



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
DEFK13013

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
TARA LYLE 304-558-2544

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

TERRADON Corporation  
 401 Jacobson Drive  
 Poca, WV 25159

SHIP TO

DIV ENGINEERING & FACILITIES  
 ARMORY BOARD SECTION  
  
 1707 COONSKIN DRIVE  
 CHARLESTON, WV  
 25311-1099 304-341-6368

DATE PRINTED
03/19/2013

BID OPENING DATE: 04/09/2013 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		906-00-00-001		
SIOH SERVICES  EXPRESSION OF INTEREST (EOI)  THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, DIVISION OF ENGINEERING & FACILITIES, WV ARMY NATIONAL GUARD, IS SOLICITING EXPRESSIONS OF INTEREST FOR SIOH (SUPERVISION, INSPECTION AND OVERHEAD) SERVICES FOR A PROJECT AT THE CAMP DAWSON NATIONAL GUARD TRAINING SITE IN KINGWOOD, WV PER THE FOLLOWING BID REQUIREMENTS AND ATTACHED SPECIFICATIONS  ATTACHMENTS INCLUDE:  DEFK13013 EXPRESSION OF INTEREST INSTRUCTIONS TO VENDORS SUBMITTING BIDS GENERAL TERMS AND CONDITIONS CERTIFICATION AND SIGNATURE PAGE PURCHASING AFFIDAVIT  ***** THIS IS THE END OF RFQ DEFK13013 ***** TOTAL:						
04/09/13 11:35:21 AM West Virginia Purchasing Division						

SIGNATURE: <i>Muhammed U. Riaz</i>	TELEPHONE: 304-755-8291	DATE: 4/8/13
TITLE: <i>President</i>	FEIN: 55-0687626	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

TERRADON Corporation

\_\_\_\_\_  
(Company)

Muhammad U. Riaz  
(Authorized Signature)

President  
(Representative Name, Title)

304-755-8291                      304-755-2636  
(Phone Number)                      (Fax Number)

3/8/13  
(Date)



TERRADON CORPORATION  
P.O. Box 519  
Nitro, WV 25143  
Tel: 304-755-8291  
Fax: 304-755-2636  
www.terraddon.com

TERRADON CORPORATION  
PO Box 1635  
Lewisburg, WV 24901  
Tel: 304-645-4636  
Fax: 304-645-7614  
www.terraddon.com

April 9, 2013

Division of Engineering & Facilities  
Armory Board Section  
1707 Coonskin Drive  
Charleston, WV 25311-1099  
Attn: Ms. Tara Lyle

RE: Letter of Qualification and Expression of Interest for DEFK13013 SIOH Services

Dear Ms. Lyle:

In response to your advertisement for Notice for Consulting Services for SIOH (Supervision, Inspection and Overhead) Services for a project at the Camp Dawson National Guard Training Site in Kingwood, WV, TERRADON Corporation is pleased to submit this letter of qualification and the enclosed unpriced prospectus for review by the Division. TERRADON offers admirable experience in testing and inspection and its staff has proudly worked with the State of West Virginia on numerous successful projects.

For this project, TERRADON Vice President of Materials Testing Bill Hunt, PG, LRS, will serve as Project Manager. Hunt has been part of numerous successful testing and inspection projects for the State of West Virginia during his career. Hunt will be the primary point of contact and direct all testing and inspection projects.

Working from the Charleston-area office, Hunt will be supported by a number of qualified inspection staff who are familiar with State requirements and needs. TERRADON offers a team of ten inspectors with various WVDOH certifications for various testing and inspection procedures. Any inspectors used on this contract will have the appropriate Bridgemont Community and Technical College certifications prior to working onsite. TERRADON will manage the project with in-house staff and materials with only minimal specialized testing being subcontracted to other approved laboratories.

The TERRADON team is well-versed in inspection and testing in West Virginia. The firm is committed to continue providing quality consulting services to the State.

Upon your review of the enclosed information, please feel free to contact me with any questions or concerns you might have at 304-755-8291. I look forward to hearing from you soon.

Sincerely,

Ryan Wheeler  
TERRADON Corporation



*Engineering  
Planning  
Surveying*

## Expression of Interest

Presented To:

Army National Guard  
Division of Engineering and Facilities  
Armory Board Section  
1707 Coonskin Drive  
Charleston, WV 25311-1099  
304-341-6368

**DEFK13013**

### **SIOH Services: Access Control Point Camp Dawson, Kingwood, WV**

A Proposal for Supervision, Inspection and  
Overhead Services for a Project at the Camp  
Dawson National Guard Training Site in  
Kingwood, WV

April 9, 2013

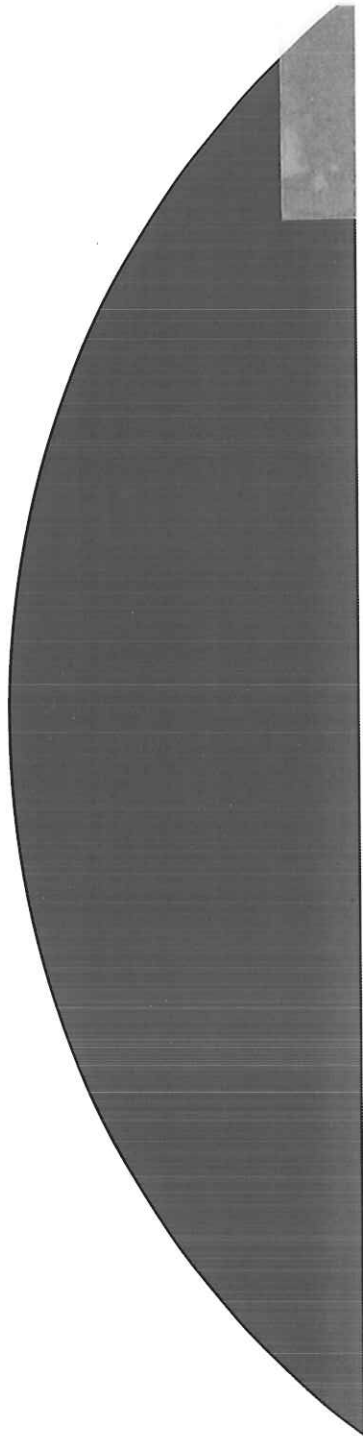
Submitted By:  
TERRADON Corporation  
401 Jacobson Drive  
Poca, WV 25159  
304-755-8291  
terraddon.com



