

VENDOR

State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### Request for HEQNUMBER Quotation

851103013

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MADDRESS CORRESPONDENCE (O'ATTENTION OF BUYER 33 304-558-2402

\*709063816 304-565-3007 BILCO CONSTRUCTION CO INC 805 WISTERIA DRIVE

SOUTH CHARLESTON WV 25309 DIVISION OF HIGHWAYS JOBSITE SEE SPECIFICATIONS

FREIGHTTERMS DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. 07/22/2011 BID OPENING DATE: BID OPENING TIME 01:30PM 08/10/2011 QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT LINE 0001 S 968-76 STREET RECONSTRUCTION REQUEST FOR QUOTATION THE WEST VIRGINIA STATE PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF HIGHWAYS IS SOLICITING BEDS FOR A CONTRACT TO PROVEDE ALL LABOR AND MATERIALS TO FACILITATE A STREET CLOSURE AT BOWEN STREET, CHARLESTON, WV PER THE ATTACHED SPECIFICATIONS. EXHIBIT 5 NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED NITHIN 90 CALENDAR DAYS AFTER THE NOTICE TO PROCEED UNLESS OTHERWISE SPECIFIED, THE FULLY IS RECEIVED. EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED. THE DIRECTOR OF PURCHASING RESERVES THE CANCELLATION right to cancel this contract immediately upon written NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE THE BID AND CONTRACT HEREIN. NAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR KANAWHA COUNTY, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE 08/10/11 304-565-3007 TITLE ADDRESS CHANGES TO BE NOTED ABOVE 62-1345425 Président

#### **GENERAL TERMS & CONDITIONS** REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.

3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division

and have paid the required \$125 fee.

- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.

3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.

4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division,

is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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Purchasing Division
2019 Washington Street East
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#### Request for Quotation

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REQINUMBER 851103013

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FREIGHT TERMS

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	SUMMARY OF QUANTITIES			UNIT	BID
		OO.	QUANTITY		
ITEM NO.	DESCRIPTION	UNIT	TOTAL		
201001-000	CLEARING AND GRUBBING	S	-	\$ 28,000.00	\$ 28,000.00
204001-000	MOBILIZATION	rs	-	\$ 16,300.00	\$ 16,300.00
211003-000	SELECT BORROW EXCAVATION	N.	40	\$ 115.00	\$ 4,600.00
601019-000	CONCRETE PROTECTIVE COATING	R	80	\$ 8.70	\$ 696.00
603029-000	PRECAST CONCRETE HEADWALL (MOD)	SF	80	\$ 155.00	\$ 12,400.00
605001-001	TYPE A MANHOLE (MOD)	EA	-	\$ 16,100.00	\$ 16,100.00
607001-000	TYPE 1 GUARDRAIL, CLASS III	4	12.5	\$ 110.00	\$ 1,375.00
608001-001	5 FT. RIGHT-OF-WAY FENCE, CHAIN LINK	Į,	200	\$ 66.00	\$ 13,200.00
614001-001	CI2X25 STEEL PILE	F)	20	\$ 125.00	\$ 2,500.00
614001-002	W12X25 STEEL PILE	5	20	\$ 160.00	\$ 3,200.00
614003-000	CONCRETE LAGGING, 8 INCH	SF	08	\$ 10.00	\$ 800.00
636001-000	TRAFFIC CONTROL DEVICES	ΓS	1	\$ 7,990.00	\$ 7,990.00
636014-000	FLAGGER	Ή	40	\$ 62.00	\$ 2,480.00
651001-000	FURNISHING AND PLACING TOPSOIL	ζ	5	\$ 365.00	\$ 1,825.00
		TOTAL	TOTAL AMOUNT OF BID	OF BID	\$ 111,466.00
		-			

#### **BID BOND**

KNOW ALL MEN BY THESE PRESENTS, Th	nat we, the undersigned. Bilco Construction Company, Inc.
	ton, WV 25309 as Principal, and Travelers Casualty and Surety
	T, a corporation organized and existing under the laws of the State of
	Hartford , as Surety, are held and firmly bound unto the State
	ercent of the total amount bid (\$ 5% ) for the payment of which,
	ourselves, our heirs, administrators, executors, successors and assigns
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
The Condition of the above obligation is such	that whereas the Principal has submitted to the Purchasing Section of the
	, altached hereto and made a part hereof, to enter into a contract in writing for
851103013: Facilitate a Street Closure at	
NOW THEREFORE,	
(a) If said bid shall be rejected, or	
(b) If said bid shall be accepted and the Prince	cipal shall enter into a contract in accordance with the bid or proposal attached
hereto and shall furnish any other bonds and insurance	e required by the bid or proposal, and shall in all other respects perform the
agreement created by the acceptance of said bid, then	this obligation shall be null and void, otherwise this obligation shall remain in full
force and effect. It is expressly understood and agreed	that the liability of the Surety for any and all claims hereunder shall, in no event,
exceed the penal amount of this obligation as herein st	lated.
The Surety, for the value received, hereby stip way impaired or affected by any extension of the time waive notice of any such extension.	pulates and agrees that the obligations of said Surety and its bond shall be in no within which the Obligee may accept such bid, and said Surety does hereby
IN WITNESS WHEREOF, Principal and Surel	ly have hereunto set their hands and seals, and such of them as are corporations
	to and these presents to be signed by their proper officers, this
10th day of August 2011	
, 20 <u>-1-1</u>	
Principal Corporate Seal:	Bilco Construction/Company, Inc.
rincipal corporate ocal	(Name of Principal)
	15th 1th 1/1/m
	Musi be President or
	Vice President)
	$(1)_{\alpha \alpha \alpha} 1 + \cdots$
	Hresa!
	(Title)
Surely Corporate Seal	Travelers Casualty and Surety Company of Americ
· 100	(Name of Surety)
	/ . /)

