# Response to Bid No. LGLOVES10 Gloves Exam, Disposable Latex Non Sterile

Department of Administration
Purchasing Division
Building 15
2019 Washington Street, East
Charleston, WV 25305-0130

Sealed Bid # LGLOVES10
Buyer: File 42, Joann Adkins
Bid due: June 8, 2010
by 1:30pm

RECEIVED

2010 JUL -8 A 10: 23:

PURCHASING DIVISION STATE OF WV





# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

# Company Background & History

When you build a relationship with Gulf South Medical Supply you are building more than a relationship, you are building a partnership! Gulf South is guided by the unique philosophy that a medical supplier should be more than a source for supplies. We are a consultant and a partner that you can count on to bring you the solutions that reduce your overall costs and drive efficiencies. Gulf South is focused on providing you with the best products for your specific needs. We have proven ourselves as the market leader by offering our customer/partner with the most extensive service offering available. Let Gulf South be your partner.

# Gulf South Medical Supply, Inc. (GSMS)

GSMS is part of the PSS World Medical family, a publicly traded company. Gulf South has been in business for over 25 years as a distributor of medical supplies and equipment as well as housekeeping supplies, to serve the long term care market. Gulf South has 12 distribution centers across the United States with over 850,000 square feet of warehouse space holding more than \$30 million of inventory. GSMS processes over 75,000 orders per month, and can coordinate delivery on our own trucks - most deliveries are made within one day!

Gulf South has extensive experience supplying products and services to City, County, State & Federal government agencies around the country. They are a GSA contract holder servicing Federal Government Agencies (Veteran's Homes & Facilities, VA Central Pharmacies, US Military Branches and Federal Bureau of Prisons). In the City and County markets, Gulf South has over 300 current government contracts for medical related equipment & supplies.

# **Parent Company**

PSS World Medical, Inc., a Florida corporation (the "Company", "PSS World Medical", or "PSS"), is a specialty marketer and distributor of medical products and equipment to physicians, long-term care providers, home care providers, and other alternate site healthcare providers in all 50 states. Since its inception in 1983, the Company, through strategic acquisitions and internal growth, has become a leader in the two primary market segments it serves in the alternate site healthcare marketplace. The Company's strategic advantages include a focused and differentiated approach to customer service, a consultative sales force, unique arrangements with product manufacturers, innovative systems, and a culture of performance.

### **Financial Information**

Even with today's financial challenges, we as a company have remained strong. The combination of the right business strategies and excellent execution by everyone on our team resulted in a solid standout year. These strategies – reaching new customers, strengthening existing customers, expanding margins with a high-quality and cost-effective product offering, and adopting a LEAN way of life in our operations – will continue to be our focus going into fiscal year 2011.

The Company's balance sheet has never been stronger. Our return on capital reached record highs this past fiscal year. We have more than adequate resources to both execute our business initiatives and take advantage of new opportunities.

A complete copy of the 10K and other financial information can be found on our parent company's website at <a href="https://www.pssd.com">www.pssd.com</a> under the Financial Information section.

Gulf South Medical Supply, Inc.

We are proud of the awards and recognitions our company has received this past year. We are honored to be recognized as the following:

Most Trustworthy – named one of *Forbes*' "100 Most Trustworthy Companies," a list that annually recognizes public companies on American stock exchanges that have displayed the highest corporate integrity and fair dealing with shareholders.

America's Most Admired – named one of Fortune's "Most Admired" Companies in America for the third straight year in 2009.

Best Big Company – named to the *Forbes* Platinum 400, which annually honors the "Best Big Companies," in 2008.

Best Place to Work – named a "Best Company to Work For" in Florida by *Florida Trend* magazine and the #1 "Best Place to Work" (Large Companies) in Jacksonville by the Jacksonville Business Journal for the second year in a row.

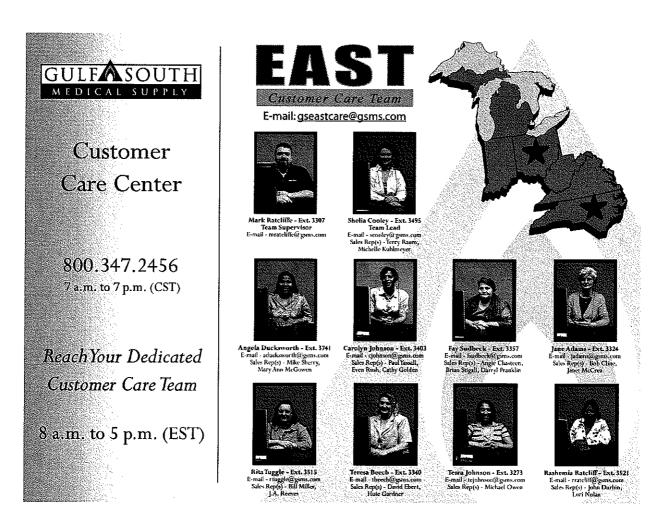


**Best Place to Work** – named a "Best Company to Work For" in Florida by *Florida Trend* magazine.

# **Customer Service**

The Gulf South Guarantee is one you can count on! At Gulf South every decision is made with only the customer in mind. Gulf South's goal is to make each transaction with you a no-hassle experience. Gulf South's people will strive in every endeavor to make sure that our relationship is built on honesty, integrity, service and quality. Our mission is to provide you with consistent and superior customer satisfaction. We intend to do this by providing professional, accurate, and timely deliveries to the location of your request. At the time of delivery, please thoroughly inspect your shipment for any occurrences of defect, inaccuracy, concealed damage, or shortage.

Who you need, when you need them — Gulf South's Account Management Team not only provides you with access to an assigned representative of Gulf South in your area, but also a tenured customer service team in our call center (with extended hours) and a dedicated toll-free line. Your customer care team will provide you with fast, convenient and cost effective resources.



