

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for REGINDANSER

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TARA LYLE	
304-558-2544	

RFQ COPY TYPE NAME/ADDRESS HERE

Shoe Corporation of Birmingham # 125 45th Place North Birmingham, Al. 35222

REG'L JAIL & CORR'L AUTH'Y

1325 VIRGINA STREET EAST CHARLESTON, WV 304-558-2110

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



RFQ COPY

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State of West Virginia Request TOP
Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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REG'L JAIL & CORR'L AUTH'Y

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

## Request for

TARA LYLE

304-558-2544

REG'L JAIL & CORR'L AUTH'Y

1325 VIRGINA STREET EAST CHARLESTON, WV 304-558-2110 25301

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State of West Virginia
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Purchasing Division
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125 45th Place North
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REG'L JAIL & CORR'L AUTH'Y

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#### BID SPECIFICATIONS Inmate Clothing and Accessories RJC696

#### SCOPE

The West Virginia Regional Jail Authority (WVRJA) is soliciting bids from qualified vendors to establish an open end contract(s) to provide Clothing and Accessories for inmates housed in WV Regional Jail Authority Facilities. This request for quotation is to establish an Agency contract to supply specific clothing items to ten (10) Regional Jail Facilities located throughout the state. The contract(s) shall also be available for use by other state agencies with like needs. The Agency reserves the right to make multiple awards based on the best quality, lowest priced product from qualified vendors meeting all specifications per item number.

The name and location of each WVRJA facility is listed at the end of this Request for Quotation.

\*\*\*\* This contract SHALL not include identical products currently available on other State wide contracts.

All terms and conditions in the written specifications are absolute and the compliance with cannot be waived. Mandatory terms are included by the use of the terms shall, will, must, maximum or minimum.

#### **General Information:**

- 1) At the time of this bid, the West Virginia Regional Jail Authority's total inmate population is approximately 4,450 (total male and female);
- 2) Bidders must be a manufacturer or a regular stocking licensed dealer for the products offered at the time of bid;
- 3) Orders shall be delivered within seven (7) working days after orders are received. If for any reason this time frame cannot be met, the Authority reserves the right to order the product from another vendor;
- 4) Vendors shall carry or have access to an adequate stock of items bid to insure such delivery service for the duration of the contract. In the event an item is unavailable at the time of order, the vendor must contact the facility placing the order immediately. Excessive out of stock and back orders will not be tolerated and may result in cancellation of the contract;
- 5) If vendors bid quote makes reference to the prices being subject to change, those terms are null and void:
- 6) The bid price is to be all inclusive and must be the final price that will be charged to the State of West Virginia;
- 7) All bids are to be quoted as F.O.B. destination to any facility location listed in the RFQ. The minimum order for prepaid shipping to one, facility destination shall be \$200.00. For orders less than \$200.00, transportation charges (if any) may be invoiced as a separate charge with the original freight

bill attached to the invoice. Facilities may make purchases that fall under the \$200.00 limit from a local source to avoid the delivery charges only in the event of an authorized emergency;

- 8) Once the contract has been awarded, verification of product quality is the responsibility of the vendor. Non conforming materials shall be returned to the vendor at no expense to the Agency or the State of West Virginia at any time during the life of this contract;
- 9) The successful vendor shall provide catalogs upon request to any Regional Jail Authority/State Agency utilizing this contract. Additional catalogs may be required from the vendor at any time. These shall be provided at no cost to the State. Regional Jail Facilities/State Agencies may obtain the catalogs by contacting the contract coordinator listed on the pricing page;
- 10) The catalog may be updated at renewal. If the Agency and Purchasing Division extends the offer to renew and the new catalogs have significant price increases, the Agency and/or the Purchasing Division may decline and re-bid the commodity;
- 11) Successful vendor must be able to accept orders via telephone, fax, internet, USPS;
- 12) Credits must be handled quickly and efficiently, promptly replacing incorrect items and processing credits in a timely manner;
- 13) Internet Access Vendor must be able to provide internet access. This should be so noted in their quotation. The successful bidder's contract coordinator listed on the pricing page shall be prepared to describe the process for setting up such ordering for state agencies;
- 14) A vendors' catalog should be submitted with the bid. The most current catalog is preferred. **NOTE:** If submitted, Internet catalogs must be submitted in paper format;
- 15) The lowest cost bidder, whose product meets all mandatory specifications, and product quality inspection by the Agency shall be awarded the contract. The price bid shall remain the same during the entire contract period including any renewals;
- 16) The successful bidder shall not substitute any other brand or product for that awarded without prior written approval from the WV Regional Jail Authority. Any substitution of product without prior approval will be grounds for cancellation of the contract;
- 17) The Agency reserves the right to make multiple awards based on the best quality, lowest priced product from qualified vendors meeting all specifications per item number.
- 18) As durability is of equal importance to the Agency as cost, the West Virginia Regional Jail Authority reserves the right to request samples for quality inspection from the three lowest bids of each item number prior to award at no cost to the State of West Virginia;
- 19) Bidders shall provide all information requested on "RCJ696 Pricing Page(s) for the following items;