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Corporate Overview

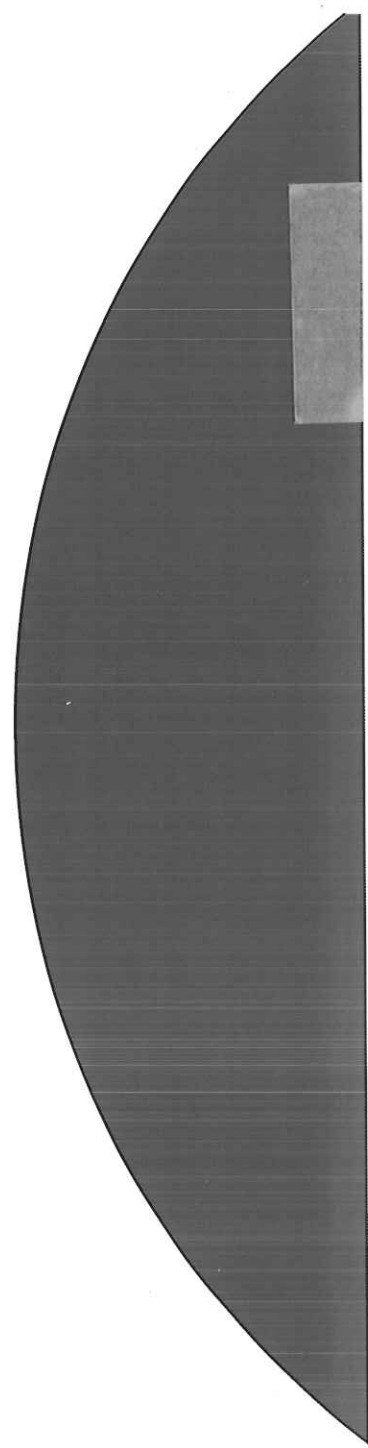


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# Professional Qualifications





# Professional Qualifications

**Bill Hunt, PG, LRS**  
**Project Manager**

Bill Hunt serves as TERRADON's Vice President of Geo/ Environmental Services where he oversees the companies Materials Testing, Inspection and Construction Monitoring projects. Hunt manages a group of ten professionals who routinely provide inspection-related services on West Virginia Division of Transportation (WVDOT) projects or on projects that must meet WVDOT standards.

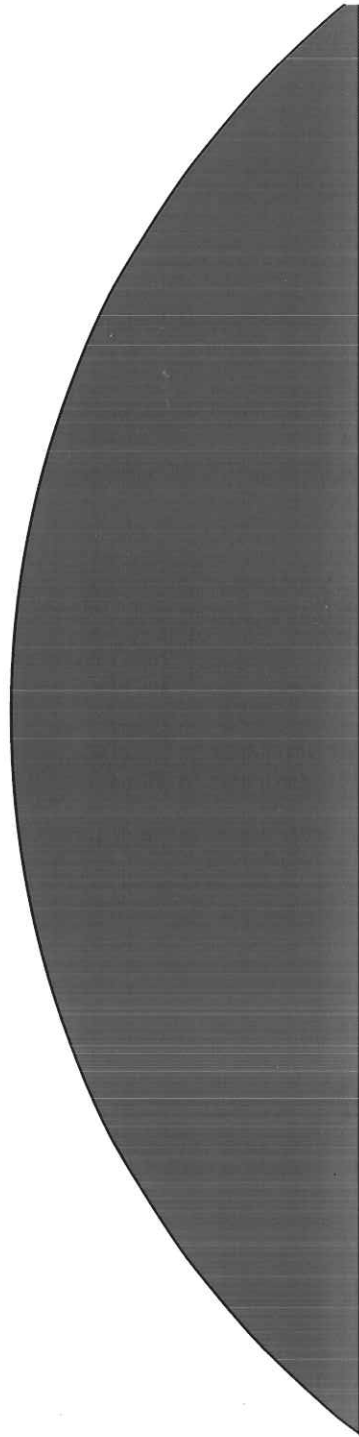


Hunt offers more than 24 years of industry management expertise. The balance of his career has been spent working for companies that provide construction inspection and laboratory analysis services directly to the WVDOT.

Recent inspection projects under Hunt's watch include:

- » Project BR0002(339)D QA/QC Guyandotte Bridge -- Bush and Burchette
- » I-64 Signing Renovation -- MP Dory
- » I-77 Signing Renovation -- MP Dory
- » WV Turnpike Concrete Testing -- MP Dory
- » Asphalt Compaction I-64 -- WV Paving
- » Asphalt Compaction WV Turnpike -- WV Paving
- » Rifenburg Construction Wood County Airport New Hangar and Apron
- » Bonds Creek Wide Flange Bridge -- Alan Stone
- » Project S327-31-0.06 00 Mason County -- Alan Stone
- » Project S327-31-0.06 00 Waterloo -- Alan Stone
- » Project S340-5-12.42 -- Alan Stone
- » Hal Greer Boulevard Bridge -- Triton Construction
- » Summit Bechtel Reserve (National Boy Scout Camp), Fayetteville, WV
- » Charleston Replacement Housing, Charleston, WV
- » Office of Surface Mining Compaction Testing, Various Locations, WV

**Specialized Experience & Technical Competence**



# Specialized Experience & Technical Competence

TERRADON offers a professional and experienced staff to perform the tasks required for this project. TERRADON has been responsible for all aspects of numerous successfully completed State of West Virginia projects in recent years. Additionally, TERRADON staff are well-versed in State procedures and have a strong working relationship with WVDOT staff.

