

**PROPOSAL FOR CAD SERVICES
IN NORTHERN/SOUTHERN WEST
VIRGINIA, OPEN-END CONTRACT
RFQ NO. DEP15789**

Prepared for:

West Virginia Department of Environmental Protection
Office of Abandoned Mine Lands and Reclamation
601 57th Street, SE
Charleston, West Virginia 25304

Prepared by:

Potesta & Associates, Inc.
7012 MacCorkle Avenue, SE
Charleston, West Virginia 25304
Phone: (304) 342-1400 Fax: (304) 343-9031
E-mail: potesta@potesta.com

CONTACT: Mr. Dana Burns, Vice President

Signature: *Dana L. Burns*

Project No. 0101-12-0201

April 3, 2012

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WV PURCHASING
DIVISION

POTESTA

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**PROPOSAL FOR CAD SERVICES IN
NORTHERN/SOUTHERN WEST VIRGINIA,
OPEN-END CONTRACT
RFQ NO. DEP15789**

1.0 QUALIFICATIONS

1.1 Corporate History and Experience

Potesta & Associates, Inc. (POTESTA) proposes to provide CAD services to the West Virginia Department of Environmental Protection, Office of Abandoned Mine Lands & Reclamation (WVDEP, AML). These services will consist of the development of detailed abandoned mine land reclamation project drawings consisting of cover sheets, existing conditions, reclamation plan, cross sections, profiles, and details. In addition, services to be provided include the performance of area, linear, and volume calculations for the support of WVDEP engineering design. Work will be under the direction of, reviewed and signed by a WVDEP professional engineer. Work to be performed under the direction of the WVDEP engineer will be accomplished by exchange of electronic drawings, plotted copies, and meetings on-site or at an office location.

POTESTA proposes to provide CAD operators to complete the requested tasks. POTESTA's CAD candidates are designers with extensive experience in working with engineers and surveyors to develop abandoned mine land reclamation designs, contract drawings, and construction quantity estimates. Messrs. Michael Sankoff, Ralph Osborne, and Russ Lester are CAD designers at POTESTA with actual AML project CAD experience. Their years of experience are:

Michael Sankoff	-	24 Years CAD Experience
Ralph Osborne	-	25 Years CAD Experience
Russ Lester	-	22 Years CAD Experience

POTESTA is an engineering and environmental consulting firm providing professional services to deliver innovative, cost-effective solutions to complex problems. Our firm is multi-disciplinary and has a diversified practice covering engineering (civil, chemical, environmental, geotechnical, mechanical, and mining), permitting, site characterization and remediation, and general environmental consulting. Civil/site, geotechnical and mining engineering are areas of extensive expertise at POTESTA. We have worked on numerous engineering projects (ranging from site grading and drainage plans for university dorms and commercial/residential developments, to power plant foundations to mine layouts/reclamation of abandoned mine lands) throughout the region. Our 17 registered professional engineers have over 300 years of experience among them and are supported by a large group of engineers, designers, CAD operators, surveyors and a landscape architect. Regulatory liaison and environmental compliance are areas of exceptional strength for POTESTA as the President of the company is a former director of the West Virginia Department of

Natural Resources, and a Vice President is a former director of the West Virginia Division of Environmental Protection.

POTESTA has an experienced, efficient survey and mapping department within the engineering group. We routinely complete survey and mapping services for our clients and provide quality field survey data, topographic mapping, survey control, construction stakeout services, survey plat development, and related services.

Our clients include state, local, and federal government agencies, mining companies, manufacturers, utility companies, waste management companies, chemical companies, architects, attorneys, financial institutions, insurance companies, land developers, and construction companies.

We carry a full line of insurance coverage including general liability, errors and omissions, and workers' compensation. We also have quality control procedures to assist in providing our clients with quality projects.