Gulf South guarantees easy and efficient product ordering by State of West Virginia. The process is simple once an account is set up by our customer support team. Orders may be placed in a number of ways:

- ➤ Gulf South secure website, MyGulfSouth.com, (available 24/7) with unique login and password (training will be provided not only on ordering, but also on accessing important reports and order tracking/delivery verification)
- ➤ Calling a Toll Free number to the dedicated assigned customer service team with extended hours

The customer is able to choose how they wish to receive order confirmations: either via email or fax. If there is an expected delay in order fulfillment, the customer will be told immediately if the order was called in, or contacted immediately to discuss options.

# **Experience of Assigned Account Management Team**

With all of our government contracts, Gulf South Medical Supply is responsible for following the rules and regulations of each individual city, county, state or federal government agency. This is managed by assigning local Gulf South Sales Executives throughout the state of West Virginia and a Government Contracts Administrator who works with each customer as a liaison between the various Corporate Departments.

# **In-Servicing & Product Education**

Gulf South has extensive knowledge of the products needed to serve the State of West Virginia needs. Gulf South has been providing medical and related products to facilities for over twenty-five years. We are active partners and make recommendations to facilities on appropriate product usage and education. Gulf South will provide education, support, and guidance directly and through our manufacturing partners. Product descriptions and recommended use information is available. Additional on-site product specific educational in-services/training sessions are available and can be scheduled upon request.

# In-Service Program

Gulf South partners with our manufacturing reps and is committed to educational support of our business partners. Product education support will be conducted with the direct interaction of our dedicated and professionally trained account representatives. These individuals will provide ongoing support as required.

- <u>Personal In-Service Program</u> an account representative will meet with your staff upon request to ensure the proper use of products.
- <u>"Train the Trainer" Program</u> we can support this program to assist where needed. This program develops local, internal trainers who will help in the training of staff on proper utilization of the proposed products.

This educational program is designed to take the customer and/or caregiver through a process that will help them assess the specific needs of the resident/patient and develop a care plan to meet the physical, mental and emotional challenges they endure.

# **Item Substitution Policy**

It is Gulf South's policy to only ship the exact product that a customer has ordered and, regardless of circumstance, we will not intentionally ship substitute items without the customers' informed consent. In the normal course of business, manufacturing issues and demand spikes can cause long term shortages of critical items. In these cases, Gulf South will attempt to identify and procure a like item as a temporary substitution. These items will be presented to the customer who will determine the acceptability of the substitution based on any functional or price differences. If approved, open orders for the original item will be fulfilled with the substitution until adequate supply of the original item is available or until the customer deems appropriate. For our Brands, in order to maintain an uninterrupted supply in the event of a significant shortage, we reserve the right to substitute items of equal or greater value and equivalent or better functionality at no additional cost to the customer.

# **Return Policy-**

Our mission is to provide you with consistent and superior customer satisfaction. We intend to do this by providing professional, accurate, and timely deliveries to the location of your request.

In the event that an item does need to be returned we would simply request your assistance with the following:

- Obtain a Return Authorization Number by calling our Customer Care Center at 800-347-2456
- Make sure products are in a resalable condition and dated at least 6 months prior to expiration
- Freight and shipping charges will only apply if a return is not due to a Gulf South error
- Beware, some special order items are not available for return

# **Claims Policy-**

In the event that something seems to be damaged or missing from your order we ask that you contact our customer care center within 5 days of receipt at 800-347-2456. We will assure that any errors are corrected in a timely manner.

### **Products**

As a leading national distributor, Gulf South is able to leverage our expertise and buying power to offer you high-quality, low cost products. We currently have over 50,000 separate line items covering everything that a facility might need. We have end-user agreements with most of the manufacturers in the country, some of which are highlighted below.



**SELECT®** Medical Products is our brand of high quality products designed to exceed the standards of nationally known brands. All SELECT® products are put through a sophisticated series of quality assurance and controls to assure excellent patient care at a fair price. Our worldwide team of professionals works with leading suppliers in over 70 factories in 9 countries to make the best quality products available. With over 100,000 customers regularly using our products in their daily practice, SELECT® Medical Products has become one of the fastest growing and most recognized brands for quality, service and value.



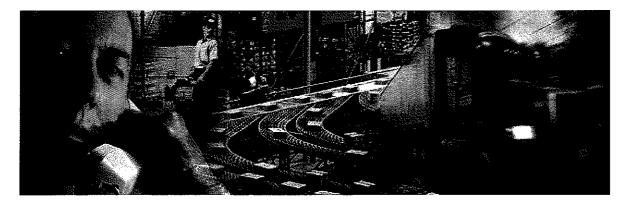
➤ Gulf South Medical Supply believes strongly in supporting small, minority, woman and disabled veteran owned businesses and buying US made products when it is possible.

# Housekeeping

Our program offers leading brand name manufacturers and products at a reduced cost. So increase efficiency, optimize your facility's appearance and cleanliness, and stay under budget. Gulf South has the ANSWERS you've been looking for.

- ✓ Paper Products (hand towels, toilet tissue, etc.)
- ✓ Can Liners (high density, low density, specialty liners, etc.)
- ✓ Floor Care Equipment (vacs, scrubbers, buffers, burnishers, etc.)
- ✓ Chemicals (toilet bowl cleaners, general cleaners, disinfectant cleaners, floor care products, carpet care products, etc.)
- ✓ Mops & Mopping Equipment (wet mop heads, dust mop heads, handles, etc.)
- ✓ Cleaning Accessories (brooms, brushes, gloves, safety products, receptacles, etc.)
- ✓ Floor Pads & Floor Matting (all colors and sizes)
- ✓ Hand Care (hand soaps, hand sanitizers, lotions, etc.)
- ✓ Hygiene Products (toilet seat covers, waxed disposable liners, tampons, vending units, etc.)
- ✓ Rubbermaid Products (inmate cell cans, step-on cans, recycling cans, etc.)

