



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER

LAB10768

PAGE

1

ADDRESS CORRESPONDENCE TO ATTENTION OF:

PAUL REYNOLDS
304-558-0468

*709040702 304-343-9562

JONES PRINTING CO INC
611 PENNSYLVANIA AVE
PO BOX 6038
CHARLESTON WV 25362

DIVISION OF LABOR
1900 KANAWHA BOULEVARD EAST

CHARLESTON, WV
25305

304-558-7890

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/18/2012	Credit Card	Our Truck	Destination	Delivered

BID OPENING DATE:

04/11/2012

BID OPENING TIME

01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001		PM		966-12		
FORMS, PRINTED						
REQUEST FOR QUOTATION						
THE WEST VIRGINIA STATE DIVISION OF PURCHASING FOR AGENCY, THE WEST VIRGINIA DIVISION OF LABOR IS SOLICITING BIDS FOR PRINTING SERVICES FOR FEDERALLY REGISTERED UNION TRADEMARK DOCUMENTS PER THE ATTACHED SPECIFICATIONS.						
MANDATORY PRE-BID						
A MANDATORY PRE-BID WILL BE HELD ON 04/04/12 AT 10:00AM 2019 WASHINGTON ST. E. CHARLESTON, WV 25305. ALL INTERESTED PARTIES ARE REQUIRED TO ATTEND THIS MEETING. FAILURE TO ATTEND THE MANDATORY PRE-BID SHALL RESULT IN DISQUALIFICATION OF THE BID. NO ONE PERSON MAY REPRESENT MORE THAN ONE BIDDER.						
REPRESENTATIVE NAME ON THE ATTENDANCE SHEET WILL RESULT AN ATTENDANCE SHEET WILL BE MADE AVAILABLE FOR ALL POTENTIAL BIDDERS TO COMPLETE. THIS WILL SERVE AS THE OFFICIAL DOCUMENT VERIFYING ATTENDANCE AT THE MANDATORY IN DISQUALIFICATION OF THE BID. THE STATE WILL NOT PRE-BID. FAILURE TO PROVIDE YOUR COMPANY AND ACCEPT ANY OTHER DOCUMENTATION TO VERIFY ATTENDANCE. THE BIDDER IS RESPONSIBLE FOR ENSURING THEY HAVE COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE SHEET. THE PURCHASING DIVISION AND THE STATE AGENCY WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S						

RECEIVED

2012 MAY -2 PM 1:34

WV PURCHASING
DIVISION

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE	(304) 343-9562	DATE	04-24-2012
TITLE	President	FEIN	550451695	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the **West Virginia Code**.
7. Vendor preference will be granted upon written request in accordance with the **West Virginia Code**.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the **Legislative Rules** of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. IN ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUDE THEIR E-MAIL ADDRESS AND FAX NUMBER.						
ALL POTENTIAL BIDDERS ARE REQUESTED TO ARRIVE PRIOR TO THE STARTING TIME FOR THE PRE-BID. BIDDERS WHO ARRIVE LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN. BIDDERS WHO ARRIVE AFTER CONCLUSION OF THE TECHNICAL PORTION OF THE PRE-BID, BUT DURING ANY SUBSEQUENT PART OF THE PRE-BID WILL NOT BE PERMITTED TO SIGN THE ATTENDANCE SHEET.						
EXHIBIT 3						
LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE UPON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.						
UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT BY THE STATE OF WEST VIRGINIA, ITS AGENCIES, OR POLITICAL SUBDIVISIONS, THE TERMS, CONDITIONS, AND PRICING SET FORTH HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.						
RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE	(304) 343-9562	DATE	4/24/2012
TITLE	President	FEIN	55 045 1695	ADDRESS CHANGES TO BE NOTED ABOVE	

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<p>ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICE SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>Paul J. Bass</i>	(304) 343-9562	04-24-2012
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
President	550451695	

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WITHOUT FURTHER ORDER.						
THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.						
REV. 01/17/2012						
EXHIBIT 10						
REQUISITION NO.: LAB 10768						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO.'S:						
NO. 1 ..X....						
NO. 2 ..X....						
NO. 3						
NO. 4						
NO. 5						
I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	<i>Paul Reynolds</i>	TELEPHONE	(304) 343 9562	DATE	04-24-2012
TITLE	President	FEIN	55045 1695	ADDRESS CHANGES TO BE NOTED ABOVE	