POTESTA, since starting in 1997, has grown to over 100 employees in three offices. Included are 17 registered professional engineers (R.P.E.'s), three registered professional licensed land surveyors (P.L.S.'s), and two PhD's whose specialties include aquatic biology and water quality. POTESTA has assembled a team that has historically served WVDEP, AML on numerous AML projects. In fact our staff has worked on over 80 AML projects for WVDEP (and more in other states) dating back into the mid 1980's. We have an ongoing workload with WVDEP, AML.

POTESTA will perform the work for this project from our Charleston, West Virginia office. POTESTA emphasizes that we will make a priority commitment to this project.

Appendix A contains the executed Request for Quotation form, POTESTA's completed bid schedule, and Purchasing Affidavit form.

1.2 CAD Designers Available for Assignments Under the Open-End Contract

POTESTA's CAD operators are shown below including the years of relevant CAD experience.

Michael Sankoff	-	24 Years CAD Experience
Ralph Osborne	-	25 Years CAD Experience
Russ Lester	-	22 Years CAD Experience

POTESTA currently utilizes AutoCAD Civil 3D 2012. We can save CAD drawings back to whatever version the WVDEP desires. Our proposal includes multiple CAD operators; therefore, POTESTA is confident that we can process and complete multiple projects within the designated timeframes.

1.3 List of Similar Projects Completed Previously by POTESTA

Appendix B includes a list of similar AML projects completed by POTESTA over the past five years. This list also shows each CAD designer's experience on these AML projects. Each CAD operator has participated in preparation of CAD drawings on a minimum of five AML reclamation projects. Messrs. Sankoff, Osborne, and Lester each have well over the required minimum of 8 years of CAD experience. Each began using CAD to develop designs and drawings over 20 years ago. Their resumes are included in Appendix C.

1.4 List of Similar Projects Currently Working On

Appendix D includes a list of similar currently ongoing at POTESTA.

1.5 Project Manager

POTESTA's project manager will be Mr. Mark Kiser. Mr. Kiser has 28 years of experience in managing civil engineering projects and is a registered professional engineer in West Virginia, Indiana, and South Carolina.

1.6 Years of Experience

POTESTA has been providing CAD services to our clients for 15 years.

2.0 CLOSING

We look forward to continuing to serve WVDEP, AML on the open-end contract for CAD services. Our commitment is to provide quality service, rapid response and project completion, and to exceed your expectations for services performed under this project. We believe the track record of our professionals demonstrates our ability and commitment.



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEP15789

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
GUY NISBET
304-558-8802

*325112954 304-342-1400
 POTESTA & ASSOCIATES INC
 7012 MACCORKLE AVENUE SE
 CHARLESTON WV 25304

VENDOR

SHIP TO

ENVIRONMENTAL PROTECTION
 DEPARTMENT OF
 OFFICE OF AML&R
 601 57TH STREET SE
 CHARLESTON, WV
 25304 304-926-0499

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
02/24/2012				

BID OPENING DATE: 04/03/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		205-05		
CAD SERVICES IN NORTHERN/SOUTHERN WV (OPEN-END) REQUEST FOR QUOTATION THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY THE WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION IS SOLICITING QUOTATIONS FROM QUALIFIED VENDORS TO PROVIDE "CAD" SERVICES FOR ABANDONED MINE LAND PROJECTS IN NORTHERN AND SOUTHERN COUNTIES OF WEST VIRGINIA. CAD SERVICES MAY BE REQUIRED PER THE ATTACHED SPECIFICATIONS, SCOPE OF WORK, BID REQUIREMENTS, TERMS AND CONDITIONS, AND ATTACHED BID SCHEDULE. DEP MAY AWARD CONTRACTS TO UP TO FOUR (4) VENDORS INQUIRES: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH 3PM ON FRIDAY 16TH OF MARCH, 2012..... QUESTIONS MAY BE SENT VIA: USPS, FAX, COURIER OR EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, EMAIL QUESTIONS ARE PREFERRED. ANY TECHNICAL QUESTIONS RECEIVED WILL BE ANSWERED BY FORMAL WRITTEN ADDENDUM TO BE ISSUED BY THE PURCHASING DIVISION AFTER THE DEADLINE HAS LAPSED. ADDRESS INQUIRES TO: GUY NISBET						

