

# Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL
304-558-2596

RFQ COPY
TYPE NAME AND PECC. UEBE

Oval Construction Management, LLC.
PO Box 401
Charleston, WV 25322

WEST VIRGINIA STATE POLICE

4124 KANAWHA TURNPIKE SOUTH CHARLESTON, WV 25309 304-746-2141

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### **GENERAL TERMS & CONDITIONS** REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.

3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division

and have paid the required \$125 fee.

- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- l certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

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KRISTA	FERRELL			
304-55	3-2596			

WEST VIRGINIA STATE POLICE

**4124 KANAWHA TURNPIKE** SOUTH CHARLESTON, WV 25309 304-746-2141

DATE PRINTED TERMS OF SALE SHIP VIA FREIGHTTERMS 06/30/2010 BID OPENING DATE: 08/05/2010 BID OPENING TIME 01:30PM LNE QUANTITY UOP UNITPRICE ITEM NUMBER: AMOUNT DISQUALIFICATION OF THE BID. NO ONE PERSON MAY REPRESENT MORE THAN ONE BIDDER. AN ATTENDANCE SHEET WILL BE MADE AVAILABLE FOR ALL POTENTIAL BIDDERS TO COMPLETE. THIS WILL SERVE AS THE OFFICIAL DOCUMENT VERIFYING ATTENDANCE AT THE MANDATOR FAILURE TO PROVIDE YOUR COMPANY AND REPRESENTATIVE NAME ON THE ATTENDANCE SHEET WILL RESULT IN DISQUALIFICATION OF THE BID. THE STATE WILL NOT ACCEPT ANY OTHER DOCUMENTATION TO VERIFY ATTENDANCE. THE BIDDER IS RESPONSIBLE FOR ENSURING THEY HAVE COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE THE PURCHASING DIVISION AND THE STATE AGENCY WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUDE THEIR E-MAIL ADDRESS AND FAX NUMBER. ALL POTENTIAL BIDDERS ARE REQUESTED TO ARRIVE PRIOR TO THE STARTING TIME FOR THE PRE-BID. **BIDDERS WHO ARRIVE** LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN. BIDDERS WHO ARRIVE AFTER CONCLUSION OF THE TECHNICAL PORTION OF THE PRE-BID, BUT DURING ANY SUBSEQUENT PART OF THE PRE-BID WILL NOT BE PERMITTED TO SIGN THE ATTENDANCE SHEET. TECHNICAL QUESTIONS CONCERNING THIS SOLICITATION AND REQUESTS FOR SUBSTITUTIONS MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA STATE PURCHASING DIVISION VIA MAIL AT THE ADDRESS SHOWN IN

THE BODY OF THIS RFQ, VIA FAX AT 304-558-4115, OR VIA EMAIL AT KRISTA.S.FERRELLOWV.GOV. REQUESTS FOR PRODUCT SUBSTITUTIONS MUST BE IN ACCORDANCE WITH SECTION 012500 OF THE PROJECT MANUAL. DEADLINE FOR ALL TECHNICAL QUESTIONS AND REQUESTS FOR PRODUCT

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE

TELEPHONE

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WEST VIRGINIA STATE POLICE

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SOUTH CHARLESTON, WV
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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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KRISTA FERRELL 304-558-2596

4124 KANAWHA TURNPIKE SOUTH CHARLESTON, WV 25309 304-746-2141

WEST VIRGINIA STATE POLICE

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Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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KRISTA FERRELL 304-558-2596

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WEST VIRGINIA STATE POLICE

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4124 KANAWHA TURNPIKE
SOUTH CHARLESTON, WV
25309 304-746-2141

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State of West Virginia
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KRISTA FERRELL

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### Request for Quotation

SH-P TO

DPS1049

PAGE

ADDRESS CORRESPONDENCE TO ATTENTION OF KRISTA FERRELL
304-558-2596

WEST VIRGINIA STATE POLICE

4124 KANAWHA TURNPIKE SOUTH CHARLESTON, WV 25309 304-746-2141

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### INVITATION TO BID

The West Virginia State Police invite proposals to provide all Work, including labor, material, equipment, supplies and transportation for:

West Virginia State Police Logan, WV Detachment Logan County, West Virginia 25601

All Bids must be submitted in accordance with the Plans and Specifications issued by the Architect and the Request for Quotations issued by the WV Department of Administration. Request for Quotation shall be obtained from:

State of West Virginia, Purchasing Division (304-558-2063)
2019 Washington Street, East
P.O. Box 50130
Charleston, WV 25305-0130

Plans and Specifications shall be obtained from the Architect:

McKinley and Associates The Maxwell Centre, Suite 100 32-20<sup>th</sup> Street Wheeling, WV 26003 304-233-0140

A \$150.00 deposit is required for each set. Only complete sets will be issued. Bidders are limited to two sets each. Deposits will be refunded to Bidding Document holders who return the bidding documents, in good condition to the Architect within ten (10) days following the bid opening.

