



**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.

Statement of Qualifications

The West Virginia Department of Environmental Protection
Office of Abandoned Mine Lands & Reclamation

Owl Creek Highwall #2 Project Design

DEP16159

March 28, 2013

HRG

Herbert, Rowland & Grubic, Inc.
Engineering & Related Services

829 Fairmont Road, Suite 201
Morgantown, WV 26501

(304) 284-9222

www.hrg-inc.com

03/28/13 08:20:28 AM
West Virginia Purchasing Division

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	- GeoMechanics, Inc.
	- Freelance Technical Associates, Inc.



[BUILDING RELATIONSHIPS.
DESIGNING SOLUTIONS.]

March 28, 2013

Frank Whittaker
Department of Administration
Purchasing Division
2019 Washington Street, East
P.O. Box 50130
Charleston, WV 25305-0130

RE: Expression of Interest
West Virginia Department of Environmental Protection
DEP 16158 – Owl Creek Highwall #2 Project Design

Dear Mr. Whitaker:

Herbert, Rowland, & Grubic, Inc. (HRG) is pleased to submit for your consideration this proposal and "Expression of Interest" for the West Virginia Department of Environmental Protection (WVDEP), Office of Abandoned Mine Lands and Reclamation (AML&R) to provide engineering services for the Owl Creek Highwall #2 project design located in Monongalia County, WV.

We have assembled a team of highly experienced personnel within the firm who have provided similar engineering services for numerous abandoned mine land reclamation and related projects over the years for a variety of clients including the West Virginia Department of Environmental Protection, the Pennsylvania Department of Environmental Protection, and the Ohio Department of Natural Resources. Our team is supplemented by two sub-consultants: *Geomechanics* from Elizabeth, PA, a leader in providing geotechnical engineering services for over 42 years for literally hundreds of projects involving abandoned mine lands and reclamation located throughout Appalachia; and *Freelance Technical Associates, Inc.* from Fairmont, WV, with experience in design, construction, and surveying of AMD facilities dating back to 1975.

We welcome the opportunity to present our credentials to you and look forward to the chance to discuss our approach and our capabilities with the selection committee. Please contact me at 304-284-9222 if you have any questions or if I can provide any clarifications regarding our proposal.

Sincerely,
HERBERT, ROWLAND, & GRUBIC, INC.

A handwritten signature in blue ink that reads "Samer".

Samer H. Petro, P.E.
Office Manager/Senior Project Manager

Enclosures



Herbert, Rowland & Grubic, Inc.
Engineering & Related Services

[BUILDING RELATIONSHIPS.
DESIGNING SOLUTIONS.]

CORPORATE OVERVIEW



Herbert, Rowland & Grubic, Inc. (HRG) is an engineering and related services firm. We serve the Mid-Atlantic and Mid-West states with a contingent of 227 engineers, surveyors, planners, finance professionals, project managers, right-of-way acquisition specialists, and program administrators and continue to be recognized annually as an *Engineering News-Record* top 500 firm. HRG has been in business for 50 years building relationships and providing solutions to our clients. We have offices throughout Pennsylvania, West Virginia, and Ohio. The following is a brief summation that demonstrates HRG's unique qualifications to provide services to the West Virginia Department of Environmental Protection:

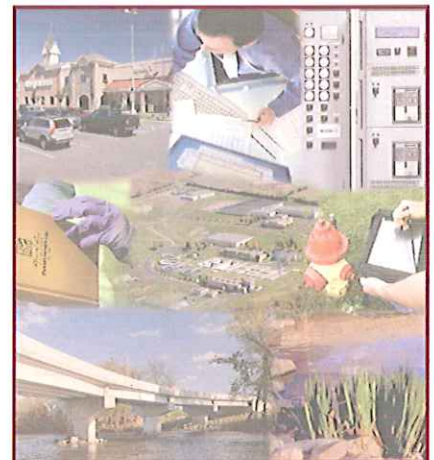
Responsiveness and Commitment:

Several of our proposed team of experienced professionals West Virginia residents and are proud and eager to serve West Virginia and their community. This is an extension of the HRG culture where our staff is not focused solely on calculations and field data, but on people – our clients; the men, women, and children they serve; our employees; and the citizens of whom we share the local community. That's why we strive – before any plans are prepared – to get to know the needs of all stakeholders, so that we can design innovative solutions tailored to meet everyone's unique needs.