RECEIVED
 FEB 28 2012

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE	TELEPHONE	DATE	
<i>Dana L Burns</i>	(304) 342-1400	April 3, 2012	
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	
Vice President	311509066		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
 2. The State may accept or reject in part, or in whole, any bid.
 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
 5. Payment may only be made after the delivery and acceptance of goods or services.
 6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
 7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
 12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
 13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
 14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
 15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
 16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER
DEP15789

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
GUY NISBET 304-558-8802

VENDOR

*325112954 304-342-1400
 POTESTA & ASSOCIATES INC
 7012 MACCORKLE AVENUE SE
 CHARLESTON WV 25304

SHIP TO

ENVIRONMENTAL PROTECTION
 DEPARTMENT OF
 OFFICE OF AML&R
 601 57TH STREET SE
 CHARLESTON, WV
 25304 304-926-0499

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
02/23/2012				
BID OPENING DATE: 04/03/2012		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV. 25305 FAX: 304.558.4115 EMAIL: GUY.L.NISBET@WV.GOV EXHIBIT 1 LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AWARD..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE. UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT BY THE STATE OF WEST VIRGINIA, ITS AGENCIES, OR POLITICAL SUBDIVISIONS, THE TERMS, CONDITIONS AND PRICING SET FORTH HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT. RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) SUCCESSIVE ONE (1) YEAR PERIODS. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICE		

SIGNATURE <i>Dana L. Burns</i>		TELEPHONE (304) 342-1400	DATE April 3, 2012
TITLE Vice President	FEIN 311509066	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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<p>SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK).</p> <p>INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COVERAGE OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF THE CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$1,000,000.00</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>REV. 9/98 EXHIBIT 10</p> <p style="text-align: center;">REQUISITION NO.: DEP15789</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO.'S:</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS	
SIGNATURE <i>Dave L. Burns</i>	TELEPHONE (304) 342-1400
TITLE Vice President	DATE April 3, 2012
FEIN 311509066	ADDRESS CHANGES TO BE NOTED ABOVE

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State of West Virginia
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25304 **304-926-0499**

DATE PRINTED 02/23/2012	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 04/03/2012		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
20. 1					
NO. 2					
NO. 3					
NO. 4					
NO. 5					

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.

VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

Dana L. Burns

 SIGNATURE
 . Potesta & Associates, Inc. .
 COMPANY
 April 3, 2012

 DATE

NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.

REV. 09/21/2009

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Dana L. Burns</i>	TELEPHONE (304) 342-1400	DATE April 3, 2012
TITLE Vice President	FEIN 311509066	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
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02/23/2012				
BID OPENING DATE: 04/03/2012		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				NOTICE		
				A SIGNED BID MUST BE SUBMITTED TO:		
				DEPARTMENT OF ADMINISTRATION		
				PURCHASING DIVISION		
				BUILDING 15		
				2019 WASHINGTON STREET, EAST		
				CHARLESTON, WV 25305-0130		
				THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF		
				THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:		
				SEALED BID		
				BUYER: GN-23		
				RFQ. NO.: DEP15789		
				BID OPENING DATE: 04/03/2012		
				BID OPENING TIME: 1:30PM		
				PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY		
				TO CONTACT YOU REGARDING YOUR BID:		
				----- (304) 343-9031 -----		
				CONTACT PERSON (PLEASE PRINT CLEARLY):		
				----- Dana L. Burns -----		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *Dana L. Burns* TELEPHONE (304) 342-1400 DATE April 3, 2012

TITLE Vice President FEIN 311509066 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
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25304 **304-926-0499**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
02/23/2012				

