



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**Request for
 Quotation**

| |
|------------|
| RFQ NUMBER |
| HHR11065 |

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| PAGE |
| 1 |

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| ADDRESS CORRESPONDENCE TO ATTENTION OF |
| ROBERTA WAGNER |
| 304-558-0067 |

RECEIVED

RFQ COPY
 TYPE NAME/ADDRESS HERE

Fairfax, Inc.
 114 Co. Rd. 3
 P.O. Box 400
 Chesapeake, OH 45619

RECEIVED

HEALTH AND HUMAN RESOURCES
 OPERATIONS/DHR PURCHASING
 VARIOUS LOCALES AS INDICATED

| DATE PRINTED | TERMS OF SALE | SHIP VIA | FOB | FREIGHT TERMS |
|--------------|---------------|----------|-----|---------------|
| 09/09/2010 | | | | |

BID OPENING DATE: 10/12/2010 BID OPENING TIME: 01:30PM

| LINE | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|--------|-------------|------------|-------------------------|
| 0001 | 1 | JB | | 770-93 | | \$109,000 ⁰⁰ |
| <p>***** PLEASE NOTE A MANDATORY PRE-BID MEETING IS SCHEDULED FOR SEPTEMBER 21, 2010 AT 10:00 AM IN THE CONFERENCE ROOM AT THE CHIEF MEDICAL EXAMINER'S OFFICE LOCATED AT 619 VIRGINIA STREET, WEST CHARLESTON, WV 25302. ***** PLEASE NOTE THE DRUG FREE WORKPLACE AFFIDAVIT AND BID BOND ARE REQUIRED WITH BID SUBMISSION. *****</p> <p>DEPARTMENT OF HEALTH AND HUMAN RESOURCES PURCHASING DIVISION OCT 13 A 9:13 RECEIVED</p> | | | | | | |
| <p>TO PROVIDE A NEW MEMBRANE ROOF PER THE ATTACHED SPEC</p> <p>REQUEST FOR QUOTATION</p> <p>TO PROVIDE ALL LABOR, MATERIALS, EQUIPMENT AND ANYTHING INCIDENTAL TO REMOVING THE EXISTING ROOF AND REPLACING IT WITH A NEW MEMBRANE ROOF AS PER THE ATTACHED SPECIFICATIONS AT WV OFFICE OF CHIEF MEDICAL EXAMINER. WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 09/23/2010. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:</p> | | | | | | |

| | | | | |
|------------------------|---|-----------------------------------|--------------|-----------------|
| SIGNATURE | SEE REVERSE SIDE FOR TERMS AND CONDITIONS | | TELEPHONE | DATE |
| <i>R. Doak Russett</i> | | | 740-867-2727 | OCTOBER 13 2010 |
| TITLE | FEN | ADDRESS CHANGES TO BE NOTED ABOVE | | |
| PRESIDENT | 55-0672983 | | | |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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| HHR11065 | 8 |
| ADDRESS CORRESPONDENCE TO ATTENTION OF | |
| ROBERTA WAGNER 804-558-0067 | |

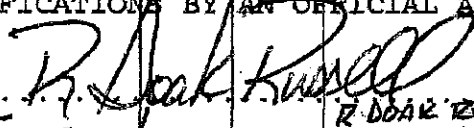
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TYPE NAME/ADDRESS HERE

HEALTH AND HUMAN RESOURCES
OPERATIONS/DHHR PURCHASING
VARIOUS LOCALES AS INDICATED

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P.O. Box 400
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| LINE | QUANTITY | LOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|------------|--------|---|------------|--------|
| ADDENDUM NOS : | | | | | | |
| NO. 1 | | 09-10-2010 | | | | |
| NO. 2 | | 09-24-2010 | | | | |
| NO. 3 | | | | | | |
| NO. 4 | | | | | | |
| NO. 5 | | | | | | |
| I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS. | | | | | | |
| VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING. | | | | | | |
|  FAIRFAX, INC. OCTOBER 13, 2010 | | | | SIGNATURE R. DOAK RUSSELL PRESIDENT COMPANY DATE | | |
| REV. 11/96 | | | | | | |
| CONTRACTORS LICENSE | | | | | | |
| WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL | | | | | | |

| | | | | | |
|---|------------|---|-----------------------------------|------------------|--|
| SIGNATURE | | SEE REVERSE SIDE FOR TERMS AND CONDITIONS | | DATE | |
|  | | R. DOAK RUSSELL | | OCTOBER 13, 2010 | |
| TITLE | FON | TELEPHONE | ADDRESS CHANGES TO BE NOTED ABOVE | | |
| PRESIDENT | 55-0672983 | 740-867-2727 | | | |

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ADDRESS CORRESPONDENCE TO ATTENTION OF
**ROBERTA WAGNER
304-558-0067**