HRG's Morgantown, WV office is located within Monongalia County and is the location where Andrew Longenecker, our Project Manager, is based. With less than one hour of travel time, Andrew and the remainder of the Morgantown staff will be able to meet with WV DEP personnel whenever necessary to coordinate the details of any project or answer any questions you may have. In addition, our Cranberry Township and Harrisburg, PA office staff can easily respond and have an on-site presence within half working days' notice.

Full Service Capabilities and Experience:

We are a 227 employee full service firm offering expertise in the areas of transportation, environmental site assessments, civil and water resources, water and wastewater, site design, surveying, and GIS. This broad range of capabilities further enhances our ability to serve you by enabling us to handle every project need in-house from the initial project concept to project delivery.



Dedication to Quality Service:

It's especially desirable to hand over a project from start to finish to one firm when you know that firm possesses such strict standards for quality assurance and quality control as HRG does. In accordance with our quality control procedures, a project-specific QA/QC plan is developed for each undertaking that identifies project-specific communications procedures, schedule milestones, and checking milestones to be followed by all individuals. Our clients, including our higher education clients, can attest to the quality of our service.

RELATED DESIGN EXPERIENCE

Herbert, Rowland & Grubic, Inc.'s team of extremely experienced professionals, which includes several West Virginia registered professional engineers and surveyors, will work cohesively to meet and exceed your expectations. It is the experience and diverse background of our team members, working closely with our clients, that has ensured that our projects meet our clients' expectations and the needs of the communities that they serve. Made up of a diverse array of professional engineers, our team provides a "one-stop" resource that will provide you with **on-time quality services**. Our approach and methodology to provide all of the needed services, translates into a streamlined and seamless transition as projects progress from design to reality.



Environmental:



Our Knowledgeable staff of geologists and environmental professionals is the first resource to consider for providing environmental studies, site assessments, permit applications, remedial investigations, land recycling solutions, regulatory compliance management and litigation support.

While project specifications may vary, we consistently adhere to protocols established through the ASTM Standard Practice E 1527-05 guidance. We've conducted hundreds of site assessments on projects ranging from undeveloped land to industrial facilities that have a long history of hazardous material usage, handling, and storage.

In addition, many state or federally funded projects require a different range of investigation and documentation in compliance with the National Environmental Policy Act (NEPA). HRG's extensive experience with this process allows us to effectively prepare and coordinate these investigations. We offer a full range of services covering the preparation of Categorical Exclusion Evaluations, Environmental Assessments and Environmental Impact Statements as well as public involvement, social resources, noise studies, and agency coordination.

For remedial investigations, we possess extensive experience performing characterization studies of sites contaminated by hazardous substances and petroleum products. For site where regulated substances are discovered, HRG has managed soil and groundwater remediation projects ranging from minor contamination of soil by petroleum distillates to sites requiring recovery of nonaqueous liquids PCBs, and/or heavy metals impacting soils and groundwater. We employ remedial technologies only after careful consideration of cost benefit and technical reliability.

HRG is also experienced in developing and implementing approved plans for reuse of inactive industrial properties through state-run, voluntary cleanup programs, especially Pennsylvania's Land Recycling and Environmental Remediation Standards Act of 1995 (Act 2).

Our compliance management expertise includes Waste Management & Minimization, Air Quality, Water Quality, Hazardous Materials, and OSHA/Worker Right-to-Know requirements. We conduct training, perform environmental compliance evaluations for internal auditing purposes, develop and implement environmental and safety management plans, support preparation and submittal of permit applications, notifications, reports and correspondence related to numerous aspects of environmental and safety management.