TERRADON maintains ten inspection and testing staff in West Virginia, services the entire state from its Poca, WV office and Lewisburg, WV office. Staff not certified through Bridgemont Community and Technical College currently have their applications in process. All staff will acquire Bridgemont certification prior to working on this contract.

The Inspectors in the Poca, WV office are:

- » Dave Wallace
- » Chris Morris
- » Doug Timbrell
- » Calvin Hebb
- » Mike Ward

The Inspectors in the Lewisburg, WV office are:

- » Phil Reed, PE, LEED AP
- » Andy Nutter, EI
- » David Epling
- » Joseph Farren, Jr.
- » James Baker

In support, TERRADON maintains seven West Virginia Registered Professional Engineers located in its Primary Charleston-area office, two in its Lewisburg-based office, and one in its Columbus, OH office.

The WV Registered Professional Engineers in the Primary Office are:

- » Muhammad Riaz, PE (Transportation and Structural)
- » Joe Saunders, PE (Transportation and Structural)
- » Davis Fennell, PE (Grading and Utilities)
- » Jim Nagy, PE (Utilities)
- » John James, PE (Geotechnical)
- » Mike Pyles, PE (Hydraulic)
- » Robert Simmons, PE (Transportation and Civil)

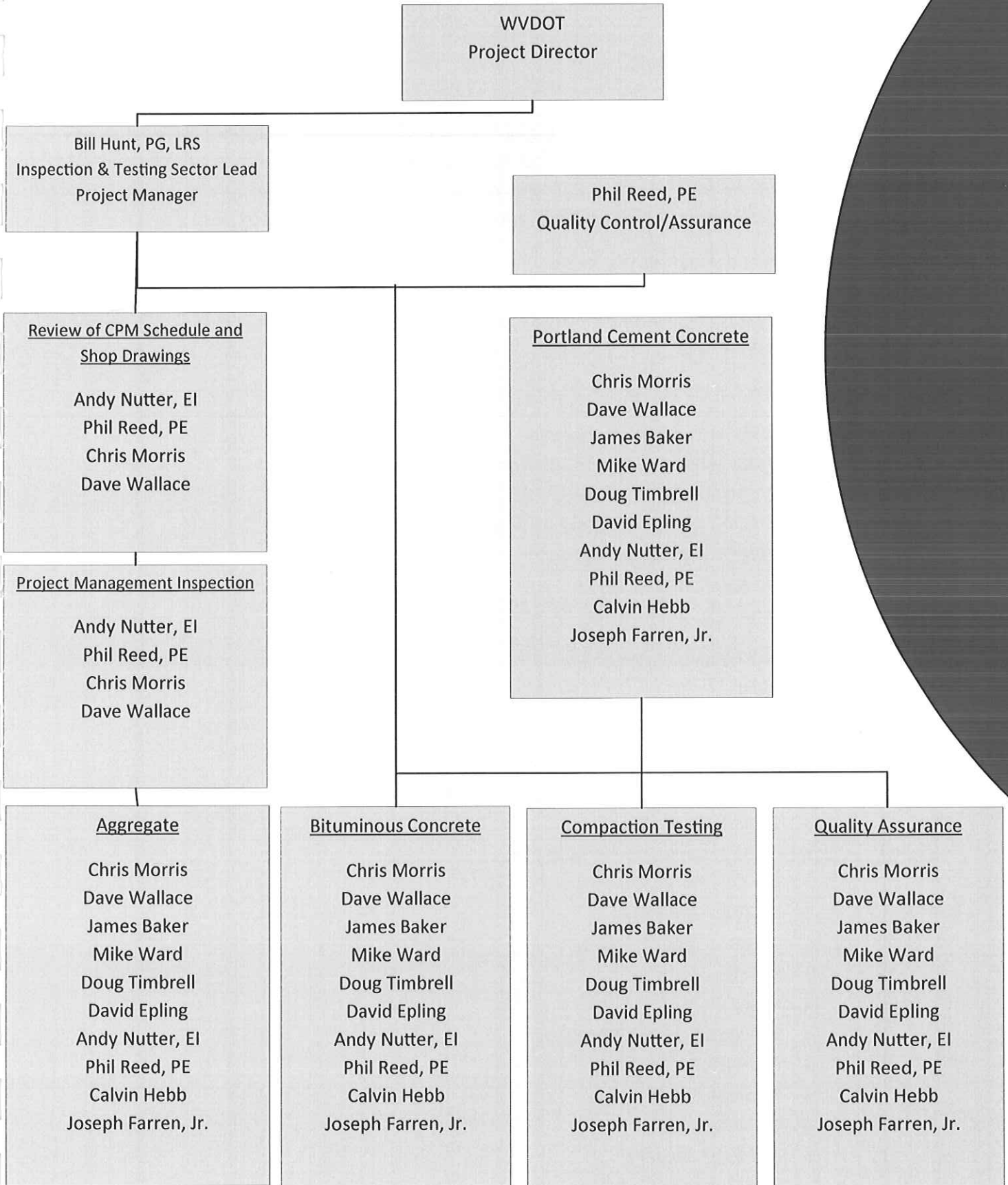
The WV Registered Professional Engineers in the Lewisburg Office are:

- » Phil Reed, PE, LEED AP (Civil)
- » Kristen McClung, PE (Hydrology and Erosion/Sediment Control)

The OH Registered Professional Engineer in the Columbus, OH Office is:

- » Gene Geiger, PE (Geotechnical)

# Proposed Inspection Team



# Specialized Experience & Technical Competence

## **Dave Wallace** **Senior Inspector**

Dave Wallace is a Senior Inspector for TERRADON Corporation. He is responsible for quality control testing and inspection for WVDOT, commercial, and residential construction projects throughout West Virginia. He interfaces with site owners (public and private) and contractors to complete testing and inspection projects.

