

TYPE NAME/ADDRESS HERE

7200 Distribution Drive Louisville, KY 40258-2827

A & A Mechanical Service, Inc.

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER LAB8395

ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER 304-558-2316

DIVISION OF LABOR 1900 KANAWHA BOULEVARD EAST

CHARLESTON, WV 25305

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SIGNATURE	+ Klock &C	Herman J.	Rhodes, Jr TELEPHONE (50	02) 968-0121 DATE	August 9, 2010
mie President		FEIN 51-04563	96	ADDRESS CHANGES	S TO BE NOTED ABOVE

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER 304-558-2316

RFQ. COPY TYPE NAME/ADDRESS HERE DIVISION OF LABOR SHIP PTO 1900 KANAWHA BOULEVARD EAST A & A Mechanical Service, Inc. 7200 Distribution Drive Louisville, KY 40258-2827 CHARLESTON, WV 25305 304-558-7890 DATE PRINTED FREIGHTTERMS TERMS OF SALE

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304-558-7890

DATE PRINTED: TERMS OF SALE FREIGHT TERMS SHIP VIA F.O.B. 07/01/2010 BID OPENING DATE: 08/10/2010 BID OPENING TIME 01:30PM LINE QUANTITY UOP AMOUNT ITEM NUMBER UNITPRICE CANCELLATION! THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN. WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR KANAWHA COUNTY, PURSUANT to west virginia code 21-5A, et, seq. (prevailing WAGE RATES APPLY TO THIS PROJECT) ARBITRATION: | ANY | REFERENCES MADE TO ARBITRATION OR INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS ${ t PERTAINING TO THIS CONTRACT ARE HEREBY | DELETED.}$ WORKERS' COMPENSATION: | VENDOR IS REQUIRED TO PROVIDE CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL. ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT **OF THIS CONTRACT:** XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS! THE MINIMUM AMOUNT OF INSURANCE ¢overage required|is \$250,000.) BUILDERS RISK INSURANCE: SUCCESSIUL VENDOR SHALL Furnish proof of Builders Risk - All Risk insurance in AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT. SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE (502) 968-0121 DATE August 9, 2010 Herman J. Rhodes, Jr. ADDRESS CHANGES TO BE NOTED ABOVE President 51-0456396



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\$EQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION,	\$EQ.	, every ¢	ONTRACT FO	R CONSTRUCTION,	RECONSTRUCTION	·
ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF						
PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS						
MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF						
STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM	STEE	ARE REO	UIRED, THE	STATE WILL ACCE	PT ONLY ALUMIN	UM
CLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES.						
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SIGNATURE DATE	SIGNATURE D		***************************************	TELEPHONE	lD.	ATE A
Herman J. Rhodes, Jr. (502) 968-0121 August 9, 2010	tema of K		N .	hodes, Jr. (50		
WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'	President		51-0456			



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TYPE NAME/ADDRESS HERE

7200 Distribution Drive Louisville, KY 40258-2827

A & A Mechanical Service, Inc.

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

Request for p Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER

304-558-2316

DIVISION OF LABOR 1900 KANAWHA BOULEVARD EAST P

CHARLESTON, WV 25305

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State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER TAB8399

DDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER <u> 104-558-2316</u>

DIVISION OF LABOR

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Vendor must clearly understand that any verbal REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES ND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE information issued in writing and added to the

UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF TH ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS.

SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING. Herman J. Rhodes, Jr., President

A & A Mechanidal Service, Inc. ...COMPANY August 9, 201

REV. 11/96

CONTRACTORS LICENSE

Herman J. Rhodes, Jr.

WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL Persons desiring to perform contracting work in this STATE MUST BE LICENSED. NSED. THE WEST VIRGINIA CONTRACTORS
SECREVERSE SIDE FOR TERMS AND CONDITIONS

TELEPHONE (502) 968-0121

August 9, 2010

President

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ADDRESS CHANGES TO BE NOTED ABOVE



State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER 304-558-2316

DIVISION OF LABOR

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7200 Distribution Drive Louisville, KY 40258-2827

A & A Mechanical Service, Inc.