BID OPENING DATE: **04/03/2012** **BID OPENING TIME 01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ANY INDIVIDUAL SIGNING THIS BID IS CERTIFYING THAT: (1) HE OR SHE IS AUTHORIZED BY THE BIDDER TO EXECUTE THE BID OR ANY DOCUMENTS RELATED THERETO ON BEHALF OF THE BIDDER, (2) THAT HE OR SHE IS AUTHORIZED TO BIND THE BIDDER IN A CONTRACTUAL RELATIONSHIP, AND (3) THAT THE BIDDER HAS PROPERLY REGISTERED WITH ANY STATE AGENCIES THAT MAY REQUIRE REGISTRATION.						
***** THIS IS THE END OF RFQ DEP15789 ***** TOTAL:						<u>\$ 84,000.00</u>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *Dana L. Burns* TELEPHONE (304) 342-1400 DATE April 3, 2012
 TITLE Vice President FEIN 311509066 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**CAD SERVICES (OPEN-END CONTRACT)
NORTHERN & SOUTHERN COUNTIES OF WV
DEP15789
BID SCHEDULE**

The DEP reserves the right to request additional and supporting documentation regarding unit prices when the unit price appears to be unreasonable.

Item No.	Quantity	Description	Unit Price	Amount
1.0	1200 Hours	CAD Operator (Ralph Osborne)	\$ 70.00	\$84,000.00
		Note: Michael Sankoff is also available		
		at an hourly cost of:	\$ 85.00	
		Russ Lester is also available at		
		an hourly cost of:	\$ 80.00	
		TOTAL		\$84,000.00

*These are estimated quantities for bidding purposes only.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: Potesta & Associates, Inc.

Authorized Signature: *Rhonda L Burns* Date: April 3, 2012

State of West Virginia

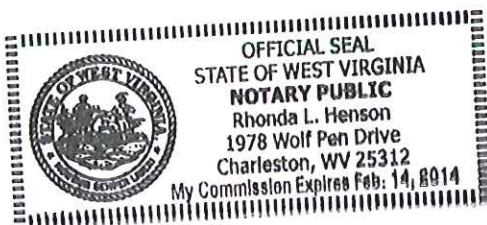
County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 3 day of April, 2012.

My Commission expires February 14, 2014.

NOTARY PUBLIC *Rhonda L Henson*

AFFIX SEAL HERE



State of West Virginia VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or,**
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or** 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or,**
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or,**
- 2. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or,**
- 3. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or,**
- 4. **Application is made for 5% resident vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or,**
- 5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or,**
- 6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Potesta & Associates, Inc.

Signed: *Dana L. Burns*

Date: April 3, 2012

Title: Vice President

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

**LIST OF SIMILAR PROJECTS COMPLETED BY
POTESTA & ASSOCIATES, INC. OVER THE PAST
FIVE YEARS AND CAD DESIGNER'S EXPERIENCE**

AML Project Name	POTESTA / WVDEP AML Project	Completed in Past 5 Years	Project Completed by Michael Sankoff	Project Completed by Ralph Osborne	Project Completed by Russ Lester
Sundial (Hatfield) Refuse Piles Re-Bid	X	X	X	X	
Mill Creek Refuse Pile	X	X	X	X	
John's Branch Coal Refuse Dam (Kopperston)	X	X	X		
Clay-Roane PSD Water Feasibility Study	X	X			
Burnsville PSD Water Feasibility Study	X	X			
Brandonville/Pisgah Water Feasibility Study	X	X			
Cuzzart/4-H Water Feasibility Study	X	X			
Hudson/Mt. Nebo Water Feasibility Study	X	X			
Jessop Highwall #10	X	X			
Lando (Edwards) Drainage	X	X			
Taylorville (Cantrell) Drainage	X	X			
Borderland (Matney) Portals	X	X			
Peach Ridge Complex	X	X	X		
Measle Fork Refuse	X	X	X		
Georges Creek Portals	X	X	X		
Putney Impoundment	X	X	X		
Kopperston (John's Branch) Refuse Emergency	X	X	X		
Marmet (Wells Drive) Landslide Emergency	X	X	X		
Marmet (Clark) Drainage	X	X	X		
Pringle Run #2	X	X	X	X	
Mountain Run Refuse and Portals	X	X	X	X	
Fairmont East Mine Drainage	X	X	X	X	
Rachel Refuse	X	X	X	X	
Garden Ground Phase II					X ¹
Harris Branch Refuse Pile					X ¹
Shabby Room Hollow Complex					X ¹
Gains Highwall					X ¹
Robinette Branch Refuse Pile					X ¹