Wallace is responsible for monitoring contractor's work for conformance to the design plans, specifications and general permit requirements; experience tracking daily quantities, completing daily inspection reports, reviewing payment requisitions and maintaining field sketchbooks and as-built drawings.

Wallace is a WVDOT certified Level III Inspector. He holds certifications for:

- » WVDOH Compaction Inspection
- » WVDOH Portland Cement/Concrete Inspection-Technician
- » WVDOH Asphalt Plant Technician
- » WVDOH Asphalt Field Technician Compaction
- » WVDOH Aggregate Inspector
- » Nuclear Radiation Safety

Wallace has provided testing and inspection services on a number of recent notable projects including:

- » Southridge Industrial Park
- » Garden Ground Materials Testing and Construction Monitoring
- » Office of Surface Mining Compaction Testing
- » State Route 34 Widening
- » US 35 - Interstate 64 Interchange
- » WV Corridor D (four sections)
- » Stollings-Logan Road
- » Merritts Creek Connector
- » Witcher Creek
- » Ripley Bridge
- » Williamstown Welcome Center
- » Route 60, S. Charleston
- » Robinson Run Bridge
- » Crab Creek Bridge
- » I-64 Sign Renovation
- » Clay County Salt Shed
- » Levee Renovation
- » Scott Lane

# Specialized Experience & Technical Competence

## Chris Morris Senior Inspector

Chris Morris is a Senior Inspector for TERRADON Corporation. He is responsible for quality control testing and inspection for WVDOT, commercial, and residential construction projects throughout West Virginia. He interfaces with site owners (public and private) and contractors to complete testing and inspection projects.

Morris is responsible for monitoring contractor's work for conformance to the design plans, specifications and general permit requirements; experience tracking daily quantities, completing daily inspection reports, reviewing payment requisitions and maintaining field sketchbooks and as-built drawings.

Morris holds the following registrations:

- » WVDOH Compaction Inspection
- » WVDOH Portland Cement/Concrete
- » WVDOH Asphalt Plant Technician
- » WVDOH Asphalt Field Technician Compaction
- » WVDOH Aggregate Inspector
- » Nuclear Radiation Safety Officer
- » FAA Eastern Regional Laboratories List
- » PTI—Post-Tensioning Institute Level #2
- » OSHA 10-Hour Construction Safety and Health

Morris has completed Testing and Inspection Services on the following notable projects:

- » Mingo County Airport—Williamson, WV  
Primary QA Technician
- » Western Regional Jail—Barboursville, WV  
Owners QA Technician of Auger Cast Pile Installation
- » AEP John Amos Plant—Winfield, WV  
QA/QC mass concrete pours for large mat foundations and contractor's QC of controlled fill and various concrete placement
- » AEP Glen Lynn Power Plant, Glen Lynn, VA  
Observation and Density Control
- » Charleston Landfill—Charleston, WV  
Observation and Density Control
- » Raleigh Memorial Airport—Beckley, WV  
Observation and Density Control
- » Winfield Locks and Dam—Winfield, WV  
Observation and Density Control
- » Blennerhassett Bridge—Parkersburg, WV  
QA/QC for all facets of construction of new bridge
- » AEP Kyger Creek Power Plant—Cheshire, OH  
Observation and Density Control

# Specialized Experience & Technical Competence

## **Phil Reed, PE, LEED Ap** **Quality Assurance, Quality Control**

Phil Reed will be responsible for Quality Control/Quality Assurance for TERRADON's Inspection and Testing processes and overall project management. Reed is a Project Manager at TERRADON where he oversees all Testing and Inspection services for the company's Lewisburg, WV office. Reed holds the following certifications:

- » WVDOH Portland Cement/Concrete Inspection
- » WVDOH Compaction Inspection

## **David Epling** **Inspector**

David Epling is an inspector at TERRADON Corporation. Epling provides inspection services throughout West Virginia working on public and private projects. Epling holds the following certifications:

- » WVDOH Compaction Inspection
- » WVDOH Portland Cement/Concrete Inspection
- » WVDOH Aggregate Inspection
- » WV Licensed Asbestos Clearance Air Monitor
- » WV Licensed Asbestos Management Planner
- » WV Licensed Asbestos Inspector
- » Nuclear Radiation Safety

## **Andy Nutter, EI** **Inspector**

Andy Nutter serves as an Inspector for TERRADON Corporation. Nutter performs typical field inspection services as well as project documentation, schedule review and project management review. Nutter holds the following certifications:

- » West Virginia EI Certification # 9177
- » WVDOH Compaction Inspection
- » WVDOH Portland Cement/Concrete
- » OSHA 30-Hour Certified
- » ADDA Certified Draftsman
- » Nuclear Radiation Safety

# Specialized Experience & Technical Competence

## **Mike Ward Inspector**

Mike Ward is an Inspector at TERRADON Corporation. He provides inspection services throughout West Virginia. Ward holds the following certifications:

- » WVDOH Compaction Inspection
- » WVDOH Portland Cement/Concrete
- » Nuclear Radiation Safety
- » OSHA 8-hour Safety and Health
- » Nuclear Radiation Safety

## **James Baker Inspector**

James Backer serves as a Construction Inspector for TERRADON Corporation. Baker works throughout West Virginia. Baker holds the following certifications:

- » WVDOH Compaction Inspection
- » Nuclear Radiation Safety

## **Joseph Farren, Jr. Inspector**

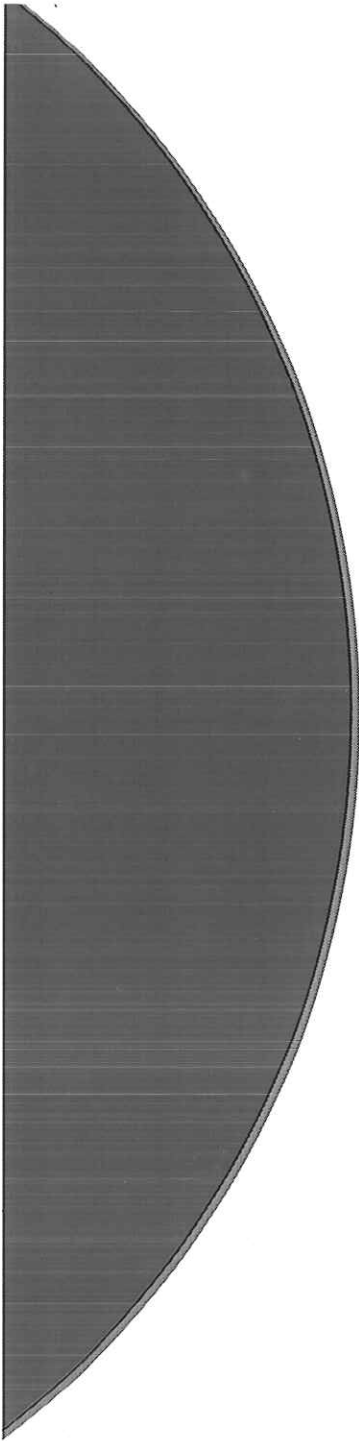
Joseph Farren serves as a Construction Inspector for TERRADON Corporation. Farren works throughout West Virginia and holds the following certifications:

- » WVDOH Compaction Inspection
- » WVDOH Portland Cement/Concrete Inspection
- » Nuclear Radiation Safety

## **Doug Timbrell & Calvin Hebb Inspector**

Doug Timbrell and Calvin Hebb are Inspectors for TERRADON Corporation. Each is scheduled to complete his WVDOH certifications in 2013. Timbrell and Hebb have completed Nuclear Radiation Safety Training.





# Capacity

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# Capacity

TERRADON Corporation maintains more than 70 full-time staff in order to complete quality projects in an efficient and timely manner. The company maintains staffing protocols in order to supplement staff should project demands increase. At present time, TERRADON has sufficient staff in-house to manage and complete project tasks in relation to this contract.

## Key Personnel and Estimated Current Availability

<u>Name</u>	<u>Project Role</u>	<u>Percent Availability 40/Hr Work Week</u>
Bill Hunt, PG, LRS	Project Manager	65
Dave Wallace	Senior Inspector	75
Chris Morris	Senior Inspector	75
Phil Reed, PE	QA/QC	60
Andy Nutter, EI	Inspector	70
Robert Simmons, PE	Inspector	70
Mike Ward	Inspector	70
Calvin Hebb	Inspector	70
David Epling	Inspector	70
Joseph Farren, Jr.	Inspector	70
Doug Timbrell	Inspector	70
James Baker	Inspector	70

# Past Performance

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# Past Performance

TERRADON Corporation maintains a long-standing relationship with the State of West Virginia, and has performed successful engineering-related services including Testing and Inspection for its projects for more than 20 years. TERRADON has provided timely service and quality results for construction inspection services and continues to provide those services on numerous WVDOT projects today.

Some recently completed testing and inspection projects include:

**Project: I-64 Signing Renovation**

**Contractor: MP Dory**

**Project Number: ACIM0641(317)D**

**TERRADON Project Task: Concrete Testing**

**Project: I-77 Signing Renovation**

**Contractor: MP Dory**

**Project Number: AIST0773(328)D**

**TERRADON Project Task: Concrete Testing**

**Project: Asphalt Compaction I-64**

**Contractor: WV Paving**

**TERRADON Project Task: Asphalt Compaction**

**Project: Route 60 Paving**

**Contractor: WV Paving**

**Project Number: STP0060(262)D**

**TERRADON Project Task: Compaction Testing**

**Project: 1-79 Paving, Clendenin**

**Contractor: WV Paving**

**Project Number: IM0781(124)D**

**TERRADON Project Task: Asphalt Compaction Testing**

**Project: 1-79 Paving near Big Otter**

**Contractor: WV Paving**

**Project Number: IM0791(123)D**

**TERRADON Project Task: Asphalt Compaction Testing**

# Past Performance

**Project: Paving I64 near Milton**

**Contractor: WV Paving**

**TERRADON Project Task: Asphalt Compaction**

**Project: Paving near Parkersburg, WV**

**Contractor: Mountaineer Construction**

**Project Number: U354-68-1.61**

**TERRADON Project Task: Soil Compaction, Aggregate, Stone Gradation, Asphalt**

**Project: Bonds Creek Wide Flange Bridge**

**Contractor: Alan Stone Company**

**Project Number: S34316/4-058**

**TERRADON Project Task: Soils Compaction, Concrete Testing, Stone Gradations**

**Project: Road Widening, Emerson Ave., Parkersburg, WV**

**Project Number: S354-6.68-22.53**

**Emerson Avenue, Parkersburg, WV**

**TERRADON Project Task: Stone Compaction and Stone Gradations**

**Project: Road Widening, Hal Greer Blvd.**

**Contractor: Triton Construction**

**TERRADON Task: Concrete Testing**

**Project: Bridge Construction near Wayne, WV**

**Contractor: Bush & Burchette**

**Project Number: BR0152(039)B**

**TERRADON Project Task: Soils Compaction, Concrete Testing, Stone Gradations**

**Project: Bridge Construction near Huntington, WV**

**Contractor: Bush & Burchette**

**Project Number: BR0002(339)D**

**TERRADON Project Tasks: Soils Compaction, Concrete Testing, Stone Gradation**

# Past Performance

**Project: Signal Light Upgrade**

**Contractor: Davis Elliot**

**Project Number: CMAQ0068(131)D**

**TERRADON Project Tasks: Concrete Testing**

**Project: Wood County Runway Lighting Replacement**

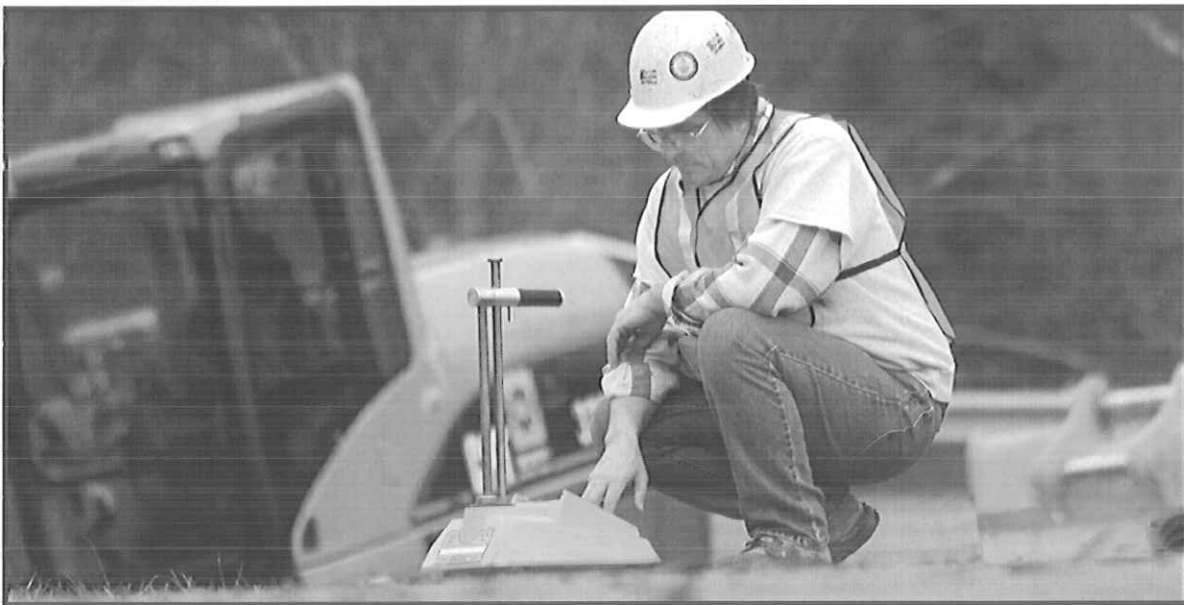
**Contractor: Rifenburg Construction**

**TERRADON Project Task: Concrete Testing**

**Project: Tri-State Airport Runway Extension**

**Contractor: Mountaineer Construction**

**TERRADON Project Tasks: Stone Compaction**



# Past Performance

## **Project: Office of Surface Mining Inspection and Testing**

**Project Description: Prime Consultant for seven sites throughout southern West Virginia.**

QA/QC Responsibilities: TERRADON provided Quality Control and Quality Assurance oversight for the compaction testing of seven mine sites throughout West Virginia. TERRADON performed services directly for the Office of Surface mining as a Quality Control test for independent mine operators.

TERRADON was responsible for checking soil compaction and moisture content versus specifications, materials sampling and analysis. Final QA/QC Report was provided by TERRADON to the United States Office of Surface Mining.

## **Project: HAM Sanitary Landfill Inspection and Testing**

**Project Description: Prime Consultant for QA/QC on composite liner for MSW Cell.**

QA/QC Responsibilities: TERRADON provided Quality Control and Quality Assurance oversight for the construction of a municipal waste disposal cell. This work included subgrade excavation and fill, construction of a clay liner, installation of a geosynthetic clay liner and HDPE liner, and construction of a leachate collection system and zone.

TERRADON was responsible for monitoring grades during construction, checking soil compaction and moisture content versus specifications, materials sampling, and oversight of field testing of geosynthetic components. Final QA/QC Report of construction was provided by TERRADON to the West Virginia Department of Environmental Protection for approval.



**Consultant Confidential Qualification Questionnaire**

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# Consultant Confidential Qualification Questionnaire

TERRADON has a completed copy of its Consultant Confidential Qualification Questionnaire (CCQQ) dated January 1, 2013 on file with the WVDOT. Additional copies may be provided upon request.

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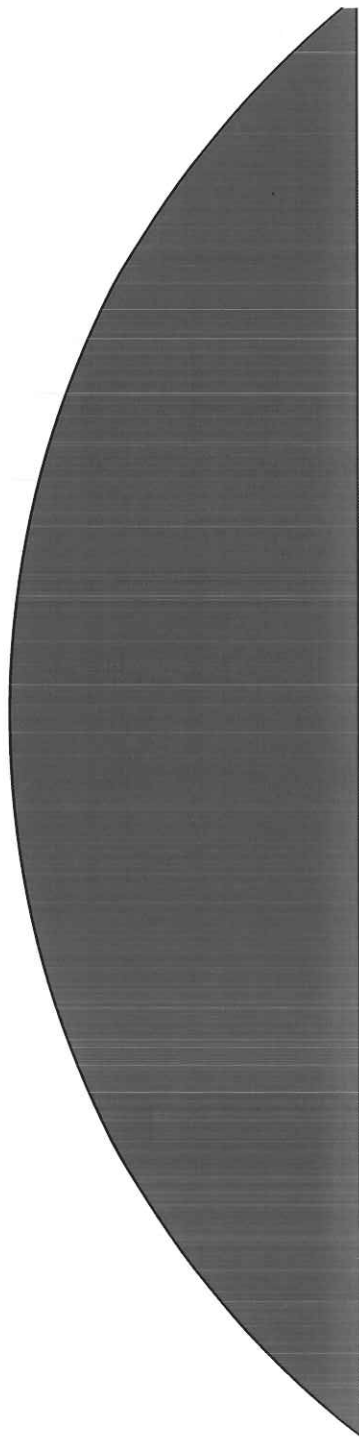
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# Location Relative to the Project Site

