

PDP

PRESERVATION
DESIGN
PARTNERSHIP, LLC

Architecture / Planning
Historic Preservation

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PARTNERS

Dominique M. Hawkins,
AIA, LEED AP, NCARB

George C. Skarneas,
PhD, AIA, AICP, NCARB

ASSOCIATES

John M. Evans, LEED AP

SENIOR CONSULTANTS

Emily T. Cooperman, PhD

Judy Peters

02 August 2012

Connie Hill
Department of Administration, Purchasing Division
2019 Washington Street East
PO Box 50130
Charleston, WV 25305

RE: Reconnaissance-Level Architectural History Survey of Grant County, WV [#DCH13004]

Dear Ms. Hill:

We are pleased to submit this proposal for professional services for the Reconnaissance-Level Architectural History Survey of Grant County, West Virginia. This is an undertaking that requires specialized education and expertise, experience and proven track record on assignments of similar significance and complexity.

The leaders of Preservation Design Partnership, LLC [PDP] - a certified MBE/WBE/SBE - have been engaged in projects involving some of the most significant landmarks, buildings and districts in America, such as Thomas Jefferson's Virginia Capitol, Philadelphia's Independence Hall and the fourteen historic districts of New Orleans. PDP has specialized in the digital documentation and research of districts and properties, and has completed numerous projects requiring detailed Historic Context Studies, in-depth historic research, digital documentation, and surveys of multiple historic resources/districts. Our engagements have included all levels of services, namely:

- Original archival research
- Development of Statements of Significance
- National Register and National Historic Landmark nominations
- Assessments, evaluations and treatments of landmark buildings and sites
- Reviews and approvals at the highest level

Our in-depth understanding covers the full range of issues, from assessment of integrity, authenticity and eligibility to proper treatment during an intervention. Our approach ensures that the important dimensions of these unique resources are known, understood, carefully documented and celebrated today and for years to come.

We pledge the commitment of our firm and our team members to provide the best services possible for this important endeavor. Should you have any further questions, please do not hesitate to call our office.

Sincerely,



Dominique M. Hawkins, AIA, LEED AP, NCARB
Partner, Managing Principal

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WV PURCHASING
DIVISION

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HISTORY

In 1995, **Dominique M. Hawkins**, AIA, NCARB, LEED AP, founded Preservation Design Partnership [PDP], as a small “boutique” practice specializing in planning and design services for historic sites and buildings. Since its inception, the firm has selected its projects and clients carefully and collaborated closely with the country’s foremost experts in the field, providing excellence in preservation planning and design.

Over the last 15 years, Ms. Hawkins and PDP have forged an impressive record of accomplishments in a wide range of historic preservation practice areas, including preservation planning, design guidelines, project management, state-of-the-art surveys, and small restoration projects. Ms. Hawkins is recognized nationally for her expertise in preparing design guidelines for historic districts, with a portfolio that includes some of the historic cities in the country, including New Orleans, LA; Oak Park, IL; Newton, MA, and Ft. Lauderdale, FL. Her work in this area of preservation planning has been recognized as pioneering and is used as the standard by several State Historic Preservation Offices.

Several of PDP’s most significant commissions - including the Cincinnati Union Terminal and the Virginia State Capitol - were collaborations with **George C. Skarmees**, PhD, AIA, NCARB, AICP, the nationally-recognized award-winning architect and an expert in historic preservation. Dr. Skarmees was the founding Principal and Director of the Preservation Studio at RMJM [formerly HillierARCHITECTURE] from 1996 to 2010. In June 2010, Dr. Skarmees joined PDP as Partner and Planning & Design Director.

Dr. Skarmees joined the firm as part of a carefully structured strategic plan that would enable the firm to provide leadership in preservation planning and design beyond the traditional markets of the firm. Prior to joining PDP, he was the lead planner, designer and architect for several projects involving major iconic national historic landmarks, including the US Supreme Court, the Virginia State Capitol, President Lincoln’s Cottage and the Cincinnati Museum Center at Cincinnati Union Terminal.

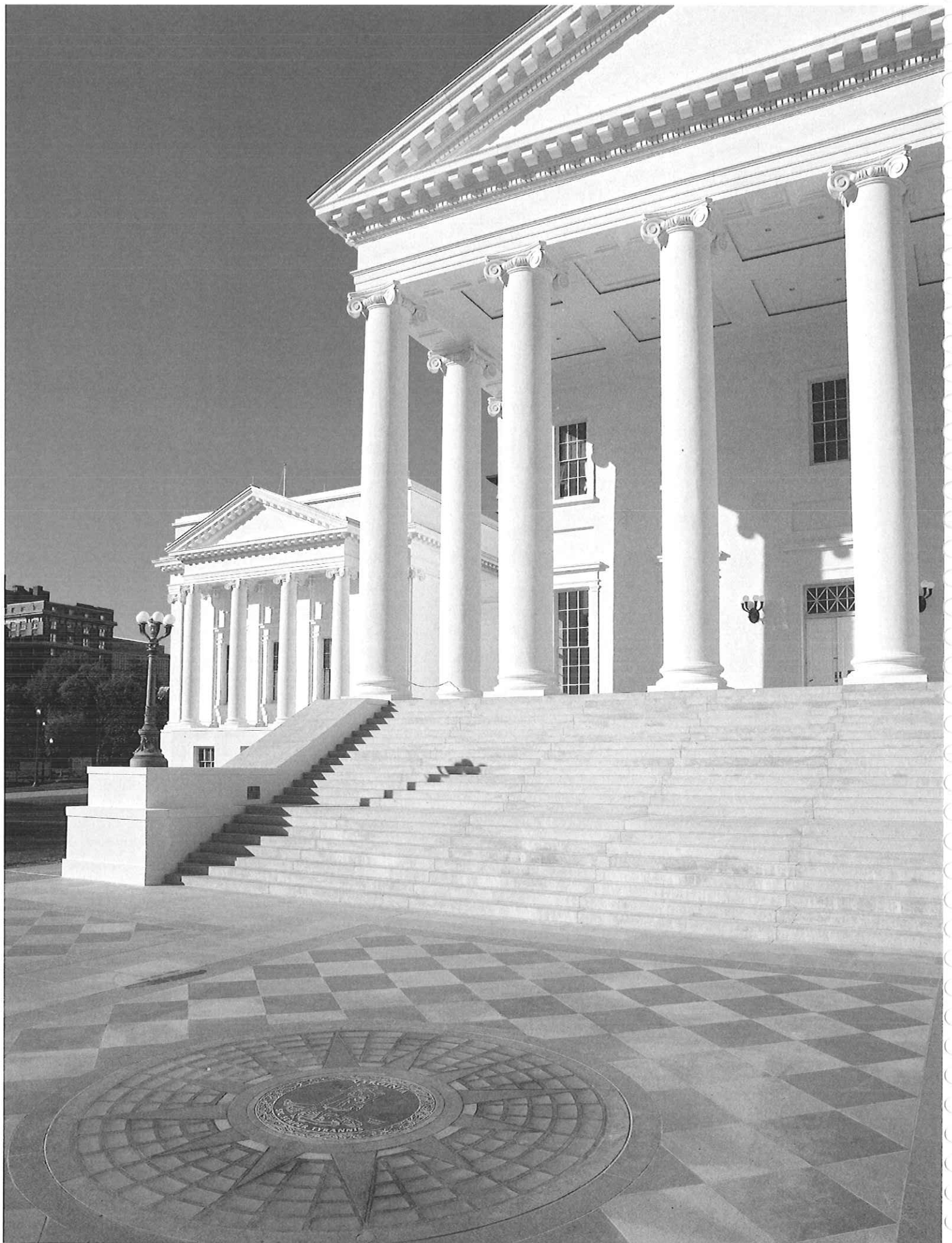
In 2011, **Emily T. Cooperman**, PhD, a nationally respected architectural historian, joined the firm as Senior Architectural Historian after several years of collaboration with Ms. Hawkins and PDP. This significantly enhanced and expanded the firm’s architectural research capabilities, allowing PDP to perform a wide range of assignments - from National Register Nominations and historic surveys to applied research - to deal with historic sites and buildings at the highest level of scholarship.

Today, through a series of carefully organized and managed strategic alliances and teaming opportunities, PDP has been able to lead multi-discipline teams on major projects throughout the country.

The hallmarks of the firm are the direct involvement of its partners in all projects, commitment to design and preservation excellence, attention to detail, and collaboration with the country’s foremost experts in specialized areas of historic preservation. These principles have remained as the guiding forces and have been enhanced through the arrival of a series of highly talented experts in this field of professional practice.

PDP continues to create sensible, sensitive and sustainable solutions with a long-term value, through the careful treatment of architectural, cultural and historic resources.

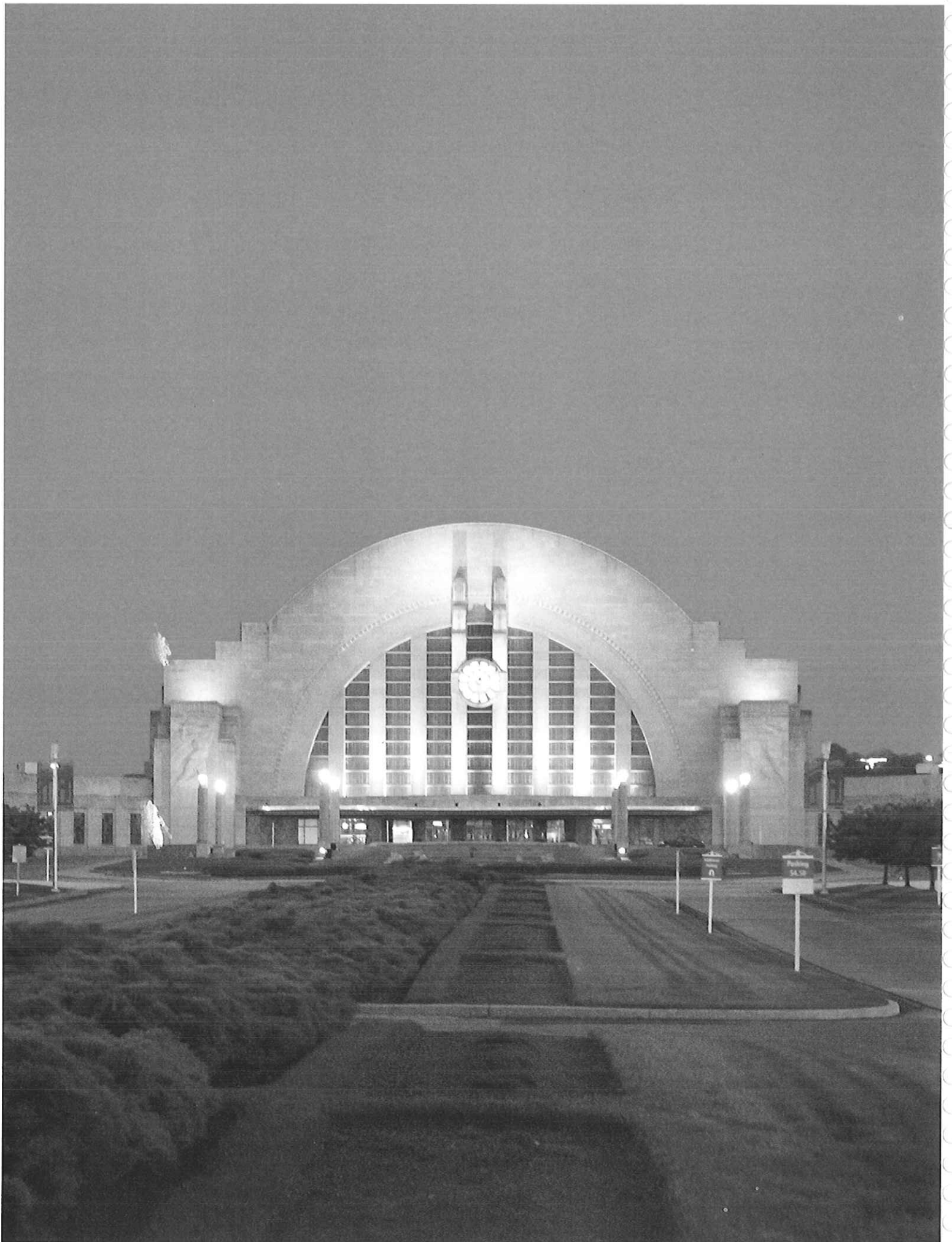
PDP is certified as a Woman-Owned / Minority Business Enterprise.



SERVICES

PDP provides its clients with the highest quality planning and design services for the preservation, restoration, and adaptive reuse of historic sites and buildings. PDP offers a wide range of expertise, including:

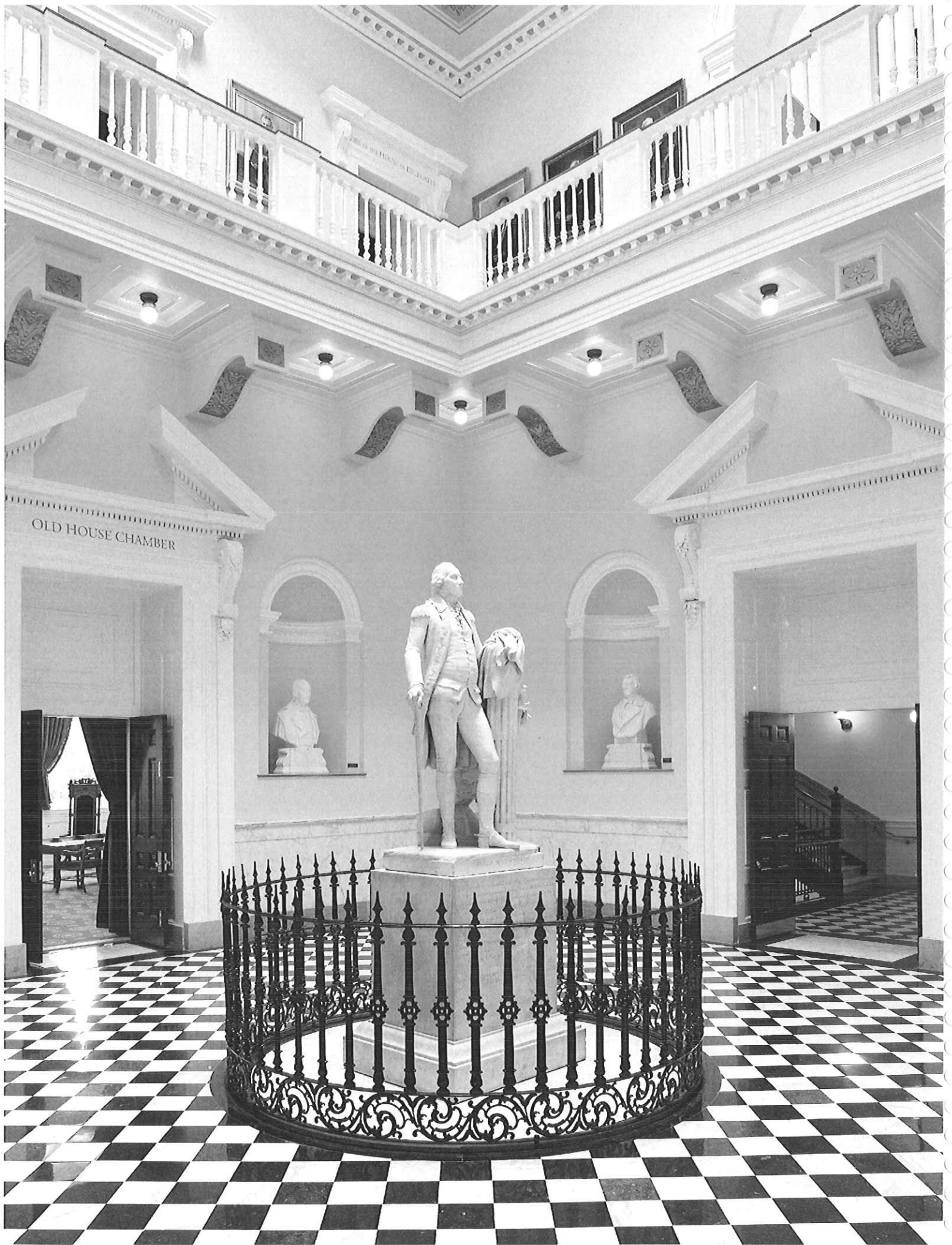
- Architectural and Historic Research
- National Register of Historic Places and National Historic Landmark Nominations
- Architectural Surveys
- Geographic Information System [GIS] / Digital Documentation of Historic Resources
- Design Guidelines for Historic Districts and Properties
- Preservation Planning
- Master Planning
- Architectural Photography
- Building Documentation [Including HABS]
- Section 106 Review and Compliance
- Historic Building Assessments
- Historic Building Forensics
- Building Diagnostics and Monitoring
- Programming
- Comprehensive Architectural /Engineering Services
- Sustainability Planning and Design
- Preservation Grant Administration
- Tax Certification Applications for Certified Rehabilitations
- Project Management