¹ Completed while working for previous employer (prior to joining Potesta & Associates, Inc.).

MICHAEL B. SANKOFF

Senior CADD Designer



EDUCATION

- B.S. Industrial Management, 1987
West Virginia Institute of Technology
- A.S. Drafting and Design Engineering
Technology, 1986
West Virginia Institute of Technology
- A.S. Mechanical Engineering Technology, 1986
West Virginia Institute of Technology

EMPLOYMENT HISTORY

- | | |
|--------------|------------------------------|
| 1997-Present | Potesta & Associates, Inc. |
| 1996-1997 | Terradon Corporation |
| 1989-1996 | H. C. Nutting Company |
| 1988-1989 | Peabody Coal Company |
| 1987-1988 | Kelly, Gidley, Blair & Wolfe |

AREAS OF SPECIALIZATION

Civil 3D design and field inspections. Site design including grading, volumes, profiles (road, storm, sanitary), road design, cross sections, and pipe networks (stormwater and sanitary).

PROFESSIONAL EXPERIENCE

CADD design for the following AML projects:

- Grass Run Refuse
- Sundial (Hatfield) Refuse Piles Re-Bid

- Mill Creek Refuse Pile
- John's Branch Coal Refuse Dam (Kopperston)
- Peach Ridge Complex
- Measle Fork Refuse
- Georges Creek Portals
- Putney Impoundment
- Kopperston (John's Branch) Refuse Emergency
- Marmet (Well Drive) Landslide Emergency
- Marmet (Clark) Drainage
- Pringle Run #2
- Fairmont East Mine Drainage
- Rachel Refuse
- Jaeger Water Feasibility Study

CADD design, grading, stormwater plans, preparation of plans for the following projects:

- Solutia Landfill Closure Design for Various Environmental Remediation Projects
- Kanawha Eagle Coal Refuse Disposal Impoundment
- Pocahontas County Landfill Expansion, Closure, and Operations Consulting
- Energy Services Site Development and Permitting
- Environmental Assessment and Closure/Capping Design for Fleming Landfill
- Environmental Assessment and Closure/Capping Plan for Jackson County Landfill
- Elkem Metals Jarrett Branch Landfill
- Coldwater Creek/Luigino's Food Processing Facility, Inc.
- Construction Layout for Mahan Tipple and Refuse AML Maintenance Project

CADD design, construction bid package preparation for the following water line extension projects:

- Boone County Public Service District – Trace Branch/Robinson Water Line Extension
- Boone County Public Service District – Stephens Auto/Betsy Lane Water Line Extension
- Town of Ceredo – Water Distribution System Upgrade
- West Virginia American Water – Mifflin/Sharples Water Line Extension
- Town of Ceredo – Cemetery Hill Upgrade
- City of Philippi Upgrade to Water Distribution System
- West Virginia American Water – Fisher's Ridge Extension

Construction inspection, computer drafting and manual drafting for various projects.

Computations and materials testing.

Removal of underground storage tanks.

Monitoring well installation for Exxon, SuperAmerica, Pennzoil, KRT.

Groundwater remediation (gasoline and diesel) for KRT.

Environmental site surveys.