RFO COPY
TYPE NAME/ADDRESS HERE

**Fairfax, Inc.
114 Co. Rd. 3
P.O. Box 400
Chesapeake, OH 45619**

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|--|----------|-----|--------|-------------|------------|--------|
| <p>PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE (304) 558-7890.</p> <p>WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID.</p> <p>BIDDER TO COMPLETE:</p> <p>CONTRACTORS NAME: FAIRFAX, INC.</p> <p>CONTRACTORS LICENSE NO: WV 008334</p> <p>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT</p> <p>APPLICABLE LAW</p> <p>THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT.</p> <p>ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT.</p> | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *R. Doak Russell* **DOAK RUSSELL** TELEPHONE: **740-867-2727** DATE: **October 13, 2010**

TITLE: **PRESIDENT** FEIN: **55-0672983** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFO, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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ADDRESS CORRESPONDENCE TO AGENT OR DC
**ROBERTA WAGNER
304-558-0067**

RFQ COPY
TYPE NAME/ADDRESS HERE

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Chesapeake, OH 45619**

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|---|----------|-----|--------|-------------|------------|--------|
| <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>REV. 5/2009</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: -----RW/22-----</p> <p>REQ. NO.: -----HHR11065-----</p> <p>BID OPENING DATE: ---10/12/2010---</p> <p>BID OPENING TIME: ---1:30 PM-----</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p style="text-align: center;">740-867-2727</p> | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

| | | |
|------------------------------------|----------------------------------|-----------------------------------|
| SIGNATURE <i>Robert Russell</i> | TELEPHONE 740-867-2727 | DATE OCTOBER 13, 2010 |
| TITLE PRESIDENT | FAX 55-0672983 | ADDRESS CHANGES TO BE NOTED ABOVE |

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|--|----------|------|--------|-------------|------------|--------|
| PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE: <p style="text-align: center;"><i>DOAK RUSSELL</i></p> ----- PLEASE INCLUDE A CONVENIENCE COPY. ***** THIS IS THE END OF RFQ HHR11065 ***** TOTAL: | | | | | | |

| | | | |
|---|----------------------|-----------------------------------|--------------------------|
| SEE REVERSE SIDE FOR TERMS AND CONDITIONS | | | |
| SIGNATURE <i>Doak Russell</i> | NAME DOAK RUSSELL | TELEPHONE 740-867-2727 | DATE OCTOBER 13, 2010 |
| TITLE PRESIDENT | FEIN 55-0672983 | ADDRESS CHANGES TO BE NOTED ABOVE | |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Vendor Bid Summary

Removal and Replacement of Existing Roof: \$109,000⁰⁰

Necessary Major Repairs or Modification to Decking Discovered After Award

Labor = \$ 72⁰⁰ per hour

Materials = Vendor Cost, plus 18 %

If any requirements for major repairs or modification are discovered, vendor will perform on a time/materials basis after receiving approval from the Agency. Minor repairs to the decking are considered part of the vendors base bid.

Vendor Signature: *R. Doak Russell*
R DOAK RUSSELL - PRESIDENT

Date: OCTOBER 13, 2010

BID BOND

BOND #1000835436-05

KNOW ALL MEN BY THESE PRESENTS, THAT WE, THE UNDERSIGNED FAIRFAX, INC.
P O BOX 400, CHESAPEAKE, OH 45619

AMERICAN CONTRACTORS INDEMNITY COMPANY AS PRINCIPAL, AND
STATE OF WEST VIRGINIA DIV. OF PURCHASING AS SURETY, ARE HEREBY HELD AND
FIRMLY BOUND UNTO STATE OF WEST VIRGINIA DIV. OF PURCHASING AS OWNER IN THE

PENAL SUM OF EIGHT THOUSAND TWO HUNDRED FIFTY & 00/100 THE PAYMENT OF WHICH, WELL AND
TRULY TO BE MADE, WE HEREBY JOINTLY AND SEVERALLY BIND OURSELVES, SUCCESSORS AND
ASSIGNS,

SIGNED, THIS 13TH DAY OF OCTOBER, 2010.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT WHEREAS THE PRINCIPAL HAS
SUBMITTED TO STATE OF WEST VIRGINIA DIV. OF PURCHASING A CERTAIN BID, ATTACHED
HERETO AND HEREBY MADE A PART HEREOF TO ENTER INTO A CONTRACT IN WRITING, FOR THE
ROOF CHIEF MEDICAL EXAMINER'S OFFICE, 619 VIRGINIA STREET, WEST, CHARLESTON,
WV 25302

The language of the contract notwithstanding, it is understood and agreed that surety
~~has no warranty responsibility beyond two (2) years from completion of the work by the~~
principal on this bond.