REPRESENTATIVE CLIENT LIST

PDP has successfully completed a range of projects for a wide variety of public and private clients throughout the country, including:

- Cincinnati Museum Center at the Cincinnati Union Terminal - Cincinnati, OH
- City of New Orleans, LA
- Commonwealth of Virginia Department of General Services
- Philadelphia University - Philadelphia, PA
- The George School - Newtown, PA
- Cheltenham Township, PA
- Lower Merion Township, PA
- University Barge Club - Philadelphia, PA
- Morris County Historic Preservation Trust Fund - Morristown, NJ
- Preservation Alliance of Greater Philadelphia
- Berks County Historical Society - Reading, PA
- Town of Riverhead Landmarks Preservation Commission - Riverhead, NY
- Philadelphia Industrial Development Corporation - Philadelphia, PA
- City of Gloucester, NJ
- Gladwyne Montessori School - Gladwyne, PA
- Roslyn Landmark Society - Village of Roslyn, NY
- Borough of Phoenixville, PA
- Haddonfield Friends School - Haddonfield, PA
- Township of Hopewell, NJ
- City of Bethlehem, PA
- Green Tree School - Philadelphia, PA
- St. Joseph's Preparatory School - Philadelphia, PA
- Tredyffrin Township, PA
- Pennsylvania Department of Conservation and Natural Resources, PA
- Borough of Newtown Historical and Architectural Review Board - Newtown, PA
- Genesee Country Village and Museum - Mumfordsville, NY
- New Jersey Chamber of Commerce - Trenton, NJ
- New Jersey Historic Trust - Trenton, NJ
- Township of Evesham, NJ



PHILOSOPHY

Intervening in historic settings and buildings requires specialized knowledge and technical expertise, but, most of all, it demands design sensitivity, combined with an in-depth understanding of the cultural and historic significance of our built environment.

At Preservation Design Partnership, our philosophy is based on a simple premise: the site and the building will always provide us with the right answers, if we look carefully and we ask the right questions. While ephemeral trends fade very quickly, timeless and sustainable design endures and creates long-lasting value.

Our personal attention to detail, commitment to planning and design excellence, expert knowledge and collaboration with the country's foremost experts in specialized areas of heritage planning and design have been the hallmarks of our practice. This philosophy produces for our clients sensitive, sensible and sustainable solutions.

TEAM ORGANIZATION

Based on our experience, we propose that our team include the following individuals:

DOMINIQUE M. HAWKINS [Project Leader]

Ms. Hawkins has been responsible for all of the electronic surveys prepared by PDP. With her award-winning experience in the completion and development of digital surveys, she will lead the PDP team for the Grant County Survey.

Ms. Hawkins' credentials exceed the National Park Service's Professional Qualification Standards as an Architect, Preservation Architect and an Architectural Historian.

GEORGE C. SKARMEAS [Reviewer]

A nationally recognized preservation architect and planner, Dr. Skarmear has been involved in and led planning and design projects involving some of the most significant structures in the United States, including the West Virginia Capitol Complex, the Virginia State Capitol, and the United States Supreme Court Building. He is currently serving as an independent reviewer and team leader for the General Motors Technical Center NHL Nomination.

Dr. Skarmear's credentials exceed the National Park Service's Professional Qualification Standards as an Architect, Preservation Architect and an Architectural Historian.

EMILY T. COOPERMAN [Architectural Historian]

Dr. Cooperman is nationally recognized as an architectural historian and has completed and supervised multiple historic site surveys, National Historic Landmark Nominations, and Nominations to the National Register in many states and jurisdictions. She will be responsible for documenting site-specific and background historic information, developing historic contexts, and authoring the county history, and will work with Dominique in the assessment of NR eligibility of the properties surveyed.

Dr. Cooperman's credentials exceed the National Park Service's Professional Qualification Standards as an Architectural Historian.

JUDY PETERS [Interactive Design]

A graduate of the Historic Preservation Program at the University of Pennsylvania, Ms. Peters has taught GIS modeling for databases, surveys and interactive tools for historic districts. Ms. Peters and Ms. Hawkins have successfully collaborated together on several projects of this type and will jointly coordinate the data and GIS integration in the Grant County survey.

JOHN M. EVANS [Project Coordination]

From field work and photography to the production of the final deliverables, the hallmarks of Mr. Evans' work are accuracy, attention to detail and long-term thinking. He will be responsible for the production of all deliverables.

Mr. Evans' credentials exceed the National Park Service's Professional Qualification Standards as a Historian.

GRETA E. STOYKO [Field Team Member]

Ms. Stoyko will serve as a member of the Field Team for the Grant County survey project. Her experience includes extensive work in the field assessment and survey of historic resources, including collaboration with John M. Evans on projects such as the West Virginia Capitol Complex and the historic core of Franklin & Marshall College, as well as HABS documentation of historic resources.

The members of the project team have extensive experience in the completion of historic resource surveys. Ms. Hawkins and Ms. Peters began their collaboration in 2003 with the award-winning Historic Resources Survey of Tredyffrin Township. They began working with Dr. Cooperman in development of an electronic survey methodology for the City of Philadelphia. The members of the project team recently completed the survey of approximately 550 historic resources in Philadelphia's Yorktown neighborhood. The hallmark of their work is their ability to complete complex projects in a timely manner.



DOMINIQUE M. HAWKINS, AIA, NCARB, LEED AP

PARTNER, MANAGING PRINCIPAL

EDUCATION

Master of Architecture, University of Pennsylvania [1992]

Master of Science - Historic Preservation, University of Pennsylvania [1992]

Bachelor of Arts - Design of the Environment, University of Pennsylvania [1988]

PROFESSIONAL ASSOCIATIONS

Philadelphia Historical Commission
Member, Chairperson of Architectural Review Committee, Member of Financial Hardship Committee [2010-present]

American Institute of Architects, Philadelphia Chapter
Member of Board of Directors [2006-2007]

Association for Preservation Technology, Delaware Valley Chapter
Board Member [2004-2009]

David G. De Long Fellowship Committee
Committee Member, Co-Chair of Alumni Committee [2003-2006]

New Jersey State Review Board for Historic Sites
State Review Board Member [1997-1999]

PROFESSIONAL REGISTRATIONS

The American Institute of Architects [AIA] ID#304000016

National Council of Architectural Registration Boards [NCARB], #49040

LEED® AP [Leadership in Energy and Environmental Design]

Pennsylvania Architectural License #RA-015175-B

New Jersey Architectural License #AI 13991

Delaware Architectural License #S5-0005989

Virginia Architectural License #013226

West Virginia Architectural License #4280

Maryland Architectural License #16414

Florida Architectural License #AR95558

District of Columbia License #ARC101815

Dominique M. Hawkins, the founding principal of Preservation Design Partnership [PDP], was the first individual to complete dual Masters degrees in Architecture and Historic Preservation at the University of Pennsylvania. After completing her degrees in 1992, she apprenticed with two of the most respected preservation firms in the Mid-Atlantic Region - John Milner Associates and the Vitetta Group - and functioned as a Preservation Specialist with the New Jersey Historic Preservation Office.

In 1995, Dominique established Preservation Design Partnership as a planning and design practice focusing exclusively on offering high-quality professional services for clients with nationally significant historic sites and buildings. From small projects, such as the Shovel Shop in Cheltenham Township to multi-million dollar undertakings, such as the Cincinnati Union Terminal, Dominique's work has maintained the highest standards of planning, design and preservation, resulting in long-lasting relationships, some of which span for over a decade of continuous involvement and service.

One of the unique dimensions in Dominique's portfolio is her nationally recognized and pioneering work in developing *Design Guidelines* for historic communities and districts throughout the country, including the 14 Historic Districts of New Orleans; Newton, Massachusetts; Oak Park, Illinois and Ft. Lauderdale, Florida to name a few. Through this work, Dominique has developed unique skills in working with client groups, stakeholders and community leaders in shaping projects, achieving consensus and reaching conclusions in an efficient way.

Dominique's biggest strength, however, is her ability to organize a project and systematically sequence a well-structured approach to reach a successful conclusion. Some of the most recognizable projects that have benefited from her organizational and execution skills include: the preparation of the Master Plan for the **Cincinnati Museum Center** at the Cincinnati Union Terminal; the preparation of Construction Documents for the **Virginia State Capitol** [as consultant to HillierARCHITECTURE]; the documentation of the Jeffersonian Millwork at the Virginia State Capitol; and the coordination of the Construction Documents for the refurbishment of the three iconic buildings at **Independence National Historical Park** [Independence Hall, Congress Hall, and Old City Hall].

Dominique has served as the Preservation Officer for the Lower Merion Township [1997 - present] and Morris County, NJ [2003 - present], chairs the Architectural Committee of the Philadelphia Historical Commission and is a member of the full Historical Commission.

Her work has been recognized with several preservation and design awards.

PRIOR PROFESSIONAL EXPERIENCE

New Jersey Department of Environmental Protection
Division of Parks and Forestry, Historic Preservation Office
Senior Historic Preservation Specialist [October 1996 - April 1997]

Vitetta Group [now VITETTA], Philadelphia, PA
Project Coordinator [June 1994 - June 1995]

John Milner Associates, Philadelphia, PA
Project Architect [February 1988 - June 1994]

ACADEMIC EXPERIENCE

Historic Preservation Certificate Program, Drew University - Madison, NJ
Guest Lecturer [2010]
Workshop: *Balancing Sustainability and Preservation* [2011]

SELECTED LECTURES / PRESENTATIONS

Philadelphia Historical Commission Practice, Forums and Standards; Board of Historic and Architectural Review Practice; and, Case Study: Lower Merion [16 April 2012]
Presentations at "Historic Preservation Law" Hosted by the Philadelphia Bar Institute; Philadelphia, PA

Protecting Diverse Architectural Environments: Developing Guidelines for the Historic Districts of New Orleans [7 November 2011]
Presentation at "9th Annual Design on the Delaware Conference" Hosted by AIA Philadelphia; Philadelphia, PA

Design Guidelines for Historic Districts [22 October 2011]
Presentation at AIA Bucks County Conference; Newtown, PA

Design Guidelines: How to Create and Use Them [3 June 2011]
Presentation at "Preservation Looks Forward" Hosted by the NJ Historic Trust; Long Branch, New Jersey

Standards for Rehabilitation: Using Them to Protect Our Heritage [2 June 2010]
Presentation at "Sustainable Past: Sustainable Future" Hosted by the NJ Historic Trust; Elizabeth, New Jersey

Historic Preservation Tools for Cities [21-23 April 2010]
Presentation at "The Mayors' Institute on City Design: South 2010" Hosted by Tulane University; New Orleans, Louisiana.

Review Procedures for Local Historical Commission [6 June 2009]
Workshop for the South Brunswick Township Historic Preservation Commission; Monmouth Junction, New Jersey.

Design Guidelines: How to Create and Use Them [26 January 2008]
Workshop for the Maplewood Historic Preservation Commission; Maplewood, New Jersey.

Digital Documentation of Historic Resources: Parkside, Philadelphia [9 October 2007]
Presentation in conjunction with The Preservation Alliance for Greater Philadelphia at the Philadelphia AIA's 2007 Design on the Delaware Conference; Philadelphia, Pennsylvania.

The Use of New Technology in the Documentation of Historic Resources [26 July 2006]
Presentation to the Historic District Council; Preservation Alliance for Greater Philadelphia; Philadelphia, Pennsylvania

Design Guidelines: How to Create and Use Them [14 March 2005]
Presentation at the Roslyn Landmark Society; Roslyn, New York.