#### At a minimum, each item bid must meet the following specifications;

#### Item #1 - Men's Brief

100% Pre Shrunk Cotton
Made of first quality material
Snug fit
Elastic waist band
Available in Colors and White
Available in Sizes Small to 10 XL

#### Item #2 - Woman's Sports Bra

Made of first quality material
Two ply cotton blend
Pull on styling
No Hooks
Wide non slip straps
Available in Sizes Small to 5X

#### Item #3 - Woman's Panties

100 % Cotton
Classic style brief
Elastic waistband
Snug knitted leg
Available in Sizes – 5 (small) to 18 (plus)

#### Item #4 - Sleep Shirt

100% Pre-shrunk cotton
Made of first quality material
Slip over design
Double needle sleeve and bottom hem
Modest design and coverage
No Buttons
No Ties
No Snaps
No Pockets
No decorative trim of any kind
Sizes – Standard (small – 2X) to Plus (3XL-6XL)

#### Item #5 - Disposable Isolation Gowns

Fluid resistant Sewn seams Elastic cuffs Universal fit

#### Item #6 - Disposable Shirt and Disposable Trouser

Breathable fabric
Fluid resistant
Self extinguishing
Surged seams
No pockets
Sewn-in elastic (Trousers)

#### Item #7 - Disposable Briefs

Breathable fabric Highly stretchable Washable One size fits most Unisex

#### Item #8 - Sweatshirt

Made of first quality material
50/50 Heavy Poly Cotton blend
Reinforced neck, shoulder, and armhole seams
Cover seamed and ribbed collar, cuffs and waistband
Available in Orange
Available in Sizes - Small to 10X

#### Item #9 - Cap (Watch Caps)

100% Acrylic knit Machine Wash and Dry One size fit all Available in Orange

#### Item#10- Suicide Prevention Smock

Made of durable construction
Velcro Fastening
Tear resistant
Lockstitch quilted
Minimum 8 oz. polyester batting
Flame resistant
Machine washable and machine dryable

#### Item #11 - Heavy-Duty Vinyl Apron

Made of first quality, heavy-duty vinyl Tear-resistant Flame-resistant One size fits all. Easy clean with soap and water

#### Item #12 - PVC Sandal

Slip on
One piece durable construction
All manmade material
1-1/8 to 1-1/2 in Thick Cushioned Sole
Can be worn with or without socks
Can be worn indoors or outdoors
Autoclave safe
Non Skid
Non marking
Unisex

#### Item #13 - Boot (Inmate road crew)

6"
Leather
Plain, soft toe
No shank
Lace up
Metal rust resistant eyelets
Oil-resistant
Water-resistant
Moisture-wicking lining
Cushioned removable insole
Arch support
Slip resistant rubber outsole
Double reinforced non-marking outsole
Padded tongue and collar
Goodyear-Welt construction

#### Item #14 - Boot (Kitchen work)

Servus or equal 100% Waterproof Over sock Seamless molded construction Reinforced at critical stress points Anti-Skid outsole and heel 12" and 16" tall

