



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
MV11

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

VENDOR

David W. Hull  
 Hurricane Chevrolet  
 200 Saturn Way  
 Hurricane, WV 25526  
 \*C23143240

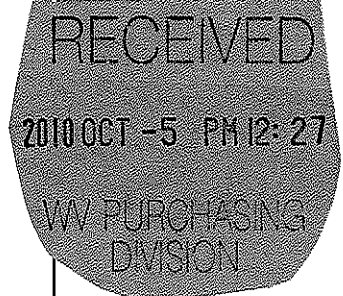
SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/16/2010				

BID OPENING DATE: 09/22/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		070-06-01-000		
2011 (OR CURRENT MODEL YEAR) MOTOR VEHICLES						
REQUEST FOR QUOTATION						
<p>THE PURCHASING DIVISION IS SOLICITING BIDS FOR A BLANKET OPEN-END STATEWIDE CONTRACT TO SUPPLY 2011 (OR CURRENT YEAR MODELS) TO ALL WEST VIRGINIA STATE AGENCIES AND POLITICAL SUBDIVISIONS.</p> <p>VENDOR'S ARE REQUESTED TO TYPE PRICING INFORMATION AND ADD BIDDER'S COMPANY NAME TO EACH PAGE. PLEASE SUBMIT AND ELECTRONIC VERSION WITH YOUR BID. THIS IS IN ADDITION TO THE ORIGINAL BID PACKAGE. ELECTRONIC VERISON OF MV11 PRICING PAGES CAN BE FOUND AT: <a href="http://www.state.wv.us/admin/purchase/newbul.htm">HTTP://WWW.STATE.WV.US/ADMIN/PURCHASE/NEWBUL.HTM</a></p> <p>THE PAPER COPY SHALL PREVAIL IF ANY DIFFERENCE EXISTS BETWEEN THE ELECTRONIC COPY AND THE PAPER SUBMITTED.</p> <p>*****            QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS 08/24/2010. VENDORS ARE ENCOURAGED TO COMPLETELY REVIEW REQUEST FOR QUOTATION PACKAGE AND BID SHEETS PRIOR TO THAT TIME. TIME IS OF THE ESSENCE AND THIS BID SCHEDULE MUST BE MAINTAINED. WRITTEN QUESTIONS MAY BE SENT VIA FAX, USPS, COURIER OR E-MAIL. THE PREFERRED METHOD IS E-MAIL.            SEND TO:            JO ANN ADKINS</p>						



SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>David W. Hull</i>	TELEPHONE 304-562-3005	DATE 10-1-10	
TITLE FLEET SALES MANAGER	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
  2. The State may accept or reject in part, or in whole, any bid.
  3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
  4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
  5. Payment may only be made after the delivery and acceptance of goods or services.
  6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
  7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
  8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
  9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
  10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
  11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
  12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
  13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
  14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
  15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
  16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
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# Request for Quotation

RFQ NUMBER
MV11

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JO ANN ADKINS 304-558-8802

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

Hurricane Chevrolet Inc.  
 200 Saturn Way  
 Hurricane, WV 25526

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/12/2010				

BID OPENING DATE: **09/22/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305 FAX: 304-558-4115 E-MAIL: JO.A.ADKINS@WV.GOV  *****NOTICE*****NOTICE*****  ALL OPTION PRICING MUST BE AT DEALER COST. BIDDERS SHOULD COMPLETE AND RETURN THE INFORMATION / CERTIFICATION PAGE WITH BIDS. CONTRACT SHALL NOT BE AWARDED WITHOUT RECEIPT OF CERTIFICATION.  ATTACHMENTS TO THIS REQUEST FOR QUOTATION. 1. MV11 GENERAL SPECIFICATIONS/INFORMATION FOUR PAGES, DATED AUGUST 12, 2010. 2. BID PRICING PAGES FOR ALL CLASSES OF VEHICLES 3. RESIDENT VENDOR PREFERENCE 4. AFFIDAVIT 5. CERTIFICATION  ***** SPECIFICATION MEETING WILL BE HELD ON AUGUST 31, 2010 AT THE WEST VIRGINIA STATE POLICE PROFESSIONAL DEVELOPMENT CENTER IN INSTITUTE, WV. MEETING WILL BE AT 9:00 AM IN CLASS ROOM #4. *****  EXHIBIT 3  LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE 304-562-3005	DATE 10-1-10
TITLE FLEET SALES MANAGER	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
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**Hurricane Chevrolet Inc.**  
 200 Saturn Way  
 Hurricane, WV 25526

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 VARIOUS LOCALES AS INDICATED  
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08/12/2010				

