



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
BVH421

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE
S&M TOTAL COMFORT LLC
 124 ALLEN COURT
 TORNADO, WV 25202

SHIP TO

WEST VIRGINIA VETERANS HOME
 512 WATER STREET
 BARBOURSVILLE, WV
 25504 736-1027

DATE PRINTED
07/11/2013

BID OPENING DATE: 08/13/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** PLEASE NOTE THE DRUG FREE WORKPLACE AFFIDAVIT AND BID BOND ARE REQUIRED WITH BID SUBMISSION. ***** THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WV VETERANS HOME, IS SOLICITING BIDS TO PROVIDE PREVENTATIVE AND CORRECTIVE HVAC MAINTENANCE FOR EQUIPMENT LOCATED AT THE WV VETERANS HOME, 512 WATER STREET BARBOURSVILLE, WV 25504, PER THE ATTACHED SPECIFICATIONS. ATTACHMENTS INCLUDE: 1. INSTRUCTIONS TO VENDORS SUBMITTING BIDS 2. GENERAL TERMS AND CONDITIONS 3. ADDITIONAL TERMS AND CONDITIONS (CONSTRUCTION CONTRACTS ONLY) 4. BVH421 SPECIFICATIONS 5. CERTIFICATION AND SIGNATURE PAGE 6. PURCHASING AFFIDAVIT 7. DRUG-FREE WORKPLACE AFFIDAVIT 8. BID BOND INSTRUCTIONS 9. BID BOND FORM 10. WV-75-CONSTRUCTION BID SUBMISSION REVIEW FORM						
0001	1	HR	936-10		\$60.00	\$18,000.00
REGULAR LABOR RATE						

2013 SEP -5 PM 1:12
 WV PURCHASING DIVISION

SIGNATURE	TELEPHONE (304) 356-7407	DATE 08/22/2013
TITLE OWNER	FEIN 46-2563811	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
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2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

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 S&M TOTAL COMFORT LLC
 124 ALLEN COURT
 TORNADO, WV 25202

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WEST VIRGINIA VETERANS HOME
 512 WATER STREET
 BARBOURSVILLE, WV
 25504 736-1027

DATE PRINTED
07/11/2013

BID OPENING DATE: 08/13/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0002	1	HR		936-10	\$75.00	\$3,000.00
				OVERTIME LABOR RATE		
0003	1	HR		936-10	\$75.00	\$1,500.00
				HOLIDAY LABOR RATE		
0004	1	LS		936-10	20%	\$9,600.00
				PARTS		
***** THIS IS THE END OF RFQ BVH421 ***** TOTAL:						\$32,100.00

SIGNATURE	TELEPHONE	DATE
	(304) 356-7407	08/22/2013
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
OWNER	46-2563811	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE
S&M TOTAL COMFORT LLC
124 ALLEN COURT
TORNADO, WV 25202

SHIP TO

WEST VIRGINIA VETERANS HOME
512 WATER STREET
BARBOURSVILLE, WV
25504 736-1027

DATE PRINTED
08/01/2013

BID OPENING DATE: **08/13/2013** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
SEE ATTACHED PAGES.						
END OF ADDENDUM NO. 1						
0001	1	HR		936-10	\$60.00	\$18,000.00
				REGULAR LABOR RATE		
***** THIS IS THE END OF RFQ BVH421 ***** TOTAL:						\$32,100.00

SIGNATURE 	TELEPHONE (304) 356-7407	DATE 08/27/2013
TITLE OWNER	FEIN 46-2563811	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: BVH421
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as BVH421 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Responses to vendor questions attached. The bid opening remains on August 13, 2013 at 1:30 pm.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Questions:

- Q1: I was wondering if you could identify the incumbent and the price that it went for so that I can make sure I am somewhat in the ballpark.
- A1: The agency, WV Veterans Home, has an agency-delegated contract with Pierson Technical. The hourly rate is \$71.00 and the percentage mark-up on parts is 25%.
- Q2: This also doesn't seem to be a prevailing wage contract am I correct?
- A2: Please see Section 29 – Prevailing Wage on page 12 of the RFQ under the General Terms and Conditions.

