

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### Request for Quotation

RFQ NUMBER DEP15514

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN

304-558-2157

\*C26082503 304-872-6963 BAIL CONTRACTING 2733 CANVAS NETTIE RD

CANVAS WV 26662

**ENVIRONMENTAL PROTECTION** DEPARTMENT OF DIVISION OF LAND RESTORATION 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- **3.** Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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ADDRESS CHANGES TO BE NOTED ABOVE

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	AND RE	GULATI EQUEST ON IS	ONS, FOR	AND T QUOTA	HE INFORMA	TION P ED BY	NG DIVISION F ROVIDED IN THE PURCHASIN NG THIS		
	ANY OT OR ALT	HER SO ERS TH BED IN	URCE, E INF	VERB ORMAT	AL OR WRIT ION PROVID	TEN, W	ION MANUALS, HICH CONTRAD: M THE SOURCE: ID AND OF NO	CTS	
	FOR BA	NKRUPT CT NUL	CY PR L AND	OTECT VOID	ION, THE S	TATE M	ONTRACTOR FII AY DEEM THE SUCH CONTRAC		
	WITHOU	T FURT	HER O	RDER.			Æ		a
	L			SEE RE	l VERSE SIDE FOR TEI				L
SIGNATURE (1)	mil R	a: D			Ī	2011	872-6963	DATE	8-24-11
TITUE LA PARA	The L	FE	IN KS	2765	531	. 509			TO BE NOTED ABOVE



MODZEA

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### Request for Quotation

DEP15514

RFQ NUMBER

10		PA	10	31	=
		1	-		
				٠	6

ADDRESS CORRESPONDENCE TO ATTENTION OF

ADDRESS CHANGES TO BE NOTED ABOVE

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3.0	4-	55	8-	. 2	157

\*C26082503 304-872-6963 BAIL CONTRACTING 2733 CANVAS NETTIE RD

CANVAS WV 26662

**ENVIRONMENTAL PROTECTION** SHIP DEPARTMENT OF DIVISION OF LAND RESTORATION 601 57TH STREET SE Ť CHARLESTON, WV 25304 304-926-0499

DATE PRIN		RMS OF SALE	SHIP VIA		F.O.B;		FREIGHT TERMS
07/20/ OPENING DATE		2011	R	ID	OPENING TIME	0.1	:30PM
LINE	QUANTITY	UOP CAT	ITEM NUMBER		UNIT PRICE		AMOUNT
	REV. 5/2009						
		1	NOTICE				N.
	A SIGNED BID	MUST BE	SUBMITTED TO:				
		ING DIVI	DMINISTRATION SION				
ā	2019 WA		STREET, EAST 25305-0130				
			IN THIS INFORMA BID MAY NOT BE			0F	
	SEALED BID						
	BUYER:	c	B-23				
	REQ. NO.:	ם	EP15514				
	BID OPENING	DATE: 0	8/31/2011		a		
	BID OPENING	TIME: 1	:30 PM				
			NUMBER IN CASE DING YOUR BID: 304 872-0			5)	
	DI EACE DOING	OB TVDE	NAME OF PERSON				
	CONCERNING T	HIS QUOT	Abigail Bai		CONTACT		
			2				
ATURE (M)	igail Bail	SEE	REVERSE SIDE FOR TERMS AI		4 872-6963	DATE	8-24-11

#### DEP15514 BID SCHEDULE

The DEP reserves the right to request additional information and supporting documentation regarding unit prices when the unit price appears to be unreasonable.

All unit prices include transportation costs to mobilize and demobilize equipment, and or supplies to the project site. There will NOT be any additional payment for mileage or transportation. All operator costs will be included in the unit rates.