### Distribution



Gulf South Medical Supply, Inc. assures accurate and timely order delivery and efficient returns processing to all of our customers. Products will routinely be shipped from Gulf South's warehouse/distribution center located in Columbus, Ohio. Normal delivery time is 1-2 business days from receipt of order. Gulf South is able to schedule routine deliveries at the request of facilities/customers. This option allows product to be delivered to your location by Gulf South's own trucks either on a weekly, bi-weekly or monthly basis. Our fleet of delivery trucks currently delivers medical supplies to over 30,000 residents in nursing homes and assisted living facilities each week. The 15,000 square foot distribution center in Ohio has been operational since 1998. An average of \$7.5 million in inventory is stocked for the roughly 16,000 orders processed every month.

As was experienced in the past with multiple disasters, one alternate emergency location may not be enough. Gulf South has several of our own facilities as back-up shipping sites in case of an emergency, disaster or other circumstance that might potentially cause delays in the delivery of needed supplies. Products will be shipped either on Gulf South's own trucks or via UPS. Those facilities are identified below:



- Red Zones Next Day Delivery
- Blue Zones Two Day Delivery

Products will be shipped either on Gulf South's own trucks or via UPS.

# Value Added Services & Technology



# **Ordering/Reporting**

Through our internet based online customer ordering and information system, MyGS Online, you have the tools you need, when you need them.

### Benefits include:

- ➤ Place Orders From Any Remote Site
- ➤ Check Product Pricing and Availability
- Check Order Status
- ➤ Online Ordering with "Real Time" UPS Tracking through our electronic system.



CEU Course Material (available through My GS Online)

# **MSDS**online®

Can't find that piece of paper that came with your product? Online Material Safety Data Sheets are available through MyGS Online whenever you need them, 24/7.



AccuSCAN is a bar code driven ancillary billing and inventory control system that accurately captures and documents patient charges allowing you to maximize your reimbursement and profits.

- Helps you control inventory with various daily reports while increasing your residents charge capture rate.
- Allows you to capture charges for treatments, therapies, and dietary activity and it will allow you to bridge these charges into your accounting software.

Gulf South Medical Supply, Inc.

- Shows you what you need to order in seconds with an inventory replenishment report and will allow you to generate and electronically send a purchase order for supplies needed.
- Helps you close out billing cycles with printed invoices that reflect charges categorized by as many as 12 pay sources. Eight of the pay sources can be customized to fit your particular needs.

# **Pocket PC Technology**



The Palm Unit is used as a mobile hand-held input device which works in conjunction with the AccuSCAN software to perform the following functions:

- Capture ancillary billing charges;
- Create purchase orders;
- Improve inventory control & reduce lost inventory;
- Transfer inventory items from one location to another; and,
- Perform inventory item counts.

SmartScan is a bar code driven inventory control system that accurately captures shipments and inventory. The benefits of SmartScan are savings in time, greater control and organization:



### Save time

- Scan the barcode or shopping list and connect to MyGSonline.com
- o Place your orders on your time
- Significantly reduce ordering and phone time

### > Take control

- o Easily manage inventory levels
- o Ensure on-hand inventory through min and max stocking levels
- o Build your own product descriptions to ensure accuracy

# Stay Organized

- o Barcode labels keep your storage facility neat and orderly
- o Device portability allows you to order right from your stockroom
- o Single scan ordering replaces pen and paper



# **Green Initiatives**

Gulf South strives to maintain community-conscious Green Initiatives. The following ranks among our successes:

**Facilities:** Water conservation through touch less faucets and flush valves

Paper conservation through touch less towel dispensers

Energy efficiency through ambient warehouse heating systems

Lighting efficiency through conversion to T8 fluorescent fixtures with

motion sensors

**Recycling:** "Boxes to Bags" shipping

Recycling of corrugated boxes and plastic wrapping

Plastic bottle and aluminum can recycle bins in break rooms

100% recycled towels

<u>Transportation</u>: Consistent and timely fleet PM program

Fleet upgrade to more fuel efficient vehicles

Speed and Idle Management Program

Delivery route optimization

# **Charitable Efforts**

Gulf South strongly believes in giving back to the community though charitable efforts. Gulf South contributes man hours, medical supplies, monetary support to local and national organizations. The following are a sample of organizations that have all benefitted from our support:

















# **Small Business**

Gulf South is dedicated to doing their part for the economy. We have created a small business plan that, where possible, helps government agencies reach their mandated small business goals, Gulf South demonstrates both compliance and an aggressive support structure to help small businesses succeed.

# **Employment Screening and Hiring Process**

Nondiscrimination and diversity are foundation principles in our Company. It is company policy to hire and promote the best qualified candidate measured against the requirements of the job, and to provide equal employment and advancement opportunity for all individuals without discrimination because of race, creed, color, gender, religion, age, national origin, disability, veteran, marital status or any other protected status.

The Company also makes reasonable accommodations for disabled employees if informed of the need for accommodation. Employees who would like to be considered for accommodation assistance should contact the Sr. Director of Human Resources. Information obtained concerning individuals requesting accommodations is kept confidential, except that leaders and managers may be informed regarding restrictions on the work duties of disabled individuals, and information regarding necessary accommodation.

This policy applies to all areas of employment, including recruitment, hiring, training, promotion, compensation, benefits, transfer, and social and recreational programs.

# Drug Testing and Background Checks

The Company has a Drug-Free Workplace Policy which strictly prohibits the use or possession of controlled substances or alcohol in the workplace. All employment offers are extended contingent upon the candidate's ability to successfully pass a criminal background check and drug test.

# Standard Training Requirements

Upon hire, all employees are required to successfully complete the following online training courses: new employee orientation, the code of ethics, hazard communication, and maintaining a respectful workplace (includes sexual harassment prevention training). Additional specialized training may be required based upon the position.

# **Equal Employment Opportunity**

Nondiscrimination and diversity are foundation principles in our Company. It is company policy to hire and promote the best qualified candidate measured against the requirements of the job, and to provide equal employment and advancement opportunity for all individuals without discrimination because of race, creed, color, gender, religion, age, national origin, disability, veteran, marital status or any other protected status.