Other Information:

1. The bid opening remains on August 16, 2013 at 1:30 pm.
2. No additional questions will be accepted on this RFQ.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: BVH421

000004

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

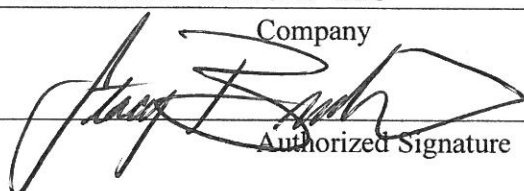
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input checked="" type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

S&M TOTAL COMFORT LLC

Company



Authorized Signature

08/27/2013

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



State of West Virginia
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ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE
S&M TOTAL COMFORT LLC
 124 ALLEN COURT
 TORNADO, WV 25202

SHIP TO

WEST VIRGINIA VETERANS HOME
 512 WATER STREET
 BARBOURSVILLE, WV
 25504 736-1027

DATE PRINTED
08/07/2013

BID OPENING DATE: 08/13/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2 SEE ATTACHED PAGES. END OF ADDENDUM NO. 2		
0001	1	HR		936-10	\$60.00	\$18,000.00
				REGULAR LABOR RATE		
0002	1	HR		936-10	\$75.00	\$3,000.00
				OVERTIME LABOR RATE		
0003	1	HR		936-10	\$75.00	\$1,500.00
				HOLIDAY LABOR RATE		
0004	1	LS		936-10	20%	\$9,600.00
				PARTS		

SIGNATURE <i>Ray P...</i>	TELEPHONE (304) 356-7407	DATE 08,27,2013
TITLE OWNER	FEIN 46-2563811	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: BVH421
Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as BVH421 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

To clarify the bid opening date. The bid opening will be held on August 13, 2013 at 1:30 pm.

The previous addendum noted two different dates.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: BVH421

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input checked="" type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

S&M TOTAL COMFORT LLC

 Company


 Authorized Signature
 08/27/2013

 Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



State of West Virginia
 Department of Administration
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TARA LYLE 304-558-2544

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 S&M TOTAL COMFORT LLC
 124 ALLEN COURT
 TORNADO, WV 25202

SHIP TO

WEST VIRGINIA VETERANS HOME
 512 WATER STREET
 BARBOURSVILLE, WV
 25504 736-1027

DATE PRINTED
08/09/2013

BID OPENING DATE: 08/27/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 3						
SEE ATTACHED PAGES.						
END OF ADDENDUM NO. 3						
0001	1	HR		936-10	\$60.00	\$18,000.00
REGULAR LABOR RATE						
0002	1	HR		936-10	\$75.00	\$3,000.00
OVERTIME LABOR RATE						
0003	1	HR		936-10	\$75.00	\$1,500.00
HOLIDAY LABOR RATE						
0004	1	LS		936-10	20%	\$9,600.00
PARTS						

SIGNATURE	TELEPHONE	DATE
	(304) 356-7407	08/27/2013
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
OWNER	46-2563811	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: BVH421
Addendum Number: 3

The purpose of this addendum is to modify the solicitation identified as BVH421 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. There will be an optional site visit at the facility on August 13, 2013 at 10:00 am. This is not a mandatory site visit.
2. Vendors may submit questions after the optional site visit until 5:00 pm on August 15, 2013. After this date, an addendum will be issued to answer any questions presented by the vendors.
3. The bid opening has been extended from 08/13/2013 to 08/27/2013.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

1. There will be an optional, non-mandatory site visit on August 13, 2013 at the WV Veterans Home located at 512 Waters Street Barboursville, WV 25504. Vendors will be permitted to view the equipment as listed in the RFQ issued on or about July 12, 2013.
2. Vendors will be permitted to submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below in order to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are non-binding.

