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PO BOX 2442

CLARKSBURG WV

PRO CONTRACTING INC

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

26301

304-622-2400

Request for Quotation

RFQ NUMBER DNRB11054

ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER 304-558-2316

DIVISION OF NATURAL RESOURCES ELKINS OFFICE RANDOLPH CENTER - SUITE 222 TL200 HARRISON AVENUE ELKINS, WV 26241

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for
Quotation

Figure 1

RFQ NUMBER DNRB11054

PAGE 1

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FRANK WHITTAKER 3**04-**558-2316

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| DIVISION OF NATURAL RESOURCES |
| HELKINS OFFICE |
| RANDOLPH CENTER - SUITE 222 |
| 11200 HARRISON AVENUE |
| ELKINS, WV |
| 26241 |

*B19160306 304-622-2400 PRO CONTRACTING INC PO BOX 2442 CLARKSBURG WV 26301

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PRO CONTRACTING INC

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

26301

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ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER

304-558-2316 304-622-2400

DIVISION OF NATURAL RESOURCES ELKINS OFFICE

RANDOLPH CENTER - SUITE 222

1200 HARRISON AVENUE

ELKINS, WV 26241

DATE PRINTED TERMS OF SALE SHIP VIA F.O.8. FREIGHT TERMS BID OPENING DATE 11/17/2010 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT NO. ****************** ADDENDUM NO. 1 *********** THIS ADDENDUM IS ISSUED 1) CHANGE THE DEADLINE FOR TECHNICAL QUESTIONS TO: 10/27/2010 AT 4:00 PM. 2) CHANGE THE BID OPENING DATE AND TIME 11/17/2010 AT 1:30 PM. 3) PROVIDE THE ATTACHED MANDATORY PRE-BID SIGN IN SHEE 968-42 d001 ЦS GENERAL CONSTRUCTION 557,850.0 THIS IS THE END OF RFQ DNRB11054 ***** TOTAL: SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE 304 - 688 <u>- 8400</u> ADDRESS CHANGES TO BE NOTED ABOVE **36 3348** 8 8 7 WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
Department of Administration
Purchasing Division

Request for
Quotation 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

DNRB11054

ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER 304-558-2316

DIVISION OF NATURAL RESOURCES **ELKINS OFFICE** RANDOLPH CENTER - SUITE 222 1200 HARRISON AVENUE ELKINS, WV 26241

TYPE NAME/ADDRESS HERE PRO CONTRACTING, INC

RFQ COPY

P.O. BOX 2442 CLARKSBURG, WV 26302

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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304-558-2316

FRANK WHITTAKER

DIVISION OF NATURAL RESOURCES ELKINS OFFICE RANDOLPH CENTER - SUITE 222 1200 HARRISON AVENUE ELKINS, WV 26241

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 10/07/2010 BID OPENING DATE: 11/10/2010 BID OPENING TIME 01:30PM CAT: LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE THE PURCHASING DIVISION AND THE STATE AGENCY SHEET. WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUDE THEIR E-MAIL ADDRESS AND FAX NUMBER. ALL POTENTIAL BIDDERS ARE REQUESTED TO ARRIVE PRIOR TO THE STARTING TIME FOR THE PRE-BID. BIDDERS WHO ARRIVE LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN. BIDDERS WHO ARRIVE AFTER CONCLUSION OF THE TECHNICAL PORTION OF THE PRE-BID, BUT DURING ANY SUBSEQUENT PART OF THE PRE-BID WILL NOT BE PERMITTED TO SIGN THE ATTENDANCE SHEET. ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE WV PURCHASING DIVISION VIA EMAI AT FRANK.M.WHITTAKERƏWV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR TECHNICAL QUESTIONS IS 10/21/2010 AT 4:00 PM. ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE. THE BIDDING DOCUMENTS CONSIST OF THE REQUEST FOR QUOTATION, CONSTRUCTION PLAND AND PROJECT MANUAL. REQUEST FOR QUOTATION MAY BE OBTAINED BY CONTACTING: FRANK WHITTAKER, SENIOR BUYER WV PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305