SELECTED PROJECTS



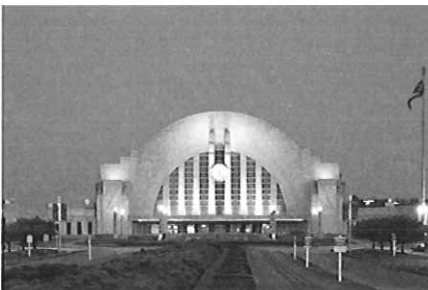
The Roxboro House



Tate House at the George School



Matlack Carriage House - Philadelphia University



Cincinnati Museum Center

General Motors Technical Center - Warren, MI
National Historic Landmark Nomination [2011-present]

City of Fort Lauderdale, FL
Historic Preservation Design Guidelines [2011-present]

City of Newton Historical Commission - Newton, MA
Historic Preservation Design Guidelines [2011-present]

Village of Oak Park, IL
Architectural Review Guidelines for Historic Properties [2011-present]

Morris County Historic Preservation Trust Fund - Morris County, NJ
Historic Preservation Consulting [2003-present]

City of Cape May, NJ
Intensive Level of Historic Resources [2011]

Township of Lower Merion Historic Architectural Review Board - Lower Merion, PA
Historic Preservation Consulting and Technical Assistance [1997-present]
Review of Community Development Block Grant Projects [2003-2007]
Township Campus Surveys [2004-2006]
Design Guidelines [2001-2002]
Historic Resources Survey [2000]

Historic District Landmarks Commission - New Orleans, LA
Design Guidelines [2009-2011]

Marshall Building at the George School - Newtown, PA
Interior Renovation [2011]

Preservation Alliance for Greater Philadelphia - Philadelphia, PA
Survey of Historic Resources - Yorktown [2010-2011]
Digital Survey Methodology for Identifying Significant Properties [2009]
Digital Survey Methodology for Scattered Historic Sites - Frankford [2007]
Parkside Philadelphia Register Nomination in Digital Format [2005-2006]

Senator Arlen Specter Library at the Roxboro House - Philadelphia University
Schematic Design + Planning Report [2010-2011]
Stabilization of Historic Structure [2007-2008]
Condition Assessment Report [2006]

George K. Heller School / Cheltenham Center for the Arts - Cheltenham, PA
Exterior Window and Woodwork Restoration [2010-2011]
Architectural Conservation Assessment Report [2007]
National Register Nomination [1999-2000]

Philadelphia Historical Commission - Philadelphia, PA
Study of the Rules and Regulations [2010]

Tate House at The George School - Newtown, PA
Interior and Exterior Renovation [2007-2010]
LEED Assessment [2007]

Matlack Carriage House - Philadelphia University
Emergency Stabilization [2010]
Feasibility Study [2010]

SELECTED PROJECTS [CONTINUED]

Town of Riverhead Landmarks Preservation Commission - Riverhead, NY
Design Guidelines [2008-2009]

University Barge Club, Boathouse Row - Philadelphia, PA
Architectural Conservation Assessment Report [2007-2008]

Roslyn Landmark Society - Village of Roslyn, NY
Design Guidelines [2006-2007]

Borough of Phoenixville, PA
Design Guidelines [2006-2007]

Curtis Hall - Wyncote, PA
Exterior Repairs [2006-2007]
Building Assessment Report [2004]
National Register Nomination [1999-2001]

Cincinnati Museum Center at the Cincinnati Union Terminal - Cincinnati, OH
Restoration / Renovation Plan, with HillierARCHITECTURE [2005-2007]

Virginia State Capitol - Richmond, VA
Eighteenth-Century Millwork Documentation [2006]
Project Coordination for Construction Documents, w/ HillierARCHITECTURE [2004]

Historic Preservation Commission - Township of Hopewell, PA
Design Guidelines: Maintaining & Rehabilitating Historic Buildings and Landscapes [2005]

Township of Cheltenham, PA
Update to Cultural Resources Survey [2005]
Cultural Resources Survey [1999]
Design Guidelines [2002-2004]
Historic Preservation Consultant [1996-1998]

City of Bethlehem, PA
Design Guidelines for the South Bethlehem Conservation District [2003-2004]

Tredyffrin Township, PA
Preparation of Historic Resources Survey, Database and GIS Survey [2003]

The Rowland House [Shovel Shop] - Cheltenham, PA
Exterior and Structural Repairs [2002-2003]

Pennsylvania Department of Conservation and Natural Resources, PA
Historic Architectural Preservation Consultation Services IDIQ [2000-2005]

Borough of Newtown Historical and Architectural Review Board - Newtown, PA
Preservation Consulting [1999-2007]
Preparation of Technical Assistance Brochures [2001]



George K. Heller School



University Barge Club

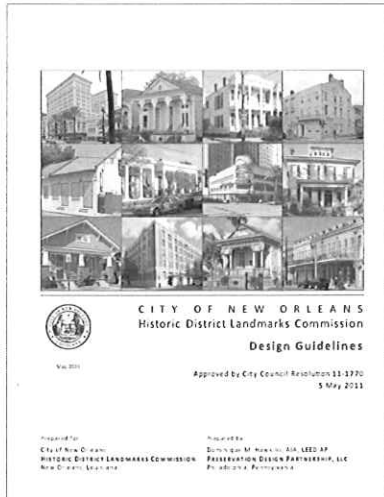


The Rowland House / Shovel Shop



Curtis Hall

SELECTED PUBLICATIONS



Design Guidelines for the City of New Orleans, Louisiana [March 2011]

A Study of the Philadelphia Historical Commission's Rules and Regulations for the Philadelphia Historical Commission [May 2010]

Design Guidelines: A Guide for Maintaining and Rehabilitating Historic Buildings for the Town of Riverhead, New York [March 2009]

Design Guidelines: A Guide for Maintaining and Rehabilitating Historic Buildings for Gloucester City, New Jersey [August 2008]

Design Guidelines: A Guide for Maintaining and Rehabilitating Historic Buildings and Landscapes for Village of Roslyn, New York [July 2007]

Design Guidelines and COA Application Information for Borough of Phoenixville, Pennsylvania [July 2007]

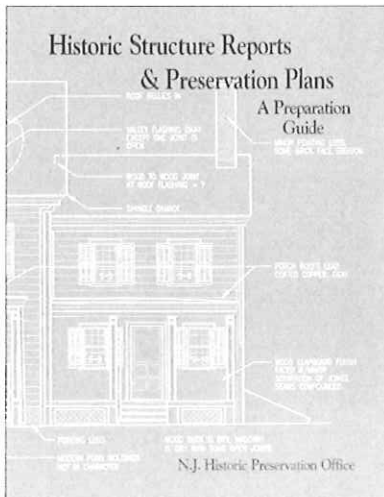
Design Guidelines: A Guide for Maintaining and Rehabilitating Historic Buildings and Landscapes for Hopewell Township, New Jersey [September 2005]

Guidelines for Storefronts, Design Guidelines, and Guidelines for Signage for the City of Bethlehem, Pennsylvania [July 2004 - July 2005]

Design Guidelines and General Information for Applicants for Cheltenham Township, Pennsylvania [July 1999 - July 2004]

Working with HARB to Preserve Historic Newtown Borough, COA Application, and various Design Guidelines brochures for the Borough of Newtown, Pennsylvania [May 2001 - June 2007]

Historic Structure Reports and Preservation Plans: A Preparation Guide and Saving Wood Windows for the New Jersey Department of Environmental Protection, Office of Historic Preservation [March - July 1998]

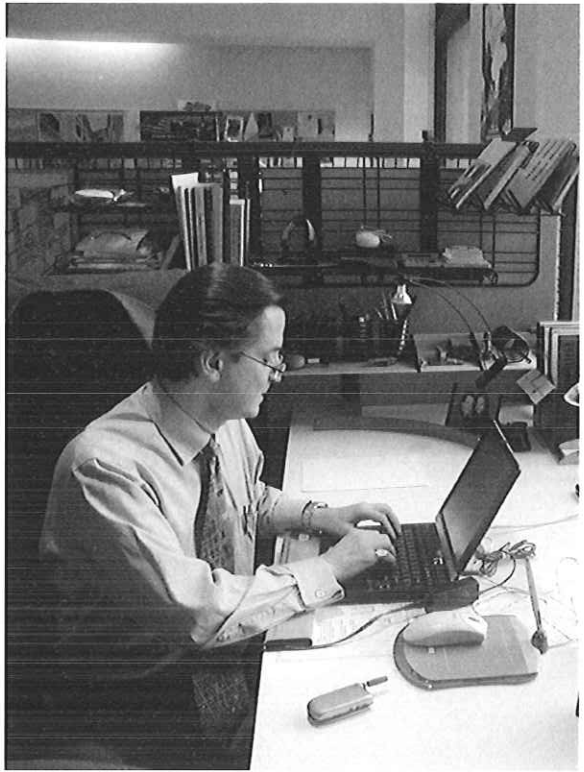


SELECTED DESIGN & PRESERVATION AWARDS

Design Guidelines for the City of New Orleans
Society of American Registered Architects, Pennsylvania Chapter - Design Award,
Land Planning Category [2006]

Design Guidelines for Hopewell Township
New Jersey Historic Preservation Award [2006]
New Jersey Planning Officials - Achievement in Planning Award [2006]

Tredyffrin Township Historical Resources Survey
Pennsylvania Historic Preservation Award [2004]



GEORGE C. SKARMEAS, PhD, AIA, AICP, NCARB

PARTNER, PLANNING + DESIGN DIRECTOR

EDUCATION

Doctor of Philosophy in Architecture
[PhD], University of Pennsylvania [May
1983]

Master of City and Regional Planning
[MCRP], The Ohio State University
School of Architecture [June 1980]

Master of Architecture [MArch], The
Ohio State University School of
Architecture [December 1978]

Bachelor of Architectural Engineering
[BArch-Eng], The National Technical
University of Athens, Greece [June
1977]

PROFESSIONAL ASSOCIATIONS

US/ICOMOS

Board Member [2005-2010]
Chair [2010-present]

US National Commission of UNESCO
Commissioner [2011-present]

Preservation Alliance of Greater
Philadelphia
Advisory Board Member [1992-1994]

Delaware Valley Chapter, The Association
for Preservation Technology
Board Member [1991-1993]

PROFESSIONAL REGISTRATIONS

The American Institute of Architects
[AIA] ID#30099155

National Council of Architectural
Registration Boards [NCARB], #68748

The American Institute of Certified
Planners [AICP] Certificate #11066

Registered Architect, Greece - National
Registration

Pennsylvania Architectural License
#405340

Rhode Island Architectural License #3834

Ohio Architectural License #8909212

New Jersey Architectural License
#A11892000

George C. Skarmees joined PDP as Partner and Design Director in June 2010, following several collaborations with Dominique Hawkins over the past fifteen years.

Prior to joining PDP, Dr. Skarmees was a leader [Studio Director] of VITETTA's Preservation Studio [1986-1996] and Founding Director / Planning & Design Principal of the Preservation Design Studio at HillierARCHITECTURE [now RMJM]. He joined PDP in June 2010 as a Partner and Planning & Design Director.

While at RMJM/Hillier, George was the Design Principal and leader of planning and design teams responsible for the restoration of several nationally significant historic landmarks and sites, including the **US Supreme Court Building**; Thomas Jefferson's **Virginia Capitol**; the **Cincinnati Museum Center** at the Cincinnati Union Terminal and the **West Virginia Capitol Complex**.

His work has been recognized with over 35 national, regional, state and local preservation and design awards and has been featured in virtually all professional publications, as well as national media, including the Wall Street Journal and the Washington Post.

A leader in sustainable planning and design, his portfolio includes the restoration of **President Lincoln's Cottage** and the Visitor Education Center, a project that received LEED Gold certification and was featured by the National Trust for Historic Preservation as a model project for combining sustainability and historic preservation. He recently organized a sustainability workshop for the Cincinnati Museum Center, engaging the Museum, the community, the University of Cincinnati and nationally recognized leaders in sustainability to help frame the sustainability vision for the future of the institution.

A researcher, author and educator, Dr. Skarmees has served as a guest lecturer, visiting critic and faculty at the University of Pennsylvania, Ball State University, Tulane University, University of Maryland, Louisiana State University, the California Polytechnic State University [San Luis Obispo], and the University of Texas San Antonio. He has delivered over 30 lectures in national, regional, state and local architecture and preservation conferences.

In 2010, Dr. Skarmees was elected Chair of the US National Committee of the International Council on Monuments and Sites [US / ICOMOS] and was appointed Commissioner on the US Commission of UNESCO, dealing with matters of World Heritage, both within the US and internationally.

His philosophy can be summarized in a simple sentence: "the building and the site will always give us the right answers to develop sensitive, sensible and sustainable solutions."

SELECTED PUBLICATIONS

- "From HABS to BIM: Personal Experiences, Thoughts, and Reflections" from *The Journal of Preservation Technology*, Vol. 41, No. 4, p47. [December 2010]
- "Ch. 2 Architecture as a Reflection of Evolving Culture. Viewpoint: Great Buildings, Lost, Saved and Threatened" from Salomon, Nancy, *Architecture: Celebrating the Past, Designing the Future: Commemorating the 150th Anniversary of the American Institute of Architects*. New York: Visual Reference Publications, 2008, p. 61.
- "A New Face for Timeless Architecture", *Contemporary Stone and Tile Design* [Fall 2000]
- "The Future of Preservation, Roundtable Discussion," *Architecture*. [February 1998]
- "The Coming of Age in America: The Evolving Practice of Preservation." *AIA Architect* [July 1997]
- "The 'Re-Restoration' of the Conner House", Chapter in *Building a Home Preserving a Heritage: The William Conner House*, Fishers, Indiana. [1993]

SELECTED LECTURES / PRESENTATIONS

- HABS Documentation* [2009]
The Association for Preservation Technology International [APTI] Conference, Los Angeles, CA
- The Practice of Historic Preservation in the Modern World* [2007]
AIA New Jersey, Ocean Grove, NJ
- Restoration and Expansion of the Virginia State Capitol* [2007]
Design on the Delaware 5th Annual Regional Conference, AIA Philadelphia
- Large Scale Preservation Projects: From Planning through Construction* [2007]
Traditional Building Exhibition and Conference, Boston, MA
- The Rehabilitation of the Virginia State Capitol* [2006]
Traditional Building Exhibition and Conference, Washington, DC, 2006
- A Practitioners' Panel: Additions & Historic Settings* [October 4-7, 2006]
Traditional Building Exhibition and Conference, Chicago, IL
- What's Past is Prologue: Roundtable Discussion on the Continuing Use of Historic University Buildings* [1999]
Society for College and University Planning Conference, Atlanta, GA
- Civil Engineering and Historic Preservation: Forming a Better Alliance* [1996]
The Southern New Jersey Chapter of the American Society of Civil Engineers, Philadelphia, PA
- The Restoration of the Reading Terminal Train Shed* [1991]
The Association for Preservation Technology Annual Conference

PRIOR PROFESSIONAL EXPERIENCE

- RMJM [formerly HillierARCHITECTURE, the Hillier Group] - Philadelphia, PA
Principal, Board Member, Director of Preservation Design Studio [1996 - 2010]
- The Vitetta Group [now Vitetta] - Philadelphia, PA
Preservation Studio Manager, Associate, Project Director [1986 - 1996]
- Midwest Engineering, Inc. - Canal Winchester, OH
Consultant: Designer, Planner, Preservation Coordinator [1984 - 1986]
- Nitschke Associates, Inc. - Columbus, OH
Consultant: Designer, Planner, Preservation Coordinator [1983 - 1984]
- G. Skarmeas & P. Skarmeas, Inc. - Athens, Greece
Designer, Architect of Record [July 1977 - July 1982]

ACADEMIC EXPERIENCE

- Historic Preservation Certificate Program, Drew University - Madison, NJ
Guest Lecturer - Sustainability and Preservation [2011]
- Historic Preservation Program, Philadelphia University - Philadelphia, PA
Adjunct Professor [2011]
Guest Lecturer [2001]
- University of Maryland
Guest Lecturer and Architecture Critic [2009, 2008, 2007]
- Tulane University
Guest Lecturer [2008]
- University of Texas, San Antonio
Guest Lecturer [2008, 2007]
- California Polytechnic State University - San Luis Obispo, CA
Guest Lecturer [2006]
- Ball State University - Muncie, IN
Assistant Professor of Architecture [September 1983 - May 1986]
Member of Curriculum Committee
- University of Pennsylvania - Philadelphia, PA
Teaching Fellow / Lecturer [September 1980 - May 1983]
Assistant to the Chairman [Peter McCleary]
- Projects included the preparation of the Proposal to Establish the Graduate Program in Historic Preservation [Proposal was accepted by the University and implemented by the Graduate School of Fine Arts in April of 1982]