Pursuant to Chapter 21, Article 11 of the "West Virginia Contractor Licensing Act" of 1991, all Contractors doing business in West Virginia must be licensed to perform work in the State; the Contractor's W.V. License Number must be affixed to all submitted construction bids and fully executed and binding construction Contracts, Purchase Orders or Agreements.

A Mandatory Pre-Bid Conference is scheduled for: 10:00 am on

Friday, July 16, 2010

at the project site in Logan, West Virginia (See RFQ Document for Actual Location)

All Bidders must attend the Prebid Conference to familiarize themselves with the Project location, site conditions and other relevant information. Failure to attend will result in bid disqualification.

Only Attendees of the Pre-Bid Conference will receive Pre-Bid Meeting Minutes and subsequent Addenda which are both issued through the State of West Virginia Purchasing Division.

Sealed bids shall be received until \_\_ 1:30 PM by the Purchasing Division on \_\_ August, 5, 2010 , 2010 in accordance with the Request for Quotation, Instructions to Bidders and the Supplemental Instructions.

Plans and Specifications may be examined at the following offices:

McKinley and Associates
The Maxwell Centre, Suite 100

32-20th Street

Wheeling, WV 26003 Phone: 304-233-0140 Pax: 304-233-4613

McKinley & Associates 1116 Smith Street, Suite 406 Charleston, WV 25301-1305 Phone: 304-340-4267

Fax: 304-340-4269

Dodge Reports 600 Waterfront Drive

Suite 200

Pittsburgh, PA 15222 Phone: 412-330-2505 Fax: 412-231-6662

Pittsburgh Builders Exchange 1813 North Franklin Street Pittsburgh, PA 15233 Phone: 412-922-4200 Fax: 412-928-9406

Construction Employers Association of North Central WV 2794 White Hall Boulevard White Hall, WV 26554

Phone: 304-367-1290 Fax: 304-367-0126

Contractors Association of WV 2114 Kanawha Boulevard East Charleston, WV 25311

Phone: 304-342-1166 Fax: 304-342-1074

McGraw-Hill Construction/Dodge 1502 West Virginia Avenue Dunbar, WV 25064

Phone: 304-982-5458 Fax: 304-982-5459

Ohio Valley Construction Employers Council

21 Armory Drive Wheeling, WV 26003 Phone: 304-242-0520 Fax: 304-242-7261

Parkersburg-Marietta Contractors Association

4424-B Emerson Avenue Parkersburg, WV 26104 Phone: 304-485-6485 Fax: 304-428-7622

After the scheduled closing time for receipt of bids, no bid may be withdrawn for a period of sixty (60) days. All Bidders are required to furnish satisfactory Bid Security in the amount of 5% of the Bid price.

The successful Bidder will be required to furnish satisfactory Performance and Labor and Material Payment Bonds in the amount of the Contract price.

The Owner reserves the right to reject any or all bids and to waive any informalities in the bidding process.

The Owner will suffer financial loss if the project is not completed within the Contract Time including excused delays in writing. Therefore, as liquidated damages, and not as a penalty, the Contractor shall be liable for such damages at the rate of \$300.00 per calendar day for unexcused delays beyond the date of Substantial Completion.

### END OF INVITATION TO BID

# DRAFT AIA Document A701 - 1997

### Instructions to Bidders

### for the following PROJECT:

(Name and location or address)

### THE OWNER:

(Name, legal status and address)

### THE ARCHITECT:

(Name, legal status and address)

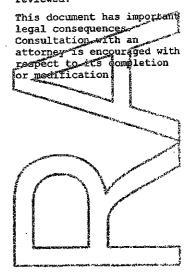
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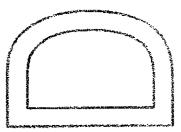
**DEFINITIONS** 

User Notes:

- **BIDDER'S REPRESENTATIONS**
- **BIDDING DOCUMENTS**
- **BIDDING PROCEDURES**
- CONSIDERATION OF BIDS
- 6 POST-BID INFORMATION
- PERFORMANCE BOND AND PAYMENT BOND 7
- FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard from text is available from the author and should be reviewed.





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### **ARTICLE 1 DEFINITIONS**

- § 1.1 Bidding Documents include the Bidding Requirements and the proposed Contract Documents. The Bidding Requirements consist of the Advertisement or Invitation to Bid, Instructions to Bidders, Supplementary Instructions to Bidders, the bid form, and other sample bidding and contract forms. The proposed Contract Documents consist of the form of Agreement between the Owner and Contractor, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications and all Addenda issued prior to execution of the Contract.
- § 1.2 Definitions set forth in the General Conditions of the Contract for Construction, AIA Document A201, or in other Contract Documents are applicable to the Bidding Documents.
- § 1.3 Addenda are written or graphic instruments issued by the Architect prior to the execution of the Contract which modify or interpret the Bidding Documents by additions, deletions, clarifications or corrections.
- § 1.4 A Bid is a complete and properly executed proposal to do the Work for the sums stipulated therein, submitted in accordance with the Bidding Documents.
- § 1.5 The Base Bid is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents as the base, to which Work may be added or from which Work may be deleted for sums stated in Alternate Bids.
- § 1.6 An Alternate Bid (or Alternate) is an amount stated in the Bid to be added to or deducted from the amount of the Base Bid if the corresponding change in the Work, as described in the Bidding Documents, is accepted.
- § 1.7 A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials, equipment or services or a portion of the Work as described in the Bidding Documents.
- § 1.8 A Bidder is a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.
- § 1.9 A Sub-bidder is a person or entity who submits a bid to a Bidder for materials, equipment or labor for a portion of the Work.