The Company also makes reasonable accommodations for disabled employees if informed of the need for accommodation. Employees who would like to be considered for accommodation assistance should state in writing whether they have a mental or physical impairment that substantially limits one or more life activities, or have a record of such impairment, or have been regarded has having such an impairment. Employees should state and describe if there are any positions or types of positions for which they should not be considered, or job duties that they cannot perform because of physical or mental disabilities. Such description should include what accommodation, if any, the Company could possibly make to enable proper and safe job performance.

Information obtained concerning individuals requesting accommodations is kept confidential, except that leaders and managers may be informed regarding restrictions on the work duties of disabled individuals, and information regarding necessary accommodation.

This policy applies to all areas of employment, including recruitment, hiring, training, promotion, compensation, benefits, transfer, and social and recreational programs.

# I. Affirmative Action Policy Statement

It is the policy of PSS World Medical, Inc. to provide employment, training, compensation levels, transfer, or promotion opportunities and all other aspects of employment without regard to gender, race, color, religion, national origin, age, disability, veteran status or any other protected status.

When hiring or promotion activity occurs, we will take affirmative action to seek out qualified applicants. At PSS World Medical, Inc., all terms and conditions of employment are and will continue to be established on the basis of individual qualifications and ability to perform the job.

Ann Christante, Director of Human Resources, is designated the Equal Employment Opportunity Officer of the company and is responsible for communicating and implementing this policy. PSS World Medical, Inc.'s Affirmative Action policies are available for review by all employees. If you have any questions, please feel free to contact Cindi Stone in Human Resources.

### DRUG-FREE WORKPLACE POLICY

In order to provide quality service and products for our customers and to ensure a safe drug-free workplace for our employees, it is Company policy to strictly prohibit the manufacture, distribution, dispensation, possession or use of illegal drugs, non-prescribed controlled substances, or alcohol in our workplace, on Company business or while operating a Company or leased vehicle. An employee who abuses drugs or alcohol creates a risk not only to the safety, security, and health of him or herself, but to the ability of the Company to provide quality services for our customers. The Company is committed to preventing drug and alcohol abuse in our workplace.

Use of illegal drugs, controlled substances, or alcohol results in the presence of substances in the body, which can lower a person's productivity, affect coordination, and slow reflexes. The use of unlawful drugs or controlled substances, including marijuana, can leave those substances in your body for as long as two or three days and in some cases ten days or longer. Employees at work with such substances in their system not only present a danger to our workplace and violate state and federal laws, but are also in violation of Company policy. Employees who violate this policy may be subject to termination. Employees at work under the influence of alcoholic beverages may be subject to termination.

To provide for a safer and more productive work environment, the Company may require as a condition of continued employment that an employee undergo laboratory testing to detect illegal drug or alcohol use. In order to detect the use of these substances, an employee may be directed to submit to urinalysis drug testing, a blood test or a breath scan. Any applicant who refuses to submit to the pre-employment drug test shall be ineligible for hire and any offer of hire is conditioned upon satisfactory drug test results. Employees who refuse to be tested or who test positive for the illegal use of drugs or the use of alcohol will be subject to discipline, up to and including termination of employment. Any illegal drugs found on the Company's property will be turned over to appropriate law enforcement authorities. An employee who causes an accident or injury on the job who refuses a drug test or whose test is confirmed positive will forfeit all workers' compensation medical and indemnity benefits and is subject to termination unless the employee can prove that the drugs did not contribute to the accident.

Employees who voluntarily come forward to admit a drug or alcohol problem before being asked to be tested will be given one opportunity to undergo rehabilitative treatment. Such an employee is responsible to successfully complete at his/her own expense such a Rehabilitative Treatment Program and must agree to comply with the requirements of a Relapse Prevention Program as well as follow-up drug testing prior to returning to work on a probationary basis. Refusal to submit to the Relapse Prevention Program or to follow all of the Rehabilitative Treatment Program's recommendations will result in immediate termination. If the employee works in a safety sensitive area or operates company vehicles or equipment, the employee may not be allowed to report to work during rehabilitation which will be determined by the company.



### **Vendor Financial Contact Information**

DISTRIBUTOR NAME: Gulf South Medical Supply, Inc.

A PSS World Medical Company

CORPORATE ADDRESS: 4345 Southpoint Boulevard

Jacksonville, Florida 32216

CORPORATE PHONE: 904-332-3000

DATE OF INCORPORATION: April 27, 1983

NUMBER YEARS IN BUSINESS: 27

DISTRIBUTOR FEDERAL ID#: 64-0831411 DISTRIBUTOR DUN: 032661126

BANK REFERENCE: Bank of America

715 Peachtree Street Atlanta, Georgia 30308

BANK CONTACT NAME: Cordie Whiting
BANK CONTACT NUMBER: 888-841-8159
ACCOUNT NUMBER: 3752144224

ACCOUNTS PAYABLE: Velma Pearson – 904-332-3134 PAY TO ADDRESS: 4345 Southpoint Boulevard

Jacksonville, Florida 32216

Gulf South also has the capabilities of accepting credit card and electronic payments.



# ENCLOSED WITH THE BID DOCUMENTS ARE SAMPLES OF LINE # VI

# ALL OTHER SAMPLES WILL BE DROPPED OFF BY THE LOCAL GULF SOUTH REPRESENTATIVE BY THE BID OPENING

THANK YOU



# Request for Quotation

LGLOVES10

PAGE....