#### Item #15 - Disposable Latex Over-Boot

12" Latex Over-Boot 100% Waterproof Slip resistant

#### Item #16 - Shoe (Trustee general work)

Shoes for Crews - Style #6001 or equal (men's); Style #7001 or equal (women's')
Lace up
Maximum grip outsole for use in wet and/or greasy conditions
Reinforced lateral heel support
Removable cushioned insoles
Padded collar
Available in Men's sizes
Available in Woman's sizes

#### Item #17 - Shoe (Trustee general work)

Adjustable hook-and-loop closure
High traction durable rubber sole
Reinforced lateral heel support
Removable cushioned insoles
Padded collar
Available in Men's sizes
Available in Woman's sizes

#### Item #18 - Rubber Knee Boot (Work Crew Rubber)

16"
Waterproof
Over sock
Soft toe
Slip resistant
Anti-bacterial inner boot lining
Anti-bacterial outsole
Anti-fatigue
Mold-injected unibody construction
Reinforced heel & toe
Removable cushioned Insoles

#### **Reminder to Bidders:**

Prior to submitting bids, bidders are cautioned to read the RFQ carefully and comply with ALL mandatory bid requirements.

If submitted, please Include dated and numbered catalog(s) – Two Sets If available, please supply an electronic copy of catalog(s).

If the price list/bid quote makes reference to prices being subject to change, those terms are null and void. All price changes shall be in accordance with Paragraph 10 of this request.

Complete the Pricing Pages – including the vendor name and address; the name and contact information for the point of contact for this contract who will respond to agency inquiries; and, any other information requested on the pricing page.

The most complete, lowest cost bid per item number, whose product meets all mandatory specifications and quality inspection, shall be awarded the contract. The price bid shall remain the same during the entire contract period including any renewals.

Requested sample(s) must be submitted at no cost to the State of West Virginia.

#### The West Virginia Regional Jail Authority facilities utilizing this contract are as follows;

Eastern Regional Jail 94 Grapevine Road Martinsburg, (Berkeley County) WV 25401 (304) 267-0045

Central Regional Jail 300 Days Drive Flatwoods, (Braxton County) WV 26601 (304) 765-7904

North Central Regional Jail #1 Lois Lane Greenwood, (Doddridge County) WV 26415 (304) 873-1384

Northern Regional Jail Rd. 2, Box1 Moundsville, (Marshall County) WV 26041 (304) 843-4067

Potomac Highlands Regional Jail 13 Dolan Drive Augusta, (Hampshire County) WV 26704 (304) 496-7854

South Central Regional Jail 1001 Centre Way Charleston, (Kanawha County) WV 25309 (304) 558-1336

Southern Regional Jail 1200 Airport Road Beaver, (Raleigh County) WV 25813 (304) 256-6726

Southwestern Regional Jail #13 Gaston Caperton Drive Earl Ray Tomblin Industrial Park Holden, (Logan County) WV 25625 (304) 239-3032 Tygart Valley Regional Jail 400 Abbey Road Belington, (Randolph County) WV 26250 (304) 637-0382

Western Regional Jail One O'Hanlon Place Barboursville, (Cabell County) WV 25504 (304) 733-6821 BID SHEET RJC696 Page one of four

		_	rage one or rour		S. J. L. C.	
TEM#	DESCRIPTION	SIZE	CATALOG ITEM #	UNIT PRICE	FSISTIMATED YEARLY PURCHASE	PRICE
	Men's White Brief	Small			1,000	
<u>.</u>	Men's White Brief	Medium			1,500	
	Men's White Brief	Large			3,500	
	Men's White Brief	X-Large			3,500	
	Men's White Brief	XX-Large			3,500	
~	Men's White Brief	+ Plus sizes			2,000	
	Men's Color Brief	Small			1,000	
	Men's Color Brief	Medium		-	1,500	
	Men's Color Brief	Large			3,500	
	Men's Color Brief	X- Large			3,500	
	Men's Color Brief	XX-Large			3,500	
	Men's Color Brief	+ Plus sizes		,	2,000	
TOTAL	COST item 1			4		
	-					
2	Woman's White Sports Bra	32 - 38			2,500	
	Woman's White Sports Bra	40 - 54		-	九 2,500	
TOTAL	Ŭ			\ 	_	
			1		7	
	Woman's White Panties	Small				
ო	Woman's White Panties	Medium			3500	
	Woman's White Panties	Large			4500	
	Woman's White Panties	Plus size			1500	
TOTAL	Ö					
4	Woman's Sleep Shirt	S – 2XĽ	2	3	1000	
	Woman's Sleep Shirt	Plus size			200	
TOTAL	COST item 4	9	()			
2	Disposable Isolation Gown	Universal fit		2)	2,500	
TOTAL	TOTAL COST item 5					
-						<u>.</u>
			·/			L 4
		)				

