

D&S DIVERSIFIED TECHNOLOGIES LLP

dba

HEADMASTER LLP

NURSING ASSISTANT & AMAP TESTING SERVICES

with

Educate-the Educator and Nursing Assistant Refresher Training Courses

for the

West Virginia Office of Health Facility Licensure and Certification

Proposal Submitted in Response to the RFQ #FLC13037

for the



State of West Virginia



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WV PURCHASING
DIVISION

Submitted by:

D&S Diversified Technologies, LLP

dba HEADMASTER, LLP

3310 McHugh LN

Helena, Montana 59602

Phone Voice:(406) 442-8656

Toll Free: 1-800-393-8664

Email: hdmaster@hdmaster.com

Web Site: www.hdmaster.com

Submitted to:

Roberta Wagner

**Department of Administration,
Purchasing Division**

2019 Washington Street East

PO Box 50130

Charleston, WV 25305-0130

Closing Date: August 2nd, 2012

Fee Structure – Cost Proposal

| | | | |
|-------------------|------------------------------|---------|--------------|
| Vendor Name: | D&S Diversified Technologies | Phone # | 406-442-8656 |
| Address: | 3310 McHugh Ln | Fax # | 406-442-3357 |
| City, State, Zip: | Helena, MT 59602 | | |

**** Vendor can only charge applicants the same price as noted on the bid for the testing/workshop fee ****

| SERVICE PROVIDED | FEE PAID BY INDIVIDUAL | | ESTIMATED NUMBER OF INDIVIDUALS RECEIVING SERVICE | | ANNUAL TOTAL |
|--|------------------------|---|---|---|-------------------|
| PROJECT A | | | | | |
| NURSING ASSISTANT WRITTEN EVALUATION FEE | \$ 40 | X | 1450 | = | \$ 58,000 |
| NURSING ASSISTANT ORAL EVALUATION FEE | \$ 50 | x | 20 | = | \$ 1,000 |
| NURSING ASSISTANT SKILLS PERFORMANCE EVALUATIONS FEE | \$ 75 | x | 1515 | = | \$ 113,625 |
| PROJECT B | | | | | |
| EDUCATE THE EDUCATOR WORKSHOP FEE | \$ 300 (3 days) | X | 25 | = | \$ 7,500 |
| | \$ 100 (1 day)* | x | 5 | = | \$ 500 |
| PROJECT C | | | | | |
| AMAP SCORING FEE | \$ 40 | x | 890 | = | \$ 35,600 |
| PROJECT D: | | | | | |
| NURSING ASSISTANT REFRESHER COURSE | \$ 200 | X | 100 | = | \$ 20,000 |
| ANNUAL GRAND TOTAL | | | | | \$ 236,225 |

* This single day may or may not be opened to other professionals in the industry who might be interested in obtaining additional information regarding NATCEP federal and state guidelines.

Basis of Award:

Contract shall be awarded to the lowest responsible vendor who meets the specifications.

| | | | |
|------------|--------------------|-------|---------|
| Signature: | <i>[Signature]</i> | Date: | 7/26/12 |
|------------|--------------------|-------|---------|

Vendor Name:
Address:
City, State, Zip:

D&S Diversified Technologies LLP
3310 McHugh Ln
Helena, MT. 59602

Phone 406-442-8656
Fax 406-442-3357

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| PROJECT B EDUCATE THE EDUCATOR WORKSHOP FEE | \$300 (3 days) | X | 25 | = | \$ | \$7,500 |
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| NURSING ASSISTANT REFRESHER COURSE | \$200 | X | 100 | = | \$ | \$20,000 |
| ANNUAL GRAND TOTAL | | | | | | \$236,225.00 |

Basis of Award:

Signature: 

Date: 7/26/12

| Written Test or Retest | Oral Test or Retest | Skill Test or Retest | West Virginia AMAP Detailed Cost Proposal 2012-2013 | | |
|---------------------------|------------------------|-------------------------|--|--------------------------------|---------------------|
| \$3.00 | | | Test Development/Psychometric Evaluation | | |
| \$3.00 | | | Postage/Paper/Office Supplies/Manuals/ID Cards | | |
| \$4.00 | | | Travel/ Quality Assurance/Office Overhead | | |
| | | | Cassette tape/Wave file Reader | % of Total | |
| \$4.00 | | | Software Maintenance/Support/Development | 15% | |
| \$7.00 | | | Administrative Support Staff | RN Test | |
| \$4.50 | | | Hardware Replacement/Maintenance/Phones | Observer | |
| \$3.00 | | | Accounting | per | |
| \$3.00 | | | Management Staff/Test Security Functions | day | |
| \$6.00 | | | Proctor/test - Max 16 tests/day | \$96.00 | |
| \$0.00 | | | Actor&KTP Stipends/test - Maximum 16 tests/day | | Total for |
| \$2.50 | | | Two Free Instructor Training Program Sessions & Biannual Reviews | | 12 Months |
| | | | on line training reports | Cost | based on |
| \$40.00 | \$0.00 | \$0.00 | Total for each test or retest | per | 890 |
| 75 Questions | | | | test | tests given |
| 90 Minutes | | | | Written and Skills | \$40.00 |
| | | | | Written Only or Written Retest | \$40.00 |
| | | | | Skills Only or Skills Retest | \$0.00 |
| | | | | Written and Skills Retest | \$40.00 |
| | | | | Oral Only or Oral Retest | \$0.00 |
| | | Optional | \$50extra for Interpreter assisted on 2 tests/yr | \$50.00 | \$100.00 |
| | | Optional | \$50extra for other ADA special needs on 1% of tests | \$50.00 | \$600.00 |
| | | | | | |
| | | | 36 month cost of developing/administering AMAP testing | | \$108,900.00 |
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| | | | For OHFLAC consideration - RegistryMaster© | | |
| | | | Optional RRTP Costs | | |
| | Renewals | | if desired | | Reciprocity |
| Letter | \$3.20 | | | Letter | \$3.20 |
| Office Costs | \$5.75 | | | Office Co | \$5.75 |
| Software Etc | \$4.85 | | | Software | \$4.85 |
| ID Cards | \$5.75 | | | ID Cards | \$5.75 |
| Customer Ser | \$4.45 | | | Customer | \$4.45 |
| Quality Assur | \$4.00 | | | Verificatio | \$4.00 |
| Total Each | \$28.00 | | | Total Eac | \$28.00 |