### **ARTICLE 2 BIDDER'S REPRESENTATIONS**

- § 2.1 The Bidder by making a Bid represents that:
- § 2.1.1 The Bidder has read and understands the Bidding Documents or Contract Documents, to the extent that such documentation relates to the Work for which the Bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.
- § 2.1.2 The Bid is made in compliance with the Bidding Documents.
- § 2.1.3 The Bidder has visited the site, become familiar with local conditions under which the Work is to be performed and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents.
- § 2.1.4 The Bid is based upon the materials, equipment and systems required by the Bidding Documents without exception.

### **ARTICLE 3 BIDDING DOCUMENTS**

§ 3.1 COPIES

§ 3.1.1 Bidders may obtain complete sets of the Bidding Documents from the issuing office designated in the Advertisement or Invitation to Bid in the number and for the deposit sum, if any, stated therein. The deposit will be refunded to Bidders who submit a bona fide Bid and return the Bidding Documents in good condition within ten days after receipt of Bids. The cost of replacement of missing or damaged documents will be deducted from the deposit. A Bidder receiving a Contract award may retain the Bidding Documents and the Bidder's deposit will be refunded.

- § 3.1.2 Bidding Documents will not be issued directly to Sub-bidders unless specifically offered in the Advertisement or Invitation to Bid, or in supplementary instructions to bidders.
- § 3.1.3 Bidders shall use complete sets of Bidding Documents in preparing Bids; neither the Owner nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.
- § 3.1.4 The Owner and Architect may make copies of the Bidding Documents available on the above terms for the purpose of obtaining Bids on the Work. No license or grant of use is conferred by issuance of copies of the Bidding Documents.

### § 3.2 INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS

- § 3.2.1 The Bidder shall carefully study and compare the Bidding Documents with each other, and with other work being bid concurrently or presently under construction to the extent that it relates to the Work for which the Bid is submitted, shall examine the site and local conditions, and shall at once report to the Architect errors, inconsistencies or ambiguities discovered.
- § 3.2.2 Bidders and Sub-bidders requiring clarification or interpretation of the Bidding Documents shall make a written request which shall reach the Architect at least seven days prior to the date for receipt of Bids.
- § 3.2.3 Interpretations, corrections and changes of the Bidding Documents will be made by Addendum. Interpretations, corrections and changes of the Bidding Documents made in any other manner will not be binding; and Bidders shall not rely upon them.

### § 3.3 SUBSTITUTIONS

- § 3.3.1 The materials, products and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance and quality to be met by any proposed substitution.
- § 3.3.2 No substitution will be considered prior to receipt of Bids unless written request for approval has been received by the Architect at least ten days prior to the date for receipt of Bids. Such requests shall include the name of the material or equipment for which it is to be substituted and a complete description of the proposed substitution including drawings, performance and test data, and other information necessary for an evaluation. A statement setting forth changes in other materials, equipment or other portions of the Work, including changes in the work of other contracts that incorporation of the proposed substitution would require, shall be included. The burden of proof of the merit of the proposed substitution is upon the proposer. The Architect's decision of approval or disapproval of a proposed substitution shall be final.
- § 3.3.3 If the Architect approves a proposed substitution prior to receipt of Bids, such approval will be set forth in an Addendum. Bidders shall not rely upon approvals made in any other manner.
- § 3.3.4 No substitutions will be considered after the Contract award unless specifically provided for in the Contract Documents.

### § 3.4 ADDENDA

- § 3.4.1 Addenda will be transmitted to all who are known by the issuing office to have received a complete set of Bidding Documents.
- § 3.4.2 Copies of Addenda will be made available for inspection wherever Bidding Documents are on file for that purpose.
- § 3.4.3 Addenda will be issued no later than four days prior to the date for receipt of Bids except an Addendum withdrawing the request for Bids or one which includes postponement of the date for receipt of Bids.
- § 3.4.4 Each Bidder shall ascertain prior to submitting a Bid that the Bidder has received all Addenda issued, and the Bidder shall acknowledge their receipt in the Bid.

