

NODE

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER DNRB12099 PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:

HRANK WHITTAKER 304-558-2316

RFQ COPY TYPE NAME/ADDRESS HERE W. Harley Miller Contractors, Inc.

P.O. Box 945

Martinsburg, WV 25402

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION

þ 324 4TH AVENUE SOUTH CHARLESTON, WV 25303-1228 304-558-3397

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 01/05/2012 BID OPENING DATE: 02/09/2012 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT 001 LS 968-42 91,270,000 1 GENERAL CONSTRUCTION THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICTING BIDS FOR THE RENOVATION OF BUILDINGS A, B, C, AND G (BEAR HAW LODGE) AT CANAAN VALLEY RESORT SKI AREA IN DAVIS, WEST VIRGINIA. MANDATORY PRE-BID A MANDATORY PRE-BID WILL BE HELD ON 01/17/2012 AT 10:00 AM AT THE CAMAAN WALLEY STATE PARK MAIN LODGE . ALL INTERESTED PARTIES ARE REQUIRED TO ATTEND THIS MEETING. FAILURE TO ATTEND THE MANDATORY PRE-BID SHALL RESULT I DISQUALIFICATION OF THE BID. NO ONE PERSON MAY REPRESENT MORE THAN ONE BIDDER. AN ATTENDANCE SHEET WILL BE MADE AVAILABLE FOR ALL POTENTIAL BIDDERS TO COMPLETE. THIS WILL SERVE AS THE OFFICIAL DOCUMENT VERIFIYING ATTENDANCE AT THE MANDATOR FAILURE TO PROVIDE YOUR COMPANY AND REPRESENTATIVE NAME ON THE ATTENDANCE SHEET WILL RESULT IN DISQUALIFICATION OF THE BID. THE STATE WILL NOT ACCEPT ANY OTHER DOCUMENTATION TO VERIFY ATTENDANCE. THE BIDDER IS RESPONSIBLE FOR ENSURING THEY HAVE COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE THE PURCHASING DIVISION AND THE STATE AGENCY WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUDE THEIR E-MAIL ADDRESS AND FAX NUMBER. SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE James W Dailey 304-267-8959 2/8/12 Vice President 55-0618361 ADDRESS CHANGES TO BE NOTED ABOVE

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications; Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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Martinsburg, WV 25402

DIVISION OF NATURAL RESOURCES SHIP PARKS & RECREATION SECTION

324 4TH AVENUE SOUTH CHARLESTON, WV 25303-1228 304-558-3397

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Purchasing Division
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25303-1228 304-558-3397

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Vice President

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State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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P 324 4TH AVENUE SOUTH CHARLESTON, WV 25303-1228 304-558-3397

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RFQ COPY

P.O. Box 945

TYPE NAME/ADDRESS HERE

Martinsburg, WV 25402

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

W. Harley Miller Contractors, Inc.

Request for Quotation

RFQ NUMBER DNRB12099 PAGE 10

ADDRESS CORRESPONDENCE TO ATTENTION OF:

FRANK WHITTAKER

04-558-2316

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION

p 324 4TH AVENUE SOUTH CHARLESTON, WV

25303-1228

304-558-3397

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			Jam	es W.	Dailey				
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ATURE	>	J	ames V	W Dai	ley III	TELEPHONE 3	04-267-8959	DATE	2/8/12
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Request for Quotation

RFQ NUMBER DNRB12099 PAGE 11

ADDRESS CORRESPONDENCE TO ATTENTION OF:

DIVISION OF NATURAL RESOURCES

304-558-3397

TRANK WHITTAKER

04-558-2316

25303-1228

RFQ COPY TYPE NAME/ADDRESS HERE W. Harley Miller Contractors, Inc. P.O. Box 945 Martinsburg, WV 25402