BID SHEET RJC696 Page two of four

ITEM#	DESCRIPTION	SIZE	CATALOG ITEM #	UNIT PRICE	ESTIMATED YEARLY PURCHASE	PRICE
	Disposable Shirt	Standard fit			1,000	
e C	Disposable Shirt	XL – 2XL			1,000	
•	Disposable Shirt				1,000.	
or que	Sub total item 6a					
	Dienceahla Dant	Standard fit			1,000	
4	Disposable Dant	X  - 2 X			1,000	
3	Disposable Pant	XL Plus size			1,000	
ub to	Sub total item 6b COMBINED TOTAL COST item 6a and 6b	C		JAGGA		
7	Disposable Brief	Fits most		) }_	2,000	
-	Disposable Brief	Plus size			1,000	
OTA	TOTAL COST item 7		)			
	Sweatshirt	Small			200	
	Sweatshirt	Medium	/		200	
	Sweatshirt	Large	•		200	
œ	Sweatshirt	XL			1,000	
	Sweatshirt	2XL		\ \	000,1	
	Sweatshirt	3XL	~		1,000	
	Sweatshirt	Plus size			700	
OTA	TOTAL COST item 8	į		_		
σ	Cans (Watch Gaos)	One size			144	
OTA	TOTAL COST item 9		7			
ç	Suicide Prevention Smocks	34" – 52"			20	
2	Suicide Prevention Smocks	1			20	
TOTA	TOTAL COST item 10					
7	Heavy-Duty Vinyl Apron	One size			150	
-	الالمارية الاستراكية					

BID SHEET RJC696 Page three of four

ITEM#	DESCRIPTION	SIZE	CATALOG ITEM #	UNIT PRICE	ESTIMATED YEARLY PURCHASE	EXTENDED PRICE
12	PVC Sandal	S-3XL			10,000	
TOTAL	TOTAL COST item 12					
13	Boot (Inmate road crew) M Width	5 – 16			150	
	Boot (Inmate road crew) Wide Width	5 – 16			50	
TOTAL	TOTAL COST item 12			•		
14	Boot (Kitchen work) 12"	4-13		000	250	
	Boot (Kitchen work) 16"	4-13	001		250	
TOTAL	TOTAL COST item 14		, , , , , , , , , , , , , , , , , , ,			
15	Disposable Latex Over Boot	6-15			2,000	
TOTAL	TOTAL COST item 15		`			
16	Shoe (Trustee general work) Lace up Medium width Men's	7 – 14			2,000	
	Shoe (Trustee general work) Lace up Wide width Men's	71/2 – 13			1,000	
TOTAL	TOTAL COST item 16		J W V	MU DV		
17	Shoe (Trustee general work) Lace up Medium width Woman's	4 - 12			750	
· · · · · · · · · · · · · · · · · · ·	Shoe (Trustee general work) Lace up Wide width Woman's	61/2 - 10			250	-
TOTAL	COST item 17		1			
45	Shoe (Trustee general work) Velcro	4 - 13			750	
	Shoe (Trustee general work) Velcro closure Wide width Men's	4 - 13			250	
TOTAL	TOTAL COST ITEM 18					