BID OPENING DATE: **09/22/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN EQUIPMENT CONTRACT ORDER (FORM NUMBER WV-35)</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>[Signature]</i>	304-562-3005	10-1-10
TITLE	ADDRESS CHANGES TO BE NOTED ABOVE	
FLEET SALES MANAGER		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR



**Hurricane Chevrolet Inc.**  
 200 Saturn Way  
 Hurricane, WV 25113

SHIP TO

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 AND POLITICAL SUBDIVISIONS  
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08/12/2010				

BID OPENING DATE: **09/22/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL WV-35 MUST BE SENT TO THE PURCHASING DIVISION. AFTER APPROVAL AND ENCUMBRANCE, ONE COPY OF THE PURCHASE ORDER WILL BE RETURNED TO THE SPENDING UNIT AND ONE COPY FORWARDED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT. NO ORDER IS VALID UNLESS APPROVED AND ENCUMBERED BY THE PURCHASING DIVISION.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 04/11/2001</p> <p style="text-align: center;">NOTICE</p> <p>SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION        PURCHASING DIVISION        BUILDING 15        2019 WASHINGTON STREET, EAST        CHARLESTON, WV 25305-0130</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>[Signature]</i>	304-562-3005	10-1-10

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
FLEET SALES MANAGER		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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ADDRESS CORRESPONDENCE TO ATTENTION OF
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VENDOR

Hurricane Chevrolet Inc.  
 200 Saturn Way  
 Hurricane, WV 25526

SHIP TO

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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/12/2010				

BID OPENING DATE: 09/22/2010      BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: FILE 42</p> <p>RFQ. NO.: MV11</p> <p>BID OPENING DATE: 09/22/10</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>----- 304 562-3105 -----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY):</p> <p>----- DAVID W. HULL -----</p> <p>***** THIS IS THE END OF RFQ      MV11 ***** TOTAL: _____</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE 304-562-3005	DATE 10-1-10
TITLE FLEET SALES MANAGER	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

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CLASS 3 AUTOMOBILE

070-06-03-010 6

Midsized, 4 Door, Front Wheel Drive, Wheelbase 107.4" 112.3  
 Includes but is not limited to: Toyota Camry, Saturn Aura, Chevrolet Malibu

Vendor Name: HURRICANE CHEVROLET INC.

Manufacturer / Brand CHEVROLET  
 Delivery 60-90  
 Model Name & Number MALIBU 1ZG69

ECOTEC

Standard Equipment Requirements:

Engine <u>2.4L DOHC 4cyl SFI</u>	MIN: 160 HP 156 TORQUE
Transmission	Automatic <u>6 SPEED</u>
Steering	Power
Brakes	Power/ABS
Radio	AM/FM
Glass	All Tinted
Mirrors	Left & Right Outside
License Plate Mounts	Front & Rear
Fuel Tank	Factory Standard
Power Windows and Locks	Installed
Tires	All Season
Spare Tire <u>COMPACT</u>	Standard Tire w/ Jack
Rear Window/Defogger	STD
Front Seat	Standard Seating
Air Conditioning	Installed
Floor Mats	Installed
Seating Capacity	5
Front Air Bags	Installed

HP <u>170</u>	TOR <u>158</u>
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Price Each Flex Fuel

USES GAS AND E85 ETHANOL

\$ 16,398.00

EPA HWY <u>33</u>	EPA CITY <u>22</u>
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Options:

1 AM/FM w/ CD Player	<u>STANDARD</u>	\$
2 Shop/Service Manual	<u>160.00</u>	\$
3 CD Service Manual	<u>N/A</u>	\$
4 Tilt Wheel & Cruise Control	<u>STANDARD</u>	\$
5 Keyless Entry	<u>STANDARD</u>	\$
6 Power Windows, Locks, Power Heated Mirrors	<u>STANDARD</u>	\$
7 6-way Power driver seat (requires Power Windows & doors)	<u>176.00</u>	\$
8 Side Air Bags	<u>STANDARD</u>	\$
9 Exterior colors	<u>SEE BELOW</u>	\$
10 Delete Floor Mats (Deduct)	<u>STANDARD</u>	\$ -
11 Manual Transmission w/Overdrive (Deduct)	<u>N/A</u>	\$ -
12 Remove Console (Delete) (Console between seats)	<u>N/A</u>	\$ -
13 FOB Dealership: (Deduct)	<u>0</u>	\$ -
14 FOB Other than Metro Charleston - Per Mile	<u>1.60</u>	\$
15 <u>BODY SIDE MOLDINGS</u>	<u>132.00</u>	\$

Additional Information:

Colors - IMPERIAL BLUE, SILVER ICE WHITE, GOLDEN MET., TAUPE GRAY, MOCHA STEEL, BLACK GRANITE (EXTRA CHARGE 171.60)

CLASS 4 AUTOMOBILE  
Full Size, 4 Door, Front Wheel Drive,  
Wheelbase 110"

070-06-04-001 7

Includes but is not limited to: Pontiac G6, Chevrolet Impala, Buick Lucerne

Vendor Name: HURRICANE CHEVROLET INC.