ADDRESS:CORRESPONDENCES:COARENHION DE

JO ANN ADKINS 304-558-8802

RFQ COPY
TYPE NAME/ADDRESS HERE
Gulf South Medical Supply Inc
4345 Southpoint Blvd
Jacksonville, FL 32216

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DATE PRINTED

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

SHIP VIA

RECNUMBER LGLOVES10 PAGE

FREIGHT TERMS

ADDRESS CORRESPONDENCE TO ATTENTION OF

JO ANN ADKINS 304-558-8802

RFQ COPY
TYPE NAME/ADDRESS HERE
Gulf South Medical Supply Inc
4345 Southpoint Blvd
Jacksonville, Fl 32216

TERMS OF SALE

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# Request for Quotation

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JO ANN ADKINS 304-558-8802

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
BY ORDER

RFQ COPY
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Gulf South Medical Supply Inc
4345 Southpoint Blvd
Jacksonville, FL 32216

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DATE PRINTED

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

# Request for Quotation

SHIP VIA

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LGLOVES10

PAGE 4

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ADDRESS CORRESPONDENCE TO ATTENTION OF

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JO ANN ADKINS 304-558-8802

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# Request for Quotation

LGLOVES10

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4345 Southpoint Blvd
Jacksonville, Fl 32216

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# Request for Quotation

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4345 Southpoint Blvd
Jacksonville, Fl 32216

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# Request for Quotation

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LGLOVES10

\*\*\*\*\*ADDRESS:CORRESPONDENCE:TO ATTENTION OF

JO ANN ADKINS

304-558-8802 ALL STATE AGENCIES

RFQ COPY TYPE NAME/ADDRESS HERE Gulf South Medical Supply 4345 Southpoint Blvd Jacksonville, Fl 32216

DATE PRINTED TERMS OF SALE

AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER

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# LGLOVES10 SPECIFICATIONS

### STANDARDS

Gloves shipped under this contract (other than polyethylene gloves) must conform to the following:

- Most recent ASTM D3577 and D3578 standards.
- Most recent ASTM F1671 (test requirements for viral resistance) standard.
- BS EN 455-2000 (Parts 1 and 2 and clause 4.5 of Part 3).
- Polyethylene gloves shall be in conformance with FDA Rule 177.1520 for food contact.

No products covered by this specification shall be shipped to the user more than twelve (12) months from the date of manufacture.

### MATERIALS:

LATEX gloves shall be compounded from virgin natural latex or any polymer compound that permits the glove to meet the specifications and is approved by the Food and Drug Administration.

VINYL gloves shall be compounded primarily from polyvinylchloride (PVC) paste.

NITRILE gloves shall be compounded primarily from a rubber cement or a synthetic polymer (e.g. "Nitrile").

POLYETHYLENE gloves shall be compounded from virgin polyethylene.

### **DESIGN:**

Gloves (other than polyethylene gloves) shall be thin, soft, flexible, non-toxic; moisture resistant, and shall be of seamless construction and designed as ambidextrous.

The cuff shall be beaded, where indicated.

### **GENERAL INFORMATION:**

All quantities are approximations only.

The award of this purchase order will be made to one bidder based on the low cost and best interest of the state. The award will not be split by item.

Gloves must be equal to the minimum specifications or better.

# LGLOVES10 SPECIFICATIONS

### SPECIAL CONDITIONS:

<u>Samples:</u> Samples of items bid shall be received in individually marked packages along with bid for examination and testing. The State of West Virginia reserves the right to perform inspections and test that are deemed necessary to assure that commodities conform to the prescribed requirements. Random samples may be selected from delivered commodities in order to assure compliance with these specifications. Failure to supply samples can result in bid disqualification.

Orders shall be delivered within ten (10) working days after orders are placed. Emergency orders shall be delivered within five (5) working days after orders are placed. Spending units must be advised in writing if orders will be delayed for any reason. Contractor shall carry an adequate stock to insure such delivery service for the duration of the contract.

All orders from this contract totaling \$100.00 or more shall be delivered FOB: Destination (vendor shall pay all shipping charges). This contract is mandatory for all orders of these products in excess of \$100.00. For all orders less than \$100.00 may be purchased through this contract (and agency paying shipping charges), or may be purchased from local source to save the shipping charges. All shipping cost will be invoiced as a separate charge with the original freight bill attached to the invoice.

NOTE: Stringing (issuing a series of requisitions to circumvent this limit) is a violation of Purchasing Policy.

The vendor shall not substitute any other brand of exam gloves from those awarded, nor sell any additional items under this contract not specifically covered herein, without prior written permission of the purchasing division.

Vendors must be manufacturers or regular, stocking dealers for the products they propose to offer and must carry a reasonable inventory of these products to meet the needs of state agencies. Vendors must agree to allow their stockrooms and warehousing facilities to be inspected by state purchasing at any time during the contract period.

Vendor is to provide a nine (9) month summary report of procurement volumes by item number and dollar amounts. This is a single report which is to be furnished at the beginning of the tenth month of the contract.

# LGLOVES10 PRICING PAGE

I. VINYL EXAMINATION GLOVES (POWDERED): Medical Grade, non-sterile, .08 mm minimum thickness, seamless, beaded cuff, ambidextrous, 100/box.

BRAND:	Select Medical		
	ITEM NO. & SIZE	CATALOG NO.	PRICING / 100
Small		802630	\$ 2.54
Medium		802431	\$ Z.54
Large		802632	\$ 2.56
Xlarge			\$

II. VINYL EXAMINATION GLOVES (POWDER FREE): Medical Grade, non-sterile, .08 mm minimum thickness, seamless, beaded cuff, ambidextrous. 100/box.

BRAND:	Select Medical		
	ITEM NO. & SIZE	CATALOG NO.	PRICING / 100
Small		802633	\$ 2.56
Medium		802634	\$ 2.54
Large		802635	\$ 2-56
Xlarge		802636	\$ 2.54

III. LATEX EXAMINATION GLOVES (POWDER FREE, SMOOTH FINISH): Medical Grade, non-sterile, .15 mm minimum thickness, seamless, beaded cuff, ambidextrous. 100/box.

BRAND:	Select Medical		<u> </u>
	ITEM NO. & SIZE	CATALOG NO.	PRICING / 100
Small		808955	\$ 3,68
Medium	,	80954	\$ 3.68
Large		808957	\$ 3.68
Xlarge		308958	\$ 3.68

IV. LATEX EXAMINATION GLOVES (POWDER FREE, TEXTURE GRIP): Medical Grade, non-sterile, .15mm minimum thichness, seamless, beaded cuff, ambidextrous. 100/box.