SELECTED PROJECTS



General Motors Technical Center



Virginia State Capitol



The Cincinnati Museum Center



Charity Hospital

- General Motors Technical Center - Warren, MI
National Historic Landmark Nomination [2011-present]
- Senator Arlen Specter Library at the Roxboro House - Philadelphia University
Schematic Design + Planning Report [2010-2011]
- Cincinnati Museum Center at the Cincinnati Union Terminal - Cincinnati, OH
Sustainability Workshop [2010-2011]
Phase I: Restoration of Historic Dining Rooms and Exterior Envelope [2008-2010]
Preparation of a Restoration / Renovation Plan [2005-2007]
- West Virginia Capitol Complex - Charleston, WV
Master Plan for the Long-Term Preservation and Use [2009-2010]
- William J. Nealon Federal Building - Scranton, PA
Façade Masonry Restoration [2008-2010]
- United States Supreme Court Building - Washington, DC
Modernization and Expansion, Master Plan [1998-2010]
- Medical Center of New Orleans, Charity Hospital - New Orleans, LA
Charity Hospital Feasibility Study [2009]
- Payne Whitney Gymnasium and Ray Thompkins House at Yale - New Haven, CT
Comprehensive Exterior Envelope Restoration [2005-2009]
- Navy Arctic Research Laboratory - Barrow, AK
Preliminary Planning Report for the Barrow Arctic Science Consortium [2007-2008]
- President Lincoln's Cottage and Visitor Education Center
Restoration of Cottage, Adaptive Reuse of Visitor Education Center [2003-2008]
- John Hay Estate - Newbury, NH
Feasibility Study and Long-Term Plan Update [2004-2008]
- Virginia State Capitol - Richmond, VA
Restoration and Expansion [2003-2007]
- St. Louis Public Library - St. Louis, MO
Restoration & Rehabilitation, Schematic Design and Master Plan [2001-2007]
- Capitol Square Historic Properties at 8th, 9th, Grace & Broad Street - Richmond, VA
Master Plan [2006]
- Decatur House - Washington, DC
Renovation as Historic House Museum [2002-2006]
- The Pennsylvania Farm Show, Harrisburg, PA
Preservation and Rehabilitation of the Convention Facility & Arena [2002-2006]
- Kline Biology Tower, Yale University, New Haven, CT
Existing Conditions Analysis and Exterior Preservation / Rehabilitation Plan [2002-2005]
- The Patrick Henry Building [Old State Library] - Richmond, VA
Renovation and Adaptive Re-Use as the Executive Office Building [2001-2005]
- Brown University, Providence, RI
Campus-Wide Preservation Planning [2002-2003]

SELECTED PROJECTS [CONTINUED]

- The US Custom House - Philadelphia, PA
Condition Assessment / Exterior Restoration Study [2002-2003]
- Oldfields at the Indianapolis Museum Of Art / J.K. Lilly House - Indianapolis, IN
Historic House Museum Master Plan & Restoration [1997-2002]
- Girard Trust/Ritz-Carlton Hotel - Philadelphia, PA
Restoration & Adaptive Reuse as a Luxury Hotel [1997-2001]
- Undine Barge Club - Philadelphia, PA
Restoration of Historic Boathouse [1996-1998]
- Genesee Country Museum - Mumfords, NY
Livingston-Backus House Restoration and Addition [1996-1998]
- Pennsylvania State Capitol - Harrisburg, PA
Multiple Projects [1994-1996]
- Philadelphia City Hall - Philadelphia, PA
Multiple Projects [1992-1996]
- Grey Towers National Historic Landmark - Milford, Pennsylvania
Master Plan [1993-1996]
- Independence National Historical Park - Philadelphia, PA
IDIQ for Historic Architecture [1992-1996]
- Reading Terminal Train Shed - Pennsylvania Convention Center Authority - Philadelphia, PA
Restoration / Preservation / Adaptive Use [1989 - 1994]
- William Conner House, Conner Prairie Pioneer Settlement - Fishers, IN
Restoration [1991 - 1993]
Restoration Study and Long-Range Master Plan [1988-1989]
- Saint Mark's Episcopal Church - Philadelphia, PA
Long-Range Planning for Exterior Restoration [1989]
- The Bellevue - Philadelphia, PA
Restoration and Adaptive Reuse [1986-1989]
Restoration Plan and Tax Certification Application [1988-1989]
- Saint Luke's Episcopal Church - Granville, OH
Emergency Stabilization, Phased Restoration and Long-Range Restoration Study [1983-1984]



Decatur House



John Hay Estate



Livingston-Backus House



United States Supreme Court Building

SELECTED DESIGN & PRESERVATION AWARDS



Virginia State Capitol



Patrick Henry Building



Oldfields at the Indianapolis Museum of Art



Undine Barge Club

Cincinnati Museum Center

Cincinnati Design Awards, Honor Award - Architectural Advancement [2010]

Virginia State Capitol Restoration and Expansion

Style Magazine, Richmond, Virginia - Building of the Decade [2009]

AIA Virginia Design Awards, Excellence in Architecture [2008]

National Trust For Historic Preservation, Honor Award [2008]

Palladio Award, Adaptive Re-Use/Sympathetic Additions [2008]

Project of the Year Award, Greater Richmond Association for Commercial Real Estate, Best Institutional Project [2008]

AIA Virginia, Award of Excellence in Architecture [2008]

Building Design and Construction, Reconstruction Award [2007]

Mid-Atlantic Construction, Best Of 2007

AIA Pennsylvania, Citation of Merit [2007]

AIA New Jersey, Honor Award of Excellence in Architecture - Built Category for Design and Sustainability [2007]

President Lincoln's Cottage and Visitor Education Center

Victorian Society Award [2009]

Mid-Atlantic Construction, Best of 2008, Project of the Year: Restoration [2008]

Patrick Henry Building - Old State Library

AIA Pennsylvania, Architectural Excellence Honor Award [2007]

AIA Philadelphia Design Awards [2006]

Mid-Atlantic Construction Overall, Project of the Year [2005]

Oldfields Lilly House and Gardens

American Society of Landscape Architects, Vermont Chapter, Professional Award of Merit [2003]

Midwest Construction, Historic Preservation, Best Overall Project [2002]

Girard Trust / Ritz-Carlton Philadelphia

AIA Philadelphia [2001]

18th Annual Reconstruction Awards, Building Design and Construction [2001]

Philadelphia Chapter, AIA "Award of Recognition for Completed Projects." [2000]

Undine Barge Club

AIA Philadelphia, Recognition Award [1998]



EMILY T. COOPERMAN, PhD

SENIOR CONSULTANT, ARCHITECTURAL HISTORIAN

EDUCATION

Doctor of Philosophy in the History of Art, University of Pennsylvania [1999]

Master of Science - Historic Preservation, University of Pennsylvania [1993]

Bachelor of Arts - French and English, Amherst College [1982]

PROFESSIONAL AFFILIATIONS

Wyck, Philadelphia
Member, Board of Directors
[2002-Present] Chair, Collections Committee [2011-present]

New Jersey Historical Commission, Trenton, NJ
Member, Grant Review Committee [2008, 2009, 2011]

Concord School of Germantown, Philadelphia, PA
Member, Board of Directors [2008-present]

Chestnut Hill Historical Society, Philadelphia, PA
Vice-President, Board of Directors [April 1998-May 2001]
Member, Board of Directors, [1996-2001,
2009-present]
Chair, Programs Committee [1997-2001]

Dr. Emily T. Cooperman joined PDP as a Senior Consultant and Architectural Historian in 2011, after collaborating with Dominique M. Hawkins for several years on many of PDP's most significant projects. Prior to joining PDP, Emily was a Principal at ARCH Preservation Consulting, and the former Director of Historic Preservation for the Cultural Resource Consulting Group, where she supervised a staff of architectural historians conducting cultural resource surveys and regulatory compliance projects from Connecticut to Virginia. Prior to that, Emily was a founding principal of George E. Thomas Associates, Inc., and served as the Director of Research for the Architectural Archives of the University of Pennsylvania, where she was scholarly director for the Philadelphia Architects and Buildings Project for the Archives, authoring biographies for multiple twentieth-century designers with local, national, and international careers.

Emily has deployed the unusual depth of her training and scholarship in her preservation practice for over two decades, serving private, public sector, and institutional clients on projects that range in scale from studies of individual buildings and small gardens to planning for preservation for county-owned parks and whole municipalities. Her clients have included individual property owners, attorneys, colleges and universities, churches and synagogues, architects and landscape architects, engineers, planners, developers, regulatory agencies, municipalities, preservation advocacy organizations, and museums and historical societies.

Emily has taught courses in art history, architectural history, and landscape history and historic preservation at Philadelphia University, the University of Pennsylvania and Bryn Mawr College. She has lectured to both scholarly and general audiences on a variety of topics ranging from the development of the picturesque aesthetic in America in the nineteenth century to the history of post-World War II American synagogue design. Her scholarly work includes a reprint of William Birch's 1808 *Country Seats of the United States*, the second book of views to be published anywhere in the United States after Birch's views of Philadelphia in 1800. Her monograph, *William Birch: Picturing the American Scene* [with Lea Sherk], was published by the Athenaeum of Pennsylvania and the University of Pennsylvania Press in 2010.

SELECTED LECTURES / PRESENTATIONS

- The American Translation of the European Picturesque* [18 March 2011]
Invited Paper given with introduction by John Dixon Hunt, "Foreign Trends on American Soil," colloquium sponsored by the Department of Landscape Architecture, University of Pennsylvania.
- 'Another Fifty Years may lay a Foundation': the Legacy of Birch's Landscape Art [3 December 2010]
Invited Paper, Symposium on William Russell Birch, the Athenaeum of Philadelphia
- Philadelphia's Historic Squares* [October 2008]
Invited Paper, American Society of Landscape Architects National Conference, Philadelphia
- Otium and Negotium Along the Schuylkill* [September 2008]
Public Lecture, Citizen Science Lecture Series, Schuylkill Center for Environmental Education, Philadelphia
- The First Federal Park: The State House Square, its Creation and Reception in the Early Republic* [May 2008]
Academic Conference Paper, Designing the Parks, Part 1 Conference: The History of Park Planning and Design, co-sponsored by the University of Virginia and the National Park Service, Charlottesville, VA
- The Word and the Building: Frank Lloyd Wright, Rabbi Cohen, and the Construction of Beth Shalom and its Meanings* [April 2008]
Academic Conference Paper, Society of Architectural Historians Annual Meeting
- Beth Shalom: Frank Lloyd Wright's Landmark Synagogue* [February 2008]
Public Lecture, University of Pennsylvania School of Design lecture series
- Keynote Address [May 2007] at the Beth Shalom Synagogue National Historic Landmark dedication, Elkins Park, PA
- Local Historic Preservation in New Jersey: Why, What and How?* [November 2006]
Invited Presentation, the Hopewell Valley Historical Society, Pennington, New Jersey
- Springland, Belfield and the Early American Picturesque: The Artist's Garden in the New Republic* [April 2005]
Academic Conference Paper, Society of Architectural Historians Annual Meeting
- Ritter & Shay and the Colonial Revival in Philadelphia* [February 2005]
Public Lecture, National Society of Colonial Dames Headquarters, Philadelphia, February 2005
- Two Tastes but one Personality: Lessing J. Rosenwald's 1939 Alverthorpe and American Design* [November 2004]
Public Lecture, Abington Art Center, Abington, PA
- The Eminence of an Opulent City: Birch's Views and the Image of Philadelphia at the Turn of the 19th Century* [August, 2003]
Academic Conference Paper, the Lewis and Clark Trail Heritage Foundation's 35th Annual Meeting, Philadelphia, PA
- Growing Importance to the Coming Generations: Stenton's Colonial Revival Garden* [May 2001]
Public Lecture, Stenton Museum, Philadelphia, PA

ACADEMIC EXPERIENCE

- Philadelphia University
Adjunct Professor, Department of Landscape Architecture [2009-present]
- University of Pennsylvania, Philadelphia, PA
Lecturer, Program in Historic Preservation [2005]
Lecturer, Department of Landscape Architecture and Regional Planning [2004]
Director of Research, Architectural Archives [2000-2004]
Instructor, College of General Studies / Department of Art History [1995-1999]
Coordinator, University Art Cataloguing Project [1995-1996]
Teaching Assistant, History of Art Department [1990-1992]
- Bryn Mawr College
Lecturer, Growth and Structure of Cities Program [2005]

PRIOR PROFESSIONAL EXPERIENCE

- ARCH Preservation Consulting, Philadelphia, PA
Principal [2007-2011]
- Cultural Resource Consulting Group, Highland Park, New Jersey
Director of Historic Preservation / Senior Architectural Historian [2004-2007]
- George E. Thomas Associates, Inc., Philadelphia, PA
Principal [1992-2004]
- Stenton Museum, Philadelphia
Executive Director [1992-1995]
- Philadelphia Museum of Art
Gallery Lecturer [1991-1992]
- Clio Group, Inc., Philadelphia
Researcher [1989-1990]
- University of the Arts, Philadelphia
Assistant Registrar [1986-1988]
- Baltimore Museum of Art
Assistant, Installation Department [1984-1986]
Assistant to the Registrars [1982-1984]

SELECTED PROJECTS



General Motors Technical Center

General Motors Technical Center - Warren, MI
National Historic Landmark Nomination [2011-present]

City of Cape May, NJ
Intensive-Level Survey of Historic Resources [2011]

Alfred Newton Richards Medical Research and Goddard Laboratories Buildings -
University of Pennsylvania, Philadelphia, PA
Preservation Consulting for *Landscape Masterplan* [Olin Partners, 2010-2011]
National Historic Landmark Nomination [2007-2008]

Atlantic City Railroad, Old Turtle Thorofare Mitigation Bank - Township of Middle,
Cape May County, NJ
Phase IA Cultural Resource Reconnaissance, w/ Evergreen Environmental [2010]
Phase IB/II Architectural Survey Investigation, w/ Evergreen Environmental [2010]

Senator Arlen Specter Library at the Roxboro House - Philadelphia University, PA
Historical Research, Report, and Site Analysis for Schematic Design [2010]

Ida Block Chapel - Delaware Valley College, Doylestown, PA
Treatment Study Historian and Project Manager [2010]

Hammonton-Pinelands / AtlantiCare Health Services - Hammonton, NJ
Recordation Report, Cultural Resource Survey, Treatment Recommendations [2010]

Central Delaware River Waterfront Masterplan - Philadelphia, PA
Historical Context Research/Writing, Inventory, and Analysis [Cooper Robertson, 2010]

Frank Lloyd Wright's Beth Sholom Synagogue - Elkins Park, PA
Pew Charitable Trust Grant, Application Author and Project Manager [2010-2011]
Getty Foundation Grant, Application Author and Project Manager [2008-2010]
Project Historian and Owner's Representative, Visitor Center [2008-2010]
Preparation of *National Historic Landmark Nomination* [2004-2005]

New York State Pavilion, 1964-65 World's Fair - New York, NY
National Register of Historic Places Nomination [2008-2010]
National Historic Landmark Nomination [2008-2010]

Lincoln Highway Heritage Corridor - Latrobe and Ligonier, PA
Historical Research for *Documentation & Treatment Study* [VSBA, 2008-2009]

Preservation Alliance for Greater Philadelphia - Philadelphia, PA
National Register Nomination for Yorktown Historic District [2011-present]
Survey of Historic Resources - Yorktown [2010-2011]
National Register Nomination for Tindley Temple United Methodist Church [2010]
Multiple Property Documentation Form for African-American Churches of Phila. [2010]
Digital Survey Methodology for Identifying Significant Properties [2009]
Statement of Significance for Washington Square West Historic District [2009]
Thematic/Geographic Historic Context Essays, Preservation Plan Phase I [2008-2010]
Inventory and Designation Analysis of Historic African-American Church Resources [2008]
Assessment of Existing Information and Recommendations for Historic Districts [2007]

