

August 9, 2013

#### **VIA UPS**

Roberta A. Wagner Department of Administration Purchasing Division 2019 Washington Street, East P.O. Box 50130 Charleston, WV 25305

RE: RFQ# BHS14022

**Direct Care Staffing Services** 

Dear Ms. Wagner:

On behalf of Medical Staffing Network Healthcare, LLC (MSN), I am pleased to present for your review the accompanying proposal – due on August 13, 2013 – to provide skilled Direct Care Staffing services for the West Virginia Department of Administration.

The enclosed submission provides details about MSN's capabilities and procedures for providing services that meet and exceed your stated objectives in a timely, accurate, and cost-effective manner.

We look forward to the opportunity to serve the West Virginia Department of Administration by providing this workforce solution. If you have any questions or require additional information, please do not hesitate to contact Proposal Manager Beth Bauer at 630.791.2023 or by email at BethBauer@MSNhealth.com.

Sincerely,

Christopher Gamble

Vice President of Marketing

Medical Staffing Network Healthcare, LLC | 215 Shuman Blvd, Ste. 405 | Naperville, IL 60563 | 800.223.9230 | msnhealth.com



Suzance M. manella for Christopher Gamble

## RFQ# BHS14022 Direct Care Staffing Services

Due: August 13, 2013 at 1:30 p.m. EST

when you're part of our network, you've got

**O**ptions



#### Presented to:



#### **Facility Contact:**

Roberta A. Wagner
Department of Administration
Purchasing Division
2019 Washington Street East
P. O. Box 50130
Charleston, WV 25305

#### **MSN Contact Person:**

Beth Bauer Proposal Manager 215 Shuman Blvd, Suite 405 Naperville, IL 60563

Phone: 630.791.2023 Fax: 866.717.3657

Email: <u>bethbauer@MSNHealth.com</u>

MSN Authorized Signatory: Christopher Gamble – VP, Marketing





#### **Background and Qualifications**

At Medical Staffing Network Healthcare, LLC (MSN), our first duty is to listen to what you say about yourself and your staffing needs. We understand the West Virginia Purchasing Division is soliciting bids on behalf of the Bureau for Behavioral Health and Health Facilities (BHHF) to

The Office of Inspector General, by impartial evaluation, investigation and reporting, seeks to ensure the integrity of department programs and operations including the fair, accurate and nondiscriminatory delivery of benefits and services to qualified state residents.

establish an open-end "locum tenens" Registered Nurse(s), Licensed Practical Nurse(s), Certified Nursing Assistant(s), Health Services Worker(s) to comply with staffing needs of the seven (7) state owned and operated facilities listed below and the West Virginia Children's Home, which is located in Elkins, WV.

#### **BUILDING A PARTNERSHIP: BHHF AND MSN**

MSN has provided healthcare staffing services for 15 years. MSN was originally founded in Delaware on January 7, 1998 as Medical Staffing Network, Inc. In August 2010, Medical Staffing Network Healthcare, LLC (MSN) was formed as a Delaware limited liability company, and in September 2010, it acquired the assets of Medical Staffing Network, Inc. and its subsidiaries. As

a result, MSN emerged as a stronger, more resilient organization, and we now offer a wider range of staffing solutions. These solutions include permanent placement, contract to hire, per diem, and long-term (travel) staffing in such areas as nursing, allied health, pharmacy, anesthesiology, and clinical research. MSN also provides non-bedside nursing, vendor management system (VMS), and managed services program (MSP) solutions. In 2012, MSN launched an even wider range of outsourcing solutions through Optimal Workforce Solutions (OWS), a wholly-owned subsidiary.

#### MSN's Vision

As the employer and staffing partner of choice, we aspire to be the innovative leader committed to elevating the standards to ensure patient safety and quality of care.





We have long been recognized as one of the premier healthcare staffing companies — consistently raising the standards of quality and excellence (<a href="http://www.msnhealth.com/">http://www.msnhealth.com/</a>). With 800 corporate employees, over 60 locations nationwide, more than 66 recruiters, and immediate access to a network of 50,000 qualified and motivated healthcare professionals, MSN is one of the few staffing companies that have a national presence while providing local delivery of service. As a result, we can address the purchasing needs of our clients as well as the varied personal needs of the healthcare professionals we hire. This powerful combination lays the groundwork for the high rates of employee satisfaction and staff retention that lead directly to the high levels of service quality our clients require.