Geoprobe soil sampling.

Operated truck and skid drill rigs.

Tested concrete cylinders.

Performed proctor tests.

Slope stability analysis.

Groundwater sampling.

RALPH E. OSBORNE

Senior CADD Designer



EDUCATION

A.S. Mining Technology, 1983
Beckley College, West Virginia

EMPLOYMENT HISTORY

1997-Present	Potesta & Associates, Inc.
1995-1997	Terradon Corporation
1994-1995	Bay's, Inc.
1987-1994	Chapman Technical Group
1986	Professional Engineering & Surveying
1984-1986	Soil Conservation Service
1978-1983	Maple Meadows Mining Company

AREAS OF SPECIALIZATION

Surveying and CADD design for site design, grading, stormwater, wastewater, roads, ditches, and land development.

PROFESSIONAL EXPERIENCE

CADD design for the following AML projects:

- Sundial Refuse – AML
- Sundial (Hatfield) Refuse Piles Re-Bid
- Pringle Run #2
- Mountain Run Refuse and Portals – AML
- Fairmont East Mine Drainage
- Rachel Refuse

CADD design for landfill expansions or closure/capping projects for the following projects:

- Solutia Landfill Closure Design for Various Environmental Remediation Projects
- Pocahontas County Landfill Expansion, Closure, and Operations Consulting
- Environmental Assessment and Closure/Capping Plan for Jackson County Landfill
- Elkem Metals Jarrett Branch Landfill
- Wyoming County Landfill
- Jackson County Landfill

CADD design for the following site development projects including grading plan, access roadway, parking, storm drainage, utilities, and building pads:

- Coldwater Creek/Luigino's Food Processing Facility
- Pison Development – Mineral Wells
- Pison Development – Barboursville
- Pison Development – Knollview
- Pison Development – Cross Roads 2
- Pison Development – Elk Crossings
- Pison Development – Elkins
- Pison Development – Harrisville
- Pison Development – Point Pleasant
- Pison Development – Kanawha Court
- Pison Development – Church Hill Village
- Bradshaw Schools

Surveying, construction inspection, computer drafting and manual drafting.

Road, drainage and right-of-way layouts, slope staking and road grade.

Computations and materials testing.

Underground surveying, map drafting, collecting air readings and samples for analysis, and maintained water and wastewater treatment facilities. Assisted with design of refuse impoundments and ponds, and coal storage volumes.

Microtel site development for Essex Investment Group, Inc., Rochester, New York.

Composite support complex site development for WV Air National Guard, Charleston, West Virginia.

Mt. Olive Correctional Complex site development, Fayette County, West Virginia.

Replacement of four-lane Kelly Creek Bridge and two-lane Marmet Pony Truss Bridge for WV Department of Transportation, Charleston, West Virginia.

Modification/expansion of Charleston Landfill for City of Charleston, West Virginia.

Water system improvements for Beckley Water Company, Beckley, West Virginia.

Water storage tank, Culloden, West Virginia.

Wastewater system improvements.

Surveying, construction inspection, computer drafting and manual drafting.

Road layout, drainage layout, slope staking, road grade and right-of-way layouts.

Computations and materials testing.

Wastewater system improvements for INCO Alloys International, Huntington, West Virginia.

Assisted with site characterization for Wyoming County Landfill.

Assisted with Fleming Landfill Closure Assistance Plan for West Virginia Department of Environmental Protection.

Assisted with cap, closure and Cell 3 expansion for Pocahontas County Solid Waste Authority.

Leachate holding tank for Nicholas County Solid Waste Authority.

Assisted with environmental audit for Anker Energy.

Assisted with groundwater protection plan for Morgantown Energy Technology Center.

Assisted with landfill permitting for Marshall - C&O Landfill.

Surveying for design, quality control, and compaction studies for United Waste/DSI. Assisted with certification, permitting and design including excavation, fill, sediment pond and channel design, and access road design.