SIGNATURE TITLE

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

PLANS AND PROJECT MANUAL MAY BE OBTAINED BY CONTACTING:

TELEPHONE: 304-558-2316

CHAPMAN TECHNICAL GROUP

200 SIXTH AVE

FFIN

TELEPHONE

DATE

ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DNRB11054

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ADDRESS CORRESPONDENCE TO ATTENTION OF FRANK WHITTAKER
304-558-2316

SH-P P ⊤0 DIVISION OF NATURAL RESOURCES ELKINS OFFICE RANDOLPH CENTER - SUITE 222 1200 HARRISON AVENUE ELKINS, WV 26241

ADDRESS CHANGES TO BE NOTED ABOVE

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RFQ NUMBER DNRB11054 4

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FRANK WHITTAKER 304-558-2316

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RFQ COPY TYPE NAME/ADDRESS HERE

DIVISION OF NATURAL RESOURCES **ELKINS OFFICE** RANDOLPH CENTER - SUITE 222 1200 HARRISON AVENUE ELKINS, WV 26241

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2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

FRANK WHITTAKER 304-558-2316

RFQ COPY TYPE NAME/ADDRESS HERE

DIVISION OF NATURAL RESOURCES ELKINS OFFICE RANDOLPH CENTER - SUITE 222 1200 HARRISON AVENUE ELKINS, WV 26241

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

BFQ NUMBER

DNRB11054

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FRANK WHITTAKER 304-558-2316

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DIVISION OF NATURAL RESOURCES ELKINS OFFICE RANDOLPH CENTER - SUITE 222 1200 HARRISON AVENUE ELKINS, WV 26241

DATE PRINTED. TERMS OF SALE SHIP VIA FOR FREIGHT TERMS 10/07/2010 BID OPENING DATE: 11/10/2010 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS. IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS. ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL. REV. 3/88 EXHIBIT 9 NOTICE FOR ISSUANCE & ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES: THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALS SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED. THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID ANY ADDENDUM SHOULD BE RECEIVED BY THE OPENING DATE. SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE DATE FEIN TITLE ADDRESS CHANGES TO BE NOTED ABOVE



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P.O. BOX 2442

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PRO CONTRACTING, INC

CLARKSBURG, WV 26302

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DNRB11054

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| RANK | WHITTAKER | |
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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER DNRB11054

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FRANK WHITTAKER

<u>304-558-2316</u>

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RFQ COPY TYPE NAME/ADDRESS HERE

> PRO CONTRACTING, INC P.O. BOX 2442 CLARKSBURG, WV 26302

DIVISION OF NATURAL RESOURCES **ELKINS OFFICE** RANDOLPH CENTER - SUITE 222 1200 HARRISON AVENUE ELKINS, WV 26241

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305:0130

Request for REGINUMBER Quotation

DNRB11054

ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER 304-558-2316

DIVISION OF NATURAL RESOURCES **ELKINS OFFICE** RANDOLPH CENTER - SUITE 222 1200 HARRISON AVENUE ELKINS, WV 26241

RFQ COPY TYPE NAME/ADDRESS HERE

> PRO CONTRACTING, INC P.O. BOX 2442 CLARKSBURG, WV 26302

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

CLARKSBURG, WV 26302

Request for [Quotation

RFQ NUMBER DNRB11054 10

ADDRESS CORRESPONDENCE TO ATTENTION OF

FRANK WHITTAKER 304-558-2316

1200 HARRISON AVENUE ELKINS, WV 26241

RFQ COPY DIVISION OF NATURAL RESOURCES TYPE NAME/ADDRESS HERE **ELKINS OFFICE** RANDOLPH CENTER - SUITE 222 PRO CONTRACTING, INC P.O. BOX 2442

| DATE PRINT | | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHTTERMS |
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Canaan Valley State Park Resort
Cabin Area Water and Wastewater System Improvements
Contract No. 1
DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL-1

| Name of Bidder: | Pro Contracting, Inc. | |
|----------------------------|---------------------------------------|--|
| Address of Bidder: | P.O. Box 2442 Clarksburg. WV 26302 | |
| Phone Number of Bidder: | 304-600-0400 | |
| WV Contractors License | WV 044670 | |