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for p

AFQ NUMBER LAB8395

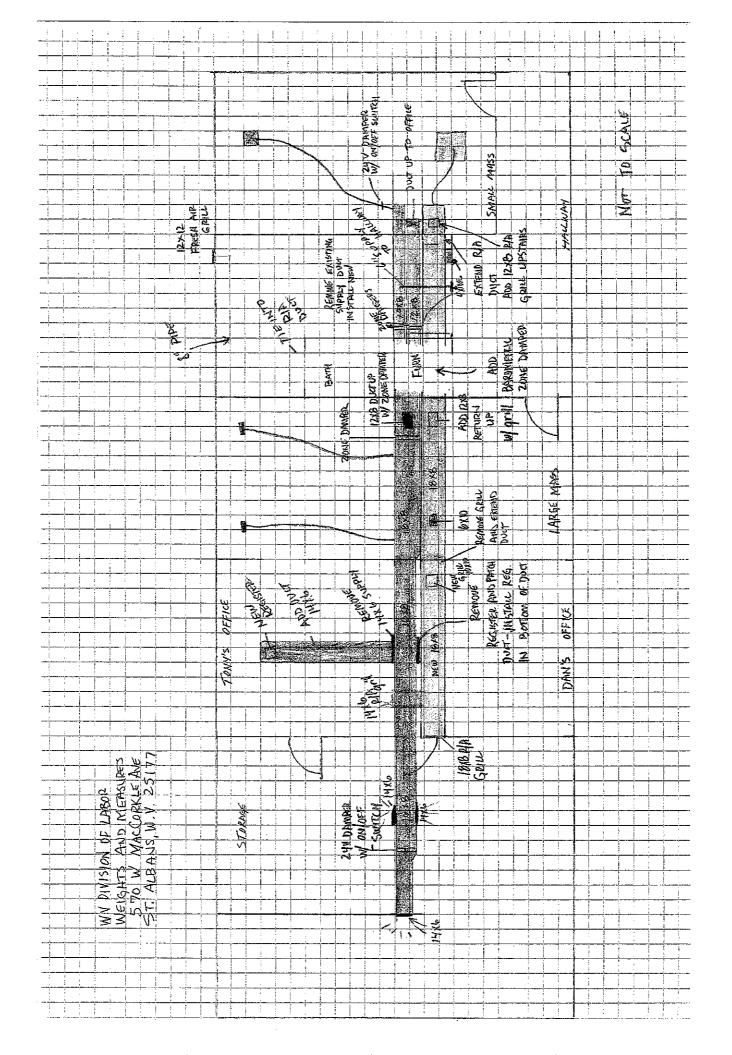
ADDRESS COHRESPONDENCE TO ATTENTION OF FRANK WHITTAKER 304-558-2316

DIVISION OF LABOR

1900 KANAWHA BOULEVARD EAST

CHARLESTON, WV 25305

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7200 Distribution Drive Louisville, KY 40258-2827

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Request for Quotation

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DIVISION OF LABOR 1900 KANAWHA BOULEVARD EAST

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CASHIER'S CHECK

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RFQLAB8395

Remitter: A & A Mechanical Services Inc.

Pay ***864 DOLLARS AND 50 CENTS***

State of West Virginia

TO THE ORDER Q۴

DATE

AMOUNT

August 06, 2010

\$864.50

AMOUNTS OVER \$100,000 REQUIRE TWO SIGNATURES VOID IF NOT CASHED WITHIN 90 DAYS



048136

RFQLAB8395

Remitter: A & A Mechanical Services Inc.

864 DOLLARS AND 50 CENTS

State of West Virginia

DATE

AMOUNT

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PURCHASER'S RECEIPT