

VENDOR

RFQ COPY

TYPE NAME/ADDRESS HERE

General Contractor

1223 Paula Road

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER DPS1232 1

ADDRESS CORRESPONDENCE TO ATTENTION OF TARA LYLE

304-558-2544

WEST VIRGINIA STATE POLICE

OH-P

TOM GRISHABER BUILDERS Charleston, WV 25314

4124 KANAWHA TURNPIKE SOUTH CHARLESTON, WV 25309 304-746-2141

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.

3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.

- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Fallure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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TARA LYLE 304-558-2544

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1223 Paula Road Charleston, WV 25314

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Purchasing Division
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TARA LYLE \$04-558-2544

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Post Office Box 50130
Charleston, WV 25305-0130

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

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DPS1232

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TARA LYLE B04-558-2544

WEST VIRGINIA STATE POLICE

TYPE NAME/ADDRESS HERE
TOM GRISHABER BUILDERS

General Contractor 1223 Paula Road Charleston, WV 25314

4124 KANAWHA TURNPIKE SOUTH CHARLESTON, WV 25309 304-746-2141

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TITLE

OWNER

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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304-558-2544

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TOM GRISHABER BUILDERS

General Contractor 1223 Paula Road Charleston, WV 25314 WEST VIRGINIA STATE POLICE

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TELEPHONE

304

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

55-071-3822.001

9980

4-19-2012

ADDRESS CHANGES TO BE NOTED ABOVE



NOOK

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER DPS1232

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

TARA LYLE

304-558-2544

WEST VIRGINIA STATE POLICE

SHIP 4124 KANAWHA TURNPIKE SOUTH CHARLESTON, WV 25309 304-746-2141

TOM GRISHABER BUILDERS

General Contractor 1223 Paula Road Charleston, WV 25314

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BID FORM - Revised 4/11/2012

Dated: 4/19/2012 (Bidder to insert date bid submitted)
SUBMITTED BY:
TOM GRISHABER BUILDERS (hereinafter called "Bidder")
West Virginia Contractor's License Number: WV 608430
SUBMITTED TO:
WEST VIRGINIA STATE POLICE (hereinafter called "Owner")
The Bidder, being familiar with local conditions affecting the cost of the Work and the Contract Documents, including Instructions to Bidders, Bid Form, General Conditions, Drawings, Specifications, and any Addenda or Clarifications issued, hereby propose to furnish all labor, tools, taxes, transportation and expendable equipment necessary for the satisfactory and complete construction of
WEST VIRGINIA STATE POLICE GARAGE BUILDING SHELL 725 JEFFERSON ROAD SOUTH CHARLESTON, WEST VIRGINIA
in every detail and ready for operation, all in full accordance with, and in conformity to, the Contract Documents, for the stipulated sums as follows:
BASE BID
For the sum of: TWO HUNDRED EIGHTY NINE THOUSAND EIGHT HUNDRED
For the sum of: Two HUNDRED EIGHTY NINE THOUSAND EIGHT HUNDRED (\$ 289, 800 00)
ALTERNATES:
The stated Base Bid is subject to the following additions or deductions for Alternates which the Owner may select. ('Provide' means 'labor only.' Include in bids below all related coordination and modification requirements associated with the Work of each Alternate.)
<u>Alternate No. 1</u> – To provide Roofing System and Structure:
ADD the sum of: TWO HUNDRED TWO THOUSAND THREE HUNDRED EIGHTY
FIVE AND 00/1000 DOLLARS \$202,38500
<u>Alternate No. 2</u> – To provide Exterior Overhead Coiling Doors:
ADD the sum of: ELEVEN THOUSAND NINEHUNDRED SEVENTY EIGHT
4NO 00/1000 DOLLARS \$ 11,97800