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

Base Bid

Contract No. 1

The project consists of the removal and replacement of 3,300 LF of 6" PVC Gravity Sewer; 13 precast concrete manholes; 1,500 LF of 4" PVC Gravity Sewer Service Lines; and miscellaneous components necessary to provide a complete replacement of an existing gravity sewer system. New construction shall include 4,200 LF of 2" SDR-21 PVC Force Main Pipe; 1,300 LF of 6" PVC C-900 Water Main Pipe; 30 GPM duplex, submersible, grinder wastewater pump station; sludge removal and earthwork as required to abandon two existing effluent polishing ponds; abandonment of an existing 4,000 GPD wastewater treatment plant; miscellaneous concrete and asphalt restoration; and other miscellaneous components required to provide a complete functioning wastewater transmission system and water transmission main. The work is identified as Contract No. 1 – Canaan Valley State Park Resort Cabin Area Water and Wastewater Systems Improvements.

Canaan Valley State Park Resort
Cabin Area Water and Wastewater System Improvements
Contract No. 1
DIVISION OF NATURAL RESOURCES FORM

FORM OF PROPOSAL-2

Amounts to be shown in both words and figures. In case of a discrepancy, the amount in words shall govern.

| QTY. | <u>UNIT</u> | DESCRIPTION UNIT PRICE IN WORDS | UNIT PRICE IN FIGURES | TOTAL PRICE IN FIGURES |
|-------|-------------|--|-----------------------------|-----------------------------|
| 4,200 | L.F. | 2" PVC Force Main Sewer Pipe Eighteen Dollars and No Cents | \$ <u>18.00</u> | \$ <u>75,600</u> ,∞ |
| 1,300 | L.F. | 6" PVC Water Main Pipe | \$ <u> </u> | \$ <u>36,000</u> .°° |
| 3,300 | L.F. | 6" PVC Gravity Sewer Pipe (Remove & Replace) Thirty Six Dollars and No Cents | <u>\$_36.∞</u> | \$ <u>118,800</u> .°° |
| 1,530 | L.F. | 4" PVC Gravity Sewer Service Pipe (Remove & Replace) Nenty Five Dollars and No Cents | \$ఎ5. ° | \$_ 38, 050. ° |
| 150 | L.F. | 6" Steel Casing Pipe Open Cut Ninety Dollars and No Cents | \$ <u>90.</u> | \$ <u>13,500</u> .°° |
| 60 | L.F. | 12" Steel Casing Pipe Open Cut One Hundred Dollars and No Cents | \$ <u>100. [∞]</u> | <u>\$</u> |
| 12 | EA. | Standard 4' Diameter Manhole (Remove & Replace) ory Fire Hundred Dollars and No Cents | \$ <u>0,500</u> .°° | \$_ 30, 000.°° |
| 1 | EA. | Standard 4' Diameter Manhole (New) Nenty Two Hindre Dollars and No Cents | \$_ | \$_ _0,000. ~ |

DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL-3

| QTY. | UNIT | DESCRIPTION UNIT PRICE IN WORDS | UNIT PRICE IN FIGURES | TOTAL PRICE IN FIGURES |
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| 2 | EA. | Provide New Frame & Cover Six Hundred Dollars and No Cents | \$GOO. ** | \$ <u>1900.°°</u> |
| 110 | L.F. | Electrical Conduit w/ Conductors | \$30, ~ | \$ <u>3,300</u> .∞ |
| 1 | EA. Two | Air Release Valve Assembly Aty Five Hundred Dollars and No Cents | \$ <u>0,500.</u> 60 | \$ <u>0,500.</u> ∞ |
| ĺ | EA. | Water Main Connection No. 1 icty Five Hundred Dollars and No Cents | \$ <u>3,500.</u> °° | \$ <u>3,500.</u> ∞ |
| 1 | EA. | Water Main Connection No. 2 Cty Fire Hundred Dollars and No Cents | \$ <u>3,500.</u> °° | \$_3,500.°° |
| 1 | EA. | Connect to Existing Gravity Sewer Manhole Fifteen Hunda Dollars and No Cents | \$ <u>1,500.</u> ~ | \$ <u>1500.*°</u> |
| 250 | L.F. | Abandon-In-Place Existing Sewer Pipe Five Dollars and No Cents | \$ <u>5.</u> ∞ | \$ <u>1,050.</u> °° |
| 1 | EA. | Abandon-In-Place Existing Package WWTP Wenty Thousand Dollars and No Cents | \$ <u>30,</u> 000.** | \$_ 3 0,000.*° |
| 1 | EA. | Abandon-In-Place Existing Manhole One Thousand Dollars and No Cents | \$ <u>1,000.∞</u> | \$ 1, 000.** |

DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL-4

| QTY. | UNIT | DESCRIPTION UNIT PRICE IN WORDS | UNIT PRICE IN FIGURES | TOTAL PRICE IN FIGURES |
|------|------|--|-------------------------|------------------------------|
| 1 | LS. | Abandon-In-Place Existing Ponds (Both Ponds) Fifty Thousand Dollars and No Cents | \$ <u>50,000.</u> ∞ | \$ <u>50,000</u> .** |
| 1 | LS. | Remove Sludge from Existing Ponds (Both Ponds) [en Thousand Dollars and Cents | \$ <u>10,000.</u> ∞ | \$ 10,000.°° |
| 630 | L.F. | Asphalt Restoration Forty Dollars and Cents | \$ <u> </u> | \$ <u>05,000</u> .** |
| 560 | L.F. | Type 'C' Trench Restoration Forty Dollars and No Cents | \$ <u>40.°°</u> | \$ <u>00,400.</u> ° |
| 10 | L.F | Concrete Sidewalk Restoration Wo Hundred Dollars and Cents | \$ <u>300.</u> °° | \$_ 3,00 0.** |
| 1 | EA. | 6" Gate Valve Assembly inc Hundred Fifty Dollars and No Cents | <u>\$</u> 950. ∞ | <u>\$</u> 950.∞ |
| 1 | L.S. | 30 GPM Duplex Wastewater Pump Station coty Five house Dollars and No Cents | \$ <u>75,000</u> .∞ | \$ <u>75,000</u> .°° |
| 11 | EA. | Service Reconnections with a Wye and Clean Out Six Hoodred Dollars and No Cents | \$ <u>600.*</u> | \$ <u>6,600.</u> ° |
| 11 | EA. | Service Reconnections into a Manhole and Clean Out Six Hundred Dollars and No Cents | \$ <u>600.°°</u> | \$ 6,600.[∞] |

DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL-5

| 3 | EA. Main Line Cleanouts One Thousand Dollars and No Cents | | \$ <u>3,000.</u> ~ |
|---|--|---|----------------------|
| 1 | LS. Audio Video Color Tap TenThousand Dollars and No Cents | 3 | \$ (0,000.°° |

Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in numbers.

\$ 557, 850.∞

Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in words.

Five Hundred Fifty Seven Thousand Eight Hundred Fifty Dollars No Cents

Unit Prices will not be considered as a factor in the award of the Contract. Unit Price is an amount as a price per unit of measurement for materials and labor services that will be added or deducted from the Contract Price by Change Order in the event the estimated quantities of Work required by the Contract Documents are increased or decreased. Award of the Contract shall be made to the lowest qualified Bidder whose proposal conforms to the cited requirements based on the Base Bid alone.

The bidder understands that to the extent allowed by the West Virginia Code, the Owner reserves the right to reject any or all Bids in whole or in part; to reject a bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any condition of the bid by the Bidder that is in any way inconsistent with the requirements, terms and conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded the contract, agrees that all work is to be complete within 150 consecutive calendar days following receipt of the Owner's written Notice to Proceed. For each calendar day of delay in achieving completion, the Contractor shall be liable for, and shall pay the Owner liquidated damages in the amount of \$250 per day.