BRAND:	Cypress Medical		<del></del>
	ITEM NO. & SIZE	CATALOG NO.	PRICING / 100
Small		812643	\$ 7.08
Medium		801191	s on on
Large		812644	\$ 7.08
Xlarge		801194	\$ 7.08

# LGLOVES10 PRICING PAGE

V. NITRILE EXAMINATION GLOVES (POWDER FREE): Non-sterile, .13 mm minimum thickness, seamless, beaded cuff, ambidextrous. 100/box.

BRAND:	Select Medical		
	ITEM NO. & SIZE	CATALOG NO.	PRICING / 100
Smail		843751	\$ 4-05
Medium	•	843757	\$ H.05
Large		843754	\$ 4.05
Xlarge		843753	\$ 4.05

VI. NITRILE 12" EXAMINATION GLOVE (POWDER FREE): Non-sterile, .13mm minimum thickness, seamless, beaded cuff, ambidextrous. 100/box.

BRAND:	Kimberly Clark		Pricing/50
	ITEM NO. & SIZE	CATALOG NO.	PRICING-1-100 -
Small	50/ bx	844985	\$ 9.69
Medium	50/bx	939572	\$ 9.49
Large	50/bx	839571	\$ 9.69
Xlarge ·	50/bx	851489	\$ 9.49

VII. POLYETHULENE DISPOSABLE GLOVES: 1.25 mils minimum, powderless/sulpher free, ambidextrous, for food service and precision parts handling. 100/box

BRAND:	Cellucap		Pricing / 1000
	ITEM NO. & SIZE	CATALOG NO.	PRICING / 100
Medium	1000/bx	858775	\$ 7.15
Large	1000/bx	858090	\$ 7.15

LGLOVES10
BID SCHEDULE

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All usages are approximate, for evaluation purposes only and have been anualized.

# LGLOVES07 CONTRACT PRICING PAGE

I. VINYL EXAMINATION GLOVES (POWDERED): Medical Grade, non-sterile, .08 mm minimum thickness, seamless, beaded cuff, ambidextrous, 100/box.

BRAND: Select Medica	al .	CATALOG#	PRICING / 1	100
	ITEM NO. & SIZE			
Small		802630	\$	2.56
Medium		802631	\$	2.56
Large		802632	\$	2.56
Xlarge				

# II. VINYL EXAMINATION GLOVES (POWDER FREE): Medical Grade, non-sterile, .08 mm minimum thickness, seamless, beaded cuff, ambidextrous. 100/box.

BRAND:	Select Medical	CATALOG #	PRICING / 100
	ITEM NO. & SIZE		
Small		802633	\$ 2.56
Medium		802634	\$ 2.56
Large		802635	\$ 2.56
Xlarge		802636	\$ 2.56

# III. LATEX EXAMINATION GLOVES (POWDER FREE, SMOOTH FINISH): Medical Grade, non-sterile, .15 mm minimum thickness, seamless, beaded cuff, ambidextrous. 100/box.

BRAND:	Select Medical	CATALOG#	PRICING / 100
	ITEM NO. & SIZE		
Small		808955	\$ 3.68
Medium		808956	\$ 3.68
Large		808957	\$ 3.68
Xlarge		808958	\$ 3.68

# IV. LATEX EXAMINATION GLOVES (POWDER FREE, TEXTURE GRIP): Medical Grade, non-sterile, .15mm minimum thichness, seamless, beaded cuff, ambidextrous. 100/box.

BRAND: Cypress Medical	CATALOG #	PRICING / 100
ITEM NO. & SIZE		
Small Small	812643	\$ 7.08
Medium	801191	\$ 7.08
Large	812644	\$ 7.08
Xlarge	801194	\$ 7.08

# V. NITRILE EXAMINATION GLOVES (POWDER FREE): Non-sterile, .13 mm minimum thickness, seamless, beaded cuff, ambidextrous. 100/box.

BRAND: Select Medical	CATALOG#	PRIC	ING / 100
ITEM NO. & SIZE			
Small	843751	\$	4.05
Medium	843752	\$	4.05
Large	843754	\$	4.05
Xlarge	843753	\$	4.05

# VI. NITRILE 12" EXAMINATION GLOVE (POWDER FREE): Non-sterile, .13mm minimum thickness, seamless, beaded cuff, ambidextrous. 100/box.

BRAND: Kimberley Clark		CATALOG#	PRICING / 100		
	ITEM NO. & SIZE	· · · · · · · · · · · · · · · · · · ·	Pricing /50		
Small		844985	\$ 9.69		
Medium		839572	\$ 9.69		
Large		839571	\$ 9.69		
Xlarge		851489	\$ 9.69		

# VII. POLYETHULENE DISPOSABLE GLOVES: 1.25 mils minimum, powderless/sulpher free, ambidextrous, for food service and precision parts handling. 100/box

BRAND: Cellucap	CATALOG #	PRICING / 100
ITEM NO. & SIZE		
Medium	858775	\$ 7.15
Large	858090	\$ 7.15



# Request for Quotation

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LGLOVES10

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JO ANN ADKINS
304-558-8802

RFQ COPY
TYPE NAME/ADDRESS HERE
Gulf South Medical Supply Inc
4345 Southpoint Blvd
Jacksonville, Fl 32216

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



# Request for REQNUMBER Quotation

LGLOVES10

FREIGHT TERMS

\*\*\*\*ADDRESS/CORRESPONDENCE TO ATTENTION OF \*\*\*\* JO ANN ADKINS 304-558-8802

DATE PRINTED ....