### ARTICLE 4 BIDDING PROCEDURES

### § 4.1 PREPARATION OF BIDS

- § 4.1.1 Bids shall be submitted on the forms included with the Bidding Documents.
- § 4.1.2 All blanks on the bid form shall be legibly executed in a non-erasable medium.
- § 4.1.3 Sums shall be expressed in both words and figures. In case of discrepancy, the amount written in words shall govern.
- § 4.1.4 Interlineations, alterations and erasures must be initialed by the signer of the Bid.
- § 4.1.5 All requested Alternates shall be bid. If no change in the Base Bid is required, enter [No] Change."
- § 4.1.6 Where two or more Bids for designated portions of the Work have been requested, the Bidder may, without forfeiture of the bid security, state the Bidder's refusal to accept award of less than the combination of Bids stipulated by the Bidder. The Bidder shall make no additional stipulations on the bid form nor qualify the Bid in any other manner.
- § 4.1.7 Each copy of the Bid shall state the legal name of the Bidder and the nature of legal form of the Bidder. The Bidder shall provide evidence of legal authority to perform within the jurisdiction of the Work. Each copy shall be signed by the person or persons legally authorized to bind the Bidder to a contract. A Bid by a corporation shall further give the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current power of attorney attached certifying the agent's authority to bind the Bidder.

### § 4.2 BID SECURITY

- § 4.2.1 Each Bid shall be accompanied by a bid security in the form and amount required if so stipulated in the Instructions to Bidders. The Bidder pledges to enter into a Contract with the Owner on the terms stated in the Bid and will, if required, furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder. Should the Bidder refuse to enter into such Contract or fail to furnish such fonds if required, the amount of the bid security shall be forfeited to the Owner as liquidated damages, not as a penalty. The amount of the bid security shall not be forfeited to the Owner in the event the Owner fails to comply with Section 6.2.
- § 4.2.2 If a surety bond is required, it shall be written on AIA Document A310, Bid Bond, unless otherwise provided in the Bidding Documents, and the attorney-in-fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of the power of attorney.
- § 4.2.3 The Owner will have the right to retain the bid security of Bidders to whom an award is being considered until either (a) the Contract has been executed and bonds, if required, have been furnished, or (b) the specified time has elapsed so that Bids may be withdrawn or (c) all Bids have been rejected.

### § 4.3 SUBMISSION OF BIDS

- § 4.3.1 All copies of the Bid, the bid security, if any, and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope. The envelope shall be addressed to the party receiving the Bids and shall be identified with the Project name, the Bidder's name and address and, if applicable, the designated portion of the Work for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof.
- § 4.3.2 Bids shall be deposited at the designated location prior to the time and date for receipt of Bids. Bids received after the time and date for receipt of Bids will be returned unopened.
- § 4.3.3 The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids.
- § 4.3.4 Oral, telephonic, telegraphic, facsimile or other electronically transmitted bids will not be considered.

### § 4.4 MODIFICATION OR WITHDRAWAL OF BID

§ 4.4.1 A Bid may not be modified, withdrawn or canceled by the Bidder during the stipulated time period following the time and date designated for the receipt of Bids, and each Bidder so agrees in submitting a Bid.

§ 4.4.2 Prior to the time and date designated for receipt of Bids, a Bid submitted may be modified or withdrawn by notice to the party receiving Bids at the place designated for receipt of Bids. Such notice shall be in writing over the signature of the Bidder. Written confirmation over the signature of the Bidder shall be received, and date- and time-stamped by the receiving party on or before the date and time set for receipt of Bids. A change shall be so worded as not to reveal the amount of the original Bid.

§ 4.4.3 Withdrawn Bids may be resubmitted up to the date and time designated for the receipt of Bids provided that they are then fully in conformance with these Instructions to Bidders.

§ 4.4.4 Bid security, if required, shall be in an amount sufficient for the Bid as resubmitted.

### ARTICLE 5 CONSIDERATION OF BIDS

§ 5.1 OPENING OF BIDS

At the discretion of the Owner, if stipulated in the Advertisement or Invitation to Bid, the properly identified Bids received on time will be publicly opened and will be read aloud. An abstract of the Bids may be made available to Bidders.

### § 5.2 REJECTION OF BIDS

The Owner shall have the right to reject any or all Bids. A Bid not accompanied by a required bid security or by other data required by the Bidding Documents, or a Bid which is in any way incomplete or irregular is subject to rejection.

### § 5.3 ACCEPTANCE OF BID (AWARD)

§ 5.3.1 It is the intent of the Owner to award a Contract to the lowest qualified Bidder provided the Bid has been submitted in accordance with the requirements of the Bidding Documents and does not exceed the funds available. The Owner shall have the right to waive informalities and irregularities in a Bid received and to accept the Bid which, in the Owner's judgment, is in the Owner's own best interests.

§ 5.3.2 The Owner shall have the right to accept Alternates in any order or combination, unless efficiently provided in the Bidding Documents, and to determine the low Bidder on the basis of the sum of the Base Bid and Alternates accepted.

### ARTICLE 6 POST-BID INFORMATION

§ 6.1 CONTRACTOR'S QUALIFICATION STATEMENT

Bidders to whom award of a Contract is under consideration shall submit to the Architect, upon request, a properly executed AIA Document A305, Contractor's Qualification Statement, unless such a Statement has been previously required and submitted as a prerequisite to the issuance of Bidding Documents.