Question Submission Deadline: August 15, 2013 at 5:00 pm

Submit Questions to: Tara Lyle, File 32
2019 Washington Street, East
Charleston, WV 25305

Fax: 304-558-4115

Email: Tara.L.Lyle@wv.gov

3. The bid opening has moved from August 13, 2013 to August 27, 2013 at 1:30 pm.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: BVH421

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input checked="" type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

S&M TOTAL COMFORT LLC

Company

Authorized Signature

08/27/2013

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



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Solicitation

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE
304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE
S&M TOTAL COMFORT LLC
 124 ALLEN COURT
 TORNADO, WV 25202

SHIP TO

WEST VIRGINIA VETERANS HOME
 512 WATER STREET
 BARBOURSVILLE, WV
 25504 736-1027

DATE PRINTED
08/23/2013

BID OPENING DATE: 09/05/2013

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 4						
SEE ATTACHED PAGES.						
END OF ADDENDUM NO. 4						
0001	1	HR		936-10	\$60.00	\$18,000.00
				REGULAR LABOR RATE		
0002	1	HR		936-10	\$75.00	\$3,000.00
				OVERTIME LABOR RATE		
0003	1	HR		936-10	\$75.00	\$1,500.00
				HOLIDAY LABOR RATE		
0004	1	LS		936-10	20%	\$9,600.00
				PARTS		

SIGNATURE	TELEPHONE	DATE
	(304) 356-7407	08/27/2013
TITLE	FEDIN	ADDRESS CHANGES TO BE NOTED ABOVE
OWNER	46-2563811	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: BVH421
Addendum Number: 4

The purpose of this addendum is to modify the solicitation identified as BVH421 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- [X] Modify bid opening date and time
- [] Modify specifications of product or service being sought
- [] Attachment of vendor questions and responses
- [] Attachment of pre-bid sign-in sheet
- [] Correction of error
- [X] Other

Description of Modification to Solicitation:

1. The bid opening has been extended from 08/27/2013 to 09/05/2013. The bid opening time remains at 1:30 pm.
2. Responses to vendor questions will be issued under separate addendum.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: BVH421

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

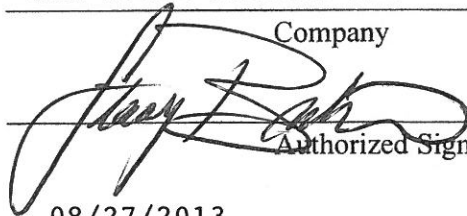
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input checked="" type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

S&M TOTAL COMFORT LLC

Company



Authorized Signature

08/27/2013

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



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 BARBOURSVILLE, WV
 25504 736-1027

DATE PRINTED
08/27/2013

BID OPENING DATE: 09/05/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 5						
SEE ATTACHED PAGES.						
END OF ADDENDUM NO. 5						
0001	1	HR		936-10	\$60.00	\$18,000.00
	REGULAR LABOR RATE					
0002	1	HR		936-10	\$75.00	\$3,000.00
	OVERTIME LABOR RATE					
0003	1	HR		936-10	\$75.00	\$1,500.00
	HOLIDAY LABOR RATE					
0004	1	LS		936-10	20%	\$9,600.00
	PARTS					

SIGNATURE	TELEPHONE (304) 356-7407	DATE 08/28/2013
TITLE OWNER	FEIN 46-2563811	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: BVH421
Addendum Number: 5

000002

The purpose of this addendum is to modify the solicitation identified as BVH421 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. Responses to vendor questions attached.
2. Sign-in sheet from optional site visit attached.
3. The bid opening remains 9/5/13 at 1:30 pm.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Questions:

Q1: After visiting the site today and speaking with Mr. Mark A. Filipek Maintenance Supervisor, we were informed that Pierson Technical did not have the previous awarded contract on the HVAC. They were the incumbent on the kitchen equipment. The incumbent was actually Johnson Controls and it has been open and not in contract for two and a half years to present day. Could we see what price Johnson Controls was awarded as the last incumbent?

A1: The contract with Johnson Controls, Contract No. BVH360, was issued by the Purchasing Division in 2010 and expired on 01/14/2012.

Copies of the contract file may be obtained by contacting Beverly Toler with the Purchasing Division by email at Beverly.A.Toler@wv.gov.

The information provided on Addendum No. 1 (on or about 08/01/2013) regarding the agency-delegated contract with Pierson Technical is correct.

Q2: It is my understanding the Performance and Labor Material Bonds are issued for 1 year only. If the contract is extended, it is with the consent of both parties and new bonds will be required from the vender each year the contract is extended. Am I correct in this assumption?

A2: There must be a Performance bond and Labor/Material bond in effect during the entire contract term.