RFQ COPY TYPE NAME/ADDRESS HERE Gulf South Medical Supply Inc 4345 Southpoint Blvd Jacksonville, Fl 32216

TERMS OF SALE

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# PRIVATE LABEL GLOVE SPECS

	LATEX POWDERED	LATEX POWDER FREE	VINYL POWDERED	VINYL POWDER FREE
Material	Natural Rubber Latex and compounding materials safe for use in medical gloves. Powdered with absorbable dusting powder USP	Natural Rubber Latex and compounding materials safe for use in medical gloves	Polyvinyl Chloride and compounding materials safe for use in medical gloves.	Polyvinyl Chloride and compounding materials safe for use in medical gloves. Powdered with absorbable dusting powder
Glove Design	Ambidextrous, non-textured with beaded cuff. 9.5 inch length	Ambidextrous, textured with beaded cuff. 9.5 inch length	Ambidextrous with beaded cuff. 9.5 inch length	Ambidextrous with beaded cuff. 9.5 inch length
Packaging	100 gloves per box, 10 boxes per case. Dispenser Box Dimensions(mm) 247L, 119W,89H Approx weight 1.9 lbs. Outer Carton Dimensions(mm)461L, 248W,260H Approx weight 19lbs	100 gloves per box, 10 boxes per case. Dispenser Box Dimensions(mm) 247L, 119W, 89H Approx weight 1,9 lbs. Outer Carton Dimensions(mm)461L, 248W, 260H Approx weight 19lbs	100 gloves per box, 10 boxes per case. Dispenser Box Dimensions(mm) 248L, 130W, 70H Approx weight 2.1 lbs. Outer Carton Dimensions(mm)270L, 265W, 371H Approx weight 21lbs	
Minimum Thickness(Single Thickness)	Finger Tip 0.16mm Palm 0.12mm Cuff 0.10mm		Finger Tip 0.12mm(4.8 mil) Palm 0.12mm(4.8mil) Cuff 0.12mm(4.8mil)	Finger Tip 0.12mm(4.8 mil) Palm 0.12mm(4.8mil) Cuff 0.12mm(4.8mil)
Minimum Length	Small 240mm Medium 240mm Large 240mm X-Large 240mm	Small 230mm Medium 230mm Large 230mm X-Large 230mm	Small 230mm Medium 230mm Large 230mm X-Large 230mm	Small 230mm Medium 230mm Large 230mm X-Large 230mm
Minimum Width at Palm	Small 84mm+-5 Medium 95mm+-5 Large 106mm+-5 X-Large 116mm+-5 5	Medium 95mm+-5 X-Large 116mm+-5	Small 85mm+-5 Medium 95mm+-5 Large 105mm+-5 X-Large 118mm+-5	Small 85mm+-5 Medium 95mm+-5 Large 105mm+-5 X-Large 118mm+-5
Tensile Strength	Unaged 21(Mpa) Aged 16(Mpa)	Unaged 14(Mpa) Aged 21(Mpa)	Unaged 10(Mpa) Aged 10(Mpa)	Unaged 10(Mpa) Aged 10(Mpa)
Elongation	Unaged 700% Aged 500%	Unaged 700% Aged 500%	Unaged 400% Aged 400%	Unaged 400% Aged 400%
Residual Protein Content ASTM D3578 & D5712 Standard	Protein Less than 200 ug/gram of glove	Protein Less than 50 ug/gram of glove	Containes no Natural Rubber Latex	Containes no Natural Rubber Latex
Powder Content	<100mg total powder per glove	Powder Free,<2mg total powder per glove	<100mg total powder per glove	Powder Free,<2mg total powder per glove
AQL for Pinholes ASTM D5151 Standard		1.5	1.5	1.5
	22385, 22390, 22400, 22405, 22410	22399, 22401, 22402, 22403, 22404	6359, 6360, 6361	6369 6370 6371
	7			0309, 03/0, 03/1, 03/2

# PSS World Medical Select Medical Latex Glove – Product Specifications

		<u> </u>
	LATEX POWDERED	LATEX POWDER FREE
Material	Natural rubber latex and	Natural rubber latex and
	compounding materials safe for use	
	in medical gloves. Powdered with	in medical gloves.
	USP absorbable dusting powder.	
Glove Design	Ambidextrous, non-textured with	Ambidextrous, textured with beaded
_	beaded cuff. 9.5 inch length	cuff. 9.5 inch length, Powder-Free,
		Non-Chlorinated, On Line Polymer
		Coated
Packaging	100 gloves per box,	100 gloves per box,
	10 boxes per case	10 boxes per case
Packaging Dimensions	Dispenser Box Dimensions (mm)	Dispenser Box Dimensions (mm)
	247L, 119W, 89H	247L, 119W, 89H
	Approx. weight 1.9 lbs.	Approx. weight 1.9 lbs.
	Outer Carton Dimensions (mm)	Outer Carton Dimensions (mm)
	461L, 248W, 260H	461L, 248W, 260H
	Approx. weight 19lbs	Approx. weight 19lbs
Thickness(Single Wall)	Finger Tip: 0.08 mm min.	Finger Tip: 0.08 mm min.
ASTM D3578	Palm: 0.08 mm min.	Palm: 0.08 mm min.
Minimum Length	Small 220mm Medium 220mm	Small 220mm Medium 220mm
ASTM D3578	Large 230mm X-Large 230mm	Large 230mm X-Large 230mm
BET 1 JAPI LOT 4 PO 1	0 11 00 1 10	
Minimum Width at Palm	Small 80 mm ± 10	Small 80 mm ± 10
ASTM D3578	Medium 95 mm ± 10	Medium 95 mm ± 10
(Note: No ASTM dimensions for	Large 111 mm ± 10	Large 111 mm ± 10
X-Large, factory to provide dimensions and tolerances for their	X-Large 116 mm ± 10	X-Large 116 mm ± 10
X-Large product)		
Tensile Strength	Before aging 18 MPa min.	Before aging 18 MPa min.
ASTM D3578	After aging 14 MPa min.	After aging 14 MPa min.
Elongation	Before aging 650% min.	Before aging 650% min.
ASTM D3578	After aging 500% min.	After aging 500% min.
Residual Protein Content ASTM	Aqueous soluble protein content of	Aqueous soluble protein content of
D3578 and D5712 Standard	less than 200 μg/dm² or an	less than 200 μg/dm² or an
	antigenic protein content of less	antigenic protein content of less
	than 10 µg/dm²	than 10 µg/dm²
Powder Content	Not to exceed 10 mg/dm <sup>2</sup>	Powder Free, <2mg total powder
ASTM D6124		per glove
AQL for Pinholes ASTM D5151	AQL 2.5	AQL 2.5
Standard	As per ASTM D3578	As per ASTM D3578
Manufacturer Holds FDA 510(k)	Yes	Yes

		FORM	"
PSS World Medical, Inc. Select Medical Products	Manufacti	urer Product Specification	
Form Number: F-GS-004	Effective Date: 02/21/2008	Author: Theresa Amaral	Rev.5

Instructions: The manufacturer lists their <u>current</u> product specifications for product(s) included on a RFP. Use a separate form for each product category. All fields are mandatory for completion. Enter 'N/A' in the filed if not applicable. Return the completed form with the RFP package. Fields will automatically expand for as much text as necessary.

