

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

SHIP

DPS1129

2

ADDRESS CORRESPONDENCE TO ATTENTION OF:

TARA LYLE 304-558-2544

*709030711 **NENDOR**

314-429-4000 INTOXIMETERS INC 2081 CRAIG ROAD

ST LOUIS MO 63146

DEPARTMENT OF PUBLIC SAFETY 4124 KANAWHA TURNPIKE

SOUTH CHARLESTON, WV 25309 746-2141

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.

3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division

and have paid the required \$125 fee.

- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division,

is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



VENDOR

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State of West Virginia
Department of Administration
Purchasing Division
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TERMS OF SALE

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F.O.B.

PAGE 4

FREIGHT TERMS

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Department of Administration
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Email Address: Sileseintox.com	Fax No: 314-429-4170	Phone No. 314-439-4000	Address: 2081 Craig Rd. St. Laws, Mo. 63146	Name: Litexineters Hr.	Bidder / Vendor Information:	Failure to use this information may result in disqualification.	Alco-Sensor FST Mouthplece Mouthpleces Pourt # 23-0120-00	ALCO Sensor FST / Fav + # 40-0010-00	Description	Bid Form	DPS1129 - Field Sobriety Tester
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			Mo. 6314			Grand Total:	. 3	\$ 329.00	Unit Price	~	ester
			6			\$166,200 =	#1,700%	, 164,500°	Extended Price		

FIELD SOBRIETY TESTER (FST) SPECIFICATIONS

The West Virginia State Police is requesting competitive bids for Field Sobriety Testers (FST). The FST contract will be available for all State, County, and local agencies to purchase from. This contract will also remain in effect for further purchases of the products listed. All products bid must be new equipment no rebuilt or refurbished equipment will be accepted.

Vendors shall bid an Intoximeter ALCO Sensor FST or Equal.

All specifications shall equal or exceed the below listed specifications. If you put you exceed a specification please annotate on separate paper the line item number and how you exceed the specification.

It is preferred that all vendors submit product information data sheets along with pictures with their quote.

Vendors shall use the provided specification sheet with separate sheet for explanations.

Vendors shall use the provided quotation sheet to submit their bids, shipping shall be included in price quote.

FST SPECIFICATIONS		
APPROVALS	YES	NO
1. The instrument must meet the US DOT Model Specifications for Evidential Breath Testing Devices and is listed on the NHTSA CPL.	<u>X</u>	
PHYSICAL DIMENSIONS		
2. The instrument must be hand-held.	X	***************************************
3. The instrument must not weigh more than 0.5 lbs / 229 grams / 8.0 ounces.	\times	·
4. The instrument must fit in a standard shirt pocket. Its dimensions shall not exceed 6 inches in height by 3 inches in width by 1.5 inches in depth. The grip area of the instrument does not have a width greater than 2.5 inches.	<u>X</u>	
POWER REQUIREMENTS		
5. The device shall have a self contained power supply	X	
6. At room temperature (22°C), the instrument, with a set of new batteries, shall provide enough power to perform a minimum of 1000 tests with the back light display illuminated.	X	
7. Power will be supplied by easily replaceable over the counter batteries (such as A, AA, 9V, etc.)	X	

8. The instrument must have a low battery indicator.		
SHAPE, DESIGN & ORIENTATION FOR OPERATION		
9. The instrument must be designed such that when the mouthpiece is attached the operator can perform an arms length test with either his/her left or right hand in the same manner.	X	
10. The instrument must display the numeric reported alcohol result in characters with a minimum height of 10 mm.	X	
11. The instrument shall be capable of making an audible tone when the instrument is powered ON, when the instrument is ready to accept a sample, when subject is blowing, and when the result or a status message is displayed.	<u>X</u>	
LOW LIGHT OPERATION FEATURES		
12. The instrument display must be a LED or a back lit LCD for easy viewing in low light conditions.	X	·
CASING AND HANDLING FEATURES		
13. Each instrument shall be supplied with a hard plastic protective carrying case. The case must be designed to hold a minimum of five individually wrapped mouthpieces.	<u>X</u>	
MANUAL AND TRAINING		
14. Each instrument shall be supplied with either a hard copy operator's manual or a CD ROM containing a pdf of the operator's manual and/or an electronic manual. The manual shall indicate all pertinent displays along with explanations, description of the standard operating procedures and maintenance requirements for the instrument.		
15. A field operated computer based training guide on CD-ROM will be provided. This guide shall offer a training solution that includes video of basic information about alcohol and the human body and video presentations about how to operate and maintain the instrument. Additionally the training program shall create a printable certificate for trainees that both Log On and complete the required training components.		
MOUTHPIECES		
16. Twenty Five mouthpieces shall come with each instrument. A minimum of five mouthpieces shall fit in the supplied carrying case. It would be preferable to store more than five (5) mouthpieces in the carrying case.	X	
17. The mouthpieces shall be of a universal design and operate with existing fielded mouthpieces in the state of West Virginia.	X	-