MSN has a tradition of working with long term care institutions, and we also provide healthcare professionals to hospitals, schools, correctional facilities, managed care organizations, and other institutions that need dependable workforce solutions. In the past year, MSN has served as a trusted staffing partner to over 3,400 acute and non-acute care clients – providing technologies and services that reflect industry best practices.

MSN's healthcare professionals are available 24 hours a day, 365 days a year. Furthermore, our after-hours support center is fully staffed exclusively by MSN employees. This means you will receive seamless support and service from our internal staff. It enables us to respond immediately and effectively with the resources, technologies, and expertise you need.

#### SERVICE PHILOSOPHY

#### Values and Mission

MSN was founded in an effort to bring quality and standards to the healthcare staffing industry. Our business philosophy is firmly grounded in *caring*, and it is driven by the core values of excellence, trust, humility, integrity, commitment, and service (ETHICS). We exist to be the innovative leader in the supplemental healthcare staffing industry by delivering high-quality, cost-effective workforce solutions.

#### The Daisy Foundation

We are proud to be a participant in The Daisy Program, which recognizes nurses from around the country every month (<a href="http://daisyfoundation.org/daisy-">http://daisyfoundation.org/daisy-</a>

### MSN's Values Are Grounded in **ETHICS**

Excellence

Trust

Humility

Integrity

Commitment

**S**ervice





<u>award/participating-organizations</u>). It is our way of honoring these unsung heroes for the superhuman work they perform every day. We were particularly drawn to The Daisy Foundation because it complements our search for healthcare professionals who demonstrate skilled clinical abilities, true patient advocacy, mentoring, strong interpersonal skills, and the desire to go above and beyond to meet the physical, emotional, and psychological needs of their patients.

#### MSN's High Standards and The Joint Commission

MSN's mission and culture align with the vision and mission of The Joint Commission, the non-profit accreditation organization addressing quality, safety, and value among healthcare organizations. MSN was founded when contingent (temporary) healthcare staffing was a new and highly fragmented industry – experiencing fast growth in an unregulated environment. At the time, there were no industry standards to ensure the competency and quality of the personnel provided by these organizations. That was of great concern to MSN's founders.



In 2003, MSN's Healthcare Standards Advisory Board submitted a set of guidelines to The Joint Commission, hoping to help establish requirements for contingency staffing organizations such as MSN. Acceptance of the new standards would ensure that the *contingency* staff being supplied to accredited healthcare institutions would be subject to requirements that paralleled those applied to the *permanent* staff. This would, in effect, help

"preserve" the value of The Joint Commission's accreditation by applying standards in a uniform manner to *all* healthcare professionals. Partly as a result of these efforts, in 2004 The Joint Commission implemented what is now known as the Health Care Staffing Services Certification Program. In 2005, MSN was awarded the Certificate of Distinction for Healthcare Staffing Services by The Joint Commission. We have maintained our certification ever since.





#### **Benefits Checklist**

- √ 50,000 motivated healthcare professionals nationwide
- ✓ Over 60 local offices with 800 employees
- ✓ Pioneer in Joint Commission standards
- ✓ Call center staffed by MSN employees for seamless service
- ✓ Rigorous credentialing, hiring, and follow-up
- ✓ Over 3,400 acute and non-acute care clients in the past year
- ✓ Commitment to share your values and culture

#### Contract Manager

**Requirement**: During the performance of the Contract, Vendor must designate and maintain a primary contract manager responsible for the overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Daniel Durand

**Telephone Number: 919.876.3490** 

Fax Number: 919.876.3460

E-mail Address: danieldurand@msnhealth.com





#### **Exceptions**

#### General Terms and Conditions, Section 45, Vendor Relationship

Vendor is a healthcare staffing agency and not a medical provider. As such, Vendor does not clinically supervise the nurses furnished by the Vendor.