We complete Preparedness, Prevention and Contingency (PPC) Plans and Spill Prevention, Control and Countermeasure (SPCC) Plans to comply with applicable regulatory requirements, minimize the impact your operation may have on the environment in the event of a release and develop best management practices to prevent such accidental releases.

HRG staff has extensive experience in all aspects of wetland investigations, from identification & delineation to mitigation design, construction oversight, and long-term monitoring. Where impacts are unavoidable, HRG offers a full range of services to help you obtain water obstruction and encroachment permits from the Department of Environmental Protection and Section 404 Permits from the U.S. Army Corps of Engineers.

Our experience with natural resources also includes watershed assessments, stream and habitat assessments, in-stream macro invertebrate studies, stream restoration and stabilization design, threatened and endangered species coordination. We also integrate the latest GIS technologies to enhance our studies.

Water Resources:



HRG provides a wide array of waterways permitting and design services that are targeted at preserving our streams, rivers and watersheds. Our services help you comply with current state and federal regulations while ensuring that these water resources can be enjoyed by future generations.

Our comprehensive watershed management services include assessing water quality using techniques such as macro-invertebrate study, identifying sources of potential runoff and pollution, designing Best Management Practices (BMPs), engineering stream restoration and stabilization measures, and preparing watershed assessments and river conservation plans. We also assist with the management of watershed alliances and help watershed organizations apply for the funding they need.

When wetlands will be impacted by a project, we identify and delineate these wetlands, prepare design alternatives to minimize the impact, and prepare the required permit applications if impact is unavoidable. We also design mitigation measures and complete construction and post-construction monitoring to ensure the continued survival of the aquatic life that inhabit these wetlands.

We also have extensive and relevant experience in the preparation of Phase I and Phase II Act 167 Watershed Stormwater Management Plans throughout Pennsylvania. This experience has given us an in-depth understanding of the requirements of the Department of Environmental Protection (DEP) will have for this state funded program, which significantly enhances our efficiency in completing the projects.

HRG's experienced staff possesses years of experience assisting counties and local governments in developing ordinances to address water quantity, water quality and channel protection standards. We have subsequently also helped countless clients comply with these regulations on their commercial, residential and industrial projects.

As recognized experts on National Pollutant Discharge Elimination System (NPDES) permitting, we have conducted numerous presentations on NPDES regulations to government and industry throughout the region. We are also a recognized expert in obtaining NPDES Phase II permits from the Department of Environmental Protection for post-construction stormwater management facilities.

In addition, HRG provides services such as Hydrologic and Hydraulic Analysis in support of many projects. We use HEC-HMC hydrologic modeling and HEC-RAS hydraulic modeling and structure design, scour analysis, dam breach analysis, floodplain analysis, and erosion and sedimentation control design to help you obtain water obstruction and encroachment permits from the Department of Environmental Protection and Section 404 Permits from the U.S. Army Corps of Engineers.

Transportation:



HRG's comprehensive array of traffic engineering services includes traffic impact studies, traffic signal design, congestion management studies and transportation planning. Our traffic studies, include an analysis of current and projected land use as well as thorough collection and analysis of existing traffic data. After identifying system requirements, we apply state-of-the-art software to design the most cost-effective traffic systems that maximize efficiency and promote safety.

Our transportation engineers have completed hundreds of roadway designs of varying size and complexity – from interstate interchanges to bituminous overlays of local road. Our experience includes engineering services for dozens of large-scale improvement projects to enhance safety and increase capacity along major arterial roadways and interstates throughout the region.

Our engineers have completed more than 100 bridge replacements and rehabilitations. Our projects have ranged from locally sponsored, federally funded bridge replacements to state-owned, single- and multi-span structures traversing streams, highways and railroads. In addition, our Certified Bridge Safety Inspectors perform NBIS inspections to assess the physical integrity and structural adequacy of a wide variety of bridges.

Our staff provides comprehensive rail engineering services to private sector companies who rely on rail for transportation for their goods, public transportation agencies providing enhanced multi-modal access, and railroad lines that transport freight for industry. We understand the fast-paced nature of your business and the dollars that depend on rapid response; therefore, we provide quick turnaround on all plans and deliverables to keep your project on track.



