard school roofing replacement projects, construction must be completed during Summer recess. For all the projects listed above, REI has met or exceeded these schedules and kept construction costs within the cost estimates and Owners Budgets.

e. Special Qualifications and Experience: Our staff has extensive experience in all aspects of fenestration design, installation and testing. We also have extensive experience designing replacement windows for hurricane zones on Maryland's Eastern Shore, including impact resistant glazing; as well as designing and specifying historically-appropriate replacement windows and restoration of original historic windows. We are well-versed in energy-efficiency codes and specifications, including LEED and the IECC. Finally, we have extensive experience in AAMA field testing and we specify and personally observe these tests on all our large window replacement projects. We have found these tests invaluable to ensure the installed products comply with the air infiltration and water leakage requirements specified in the Contract Documents. The testing finds errors in both manufacturer's fabrication as well as Contractor's installation procedures that would otherwise go undetected. Additionally, our firm has worked on a number of sensitive and high-security facilities, so we are familiar with the special considerations that must be given to working on military installations (such as the Pentagon, Fort Belvoir, and Joint Base Andrews) and controlled access facilities, like Dulles Airport, the National Archives, federal agency offices, and the White House.

Please call me at the office (703) 272-7787 if you have any questions or need any additional information with respect to this proposal.

Sincerely yours,

Restoration Engineering, Inc.

A handwritten signature in black ink, appearing to read "Jeffrey M. Hugney". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jeffrey M. Hugney, P.E.
President



St. Mary's County Public Schools

Central Administration
P.O. Box 641
23160 Moakley Street
Leonardtown, Maryland 20650
Division of Supporting Services
27190 Point Lookout Road
Loveville, MD 20656
301-475-4256, FAX 301-475-4255

Board of Education
Mr. William M. Mattingly, Chairman
Mrs. Cathy Allen, Vice Chairman
Mrs. Marilyn A. Crosby
Dr. Salvatore L. Raspa
Mrs. Mary M. Washington
Ms. Katherine Rocheteau, Student Member
Dr. Michael J. Martirano, Secretary/Treasurer

March 10, 2009

Restoration Engineering, Inc.
Attn.: Jeffrey M. Hughney, P.E.
10503 West Drive, Suite A
Fairfax, VA 22030

Re: St. Mary's County Public School Roof
Replacements

Dear Mr. Hugney:

St. Mary's County Public Schools has been well served by our long association with you and your staff at Restoration Engineering, Inc. Your firm has consistently provided high quality design and inspection services for a wide variety of projects.

We appreciate the methodical investigations, informative reports, and diligently detailed roof replacement drawings and specifications that you have provided over the years. Restoration Engineering, Inc. has been an instrumental partner in keeping our new and existing schools watertight. We appreciate that you maintain the highest quality roofing consulting services whether you are acting as the prime consultant on strictly roof replacement projects like at Banneker Early Childhood Center or Bethune Educational Center, or as part of a design team responsible for entire school renovations, or new school construction at Leonardtown, Evergreen, or George Washington Carver elementary schools. We have found that your designs result in few change orders. We especially appreciate your attention to details and proactive approach to inspection services during construction. Your staff always establishes a professional and cooperative relationship with roofing contractors.

We are approaching the completion of Evergreen Elementary School as a LEED Gold facility. We thank you for your leadership during design for the green roof and the highly reflective surface that resulted in several LEED credits. Additionally, we look forward to receiving the alternate bid prices on the photovoltaic roofing replacement design at Banneker Early Childhood Center which could provide 10-30 KW of power for that facility.

Again, St. Mary's County Public Schools would like to thank you for providing 20 years of top quality engineering services.

Sincerely,

Larry Hartwick
Supervisor of Design and Construction
St. Mary's County Public Schools



West Virginia State Board of Registration
for Professional Engineers

304-558-3554 Phone
304-558-6232 Facsimile
800-324-6170 Toll Free
www.wvpebd.org

RESTORATION ENGINEERING, INC.
WV COA #C02342-00
10503 WEST DRIVE
SUITE A
FAIRFAX, VA 22030

Your Personalized COA Status Report

The following contains the latest information of record for the registered entity receiving this newsletter. With continued upgrades to our database, the Board office maintains electronic access to most historical data regarding your WV Certificate of Authorization (COA) and license renewals over the past 10+ years. An extract of the most current information is noted below and will be used as we prepare to send your annual COA renewal notice in late May 2008. Should any of the information highlighted below contain inaccuracies, please contact our Board office immediately by e-mailing info@wvpebd.org.

Entity Name: RESTORATION ENGINEERING, INC.
WV COA Number: C02342-00
WV COA Status: ACTIVE

Company Email Contact: mcollins@rei1.com

COA Record Engineer In Charge: MICHAEL COLLINS
WV PE Number of Engineer In Charge: 016220
WV PE Status: ACTIVE

FRIENDLY REMINDER

It is the responsibility of the licensee and COA holders to ensure that the relevant licenses and certificates are current. An individual or company cannot practice or even offer to provide engineering services if their registration is noted as lapsed, inactive, or has been suspended, revoked or invalidated due to disciplinary action. If the Engineer In Charge or your firm is not listed as "ACTIVE", it is unlawful to provide, or even offer to perform, engineering services until this situation is corrected. Violators of the WV Engineering Law will be subject to disciplinary action.

For an inactive, suspended, or lapsed COA to return to active status, one must visit our website and complete the COA reinstatement process. To be reinstated, a COA holder must complete the COA reinstatement application and submit the appropriate COA reinstatement fee.

For an inactive, lapsed, suspended or retired licensee to return to active status, one must visit our website and complete the PE reinstatement process. This process includes filing an abbreviated PE application, references, and 15-30 hours of continuing education depending on the time since the applicant last held an active license.

RENEWAL INFORMATION: THIS IS NOT YOUR RENEWAL NOTIFICATION!

All PE licenses and COAs expire on June 30th of every year and must be renewed. You will receive your license renewal notices, as required by law, in late May and at least 30 days prior to their expiration. The renewal and all other Board correspondence will be mailed to your last known primary address of record (exactly as noted above). If your address, email or employment changes, you are required to alert the Board office within 30 days in writing, via email, or by using the website "Change of Address" form.