#### General Terms and Conditions, Section 46, Indemnification

Vendor's obligation to indemnify and hold harm3elss the State must be limited to the proportionate liability or relative share of negligence allocated to the Vendor based on the negligent acts or omissions of its employees, agents or representatives only.





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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### Solicitation

NUMBER BHS14022 PAGE

ADDRESS CORRESPONDENCE TO ATTENTION OF:

ROBERTA WAGNER 304-558-0067

RFQ COPY
TYPE NAME/ADDRESS HERE
Medical Staffing Network Healthcare, LLC
1648 North Market Drive., Suite A

HEALTH AND HUMAN RESOURCES
VARIOUS LOCALES AS
INDICATED BY ORDER

07/26/2013

Raleigh, NC 27609

**BID OPENING DATE** 08/13/2013 BID OPENING TIME 1:30PM CAT QUANTITY LINE UOP ITEM NUMBER UNIT PRICE AMOUNT ADDENDUM NO. 1 1) TO ANSWER QUESTIONS SUBMITTED. 2) TO PROVIDE ADDENDUM ACKNOWLEDGEMENT! THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID. END OF ADDENDUM NO. 1 0001 HR 964-65 20,000 \$ 39.00 \$ 780,000.00 A. REGISTERED NURSE (RN) LOCUM-TENENS, REGULAR HRS. 0002 HR 964-65 3,000 \$ 58.50 \$ 175,000.00 1B. REGISTERED NURSE (RM) LOCUM-TENENS, OVERTIME HRS. 0003 HR 964-65 104 \$ 58.50 \$ 6,085.00 1C. REGISTERED NURSE (RN) LOCUM-TENENS, HOLIDAY HRS. m. marello SIGNATURE 919.876.3490 8/9/2013 Christopher Gamble ADDRESS CHANGES TO BE NOTED ABOVE VP, Marketing 27-3085068



DATE PRINTED

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

#### Solicitation

NUMBER BHS14022 PAGE 2

ADDRESS CORRESPONDENCE TO ATTENTION OF

ROBERTA WAGNER 304-558-0067

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Medical Staffing Network Healthcare, LLC

1648 North Market Drive., Suite A

Raleigh, NC 27609

HEALTH AND HUMAN RESOURCES VARIOUS LOCALES AS INDICATED BY ORDER

07/26/2013 BID OPENING DATE 08/13/2013 BID OPENING TIME 1:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT 0004 HR 964-65 20,000 \$ 25.00 \$ 500,000.00 A. LICENSED PRACTICAL NURSE (LPN) LOCUM-TENENS, REGULAR HOURS. 05 HR 964-65 3,000 \$ 37.50 \$ 112,500.00 B. LICENSED PRACTICAL NURSE (LPN) LOCUM-TENENS. OVERTIME HOURS. 0006 HR 964-65 104 \$ 37.50 \$3,900.00 C. LICENSED PRACTICAL NURSE (LPN) LOCUM-TENENS, HOLIDAY HOURS. 0007 HR 948-55 20,000 \$ 17.00 \$ 340,000,00 A. CERTIFIED NURSING ASSISTANT (CNA) LOCUM-TENENS, REGULAR HOURS. m. ma TELEPHONE 919.876.3490 SIGNATURE DATE Christopher famble 8/9/2013 TITLE VP, Marketing 27-3085068 ADDRESS CHANGES TO BE NOTED ABOVE



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Solicitation

TO

NUMBER BHS14022 PAGE 3

ADDRESS CORRESPONDENCE TO ATTENTION OF

ROBERTA WAGNER 304-558-0067

RFQ COPY
TYPE NAME/ADDRESS HERE
Medical Staffing Network Healthcare, LLC
1648 North Market Drive., Suite A
Raleigh, NC 27609