Herbert, Rowland & Grubic, Inc.
Engineering & Related Services

[BUILDING RELATIONSHIPS.
DESIGNING SOLUTIONS.]

MANAGEMENT & STAFFING

The following is a brief overview of proposed key staff members who will be extensively involved in all WV DEP projects awarded to Herbert, Rowland & Grubic, Inc., including Owl Creek Highwall #2 design project (DEP16158):

Andrew J. Longenecker is a Natural Resources Regional Service Group with Herbert, Rowland & Grubic, Inc. (HRG), and will act as **Project Manager** for the WV DEP and your prime point of contact. Possessing more than ten years of experience in the environmental field, Mr. Longenecker is responsible for the management of projects involving collection and analysis of watershed data, wetland identification and delineation, wetland mitigation design, site work, reports, bog turtle habitat screening, natural gas well pad and pipeline development, Phase I Environmental Site Assessment research and reports, and coordination with PADEP, US Army Corps of Engineers and additional federal and state agencies.

James B. Gue is an Environmental Scientist with Herbert, Rowland & Grubic, Inc. His responsibilities include field studies and assessments involving collection and analysis of watershed data; Phase I Environmental Assessment research and reports; wetland identification and delineation, wetland mitigation design, site work reports; traffic noise monitoring, modeling, and analysis; and the preparation of local, state, and federal permit applications. He also provides assistance with the development of geographic information systems and computer-aided drafting. Mr. Gue brings over 30 years of experience with the Ohio Division of Natural Resources including a background in the Abandoned Mine Lands Program, through which he conducted extensive acid mine drainage investigations, mining and reclamation inspections to monitor compliance with State and Federal laws, recommended mitigation methods and designs for acid mine drainage mitigation projects via multiple passive treatment system methodologies, including aerobic and anaerobic wetlands; prepared Acid Mine Drainage Abatement and Treatment plans for environmentally devastated watersheds; coordinated start-ups and acted as liaison to public environmental restoration efforts at multiple impacted watersheds, among other various roles he played throughout his extensive career history.

Douglas E. Weikel is the Director of Civil Services for Herbert, Rowland & Grubic, Inc. (HRG). Mr. Weikel has extensive experience in the preparation of studies, design, plans, and specifications for various municipal and civil engineering projects. His skills include municipal planning, construction management, contract administration, storm water design, and site design.

Samer H. Petro is the Manager of the Morgantown office of Herbert, Rowland & Grubic, Inc. (HRG), he provides client contact, business development, engineering design, and project management of various activities ranging from environmental studies, location studies, and analyses of alternative structures and roadways to final design of new structures and new highways; removal, replacement, and rehabilitation of existing structures, highways, and water and wastewater treatment facilities; and construction-phase services. Samer's experience and expertise also includes strengthening historic and existing structures using fiber reinforced polymer (FRP) composite materials and nondestructive testing methods for highway bridges and transportation related structures. He routinely coordinates each aspect of contract administration, construction phase services, including periodic field inspections from the award of contracts to project close-out.

Murat Tukel is an environmental and civil project manager. Mr. Tukel has an extensive background with the Ohio Environmental Protection Agency having acted as a natural resources engineer for the abandoned mine program, as well as the division of solid and infectious waste management program. Mr. Tukel has developed, planned and design mine reclamation projects, along with prepare necessary contracts, cost estimates, budgets, and selecting contractors. Mr. Tukel also has a background with permit to install (PTI) reviews for solid waste disposal landfills, composting, and incinerator facilities. He has also conducted RCRA generation and TSD facilities inspections, along with providing hazardous waste sampling and handling and educational presentations to professional groups and organizations.

Richard W. Warden is a natural resources engineer. Mr. Warden has an extensive background with the Ohio Division of Natural Resources, with the Division of Mineral Resources Management having acted as the sole engineer for Ohio's AML Emergency Program, and responsible for the review of Coal Regulatory permit applications and ARP's. He was also involved with resolving regulatory issues between Ohio DNR, OSMRE, and coal company officials. Mr. Warden was also responsible for supervising in-house design staff working under SMCRA for abandoned mine lands (AML) and forfeiture projects.