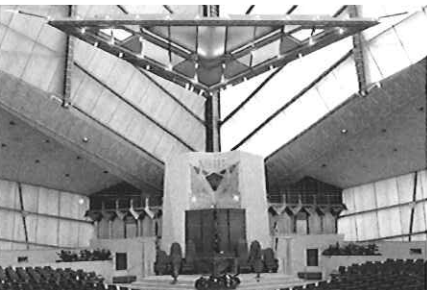
Rugby Road Development - Bala Cynwyd, PA
Historical Research, *Historic Resource Impact Statement*, and Expert Testimony [2007]



Richards Medical Research Building



Lincoln Highway Heritage Corridor



Beth Shalom Synagogue

SELECTED PROJECTS [CONTINUED]

- Kehilath Jeshurun Synagogue, New York, NY
Senior Architectural Historian for Building Conditions Assessment, [FXFowle, 2007]
- Wheaton Mill - Mays Landing, NJ
Cultural Resource Survey for Rehabilitation and Adaptive Use [2007]
- Germantown Pike - Whitemarsh Township, PA
Phase IA Cultural Resources Survey [2007]
- Italian American Sportsmen's Club - Hamilton Township, NJ
Architectural Historian for Phase IB/II Cultural Resource Investigation [2007]
- Gardner-Beale House - Coatesville, PA
Field Survey, Research, and *Pennsylvania Historic Resource Survey Form* [2007]
- Piszek Property, Upper Dublin and Springfield Townships, PA
Senior Architectural Historian for *Phase IB Cultural Resource Survey* [2007]
- Kings Highway Block 1003, Lot 1, Mickleton, East Greenwich Township, NJ
Architectural Historian for *Phase IA Cultural Resource Reconnaissance* [2007]
- NJ Urban Parks Competition - Paterson and Trenton, NJ
Historic Preservation and Cultural Resource Consulting [EDAW, WRT, Sasaki, 2006]
- Christoffel Vought Farmstead - Annandale, NJ
National Register of Historic Places Nomination [2006]
- Wilson Hall, Haverford School – Haverford, PA
Historic Resource Impact Study and Expert Testimony, [MGA Partners, 2006]
- Parker House - Little Silver, NJ
Conditions and Planning Overview [2006]
- Stone Building, St. Charles College National Historic District - Charlestown, MD
Adaptive Re-use Expert Testimony [2005]
- Block 4501, Lots 1 & 48 - Hammonton, NJ
Principal Investigator for *Phase IB Cultural Resource Identification Survey* [2005]
- Lemon Hill Mansion - Philadelphia, PA
Coordination of *Interpretation Study* [2005]
- Natirar Estate - Somerset County, NJ
Preservation Consulting for Creation of Somerset County Park [Maser Consulting, 2005]
- National Products Building - Philadelphia, PA
Preservation Consulting for Redevelopment [Barton Partners, 2003-2004]
- Vanna Venturi House - Philadelphia, PA
Historical Easement Documentation [2003]
- Maris House - Upper Darby, PA
Preparation of Historic Significance Evaluation [2002]



Wheaton Mills



Gardner-Beale House



National Products Building



Lemon Hill Mansion



New York State Pavilion, 1964-5 World's Fair

NATIONAL HISTORIC LANDMARK NOMINATION FORMS

- General Motors Technical Center - Warren, MI [2011-present]
- New York State Pavilion, 1964-65 World's Fair - New York, NY [2010]
- Alfred Newton Richards Medical Research and Goddard Laboratories Buildings - University of Pennsylvania, Philadelphia, PA [2007-2008]
- Frank Lloyd Wright's Beth Shalom Synagogue - Elkins Park, PA [2004-2005]

NATIONAL REGISTER OF HISTORIC PLACES NOMINATION FORMS

- Yorktown Historic District - Philadelphia, PA [2011-present]
- Tindley Temple United Methodist Church - Philadelphia, PA [2010]
- New York State Pavilion, 1964-65 World's Fair - New York, NY [2008]
- Christoffel Vought Farmstead - Annandale, NJ [2006]
- Awbury Arboretum Historic District - Philadelphia, PA [2000]
- Upper Roxborough Historic District - Philadelphia, PA [2000]
- Standard Oil Building - Baltimore, MD [1999]

PUBLICATIONS

William Birch: Picturing the American Scene [with Lea Carson Sherk]
Monograph sponsored by the Athenaeum of Philadelphia, University of Pennsylvania Press, 2010.

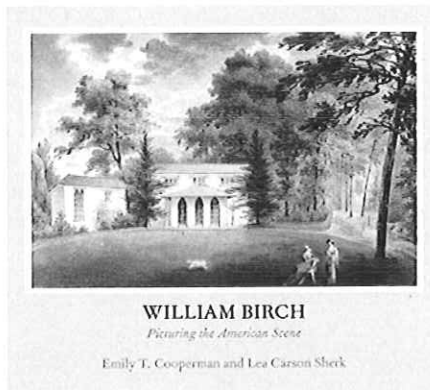
The Country Seats of the United States of North America [reprint with introduction]
Set of views by William Birch of country houses in the mid-Atlantic region, originally published 1808 - University of Pennsylvania Press, Studies in Landscape Architecture series, 2008.

"Belfield, Springland, and early American Picturesque: The Artist's Garden in the American Early Republic." *Studies in the History of Gardens & Designed Landscapes* 26:2 [April-June 2006]: 118-131.

Multiple architect biographies for the Philadelphia Architects and Buildings Database
www.philadelphiabuildings.org

Biography for Louis I. Kahn for the Philadelphia Architects and Buildings Database,
http://www.philadelphiabuildings.org/pab/app/ar_display.cfm/21829

"The Basics of Historic House Preservation." *Germantown Crier* 51:1 [Spring 2001]: 28-31.





PROFESSIONAL AFFILIATIONS

The Montgomery Farm Museum
Steering Group & Collection
Management Chairperson

Van Harlingen Historical Society
Treasurer, Finance Committee and
Museum Committee Chairperson

Somerset County Cultural & Heritage
Commission
Preservation Awards Committee
Member [2000-2007]
Township Representative [2000-2010]

Montgomery Township Landmarks
Commission
Member [1998-2001], Chairperson [2000-
2001]

Heritage Trails
Board Member, Strategic Budget Planner
[1997-2000]

JUDY PETERS

SENIOR CONSULTANT, INFORMATION MANAGEMENT COORDINATOR

Ms. Judy Peters is Preservation Design Partnership's cultural resource data management expert. Her work is focused on emerging technologies for preservation, cultural resource survey and documentation, database design and GIS [geographical information systems]. She is also an adjunct faculty member in the Graduate Program of Historic Preservation and a member of the Architectural Conservation Laboratory and Research Center [ACL] at the University of Pennsylvania, where her research has been focused on historical and temporal GIS, and preservation of historic American cemeteries and burial grounds.

Judy designed and currently teaches a graduate level elective focused on the applied use of GIS for projects in historic preservation, documentation, architectural conservation, site interpretation and management, archaeology and history. She also co-designed the course "Visualization and Digital Media for Historic Preservation" where graduate students were introduced to design, analytical and geo-database software along with the fundamental principles of good design, data analyses, project management, presentation and layout design.

Judy is the GIS consultant and technology developer for PDP in the digital survey work for Preservation Alliance of Greater Philadelphia. This has been a large multi-year, multi-neighborhood project to combine GIS, mobile hand-held scanning and database technology to locate, organize and document historic resources throughout the region. Through this work, two new historic districts have been placed on the Philadelphia Historic Register and more projects continue to document additional significant neighborhoods. The development of interactive maps featuring the extensive information developed in these studies is part of the future plan.

Judy has both a Master's degree and an Advanced Conservation Certificate in Historic Preservation from the University of Pennsylvania, where she was the Kress Architectural Conservation Fellow in 2002 and 2003. She also has an MBA from Columbia University in New York and a Master's degree in Textile Chemistry from Virginia Tech. Before entering the preservation field, she worked in technical, marketing and general management functions in the international chemical and synthetic fiber industries, and is currently consulting in the textile industry in Guangdong Province, China.

SELECTED LECTURES / PRESENTATIONS

Applications Based Graduate Course Encourages New Preservation Research, ESRI Educational User Conference, San Diego, CA, August 2006.

Spatial Documentation: Opportunities for Cultural Resource Information Management and Analyses, AIC Conference, Minneapolis, MN, June 2005.

Participant and speaker at the Historic American Landscape Survey, New Orleans Landscape Documentation Symposium, April 2002.

SELECTED PUBLICATIONS

Toward the Development of a Methodology for the Conservation of Historic Burial Grounds and Cemeteries, [with Frank G. Matero], APT Journal, Vol. XXXIV, No. 2-3 [2003].

Modeling of Tomb Decay at St. Louis Cemetery No. 1: The Role of Material Properties and the Environment, Master's Thesis, University of Pennsylvania, August 2002.

"Planning Interventions" [with Frank G. Matero] in *Recording, Documentation, and Information Management for Conservation or Heritage Places*, Rand Eppich, ed. 91-96. Los Angeles: The J. Paul Getty Trust, 2007.

EDUCATION

Kress Fellowship and Advanced Certificate in Historic Preservation, University of Pennsylvania [2003]

Master of Science - Historic Preservation, University of Pennsylvania [2002]

Master of Business Administration, Columbia University [1986]

Master of Science - Textile Chemistry, Virginia Polytechnic and State University [1975]

Bachelor of Science - Textile Chemistry, Virginia Polytechnic and State University [1974]

ACADEMIC EXPERIENCE

University of Pennsylvania, Philadelphia, PA
Lecturer, Program in Historic Preservation [2003-present]
Member of the Architectural Conservation Research Center

Virginia Polytechnic Institute and State University, Blacksburg, VA
Graduate Teaching Assistant, Textile Chemistry [1973-1975]

PRIOR PROFESSIONAL EXPERIENCE

Faytex Corporation, Weymouth MA / Heyshan City, PRC
Consultant [2003-present]

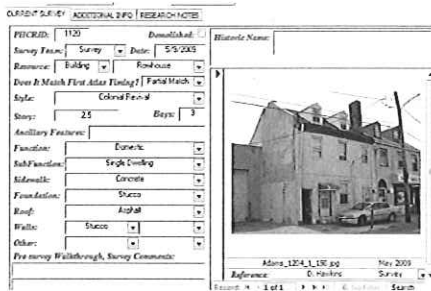
Peters Associates International, Inc., Princeton, NJ
General Manager [1997-2003]

Allied Signal [now Honeywell], New York, NY / Morristown, NJ
Director - Sales & Commercialization [1994-1997]
Director - Customer-Linked Commercialization [1993-1994]
Director - Business Planning & Commercial Development [1986-1993]
Manager - Advertising, Promotion, and Merchandising [1984-1986]
Manager - New Business [1982-1984]
Market Development and Technical Engineering [1975-1982]

SELECTED DESIGN & PRESERVATION AWARDS

Pennsylvania Historic Preservation Award [2004]
Tredyffrin Township Historical Resources Survey

SELECTED PROJECTS



Database - Preservation Alliance



GIS: Mapping of the Awbury Historic District

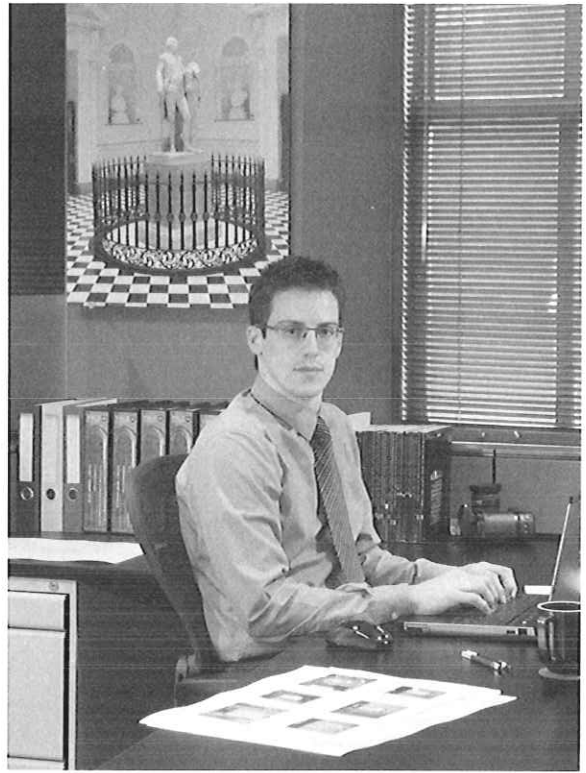


The Woodlands Cemetery



St. Louis #1 Cemetery

- Preservation Alliance for Greater Philadelphia - Philadelphia, PA
 - Preparation of a Survey of Historic Resources - Yorktown [2010-present]
 - Preparation of a Digital Survey Methodology for Identifying Significant Properties [2009]
 - Preparation of a Digital Survey Methodology for Scattered Historic Sites - Frankford [2007]
 - Preparation of Parkside Philadelphia Register Nomination in Digital Format [2005-2006]
- Awbury Arboretum Historic District - Philadelphia, PA
 - Development of Web-Based Information and Mapping for Cultural Resources [ongoing]
 - GIS Development of Historic Maps and Survey Data for Landscape Changes [ongoing]
 - Digital Survey Methodology [2009-2010]
 - Documentation for Philadelphia Register Nomination [2009-2010]
- Tepe Hissar, Iran
 - GIS Strategy Guidance for Archeological Project Publication [2010]
- The Woodlands Cemetery - Philadelphia, PA
 - GIS Strategy and Feasibility Mapping [2009-2010]
- Southampton, New York
 - Preservation Plan [2005-2006]
 - Historic Cemetery Survey [2004-2005]
 - GIS Mapping [2004-2005]
- Tredyffrin Township, PA
 - Preparation of Historic Resources Survey, Database and GIS Survey [2003]
- St. Louis #1 Cemetery - New Orleans, LA
 - Project Team Member for *Dead Space: Defining the Creole Cemetery* [2001-2002]: responsibilities included database design and GIS linkage, analysis of survey data, technical documentation of masonry conditions, and design and preparation of the guidelines publication
- Mesa Verde National Park - Colorado
 - Member of Documentation and Treatment Team [2001]



JOHN M. EVANS, LEED AP

ASSOCIATE, PROJECT COORDINATOR

EDUCATION

Master of Science - Historic Preservation
[A.B.T.], University of Pennsylvania
[2003]

Bachelor of Science - History and Policy,
Minor in Architecture, Carnegie Mellon
University [2001]

PROFESSIONAL REGISTRATIONS

LEED® AP [Leadership in Energy and
Environmental Design]

John M. Evans joined PDP in August 2010 as project coordinator and preservation specialist for several projects.

Prior to joining PDP, John was involved in preservation projects in the Philadelphia area as a project manager, architectural conservator, and restoration contractor. While studying Historic Preservation at the University of Pennsylvania, he apprenticed at the Fairmount Park Historic Preservation Trust in Philadelphia, utilizing his unique combination of hands-on skills and technical expertise. He later joined the Trust as a full-time employee, leading the Restoration/Rehabilitation of Rockland Mansion and collaborating on a variety of other projects within Fairmount Park.