HEALTH AND HUMAN RESOURCES VARIOUS LOCALES AS INDICATED BY ORDER

DATE PRINTED 07/26/2013 BID OPENING DATE: 08/13/2013 BID OPENING TIME 1:30PM CAT NO. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT 0008 ΗR 948-55 3,000 \$ 25.50 \$ 76,500.00 \$B. CERTIFIED NUR\$ING ASSISTANT(CNA) LOCUM-TENENS, ΦVERTIME HOURS. 09 HR 948-55 104 \$ 25.50 \$ 2,652.00 C. CERTIFIED NURSING ASSISTANT (CNA) LOCUM-TENENS, HOLIDAY HOURS. 010 HR 948-55 20,000 \$ 16.00 \$ 320,000.00 A. HEALTH SERVICES WORKER (HSW) LOCUM-TENENS, REGULAR HOURS. d011 HR 948-55 3,000 \$ 24.00 \$72,000.00 4B. HEALTH SERVICES WORKER (HSW) LOCUM-TENENS, OVERTIME HOURS. DATE Christopher 8/9/2013 Gamble 919.876.3490 TITLE VP, Marketing 27-3085068 ADDRESS CHANGES TO BE NOTED ABOVE



DATE PRINTED 07/26/2013

State of West Virginia
Department of Administration
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Charleston, WV 25305-0130

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NUMBER BHS14022 PAGE 4

ADDRESS CORRESPONDENCE TO ATTENTION OF.

ROBERTA WAGNER 304-558-0067

HEALTH ANI

HEALTH AND HUMAN RESOURCES VARIOUS LOCALES AS INDICATED BY ORDER

Medical Staffing Network Healthcare, LLC 1648 North Market Drive., Suite A Raleigh, NC 27609

TYPE NAME/ADDRESS HERE

RFO COPY

BID OPENING DATE 08/13/2013 BID OPENING TIME CAT. LINE QUANTITY LIOP ITEM NUMBER UNIT PRICE AMOUNT 0012 HR \$48-55 104 \$ 24.00 \$ 2,496.00 C. HEALTH SERVICES WORKER (HSW) LOCUM-TENENS, HOLIDAY HOUR\$. 113 964-65 \$ 7,000.00 \$ 7,000.00\*\*\* . REGISTERED NURSE - PERMANENT PLACEMENT FEE 0014 **964-65** \$ 5,000.00 \$ 5,000.00\*\*\* \$. LICENSED ₱RACT‡CAL NURSE - PERMANENT PLACEMENT (THIS IS A ONE TIME PLACEMENT FEE FOR EACH permanently placed rn or lpn placed by the vendor.) this will be a progressive award contract. Award will BE MADE FROM THE LOWEST TO THE HIGHEST GRAND TOTAL FOR CNA'\$, AND HSW'S MEETING SPECIFICATION. RN'S, LPN'S, \*\*\* No Fee after 13 weeks contract completion or 540 hours within a 6 month period m. SIGNATURE TELEPHONE DATE Ohristopher Gamble 919.876.3490 8/9/2013 TITLE VP, Marketing 27-3085068 ADDRESS CHANGES TO BE NOTED ABOVE

#### **BHS14022 Pricing Page**

Item#	Level of Psychiatric Nursing	Estimated # of Hours	4 - 1 - 11 - 11 - 11	Unit Price		Extended Price
#1	Registered Nurse (RN)					
	A. Regular Hours	20,000	S	39.00	\$	780,000.00
	B. Overtime Hours	3,000	\$	58.50	\$	175,000.00
	C. Holiday Hours	104	\$	58.50	\$	6,085.00
#2	Licensed Practical Nurse (LPN)					
	A. Regular Hours	20,000	\$	25.00	\$	500,000.00
	B. Overtime Hours	3,000	\$	37.50	\$	112,500.00
	C. Holiday Hours	104	\$	37.50	\$	3,900.00
#3	Certified Nursing Assistant (CNA)					
	A. Regular Hours	20,000	\$	17.00	\$	340,000.00
	B. Overtime Hours	3,000	\$	25.50	\$	76,500.00
	C. Holiday Hours	104	\$	25.50	\$	2,652.00
#4	Health Services Worker (HSW)					
	A. Regular hours	20,000	\$	16.00	\$	320,000.00
	B. Overtime Hours	3,000	\$	24.00	\$	72,000.00
	C. Holiday Hours	104	\$	24.00	\$	2,496.00
	GRAND TOTAL				<u>s</u>	2,391,632.00
#5	Permanent Placement Fee:*					
	Registered Nurse		S	7,000.00	\$	7,000.00***
	Licensed Practical Nurse		S	5,000.00		5,000.00***

<sup>\*\*\*</sup> No Fee after 13 weeks contract completion or 540 hours within a 6 month period

NOTE: This one time placement fee is not included in the evaluation for award.