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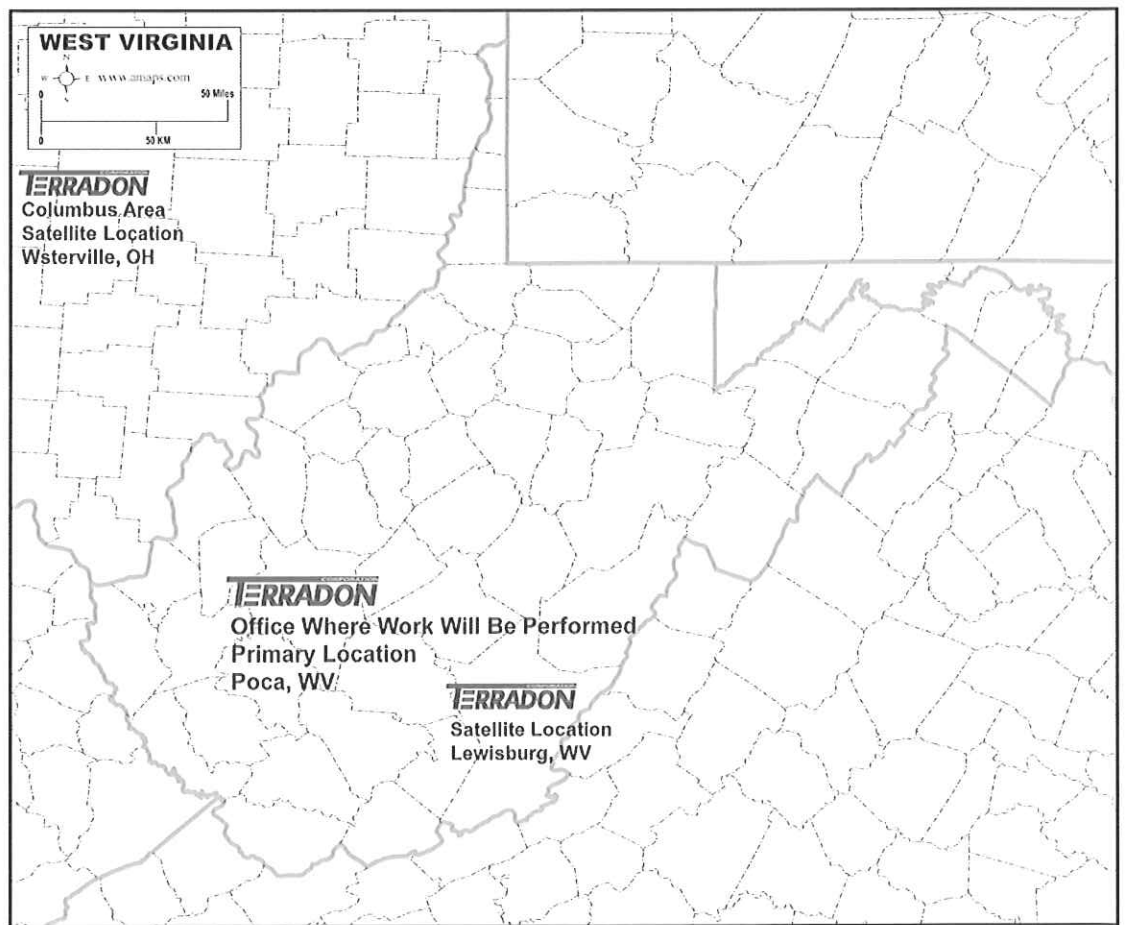
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# Location Relative to the Project Site

TERRADON Corporation's headquarters office is centrally-located near Charleston, WV. From the Charleston-area office, TERRADON's engineering reach easily extends past State borders in regard to physical drive times, making projects in any area of West Virginia accessible in just a matter of hours.

The headquarters office is supported by a second office location in Lewisburg, WV. Between the two physical locations, TERRADON inspectors routinely provide services throughout the State on a variety of projects.



**Identification of Subconsultants**

# Identification of Subconsultants

TERRADON Corporation anticipates performing the majority of the project tasks for this contract in-house. A breakdown of tasks includes:

<u>Project Task</u>	<u>Anticipated Firm Responsible</u>
Project Inspection	TERRADON Corporation
Quality Assurance	TERRADON Corporation
Documentation Services	TERRADON Corporation
CPM Scheduling and Shop Drawing Review	TERRADON Corporation
Sampling	TERRADON Corporation
Laboratory Analysis	TERRADON Corporation & Some Specialized Testing Utilizing Approved WVDOT Labs
Portland Cement Concrete	TERRADON Corporation
Bituminous Concrete	TERRADON Corporation
Compaction Testing	TERRADON Corporation

**Cost Accounting System &  
Short List Selection Criteria**



# Cost Accounting System & Short List Selection Criteria

## **Cost Accounting System**

TERRADON Corporation maintains a cost accounting system in house that segregates and identifies accumulating costs for each job that is performed under cost-type projects.

TERRADON utilizes Deltek accounting software and routinely tracks projects in accordance with requirements for the State of West Virginia.

## **Short List Selection Criteria**

A completed copy of the Short List Selection Criteria Form is included in the back of this proposal in loose leaf form. Additional copies are available upon request.