§ 6.2 OWNER'S FINANCIAL CAPABILITY

The Owner shall, at the request of the Bidder to whom award of a Contract is under consideration and no later than seven days prior to the expiration of the time for withdrawal of Bids, furnish to the Bidder reasonable evidence that financial arrangements have been made to fulfill the Owner's obligations under the Contract. Unless such reasonable evidence is furnished, the Bidder will not be required to execute the Agreement between the Owner and Contractor.

### § 6.3 SUBMITTALS

§ 6.3.1 The Bidder shall, as soon as practicable or as stipulated in the Bidding Documents, after notification of selection for the award of a Contract, furnish to the Owner through the Architect in writing:

.1 a designation of the Work to be performed with the Bidder's own forces;

names of the manufacturers, products, and the suppliers of principal items or systems of materials and equipment proposed for the Work; and

names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for the principal portions of the Work.

§ 6.3.2 The Bidder will be required to establish to the satisfaction of the Architect and Owner the reliability and responsibility of the persons or entities proposed to furnish and perform the Work described in the Bidding.

§ 6.3.3 Prior to the execution of the Contract, the Architect will notify the Bidder in writing if either the Owner or Architect, after due investigation, has reasonable objection to a person or entity proposed by the Bidder. If the Owner or Architect has reasonable objection to a proposed person or entity, the Bidder may, at the Bidder's option, (1) withdraw the Bid or (2) submit an acceptable substitute person or entity with an adjustment in the Base Bid or Alternate Bid to cover the difference in cost occasioned by such substitution. The Owner may accept the adjusted bid price or disqualify the Bidder. In the event of either withdrawal or disqualification, bid security will not be forfeited.

§ 6.3.4 Persons and entities proposed by the Bidder and to whom the Owner and Architect have made no reasonable objection must be used on the Work for which they were proposed and shall not be changed except with the written consent of the Owner and Architect.

### ARTICLE 7 PERFORMANCE BOND AND PAYMENT BOND

### § 7.1 BOND REQUIREMENTS

User Notes:

§ 7.1.1 If stipulated in the Bidding Documents, the Bidder shall furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder. Bonds may be secured through the Bidder's usual sources.

§ 7.1.2 If the furnishing of such bonds is stipulated in the Bidding Documents, the cost shall be included in the Bid. If the furnishing of such bonds is required after receipt of bids and before execution of the Contract, the cost of such bonds shall be added to the Bid in determining the Contract Sum.

§ 7.1.3 If the Owner requires that bonds be secured from other than the Bidder's usual sources, changes in cost will be adjusted as provided in the Contract Documents.

### § 7.2 TIME OF DELIVERY AND FORM OF BONDS

§ 7.2.1 The Bidder shall deliver the required bonds to the Owner not later than three days following the date of execution of the Contract. If the Work is to be commenced prior thereto in response to a letter of intent, the Bidder shall, prior to commencement of the Work, submit evidence satisfactory to the Owner that such bonds will be furnished and delivered in accordance with this Section 7.2.1.

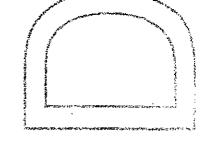
§ 7.2.2 Unless otherwise provided, the bonds shall be written on AIA Document A312, Performance Bond and Payment Bond. Both bonds shall be written in the amount of the Contract Sum.

§ 7.2.3 The bonds shall be dated on or after the date of the Contract.

§ 7.2.4 The Bidder shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affin thereto a certified and current copy of the power of attorney.

### ARTICLE 8 FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

Unless otherwise required in the Bidding Documents, the Agreement for the Work will be written on AIA Document A101, Standard Form of Agreement Between Owner and Contractor Where the Basis of Payment Is a Stipulated Sum.



(1682138478)

### State of West Virginia

### Supplementary Instructions to Bidders for AIA Document A701-1997

The following supplements modify, change, delete from or add to the Instructions to Bidders, AIA Document A 701, 1997 Edition. Where any Article, Paragraph, Subparagraph, or Clause of the Instructions to Bidders is modified or deleted by these Supplementary Instructions to Bidders, the unaltered portions of that Article, Paragraph, Subparagraph or Clause shall remain in effect.

# ARTICLE 3 BIDDING DOCUMENTS

### 3.4 ADDENDA

3.4.4 Add the following sentence to Subparagraph 3.4.4:

If the Bidder fails to acknowledge receipt of each Addendum, then the Bid may be rejected.

# ARTICLE 4 BIDDING PROCEDURES

### 4.2 BID SECURITY

4.2.1 Delete the last sentence of Subparagraph 4.2.1.
4.2.2 Delete Subparagraph 4.2.2 in its entirety and substitute the following:

4.2.2 Each Bid shall be accompanied by a certified check payable to the Owner for five percent (5%) of the total Bid, or in lieu of a certified check, a Bid Bond may be provided on the State of West Virginia form included in the Project Manual for five percent (5%) of the total Bid. The attorney-in-fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of power of attorney. Bonds issued by nonresident companies or agencies must be countersigned by a resident agent of the State of West Virginia.