#### Rates are all inclusive

This is a progressive award contract and the award will be made to the Vendors with the lowest GRAND TOTAL to the highest GRAND TOTAL (respectively) meeting the required mandatory specifications. EXAMPLE: Lowest will be Vendor "A", second lowest will be Vendor "B"... and so on.

Use of this contract will work the same. Agency must contact the lowest bid first and if they cannot provide the agency needs within the time frame allowed in the attached specifications, Agency will then contact the next lowest bidder and so on, until one of the vendors awarded the contract, can cover the immediate needs.

The number of hours is only an estimation to be used for bid, we may require more or less hours than stated above.

# Please Print Information Below. Company Name: Medical Staffing Network Healthcare, LLC. Sales Representative: Daniel Durand Vendor Address: 1648 North Market Drive., Suite A Raleigh, NC 27609 Vendor Phone: 919.876.3490 Email Address: danieldurand@msnhealth.com Remit to Address: P.O. Box 840416, Dallas TX 75284 Christopher Gamble - Vice President of Marketing

Suzanne M. Manella for Christopher August 9, 2013

SIGNATURE Gamble DATE

<sup>\*</sup>One time placement fee for each permanently placed employee by the vendor.



Application is made for 2.5% resident vendor preference for the reason checked:

Rev. 07/12

1.

#### State of West Virginia

#### **VENDOR PREFERENCE CERTIFICATE**

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

************	Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,			
	Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents			
	and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,			
2.	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,			
3.	Application Is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,			
4.	Application is made for 5% resident vendor preference for the reason checked:  Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,			
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,			
6.	Application Is made for 3.5% resident vendor preference who is a veteran for the reason checked:  Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.			
7.	Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.  Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.			
requirer against	understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ments for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency cted from any unpaid balance on the contract or purchase order.			
authorize the requ	nission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and es the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid irred business taxes, provided that such information does not contain the amounts of taxes paid nor any other information I by the Tax Commissioner to be confidential.			
and ac	penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true curate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate is during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.			
Bidder:	Signed:			
Date	Title			

RFQ No.	BHS14022

#### STATE OF WEST VIRGINIA Purchasing Division

#### **PURCHASING AFFIDAVIT**

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### **DEFINITIONS:**

WITNESS THE FOLLOWING SIGNATURE:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code* §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

#### 

OFFICIAL SEAL

MARY BETH BAUER

NOTARY PUBLIC - STATE OF ILLINOIS

MY COMMISSION EXPIRES AUG. 03, 2015

#### **CERTIFICATION AND SIGNATURE PAGE**

By signing below, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

Medical Staffing	Network Heatlhcare, LLC
(Company)	n. manella istopher Gamble
(Authorized Signature)	STOPHE CONTE
Christopher Gamb	ole - VP of Marketing
(Representative Name,	Title)
800.233.9230	866.717.3657
(Phone Number)	(Fax Number)
August 9	, 2013
(Date)	

#### ADDENDUM ACKNOWLEDGEMENT FORM **SOLICITATION NO.: BHS14022**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the

necessary revisions to my proposal, plans and/or specification, etc.							
Addendum Numbers Received:							
(Check the box next to each addendum received)							
[x		]	Addendum No. 1	1	]	Addendum No. 6	
. [		]	Addendum No. 2	[	]	Addendum No. 7	
]		]	Addendum No. 3	[	]	Addendum No. 8	
[		]	Addendum No. 4	[	]	Addendum No. 9	
[	-	]	Addendum No. 5	[	]	Addendum No. 10	
I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.							
	Medical Staffing Network Healthcare, LLC.						
	Luzanne M. Manella for Christopher Gamble						
for Christopher Gamble							
	Authorized Signature						
August 9, 2013							
	Date						

JOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.