BID SHEET RJC696 Page four of four

			.; .;	10100 Hitti	ESTIMATED	CHUNET
ITEM#	DESCRIPTION	SIZE	CATALOG ITEM#	UNII PRICE	YEARLY PURCHASE	PRICE
6	Shoe (Trustee general work) Velcro closure Medium width Woman's	5 - 17			750	
2	Shoe (Trustee general work) Velcro closure Wide width Woman's	5 - 17			250	
TOTA	TOTAL COST item 19					
20	Rubber Knee Boot (Outdoor cleanup crew)	4 -15			100	
гота	TOTAL COST item 20					
Bidde	Bidder / Vendor Information			_		
Vend	Vendor Name:					
Address:	;\$\$¢;					
Web	Web Address:			-		1000 20
Cont	Contact Coordinator:			7	M L	Mand man
FAX#:	**				,	
E-Ma	E-Mail Address:					

RFQ No. RJC 696

#### STATE OF WEST VIRGINIA Purchasing Division

#### **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, fimited flability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE
Vendor's Name: Shoe Corporation of Birmingham
Authorized Signature: Amu J. Calu
State of Alabama
County of <u>lefferson</u> to-wit:
Takeri, squachoed, and swork to belone the unity day of
My Commission expires ANY COMMISSION EXPIRES 3/25/2014
AFFIX SEAL HERE NOTARY PUBLIC WOULD C

Rev. 09/08

# State of West Virginia VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

		make the defermination of the resident volume 1.
Now	<u>x</u>	plication is made for 2.5% resident vendor preference for the reason checked: ider is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preced- ithe date of this certification; or, ider is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of siness continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the siness continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the sintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately ecceding the date of this certification; or, ider is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents id which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) ars immediately preceding the date of this certification; or,
1/6		oplication is made for 2.5% resident vendor preference for the reason checked:  dder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees  orking on the project being bid are residents of West Virginia who have resided in the state continuously for the two years  mediately preceding submission of this bid; or,
/s		pplication is made for 2.5% resident vendor preference for the reason checked:  dder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an  filiate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a  inimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the  inployees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state  ontinuously for the two years immediately preceding submission of this bid; or,
la V	4.	pplication is made for 5% resident vendor preference for the reason checked: dder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
NB	5.	pplication is made for 3.5% resident vendor preference who is a veteran for the reason checked: dder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is abmitted; or,
d p	6.	pplication is made for 3.5% resident vendor preference who is a veteran for the reason checked: idder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for urgoses of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and portinuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are used to select the subject of the vendor's employees are used to select the subject of the vendor's employees are used to select the subject of the vendor's employees are used to select the subject of the vendor's employees are used to select the subject of the vendor's employees are used to select the vendor's employees.
	requirer against or dedu	derstands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ents for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty eith Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency ed from any unpaid balance on the contract or purchase order.
	authoriz the required deeme	ssion of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid ed business taxes, provided that such information does not contain the amounts of taxes paid nor any other information by the Tax Commissioner to be confidential.
	-	nalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true trate in all respects; and that if a contract is Issued to Bidder and if anything contained within this certificate during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
	Bidder	Shoe Corporation of Bilm Millersigned: James Car
	Date:_	78-1 Title: President
	*Check	combination of preference consideration(s) indicated above, which you are entitled to receive.

#### **Internet Access Capability Statement**

To whom it may concern:

Per the states request, Shoe Corporation of Birmingham can setup special Internet Access Capabilities for any agency within West Virginia. Currently we have phone, email, fax and USPS ordering capability already in place, however, if the state requests a special web order purchase point will be implemented immediately.

James F. Calhour, President Shoe Corporation of Birmingham 125 45<sup>th</sup> Place North

Birmingham, Al. 35222



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for
Quotation
TARA

REQN	IUMBER	
	RJC6	96

88.00	PAG	Essa
		1

MADDRESS CORRESPONDENCE (OF	AND DESCRIPTION OF THE PERSON
	244 190 211 1914 19

TARA LYLE 304-558-2544

RFQ COPY	
TYPE NAME/ADDRESS HERE	
Shoe Corporation of Biamingham	漌
125 45 to Place North	P
Birmingham Al. 35222	o