### 4.3 SUBMISSION OF BIDS

### 4.3.1 Add the following Clause to Subparagraph 4.3.1:

4.3.1.1 Bids shall be submitted on the Form of Proposal included in the Bidding Documents. Each Bidder should obtain a Request for Bids/Quotations from the party receiving Bids and must follow all instructions contained therein. The Request for Bids/Quotations should be stapled to the front of the Form of Proposal. Each Bid shall be enclosed in a sealed, self addressed, opaque envelope plainly marked with the following information:

### SEALED BID

Proposal for: (Project Name)
Buyer File Number:
Request for Bids/Quotations Number:
Time of Bid Opening:
Date of Bid Opening:

The information required above may be obtained from the Request for Bids/Quotations.

### 4.4 MODIFICATION OR WITHDRAWAL OF BID

4.4.1 Add the following Clause to Subparagraph 4.4.1:

4.4.1.1 Bids may not be modified or withdrawn for a period of sixty (60) days after receipt of Bids without forfeiture of Bid security, not as a penalty but as liquidated damages.

### <u>ARTICLE 6</u> POST-BID INFORMATION

### 6.2 OWNER'S FINANCIAL CAPABILITY

6.2 Delete Paragraph 6.2 in its entirety.

# ARTICLE 7 PERFORMANCE BOND AND PAYMENT BOND

### 7.1 BOND REQUIREMENTS

### 7.1.1 Add the following Clause to Subparagraph 7.1.1:

7.1.1.1 The successful Bidder shall furnish a Performance Bond and a Labor and Material Payment Bond for 100% of the contract award and, if applicable, a two year roofing Maintenance Bond for the full value of the roofing system. Bonds issued by nonresident companies or agencies must be countersigned by a resident agent of the State of West Virginia.

### 7.2 TIME OF DELIVERY AND FORM OF BONDS

- 7.2.1 Delete Subparagraph 7.2.1 in its entirety and substitute the following:
  - 7.2.1 The successful Bidder shall deliver the required bonds and all other Contract Documents; including Certificates of Insurance, within 15 days after receipt of the Owner's letter of intent to award a Contract. All Contract Documents must be properly executed. Should the successful Bidder fail or refuse to deliver the required bonds and all other Contract Documents, properly executed, within 15 days after receipt of the Owner's notice of intent to award a Contract, the successful Bidder shall forfeit the security deposited with his Bid as liquidated damages, not as a penalty.
- 7.2.2 Delete Subparagraph 7.2.2 in its entirety and substitute the following:
  - 7.2.2 The bonds shall be written on the State of West Virginia forms bound in the Project Manual and according to the instructions provided with these forms.

Add the following Article 9 to the Instructions to Bidders:

# ARTICLE 9 OTHER CONDITIONS

### 9.1 PREVAILING WAGE RATES

9.1.1 The successful Bidder and all Subcontractors shall pay the higher of the U. S. Department of Labor minimum wage rates or the West Virginia Department of Labor wage rates as established for County in which the Project is located pursuant to West Virginia Code §21-5-1 et. seq. (See applicable West Virginia Department of Labor Wage Rates following Supplementary General Conditions and/or Special Conditions).

### 9.2 WAGE BOND

9.2.1 Firms engaged in construction work in West Virginia less than five years preceding the date of the Bid shall post a wage bond with the West Virginia Department of Labor.

### 9.3 CONTRACTOR'S LICENSE

9.3.1 West Virginia Code §21-11-2 requires that all persons desiring to perform contractual work in West Virginia must be duly licensed. The West Virginia

Contractor's Licensing Board is empowered to issue the contractor's license. Application for a contractor's license may be made by contacting the West Virginia Department of Labor.

- 9.3.2 West Virginia Code §21-11-11 requires Bidders to include the Bidder's contractor's license number on its Bid.
- 9.3.3 The successful Bidder shall furnish a copy of its contractor's license prior to issuance of a Purchase Order/Contract.

### 9.4 VENDOR REGISTRATION

9.4 The successful Bidder must be a registered vendor with the West Virginia Department of Administration, Purchasing Division, prior to issuance of a purchase order. If the Bidder is not a registered vendor, application should be made to the Purchasing Division. The Bidder should obtain a vendor number prior to the Bid Opening.

### 9.5 NOTICE TO PROCEED

9.5.1 Any work performed or any materials contracted for prior to receipt of the Owner's written Notice to Proceed and/or Purchase Order shall be at the Bidder's risk

### 9.5 CONTRACT TIME

- 9.5.1 The successful Bidder, as a condition of the Contract, agrees that all Work is to be Substantially Complete within the Contract Time stated in the Invitation to Bid and/or Request for Bids/Quotations.
- 9.5.2 The Owner will suffer financial loss if the Work is not Substantially Complete within the Contract Time. For each calendar day of delay in achieving Substantial Completion, the Contractor shall be liable for and shall pay the Owner the amount of liquidated damages stated in the Invitation to Bid and/or Request for Bids/Quotations, not as a penalty, but as liquidated damages. Allowances may be made for delays due to shortages of materials and/or energy resources, subject to proof by documentation, and also for delays due to strikes or other delays beyond the control of the Contractor. All delays and any claim for extension of the Contract Time must be properly documented in accordance with the Contract Documents by the Contractor.