Submitted by: Tom (Firm N	GRISHABER BUILDERS
Alternate No. 3 - To provide Office Projection:	
ADD the sum of: TWENTY THREE THOUSAND FIVE	HUNDRED AND 00/1000 DOCLARS
ADD the sum of: TWENTY THREE THOUSAND FIVE	\$ 23,500°°
If awarded contract on Base Bid, I (we) agree to perform the work to collater than <u>sixty (60) days following Owner's issuance of Notice To I</u>	ompletion and ready for occupancy and use no
If awarded contract on Base Bid plus all three Alternates, I (we) agree to for occupancy and use no later than <u>ninety (90) days following Owner</u>	to perform the work to completion and ready er's issuance of Notice To Proceed.
Accompanying this proposal is a bid bond in the amount of Five	PERCENT OF BID AMOUNT
	(\$ <i>5</i> ½
payable to the Owner, which it is agreed shall be retained as liquidated fails to execute a contract in conformance with the Form of Contract, a penal sum equal to at least the full contract sum with ten (10) days afte undersigned.	nd to furnish a Surety Company Bond in a
The Bidder certifies that this bid has been arrived at independently, wire agreement as to any matter relating to this bid with any other bidder or the Owner reserves the right to reject any or all bids, and to waive any that this bid shall be good and may not be withdrawn for a period of 60 certain the contraction of the contraction of the contraction of the contraction of the certain the contraction of the contraction of the contraction of the contraction of the certain contraction of the contraction of the contraction of the contraction of the certain contraction	formalities in the bidding. The Bidder agrees days.
The Bidder acknowledges receipt of the following Addenda: (Please I	ist by number and date.)
#1 3/30/12 #2 4/11/12	#3 4/11/12
SIGNATURE OF BIDDER: Authorized Signature:	
Printed Name: STEPHEN T. (TOM) GRISHABER	
Title: OWNER	
Firm: TOM GOISHABER BUILDERS	
Address: 1223 PAULA ROAD	
CHARLESTON, WU 25314	
Phone: 304-346-9980	
Tax Cert #: 55-071-3872-00/	

END OF BID FORM

EXHIBIT 10

REQUISITION NO.: DPS1232

ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

	TOTAL CONTRACTOR OF THE PROPERTY OF THE PROPER
NO. 1	
NO. 2	
NO. 3	

ADDENDUM NO.'S:

NO. 4 NO. 5

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

SIGNATURE

TOM GRISHAGER BULDERS

4/19/2012 DATE

REV. 11/96

BID BOND

	KNOW ALL MEN BY TH	IESE PRESENTS, That we,	, the undersigned, I om Grishaber Builders						
of	1223 Paul Road	,Charleston, \	WV, as Principal, and Great American Insurance Company						
of	Cincinnati	,Ohio	, a corporation organized and existing under the laws of the State of						
	Ohio with its principa	al office in the City of	Cincinnati , as Surety, are held and firmly bound unto the State						
of We	of West Virginia, as Obligee, in the penal sum of Five Percent (5%) of Amount Bid (\$) for the payment of which								
well a	well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.								
	The Condition of the abo	ove obligation is such that wi	hereas the Principal has submitted to the Purchasing Section of the						
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for									
New	Gargage Building, State	Police Headquarters							
Sou	th Charleston, West Virg	inia							
	NOW THEREFORE,								
agree force	o and shall furnish any other ment created by the accept	ccepted and the Principal sl bonds and insurance requi ance of said bid, then this ob aderstood and agreed that the	shall enter into a contract in accordance with the bid or proposal attached ired by the bid or proposal, and shall in all other respects perform the bligation shall be null and void, otherwise this obligation shall remain in full the liability of the Surety for any and all claims hereunder shall, in no event,						
	e aras I seresco do les terms es s								
	The Surety, for the value mpaired or affected by any e notice of any such extension	xtension of the time within v	s and agrees that the obligations of said Surety and its bond shall be in no which the Obligee may accept such bid, and said Surety does hereby						
	IN WITNESS WHEREO	F Principal and Surety have	e hereunto set their hands and seals, and such of them as are corporations						
have i		W.	I these presents to be signed by their proper officers, this						
121			those presents to be signed by their proper officers, this						
	day or								
Princi	pal Corporate Seal		Tom Grishaber Builders (Name of Principal)						
			(Must be President or Vice President)						
			OWNER						
			(Title)						
Surely	Corporate Seal		Great American Insurance Company						
			(Name of Surety)						
			D/1: DA						
			Douglas P. Taylor Attorney-in-Fact						
			Douglas P. Taylor // Attorney-in-Fact Licensed West Virginia Resident Agent						