Assisted with surface mine permitting, production reports and design including refuse disposal facilities, impoundments, embankments and storage ponds. Also assisted with mine planning and valley fill design for Wind River Resources.

EDUCATION

A.S. Drafting and Design Engineering
Technology, 1988
West Virginia Institute of Technology

Classes Towards B.S. in Urban Engineering
Northern Virginia Community College,
Manassas, VA
George Mason University, Fairfax, VA

EMPLOYMENT HISTORY

2012-Present Potesta & Associates, Inc.
2006-2012 Terradon Corporation
2003-2006 Triad Engineering, Inc.
2001-2003 Environmental Design Group
1997-2001 Potesta & Associates, Inc.
1994-1997 Terradon Corporation
1992-1994 Chapman Technical Group
1989-1992 Post, Buckley, Schuh & Jernigan, Inc.

AREAS OF SPECIALIZATION

CADD layout and design using Civil 3D software including site grading, volumes, profiles (road, storm, sanitary), road design, cross sections, and pipe networks (stormwater and sanitary).

PROFESSIONAL EXPERIENCE

CADD design for the following AML projects:

- Garden Ground Phase II – AML
- Harris Branch Refuse Pile
- Shabby Room Hollow Complex – AML
- Gains Highwall – AML
- Robinette Branch Refuse Pile
- Grass Run Refuse
- Buffalo Creek No. 5 Refuse – AML
- Cora Mine Drainage No. II – AML
- Charleston (Ratcliffe) Landslide – AML

CADD design and drafting for the following landfill expansion, upgrade or closure/capping projects:

- Solutia Landfill Closure Design for Various Environmental Remediation Projects
- Pocahontas County Landfill Expansion, Closure, and Operations Consulting

- Environmental Assessment and Closure/Capping Design for Fleming Landfill
- Wyoming County Landfill
- DuPont (Dry Run Landfill)
- Kanawha Western Landfill
- Fayette County Landfill
- Nicholas County Landfill
- Montgomery landfill
- North Fork Landfill
- Sycamore Landfill

CADD design/drafting for the following coal mining projects:

- Kanawha Eagle Coal Refuse Disposal Impoundment
- Elk Run Coal Company

VDOT highway and bridge plans, municipal landfills, and site development.

Airport master planning, signage, and miscellaneous site design, municipal landfills, water/wastewater projects, sanitary and storm sewer design, architectural and structural drawings for large commercial buildings.

Site development (commercial and residential), AML and landfill closure assistance projects, sanitary and storm sewer projects, preparation of mine permit and environmental permit drawings, and various roadway designs.

**LIST OF SIMILAR PROJECTS ONGOING
AT POTESA & ASSOCIATES, INC.**

Project	Status
MacArthur Subsidence	Proposal Accepted, Awaiting Purchase Order
Flipping Hollow Complex	Selected for Project, Awaiting Mapping
John's Branch Refuse Dam	Design Complete, Awaiting Pre-Bid Meeting
Mill Creek Refuse	Pre-Bid Complete, Awaiting Pre-Construction
Sundial Refuse Redesign	Pre-Bid Complete, Awaiting Pre-Construction
Morgan Mine Road Mine Fire	Proposal Submitted, Awaiting Purchase Order



Engineers and Environmental Consultants

7012 MacCorkle Avenue, SE, Charleston, WV 25304 • (304)342-1400 • FAX (304)343-9031; www.potesta.com

April 10, 2012

Mr. Guy Nisbet
West Virginia Department of Environmental Protection
Purchasing Division
2019 Washington Street, East
Charleston, West Virginia 25305-0130

RE: Addendum Acknowledgement
Proposal for CAD Services in Northern/Southern West Virginia,
Open-End Contract, RFQ No. DEP15789
Potesta Project No. 0101-12-0201

Dear Mr. Nisbet:

After submitting our proposal for RFQ No. DEP15789 on April 3, 2012, we received in the United States Postal Service mail Addendum No. 1 dated April 3, 2012 and received by Potesta & Associates, Inc. (POTESTA) on April 5, 2012. During a telephone conversation on April 6, 2012, you indicated that POTESTA could submit the completed Addendum No. 1 acknowledgement to accompany our previously submitted proposal. Attached is our Addendum No. 1 acknowledgement.