In 2005, John joined the Preservation Design Studio at HillierARCHITECTURE/RMJM, beginning a collaboration with George C. Skarneas that continues to this day. In his five years there, John served in a variety of roles in the studio, including: project manager for the **Franklin & Marshall Old Main Tower Restoration**; project coordinator for the **Cincinnati Museum Center** [Phase I Construction Project for the Restoration and Renovation of the Dining Room Wing]; lead designer for the **President Lincoln's Cottage and Visitor Education Center**; and designer/construction administrator for the **Virginia State Capitol Restoration and Expansion**.

Since joining PDP, John has taken a leadership role in key projects including the **Senator Arlen Specter Library at the Roxboro House** and the Marshall Building at the George School. In addition to his involvement in individual projects, his role at PDP is to lead the coordination of technology and documentation techniques applied to preservation projects. This includes the implementation of BIM and GIS, as well as coordination of orthophotography and non-destructive testing into design and construction documentation. He plays a key role in the integration of sustainable design and preservation in PDP's work, and he has been a guest lecturer in a Philadelphia University course on sustainable preservation.

John is currently a part-time faculty member in the Historic Preservation Program at Bucks County Community College, where he teaches Restoration Workshop courses each semester.

ACADEMIC EXPERIENCE

Bucks County Community College - Newtown, PA
Part-Time Faculty, Historic Preservation [2010-present]
Guest Lecturer in Sustainable Preservation at Philadelphia University,
Philadelphia, PA [January 2011 - March 2011]

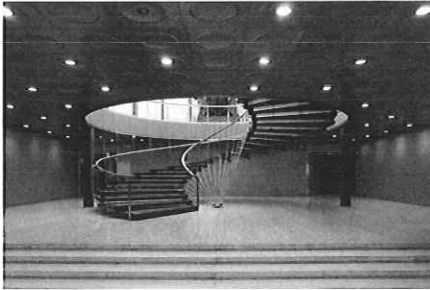
PRIOR PROFESSIONAL EXPERIENCE

RMJM [formerly Hillier Architecture] - Philadelphia, PA
Preservation Specialist [August 2007- August 2010]
Intern [May 2005 - August 2007]
Fairmount Park Historic Preservation Trust - Philadelphia, PA
Project Manager [May 2003 - May 2005]
Architectural Conservator [September 2001 - May 2003]
Carr Conservation, Inc. - Philadelphia, PA
Architectural Conservator [May 2003 - July 2004]
Historic House Trust of New York City - New York, NY
Cultural Landscape Intern [May 2002 - August 2002]
Bleeker Architectural Group, LLC - Paterson, NJ
Intern [June 1997 - August 2001]

SELECTED LECTURES / PRESENTATIONS

Caring for Historic Properties [31 March 2012]
Presentation at "Building a Preservation Community", Hosted by Bucks
County Community College Historic Preservation Program; Newtown, PA
Restoring Old Main [October 2010]
Part of the "Architecture Lecture Series" at Franklin & Marshall College,
Lancaster, PA
Accessible and Sustainable Historic Sites [May 2010]
Delaware/Maryland American Planning Association 2010 Regional
Converence, Dover, DE
*The Cincinnati Union Terminal: Piloting a Landmark Structure into the 21st
Century* [October 2009]
Traditional Building 2009 Conference, Baltimore, MD
LEED and Historic Preservation: A Match Made in H... [October 2008]
Association for Preservation Technology Annual Conference, Montreal,
Quebec
Preserving President Lincoln's Cottage [September 2008]
Traditional Building 2008 Conference, Chicago, IL
The Lincoln Cottage Visitor Education Center Rehabilitation [May 2008]
Preservation Alliance for Greater Philadelphia Preservation Month Speaker
Series, Philadelphia, PA

SELECTED PROJECTS



General Motors Technical Center



Franklin & Marshall College

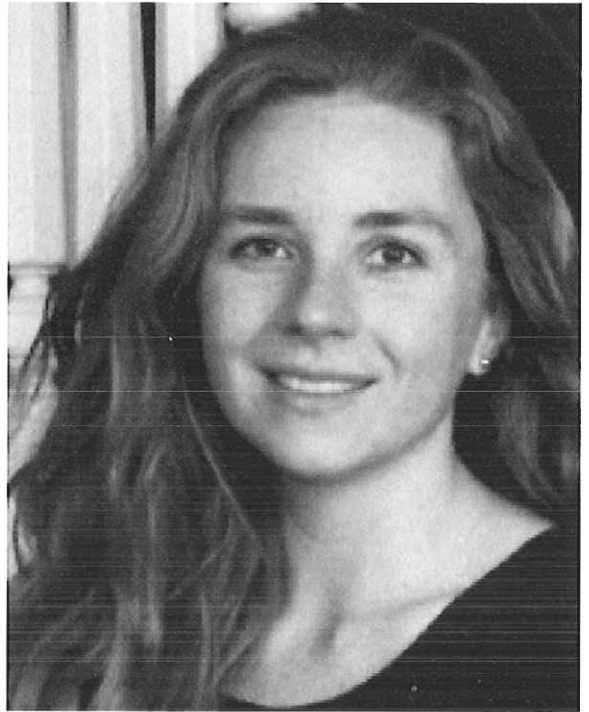


President Lincoln's Cottage



Glen Fern Springhouse

- General Motors Technical Center - Warren, MI
National Historic Landmark Nomination [2011-present]
- City of Fort Lauderdale, FL
Historic Preservation Design Guidelines [2011-present]
- City of Newton Historical Commission - Newton, MA
Historic Preservation Design Guidelines [2011-present]
- City of Cape May, NJ
Intensive Level of Historic Resources [2011]
- Senator Arlen Specter Library at the Roxboro House - Philadelphia University
Schematic Design Report [2010-2011]
- Preservation Alliance for Greater Philadelphia - Philadelphia, PA
Survey of Historic Resources - Yorktown [2010-2011]
- Marshall Building at the George School - Newtown, PA
Interior Renovation [2011]
- Cincinnati Museum Center at the Cincinnati Union Terminal - Cincinnati, OH
Sustainability Workshop [2010-2011]
Phase I: Restoration of Historic Dining Rooms and Exterior Envelope [2008-2010]
Preparation of a Restoration / Renovation Plan [2005-2007]
- Matlack Carriage House - Philadelphia University
Stabilization [2010]
- Vladivostok City + Primorsky Region, Russian Federation
Master Plan for the Historic City Center and Waterfronts [2010]
- Franklin & Marshall College - Lancaster, PA
Old Main Tower Repair & Restoration [2009-2010]
Building Assessment Report for Old Main, Diagonothian, and Goethean Halls [2009]
- Payne Whitney Gymnasium + Ray Thompkins House at Yale - New Haven, CT
Comprehensive Exterior Restoration [2005-2009]
- President Lincoln's Cottage and Visitor Education Center
Restoration of Cottage, Adaptive Reuse of Visitor Education Center [2005-2008]
- Virginia State Capitol - Richmond, VA
Restoration and Expansion [2005-2008]
- John Hay Estate - Newbury, NH
Feasibility Study and Long-Term Plan Update [2008]
- St. Louis Public Library - St. Louis, MO
Restoration & Rehabilitation, Schematic Design [2006-2007]
- Navy Artic Research Laboratory - Barrow, AK
Preliminary Planning Report for the Barrow Arctic Science Consortium [2007]
- Rockland Mansion - Philadelphia, PA
Restoration and Adaptive Reuse [2003-2005]
- Glen Fern Springhouse - Philadelphia, PA
Restoration and Reconstruction [2004]



GRETA E. STOYKO

PROJECT COORDINATOR

EDUCATION

Master of Arts - Conservation Studies,
University of York, U.K. [2012]

Bachelor of Architecture, Dean's List,
Cornell University [2008]

Greta E. Stoyko joined PDP in July 2012 as project coordinator. Prior to joining PDP, Greta completed her studies toward her MA at the Centre for Conservation Studies at the University of York, United Kingdom. While studying in York, she furthered her professional architectural experience through an internship with Groves-Raines Architects in Edinburgh, developing her understanding of historic buildings and the conservation of architectural features. As part of her architectural design degree at Cornell University in 2008, she pursued her interest in historic architecture by participating in archaeological excavations in Rome and Ireland. Her final design thesis investigated the President's House excavation in Philadelphia.

Upon graduation from Cornell, she joined the Preservation Design Studio at HillierARCHITECTURE/RMJM. While there, Greta surveyed and documented the exterior masonry of Yale University Payne Whitney Gymnasium and Franklin & Marshall Old Main Tower Restoration. She also surveyed and participated in the design of an improved anchoring system for the existing terra-cotta cornice at William J. Nealon Federal Building and Courthouse. Further, she collaborated in the survey and assessment of the West Virginia State Capitol Complex.

While with Hillier/RMJM, Greta was commissioned by the Memorial Foundation of the Germanna Colonies in Virginia, Inc. to survey and compose drawings of the original, existing interior elevations and plan of Salubria, a mid-eighteenth century Georgian home in northern Virginia. Her final set of drawings were coordinated with and submitted to the Historic American Buildings Survey of the National Parks Service.

In the beginning of 2010, she joined John Milner Architects, Inc. as a designer. While there, she coordinated the preservation of the interior of the Centennial Buildings of Fairmount Park in Philadelphia, composed HABS drawings of the Zane Grey Family Compound in Lackawaxen, PA and worked on the renovation/addition of a significant historic residence in McLean, Virginia.

Since joining PDP, Greta has collaborated in the condition assessment of the Roxboro House. In addition to her involvement in individual projects, she will play a critical role in the coordination of technology and documentation techniques applied to preservation projects at PDP.

ACADEMIC EXPERIENCE

Guest Critic in Preservation at Philadelphia University, Philadelphia, PA
[February 2011]

PRIOR PROFESSIONAL EXPERIENCE

Groves-Raines Architects - Edinburgh, Scotland
Intern [June 2012]

John Milner Architects, Inc. - Philadelphia, PA
Designer [February 2010 - August 2011]
Intern [May 2007 - July 2007]

RMJM [formerly Hillier Architecture] - Philadelphia, PA
Intern [July 2008- January 2010]

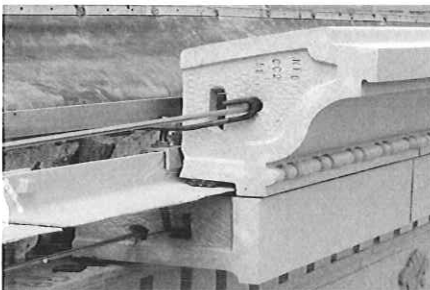
SELECTED PROJECTS



Sentry Box



Salubria



William J. Nealon Federal Building



Franklin & Marshall College

The Roxboro House - Philadelphia University
Condition Assessment [2012-present]

Newbattle Abbey Assyrian Relief Panels, Edinburgh, Scotland
Specification for Replication [2012]

St. Michael's Church of Crambe, North Yorkshire, UK
Educational Exterior Laser Survey [2011]

Centennial Buildings, Fairmount Park - Philadelphia, PA
Interior Restoration [2011]

Springfield Union Station - Springfield, MA
Interior Condition Assessment and Preliminary Report [2011]

Zane Grey Family Compound - Lackawaxen, PA
Survey of Existing Buildings and Preliminary Report [2010-2011]

Significant Historic Residence - McLean, VA
Restoration and Addition [2010-2011]

Sentry Box of Farimount Park - Philadelphia, PA
Survey and Documentation [2010]

Salubria - Stevensburg, VA
Survey, Documentation, Photography, and HABS Submission [2009-2010]

West Virginia State Capitol Complex - Charleston, WV
Assessment of Code Compliance [2009-2010]

William J. Nealon Federal Building and Courthouse - Scranton, PA
Exterior Terracotta Cornice and Marble Spandrel Assessment [2009-2010]

Franklin & Marshall College - Lancaster, PA
Building Assessment Report for Old Main, Diagnothian, and Goethean Halls [2009]

Payne Whitney Gymnasium - New Haven, CT
Comprehensive Exterior Restoration [2008-2009]

PREAMBLE

The methods and technology used in the documentation of historic resources are undergoing rapid change, presenting new opportunities and challenges for the historic preservation community. With the completion of the first *electronic survey* for the state of Pennsylvania in 2003, Preservation Design Partnership [PDP] has been at the forefront of developing and implementing historic resource documentation. To continue and expand electronic survey technology, PDP has been working with the Preservation Alliance for Greater Philadelphia since 2006 in the development of a model methodology for the City of Philadelphia to efficiently and effectively record, designate and protect its historic resources.

At the core of all of PDPs electronic Architectural and Cultural Historic Resource Surveys is a database that links *property information, GIS mapping and digital photographs*. The database fields and information-recording requirements can be modified to collect information in a format pertinent to each state or municipality. Information collected within the database typically includes historical narrative and current physical descriptions. Based upon the needs of a community, additional fields and layers can be created to capture data from previous surveys, evaluations of physical condition, and other pertinent information. One of the important characteristics of the database structure is that it allows the information to be easily sorted, facilitating the understanding of development and building trends within a community.

An important feature of databases for the recording of historic resources is that each property record can be *linked* to related information. This typically includes links to digital photographs, GIS maps and location maps, but can also include links to historic images, maps and atlases, as well as external information, including National Register nominations, HABS/HAER/HALS files, site or building drawings and state historic resource database records.

In completing surveys, PDP has worked with *existing database formats*, and also developed and customized databases to address the specific needs of each community. This process results in a completed survey product that addresses the immediate documentation need and allows the information to be modified/updated in the future to meet the documentation and scholarly objectives of a community. The database structure also allows information to be accessed via *web-based applications*, taking the traditional paper-based documentation “out of the file drawer” and into the public realm. The linkage to GIS mapping allows the historic information layer to be an important component in the planning and future development of a municipality by allowing local decision-makers to easily assess the impact of a proposed project on its local heritage.

The following pages, we have included a representative sample of survey projects completed by PDP. References for each project are included in the project information.

A list of projects completed by each of our team members is included in the resumes in *Section 2* of this proposal.

Additional references are included at the end of this section.



As part of the final deliverable, PDP prepared over 400 individual property entries in the NJHPO database format.

Map prepared by PDP, indicating the proposed boundary of the Local District

New Jersey Department of Environmental Protection
Historic Preservation Office

PROPERTY REPORT

Property ID: **11113229**

Property Name: 312 304 in Washington Street Mt
Address: 312 304 WASHINGTON MALL Apartment #
Ownership: ZP: 0324

PROPERTY LOCATION(S)
County: Municipality: Local Planning Area: USGS Quad: Block: Lot

CAPE MAY Cape May

Property Photo:

Old HSB Number: HSB Number: HANSEN Number:

Description:
This 2-story, late Victorian period, 4-bay wide commercial building is one of the two front-porch mansions Washington Street. A...
The building is located at the southwest end of the Washington Street Mall at the corner of Ferry Street. A wood fence separated the building from the adjoining property at the front and rear elevations.