Any work performed or any materials contracted for prior to the receipt of the Owner's written Notice to Proceed, shall be at the Bidder's risk.

Canaan Valley State Park Resort
Cabin Area Water and Wastewater System Improvements
Contract No. 1
DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL-6

PROGRESS PAYMENTS - The CONTRACTOR will make current estimates in writing once each month on AIA Forms G702 and G703 on or before the date set by the OWNER at the time of starting the WORK. The progress payments shall be a true estimate of the materials complete in place and the amount of WORK performed in accordance with the CONTRACT during the preceding month and the value thereof figured at the CONTRACT unit prices or based on the approved schedule of value. Should there be any doubt of the OWNER as to the integrity of any part of the COMPLETED work, the estimates for that portion will not be allowed modified by the CONTRACTOR accordingly. CONTRACTOR shall submit evidence to document the extent of progress payments as required by the OWNER.

Progress payments will not be made when the total value of the WORK done since the last estimate amounts to less than Five Hundred Dollars (\$500.00). From the total of the amounts ascertained as payable, an amount equivalent to and in accordance with Article 9 of A201-1997 Supplementary Conditions of the State of West Virginia will be deducted and retained by the OWNER until completion of the entire CONTRACT in an acceptable manner. The balance, less all previous payments, will be certified for payment by the OWNER.

When the WORK under contract has been completed and its acceptance is recommended by the OWNER, the retainage shall be released and paid to the CONTRACTOR.

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum and have made the necessary revisions to my bid or proposal.

| Addendum No. | Date |
|--------------|----------|
| *1 | 10-99-10 |
| #0 | 11-5-10 |
| #3 | 11-16-10 |

I understand that failure to confirm the receipt of the Addendum is cause for rejection of my bid or proposal.

| Contract No. 1 DIVISION OF NATURAL | RESOURCES | FORM OF PROPOSAL-7 |
|------------------------------------|---|--------------------|
| Respectfully submitted: | PRO CONTRACTING INC. P.O. BOX 2442 CLARKSBURG, WV 26302 | |
| Date: | 11 16 10 | |
| WV Vendor Registration Number: | WV044670 | |
| By: (signature in ink) | Swl | |
| Title: | President | |
| Firm Name: | Pro Contracting, I | nc. |
| Firm Address: | P.O. Box 2442 Clarksburg. WV 26306 |) |



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

| STATE OF West Vice | iola |
|--|--|
| COUNTY OF Harrison | , TO-WIT: |
| | |
| state as follows: | f, after being first duly sworn, depose and |
| 1. I am an employee of _ | Pro Contracting, Inc.; and, (Company Name) |
| 2. I do hereby attest that | Pro Contracting, Inc. (Company Name) |
| | en drug free workplace policy and that such with West Virginia Code §21-1D-5. |
| The above statements are sw | orn to under the penalty of perjury. |
| | Pro Contracting Inc. (Company Name) |
| OFFICIAL SEAL NOTARY PUBLIC | By: SwR |
| State of West Virginia ROSEMARY A. POLICANO 325 Marylou Ave. | Title: President |
| Clarksburg, WV 26301 My Commission Expires April 26, 2020 | Date: 11 / 16 / 16 |
| Taken, subscribed and sworn | to before me this 16 day of November 2010 |
| By Commission expires Ap | il 26, 2020 |
| (Seal) | Comay Policano (Notary/Public) |
| A AVIT MUST BE | CURVITTED WITH THE RID IN ORDER TO |