ITEM	QUANTITY	DESCRIPTION	UNIT	AMOUNT				
NO.			PRICE					
1	1200 tons	1 1/ inch Crusher Run Limestone Gravel	00.00	22 8 20 00				
			\$ 19.00	\$22,8∞.∞				
			Ton					
2	3 EA	HI-Q Corrugated Culvert 12" – 20' section (installed)	121119	. 2111 1111				
			\$ 121.48	\$364.44				
			EACH					
3	3 EA	HI-Q Corrugated Culvert 24" – 20' section	0 7	1 mg (m)				
			\$ <u>342.17</u>	\$ 1026.51				
			EACH					
4	1 Lump Sum	Road Grading D-3 Caterpillar Dozer or equivalent (lump sum)	1 222	1 500 0 500				
	1	*Total length of road to be graded is 5,300 ft	\$6000.00	\$6000.00				
		,	Lump Sum					
			00 100	OF				
		TOTAL \$	30,190	CP.				
	01 . 00 11.1 0 . 1 0 2.1 . 1							
Authorized Signature: Wigoul Bail Vice Mondate: 8-24-11								
L								

#### NOTES:

1. All items must be bid and bid in unit measure specified in the quantity column.

# SUR6015371 THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310								
Bid Bond								
KNOW ALL MEN BY THESE PRESENTS, that we BAIL CONTRACTING,INC. 2733 CANVAS NETTIE ROAD								
CANVAS WV 26662								
as Principal, hereinafter called the Principal, and State Automobile Mutual Insurance Company 518 East Broad Street Columbus OH 43215								
a corporation duly organized under the laws of the State of <sup>OH</sup> as Surety, hereinafter called the Surety, are held and firmly bound unto								
STATE OF WEST VIRGINIA								
as Obligee, hereinafter called the Obligee, in the sum of 5.00 % of the bid, not to exceed the property of the bid, not to exceed Dollars (\$ 5,000.00 )								
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, o heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.								
WHEREAS, the Principal has submitted a bid for ROAD MAINTENANCE (OFF ROAD) TO LAND FILL WELLS								
NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contra with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and fit the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the different not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which is Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.								
Signed and sealed this day of _August, _2011								
BAIL CONTRACTING,INC.								
(Principal) (Seal								
(Witness) * Ubigail Bail Nice Trestort								

oigned and scaled this day of	DALL CONTRACTIONS
Albut Raldunar (Witness)	(Seal)  * Obigoil Boil Nice President  Principal Signature and Title
Alberta Raldunar	State Automobile Mutual Insurance Company  (Surety)  (Seal)  Kenneth Ray Baker  Altorney-In-Fact

## STATE AUTOMOBILE MUTUAL INSURANCE COMPANY COLUMBUS, OHIO

#### **CERTIFIED COPY**

THIS POWER OF ATTORNEY IS SPECIFIC TO:

Bond No.		SUR00153/1	
Rond	$\Delta m$	ount	5 000 00

	POWE	R OF ATTORNEY
duly organized and existing	ng under the laws of the Sta	E AUTOMOBILE MUTUAL INSURANCE COMPANY, a corporation, ate of Ohio, and having its principal offices in the City of Columbus, e and appoint Kenneth Ray Baker
of OakHill	and State of W	N
its true and lawful Aftorne execute, acknowledge and	ey(s)-in- Fact, with full power	er and authority hereby conferred in its name, place and stead, to discove, subject to the limitation that the penalty of the bond shall not
exceed Five thousand		(\$ 5,000.00
of the Company, hereby roof Attorney is made and	atifying and confirming all the executed pursuant to and	same extent as if the bond was signed by the duly authorized officers nat the said Attorney(s)-in-Fact may do in the premises. This Power by authority of the following Resolution adopted by the Board of held on the 8th day of May 1970:
the Company, viz: the Preside assistant Treasurer, shall have the Company, and attach the s obligations in the nature there shall be valid and binding upo	ont any Vice President any Assis the power and authority to app sea[ of the Company thereto, boto of; and any such bond, undertal	bile Mutual Insurance Company, that any two (2) of the following officers of stant Vice President, Secretary, any Assistant Secretary, Treasurer, and any oint agents and attorneys-in-fact and to authorize them to execute on behalf of inds, undertakings, recognizances, consents of surety or other written king, recognizance, consent of surety or written obligation in the nature thereof uted and sealed, if a seal is required, by such attorney-in-fact or agent pursuant fattorney.
BE IT FURTHER RESO authority given to him.	LVED, that any two (2) officers m	nay remove any such Attorney-in-Fact or Agent and revoke the power and
President, Secretary, any As the Company, and attach the the nature thereof; which the	sistant Secretary, Treasurer, and an seal of the Company thereto, bonds business of the Company may req	fficers of the Company, viz: the President any Vice President any Assistant Vice y assistant Treasurer, shall have the power and authority to execute on behalf of , undertakings, recognizances, consents of surety or other written obligations in uire, and any such bond, undertaking recognizance consent of surety or written Company when duly executed and sealed, if a seal is required.
This Power of Attorney is	signed and sealed by facsim	nile under the authority of the following Resolution adopted by the Board
		any at a meeting called and held on the 8th day of May, 1970:
Secretary, Treasurer, and special power of attorney or written obligation in the	any assistant Treasurer and the or certification of either given for nature thereof; such signature a officer and the original seal of th	ny Vice President any Assistant Vice President, Secretary, any Assistant Company seal may be affixed by facsimile to any power of attorney or r the execution of any bond, undertaking, recognizance, consent of surety and seal, when so used being hereby adopted by the Company as the le Company, to be valid and binding upon the Company with the same
In Witness Whereof, the	Company has caused thes	se presents to be signed by its proper officers and its corporate seal
to be hereunto affixed this	_1st_day ofApril	
ANARAGA ILA	Seal	By: Paul E. Nordman, Vice President/Director of Business Insurance
Form 18-C Cert.	The Manual Market	By:

STATE OF OHIO 1	
COUNTY OF FRANKLIN,	SS:

OCONT OF THUMBER,	
On this <u>lst</u> day of <u>April</u> , A.D., <u>2010</u> , b	efore me personally came
Paul E. Nordman and Larry D. Williams	, to me known, who being
duly sworn, did depose and say that they areAssistant \	/ice Presidents
the above instrument; that they know the seal of said Compa	E COMPANY, the Company described in and which executed my; that the seal affixed to the said instrument is such Directors of said Company and that they signed their names,  Notary Public
	HAL D. THOMPSON Attorney At Law



John A. Couger

HAL D. THOMPSON
Attorney At Law
Notary Public, State of Ohio
My commission has no expiration date
Sec.147.03 R.C.

#### **CERTIFICATE**

1, the undersigned, Assistant Secretary of State Automobile Mutual Insurance Company, an Ohio Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked; and furthermore, that The Resolutions of the Board of Directors set forth in the power of attorney are now in force.

Signed and sealed at Columbus, Ohio, this 31 day of August 2011

Sex leading.



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF West Virginia	
COUNTY OF Nicholas TO-WIT:	
I, Obgai Bol, after being first duly sworn, depos state as follows:	se and
0 0 0 1 1 0	; and,
2. I do hereby attest that Boil Contracting of (Company Name)	ic.
maintains a valid written drug free workplace policy and that policy is in compliance with <b>West Virginia Code</b> §21-1D-5	at such
The above statements are sworn to under the penalty of perjury.  Boil Contract  (Company Name)	is che.
By: Obigail Bai Title: Vice Presiden	<u> </u>
Date: 8-23-11	
Taken, subscribed and sworn to before me this $\underline{33}$ day of $\underline{\beta}$	ug. 2011.
By Commission expires March 18 2012	
OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA CAROL ROGERS  (Notary Public)	
305 JACKSON AVE. SUMMERSVILLE, WY 26651  THIS AREIDAVITO MUSICOBE SUBMITTED WITH THE BID IN COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCL.	UDE THE
AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFIC	LAILUN UP
THE BID.	Rev March 2009

REQ No. DEPI 55

#### STATE OF WEST VIRGINIA Purchasing Division

### PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE
Vendor's Name: Bail Contracting Inc.
Authorized Signature: Obigail Bail Secretary Date: 8-23-11
State of West Virginia
County of Nicholas, to-wit:
Taken, subscribed, and sworn to before me this 23 day of August, 2011.
My Commission expires March 18, 2012
AFFIX SEAL HERE NOTARY PUBLIC (and Hoyers
OFFICIAL SEAL
NOTARY PUBLIC STATE OF WEST VIRGINIA
CAROL ROGERS 305 JACKSON AVE.
SUMMERSVILLE, WV 26651

My commission expires March 18, 2012