Survey Name: Cape May Local Historic District Survey 2011
Principal Investigator: Duminy M Hawkins
Organization: Preservation Design Partnership, LLC

Property ID: **11113229**

Other Photos from Ferry Street to Green Street. Originally closed to traffic...
SHPD Opinion: 12/29/1970
Local Designation: 12/10/1970
Other Designation Date: 5/11/1978

Year: HPO Accession # (if applicable)
1890
1908
1912
1917
1920
1924
1929
1948

Survey Name: Cape May Local Historic District Survey 2011
Principal Investigator: Duminy M Hawkins
Organization: Preservation Design Partnership, LLC

Property ID: **11113229**

Property ID: **11212538**

Apartment #
Ownership: ZP: 0324

Local Planning Area: USGS Quad: Block: Lot

Survey Name: Cape May Local Historic District Survey 2011
Principal Investigator: Duminy M Hawkins
Organization: Preservation Design Partnership, LLC

Property ID: **11212538**

Property ID: **11212539**

Apartment #
Ownership: ZP: 0324

Local Planning Area: USGS Quad: Block: Lot

Survey Name: Cape May Local Historic District Survey 2011
Principal Investigator: Duminy M Hawkins
Organization: Preservation Design Partnership, LLC

Property ID: **11212539**

Survey Name: Cape May Local Historic District Survey 2011
Principal Investigator: Duminy M Hawkins
Organization: Preservation Design Partnership, LLC

Property ID: **11212538**

Survey Name: Cape May Local Historic District Survey 2011
Principal Investigator: Duminy M Hawkins
Organization: Preservation Design Partnership, LLC

Property ID: **11212539**

INTENSIVE-LEVEL SURVEY OF HISTORIC RESOURCES

CAPE MAY, NEW JERSEY

LOCATION

Cape May, NJ

CLIENT

City of Cape May, NJ

REFERENCE

Edie Kopsitz
City of Cape May
Historic Preservation Commission
609.884.9561

STATUS

Completed 2011

The City of Cape May was officially incorporated in 1851, hosting vacationers since the mid-18th century, and is widely recognized as the nation's oldest seaside resort. A large portion of the City of Cape May was designated a National Historic Landmark in 1976 for its remarkably well-preserved and large collection of Victorian buildings.

In 2011, PDP was selected by the City of Cape May and the New Jersey Historic Preservation Office [NJHPO] to complete an Intensive-Level Survey of Historic Resources for 400 properties in Cape May. The NJHPO-funded project was part of a larger effort to provide a complete survey of the city, which was not conducted at the time of the original historical designation. Because the documentation associated with the original listing of the town in the National Register of Historic Places and the designation of the town as a National Historic Landmark had never been updated, PDP was also tasked with the preparation of an in-depth history of Cape May, as well as recommendations for revisions to the boundaries of the Historic District.

Working within a tight timeline that required completion of the project in approximately four months, PDP gathered information through field survey, high-resolution digital SLR photography, map research, and archival research. PDP also prepared individual survey forms for each of the 400 properties, including physical and materials descriptions, photographs, historical summaries, and a determination of significance for each building/property. One of the challenges PDP faced in the project were the inconsistencies in the tax parcel data files and street addresses compounded by the fact that previous survey information included misidentification. In addition, several buildings have been moved to new parcels since the National Historic Landmark designation.

The individual property information, including the reconciled location information, was recorded in the New Jersey Historic Resource Database and included GIS mapping and embedded digital photographs.

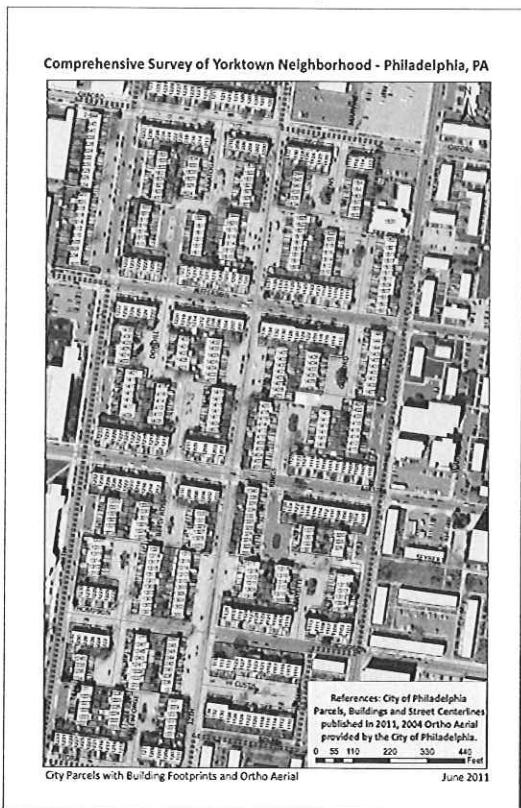
The survey project, which received prompt approvals from the NJHPO and the City of Cape May, included overview preservation recommendations and sortable tables of historic resources surveyed and was completed in September 2011. The City of Cape May is seeking funding to engage PDP for a supplemental historic resource survey undertaking.



Yorktown was the first post-World War-II urban redevelopment project to be completed by a private developer.

All survey data for the district was linked to a database and GIS mapping, which could be overlaid with satellite images.

As part of the final deliverable, PDP prepared over 550 individual property survey forms.



Philadelphia Survey of Historic Places

1324 N 11TH ST YORKTOWN

PHICRD: 4C1	Parcel: 628	Base Reg: E10N1328	BRT LOC: 1324 N 11TH ST
BHPKey: Munic: Philadelphia	County: Philadelphia	USCSQUAD: PHILADELPHIA PA	

Nomination Data and/or Historic Research

Data Source: Temple Urban Archives/Philadelphia city data, building permits, and redevelopment plans 2011

Resource Type: Building	Rowhouse	Address Noted: Same as current
Historic Name: Yorktown	Architect: Hazzard and Schwan	
Current Name: Yorktown	Builder: Denny Development Corporation	
Historic Function / SubFunction: Domestic	Single Dwelling	
Year Built: 1950	1st Atlas: Abn 1982 Landmark	AssEvent: NA
AssIncl: NA	AssIncl: NA	

Comments: Lots of block bounded by 1318, 1320, Thompson and Mater were built 1953-1963.

Physical Description

Survey Date: 5/29/2011	Demolished: []	Foundation: Brick
Resource Type: Building	Rowhouse	Roof: Asphalt
Resource Count: 1	Condition: Fair	Exterior Walls: Brick
Style: Colonial Revival		Addr. Walls: Concrete
Stories: 2 1/2	Bays: 2	Other Materials:
Current Function: Domestic		Staircase: Concrete
SubFunction: Single Dwelling		Site Element: Stone wall
Ancillary:		
Comment:		

PHICRD: 4C1
11N, 1324, 186
Date: April 2011

PHICRD: 4C1
11N, 1324, 266
Date: April 2011

Preservation Alliance of Greater Philadelphia Page 3 of 1300

Survey of Historic Places

PHICRD: 4C1
Yorktown Survey Building, Philadelphia
Philadelphia County, Pennsylvania

Date: Jun 2011
Yorktown Survey Building

Condition: Contributing

PHICRD: 4C1
Yorktown Survey Building, Philadelphia
Philadelphia County, Pennsylvania

Date: Jun 2011
Yorktown Survey Building

This redevelopment project awarded by the City of Philadelphia to a private developer. The Denny Corporation was the first private developer to design Yorktown based on a model and standards. The development began in 1950.

This African-American, middle class home ownership project and public housing, the Yorktown, and the first in the Southwest Temple redevelopment area.

Preservation Alliance of Greater Philadelphia Page 3 of 1300

DIGITAL DOCUMENTATION OF HISTORIC RESOURCES

YORKTOWN - PHILADELPHIA, PA

LOCATION

Philadelphia, PA

CLIENT

Preservation Alliance for Greater
Philadelphia

REFERENCE

John Andrew Gallery
Executive Director
Preservation Alliance for Greater Philadelphia
1616 Walnut Street, Suite 1620
Philadelphia, PA 19103
215.546.1146

STATUS

Completed 2011

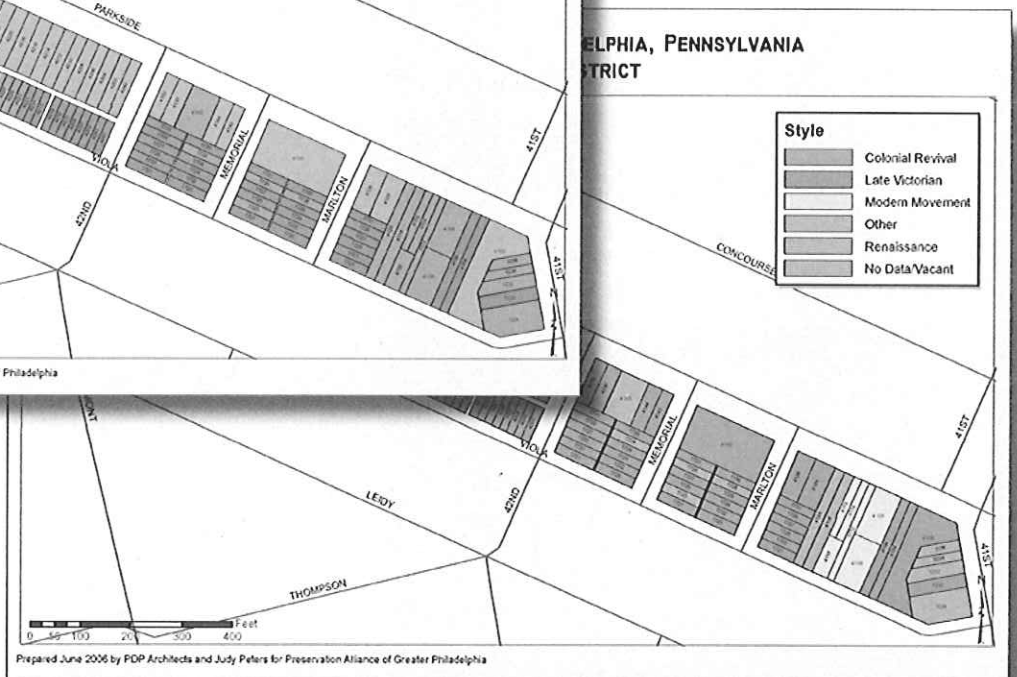
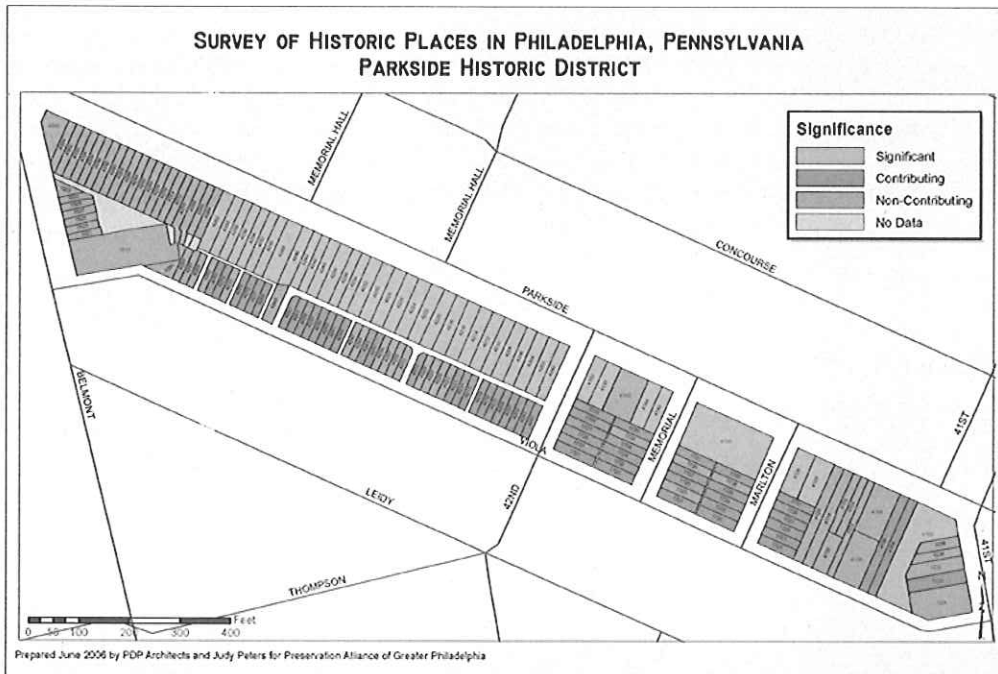
Yorktown was built between 1959 and 1969 in North Philadelphia as a 600-house, low-rise development of 2 and 2 ½-story row groups built around cul-de-sac streets introduced into the city's grid plan by the project. It was the city's first post World War II urban redevelopment project to be completed by a private developer, Norman Denny. He worked with local religious and community leaders to allow African-Americans access to the dream of owning a new, suburban-style home in the period, before the passage of the Civil Rights Act, when equal housing rights did not yet exist.

In 2011, PDP was selected by the Preservation Alliance for Greater Philadelphia to complete a historic sites survey of Yorktown in a project funded by the Pennsylvania Historical and Museum Commission, [PHMC, the State Historic Preservation Office] and evaluation of eligibility for listing in the National Register of Historic Places.

PDP gathered information through field survey, high-resolution digital SLR photography, and archival research, documenting the original construction through investigation of historic deeds and building permits, historic newspaper accounts, and informant interviews. PDP also prepared Property Reports for each of the 552 properties, including physical and materials descriptions, photographs, historical summaries, and a determination of significance for each building/property. This information was gathered into the database format used by the Commonwealth of Pennsylvania which includes GIS mapping and embedded digital photographs. The survey project led to a PHMC determination of eligibility for Yorktown for listing as a National Historic District. The Preservation Alliance then funded a National Register Nomination that was prepared by PDP's Dr. Emily Cooperman, which is scheduled for state board review in October 2012.



Parkside Historic District



GIS Mapping of the Parkside Historic District

DIGITAL DOCUMENTATION METHODOLOGY

PRESERVATION ALLIANCE FOR GREATER PHILADELPHIA

LOCATION

Philadelphia, PA

CLIENT

Preservation Alliance for Greater Philadelphia

REFERENCE

John Andrew Gallery
Executive Director
Preservation Alliance for Greater Philadelphia
1616 Walnut Street, Suite 1620
Philadelphia, PA 19103
215.546.1146

STATUS

Yorktown - Completed 2011

Frankford, Early Residential Development
- Completed 2008

Frankford, Scattered Sites - Completed
2007

Parkside Historic District - Completed
2006

In 2003, Preservation Design Partnership was one of the first preservation firms in Pennsylvania to begin exploring the use of digital tools to record historic resources, completing a survey of 400 historic resources in Tredyffrin Township and linking the data to the Township's GIS system.

In 2005, recognizing the opportunities offered by this new technology, the Preservation Alliance for Greater Philadelphia retained PDP to complete a pilot project to determine whether digital documentation of historic resources could be a viable option in Philadelphia. In 2006, PDP completed a fully digital survey of 161 historic resources for the Philadelphia Parkside Historic District Nomination.