Appendix A

Insurance and Worker's Compensation Certification





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/11/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER JAMES B MURDOCH INSURANCE GROUP INC 4300 Carlisle Pike Camp Hill, PA 17011	CONTACT NAME: PHONE (A/C, No, Ext): (717)737-9900		FAX (A/C, No):
	E-MAIL ADDRESS:		
INSURED Herbert Rowland & Grubic Inc 369 E Park Dr Harrisburg, PA 17111-2730	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: ERIE INS EXCH		26271
	INSURER B: ERIE INS CO of NY		26271
	INSURER C: CNA (Schinnerer)		20443
	INSURER D:		
	INSURER E:		


COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		Q410150093	5/1/2012	5/1/2013	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1000000 MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		Q051502279	5/15/2012	5/15/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1000000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED 0 RETENTION \$		Q290170004	5/1/2012	5/1/2013	EACH OCCURRENCE \$ 10000000 AGGREGATE \$ 10000000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	Q89-5100454	5/1/2012	5/1/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100000 E.L. DISEASE - EA EMPLOYEE \$ 100000 E.L. DISEASE - POLICY LIMIT \$ 500000
C	Professional Liability		AEH 00-822-00-56	6/9/2012	6/9/2013	Per Claim Limit: \$5,000,000 Aggregate Limit: \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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Appendix B

DEP16158 Signature Sheets and Affidavit





State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
 DEP16159

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 FRANK WHITTAKER
 304-558-2316

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RFQ COPY
 TYPE NAME/ADDRESS HERE

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ENVIRONMENTAL PROTECTION
 DEPARTMENT OF
 OFFICE OF AML&R
 601 57TH STREET SE
 CHARLESTON, WV
 25304 304-926-0499

DATE PRINTED
 02/27/2013

BID OPENING DATE: 03/28/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		906-29		
	OWL CREEK HW #2	#2		DESIGN		
EXPRESSION OF INTEREST						
<p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION, IS SOLICITING EXPRESSIONS OF INTEREST FOR PROFESSIONAL ENGINEERING DESIGN SERVICES AND CONSTRUCTION MONITORING SERVICES AT THE OWL CREEK HW #2 PROJECT IN MONONGALIA COUNTY, WEST VIRGINIA, PER THE FOLLOWING BID REQUIREMENTS AND ATTACHED SPECIFICATIONS.</p>						
***** THIS IS THE END OF RFQ DEP16159 ***** TOTAL:						

SIGNATURE *Samuel Pelt* TELEPHONE *(304) 284-9222* DATE *3-28-13*
 TITLE *Office manager* FEIN *23-11009730* ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

RFQ No. DEP 16158

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

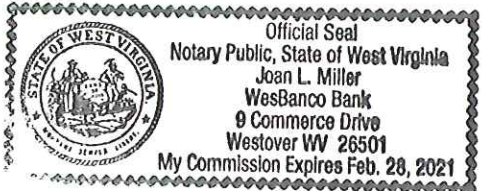
WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Herbert Growland & Gmbic, LLC
Authorized Signature: [Signature] Date: 3/26/2013

State of West Virginia
County of Men, to-wit:

Taken, subscribed, and sworn to before me this 26 day of March, 2013.
My Commission expires Feb. 28, 2021.

AFFIX SEAL HERE



NOTARY PUBLIC [Signature]
Purchasing Affidavit (Revised 07/01/2012)

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.: DEP16159

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Herbert, Rowland, & Gubic, Inc.
Company

Samer Peh
Authorized Signature

03/28/2013
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

Herbert, Rowland, & Grubic, Inc.

(Company)

Samer Petro

(Authorized Signature)

Samer H. Petro, office manager

(Representative Name, Title)

(304) 284-9222 (304) 284-9223

(Phone Number)

(Fax Number)

03/28/2013

(Date)