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Rev March 2009

BID BOND

| KNOW ALL MEN BY THESE PRESENTS, That we, the under | signed, Pro Contracting, Inc. |
|---|---|
| | 6302, as Principal, and Travelers Casualty and Surety Company |
| | oration organized and existing under the laws of the State of |
| Connecticut with its principal office in the City of Hartford | as Surety, are held and firmly bound unto the State |
| of West Virginia, as Obligee, in the penal sum of Five Percent of the total a | amount bid (\$ 5%) for the payment of which, |
| well and truly to be made, we jointly and severally bind ourselves, our he | eirs, administrators, executors, successors and assigns. |
| The Condition of the above obligation is such that whereas the | Principal has submitted to the Purchasing Section of the |
| Department of Administration a certain bid or proposal, attached hereto DNRB11054: Contract 1 - Canaan Valley State Park F | • |
| Cabin Area Water and Wastewater System Improvem | ents |
| Tucker County, WV | |
| | |
| NOW THEREFORE, | |
| (a) If said bid shall be rejected, or (b) If said bid shall be accepted and the Principal shall enter in hereto and shall furnish any other bonds and insurance required by the agreement created by the acceptance of said bid, then this obligation sh force and effect. It is expressly understood and agreed that the liability of exceed the penal amount of this obligation as herein stated. | oid or proposal, and shall in all other respects perform the all be null and void, otherwise this obligation shall remain in full |
| The Surety, for the value received, hereby stipulates and agree way impaired or affected by any extension of the time within which the O waive notice of any such extension. | |
| IN WITNESS WHEREOF, Principal and Surety have hereunto s | set their hands and seals, and such of them as are corporations |
| have caused their corporate seals to be affixed hereunto and these presentation of November , 2010. | · · · · · · · · · · · · · · · · · · · |
| Principal Corporate Seal | Pro Contracting, Inc. |
| | (Name of Principal) |
| | By De We |
| | (Must be President or |
| | Vice President) |
| | Paesident |
| | (Tide) |
| Surety Corporate Seal | Travelers Casualty and Surety Company of America (Name of Surety) |
| | Attorney-in-Fact |

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.



POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company Travelers Casualty and Surety Company Travelers Casualty and Surety Company of America United States Fidelity and Guaranty Company

Attorney-In Fact No.

218346

Certificate No. 003280274

KNOW ALL MEN BY THESE PRESENTS: That St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company and St. Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company, Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Maryland, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

C. David Thomas, Richard L. Higginbotham, Bunnie Marie Perrine, Jeffery O'Dell, and Robin Hubbard-Sherrod

| of the City of Charl | eston | . State o | s We | st Virginia | | | |
|--|--|--|---------------------------------|--|--|------------------------------------|---|
| each in their separate capac other writings obligatory is | city if more than one is name in the nature thereof on beha guaranteeing bonds and und | ed above, to sign, a | execute, seal and | acknowledge any | and all bonds, reco | ognizances, condit | ful Attorney(s)-in-Fact tional undertakings and ing the performance o |
| IN WITNESS WHEREO | F, the Companies have caus | ed this instrument | to be signed and | their corporate se | als to be hereto afi | fixed, this | 5th |
| | Farmington Casua Fidelity and Guara Fidelity and Guara St. Paul Fire and M St. Paul Guardian | anty Insurance Co anty Insurance Un Marine Insurance | nderwriters, Inc Company | Tra Tra | Paul Mercury Ins welers Casualty a welers Casualty a ited States Fidelity | nd Surety Compa nd Surety Compa | any any of America |
| 1982 0 | MCCORPORATED STATES | THE CONTROL OF THE CO | SEALS | SEAL SEAL | HARTFORD, OF THE CONN. | HARTORD S COUN | MODERATED E 1896 |
| State of Connecticut City of Hartford ss. | | | | Ву: | George W Thomp | son, Senior Vice Pre | sident |
| On this the | ne Insurance Company, Si | Casualty Company t. Paul Guardian I | Fidelity and G nsurance Comp | uaranty Insurance any, St. Paul Mer | Company, Fidelity | y and Guaranty In | Cacualty and Suraty |

In Witness Whereof, I hereunto set my hand and official seal. My Commission expires the 30th day of June, 2011.



executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

Marie C. Tetreault Notary Public

58440-4-09 Printed in U.S.A.