PARKS & RECREATION SECTION 324 4TH AVENUE SOUTH CHARLESTON, WV

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BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned	ed, W. Harley Miller Contractors, Inc.
of 1193 Hedgesville Road , Martinsburg, WV 25113 ,	as Principal, and Hartford Fire Insurance Company
of 690 Asylum Avenue , Hartford, CT 06115 , a corporation	on organized and existing under the laws of the State of
Connecticut with its principal office in the City of Hartford	, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent (5%) of Am	nount Bid (\$) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs,	administrators, executors, successors and assigns.
The Condition of the above obligation is such that whereas the Prin	
Department of Administration a certain bid or proposal, attached hereto and	made a part hereof, to enter into a contract in writing for
Renovation of Buidings A, B. C and G, Bear Paw Lodge	
Canaan Valley Resort State Park, Davis, West Virginia	
NOW THEREFORE,	
(a) If said bid shall be rejected, or (b) If said bid shall be accepted and the Principal shall enter into a hereto and shall furnish any other bonds and insurance required by the bid o agreement created by the acceptance of said bid, then this obligation shall be force and effect. It is expressly understood and agreed that the liability of the	r proposal, and shall in all other respects perform the e null and void, otherwise this obligation shall remain in full
exceed the penal amount of this obligation as herein stated.	sourcey for any and an damis heredider shan, in no event,
The Surety, for the value received, hereby stipulates and agrees that way impaired or affected by any extension of the time within which the Obligativative notice of any such extension.	
IN WITNESS WHEREOF, Principal and Surety have hereunto set the	neir hands and seals, and such of them as are corporations
have caused their corporate seals to be affixed hereunto and these presents	
9th day of February 2012	
Principal Corporate Seal	W. Harley Miller Contractors, Inc.
	(Name of Principal)
	By James W. Dailey III
	(Must be President or Vice President)
	Vice President
	(Tille)
Surahu Caracanta Saal	, ,
Surety Corporate Seal	Hartford Fire Insurance Company
	(Name of Surely)
	By: Drungt Price
	Donna J. Price Attorney-in-Fact Licensed West Virginia Resident Agent

IMPORTANT – Surely executing bonds must be licensed in West Virginia to transact surely insurance. Corporate seals must be affixed, and a power of attorney must be attached.

POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-4 690 ASYLUM AVENUE HARTFORD, CONNECTICUT 06115

call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT: Agency Code: 40-564489

	X	Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
	X	Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
	X	Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
		Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
		Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
		Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
		Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
		Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida
1		

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, up to the amount of unlimited:

C. Lee Jordan, Andrew K. Teeter, Douglas P. Taylor, Kimberly L. Miles, Donna J. Price, Pamela V. Lanham of Charleston, WV

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by \boxtimes , and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on July 21, 2003 the Companies have caused these presents to be signed by its Assistant Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



Paul A. Bergenholtz, Assistant Secretary

David T. Akers, Assistant Vice President

STATE OF CONNECTICUT

COUNTY OF HARTFORD

ss. Hartford

On this 4th day of August, 2004, before me personally came David T. Akers, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hampden, Commonwealth of Massachusetts; that he is the Assistant Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.

CERTIFICATE

Scott E. Paseka Notary Public

My Commission Expires October 31, 2007

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of February 9, 2012.

Signed and sealed at the City of Hartford.

















frangle thing

Gary W. Stumper, Assistant Vice President



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

	STATE OF West Virginia
	COUNTY OF Berkeley , TO-WIT:
	I, <u>James W. Dailey III</u> , after being first duly sworn, depose and state as follows:
	1. I am an employee of <u>W. Harley Miller Contractors</u> , <u>Incand</u> , (Company Name)
	2. I do hereby attest that <u>W. Harley Miller Contractors, Inc.</u> (Company Name)
	maintains a valid written drug free workplace policy and that such policy is in compliance with West Virginia Code §21-1D-5.
	The above statements are sworn to under the penalty of perjury.
	W. Harley Miller Contractors, Inc. (Company Name)
	By: James W. Dailey III Title: Vice President
	Date: _2/8/12
	Taken, subscribed and sworn to before me this8th_ day of _February, _2012
	Taken, subscribed and sworn to before me this 8th day of February, 2012 IIBM (Chimmissianaceroires September 28, 2016 NOTARY PUBLIC STATE OF WEST VIRGINIA STATE OF WEST VIRGINIA STATE OF WEST VIRGINIA BUNKER HILL, WV 25413 BUNKER HILL, WV 25413 My commission expires September 28, 2016 (Notary Public)
17	THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO
	COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE
	AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF

THE BID.

Rev March 2009



Request for PRONUMBER Quotation

DNRB12099

ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER 304-558-2316

RFQ COPY TYPE NAME/ADDRESS HERE

W. Harley Miller Contractors, Inc. P.O. Box 945 Martinsburg, WV 25402

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION

324 4TH AVENUE SOUTH CHARLESTON, WV 25303-1228 304-558-3397

DATE PRIN	ITED	TEP	ims of sai	.E	SHIPA	/IA	F,O,B,		FREIGHT TERMS
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SIGNATURE	>	→ Ja	ames V	W Dai	ley III	TELEPHONE	304-267-8959	DATE	2/8/12
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Request for Quotation

DNRB12099

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
304-558-2316

VE NOON I

RFQ COPY TYPE NAME/ADDRESS HERE W. Harley Miller Contractors, Inc.