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<p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p><i>Paul B. Boyd</i> SIGNATURE ...Jones Printing Co., Inc... COMPANY4-24-2012..... DATE</p> <p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.</p> <p>REV. 09/21/2009</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	<i>Paul B. Boyd</i>	TELEPHONE	(304) 343-9562	DATE	04-24-2012
TITLE	President	FEIN	550451695	ADDRESS CHANGES TO BE NOTED ABOVE	

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				DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130		
				THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:		
				SEALED BID		
				BUYER:	PAUL REYNOLDS	FILE #43
				RFQ. NO.:	LAB10768	
				BID OPENING DATE:	04/11/2012	
				BID OPENING TIME:	01:30 P.M.	
				PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:		
				(304) 346-9584		
				CONTACT PERSON (PLEASE PRINT CLEARLY):		
				Ricky L. Booker		
				ANY INDIVIDUAL SIGNING THIS BID IS CERTIFYING THAT: (1) HE OR SHE IS AUTHORIZED BY THE BIDDER TO EXECUTE THE BID OR ANY DOCUMENTS RELATED THERETO ON BEHALF OF THE BIDDER, (2) THAT HE OR SHE IS AUTHORIZED TO BIND THE BIDDER IN A CONTRACTUAL RELATIONSHIP, AND (3) THAT THE BIDDER HAS PROPERLY REGISTERED WITH ANY STATE AGENCIES THAT MAY REQUIRE REGISTRATION.		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE	(304) 343-9562	DATE	04-24-2012
TITLE	President	FEIN	550451695	ADDRESS CHANGES TO BE NOTED ABOVE	

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WEST VIRGINIA DIVISION OF LABOR
BIDDER'S EVALUATION REPORT

LAB10768

NOTE TO BIDDER: Procurement Specification No. LAB10768, Section III, Paragraph 4.0 recommends the completion and submission of this report with your bid. Purpose of this report is to enable the West Virginia Division of Labor Evaluation Committee to make full and fair evaluation of the bid. FAILURE TO SUBMIT THIS REPORT, COMPLETE IN ITS ENTIRETY, MAY SUBJECT THE BIDDER TO DISQUALIFICATION.

Reference Requisition No.: LAB10769

Bidder's Name: Jones Printing Co., Inc.

Address: 611 Pennsylvania Ave., P.O. Box 6038, Charleston, WV 25362

Telephone Number: (304) 343-9562 or (304) 549-9653

1.0 Have you complied with all mandatory specifications? X YES NO

2.0 SPECIFICATIONS OF THE QUOTED SERVICES: Printing Services required by the DOL

2.0.1 Which Union Labor will be printed on the documents printed? Allied Printing Trades Coun.
a. Have you included a copy of your current license that certifies your ability to print the union label? X Yes No

2.0.2 Please list the name and address of two (2) businesses that you have provided printing services to in the last six months.

WV Rural Water Association
Attn: Debbie Britt
100 Young St.
Scott Depot, WV 25560

WV AFI-CIO
Attn: Larry Matheny
501 Leon Sullivan Way
Charleston, WV 25301

2.0.3 Will all documents be archived for future changes? X yes no

2.0.4 Can you type set all printing from a paper copy of the original document? X yes no

2.0.5 Please list the name, telephone number and email address of two (2) contacts for emergency purposes:

Janet Booker (304) 549-1459
117 Brookhaven Dr.
Nitro, WV 25143
rbooker5@suddenlink.net

Mike Bowles (304) 595-7446
P.O. Box 753
Cabin Creek, WV 25035
jonespc@jonesprintingwv.com