Manufacturer / Brand  
Delivery  
Model Name & Number

CHEVROLET  
60-90  
IMPALA 1WF19

Standard Equipment Requirements:

Engine	3.5L V6	MIN: 210 HP 210 TORQUE
Transmission		Automatic
Steering		Power
Brakes		Power/ABS
Radio		AM/FM
Glass		All Tinted
Mirrors		Left & Right Outside
License Plate Mounts		Front & Rear
Fuel Tank		Factory Standard
Power Windows and Locks		Installed
Tires		All Season
Spare Tire		Standard Tire w/ Jack
Rear Window/Defogger		STD
Front Seat		Standard Seating
Air Conditioning		Installed
Floor Mats		Installed
Seating Capacity		5
Front Air Bags		Installed

HP	TOR
211	216

Price Each Flex Fuel  
USES GAS AND E85 ETHANOL

\$ 17297.00

EPA HGWY	EPA CITY
29	19

Options:

1	AM/FM w/ CD Player	\$	STANDARD
2	Shop/Service Manual	\$	160.00
3	CD Service Manual	\$	N/A
4	Tilt Wheel & Cruise Control	\$	STANDARD
5	Keyless Entry	\$	STANDARD
6	Power Windows, Locks, Power Heated Mirrors	\$	STANDARD
7	6-way Power driver seat (requires Power Windows & doors)	\$	STANDARD
8	Side Air Bags	\$	STANDARD
9	Exterior colors	\$	SEE BELOW
10	Delete Floor Mats (Deduct)	\$	- N/A
11	Manual Transmission w/Overdrive (Deduct)	\$	- N/A
12	Remove Console (Delete) (Console between seats)	\$	- N/A
13	FOB Dealership: (Deduct)	\$	- 0
14	FOB Other than Metro Charleston - Per Mile	\$	1.60

15. FRONT SEAT 40-20-40 SPLIT BENCH (PROVIDES COLUMN SHIFTER) 171.60

Additional Information:

COLORS - SILVER ICE, IMPERIAL BLUE, BLACK, WHITE,  
GOLDMIST MET., CYBER GRAY, VICTORY RED





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 Department of Administration  
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ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS
804-558-8802

VENDOR

David W. Hull  
 Hurricane Chevrolet  
 200 Saturn Way  
 Hurricane, WV 25526  
 \*C23143240

SHIP TO

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 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
09/10/2010				

BID OPENING DATE: 09/29/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
1. BID OPENING DATE HAS BEEN MOVED TO 09/29/2010.						
2. MV11 PRICING PAGES, REVISED AND ATTACHED.						
***** END OF ADDENDUM NO. 1 *****						
0001	1	EA		070-06-01-000		
2011 (OR CURRENT MODEL YEAR) MOTOR VEHICLES						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE 304-562-3005	DATE 10-1-10
TITLE WEST SALES MANAGER	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

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I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

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**INSTRUCTIONS TO BIDDERS**

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2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

## MV11 General Specifications/Information

This RFQ is to supply 2011 (or latest model year if successful vendor desires) vehicle to the State of West Virginia Agencies and political subdivisions. An award shall be made for each Vehicle Class to the lowest, responsible bidder meeting specifications using the base price of the vehicle bid, including delivery cost and life-cycle costing, pursuant to the changes in the West Virginia Code. The life-cycle costing to be used shall be the gasoline consumption for 100,000 miles. This will only apply to vehicles < 8,500 GVWR.

### Gasoline Costing Information:

100,000 ÷ MPG Average (25% - City – 75% Highway)  
Gasoline shall be based on \$3.00 per gallon.

For example, if a vehicle were to average 25 MPG under the 25% city - 75% highway, the life cycle costing would equal \$12,000.00. (100,000 ÷ 25 X \$3.00) The cost of the gasoline (based on \$3.00/gallon) shall be added to the base price and shall be added to the cost shown on the bid for evaluation purposes.