W. Harley Miller Contractors, Inc P.O. Box 945

Martinsburg, WV 25402

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION

324 4TH AVENUE SOUTH CHARLESTON, WV 25303-1228 304-558-3397

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DIVISION OF NATURAL	FORM OF PROPOSAL		
REVISED JANUARY 19,	2012		
Name of Bidder:	W. Harley Miller Contractors,		
Address of Bidder:	P.O. Box 945 Martinsburg, WV 25402		
Phone Number of Bidder:	304-267-8959		
WV Contractors License No.	WV005270		

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

Base Bld

The Base Bid shall consist of the renovations of Buildings A, B, and G, including associated sitework and other incidental construction as detailed by the contract documents. Work indicated as Additive Alternates shall not be included in the Base Bid.

Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in numbers.

\$1,270,000

Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in words,

One million two hundred seventy thousand dollars.

DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL

REVISED JANUARY 19, 2012

Additive Alternates

The following Additive Alternate Bid Items are not to be included in the Base Bid. If the Additive Alternate is selected by the Owner, the work described in the Additive Alternate shall be added to the Contract and the amount indicated for the Additive Alternate shall be added to the Base Bid. The cost for each alternate is the net addition to the Base Bid to add the alternate to the Work. No other adjustments shall be made to the Base Bid or Contract amount.

No.	Description	Amount in Words	Amount in Figures
•	Furnishings for Building B.	Twenty Line Thousand dollars	25,000
2	Replacement of existing windows for Buildings A and B.	Sixty free thousand dollars	65,000
3	Exterior painting of Buildings A and B.	Thirty seven thousand dollars	\$37,000
1	New concrete steps and retaining wall along south side of Building A.	Thirty four thousand dollars	*35,000
5	New concrete steps and HC ramp on west side of Building A.	Forty Ave Honsarday	945,000
6	Renovation of Building C, excluding gutter replacement.	two hundred sixty Housand dollar	\$260,000

The bidder understands that to the extent allowed by the West Virginia Code, the Owner reserves the right to valve any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part; to reject a bid not accompanied by the required bid security or

DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL

REVISED JANUARY 19, 2012

by other data required by the Bidding Documents; to reject any condition of the bid by the Bidder that is in any way inconsistent with the requirements, terms and conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded the contract, agrees that all work is to be completed within 240 consecutive calendar days following receipt of the Owner's written Notice to Proceed and no later than November 30, 2012. For each calendar day of delay in achieving completion, the Contractor shall be liable for, and shall pay the Owner liquidated damages in the amount of \$250 per day.

Any work performed or any materials contracted for prior to the receipt of the Owner's written Notice to Proceed, shall be at the Bidder's risk.

PROORESS PAYMENTS - The CONTRACTOR will make current estimates in writing once each month on AIA Forms G702 and G703 on or before the date set by the OWNER at the time of starting the WORK. The progress payments shall be a true estimate of the materials complete in place and the amount of WORK performed in accordance with the CONTRACT during the preceding month and the value thereof figured at the CONTRACT unit prices or based on the approved schedule of value. Should there be any doubt of the OWNER as to the integrity of any part of the COMPLETED work, the estimates for that portion will not be allowed modified by the CONTRACTOR accordingly. CONTRACTOR shall submit evidence to document the extent of progress payments as required by the OWNER.

Progress payments will not be made when the total value of the WORK done since the last estimate amounts to less than Five Hundred Dollars (\$500,00). From the total of the amounts ascertained as payable, an amount equivalent to and in accordance with Article 9 of A201-2007 Supplementary Conditions of the State of West Virginia will be deducted and retained by the OWNER until completion of the entire CONTRACT in an acceptable manner. The balance, less all previous payments, will be certified for payment by the OWNER.

When the WORK under contract has been completed and its acceptance is recommended by the OWNER, the retainage shall be released and paid to the CONTRACTOR.

DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL

REVISED JANUARY 19, 2012

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum and have made the necessary revisions to my bid or proposal.

Addendum No.	Date
#1	1/23/12
#2	2/1/12

I understand that failure to confirm the receipt of the Addendum is cause for rejection of my bid or proposal.

Respectfully submitted:

Date;	2/8/12
WV Vendor Registration Number:	709051523
By: (signature in ink)	James W. Dailey III
Title:	Vice President
Firm Name;	W. Harley Miller Contractors, Inc.
Fjrm Address:	P.O. Box 945 Martinsburg, WV 25402