Sincerely,

POTESTA & ASSOCIATES, INC.

Dana L. Burns, PE
Vice President

DLB:DMK/clr

Enclosure

RECEIVED

2012 APR 11 AM 8:45

WV PURCHASING
DIVISION

POTESTA & ASSOCIATES, INC.

Charleston, West Virginia • Morgantown, West Virginia • Winchester, Virginia



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 DEP15789

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 GUY NISBET
 304-558-8802

VENDOR

*325112954 304-342-1400
 POTESA & ASSOCIATES INC
 7012 MACCORKLE AVE SE
 CHARLESTON WV 25304

SHIP TO

ENVIRONMENTAL PROTECTION
 DEPARTMENT OF
 OFFICE OF AML&R
 601 57TH STREET SE
 CHARLESTON, WV
 25304 304-926-0499

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
04/03/2012				
BID OPENING DATE: 04/12/2012		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				ADDENDUM ISSUED TO DISTRIBUTE THE Q&A'S SUBMITTED DURING THE QUESTION PERIOD AND TO MOVE THE BID OPENIN DATE.		
				BID OPEN CHANGED FROM: 04/03/2012 TO: 04/12/2012		
				EXHIBIT 10		
				REQUISITION NO.: DEP15789		
				ADDENDUM ACKNOWLEDGEMENT		
				I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.		
				ADDENDUM NO.'S:		
				NO. 1 .. X.....		
				NO. 2		
				NO. 3		
				NO. 4		
				NO. 5		
				I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.		

RECEIVED
 BY _____ DATE 4-5-12

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE Dana L. Burns TELEPHONE (304) 342-1400 DATE April 10, 2012

TITLE Vice President FEIN 311509066 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
 DEP15789

PAGE:
 2

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 GUY NISBET
 304-558-8802

VENDOR

*325112954 304-342-1400
 POTESTA & ASSOCIATES INC
 7012 MACCORKLE AVE SE
 CHARLESTON WV 25304

SHIP TO

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 CHARLESTON, WV
 25304 304-926-0499

DATE PRINTED:	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
04/03/2012				

BID OPENING DATE: 04/12/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: center;"><i>Dane L. Burns</i> SIGNATURE</p> <p style="text-align: center;">..Potesta & Associates, Inc.. COMPANY</p> <p style="text-align: center;">...April 10, 2012..... DATE</p> <p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.</p> <p>REV. 09/21/2009</p> <p style="text-align: center;">END OF ADDENDUM NO.1</p>						
0001	1	JB		205-05		
CAD SERVICES IN NORTHERN/SOUTHERN WV (OPEN-END)						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Dane L. Burns</i>	TELEPHONE (304) 342-1400	DATE April 10, 2012
TITLE Vice President	FEIN 311509066	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER
 DEP15789

PAGE
 3

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 GUY NISBET
 304-558-8802

*325112954 304-342-1400
 POTESTA & ASSOCIATES INC
 7012 MACCORKLE AVE SE
 CHARLESTON WV 25304

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ENVIRONMENTAL PROTECTION
 DEPARTMENT OF
 OFFICE OF AML&R
 601 57TH STREET SE
 CHARLESTON, WV
 25304 304-926-0499

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
04/03/2012				

BID OPENING DATE: 04/12/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** THIS IS THE END OF RFQ DEP15789 ***** TOTAL:						\$ 84,000.00

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Dana L. Burns</i>	TELEPHONE (304) 342-1400	DATE April 10, 2012
TITLE Vice President	FEIN 311509066	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'