### Financial Information

Vehicles may be purchased from this contract by any West Virginia State agency or political subdivision. West Virginia State agencies will either remit payment directly or use a third-party financing company on contract with the State of West Virginia. The Department of Administration, Fleet Management Office (FMO) usually arranges for third-party financing. This arrangement requires the vendor to submit invoices to the Department of Administration, who, in turn forwards those to the third-party financing company for prompt payment.

The time required for third party financing does not differ from the time required for payment directly from the state as both are normally made within 30 days of receipt of vehicle meeting specifications and appropriate invoice. The time period is provided as an estimate only and is not guaranteed. Actual times required to process payment may vary.

**Standard options shall be included in the base price of each class with the exception of XM Radio, Sirius and On-Star, these shall be deducted from ALL vehicle classes.**

### Options:

## MV11 General Specifications/Information

Option pricing shall be submitted with the bid, but will not be part of the evaluation process. **All option pricing shall be at dealer cost. Bidders must sign the Certification and return preferably with the bid. No awards shall be processed without such Certification.**

Options other than those stated in the final contract may occasionally be requested. Those options may be considered by the State only if the dealer prices these items at dealer cost and furnishes proof of dealer cost prior to the purchase order being submitted by the agency. Dealer must provide verification of these prices from the manufacturer.

"Option Packages" (ex. Tow Package) must specify what items are included.

### Pricing

Use the attached pricing pages for your quotation. Vendors should add their name to each page. All vehicles should be quoted FOB Dunbar, West Virginia. Vendor may add an additional per mile charge for delivery to other locations, but should be aware that additional charges may impact the award.

Prices must remain firm for the life of this contract. **Note:** This contract is in effect for a term of one year or until such time as the vendor notifies the Purchasing Division that the model year build out date has been reached (unless the vendor chooses to supply next model vehicles at price quoted), or until contracts are issued for the next model year.

### Delivery Information

Deliveries **must** be made Monday through Friday 9 a.m. to 3:30 p.m.

Vehicles delivered to Surplus Property will be inspected in a timely manner. Ordering agencies will inform the dealers if the vehicles do not meet specifications outlined in the purchase order. Additionally, they will work with the appropriate vendor to resolve any issues.

Please contact Surplus Property, Gene Young, at 304-766-2626 to make delivery arrangements. Mr. Young must be contacted five (5) working days in advance of requested delivery date for authorization.

All deliveries of vehicles to other agencies (list attached) require 24-hour notice prior to delivery.

### Equipment Specifications and Requirements

**NOTE:** All vehicles must be pre-drilled with hardware to meet specifications that require both front and rear license plate prior to delivery. This is a

## MV11 General Specifications/Information

requirement under West Virginia State Law. Any vehicle delivered without such holder shall be rejected until the dealer corrects the deficiency.

**NOTE:** Options listed on the vehicle classification bid sheets must be quoted with initial bid. These include such things as delivery costs, deduct for pick-up of vehicles at dealership and optional beds for chassis cabs.

**NOTE:** When options are priced, back-up alarms must be listed if they are available from the manufacturer for that particular vehicle.

All vehicles shall be gasoline powered unless otherwise stated. Diesel, hybrid, Flex Fuel, etc. may be specified on various models.

Vehicles must have all equipment found on the manufacturer's base model plus all other items, packages, etc., needed to meet the specifications for each order class placed against the contract.

All equipment/options must be manufacturer installed except tow hooks. Any other non-manufacturer installed options must be approved by the Purchasing Division.

All vehicles shall have the full manufacturer's warranty.

Prior to delivery, all vehicles must include the following:

1. Complete lubrication;
2. Fill crank case with oil;
3. Adjustment of engine to proper operating condition;
4. Inflate tires to proper pressure;
5. Verification of perfect operation of all mechanical and performance features;
6. Front end alignment and balancing of all tires;
7. Wash and clean inside and out including removal of all unnecessary tags, stickers, papers, etc. Fleet Management does not want stickers in windows.
8. Owners manual;
9. Full tank of fuel. Bi-Fuel, hybrid, FFV, etc. vehicles must include all tanks full upon delivery. This may require dealer to top off tanks immediately prior to delivery to Surplus Property or other approved location;
10. Temporary West Virginia License if required;
11. Valid West Virginia Inspection Sticker affixed to windshield. The vehicle must be inspected in the month delivered, thus providing a minimum of 11 months and maximum of 12 months before the next inspection must occur;
12. No dealer insignia or other advertising shall be affixed to the vehicle or appear on mud flaps, bumpers, deck lids, etc. Vehicles delivered with such advertising may be rejected.