END OF SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

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DARRELL V. McGRAW, JR., ATTORNEY GENERAL

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## **Proposal Form**

State of West Virginia – General Services Division West Virginia State Police Logan Detachment, Logan, West Virginia

Project No.
Name of Bidder: Oval Construction Management, LLC.
The undersigned, hereinafter called Bidder, being familiar with and understanding the Bidding Documents and also having examined the site and being familiar with all local conditions affecting the project hereby proposes to furnish all labor, material, equipment, supplies and transportation and to perform all Work in accordance with the Bidding Documents within the time set forth for the sum of:
Base Bid:
Three million five hundred seventy-nine
thousand dollars (\$3,579,000) (Show amount in both words and numbers)
(In the event of a difference between the written amount and the number amount, the written amount shall govern.)
Unit Prices:
Unit Price No. 1: Removal of unsatisfactory soil and replacement with satisfactory soil material.  \$ 30.00 per (Cu. Yd.)
Unit Price No. 2: Rock excavation and replacement with satisfactory soil material.  \$ 50.5 per (Cu. Yd.)
Allowance Acknowledgment: I have provided the following allowances in my bid:
Allowance No. 1: Quantity Allowance: Provide 1000 cu. yd. of unsatisfactory soil excavation, disposal and replacement with satisfactory soil material.  Bidders Initials
Allowance No. 2: Quantity Allowance: Provide 200 cu. yd. of rock excavation and replacement with satisfactory soil material.  Bidders Initials Bidders Initials

### CONTRACTOR'S LICENSE

West Virginia State Code § 21-11-2 requires that all persons desiring to perform contractual work in this State must be duly licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractors license. Application for a contractors license may be made by contacting the West Virginia Department of Labor, 1800 Washington Street, E., Charleston, WV 25305. Telephone: (304) 558-7890.

West Virginia State Code §21-11-11 requires any prospective bidder to include the contractors license number of their bid.

Bidders to Complete:

Contractor's Name Oval Construction Mgmt., LLC.

Contractor's License No. WV037157

The successful bidder will be required to furnish a copy of their contractors license prior to issuance of a Purchase Order/Contract.

The Bidder understands that to the extent allowed by the West Virginia Code, the OWNER reserves the right to waive any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part; to reject a bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any conditions of the bid by the Bidder that is in any way inconsistent with the requirements, terms, and conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded the contract, agrees that all work is to be complete within the specified time period following receipt of the OWNER'S written notice to proceed. For each calendar day of delay in achieving completion, the Contractor shall be liable for, and shall pay the OWNER liquidated damages in the amount specified in the Contract Documents.

No work shall be performed prior to receipt of a signed Purchase Order and Notice to Proceed issued by the Owner. Any materials contracted for prior to the receipt of the OWNER'S written Notice to Proceed shall be at the Bidder's risk.

Signature of Bidder:	
Name of Firm:	Oval Construction Mgmt. LLC
Address:	20 Box 401
City/ State/ Zip	Charleston, WV 25322
Phone No.	(304) 347 8820
Fax No.	(204) 347-PP21
By:  Signature:  Signed and Sealed this	(In colored Ink)  19 day of August, 2010

### Addenda:

The undersigned acknowledges receipt of the following Addenda covering revisions to the Drawings, Specification and Bidding Documents. The cost, if any, of such revisions is included in the prices quoted.

Addendum No.	1	, Dat	ed	30	10
Addendum No.	2	, Dat	ed_ §	131	10
Addendum No.		, Dat	ed		

State of West Virginia General Services Divi	
Addendum No	Dated
Contractor's License	· · · · · · · · · · · · · · · · · · ·
West Virginia Contrac	etor's License No. WV 037 157
References:	
Reference No 1:	
Reference Name:	David Gilmore
Position:	Project Manager - GAI Consultants
Address:	500 Summers St. Charleston, WV 25301
Telephone Number:	304-926-8100
Project Name & Owne	- Canopy Foundations + Overlook; City of Chas
Project Location:	Haddad Revertrant Park Charliston, WV
Project Description:	Foundations Porretractable canopy & overlook
Reference No 2:	at court St.
Reference Name:	Chuck Wilson
Position:	Architect, Kanawha County Schools
Address:	3300 Pennsylvania Avi Chas. WV 25302
Telephone Number:	304-348-6148
Project Name & Owne	r: Auditorium Rinovations for Kanawha Co. School
Project Location:	Nitro, Sissonville, Herb Hoover, A.W. + South Chas.
Project Description:	kinovations of five seperate High Schools
	auditoriums for Kanabaha Co. Schools.