WEST VIRGINIA DIVISION OF LABOR
BIDDER'S EVALUATION REPORT

LAB10768

2.0.6 Have you supplied a sample of document # 5, 10, 14, 25 & 35 from the Bidders Cost Sheet. X yes no

Item #	Estimated Annual Usage	Cost Item Descriptions	Item Cost	Total Cost
1	3500	WV Contractor Licensing Chapter 21 booklet - Center fold Colors: white background, black text, PMS-315 custom mix blue graphic	.68	2,380.00
2	8 boxes @ 500 per box	Business Cards - White card, Blue text, PMS-873 custom mix gold state seal, print raised on card	.12	480.00
3	15000	#10 - 4 1/8" X 9 1/2" Classic LAID IMAG Envelopes - natural white envelope, black text	.12	1,800.00
4	20250	Contractor License original License Paper Stock- 60 lb natural parchtone, black text, PMS-315 custom mix blue graphic	.085	1,721.25
5	10000	Contractor Licensing Board Letterhead - 24 lb natural white classic laid writing, black text, PMS-315 custom mix blue graphic	.12	1,200.00
6	20000	Contractor Licensing Original 8 3/4" X 11 1/4" Windowed Envelopes White envelope, red text	.20	4,000.00
7	20000	Contractor Licensing #10- 4 1/8" X 9 1/2" White Woven Windowed Envelopes, black text	.05	1,000.00
8	2500	Contractor Licensing Application/ Affidavit 60 lb white offset Book style, double sided	.32	800.00
9	1000	Contractor Licensing Cease & Desist Order - 2 part NCR paper	.295	295.00
10	500	Crane Operator Certification Act Booklet Center Fold White paper, black text	1.39	695.00
11	2000	Crane Certification #10 - 4 1/8" X 9 1/2" White Woven Windowed white envelope, blue text	.08	160.00
12	2000	Crane Certification #10 - 4 1/8" X 9 1/2" White Woven Envelope white envelope, blue text	.07	140.00
13	2000	Crane Certification # 6 - 3 5/8" X 6 1/2" White Woven Envelope white envelope, black text	.07	140.00
14	250	Crane Certification Notice of Violation - 3 part NCR paper	.74	185.00

BIDDERS EVALUATION REPORT
COST SHEET
LAB 10768

Item #	Estimated Annual Usage	Cost Item Descriptions	Item Cost	Total Cost
15	500	Plumber Certification Booklet Center Fold, White paper, black text	.84	420.00
16	10000	Plumber Certification #10 - 4 1/8" X 9 1/2" White Woven Windowed white envelope, blue text	.05	500.00
17	2000	Plumber Certification #10 - 4 1/8" X 9 1/2" White Woven Envelope white envelope, blue text	.07	140.00
18	1000	Plumber Certification # 6 - 3 5/8" X 6 1/2" White Woven Envelope white envelope, black text	.09	90.00
19	250	Plumber Licensing Cease & Desist Order - 2 part NCR paper	.64	160.00
20	500	Manufactured Housing Booklet, Center Fold, White paper, black text	1.75	875.00
21	2000	Manufactured Housing #10 - 4 1/8" X 9 1/2" White Woven Windowed white envelope, black text	.08	160.00
22	2000	Manufactured Housing #10 - 4 1/8" X 9 1/2" White Woven Envelope white envelope, black text	.07	140.00
23	500	Manufactured Housing Original License Paper Stock	.30	150.00
24	50 boxes	Business Cards - White card, blue text	.069	1,725.00
25	10000	Wage & Hour Letterhead - White 24 lb bond 25% cotton, blue text PMS 873 custom mix gold seal	.09	900.00
26	6000	Wage & Hour #10 - 4 1/8" X 9 1/2" White Woven Envelope white envelope, blue text	.054	324.00
27	2000	Wage & Hour Cease & Desist Order - 3 part NCR paper	.33	660.00
28	4000	Wage & Hour Notice to Produce Records - 3 part NCR paper	.21	840.00
29	4500	Wage & Hour Prevailing Wage Survey - 4 pages, double sided white paper, black text	.265	1,192.00
30	1000	Request for Supplies - 3 part NCR paper	.30	300.00
31	2500	Administration #10 - 4 1/8" X 9 1/2" White Woven Envelope white envelope, blue text	.07	175.00