Q3: For the purpose of pricing the bonds by the bonding company, the bid submitted will be considered the contract amount. Is this assumption correct?

A3: Yes.

Other Information:

1. The bid opening remains 09/05/2013 at 1:30 pm.
2. No additional questions will be accepted on this RFQ.

SIGN IN SHEET

Request for Proposal No. BVH421

PLEASE PRINT

Date: 8-13-13
10:00AM

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Johnson Controls</u>	<u>4132 East Ave</u>	PHONE <u>304-741-0587</u>
Rep: <u>Henry Masig</u>	<u>Mitro, WV 25143</u>	TOLL FREE
Email Address: <u>Henry.B.Masig@jci.com</u>		FAX <u>304-755-0765</u>
Company: <u>SEM TOTAL COMFORT LLC</u>	<u>124 Allen Court</u>	PHONE <u>(304)-356-7407</u>
Rep: <u>Stacy Branham</u>	<u>Tornado WV</u>	TOLL FREE
Email Address: <u>smtotalcomfort@gmail.com</u>	<u>25202</u>	FAX <u>(304)-722-5899</u>
Company: <u>American Backflow Solutions LLC</u>	<u>PO Box 823</u>	PHONE <u>304-553-8100</u>
Rep: <u>W. Aaron Searls</u>	<u>Hurricane, WV 26024</u>	TOLL FREE
Email Address: <u>asearls@americanbackflowsolutions.com</u>		FAX <u>304-757-2653</u>
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE
Email Address: _____	_____	FAX _____
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE
Email Address: _____	_____	FAX _____

000004

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. **CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor.

West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. Failure to include a contractor's license number on the bid shall result in Vendor's bid being disqualified. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: S&M TOTAL COMFORT LLC

Contractor's License No. WV050844

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a purchase order/contract.

2. **DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit at the same time an affidavit that the Vendor has a written plan for a drug-free workplace policy. To comply with this law, Vendor must either complete the enclosed drug-free workplace affidavit and submit the same with its bid or complete a similar affidavit that fulfills all of the requirements of the applicable code. Failure to submit the signed and notarized drug-free workplace affidavit, or a similar affidavit that fully complies with the requirements of the applicable code, with the bid shall result in disqualification of Vendor's bid.
3. **DRUG FREE WORKPLACE REPORT:** Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be the West Virginia Purchasing Division. For contracts of \$25,000 or less, the public authority shall be the agency issuing the contract. The report shall include:
- (1) Information to show that the education and training service to the requirements of West Virginia Code § 21-1D-5 was provided;
 - (2) The name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
 - (3) The average number of employees in connection with the construction on the public improvement;

10. DEFAULT:

10.1 The following shall be considered a default under this Contract.

10.1.1 Failure to perform HVAC Maintenance in accordance with the requirements contained in herein.

10.1.2 Failure to comply with other specifications and requirements contained herein.

10.1.3 Failure to comply with any applicable law, rule, ordinance, or building code applicable to this Contract or HVAC Maintenance Generally.

10.1.4 Failure to remedy deficient performance upon request.

10.2 The following remedies shall be available upon default.

10.2.1 Cancellation of the Contract.

10.2.2 Cancellation of one or more release orders issued under this Contract.

10.2.3 Any other remedies available in law or equity.

10.3 Agency reserves the right to inspect the HVAC Maintenance to ensure that Vendor's performance is in compliance with this Contract. If Agency determines that Vendor has failed to perform in accordance with this Contract, Agency may demand that the Vendor immediately remedy the failure or consider the failure to be a default. Vendor's failure to remedy the deficient performance, if given the opportunity to do so, shall be considered a default.

11. MISCELLANEOUS:

11.1 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: STACY BRANHAM
Telephone Number: (304) 356-7407
Fax Number: (304) 722-5899
Email Address: smtotalcomfort@gmail.com

EXHIBIT A – AGENCY FACILITY

West Virginia Veterans Home

512 Water Street

Barboursville, WV 25504

304-736-1027

FAX: 304-736-1093

EXHIBIT B -HVAC EQUIPMENT LIST

This contract includes all HVAC equipment located at the West Virginia Veterans Home. It is the responsibility of S&M Total Comfort LLC to obtain a complete equipment inventory and verify equipment quantities.