RFQ No. DNRB1105

STATE OF WEST VIRGINIA **Purchasing Division**

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

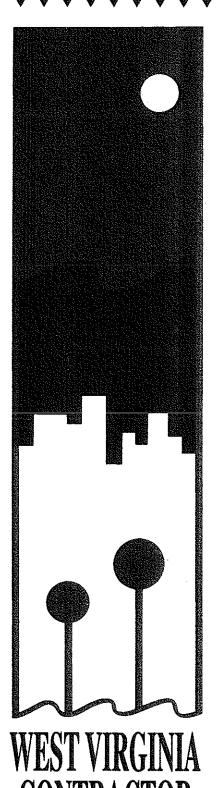
EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

| WITNESS THE FOLLOWING SIGNATURE | |
|---|--------------------------------|
| Vendor's Name: Pro Contracting | . Inc. |
| Authorized Signature: | Date: 11 16 10 |
| State of West Virginia | , |
| County of Harrison, to-wit: | |
| Taken, subscribed, and sworn to before me this 16 day | of //ovember , 2010. |
| My Commission expires April 26, | |
| AFFIX SEAL HERE | NOTARY PUBLIC Company Policano |
| OFFICIAL SEAL NOTARY PUBLIC State of West Virginia | |

ROSEMARY A. POLICANO

325 Marylou Ave. Clarksburg, WV 26301 My Commission Expires April 26, 2020



CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV044670

Classification:

GENERAL ENGINEERING

PRO CONTRACTING INC DBA PRO CONTRACTING INC PO BOX 2442 CLARKSBURG, WV 26301

Date Issued

Expiration Date

OCTOBER 06,

OCTOBER 06, 2011

Authorized Company Signature

Chair, West Virginia Contractor

Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.





CERTIFICATE OF LIABILITY INSURANCE

OP ID SB

DATE (MM/DD/YYYY)