BIDDERS EVALUATION REPORT COST SHEET LAB 10768

Item #	Estimated Annual Usage	Cost Item Descriptions	Item Cost	Total Cost	
32	2500	Administration Letterhead - 24 lb bond 25% cotton white Paper, blue text, PMS-873 custom mix gold seal	.09	225.00	
33	1500	Weights & Measures Letterhead, 24 lb bond 25% cotton white Paper, blue blue text, PMS-873 custom mix gold seal	.09	135.00	
34	1500	Bedding #10 - 4 1/8" X 9 1/2" White Woven Windowed white envelope, black text	.08	120.00	
35	1500	Weights & Measures #10 - 4 1/8" X 9 1/2" White Woven Envelope white envelope, blue text	.077	115.00	
36	25000	2" round Device Approval labels, screen printed, 1 color ink on white vinyl with clear 1 mil lamination. Color changes each year	.08	2,000.00	*1
37	500	2 1/2" X 4" Temporary Use labels, print Flexography 2 colors ink, black and flood coat Blue on .0034 white vinyl film w/.0008 clear polypropylene and permanent adhesive Colors change each year	1.00	500.00	*1
38	500	2 1/2" X 4" Condemned labels, print Flexography, Black ink on .004 Yellow vinyl film with permanent adhesive with .0008 clear polypropylene with permanent adhesive Colors change each year	1.00	500.00	*1
39	500	2 1/2" X 4" Attention labels, Flexography 2 colors ink, Black and flood gate orange on .004 white vinyl film w/permanent adhesive with .0008 clear polypropylene w/permanent adhesive. Colors change each year.	1.00	500.00	*1
40	500	3.5 X .625 Security Seals, print letterpress, 2 colors ink, black and flood coat Yellow on .002 Polyester Void Security stock, sequentially numbered	1.24	620.00	*1
41	1000	Amusement Ride Permit to Operate 4" X 4" Flexography, Green ink on grey vinyl film with clear polypropylene and permanent adhesive. Color of permit changes each year.	1.00	1,000.00	*1
42	7500	Consumer Protection #10 - 4 1/8" X 9 1/2" White Woven Envelope white envelope, blue text	.054	405.00	
43	5000	Consumer Protection Letterhead, 24 lb bond 25% cotton white Paper, Blue text, PMS-873 custom mix gold seal	.09	450.00	
44	1000	Consumer Protection 6 1/2" X 3 5/8" White Woven Envelope White Envelope with blue text	.07	70.00	

*1 - Items #36 Thru #41 are quoted without Union Label.
Printed by outside vendor.

**BIDDERS EVALUATION REPORT
COST SHEET
LAB 10768**

Item #	Estimated Annual Usage	Cost Item Descriptions	Item Cost	Total Cost
45	7500	Occupational Safety #10 - 4 1/8" X 9 1/2" White Woven Envelope white envelope, blue text	.054	405.00
46	5000	Occupational Safety Letterhead, 24 lb 25% cotton white Paper, Blue text; PMS-873 custom mix gold seal	.09	450.00
47	1000	Occupational Safety 3 7/8" X 8 3/4" Business Reply white envelope with black text	.07	70.00
48	500	Occupational Safety 6 1/2" X 3 5/8" White Woven Envelope White Envelope with blue text	.12	60.00

TOTAL \$ 31,372.25



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

WV PURCHASING HCH SECT FAX 304-558-4115

APR 10 2012 01:08PM PU02/004

Request for Quotation

BFO NUMBER

LAB10768

PAGE

1

ADDRESS CORRESPONDENCE TO ATTENTION OF

PAUL REYNOLDS
304-558-0468

*709040702 304-343-9562

JONES PRINTING CO INC
611 PENNSYLVANIA AVE
PO BOX 6038
CHARLESTON WV 25362

DIVISION OF LABOR
1900 KANAWHA BOULEVARD EAST

CHARLESTON, WV
25305

304-558-7890

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/10/2012	Credit Card	Our Truck	Destination	Delivered

BID OPENING DATE: 04/25/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
BID OPENING DATE CHANGED						
FROM: 04/11/2012 @ 1:30 PM						
TO: 04/25/2012 @ 1:30 PM						
NO OTHER CHANGES						
0001	PM		966-12			
FORMS, PRINTED						
***** THIS IS THE END OF RFQ LAB10768 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>Paul Reynolds</i>	(304) 343-9562	4/24/2012
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
President	SS0451645	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