1. One (1) HVAC Trane 13 ton - Building J Rooftop
2. One (1) HVAC York 135,000 BTU - Building H
3. One (1) HVAC Armstrong 150,000 BTU - Building D Rooftop - Kitchen Break Room
4. One (1) HVAC Carrier 10 ton - Building D Rooftop - Kitchen Break Room
5. One (1) Goodman A60-00 Furnace-A/C (gas) - Building J Lower Level

PACKAGED TERMINAL AIR CONDITIONING UNITS

1. Forty-Six (46) Islandaire -Heat/Cool thru wall units -Building B
2. Forty-three (43) Islandaire -Heat/Cool thru wall units -Building C
3. Seventy-three (73) Islandaire -Heat/Cool thru wall units -Building D
4. Thirty-nine (39) Islandaire -Heat/Cool thru wall units - Spares-Shop
5. Nineteen (19) Trane Hot Water -A/C -Administration Building

PORTABLE AIR CONDITIONERS

1. One (1) Kemnore 11,600 BTU - Guard Shack
2. One (1) Carrier 21,000 BTU - Building E First Floor Office
3. One (1) Carrier 21,000 BTU - Building E First Floor Storage Area

MINI-SPLIT SYSTEMS / All units air conditioning only

1. One (1) Sanyo-Building B /Room B-104
2. One (1) Sanyo-Building B /Room B-110
3. One (1) Frigidaire-Building C/ Room C-9
4. One (1) Sanyo-Building C/ Room C-102
5. One (1) Frigidaire-Building C/ Room-206

EXHIBIT C		BVH421- HVAC MAINTENANCE PRICING PAGE		
Item #	Description	Estimated Annual Usage	* Unit Price	Extended Price
1	REGULAR WORK HOURS	300 hours	\$ 60.00	\$ 18,000.00
2	AFTER REGULAR WORK HOURS	40 hours	\$ 75.00	\$ 3,000.00
3	HOLIDAY WORK HOURS	20 hours	\$ 75.00	\$ 1,500.00
4	EST. ANNL. PARTS USAGE x % MARK-UP	\$8,000.00	% M/U: 20%	\$ 9,600.00
Failure to use this form may result in disqualification			Total Cost:	\$ 32,100.00
<i>Bidder / Vendor Information:</i>				
Name:		S&M TOTAL COMFORT LLC		
Address:		124 ALLEN COURT		
		TORNADO, WV 25202		
Phone# :		(304)356-7407		
Email Address:		smtotalcomfort@gmail.com		
<i>Contract Coordinator Information:</i>				
Name:		STACY BRANHAM		
Address:		124 ALLEN COURT		
		TORNADO, WV 25202		
Phone# :		(304)356-7407		
Email Address:		smtotalcomfort@gmail.com		
This form is for bidding evaluation purposes only.				
* Item #1 = Annual; Items 1, 2, & 3 are hourly unit prices; Item #4 = \$8,000 X % Mark-up over cost				

000037

Agency GARLOW INSURANCE, INC
REQ.P.O# _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, S&M TOTAL Comfort, LLC
of TORNADO, WEST VIRGINIA, as Principal, and Old Republic Surety Group
of MILWAUKEE, WISCONSIN, a corporation organized and existing under the laws of the State of WISCONSIN
with its principal office in the City of MILWAUKEE, as Surety, are held and firmly bound unto the State
of West Virginia, as Oblige, in the penal sum of ONE THOUSAND SEVEN HUNDRED THIRTY DOLLARS (\$ 1,730.00) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
HEATING & COOLING INSTALLATION (HVAC)

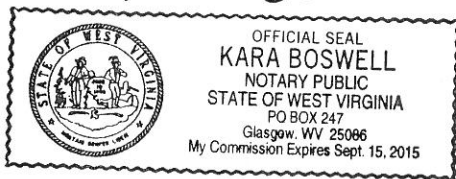
NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Oblige may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 9th day of AUGUST, 2013

Principal Seal



Kara Boswell

Stacy Branham
(Name of Principal)

By [Signature]
(Must be President, Vice President, or Duly Authorized Agent)

Owner
(Title)

Surety Seal

Old Republic Surety Group
(Name of Surety)

Linda E Goy
Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.



POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

PHILIP P. GARLOW, TONY E. LUCAS, TINA LYNN WHITE, LINDA E. GOFF, DERREL MATTHEW BEARD, OF CHARLESTON, WV

its true and lawful Attorney(s)-in-Fact, with full power and authority, not-exceeding \$10,000,000, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED AN AGGREGATE OF TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) ----- FOR ANY SINGLE OBLIGATION, REGARDLESS OF THE NUMBER OF INSTRUMENTS ISSUED FOR THE OBLIGATION.

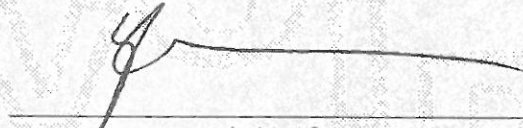
and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This document is not valid unless printed on colored background and is multi-colored. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president, or assistant vice president in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

- RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company
- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
 - (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
 - (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

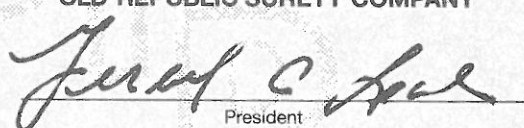
RESOLVED FURTHER, that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 6TH day of AUGUST, 2008.



Assistant Secretary



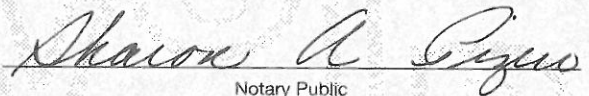
OLD REPUBLIC SURETY COMPANY


President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 6TH day of AUGUST, 2008, personally came before me, GERALD C. LEACH and RICK A. JOHNSON to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.





Notary Public
My commission expires: 01/18/2009

CERTIFICATE

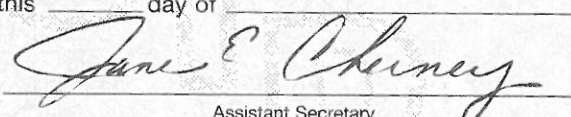
I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

27-1202



Signed and sealed at the City of Brookfield, WI this _____ day of _____

GARLOW INSURANCE AGENCY INC.



Assistant Secretary

PREVENTIVE MAINTENANCE PLAN AND SCHEDULE

S&M TOTAL COMFORT LLC

Solicitation #: BVH421

Location: 512 Water Street Barboursville, WV 25504

1. S&M Total Comfort LLC will perform **weekly** maintenance of:
 - 1.1. Remove and wash all washable filters.
2. S&M Total Comfort LLC will provide **monthly** maintenance of:
 - 2.1. Check and adjust proper tension on evaporator fan motor belts
 - 2.2. Check and adjust proper pulley alignment on evaporator fan motors
 - 2.3. Remove and replace all replaceable filters
 - 2.4. Take amp draw measurements on all motors and load devices
3. S&M Total Comfort LLC will perform and provide maintenance **every two months** of:
 - 3.1. Check and adjust refrigerant suction pressures
 - 3.2. Check and adjust refrigerant discharge pressures
 - 3.3. Check and adjust duct static pressures
 - 3.4. Check and adjust discharge sub cooling
 - 3.5. Check and adjust suction super heat
 - 3.6. Clean drain pans and drain lines
 - 3.7. Grease all zerk fittings
4. S&M Total Comfort LLC will provide and perform **semi annual maintenance** of:
 - 4.1. Chemically treat and clean all evaporator coils
 - 4.2. Chemically treat and clean all condenser coils
 - 4.3. Treat drain pans with chemical treat tablets
5. S&M Total Comfort LLC will provide log sheets on systems maintenance **once every month**.