09/29/10

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| C | ertificate holder in lieu of such endo | • • | • |). | | | | is continuate 4000 not 0 | J21101 1 | .9.103 to 2.10 | |
|--|---|-------|--------------|--------------------------------|--|--|----------------------------|--|-------------|----------------|---|
| PRC | DDUCER | | | <u></u> | CONTA NAME: | (C) | | | | | |
| | | | | | PHONE | | | FAX (A/C, No): | | | _ |
| United Security Agency / 139 West Main Street | | | | | E-MÁIL | | | | | | |
| | | | | | ADDRESS: | | | | | | |
| | Bridgeport WV 26330 | _ | | = | CUSTOMER ID #: PROCO-1. | | | | | | |
| | Phone: 304-842-3314 Fa | x:3 | 04-8 | 842-7321 | | II. | SURER(S) AFFO | RDING COVERAGE | | NAIC# | |
| INSL | JRED | | | | INSURER A: BRICKSTREET INSURANCE 12372 | | | | | | |
| | PRO CONTRACTING I | NC | | | INSUR | RB: | | | | | |
| | DAVE LANG P O BOX 2442 | | | | INSURE | RC: | | | | | |
| | CLARKSBURG WV 263 | 02-2 | 2442 | 2 | INSUR | R D · | | | | | |
| | | | | | INSUR | | | | | | |
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| 00 | VERAGES CE | OTICI | ^ A T E | NUMBER: | INSURER F: REVISION NUMBER: | | | | | | |
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| | IDICATED. NOTWITHSTANDING ANY REQUIREN | | | | | | | | | | |
| | ERTIFICATE MAY BE ISSUED OR MAY PERTAIN, | | | | | | | | | | |
| | XCLUSIONS AND CONDITIONS OF SUCH POLICE | | | | BY PAI | | | | | | |
| NSR LTR | TYPE OF INSURANCE | INSR | WVD | POLICY NUMBER | | (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMIT | s | | |
| | GENERAL LIABILITY | | T | | | | | EACH OCCURRENCE | \$ | | |
| | COMMERCIAL GENERAL LIABILITY | | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ | | |
| | CLAIMS-MADE OCCUR | | | | | | | MED EXP (Any one person) | \$ | | |
| | | | | | | | | PERSONAL & ADV INJURY | \$ | | |
| | | - | | | | | | | | | |
| | | - | | | | | | GENERAL AGGREGATE | \$ | | |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | | PRODUCTS - COMP/OP AGG | \$ | | _ |
| | POLICY PRO- JECT LOC | - | | | | | | COMPRISO CRICIS STREET | \$ | | |
| | AUTOMOBILE LIABILITY | | | | | | | COMBINED SINGLE LIMIT (Ea accident) | \$ | | |
| | ANY AUTO | | | | | | | BODILY INJURY (Per person) | \$ | | _ |
| | ALL OWNED AUTOS | | | | | | | BODILY INJURY (Per accident) | \$ | | _ |
| | SCHEDULED AUTOS | | | | | | | PROPERTY DAMAGE | \$ | | - |
| | HIRED AUTOS | | | | | | | (Per accident) | 3 | | |
| | NON-OWNED AUTOS | | | | | | | | \$ | | |
| | | | | | | | | | \$ | | |
| | UMBRELLA LIAB OCCUR | | | | | | | EACH OCCURRENCE | \$ | | |
| | EXCESS LIAB CLAIMS-MADI | Ε | | | | | | AGGREGATE | \$ | | |
| | DEDUCTIBLE | 7 | | | | | | | \$ | | |
| | RETENTION \$ | | | } | | | | | \$ | | |
| Α | WORKERS COMPENSATION | 1 | | WC10211754-03 | | 10/01/10 | 10/01/11 | X WC STATU- OTH- TORY LIMITS ER | | | _ |
| | AND EMPLOYERS' LIABILITY | ı | | | | ,, | | | - 100 | 1000 | - |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? | N/A | | | | | | E.L. EACH ACCIDENT | \$100 | | |
| | (Mandatory in NH) If yes, describe under | | | | | | 1 | E.L. DISEASE - EA EMPLOYEE | | | |
| | DÉSCRIPTION OF OPERATIONS below | | - | | | | | E.L. DISEASE - POLICY LIMIT | \$ 500 | 1000 | |
| | | | | | | | | | | | |
| | | | | | | ļ <u>.</u> | <u> </u> | | | | |
| DES | CRIPTION OF OPERATIONS / LOCATIONS / VEH | ICLES | (Attack | h ACORD 101, Additional Remark | s Schedu | ile, if more spac | e is required) | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| CEI | RTIFICATE HOLDER | | | | CANC | ELLATION | ······ | | | | |
| | | | | | | | | | | - | _ |
| | | | | | SHO | JLD ANY OF TH | E ABOVE DESCR | IBED POLICIES BE CANCELLE |) BEFOR | E | |
| PROCON2 | | | | | | THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN | | | | | |
| | | | | | ACCORDANCE WITH THE POLICY PROVISIONS. | | | | | | |
| PRO CONTRACTING, INC | | | | | AUTHORIZED REPRESENTATIVE | | | | | | |
| | P.O. BOX 2442 | | | | | | | | | | |
| | CLARKSBURG WV 253 | 02 | | | Sharon Boyles | | | | | | |
| | | | | | , - | | - | | | | |



Parent Entity

(248140) Pro Contracting Inc (248140) Pro Contracting Inc (248140) Pro Contracting Inc (248140) Pro Contracting Inc (248140) Pro Contracting Inc (248140) Pro Contracting Inc (248140) Pro Contracting Inc

AVS OFT Report - 1/5/2010 8:28:04 AM

All OFT's where the selected entity is listed as an entity or related entity

Entity Selected (248140) Pro Contracting Inc

| Suarenoider | Fiesideni | Shareholder | Vice President | Sharcholder | Societary | Shareholder | Description |
|------------------------|------------------------|------------------------|-----------------------|-----------------------|------------------------|------------------------|----------------|
| (145524) Bryan W Reger | (145524) Bryan W Reger | (145524) Bryan W Reger | (099850) David B Lang | (099850) Pavid B Lang | (151167) Matthew Evans | (151167) Matthew Evans | Related Entity |
| 80% | | 40% | ē. | 40% | | 20% | % Ownership |
| 9/18/2008 | 9/18/2008 | 12/29/2009 | 12/29/2009 | 12/29/2009 | 9/18/2008 | 9/18/2008 | Begin Date |
| 12/29/2009 | | | | | | | End Date |

70