WV PURCHASING ACT SECT. 5a Fax 304-558-4115

Apr 25 2012 09:51am P001/002

Request for Quotation

LAB10768

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF

PAUL REYNOLDS
304-558-0468

*709040702 304-343-9562
JONES PRINTING CO INC
611 PENNSYLVANIA AVE
PO BOX 6038
CHARLESTON WV 25362

DIVISION OF LABOR
1900 KANAWHA BOULEVARD EAST

CHARLESTON, WV
25305

304-558-7890

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS		
04/25/2012						
BID OPENING DATE: 05/03/2012		BID OPENING TIME 01:30PM				
LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
CHANGES TO THE SPECIFICATIONS ATTACHED.						
BID OPENING DATE CHANGED						
FROM: 04/25/2012 @1:30 P.M.						
TO: 05/03/2012 @1:30 P.M.						
NO OTHER CHANGES						
0001	PM			966-12		
FORMS, PRINTED						
***** THIS IS THE END OF RFQ LAB10768 ***** TOTAL:						
SEE REVERSE SIDE FOR TERMS AND CONDITIONS						
SIGNATURE <i>Paul Reynolds</i>		TELEPHONE (304) 343-9562		DATE 4/25/2012		
TITLE: President		FEIN 550451645		ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

ADDENDUM NO. 2**CHANGES TO THE SPECIFICATIONS**

Vendor posed the question: Vendor is unable to print items number 36, 37, 38, 39, 40 & 41 with the Union label. Can vendor sub contract the items?

Division of Labor response: Please change the specifications, Section II, General Requirements #1 to read as follows: All documents printed except numbers 36, 37, 38, 39, 40 & 41 must include the Allied Printing Trades Council Union Labor or the Communications Workers of America Union Label or the Graphic Communications International Union Label. Vendor must supply with the bid package, their current license that certifies their ability to print one of the three federally registered union trademarks.

LICENSE

GOVERNING THE USE OF THE LABEL OF THE
INTERNATIONAL ALLIED PRINTING TRADES ASSOCIATION



THIS LICENSE

Granted this *16th* day of *March*..., A.D. *2004*... to ... *Jones Printing Co., Inc.*
611 Pennsylvania Ave. Charleston, W.V. 25362..... licensee
by the INTERNATIONAL ALLIED PRINTING TRADES ASSOCIATION, licensor, witnesseth: .

That the licensee in consideration of the license to the use of the label of the INTERNATIONAL ALLIED PRINTING TRADES ASSOCIATION, licensor, hereby represents that he now employs and hereby proposes during the continuance of this license to employ in the printing, mailing, binding and production of all printed matter, photo-engravings, electrotypes, stereotypes and all other illustrative matter entering into printing and printing products, members in good standing of unions which are now and hereafter may become affiliated with the licensor, and to faithfully carry out all of his contracts or agreements of employment with such unions. The licensee shall not loan or sell the type, plates or matrices used or produced in its office to any other office unless such office complies in every respect with the terms and conditions set forth in this label license. The license herein granted shall be non-transferable and non-assignable.

The licensor agrees to furnish to said licensee free of cost, unless otherwise provided for hereinafter, the label of the INTERNATIONAL ALLIED PRINTING TRADES ASSOCIATION for the sole use of the said licensee, it being understood and agreed that the title to the same shall be and always remain in the licensor, and any violation of this license, or of the laws, rules and regulations of the licensor governing the issuance and use of said label of the licensor and enforceable in this state or under the provisions of Title 15, Section 1114 of the United States Code or other applicable Federal laws shall render this license null and void, and thereupon said licensor shall be entitled to the immediate possession of all engravings, stereotypes, electrotypes or stamps of said label of said INTERNATIONAL ALLIED PRINTING TRADES ASSOCIATION, licensor, in the possession of the licensee, and said licensee hereby agrees to surrender immediately to the licensor all engravings, stereotypes, electrotypes or stamps of said union label which may be in possession of the licensee by reason of the same having been loaned or leased pursuant to this license, and the further use of said label thereafter by said licensee shall be illegal and without warrant or right.