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY
INFORMATION PAGE**

Original Printing

Issued August 8, 2013

Standard

Type : Stock

FirstComp Insurance Company
CENTRAL PARK PLAZA 222 SOUTH
15TH ST. STE 1500N
Omaha, NE 681021680
888-500-3344

NCCI Carrier Code:35513

Policy Number:

WC0147470-01

Renewal of Policy:

Rewrite of Policy:

Fein # / Risk ID #:

462563811 /

1. The Insured's Name and Mailing address:

S & M Total Comfort, LLC
124 Allen Ct
Tornado, WV 25202-9713
Phone:304-3567407

DBA Name:

SIC CODE: 1711

Other work place not shown above:See Attached Location Schedule

Type of entity:

Limited Liability Company

2. The policy period is from 08/08/2013 to 08/08/2014 [12.01 AM Standard Time] at the insured's mailing address.

3. A. Workers Compensation Insurance: Part One of this policy applies to the Workers

Compensation Law of the states listed here: WEST VIRGINIA

B. Employers liability Insurance: Part Two of this policy applies to work in each state listed in Item 3A .

The limits of our liability under Part Two are:

Bodily Injury by Accident:	\$ 100,000	each accident
Bodily Injury by Disease:	\$ 500,000	policy limit
Bodily Injury by Disease:	\$ 100,000	each employee

C. Other States Insurance: Part Three of this policy applies to the states, if any, listed here:

All states except those listed in Item 3A of the Information Page and the following states or territories: AZ, AK, AL, CA, CO, DE, District of Columbia, FL, GA, ID, IL, KY, LA, MA, MD, ME, MI, MT, NC, ND, NJ, NY, OH, OR, TX, UT, VT, WA, WI, WY, Puerto Rico and US Virgin Islands.

D. California Endorsements and Schedules

Other State Endorsements and Schedules:

WCPYMSCH, WC000000B, WC000308, WC000404, WC000406A, WC000414, WC000419, WC000421C, WC000422A, WC470301A, WC470302, WC470601, FC 1001

4. The premium for this policy will be determined by our Manual of Rules, Classifications, Rates and Rating Plans. All information required is subject to verification and change by audit.

Minimum Premium: \$750.00

Deposit Premium: \$423.00

Total Estimated Annual Premium: \$2,455.00

Pay plan: 10-Pay - 15 %

Producer: Garlow Insurance Agency
1217 Quarrier Street, 304-347-8972
Charleston, WV 25301

Countersigned By:

Date: 08/08/2013

Servicing office:

FirstComp Underwriters Group , (888) 500-3344
Central Park Plaza, 222 South 15th Street, Suite 1500N
Omaha, NE 68102-1680

(See extension of information page for class code, rate and premium detail)

THIS INFORMATION PAGE WITH THE WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY AND ENDORSEMENTS, IF ANY ISSUED TO FORM A PART THEREOF, COMPLETES THE ABOVE NUMBERED POLICY





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/26/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Garlow Insurance Agency, Inc. 1217 Quarrier Street Charleston, WV 25301	CONTACT NAME: PHONE (A/C. No. Ext): (304)347-8972 E-MAIL ADDRESS: FAX (A/C. No): (304)347-8973	
INSURED S & M Total Comfort LLC 124 Allen Court Tornado, WV 25202	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Erie Insurance	
	INSURER B :	
	INSURER C :	
	INSURER D : First Comp Insurance Company	
	INSURER E :	
INSURER F :		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS				
A	GENERAL LIABILITY			Q306820115	6/18/2013	6/18/2014	EACH OCCURRENCE	\$ 1000000			
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1000000			
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5000			
							PERSONAL & ADV INJURY	\$ 1000000			
	GEN'L AGGREGATE LIMIT APPLIES PER:								GENERAL AGGREGATE	\$ 2000000	
	<input checked="" type="checkbox"/> POLICY	<input type="checkbox"/> PRO-JECT	<input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2000000	
										\$	
	AUTOMOBILE LIABILITY								COMBINED SINGLE LIMIT (Ea accident)	\$	
	<input type="checkbox"/> ANY AUTO		<input type="checkbox"/> SCHEDULED AUTOS							BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS		<input type="checkbox"/> NON-OWNED AUTOS							BODILY INJURY (Per accident)	\$
<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$				
							\$				
	UMBRELLA LIAB		<input type="checkbox"/> OCCUR			EACH OCCURRENCE	\$				
	EXCESS LIAB		<input type="checkbox"/> CLAIMS-MADE			AGGREGATE	\$				
	DED		RETENTION \$				\$				
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		<input type="checkbox"/> Y/N	WC0147470	8/8/2013	8/8/2014	<input type="checkbox"/> WC STATUTORY LIMITS	<input type="checkbox"/> OTHER			
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		<input type="checkbox"/> N/A				E.L. EACH ACCIDENT	\$ 100,000			
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 100,000			
							E.L. DISEASE - POLICY LIMIT	\$ 500,000			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Heating & Cooling Contractor