REG'L JAIL & CORR'L AUTH'Y

1325 VIRGINA STREET EAST CHARLESTON, WV 25301 304-558-2110

DATE PRIN 06/22/	<u>annan mananan</u>	TER	MS OF SALE			SHIP VIA		F.O.B.		FREIGHT TERMS
BID OPENING DATE:		07/05/	2011				BID	OPENING TI	ME 01	:30PM
LINE		VIIIY	UOP	CAT, NO	ITE	M.NUMBER	0.000	UNITPR		TRUOMA
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0001	PRISON	1	LS THING		200-43					
	****	THIS	IS T	IE EN	D OF R	FQ	RJC	696 *****	€ TOTAL:	
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SIGNATURE	. /			SEE RE	VERSE SIDE			VOITIONS 205-326-28	Oc) DATE	7-8-11
TITLE PCOS	iden I	FE	10 G3	7635	690	<u> </u>			<del></del>	TO BE NOTED ABOVE

#### RJC696 ADDENDUM NO. 1

Q1:	Do we have to bid all items?
A1:	No, you do not have to bid all items.
Q2:	Will we be penalized if we do not bid some items?
A2:	No, you will not be penalized if you do not bid some items.
Q3:	Are you awarding by line item? or section?
A3:	The award of the contract(s) will be based on Line Item # total cost.
Q4:	If you are awarding by sectionwhat are those sections?
A4:	N/A. See response above.
Q5:	Item #4 Sleep shirtwhat color ?
A5:	The color of the sleep shirt is Navy.
Q6:	For this item #4is a twill or poplin fabric that is 65poly/35 cotton acceptable?
A6:	The specification calls for 100% Pre Shrunk Cotton fabric for the Sleep Shirt.
Q7:	What color for the PVC sandalitem # 12
A7:	The color of the PVC sandal used by the WVRJA is Orange.

What color for the boot ...item # 13?

The boot bid must be available in Black and Brown.

Q8:

A8:

- Q9: For item # 16...the shoes....are these hi top or low top? The style number that you refer to....where is that located?
- A9: The shoes are a low top style. Shoes for Crews is the manufacturer and the style number is referenced in the specifications. The shoe is called Falcon.
- Q10: What color is the shoe for item # 16?
- A10: The color of the shoe referenced in the specification is Black.
- Q11: Item # 17...is this a Velcro shoe? and is it low top or hi top and what color is it?
- A11: Yes, the shoe specified has a Velcro closure; It is a low top shoe. The color is Black.
- Q12: Can we attend the bid opening? Will the prices be read?
- A12: Yes, you may attend a bid opening although it is not mandatory. The Purchasing Division will read the bids during the bid opening.
- Q13: What type of fabric they require for the sleeping shirts, along with the color?
- A13: The specification calls for 100% Pre Shrunk Cotton fabric for the A Sleep Shirt.
- Q14: What type of isolation garment they are using?
- A14: The isolation garment currently being utilized is a fluid resistant gown made of spun-bonded polypropylene with sewn seams, elastic cuffs and universal fit (one size fits most).
- \* No additional questions will be accepted on this RFQ.
- \* THE BID OPENING DATE HAS MOVED FROM 06/29/2011 TO 07/05/2011.



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

# Request for Quotation

RFONUMBER RJC696 PAGE

ľ	MANAGORESSICOREESRONDENCEMOTATRIEN	ATION OF
ŀ	'ARA LYLE	
1	04-558-2544	

REQ COPY
TYPE NAME/ADDRESS HERE
Shoe Corporation of Birmingham
125 45h Place North
Birmingham, Al. 35222