It is further understood and agreed by both the licensee and licensor to this license that any previous license or contract made for the use of said label of the licensor is hereby canceled and revoked, and that the license to said licensee for the use of said label as herein agreed to shall become effective the *16th* day of *March*..., A.D. *2004*..., and shall remain in effect for a period of not more than three years unless revoked by either the licensee or licensor.

In witness whereof, the licensee and licensor have hereunto set their hands and seals this *16th* day of *March*..., A.D. *2004*....

Rich J. Boal.....(Seal)
Signature of Employer

Attest:

James M. Mink
Secretary, Allied Printing Trades Council

International Allied Printing Trades Association

by *Jan E/HO*.....
President, Allied Printing Trades Council, Its Agent

Know All Men by These Presents

That the local allied printing trades council, of the city of *Charleston* in the state of *West Virginia*, by and through its president and secretary, is hereby authorized and empowered by the INTERNATIONAL ALLIED PRINTING TRADES ASSOCIATION in its name and in its behalf to sign, execute, do, act, transact, determine, accomplish, complete, carry out and perform all and every act and thing whatsoever which is or may be proper and necessary to be done in carrying out and effectuating the terms, conditions and agreements of the following license in strict accordance with and subject at all times to present and all future laws, rules, regulations, orders, or instructions of the INTERNATIONAL ALLIED PRINTING TRADES ASSOCIATION or its Board of Governors enforceable in said State of *WV* or under the provisions of Title 15, Section 1114 of the United States Code or other applicable Federal laws.

In witness whereof, the INTERNATIONAL ALLIED PRINTING TRADES ASSOCIATION has hereunto set its hand and seal the *16th* day of *March*, A.D. *2004*

International Allied Printing Trades Association,

Attest:

Gerald Deneau
Gerald Deneau
Secretary-Treasurer

Wm. J. Boarman
William J. Boarman
President

THIS LICENSE MAY NOT BE ALTERED OR AMENDED.

NO SUPPLEMENTAL AGREEMENTS OR CONDITIONS HERETO ARE PERMISSIBLE.

LICENSE

Charleston Allied Printing Trades Council
Name of Local, Allied Printing Trades Council, Agent for Licensor

LICENSEE
COPY

Jones Printing Co., Inc.
Licensee

Label Number *6*

Date *3-16-04*

**Permit for Use of the
CWA PRINTING SECTOR UNION LABEL**

WITNESSETH, That in consideration of full and continued compliance by Jones Printing Co. (Employer) with the wages, hours and working conditions that are satisfactory to and in consideration of continued compliance therewith Chas. Typo. Union #146 (Local Union Name) CWA Local No. 14210 which is a subordinate union of the Communications Workers of America under authority of the laws of the Printing, Publishing and Media Workers Sector of the CWA, hereby authorizes Jones Printing Co. (Employer) to use the CWA Printing Sector Union Label. Such label or trade-mark is not to be used upon anything but the strict production of members of the above stated local union and it is to be neither loaned nor duplicated or to be used on any printed matter without an identifying number assigned by the local union or with the name of the firm above indicated except by permission of the local union.

The above authority for use of the Union Label is discretionary with the Printing, Publishing and Media Workers Sector of the CWA and Charleston Typo. Union #146 (Local Union Name) CWA Local No. 14210. Any breach of the above-stated terms or of the rules stated terms or of the rules and regulations or the laws of the Union (not contrary to any State or National law) under which such authority is granted, shall immediately revoke any and all license for its use.

FOR Charleston Typo. Union #146 (Local Union City) CWA Local No. 14210 Assigned Label No. 1
Mr. A. M. [Signature] President James M. Monk Secretary-Treasurer

AGREEMENT

These articles of agreement, entered into this 2nd day of December, 2008, by and between Jones Printing Co. (Employer) party of the first part, and Charleston Typo. Union #146 (Local Union Name) CWA Local No. 14210 party of the second part.