**Certificate of Authorization for Engineering**



# Certificates of Authorization for Engineering & Surveying

## CERTIFICATE OF *Authorization*

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

The West Virginia State Board of Registration for Professional Engineers  
having verified the person in responsible charge is registered in  
West Virginia as a professional engineer for the stated firm, hereby certifies

**TERRADON CORPORATION**  
C00901-00

Engineer in Responsible Charge: **MUHAMMAD RIAZ - WV PE 014152**

has complied with sections §30-13-17 of the West Virginia Code governing  
the issuance of a Certificate of Authorization. The Board hereby certifies its  
certification with issuance of the Certificate of Authorization for the period of

**July 1, 2012 - June 30, 2013**

pending for the practice of engineering services in the State of West Virginia.



IF YOU ARE REQUIRED TO REGISTER WITH THE SECRETARY OF STATE, PLEASE CONTACT THE COMPTROLLER WITH YOUR APPLICATION.

ALL FEES MUST BE PAID TO THE WEST VIRGINIA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS, REGISTERED PROFESSIONAL ENGINEERS, ENGINEERS-IN-TRAIN AND SURVEYORS, AND ENGINEERS-IN-TRAIN TO THE BOARD.

2012/07/01/0001

WEST VIRGINIA  
BOARD OF PROFESSIONAL SURVEYORS

### *Certificate of Authorization*

ISSUED TO:

**TERRADON CORPORATION**  
(Nitro, WV)

CERTIFICATE OF AUTHORIZATION No. 13-5430

This certificate is issued by  
the West Virginia Board of Professional Surveyors  
in accordance with West Virginia Code § 30-13A-20

The person or organization identified on this certificate is licensed to  
conduct professional surveying and mapping services  
in this State of West Virginia for the period  
**January 1, 2013 through December 31, 2013**

This certificate is not transferrable and must be displayed at the location for which issued.

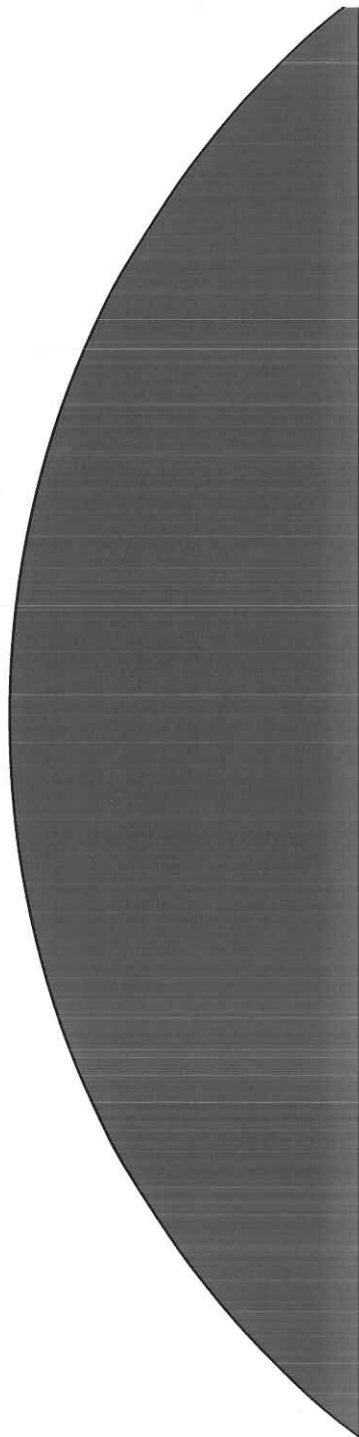
In witness whereof I have put my hand,  
this 11<sup>th</sup> day of October, 2012



ROY F. NERI WSBURY, II, Chairman

NELSON B. BOU GLASS, Secretary

Purchasing Affidavit



RFQ No. PEFK13013

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: \_\_\_\_\_

Authorized Signature: Muhammad U. Riaz Date: \_\_\_\_\_

State of West Virginia

County of Putnam, to-wit:

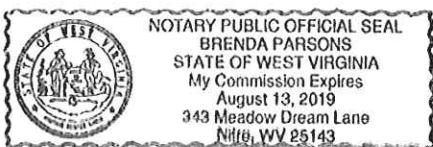
Taken, subscribed, and sworn to before me this 9th day of April, 2013.

My Commission expires August 13, 2019.

AFFIX SEAL HERE

NOTARY PUBLIC Brenda Parsons

*Purchasing Affidavit (Revised 07/01/2012)*



**WEST VIRGINIA  
CONSULTANT SHORT LIST SELECTION CRITERIA  
TECHNICAL EVALUATION**

Project Description: **DEFK13013 SIOH Services at Camp Dawson**  
County: **Preston**  
Consultant: **TERRADON Corporation**

1. Capability

(a) Work Force: 60 (includes 7 Professional Engineers)

(b) Current Work Load (Overall): **Overall approximately 60% capacity available. Have 75% capacity available in highway department.**

(c) Type of Work (Overall)

Past: **Highways, Structural Engineering/ Bridge Design, Construction Engineering, Surveying, Geotechnical, Site Development, Mine Reclamation, Water Distribution, Environmental Assessments and Construction Inspection.**

Present: **Same**

(d) Anticipated Work By Subconsultant/Subcontractor:

2. Project Office Location: **Poca, WV Headquarters Office**

3. Certified DBE in WV? **No**

4. Past 10 Years WV Experience: **Providing engineering design services in West Virginia since 1989. WVDOH-US119, Kanawha County (WVDOH-2000 EEA Award); Grade Road, Berkeley County; Flowing Springs Road, Jefferson County (WVDOH 2002 EEA Award); Sedalia Arch Bridge Replacement; US19 Corridor L Widening; St. Mary's Bypass Study; Sleeths Run Bridge Replacement. Many projects for WVDOH Materials Control, Soils and Testing Division.**

5. Most Recent Consultant Qualification Questionnaire Date: **January 2013**

6. Most Recent Consultant Cost Accounting Information Statement Date: **January 2013**

**FOR WVDOH USE ONLY**

**Comments**