Agency_	Purcha	sing Di	vision
REQ.P.C	)# DF	S1049	9

### **BID BOND**

	KNOW ALL MEN BY THI of P. O. Box 401		25322 as Principal, and Ohio Farmers Insurance Company
	of P. O. Box 5001		orporation organized and existing under the laws of the State of
Ohio		office in the City of Westfield C	
of West	Virginia, as Obligee, in the	penal sum of Five Percent of the t	otal amount bid (\$ 5% ) for the payment of which,
well and	i truly to be made, we joint	ly and severally bind ourselves, o	ur heirs, administrators, executors, successors and assigns.
			the Principal has submitted to the Purchasing Section of the
Departn DPS10	nent of Administration a ce 049: Construction o	rtain bid or proposal, attached her f a State Trooper Detachr	eto and made a part hereof, to enter into a contract in writing for ment and Headquarters in Logan County, WV
	NOW THEREFORE,		
agreem force an	and shall furnish any other lent created by the accepta	cepted and the Principal shall ent bonds and insurance required by ince of said bid, then this obligation derstood and agreed that the liabi	ter into a contract in accordance with the bid or proposal attached the bid or proposal, and shall in all other respects perform the n shall be null and void, otherwise this obligation shall remain in full lity of the Surety for any and all claims hereunder shall, in no event,
	The Surety, for the value paired or affected by any ex ctice of any such extension	xtension of the time within which t	grees that the obligations of said Surety and its bond shall be in no ne Obligee may accept such bld, and said Surety does hereby
	IN WITNESS WHEREOF	Principal and Surety have hereu	nto set their hands and seals, and such of them as are corporations
have ca			presents to be signed by their proper officers, this
	_day of _ August		
Principa	ıl Corporate Seal		Oval Construction Management, LLC (Name of Principal)
			(Must/be President or Vice Rresident)
			Managing Mimber (Title)
Surety (	Corporate Seal		Ohio Farmers Insurance Company
ourocy (	Solporate Geal		(Name of Surety)
			Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 05/09/07, FOR ANY PERSON OR PERSONS NAMED BELOW.

General Power of Attorney POWER NO. 4752402 00

### Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co.

**CERTIFIED COPY** 

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

A. L. STANCHINA, C. DAVID THOMAS, RICHARD L. HIGGINBOTHAM, ROSEANN B. DYE, BUNNIE MARIE PERRINE,

JEFFERY O'DELL, ROBIN M. HUBBARD-SHERROD, JOINTLY OR SEVERALLY

of CHARLESTON and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of 

THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall

be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting

held on February 8, 2000)

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their Senior Executive and their corporate seals to be hereto affixed this 09th , day of MAY A.D., 2007 .

Corporate Seals Affixed State of Ohio County of Medina

Toppenminimized

WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

By: Richard L. Kinnaird, Jr., Senior Executive

A.D., 2007, before me personally came Richard L. Kinnaird, Jr. to me known, who, being by me duly On this 09th day of MAY sworn, did depose and say, that he resides in **Medina**, **Ohio**; that he Is **Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed

State of Ohlo County of Medina

ss.:



William J. Kahelin, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 19th day of A.D. 2010







# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF West Vicquia		
COUNTY OF <u>Vanawha</u> , TO-WIT:		
I, James ReCarney Tr, after being first duly sworn, depose and state as follows:		
1. I am an employee of Oval Construction Mant; and, (Company Name)		
2. I do hereby attest that Oval Construction Mamt. (Company Name)		
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.		
The above statements are sworn to under the penalty of perjury.		
Oval Construction Mant. (Company Name)		
By: Junely		
Title: Managing Mimber		
Date: 9 19 10		
Taken, subscribed and sworn to before me this $19$ day of $Aug. 2010$		
By Cornection State Of Fichal Seal State Of Riginia Notary Public  OFFICIAL SEAL NOTARY PUBLIC		
RACHEL CARNEY OVAL CONSTRUCTION MANAGEMENT PD 80X 401 CHARLESTON, WV 25322 My commission expires August 4, 2020 (Notary Public)		
THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO		
COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE		
AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.		
Rev March 2009		

RFQ	No.
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### STATE OF WEST VIRGINIA Purchasing Division

### **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt-owed is an amount-greater than one thousand dollars in the aggregate.

### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

# Vendor's Name: Oval anstruction Management. L.C. Authorized Signature: Date: 9 | 9 | 10 State of Nist Virginia County of Languat to-wit: Taken, subscribed, and sworn to before me this 19 day of August , 2010. My Commission expires August 4 , 2020.

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
RACHEL CARNEY
OVAL CONSTRUCTION MANAGEMENT
PO BOX 401

CHARLESTON, WV 25322

My commission expires August 4, 2020

**AFFIX SEAL HERE** 

WITNESS THE FOLLOWING SIGNATURE

Purchasing Affidavit (Revised 12/15/09)