## MV11 General Specifications/Information

### Reports:

Successful vendors shall be required to submit a report July 15, 2011 detailing the number of vehicles by class and total amount of sales to that date under the MV11 contract. It would be helpful if this report included the agency/political sub making the purchase. Submit report to: [jo.a.adkins@wv.gov](mailto:jo.a.adkins@wv.gov).

The following State Agencies require 24 hour notice prior to delivery.

Division of Highways

West Virginia State Police

Division of Natural Resources

Higher Education (Colleges)

Division of Forestry

Elected Officials



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFO NUMBER
MV11

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

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D  
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R

David W. Hull  
 Hurricane Chevrolet  
 200 Saturn Way  
 Hurricane, WV 25526  
 \*C23143240

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ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/20/2010				

BID OPENING DATE: 10/05/2010 BID OPENING TIME 01-30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 2 *****						
1. BID OPENING DATE HAS BEEN MOVED TO 10/05/2010.						
2. MV11 PRICING PAGES, REVISED AND ATTACHED.						
***** END OF ADDENDUM NO. 2 *****						
0001	1	EA		070-06-01-000		
2011 (OR CURRENT MODEL YEAR) MOTOR VEHICLES						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>David W. Hull</i>	304-562-3005	10-1-10

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
FLEET SALES MANAGER		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## Memorandum

August 13, 2010

SUBJECT: Specification Meeting – Motor Vehicle Purchases (MV11)

On Tuesday, August 31, 2010 at 9:00 A.M., a motor vehicle specification meeting will be held at the West Virginia State Police Professional Development Center (Class Room 4) at 123 Academy Road, Dunbar, WV 25064.

MV11 – Request for Quotation will be available on Monday, August 16, 2010 on our website at: [www.state.wv.us/admin/purchase/newbul.htm](http://www.state.wv.us/admin/purchase/newbul.htm) A hard copy of MV11 – Request for Quotation will also be mailed.

This is **not** a mandatory meeting. Attendance at this specification meeting is NOT mandatory in order to place a bid on the subsequent request for quotation. But, if you wish to have input into the specifications for 2011 vehicles, it is recommended that you attend this important meeting.

If you have any questions, please contact me.

Very truly yours,



Jo Ann Adkins  
Department of Administration/Purchasing Division  
Buyer Supervisor  
304.558.8802 (O)  
304.558.4115 (F)  
Jo.a.adkins@wv.gov



## Certification

MV11

By submitting a signed bid for MV11 – supplying 2011 (or current model year) motor vehicle- vendor hereby certifies under penalty of fraud that all mandatory specifications contained in the Request for Quotation are met.

**HURRICANE CHEVROLET INC.**

Vendor (Type Name of Company)

**200 SATURN WAY HURRICANE WV 25526**

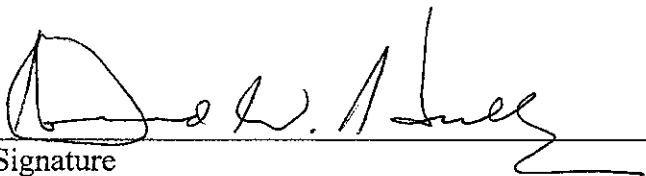
Address

**DAVID W. HULL**

Name (Type Name)

**FLEET SALES MANAGER**

Title

  
Signature

**10-01-10**

Date

Note: No contract shall be awarded prior to receipt of this certification.

# State of West Virginia VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

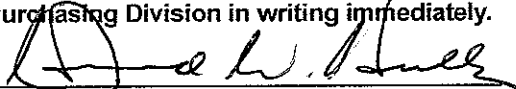
- 1.  **Application is made for 2.5% resident vendor preference for the reason checked:**  
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or,**  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or** 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or,**  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or,**
- 2.  **Application is made for 2.5% resident vendor preference for the reason checked:**  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or,**
- 3.  **Application is made for 2.5% resident vendor preference for the reason checked:**  
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or,**
- 4.  **Application is made for 5% resident vendor preference for the reason checked:**  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or,**
- 5.  **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or,**
- 6.  **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: HURRICANE CHEVROLET INC.

Signed: 

Date: 10-1-10

Title: FLEET SALES MANAGER

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. MV-11

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

**WITNESS THE FOLLOWING SIGNATURE**

Vendor's Name: HURRICANE CHEVROLET INC.

Authorized Signature: [Signature] Date: 10-1-10

State of WV

County of Putnam, to-wit:

Taken, subscribed, and sworn to before me this 1<sup>st</sup> day of Oct, 2010.

My Commission expires 10/13/2020, 20  .

**AFFIX SEAL HERE**

**NOTARY PUBLIC**

[Signature]