Manufacturer: Seal Polyr	ner Indusries Berhad		
Address: Lot 72706, Jala	n Lahat, Kawasan Perindustrian Bukit Mera	ıh, 31500 Lahat, Perak, Malaysia.	
Prepared by: June Lau	Title: QA/RA Cum Lab Chemist		
Phone: 605-3223200	E-Mail: junelau@sealpolymer.com.my	Date: 09 June 2008	

	Product Details
Part Number	Description or Product Name
PSS - 906	Powder Free Nitrile Examination Gloves (small)
PSS - 907	Powder Free Nitrile Examination Gloves (medium)
PSS - 908	Powder Free Nitrile Examination Gloves (large)
PSS -909	Powder Free Nitrile Examination Gloves (Xlarge)

# Additional Products

	Other Product Specifications
Composition of all raw materials, including weight % of each component	Proprietary information
Density of raw materials	Proprietary Information
Total Product Weight	Small: Minimum 3.6 gram Medium: Minimum 4.0 gram Large: Minimum 4.5 gram
Product Dimensions	Refer to product specification
Describe or attach other salient physical and chemical characteristics	Refer to Chemical List
Unit Packaging Describe type and materials specifications.	100 pieces per dispenser boxes, 10 dispenser boxes per export carton
Case Packaging Describe type and materials specifications.	Carton Box - WL180/M150/LR180BF (White Board) - 418mm(L) X 264mm(W) X 255mm(H) Inner Box - 400gsm D. Board, varnish - 245mm(L) X 128mm(W) X 80mm(H)  Corrugated packaging specifications:  Burst Test (Ibs/sq.in.) As per COA provided by printer - OR - Edge Crush (Ibs./inch) N/A  ASTM Max. Gross Wt. Lt. (Ib) Inner Box: 1.9lbs; Carton Box: 19lbs
Other Packaging Describe type and materials specifications.	
Lot Number Format & Location on Packaging Describe format used and where the lot number is located on packaging.	010608 BR SMALL 01, MMDDYY - manufacturing date, BR - Lahat Plant, size indicating, running sequence no (Lot number indicating is located next to bar codes - please refer to attached artwork)

	·	FORM	******
PSS World Medical, Inc. Select Medical Products	Manufactu	urer Product Specification	
Form Number: F-GS-004	Effective Date: 02/21/2008	Author: Theresa Amaral	Rev.5

Expiration Date Format	YYYY-MM
Describe format used.	·
Sterile Product?	□yes ⊠no
If yes, state method used.	Method:
Shelf-Life of Product	5 years
How was Shelf- Life of	Stability Test according to ASTM D 7160 and ASTM D 7161
product determined?	
Are shelf-life test	⊠yes ⊡no
results available?	
Storage Conditions	Averagely 30 Degree Celsius
Temperature, RH, etc.	
Contains Latex?	In product: ☐yes   ⊠no
	In packaging: ☐yes
Contains DEHP?	□yes ⊠no
MSDS Required?	□yes ⊠no
If yes, please provide.	
Applicable Standards	FDA, ASTM D 6319, ISO 9001:2000, ISO 13485:2003
List FDA, AAMI, ANSI,	
ASTM, ISO, etc.	
standards used as	
specifications.	MNIA
National Drug Code?	⊠N/A
If yes, provide number.	Number:
Intellectual Property	N/A
List all applicable patents,	
trademarks, etc.	

Other Details or Comments

# PSS World Medical Select Medical Synthetic Glove – Product Specifications Reference Standard ASTM D 5250-00

	VINYL POWDER FREE
Material	Polyvinyl chloride polymer and compounding materials safe for use in medical gloves. Talc free.
Packaging	100 gloves per box, 10 boxes per case
Thickness(Single Wall) ASTM D412	Finger Tip: 0.06 ± 0.01 mm Palm: 0.08 ± 0.01 mm
Minimum Length	245 ± 5 mm for sizes
Minimum Width at Palm	Small 85 mm ± 5 Medium 95 mm ± 5 Large 105 mm ± 5 X-Large 115 mm ± 5
Tensile Strength ASTM D412 and D573	Before and after aging 15 MPa min.
Elongation ASTM D412 and D573	Before and after aging Ultimate 500% min.
Powder Content ASTM D6124	Powder Free, <2 mg total powder per glove
AQL for Pinholes ASTM D5151 Standard	AQL 2.5 As per ASTM D3578
Manufacturer Holds FDA 510(k)	Yes

RFQ No. LGLOVES10

# STATE OF WEST VIRGINIA Purchasing Division

# **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

### **DEFINITIONS:**

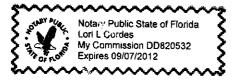
"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

# 



WITNESS THE FOLLOWING SIGNATURE

# State of West Virginia

# **VENDOR PREFERENCE CERTIFICATE**

Does not apply

Date:

Certification and application\* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2.	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3.	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4.	Application is made for 5% resident vendor preference for the reason checked:  Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:  Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
requirer against	understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ments for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency cted from any unpaid balance on the contract or purchase order.
authoriz the requ	mission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and res the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid uired business taxes, provided that such information does not contain the amounts of taxes paid nor any other information is by the Tax Commissioner to be confidential.
and acc	penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true curate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate is during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
Diddom	Gulf South Medical Supply Street

Title: Di(rector)

State & Federal Contracts

<sup>\*</sup>Check any combination of preference consideration(s) indicated above, which you are entitled to receive.