REG'L JAIL & CORR'L AUTH'Y

1325 VIRGINA STREET EAST CHARLESTON, WV 25301 304-558-2110

DATE PRINTED 1	ERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
06/29/2011 BID OPENING DATE: 07/12	/0011	· · · · · · · · · · · · · · · · · · ·		
				30PM
LINE QUANTITY	UGP CAT NO:	ITEM NUMBER	UNITPRICE	AMOUNT
	ADDI	NDUM NO. 2		
		NING FROM 7/5/11		er en e
2. TO CLAR	IFY THE ITEM	NUMBERS IN THE	SPECIFICATIONS	
		THE ATTACHED DO	CUMENTATION.	
	BID FORM AT	TACHED. EMENT IS ATTACHE	D. THIS	,
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		ND RETURN MAY RE		
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SIGNATURE	Cathon	TELEPHONE	-326-2800 DATE	7-8-11
TITLE (2)	FEIN /33/	2 /192	ADDRESS CHANGES	S TO BE NOTED ABOVE
Prosident	$\perp$ $\omega > \omega $	133 WIO	IN SPACE ABOVE LABELI	·

#### <u>RJC696</u> ADDENDUM NO. 2

To clarify items in the specifications and on the bid form as per the attached.

- 1. The content of the specifications have not changed only the item numbers assigned to the product have changed.
  - A. Changing Item #16 in the specifications to Item #16 a and b to differentiate men's and women's shoes. (See below).
  - B. Changing Item #17 in the specifications to Item #17 a and b to differentiate men's and women's shoes. (See below).

#### Item #16 a and b - Shoe (Trustee general work)

Shoes for Crews - Style #6001 or equal (men's); Style #7001 or equal (women's')
Lace up
Maximum grip outsole for use in wet and/or greasy conditions
Reinforced lateral heel support
Removable cushioned insoles
Padded collar
Available in Men's sizes
Available in Woman's sizes

#### Item #17 a and b- Shoe (Trustee general work)

Adjustable hook-and-loop closure High traction durable rubber sole Reinforced lateral heel support Removable cushioned insoles Padded collar Available in Men's sizes Available in Woman's sizes

- 2. To revise the bid form to change the items numbers to match the specifications above.
  - A. Item #16 on the bid form changed to Item #16a.
  - B. Item #17 on the bid form changed to Item #16b.

- C. Item #18 on the bid form changed to Item #17a.
- D. Item #19 on the bid form changed to Item #17b.
- E. Item #20 on the bid form changed to Item #18.
- 3. Revised bid form attached.
- 4. The bid opening has moved from 07/05/2011 to 07/12/2011.

# BID SHEET – revised 6/29/2011 RJC696 Page one of four

<b>-</b>			ITEM#		YEARLY PURCHASE	PRICE
·-···	Men's White Brief	Small		NO BAD	1,000	
<b>√-</b>	Men's White Brief	Medium		-	1,500	
₹-	Men's White Brief	Large	•		3,500	
<del>-</del>	Men's White Brief	X-Large			3,500	
τ-	Men's White Brief	XX-Large	•		3,500	
•	Men's White Brief	+ Plus sizes			2,000	
	Men's Color Brief	Small			1,000	
	Men's Color Brief	Medium			1,500	
	Men's Color Brief	Large			3,500	
-	Men's Color Brief	X- Large			3,500	
	Men's Color Brief	XX-Large			3,500	
	Men's Color Brief	+ Plus sizes			2,000	
OTAL (	IOIAL COSI Item 1					
2	Woman's White Sports Bra	32 - 38			2,500	
	Woman's White Sports Bra	40 - 54			2,500	
OTAL (	TOTAL COST item 2					
	Woman's White Panties	Small			200	
ന	Woman's White Panties	Medium			3500	
١ .	Woman's White Panties	Large			4500	
	Woman's White Panties	Plus size			1500	
TOTAL (	COST item 3					
4	Woman's Sleep Shirt	S-2XL			1000	
	Woman's Sleep Shirt	Plus size			200	
OTAL (	TOTAL COST item 4					
ĸ	Dienosable Isolation Gown	Universal fit		>	2,500	
OTAI	TOTAL COST item 5					