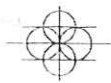
WITNESSETH, That the said party of the first part, in consideration of the use and privileges of the above-mentioned "Union Label," owned and controlled by the party of the of the second part, as agents for the Printing, Publishing and Media Workers Sector of the CWA, hereby agrees that upon notice by the party of the second part that authority for the use of the Union Label has been revoked, party of the first part will immediately deliver to the party of the second part all cuts, electronic image or stamps of the label or trade-mark in possession of any other party or parties, to the officers of the local union. It is also agreed that any further use of the label after a request for its surrender has been made by the union shall be without warrant and illegal.

In the event the charter of CWA Local No. 14210 is suspended or surrendered, party of the first part agrees that all union labels, cuts, electronic images or stamps or trade-marks in possession of the party of the first part shall be immediately returned to the Printing, Publishing and Media Workers Sector of the CWA.

IN WITNESS WHEREOF, we have hereunto fixed our hands seal this 2nd day of December A.D. 2008.

FOR Jones Printing Co. (Employer) (Party of the First Part)
Paul J. Boor (Signature) President (Title)

FOR Charleston Typo. Union #146 (Local Union Name) CWA Local No. 14210 (Party of the Second Part)
Mr. A. M. [Signature] President James M. Monk Secretary-Treasurer



GRAPHIC COMMUNICATIONS INTERNATIONAL UNION

®



UNION LABEL LICENSE AGREEMENT

®



AGREEMENT this day made between the GRAPHIC COMMUNICATIONS INTERNATIONAL UNION, 1900 L St., N.W., Washington, D.C. 20036 (hereinafter called "UNION") and the "COMPANY" signatory hereto (see reverse side).

WHEREAS, the Company acknowledges that the Union Label, a facsimile of which appears above, is valuable property owned exclusively by the UNION and is registered as a certification mark with the United States Commissioner of Patents and Trademarks, and

WHEREAS, the Company acknowledges that the display of said union label upon any printing process or finished product conveys certain important representations to the public, in particular, that the manufacture, processing, binding and finishing has been produced entirely by members of the Graphic Communications International Union, working under conditions of employment negotiated by this Union and/or one or more of its Locals, and

WHEREAS, the Company is party to a collective bargaining agreement with one or more Locals of the Graphic Communications International Union, covering all of its printing and related processes, manufacturing, binding and finishing production workers, and

WHEREAS, the Company desires a license from the Union to display said label on any printing or related process, and on bound and finished products;

NOW THEREFORE, the parties mutually agree as follows:

1. The Union hereby licenses the Company to use the Union Label accompanied by the assigned label number for display on any printing or related process, and on bound and finished products, upon the following terms and conditions:

(a) That the product bearing the Union Label must be produced entirely in the Company's plant to which this label license agreement is issued (except that where any part of the product and/or binding and finishing is done outside the plant, the label may nevertheless be used, provided that the shop where such work is done has a valid contract with a GCIU Local, or a contract with another Union affiliated with the AFL-CIO), or where the preparatory work is done on the desk top publishing system of a customer of the Company and the diskette is provided to the Company for production.

(b) That any printing or related process, manufacture, processing, binding and finishing or a majority of such work must be produced by members of the Graphic Communications International Union, except as provided in paragraph (a) above, provided that the balance of the work is produced by members of another Union or Unions affiliated with the AFL-CIO. The Company understands that the use of the label on products not produced, bound and finished, as set forth herein, would constitute a misrepresentation to the public and the Company agrees that the label will not be displayed upon such products, except in full conformity with this license agreement.

(c) That a collective bargaining agreement (or agreements) is in effect between the Company and said Local(s) and that the Company is in full compliance in every respect without exception with the provisions contained in said collective bargaining agreement(s), provided, however, that the Union may, at its sole discretion, permit the Company to continue to use the label if in the judgment of the Union, a satisfactory resolution of the contract dispute is imminent.

The conditions set forth in subparagraphs (a) and (b) above shall be deemed to be complied with if the Company is in full compliance with union shop clauses of its collective bargaining agreement(s) with the Local(s). If the contract does not contain union shop clauses or if the laws of the State do not permit such clauses, the Company agrees that the union label shall not appear upon any of its printed or related process and finished products whose manufacture and processing work is performed by any employee who is not a member of the Graphic Communications International Union.

(d) That the Company shall use only the name of the company, shop number and registration mark as it appears herein in connection with such label. The label registration mark and Company name, if used, shall be clear, distinct and legible.