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.

GREAT AMERICAN INSURANCE COMPANY® Administrative Office: 301 E 4TH STREET CINCINNATI, OHIO 45202 513-369-5000 FAX 513-723-2740

The number of persons authorized by SIX this power of attorney is not more than

No. 0 18479

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name

Address

Limit of Power

ANDREW K. TEETER

KIMBERLY L. MILES

ALL OF

ALL

DOUGLAS P. TAYLOR

DONNA J. PRICE

CHARLESTON, WEST VIRGINIA

\$75,000,000.

BRADLEY P. BOBERSKY

PAMELA V. LANHAM

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate APRIL **16TH** day of officers and its corporate seal hereunto affixed this

GREAT AMERICAN INSURANCE COMPANY

Attest

Assistant Secretary

Divisional Senior Vice President

DAVID C. KITCHIN (877-377-2405)

STATE OF OHIO, COUNTY OF HAMILTON - ss:

2009 , before me personally appeared DAVID C. KITCHIN, to me **16TH APRIL** known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



KAREN L. GROSHEIM NOTARY PUBLIC, STATE OF OHIO MY COMMISSION EXPIRES 02-20-16 aren R. Groshie

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisonal Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this

12th

day of

April

, 2012



Assistant Secretary



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID,

Rev March 2009

STATE OF WEST VIRGINIA **Purchasing Division**

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

WITNESS THE FOLLOWING SIGNATURE

OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA SHAWNETTA A. WHITTINGTON WESBANCO BANK INC. 1011 MYERS AVE. DUNBAR, WV 25064 My commission expires October 1, 2014

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Authorized Signature: to-wit: Taken, subscribed, and sworn to before me this My Commission expires NOTARY PUBLIC **AFFIX SEAL HERE**

Purchasing Affidavit (Revised 12/15/09)

CONTRACTOR'S LICENSE

West Virginia State Code § 21-11-2 requires that all persons desiring to perform contractual work in this State must be duly licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractors license. Application for a contractors license may be made by contacting the West Virginia Department of Labor, 1800 Washington Street, E., Charleston, WV 25305. Telephone: (304) 558-7890.

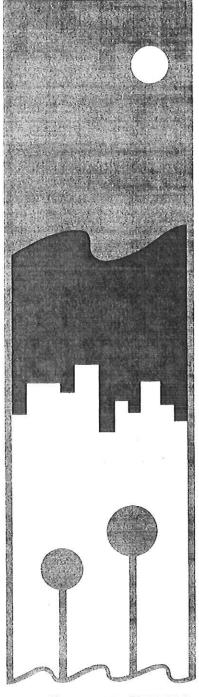
West Virginia State Code §21-11-11 requires any prospective bidder to include the contractors license number of their bid.

Bidders to Complete:

Contractor's Name Tom GRISHABER BULDERS

Contractor's License No. WV 008430

The successful bidder will be required to furnish a copy of their contractors license prior to issuance of a Purchase Order/Contract.



CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV008430

Classification:

GENERAL BUILDING RESIDENTIAL

> TOM GRISHABER DBA TOM GRISHABER BLDRS 129 BELFAST RD CHARLESTON, WV 25314-2120

Date Issued

Expiration Date

OCTOBER 31, 2011

OCTOBER 31, 2012

Chair, West Virginia Contractor

Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.