IMPORTANT - Surely executing bonds must be licensed in West Virginia to transact surely insurance. Corporate seals must be affixed, and a power of attorney must be attached.



#### POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company Travelers Casualty and Surety Company Travelers Casualty and Surety Company of America United States Fidelity and Guaranty Company

Marie C. Tetreault, Notary Public

Attorney-In Fact No.

218346

Certificate No. 003280603

KNOW ALL MEN BY THESE PRESENTS: That St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company and St. Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company, Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Maryland, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

C. David Thomas, Richard L. Higginbotham, Bunnie Marie Perrine, Jeffery O'Dell, and Robin Hubbard-Sherrod

of the City of	Charleston	State of W	est Virginia	th	eir true and lawful	Attorney(s)-in-Fact,
each in their separ other writings ob	rate capacity if more than one is named above ligatory in the nature thereof on behalf of the cuting or guaranteeing bonds and undertaking.	, to sign, execute, seal ar Companies in their bus	d acknowledge any a iness of guaranteeing	and all bonds, reco	gnizances, conditio rsons, guaranteeinį	nal undertakings and
IN WITNESS W	HEREOF, the Companies have caused this in	nstrument to be signed a	nd their corporate sea	ls to be hereto affi	xed, this	5th
uay 01	Farmington Casualty Com Fidelity and Guaranty Ins Fidelity and Guaranty Ins St. Paul Fire and Marine I St. Paul Guardian Insuran	urance Company urance Underwriters, I nsurance Company	Trav	elers Casualty an	urance Company nd Surety Compan nd Surety Compan and Guaranty Co	y of America
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State of Connection City of Hartford s			Ву:	George W Thomp	son, Senior Vice Presi	ident
Inc., St. Paul Fire Company, Travelo	day of Senior Vice President of Farmington Casualty e and Marine Insurance Company, St. Paul ers Casualty and Surety Company of America going instrument for the purposes therein cont	Guardian Insurance Cor a, and United States Fid	Guaranty Insurance npany, St. Paul Mer elity and Guaranty C	Company, Fidelity cury Insurance Colompany, and that	y and Guaranty Ins ompany, Travelers he, as such, being	urance Underwriters, Casualty and Surety authorized so to do,
In Witness When	reof. I hereunto set my hand and official seal.	O. TETRE		Man	ic c. J.	itreault

58440-4-09 Printed in U.S.A.

My Commission expires the 30th day of June, 2011.

#### WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, and Assistant Vice President, any Secretary, and Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kori M. Johanson, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 10th day of

\_\_, 20 \_//.

Kori M. Johanson Assistant Secretary



















To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www.travelersbond.com. Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.

Rev March 2009



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA						
COUNTY OF KANAWHA TO-WIT:						
I, Bill Faulkes , after being first duly sworn, depose and state as follows:						
1. I am an employee of Bilco Construction Co., Inc. ; and,						
2. I do hereby attest that Bilco Construction Co., Inc.						
(Company Name)						
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.						
The above statements are sworn to under the penalty of perjury.						
Bilco Construction Co., Inc.						
By: President						
Date:08/10/11						
Taken, subscribed and sworn to before me this 10 day of August, 2011.						
By Commission expires September 27, 2016						
OFFICIAL SEAL Notary Public, State Of West Virginia DENNIS E. JAMES 5327 Bradchar Dr. Cross Lanes, WV 25313 Cross Lanes, WV 25313 (Notary Public)						
My Commission Expires Sept.27, 2010 p						
THIS APPIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE						
AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF						
THE BID.						

RFQ No.	851103013

## STATE OF WEST VIRGINIA Purchasing Division

### **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE	
Vendor's Name: Bilco Construction Co., Inc.	
Authorized Signature:	Date: 08/10/11
State of West Virginia	
County of Kanawha , to-wit:	
Taken, subscribed, and sworn to before me this 10 day of	August , 2011.
My Commission expires September 27 , 2016.	
AFFIX SEAL HERE OFFICIAL SEAL NOTARY PUBL	LIC Manne from
Notary Public, State Of West Virginia DENNIS E. JAMES 5907 Bredchar Dr.	
Cross Lanes, WV 25313  Cross Lanes, WV 25313  Au Commission Excites Sept.27, 2016	