BID SHEET – revised 6/29/2011 RJC696 Page two of four

ITEM#	DESCRIPTION	SIZE	CATALOG ITEM#	UNIT PRICE	RICE	ESTIMATED YEARLY PURCHASE	EXTENDED PRICE
	Disposable Shirt	Standard fit		0 A	2	1,000	
ба	Disposable Shirt	XL – 2XL				1,000	
	Disposable Shirt	XL Plus size				1,000	
Sub tot	Sub total item 6a						
	Disposable Pant	Standard fit				1,000	
q9	Disposable Pant	XL-2XL				1,000	
	Disposable Pant	XL Plus size				1,000	
Sub tot COMBI	Sub total item 6b COMBINED TOTAL COST item 6a and 6b			·	-		
7	Disposable Brief	Fits most				2,000	
	Disposable Brief	Plus size		-		1,000	
TOTAL	TOTAL COST item 7						
	Sweatshirt	Small				200	
	Sweatshirt	Medium				200	
	Sweatshirt	Large				800	
∞	Sweatshirt	×				1,000	
	Sweatshirt	2XL				1,000	•
	Sweatshirt	3XL			-	1,000	
	Sweatshirt	Plus size				200	,
TOTAL	TOTAL COST item 8						
တ	Caps (Watch Caps)	One size				144	
TOTAL	TOTAL COST item 9						
10	Suicide Prevention Smocks	34" – 52"	Manager and the second			20	
:	Suicide Prevention Smocks	44" – 56"				50	
TOTAL	TOTAL COST item 10						
11	Heavv-Duty Vinyl Apron	One size				150	
TOTAL	TOTAL COST item 11						

# BID SHEET – revised 6/29/2011 RJC696 Page three of four

EXTENDED PRICE	13300%	13300 %	2092.50	697.50	2190.0											4,25		3187.50
ESTIMATED YEARLY PURCHASE	10,000		150	20		250	062	2,000	2,000	2,000	1,000		750	250		750	250	
UNIT PRICE	1.33	Q	13.95	13,95	•		+									4.25		Andrews of the state of the sta
CATALOG ITEM #	288	Black / RPOUD	1	561N/ HBIN		NO P	H 2 ) 2 -		0 0 21	NO B					<b>X</b>	1/91	NARIO	
SIZE	S-3XL		5 – 16	5 – 16			5.	4	ı I	7 – 14	71/2 – 13		4 - 12	61/2 - 10		4 - 13	4 - 13	
DESCRIPTION	PVC Sandal	TOTAL COST item 12	Boot (Inmate road crew) M Width	Boot (Inmate road crew) Wide Width	TOTAL COST item 12	1 _ [	TOTAL COST item 14		TOTAL COST ifem 15	Shoe (Trustee general work) Lace up Medium width Men's	Shoe (Trustee general work) Lace up Wide width Men's	TOTAL COST item 16a	Shoe (Trustee general work) Lace up Medium width Woman's	Shoe (Trustee general work) Lace up Wide width Woman's	TOTAL COST item 16b	Shoe (Trustee general work) Velcro closure Medium width Men's	Shoe (Trustee general work) Velcro	TOTAL COST ITEM 17a
ITEM#	12	TOTAL	13		TOTAL	4	TOTAL	7	TOTAL	16a		TOTAL	160		TOTAL	17a		TOTAL

# BID SHEET - revised 6/29/2011 RJC696 Page four of four

I EM#	DESCRIPTION	SIZE	CATALOG ITEM#	PRICE	ESTIMATED YEARLY PURCHASE	EXTENDED PRICE
17b	Shoe (Trustee general work) Velcro closure Medium width Woman's	5 - 17	1011	4.25	750	3187.50
	Shoe (Trustee general work) Velcro closure Wide width Woman's	5 - 17	98 PM		250	

| crew) TOTAL COST item 18

\$

4-15

Rubber Knee Boot (Outdoor cleanup

<del>1</del>8

Information	
/ Vendor	
3idder/	

Cosposation of Birmingham フロイア mingham. Vendor Name:

Address:

333 Contact Coordinator: Phone Number: Web Address:

5400 corp.

E-Mail Address: FAX #:

326-2808 2500 205.

Procurement (a)

EXHIBIT 10

REQUISITION NO.: 25C 696

#### ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

ADDENDUM NO.'S:
NO. 1
NO. 2
NO. 3
NO. 4
NO. 5

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

SIGNATURE
Shoe Corporation of Birmingham

REV. 11/96