- NOW, THEREFORE,
- (A) If said Bid shall be rejected, or in the alternate,
 - (B) If said Bid shall be accepted and the principal shall execute and deliver
a contract in the form of contract attached hereto (properly completed in
accordance with said Bid) and shall furnish a bond for his faithful
performance of said contract, and for the payment of all persons performing
labor or furnishing materials in connection therewith, and shall in all
other respects perform the agreement created by the acceptance of said Bid.

Then this obligation shall be void, otherwise the same shall remain in force and
effect. It being expressly understood and agreed that the liability of the surety
for any and all claims hereunder shall, in no event, exceed the penal amount of this
obligation as herein stated.

THE SURETY, FOR VALUE RECEIVED, HEREBY STIPULATES AND AGREES THAT THE OBLIGATIONS OF SAID SURETY AND ITS BOND SHALL BE IN NO WAY IMPAIRED OR AFFECTED BY ANY EXTENSION OF THE TIME WITHIN WHICH THE OWNER MAY ACCEPT SUCH BID; AND SAID SURETY DOES HEREBY WAIVE NOTICE OF ANY SUCH EXTENSION.

IN WITNESS WHEREOF, THE PRINCIPAL AND THE SURETY HAVE HEREBUNTO SET THEIR HANDS AND SEALS, AND SUCH OF THEM AS ARE CORPORATIONS HAVE CAUSED THEIR CORPORATE SEALS TO BE HERETO AFFIXED AND THESE PRESENTS TO BE SIGNED BY THEIR PROPER OFFICERS. THE DAY AND YEAR FIRST SET FORTH ABOVE.



FAIRFAX, INC. PRINCIPAL R. DOAK RUSSELL, PRES. (L.S.)

AMERICAN CONTRACTORS INDEMNITY COMPANY

SURETY

BY: 
BRENDA G. POFF, ATTORNEY-IN-FACT

IMPORTANT -- Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

POWER OF ATTORNEY

AMERICAN CONTRACTORS INDEMNITY COMPANY UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the Companies) do by these presents make, constitute and appoint

Charles W. Manning or Brenda G. Pott of Huntington, West Virginia

its true and lawful Attorney(s) in fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed *****Three Million*** Dollars (\$ **3,000,000.00**).**

This Power of Attorney shall expire without further action on December 8, 2010. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be it Resolved That the President, any Vice President, any Assistant Vice President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s) in Fact, to represent and act for and on behalf of the Company subject to the following provisions:

Attorney in Fact may be given full power and authority for and on behalf of the Company, to execute, acknowledge and deliver any and all bonds, recognizances, contracts, agreements or undertakings and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Companies' liability thereunder, and any such instruments so executed by any such Attorney in Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company herebefore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed this **15th** day of **June**, 2009.

AMERICAN CONTRACTORS INDEMNITY COMPANY UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

Corporate Seals



By *[Signature]*
Daniel P. Aguilar, Vice President

State of California

County of Los Angeles SS

On this **15th** day of **June**, 2009, before me, V. Wright, a notary public, personally appeared Daniel P. Aguilar, Vice President of American Contractors Indemnity Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

Signature *[Signature]* (Seal)



I, Jeannie J. Kim, Assistant Secretary of American Contractors Indemnity Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect. Furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this **13th** day of **OCTOBER**, **2010**.

Corporate Seals

Bond No. **1000835436-05**
Agency No. **0130**



[Signature]
Jeannie J. Kim, Assistant Secretary



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA

COUNTY OF CABELL, TO-WIT:

I, R. DOAK RUSSELL, after being first duly sworn, depose and state as follows:

- 1. I am an employee of FAIRFAX, INC.; and,
(Company Name)
- 2. I do hereby attest that FAIRFAX, INC.
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code §21-1D-5**.

The above statements are sworn to under the penalty of perjury.

FAIRFAX, INC.
(Company Name)

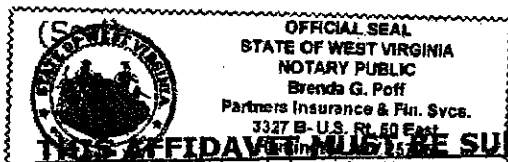
By: R. Doak Russell
R DOAK RUSSELL

Title: PRESIDENT

Date: OCTOBER 13, 2010

Taken, subscribed and sworn to before me this 13TH day of OCTOBER 2010

By Commission expires MARCH 28, 2017



Brenda G. Poff
(Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

RFQ No. HR11065

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, Limited Liability Company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: FAIRFAX, INC

Authorized Signature: R. DAK RUSSELL Date: OCTOBER 13, 2010
R DAK RUSSELL - PRESIDENT

State of WEST VIRGINIA

County of CABELL, to-wit:

Taken, subscribed, and sworn to before me this 13th day of OCTOBER, 2010.

My Commission expires MARCH 28, 2011.

AFFIX SEAL HERE

NOTARY PUBLIC Bronda G. Poff