CERTIFICATE HOLDER	CANCELLATION
The STATE of WEST VIRGINIA Purchasing Department 2019 Washington Street East PO Box 50130 Charleston, WV 25305	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE
	<i>Linda E. Goss</i>

CONTRACTOR LICENSE

Authorized by the
West Virginia Contractor Licensing Board

Number: WV050844

Classification:

SHEET METAL
INSULATION

S&M TOTAL COMFORT LLC
DBA S&M TOTAL COMFORT LLC
124 ALLEN CT
TORNADO, WV 25202


Date Issued

MAY 06, 2013

Expiration Date

MAY 06, 2014


Authorized Company Signature


Chair, West Virginia Contractor
Licensing Board

WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



S&M TOTAL COMFORT, LLC

A Small, Service Disabled Veteran Owned Company

Tel: (304) 356-7407

Capability Statement

S & M Total Comfort, LLC is a reliable company that has the expertise in all facets of construction. With 20 years of experience, owner Stacy Branham is a Service Disabled Veteran possessing Active Secret Security Clearance.

Past Performances Include:

- ⇒ FBI Chiller Project
- ⇒ Ground Zero 9/11 Generator Projects
- ⇒ The Navel Research Chiller Project
- ⇒ The Project Manager for Facility Maintenance for the WV Military Authority.

Primary NAICS Codes

- 238220-Plumbing, Heating & Air-Conditioning
- 238910-Demolition
- 237310-Asphalt
- 236220-Construction
- 238210-Electrical
- 238990-Concrete



EIN # 462563811

DUNS # 078868091

Certifications

- Universal CFC's/EPA
- 600 Volt/4160 Electrical Certification
- Cryogenic Specialist/Piping & Technical Support
- Industrial HVAC Specialist
- Med Gas Brazing & Piping Certified

S & M Total Comfort LLC

Tornado, West Virginia

Phone: (304) 356-7407

Fax: (304)722-5899

Email: smtotalcomfort@gmail.com





State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA

COUNTY OF KANAWHA, TO-WIT:

I, STACY BRANHAM, after being first duly sworn, depose and state as follows:

- 1. I am an employee of S&M TOTAL COMFORT LLC; and,
(Company Name)
- 2. I do hereby attest that S&M TOTAL COMFORT LLC
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code** §21-1D-5.

The above statements are sworn to under the penalty of perjury.

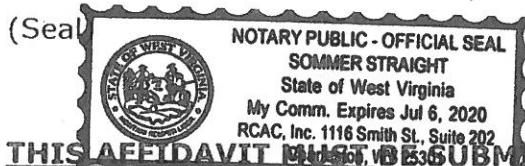
S & M Total Comfort, LLC
(Company Name)

By: [Signature]
Title: owner

Date: 8-22-13

Taken, subscribed and sworn to before me this 22 day of August 2013

By Commission expires July 6, 2020



Sommer Straight
(Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: S&M TOTAL COMFORT LLC

Authorized Signature: [Signature] Date: 8-22-2013

State of West Virginia

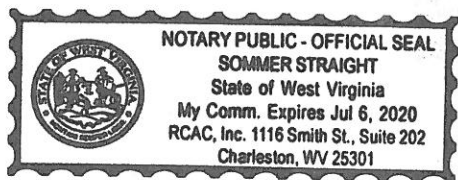
County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 22 day of August, 2013

My Commission expires July 6, 2020

AFFIX SEAL HERE

NOTARY PUBLIC Sommer Straight
Purchasing Affidavit (Revised 07/01/2012)



CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

S&M TOTAL COMFORT LLC

(Company)

(Authorized Signature)

STACY BRANHAM , OWNER

(Representative Name, Title)

(304) 356-7407

(Phone Number)

(304) 722-5899

(Fax Number)

08/22/2013

(Date)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: BVH421

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input checked="" type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

S&M TOTAL COMFORT LLC

Company

Authorized Signature

08/28/2013

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.