ANALYTICAL CHARACTERISTICS

18. The instrument shall be responsive only to alcohol and unresponsive to acetone in the concentrations that can be found in a human breath sample.	X	
19. The instrument must be linear from .000 to .400 BrAC with a tolerance of $\pm 5\%$ or .005 whichever is greater.	X	
20. The instrument will display ethanol readings in 3 digits with a scale interval of 0.001.	X	
21. The instrument shall incorporate a device which automatically zeros or checks the zero of the instrument at the beginning of each measurement.	X	
22. The instrument's "Ready Time" at room temperature must be less than 10 seconds from Power On after a 0.000 result.	<u>X</u>	-
23. The instrument, brand new and at room temperature, shall produce positive results in less than 30 seconds.	<u>X</u>	
24. The instrument, brand new and at room temperature, shall clean up from a positive result and be ready to test again in less than 30 seconds.		
25. The instrument must be capable of capturing and analyzing a direct deep lung breath sample provided from a subject.	X	#4464444444
26. There must be a visual indicator that identifies when the subject has started to blow and when the subject has met the minimum required breath volume.	X	
27. The instrument must be capable of discontinuing a test and indicating if the subject has blown too hard, too soft or too inconsistently during a direct subject test.		
28. The instrument must have the capability of analyzing the head -space over a drink to check for the presence of alcohol.	X	
29. The instrument shall have the capability of taking a manual sample during a subject test, passive test or when sampling the headspace of an open container.	X	
STORED TEST DATA		
30. The instrument must store to memory, and allow the retrieval of the last performed test.	X	***************************************
ACCURACY CHECKS AND CALIBRATIONS		
31. The instrument must have the capability of automatically collecting a sample of dry gas or wet bath gas on an accuracy check or calibration.	X	

32. The instrument must be capable of being checked for accuracy and calibrated with both wet and dry standards through the same style mouthpiece / sampling system that a subject is tested from.	X	
33. The instrument must be able to calibrate itself through a software driven routine with no disassembly of the unit or manual adjustments (such as trim pots)	X	
ENVIROMENTAL OPERATION TEMPERATURE		
34. The instrument shall accurately operate at instrument temperatures between 0°C and 50°C (32°F to 104°F).	<u> </u>	
35. The instrument must check its temperature prior to sampling and be capable of aborting the test if the instrument is not within allowable operating temperatures.	<u> </u>	-
WARRANTY		
36. Standard Manufacturers Warranty	<u>X</u>	

AWARD

This contract will awarded to the one (1) vendor with the lowest bid meeting all of the specifications.

RFQ No.	DPS1129

STATE OF WEST VIRGINIA Purchasing Division .

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Date: Authorized Signature: State of Taken, subscribed, and sworn to before me this H day of Tune My Commission expires NOTARY PUBLIC (atherine

CATHERINE T. ORZEL Notary Public - Notary Seal STATE OF MISSOURI St. Charles County Commission Expires: June 4, 2013 Commission # 09529074

AFFIX SEAL HERE

WITNESS THE FOLLOWING SIGNATURE

Rev. 09/08

State of West Virginia VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

/1A 	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4.	Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
require agains or ded	runderstands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty st such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency ucted from any unpaid balance on the contract or purchase order.
author the red deemo	omission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and fizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid quired business taxes, provided that such information does not contain the amounts of taxes paid nor any other informationed by the Tax Commissioner to be confidential.
	r penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true ccurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate ges during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
Bidde	r: Intoximeters Inc. Signed:
Date:	
*Check	any combination of preference consideration(s) indicated above, which you are entitled to receive.