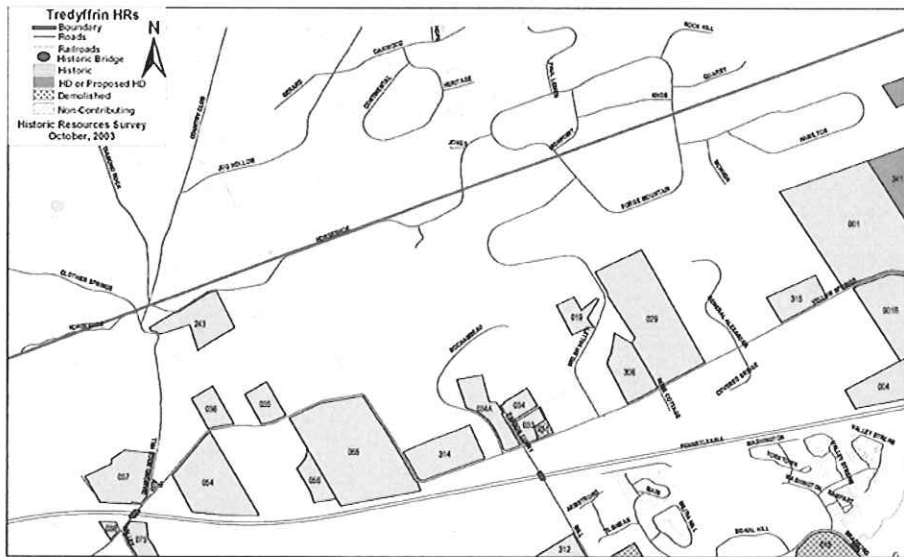
Following the successful completion of the Parkside documentation, the Preservation Alliance retained PDP to further develop this digital documentation methodology with an additional pilot project in Frankford, enhancing this powerful tool so that it could be used for the entire City of Philadelphia. The initial Frankford project was completed in 2007, with a follow-up project reviewing Frankford's early residential development completed in 2008.

PDP applied this digital documentation methodology to the mid-20th century neighborhood of Yorktown, located in North Philadelphia. As the Philadelphia documentation project progressed, PDP enhanced this technology to electronically capture, integrate and link data to a wide range of historic sources including historic atlases, photographs, and National Register nominations, providing an in depth understanding of the city's historic resources.

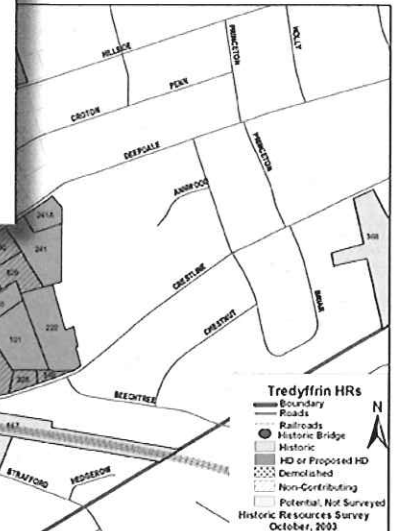


Tredyffrin Township, PA

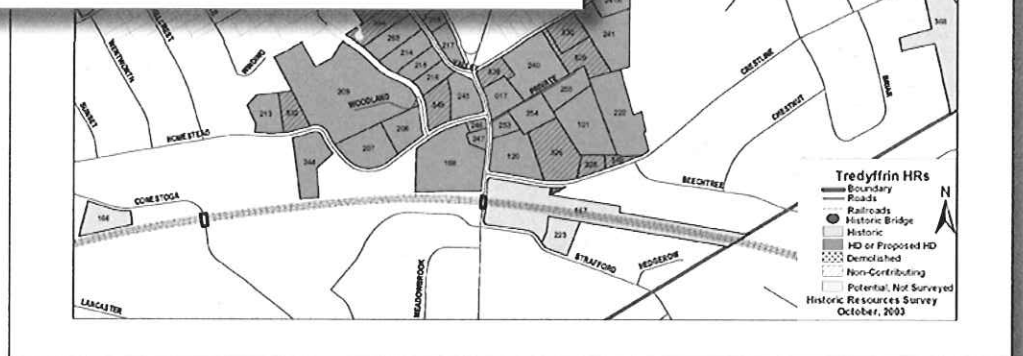
Historic Resources in Tredyffrin Township, Chester County, Pennsylvania Segment B2



Historic District Chester County, Pennsylvania



GIS Mapping of Tredyffrin Township



HISTORIC RESOURCES SURVEY / DATABASE / GIS SURVEY

TREDYFFRIN TOWNSHIP, PENNSYLVANIA

LOCATION

Tredyffrin, PA

CLIENT

Tredyffrin Township, PA

REFERENCE

Mimi Gleason
Township Manager
1100 Duportail Road
Berwyn, PA 19312
610.644.1400

STATUS

Completed 2003

SELECTED AWARDS

Pennsylvania Historic Preservation Award
[2004]

In 2003, PDP completed the Historical Resources Survey for Tredyffrin Township in Chester County, Pennsylvania. This project represented one of the first municipal survey documentation projects in Pennsylvania conceived and executed as an electronic document to meet the Pennsylvania Historical and Museum Commission's (PHMC) digital submission requirements. The project was partially funded by a Certified Local Government (CLG) grant from PHMC and included a re-assessment of the Township's prior surveys and historical records, an update to existing resource information to conform to new State digital survey guidelines, and an expansion to include late-19th and early-20th century resources.

The project included review of prior surveys and historic documentation as well as the digital layering of historic atlases and maps "under" current GIS parcel maps. All photography, completed during the survey, was completed to meet PHMC's printed and the new digital submission requirements, and digitally linked to the Inventory Database.

During the project, the PDP team, in consultation with the Township's Historical Architectural Review Board [HARB], identified over 180 sites of the 356 surveyed properties to be documented at the intensive level. To manage and reconcile the past and current survey and historical information, an Inventory Database was developed. The Inventory Database was digitally linked to the Township's GIS data and a stand-alone Historic Resource layer of parcels was created containing all GIS and survey database information.

The records for the more than 400 historic resources in the Inventory Database included:

- Current and past survey data, National Register nomination and HABS information
- Digital links to the Historic Resource GIS layer
- Digital links to photographs, quadrant locator maps and parcel footprint maps based on digitized aerial photographs

The digital information in the Historical Resources Survey integrates historical information, physical descriptions, photographs and GIS parcel information.

ADDITIONAL REFERENCES

West Virginia Capitol Complex Master Plan



As Design Principal at Hillier/RMJM, George C. Skarmeas led the design team in the Master Plan for the Cass Gilbert designed West Virginia Capitol Complex. Under Dr. Skarmeas' direction, the Master Plan was prepared in a collaborative manner, engaging a wide range of government leaders, stakeholders, users and other entities. The project team included John M. Evans & Greta E. Stoyko, while at Hillier/RMJM.

Reference:

Mr. Robert Krause, PE
Acting Engineering Manager
West Virginia General Services Division - Architecture & Engineering
Capitol Complex Building #1 Room MB-60
1900 Kanawha Boulevard East
Charleston, WV 25305
304.558.9018

Cheltenham Township [Multiple Projects]



From 1999 to 2004, Ms. Hawkins and PDP served as preservation consultant to the Township of Cheltenham, including hourly services and the preparation of Design Guidelines. PDP has also completed several rehabilitation/restoration projects for the Township, including the Cheltenham Center for the Arts, the Shovel Shop, and Curtis Hall.

Reference:

Mr. Brian T. Havir, PP, AICP
Assistant Township Manager
Township of Cheltenham
8320 Old York Road
Elkins Park, PA 19027
215.887.1000

Township of Lower Merion



Since 1997, PDP has provided the Township of Lower Merion with Historic Preservation Consulting and Technical Assistance services. In addition, PDP has completed a variety of planning projects for the Township, including historic resource surveys, review of grants, and production of *Design Guidelines* brochures.

Reference:

Mr. Robert Duncan, Director
Department of Building and Planning
Township of Lower Merion
75 East Lancaster Avenue
Ardmore, PA 19003
610.645.6200

PROJECT METHODOLOGY

The project will consist of the reconnaissance-level architectural survey and investigation of historic context of 750 properties 50 years of age or older in unincorporated areas throughout Grant County, West Virginia that retain historic integrity. The resources to be surveyed may include buildings, structures, objects, and sites, but will not include the identification or survey of archaeological sites.

Based on our experience preparing similar survey projects, we propose that the project be organized into four key cycles of work:

1. Project Start-Up: Organizational Meeting
2. Site and Documentary Research, Inventory and Photography
3. Analysis of Research Results, Production of Draft HPI Forms, Database, Maps, and Draft Report
4. Final Drafts of RFQ Items 1-4; Completion of Final Report

Project Start-up: Organizational Meeting

PDP will confer with appropriate staff members of SHPO in order to select the 750 properties to be surveyed and any other necessary logistical matters, such as the preferred digital photograph file type, and including survey numbers, and deliverables. Following the meeting, PDP will develop a schedule that reflects the specific submission dates and 60-day review periods for the project. It is assumed that the determination of properties to be surveyed will be concluded in Project Start-up.

Task 1: Site and Documentary Research, Inventory and Photography

Field survey will be conducted for the 750 selected Grant County resources that are at least 50 years old and retain historic architectural integrity. The 750 resources will be inventoried and visual information on materials, additions, alterations, setting, and secondary buildings will be gathered in order to accurately complete the appropriate database fields for the HPI form's description sections. Survey will be conducted by vehicle and on foot, as appropriate, from public roadways and rights-of-way.

PDP will conduct site-specific and background research through appropriate primary and secondary sources in print and online sources in order to complete the Statement of Significance and Bibliography section of the HPI form and to complete the brief Grant County history. Sources to be investigated include historic maps, property atlases, historic aerial photography, and historic publications available in Grant County and state repositories as well as online through such sources as Google Books and Archive.org, scholarly databases such as JSTOR and America: History and Life.

A minimum of two digital photographs will be taken to document the character-defining features of the resources, including a three-quarter view showing the main elevation of buildings. High-resolution digital photographs will be taken with digital SLR cameras according to the preferred format as defined in the National Register of

- Historic Places Photo Policy Standards and Fact Sheet. Project images will be named with the West Virginia survey number.

Task 1 Deliverables:

- PDP will complete ten sample Historic Property Inventory Forms in PDF format and submit them to the client for review and approval as the basis of the completion of the Task 2 deliverables. The HPI forms will include sample photographs and USGS maps.
- *Item #1 Brief County History*
A brief county history will be prepared to provide sufficient context for evaluating resources surveyed in the project for the eligibility for listing in the National Register of Historic Places.

All Task 1 work products will be delivered in electronic PDF format for review. It is understood that the SHPO will have 60 days to review all draft materials and provide comments.

Task 2: Analysis of Research Results, Production of County History, Database, Maps, and Project Report

After the completion of the field survey and site-specific historical research, PDP will complete drafts of the following to be submitted for review to SHPO:

Item #2: Historic Property Inventory Forms

- All required fields of the HPI format will be completed in Access database format
- Each form will include a minimum of two current, embedded, black and white, digital photographs, with at least one photograph documenting a three-quarter view of the main elevation for building resources.
- All electronic images will meet the size, quality, and file format requirements as defined in the National Register of Historic Places Photo Policy Standards and Fact Sheet, and saved by the West Virginia inventory survey number, and submitted on a CD-R

Item #3: Mapping

- USGS topographical maps detailing resource locations, based on current USGS data will be provided and labeled with name of county, quadrangle, and inventory site numbers as supplied by SHPO
- Maps will be digitized as ESRI shape files using the site number as the identifying attribute

Item #4: National Register of Historic Places, Historic District, and/or Multiple Listing Eligibility

- PDP will supply a list of properties assessed by PDP as eligible for listing in the National Register as an individual property listing, within a historic district, or as a part of a multiple property submission
- Eligible properties will be identified by inventory site number and address
- This Item will include a brief discussion of the basis of eligibility finding, including applicable National Register Criteria, Criteria Consideration, Areas of Significance and level of significance, and analysis of aspects of historic integrity appropriate to the resource and its significance

Task 2 Deliverables:

- 750 Historic Property Inventory Forms
- Mapping
- National Register of Historic Places Eligibility recommendations as defined above.

All information will be presented in a PDF format for SPHO review. In addition, each of the HPI Forms will be submitted in a hard copy format. It is understood that the SHPO will have 60 days to review all draft materials and provide comments.

Task 3: Final Drafts of RFQ Items 1-4; Completion of Final Report (RFQ Item #5)

In this task, comments from the SHPO will be reviewed and the draft deliverables from the previous tasks will be revised to reflect comments. The revised information will be compiled into a Final Survey Report.

Item #5: Final Survey Report

The Final Survey Report will include the following:

- Historic overview of the County
- Survey methodology
- Description of property types found in the survey
- USGS maps
- Table of resources and recommendations
- Bibliography of Sources

Task 3 Deliverables:

The Task 3 deliverables will include the Final Survey Report as identified above in both an electronic and single hard copy.

REQUEST FOR QUOTATION
West Virginia Division of Culture and History,
State Historic Preservation Office
Grant County Historic Resource Survey
RFQ # - DCH12006

BIDDING RETURN SHEET:

Items below are listed in the Scope of Work section of this RFQ.

ITEM # 1: Research & Brief County History for National Register Eligibility	\$ 7 / SITE OR	<u>\$5,250 / 750</u>
ITEM # 2: Completion of WV Historic Property Inventory Form	\$ 68 / SITE OR	<u>\$51,000 / 750</u>
ITEM # 3: US Geological Survey Topographic Maps Detailing Resource Locations	\$ 8 / SITE OR	<u>\$6,000 / 750</u>
ITEM # 4: Formal Written Recommendations for Eligibility in the National Register of Historic Places (NRHP)	\$ 4 / SITE OR	<u>\$3,000 / 750</u>
ITEM # 5: Complete Final Survey Report	\$ 12 / SITE OR	<u>\$9,000 / 750</u>
TOTAL COST	\$ 99 / SITE OR	<u>\$74,250 / 750</u>

Contract will be awarded based on the Lowest Cost submitted by a qualified bidder meeting specifications.

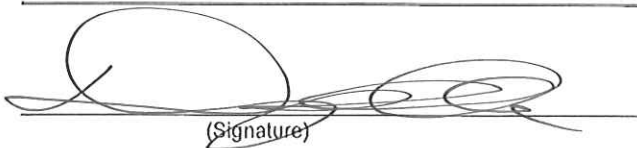
This Proposal is submitted in the name of:

Firm or Individual: PRESERVATION DESIGN PARTNERSHIP, LLC

Phone: 215.842.3388

Fax: 215.501.7299

E-Mail: DHAWKINS@PDPARCHITECTS.COM

By: 
 (Signature)

PARTNER, MANAGING PRINCIPAL
 (Title)

Date: 01 AUGUST 2012

CERTIFICATION AND SIGNATURE PAGE

By signing below, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid or proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.



PRESERVATION DESIGN PARTNERSHIP, LLC

(Company)

DOMINIQUE M. HAWKINS - PARTNER, MANAGING PRINCIPAL
(Representative Name, Title)

215.842.3388 / 215.501.7299

(Contact Phone/Fax Number)

01 AUGUST 2012
(Date)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DCH13004

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

PRESERVATION DESIGN PARTNERSHIP, LLC

Company


 Authorized Signature

01 AUGUST 2012

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
- 2. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
- 3. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
- 4. **Application is made for 5% resident vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
- 5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
- 6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
- 7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with *West Virginia Code* §5A-3-59 and *West Virginia Code of State Rules*.**
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: PRESERVATION DESIGN PARTNERSHIP, LLC

Signed: 

Date: 01 AUGUST 2012

DOMINIQUE M. HAWKINS
Title: PARTNER, MANAGING PRINCIPAL

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: DOMINIQUE M. HAWKINS

Authorized Signature:  Date: 01 AUGUST 2012

State of Pennsylvania

County of Philadelphia, to-wit:

Taken, subscribed, and sworn to before me this 1st day of August, 2012

My Commission expires April 25, 2016.

AFFIX SEAL HERE

NOTARY PUBLIC 