2. The Company does hereby accept the license to display the Union Label upon the terms and conditions herein set forth, it being understood that in the event of breach by the Company of any conditions or provisions herein the Union shall have the unqualified right to terminate this license immediately upon written notice to the Company and to file suit for injunctive and monetary relief under state and federal law. The Company agrees that upon receipt of notice of termination it shall forthwith desist from the use of said label, it being the intention of the parties that while the question of the disputed breach is being determined by them, the Company shall not continue to use the label and that in no event shall the revocation of the license with or without reason or cause, subject the Union to a suit, counterclaim or judgment for damages.

3. Notwithstanding anything to the contrary contained in the collective bargaining agreement(s) between the Company and said Local(s), no issue, dispute or question whatever arising under this label license agreement including paragraph 1(c) hereof shall be deemed subject to the arbitration provisions of said collective bargaining agreement(s) or governed by the outcome of any arbitration held pursuant thereto.

4. The license granted herein is not assignable for any purpose whatsoever and the Company hereby recognizes that it has no title whatsoever to the label other than a mere license to use the same as provided for in this agreement.

5. This label license agreement shall automatically terminate, without notice from the Union, and the right of the Company to use the Union Label shall immediately cease in the event that any existing collective bargaining agreement between the Company and a Local terminates, provided, however, that the Union may, at its sole discretion, permit the Company to continue to use the label if in the judgment of the Union, the negotiation of a replacement agreement appears imminent.

6. In the event of termination of this label license agreement, the Company shall forthwith surrender the negatives, positives, prints, mats or dies of the Union Label then in the Company's possession or control to the Union, the acknowledged exclusive owner of this Union Label. This agreement shall not be waived or modified in any respect except in writing signed by the International President of the Union.

7. The exclusive right to institute legal proceedings for any unauthorized use of the Union Label shall remain in the Union, but the Union shall not be liable to the Company for any failure to institute such proceedings.

8. If any provision or clause of this agreement is held invalid as contrary to law or public policy by a court of competent jurisdiction, only such clause or provision and only to the extent that it is so in violation shall be deemed ineffective and unenforceable and in such event shall be deemed severable from the remaining provisions of this agreement which shall remain binding upon the parties.

IN WITNESS WHEREOF, the parties have hereunto signed this agreement the 27th day of September, 2000.

G.C.U. Local No. 202-B Membership-at-Large Jones Printing Company, Inc.

Label Number Assigned 26-B Date 2/28/98 OCT 30 2000 Company

Recommended by: James E. Hill

Local Title Member at Large

Recommended by: Lawrence E. Pech GCIL Int. Rep

Local Title _____

Signed by: Gerald Seneac
International Secretary-Treasurer

Approved by: George Kolesko
International President

James M. Booker, President
Name and Title

611 Pennsylvania Avenue
Address

Charleston, WV 25302
City

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. **Application is made for 2.5% resident vendor preference for the reason checked:**
☒ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
☐ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or** 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
☐ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% resident vendor preference for the reason checked:**
☒ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% resident vendor preference for the reason checked:**
☐ Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
4. **Application is made for 5% resident vendor preference for the reason checked:**
☒ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
☐ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
☐ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (**West Virginia Code**, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Jones Printing Co., Inc.

Signed: 

Date: 4-24-2012

Title: President

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. LAB10768STATE OF WEST VIRGINIA
Purchasing Division**PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

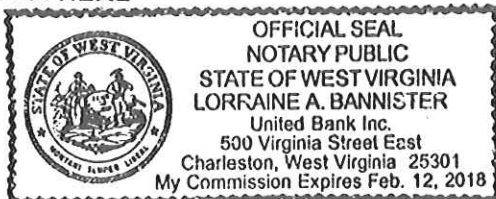
"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATUREVendor's Name: Jones Printing Co., Inc.Authorized Signature: [Signature] Date: 4-24-2012State of West VirginiaCounty of Kanawha, to-wit:Taken, subscribed, and sworn to before me this 25 day of April, 2012.My Commission expires 2-12-18, 20 .

AFFIX SEAL HERE

NOTARY PUBLIC. Lorraine Bannister